

# City of Framingham



# Fiscal Year 2023 Annual Report

Mayor  
Charlie Sisitsky



Dear Honorable Councilors and Framingham Residents,

It has been my honor to serve as the City of Framingham's second-ever Mayor. I am truly privileged for the opportunity to work alongside a diverse and vibrant community and it is humbling that you have entrusted me with the responsibility of being your Mayor.

I am grateful to our committed City employees and department heads who have worked diligently over the past year to enhance the quality of life and services for the residents of our City.

Together, we can create a city that is inclusive, resilient, and prosperous for all its residents. Your support and collaboration are invaluable as we work towards building a brighter future for our beloved City. Thank you for allowing me to serve you.



Due to my personal relationships with local and federal government officials, we have had several visits from the legislature. Governor Maura Healey, Lt. Governor Kim Driscoll, and Congresswoman and House Minority Whip, Katherine Clark, have all made multiple visits to Framingham. Congresswoman Clark has been very supportive of the City of Framingham, securing \$1.9 million for stormwater improvements near Lake Waushakum and \$3.2 million for the Chris Walsh Memorial Trail along Farm Pond Park.

My office continues to partner with our legislative delegation, including Senate President Karen Spilka, who is diligently working with us to bring a regional justice center to downtown Framingham. She helped to secure \$12 million for the clean-up of the former General Chemical site, and secured funds for a much-needed parking garage between the Memorial Building and the Framingham Police Station.

My administration and I have worked collaboratively with the City Council. In Fiscal Year 2023, the Council worked with me to purchase 188 Concord Street. The 4-story building will house our Health Department and health clinic, as well as a proposed regional dispatch center that will be transformative to metrowest creating a robust facility for the Framingham Police and Fire Departments.

In May of 2023, Eversource broke ground in Framingham for the first in the nation geothermal project. When completed a designated Framingham neighborhood will have a cost-effective, low-carbon source of heating and cooling for residents, businesses, and municipal facilities.

I extend my sincere gratitude to all individuals who generously contribute their time to our beloved City. Within this Annual Report, I am reintroducing the reports from our volunteer boards, committees, and commissions, recognizing the profound impact of their efforts on our community.

Everyday we strive to cultivate a community that fosters innovation and prioritizes the well-being of all residents. Our commitment to sustainability, education, and economic growth propels Framingham into a brighter future.

Together with a dedicated City Staff, we continue to build a City where every voice is heard and every success is celebrated.

Our community thrives on innovation, creativity, collaboration, and respect. My sincere thanks to all of you who have committed to making our City a place that shines as a symbol of hope and progress for all who live and work in Framingham.

With great respect,

Charlie Sisitsky  
Mayor  
City of Framingham



Fireworks during the Stars & Stripes Over Framingham in June 2023. Photo by Damanios Photography in Saxonville



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# In Memorium

Retired Town of Framingham Public Works Director James E. Hanscom, a longtime resident of Framingham, passed away peacefully on Thursday, August 4, 2022, at the age of 86.

Jim joined the National Guard during high school and missed his graduation ceremony when the Guard was deployed to Worcester to clean up after the tornado of 1952.

He started out as a laborer for the Town of Framingham Water Dept. and eventually worked his way up to becoming the Director of Public Works. Never afraid of hard work, he spent countless hours fighting the blizzard of '78.

He was a proud member of the Framingham Elks and Eagles, as well as the Framingham Heart Study.

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Jane B. (Olszewski) Piacentini, 83, a lifelong resident of Framingham, died Friday, August 5, 2022. Raised the youngest of seven in Saxonville, Jane was a 1956 graduate of Framingham High School.

She became the office manager at Loring Skating Arena, and eventually joined the Framingham Assessors Office, retiring as office manager.

Faith and family were Jane's beacon throughout her life. She was a devout Catholic and very active in both St. Jeremiah and then St. George's Parish where she was awarded the distinguished Cheverus Award from the Archdiocese of Boston.

Ronald "Ron" Charles Studley, 77, passed away at his home in Plympton, on August 13, 2022.

Ron held several municipal roles throughout his career and worked for both the City of Worcester and the City of Framingham where he retired as the Treasurer/Collector.



# In Memorium



Joseph F. McCarthy, Jr., 80, a longtime resident of Framingham, died Monday August 29, 2022 after a brief illness. Following the family footsteps of his father, he enjoyed a career with the Framingham Fire Department, retiring after 31 years

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Bernice L. “Bern” Williams, 85, a longtime resident of Framingham, died Friday, August 19, 2022, after a brief illness. She started as a substitute teacher, and later became an art teacher for several elementary schools in Framingham. A devout Christian, Bern was very active at Plymouth Church, where she served as a Deacon and could often be found visiting shut-ins, and those less fortunate.



Terry Susan Dinsky passed away on August 25, 2022 exactly 10 years and one day after the passing of her husband, Phil Dinsky. She was a talented pianist and dedicated music educator for more than 30 years in the Framingham school district.

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Stephen D. Flynn, 71, of Framingham and Medford passed away on October 4, 2022.

Steve was best known for his accomplishments in area public and private schools teaching English in the classroom and directing, staging and playing piano for many musical theatre productions. He spent most of his teaching years at Matignon High School in Cambridge and Marian High School in Framingham.



# In Memorium

Massachusetts' most stalwart disability rights advocate Paul W. Spooner died unexpectedly on October 8, 2022, after a brief hospital stay, at the age of 67.

Born in Hawaii, he lived in both Japan and Switzerland, where his parents taught in the American schools, before returning to America, at the age of 8 to be treated for a medical condition that ultimately left him with a permanent disability.



In 1992, he came to work for the independent living center in Framingham, now known as the MetroWest Center for Independent Living (MWCIL) as executive director, a position he held until he died.

During his time at Center, he also held the positions of Vice President and President of the National Council on Independent Living, Board Member of the National Rehabilitation Association, President of the National Association of Independent Living, Chair & Vice-chair of the Massachusetts Statewide Independent Living Council, Communications Director for the Massachusetts Association of Independent Living Centers, Editorial Board Member of the Journal of Sexuality and Disability, Member and Vice-chair of the Massachusetts Personal Care Attendant Workforce Council, Board Member of the Human Service Providers Council, and Commission Treasurer of the Massachusetts Commission on the Status of Persons with Disabilities.

During his 3 decades at the Center in Framingham, he worked hard in the trenches to see legislative decisions come to fruition that not only improved the lives of people with disabilities both locally and nationally, but also for the caring and dedicated personal care attendants who remain instrumental in insuring that people with disabilities remain in the community as full and equal participants. His temperament garnered him respect from his peers as well as with the cascade of legislators he worked with over the years.

His crowning success was just confirmed on September 28, 2023, when word came down that a proposed expansion of the CommonHealth program was approved by federal officials. This will allow eligible individuals with disabilities who have worked in Massachusetts to retire without the loss of their major health insurance program.

Paul never saw benefit of this program for himself, but he's sure to still be smiling over this success for others. Paul was never in this game for any type of accolade or personal gain. His mission was solely to ensure a better existence for all people with disabilities.

# In Memorium



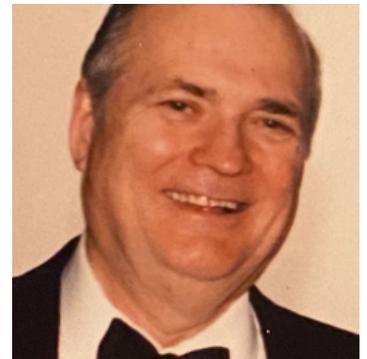
Retired Framingham Board of Health Director Robert T. "Bob" Cooper passed away Saturday November 19, 2022 at the age of 78.

He was a hardworking, honest, and dedicated employee, who retired at the first opportunity of full retirement benefits, one day after his 63rd birthday. He worked for the Town for 35 years,

Bob proudly served as a member of the US Air Force Reserves from 1966-1972. He was a member of Boston's Ancient and Honorable Artillery Company, EAA, QB's and countless other groups and organizations.

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William J. Sullivan, 95, died on Thursday, November 3, 2022. A World War II Naval Veteran, and Opera Singer, Sullivan was the Past Exalted Ruler of Framingham Elks.



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Thomas E. Coburn II of East Falmouth, formerly of Framingham, died peacefully at home on November 4, 2022. He served honorably in the US Army during the Korean Conflict. He was a long-time educator for the Framingham Public Schools, most notably as Principal of Hemenway Elementary School, where he spoke of his students as the best and the brightest. He also served as an adjunct professor at Framingham State University for many years.



# In Memorium



Retired Framingham Firefighter Igidio “Izzy” Assencoa, of Ashland, died March 28, 2023, at the age of 84. Following graduation from Framingham High School in 1957, he served in the United States Air Force.

Izzy was a proud member of the Framingham Fire Department, serving the City of Framingham for over 20 years.

A longtime resident of Ashland, Izzy received recognition as Ashland Citizen of the Year in 2013.

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Former President of the Framingham Garden Club Marcia Rykbost passed on Monday, April 17, 2023.



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Anthony “Hank” Ferracamo, 100, a lifelong resident of Framingham, died May 30, 2023. He was the oldest active member of the Columbus Club and a World War II Veteran.

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Mary Judith (Olmedi) Cintolo, 93, a longtime resident of Framingham, passed away peacefully on June 14, 2023 at St. Patrick’s Manor. She was the owner of Cintolo’s Market in Framingham.



# In Memorium



Dr. David M. Emanuel, 57 of Framingham, Massachusetts passed away unexpectedly on February 4, 2023. He immigrated to Framingham, Massachusetts in 1969 with his parents.

He practiced oral surgery for the past 17 years at Framingham Oral Surgery and also taught residents at Boston University School of Dental Medicine.

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John W. Coville, Jr., 94, of Marshfield died January 17, 2023 at South Shore Hospital. A U.S. Army Korean War Veteran, he was diesel mechanic, and a retired Lieutenant on the Framingham Fire Department.



Urania M. Filipe, 87, of Lincoln, passed away peacefully Saturday, January 21, 2023.

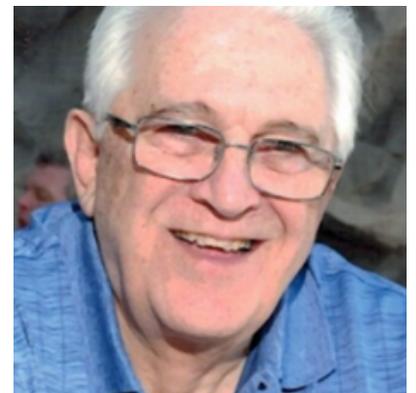
Born February 20, 1935 in Sao Miguel, Azores, she was fluent in four languages,

Mrs. Filipe taught French and Spanish in the Framingham School System, primarily at Walsh Middle School for 21 years

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Louis E. Merloni, 84, a lifelong resident of Framingham passed away Monday, January 23, 2023, from complications due to Alzheimer's Disease. Lou served his country honorably with the Army from 1961-63. He was the manager of a family-owned package store, was manager of the Christopher Columbus Club, and after retirement, he worked as a school bus driver for the Town of Framingham.

He was active in the Framingham community serving as a coach for Framingham Legion Baseball and Framingham Little League.



# In Memorium

Former Framingham High School Athletic Director James R. O'Connor passed away on February 25 2023.



Jim was a history teacher and guidance counselor, football coach and Athletic Director at Catholic Memorial High School, and the Athletic Director at Framingham High School from 1992 to 2002.

He was a 1983 inductee into the Massachusetts High School Football Hall of Fame, and founder of the Shriners Football Classic.



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Framingham resident Thomas N. Stein, 83, who helped design the heating system for the first rocket in space, died on February 18, 2023.

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Nancy (Gould) Baldwin died on February, 15, 2023 at St. Patrick's Manor in Framingham at the age of 95. She taught English at Framingham South High for 26 years. She was the faculty advisor for the Student Crier, the school paper which won numerous awards under her tutelage. She was a member of the Plymouth Church of Framingham where she sang in the choir for over 50 years. She also sang and traveled to Spain with the Masterworks Chorale. She was a member and past officer of the Framingham Garden Club.

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Robert Anthony DeAngelis, owner of Centre Barber Shop, died on March 3, 2023, at the age of 83. He had been a barber for 63 years before his retirement in 2022. The barber shop was the longest family-owned barber shop in Framingham history, 3 generations and 93 years in the same location.

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# In Memorium

## Elsa Hornfischer

The City of Framingham lost one of its staunchest advocates for the arts. Elsa Hornfischer died on Sunday, May 7, 2023. A celebration of her life was held on Friday, May 26, 2023 at Cushing Memorial Chapel in Framingham. She was married to Dave R. Hornfischer for 58 years.

“She was a wonderful woman, who made a difference in our community, with her advocacy for music, history, and the arts,” said Framingham Mayor Charlie Sisitsky.

Among her proudest accomplishments was the creation of an oral history project at the Framingham History Center, where she served as Board Secretary then Board chair.

She chaired the committee who nominated Annie Murphy as the Center’s former long-time Director.

As Town Meeting discussed budget cuts, Elsa, as a Town Meeting member, penned a resolution preserving the Framingham Summer Concerts on the Common series. They continue to this day. She served as a Town Meeting member from 2006 to 2012.

She also served a term on the Framingham Public Access TV station board where she co-hosted an arts advocacy program with Doug Freeman.

After being appointed to the Framingham Cultural Council by then Selectman Chair Charlie Sisitsky in 1997, Elsa and a few other members lead Framingham’s entry into the Massachusetts Cultural Council’s State Arts program called Framingham Start.

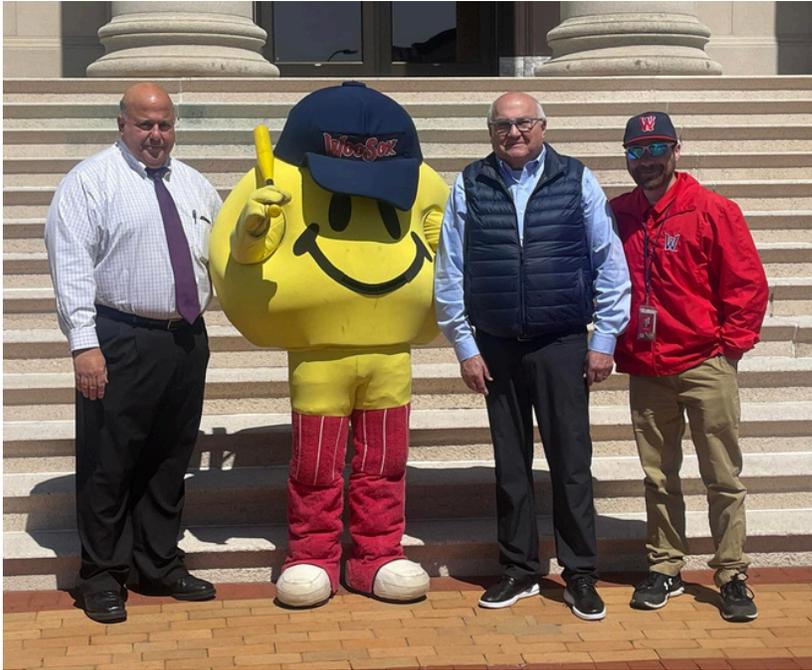


Several grants enabled the hiring of paid staff who worked to coordinate the efforts of a wide number of Framingham arts organizations and local artists. The program was honored by state officials as a best practice for other Massachusetts communities. She served on the Cultural Council until 2003.

Elsa’s final community effort was to serve as the Board secretary for Framingham’s restructured Downtown Renaissance effort, which is now known as Downtown Framingham Inc.

In the mid 90’s, with encouragement and support from their literary agent son Jim, Elsa and Dave penned two values focused books, *Mother Knew Best*, and *Father Knew Best* profiling how words of wisdom from moms and dads shaped the lives of hundreds of celebrities.

Elsa with her husband Dave were active members of the Callahan Center where they participated in the Continuing Connections program for couples with an Alzheimer’s afflicted partner and the Center’s weekly chair volleyball games.



## Chief Operating Officer

The Chief Operating Officer (COO) is the second in command to the Mayor. COO Michael A. Tusino III, runs the day-to-day operations of the City. He became COO in 2022.

## Records Access Officer

Records Access Officer PJ Iverson was hired in early 2022. The RAO coordinates responses to requests for public records, assists individuals seeking public records in identifying the records requested; assists the custodian of records in preserving public records, and prepares guidelines that enable requestors to make informed decisions.

## Office Manager

Jennifer Nall is the office manager for the Mayor's Office. Besides answering resident's emails and phone calls, she also is the scheduler for the Mayor. To schedule an appointment with the Mayor, residents and organizations should email [Mayor@FraminghamMa.gov](mailto:Mayor@FraminghamMa.gov)

## STAFF

**Chief Operating Officer**  
**Michael Tusino III**

**Diversity, Equity,  
& Inclusion Officer**  
**Jesse Edwards**

**Public Information Officer**  
**Susan Scully Petroni**

**Citizen Participation Officer**  
**Heather**

**Records Access Officer**  
**PJ Iverson**

**Licensing Coordinator**  
**Rebecca Nau**

**Office Manager**  
**Jennifer Nall**

## CONTACT THE MAYOR

Mayor's Office  
Memorial Building  
Room 213  
150 Concord Street  
Framingham, MA 01702

Phone: 508-532-5401  
[Mayor@FraminghamMA.gov](mailto:Mayor@FraminghamMA.gov)

## State of the City Address 2023



Mayor Charlie Sisitsky delivered his second State of the City address on January 31, 2023 in Nevins Hall at the Memorial Building.

It has been an honor to serve as your Mayor for the past 13 months. I am profoundly grateful for all of the support I have received during this time. I would like to thank all of our dedicated City employees who work every day to serve the entire community. You go above and beyond to make sure that the needs of our residents are met. I am grateful and honored to work alongside you.

To the City Council, thank you for your partnership and dedication to your constituents. To our Legislative delegation, to the School Committee; and everyone who serves on a Board or Commission, my sincere gratitude. And to my team in the Mayor's office, Mike, Renan, Jesse, PJ, Ryan, Becca, Heather, and Jenn, who keeps the office running smoothly, my sincere gratitude for your constant hard work and dedication.

And to everyone who entrusted me to hold this esteemed office; and most of all, my family; thank

you for giving me the opportunity to make a positive impact for Framingham! I've always said, when we work together, we can accomplish so much... and that is why, I am happy to report tonight, that the state of our City is strong!

As I said last year at my inauguration, I have vowed that my administration will be open, accessible, and transparent, and I believe the community has witnessed this. My door is always open, and I hope that you all recognize that we can, and have accomplished a lot by our commitment to work together for the betterment of all. The work that we are focused on doing each and every day is to improve the quality of life for all the residents of the City of Framingham.

I pledged to create a civil and respectful relationship with the City Council and the School Committee. In partnership, far more can be accomplished when we have courteous dialogue.

## State of the City Address 2023

Although we may not always agree, we can have respectful discourse and the manner in which we handle our differences will set the example of how best to move an agenda forward. We've done that.

Over the past 13 months, I met several times with the previous Governor and Lieutenant Governor and had an opportunity to discuss Framingham issues.

In just their second week in office, I was honored to welcome Governor Maura Healey and Lt. Governor Kim Driscoll when they visited Framingham DPW to thank the staff for all that they do for the City. The Lt. Governor remarked that she had never been in such a clean DPW facility. Several City Councilors, Department Heads, members of our legislative delegation, and Senate President Karen Spilka, on her birthday, also joined us at their visit.

In addition, Chief Baker, Bob Lewis, our DPW Director, the First Lady, Robin, and I, had an opportunity to privately meet with the Governor and Lt. Governor to discuss some of the pressing issues that are facing our City. I look forward to their support and continuing these conversations with the Healey/Driscoll administration.

I am incredibly grateful to the working relationship with Senate President Karen Spilka, whose dedication to the MetroWest area, and Framingham in particular, has helped us move forward projects that for too many years were stuck due to inaction, and are now coming to fruition.

Framingham has an enthusiastic legislative delegation, all of whom I have met with and know



that collectively, we will work for the best interests for the residents of Framingham.

Congresswoman Katherine Clark, House Minority Whip, recently announced that she has secured \$3 million in funding for the Chris Walsh Memorial Trail which our entire community looks forward to when it is completed.

Last spring, I stood on the shore of Farm Pond with Congresswoman Clark to join in her announcement that she'd help us obtain these funds. She followed through with her promise to make this happen. This Trail will focus on connecting the Farm Pond and Dudley Road areas to Downtown Framingham. We will be coordinating with the MWRA to provide access around the gate house which is part of the trail and we also hope to finalize plans for a boat launch and rental facility that will complement other sections of the Chris Walsh Memorial Trail. I am very proud of the collective efforts by so many that helped to make this happen.

Congresswoman Clark was also responsible for

## State of the City Address 2023



Congresswoman Katherine Clark & Mayor Charlie Sisitsky at Farm Pond Park in Spring 2022.

securing \$1.7 million in funding for environmental cleanup of the Waushakum Beach neighborhood. The federal funds that Congresswoman Clark secured will be used to upgrade storm drainage infrastructure in the vicinity of the beach which will greatly reduce pollution of the water.

With the support and input from the Disability Commission, we intend to do a comprehensive plan for the renovations of the entire Waushakum Beach site which will include a new handicapped accessible bath house and handicapped boat ramp as well as a new playground.

We are well on our way with budget planning for Fiscal Year 2024.

Last year we had less time to prepare the FY23 budget. However, we worked diligently with the school administration, school committee, municipal departments, and the City Council to craft a balanced budget and we managed to submit it two weeks early.

This year we anticipate being able to submit a balanced budget by the required deadline, if not earlier.

One of the biggest challenges we faced in my first year as Mayor was the operation of the water and sewer enterprise fund. We all knew that there was a shortfall in revenue and as we discovered new details about the operation of this fund, we determined that there were major problems with the billing system, meters and the equipment used to read the meters. We have been meeting continuously with the staff at the DPW and we have been able to identify accounts that went unpaid or were under billed and we have been working on collecting lost revenue.

As a result of the hard work that we have done to fix the problems that have persisted for many years in this department, I am confident that we will not need to raise rates in the next fiscal year.

I repeat... because of the hard work that we have done, we are confident that we will not need to raise the rates. We continue to work on the reorganization of the water and sewer department and we have recently submitted a draft plan to the City Council.

For too many years, we have all heard about the need to clean up the Mary Dennison property.

After extensive negotiating by my administration, we have come to an agreement to fund the clean up of Mary Dennison Park in partnership with Avery Dennison Company who will be absorbing the majority of the expense. This area has been neglected for a long time and it will soon become a clean and safe area for the community to enjoy.

Last spring, due to an early heatwave that arrived before the planned opening of the Framingham beaches, I overturned a decision not to open the

## State of the City Address 2023



beaches and I directed that the Park and Rec Department open Waushakum Beach, the lone beach which had restricted access due to a locked gate.

This simple act, in one of the most underserved sections of the City, was met with an outpouring of gratitude. It was heartwarming to see the joy that the families had by being able to gather and get some relief from the early heat.

When I took office, I asked my wife Robin what she thought would be beneficial to the community. Without hesitation, she suggested that we reimagine the Farmer's Market.

We immediately undertook envisioning what that might look like. I hired Bill Sell to run with the idea of expanding the Farmer's Market. In order to attract new vendors, I eliminated the vendor fees, and expanded the hours.

To a person, whether vendor or attendee, the changes were incredibly well received, the attendance was greater than ever, and we look forward to having an even larger presence this year. I am very proud of how our community has come together to support and take advantage of this wonderful amenity.

You are probably aware of the ongoing issues and concerns at MetroWest Medical Center. Tenet Healthcare, the parent organization that runs the hospital as a for profit enterprise, had decided to close the Cancer Care Center.

With the encouragement of the legislative delegation, and specifically Senate President Spilka's office, we convinced the State Department of Public Health to convene a community meeting here in Framingham. The hospital and the State heard loud and clear that this was going to have a detrimental impact on the community.

Tenet ultimately agreed to have Tufts Medical take over the operations of the Cancer Care Center and the transfer finally occurred this month and we are optimistic that they will be successful.

We have recently heard of additional concerning issues at the hospital. I have been working with the legislative delegation and local representatives from



Framingham Farmers Market manager Bill Sell & Mayor Charlie Sisitsky in 2023 at the market

## State of the City Address 2023

Tenet. My administration and I are committed to doing everything possible to rectify the staffing issues in order to maintain the services that this institution offers to many in the City who neither have the means nor resources to travel to other hospitals outside of the City. We recognize that this is a serious problem and I look forward to a positive resolution.

Our libraries are great resources for the entire community. In order to ease the financial burden for many families, I supported the elimination of fines. This has been yet another well received change.

The Pearl Street ramp to the main library has been completed, as has the teen room which had the ribbon cutting yesterday.

It is also encouraging to see the book mobile at many community events. I extend my sincere gratitude to the Library Board and Library staff for all that they continue to do for our community.

I am very proud of what we as a community have done with regard to furthering efforts around public safety. One of my goals when taking office was to look for ways to make departments more efficient and effective.

I was pleased to work with the Fire and Police Chiefs regarding the interest and desire to consider a Regional Public Safety Joint Dispatch Center to be operated by the City of Framingham. This would reduce the burden on our public safety departments and create a significantly more efficient operation. We are working with a number of surrounding towns to create a Regional Dispatch Center and

have met with the fire and police chiefs and town managers of these communities. The purchase of 188 Concord Street will provide space for the new Dispatch Center. My thanks to Sarki Sarkisian, CFO Louise Miller, and COO Mike Tusino for their efforts in helping to make this happen.

This building is the ideal location due to its proximity to the Police Department. This will be a state of the art facility and due to numerous grant opportunities, our first responders will be equipped with the latest technology to assist in response time for the communities.

In addition, the purchase of this property will provide us with 44 additional parking spots to help solve the problem with the lack of parking options for the downtown, and will be critical with the design and construction for a desperately needed parking garage between City Hall and the Police Station.



City of Framingham completes sale of 188 Concord Street building in March 2023.

## State of the City Address 2023

In order to celebrate the opening of Polar Park, our neighbors in nearby Worcester, invited me to throw out the first pitch at a Woosox game last April as part of their promotion to highlight cities and towns in the surrounding area.

During the game I had the opportunity to speak with the NESN announcers to highlight and tout the wonderful things going on in Framingham. Although I wasn't asked to join the bullpen, I was invited back this year to throw out another first pitch.

Last June, the One Framingham committee, comprised of many dedicated community members and City employees, committed to bringing back the Annual Flag Day celebrations.

It was imperative that we continue to celebrate our flag, which holds within it our shared values and commitment to freedom. I encourage you to join us this year as we will once again celebrate Flag Day in Cushing Park with a full schedule of family friendly events with food and fun – stay tuned for more information to come.



Flag Day ceremony at Cushing Memorial Park.  
Photo by Susan Petroni.



Mayor Charlie Sisitsky throwing out the first pitch at a WooSox game in 2023. He also threw out the first pitch at snowy game in April 2022.

On a related note, a couple of weeks after Flag Day we are bringing fireworks back to Framingham to celebrate Independence Day. You don't need to spend time in the weeks leading up to the 4th, trying to figure out where to go to celebrate because the fireworks will be right down the street at Farm Pond with additional events for the whole family.

Thanks to the support of our Sustainability Committee, and Shawn Luz, our Sustainability Coordinator, Eversource selected a small neighborhood in the City as a pilot project for a networked geothermal heating system.

The project will be implemented by Eversource and will run through two heating and cooling seasons. Preliminary work began at the end of 2022.

The pilot program was approved by the Massachusetts Department of Public Utilities and

## State of the City Address 2023

will run a route passing through 45 buildings, about 30 of which are residential. The utility company will pay for the cost of building and installing the geothermal system as well as the equipment to be installed in the homes and businesses. Participants will pay a low fixed monthly fee for access to the geothermal network.

In addition, we are working on developing a municipal aggregation program that will enable residents to purchase green electricity from alternative sources other than Eversource.

This plan will soon be ready for submission to the Massachusetts Department of Public Utilities for their review and approval. We anticipate that this program will be available to Framingham residents in 2024.

Other environmental initiatives that we are implementing include the installation of solar panels on school roofs as well as construction of solar canopies at several schools. We will continue these efforts by expanding the solar panel program and install electric charging stations in various locations throughout the City.

In December, Shawn Luz received the Leading by Example Award at the State House for his leadership in promoting initiatives that decarbonize operations and reduce environmental impacts, and associated energy costs of operations. We are extremely proud of him and congratulate him on this award.



Sustainability Coordinator Shawn Luz receiving his award at the State House in December 2022.

Few will argue that we have reached a crisis point in the fight against climate change, and the people who will suffer the most are the families and neighborhoods that are already the most vulnerable. Every day, every hour, every minute we delay corrective action, means we are jeopardizing our children's future. That is an unacceptable injustice – we can and must do better and I have no doubt that our Sustainability Coordinator, Sustainability Committee, as well as the City Council's Environmental Subcommittee, will bring these inequities to the forefront of our efforts on addressing the issues of climate change. I am committed to helping this process.

Over the past year I have met with many community leaders, the presidents of Framingham State University and MassBay Community College, neighborhood representatives, religious leaders, and members of our business community. Each and every person and group that I have met with has expressed their gratitude by having an opportunity to meet with and have access to the Mayor.

## State of the City Address 2023

The City has forged strong relationships with these important partners and I am committed to maintaining these important relationships for the betterment of our community neighborhood representatives, religious leaders, and members of our business community.

Robin and I have attended many performances from the Fine Arts Department of the Framingham Public Schools including FHS, middle schools, and elementary school levels. We have visited and read to several elementary school classrooms, and we were impressed with thoughtful questions and suggestions that the students offered.

We have also been to many Framingham school sporting events including baseball, basketball, football, lacrosse, and tennis matches. What a thrill it was to be part of the crowd two weeks ago to see Selina Monestime score her 1000th career point! It is truly a joy to see the dedication and commitment of all the coaches and staff who show up each day to make a difference in the lives of their students.

In the early fall, with the support of Middlesex Sheriff Peter Koutoujian's office, Framingham Park and Rec department, the Framingham Police and Fire Departments, the Department of Public Works, the Framingham Public Library, and Framingham Public Schools, along with numerous volunteers from City departments

and other organizations, we hosted a School Safety Fair at Cushing Park. Students and families were able to experience the Sheriff's office emergency management mobile facility, sit in both police and fire vehicles, school buses, ambulance, learn how to respond to a fire in the smoke house, and witness a robust K-9 demonstration. Thanks to donations from the community to the Mayor's Special Events Fund, we were able to provide a free lunch for everyone who attended.



Mayor Charlie Sisitsky & First Lady Robin Kaye at the Coburnville-Tripoli Neighborhood Association Block Party.

Photo by Susan Petroni



Photo courtesy of Middlesex Sheriff's Office.

## State of the City Address 2023



First Lady Robin Kaye & Mayor Charlie Sisitsky at the 2022 Spooktacular event.

This year we were excited to once again host our October Spooktacular at City Hall. The staff in every department and office creatively transformed City Hall into a Halloween extravaganza.

Over 400 people traversed every office, Nevins Hall, the Blumer Room, and the Library Book Mobile, getting candy, popcorn, and goodie bags. It was an absolute feel good event with smiles everywhere.

The Spooktacular was followed up by a very enjoyable Tree Lighting ceremony in December, highlighted by the arrival of Santa and Mrs. Claus who once again lit the tree. My thanks to the many City employees who volunteered their time to make this event a success.

We have been working closely with the Division of Capital Asset Management and Maintenance (DCAMM), to develop a state of the art Regional Justice Center in Framingham. The current Framingham District Court is in a state of disrepair and desperately needs replacing. The proposal to create a Regional Justice Center at the site of the former Danforth Museum has the potential

for over a \$100 million investment by the State. We expect that in the second half of this year, with the approval of the City Council we will reach an agreement with the State to transfer ownership of the Danforth Building.

We are confident that this will spark economic development in this area of the City and this is a big step toward achieving downtown goals for the entire community. As a result of this project, we will be getting the old Court House for future development.

Here in the Memorial Building, I committed to bringing legal services in house and I am proud to say that with the support of the City Council we have assembled a legal department that is staffed by an outstanding team of talented attorneys and one legal assistant. They bring over 50 years of collective experience along with diverse backgrounds in municipal and civil litigation. Our new legal team are effective and efficient advocates for Framingham.

Another priority of mine was to reach an agreement with CSX to purchase the land for the Bruce Freeman Rail Trail which will run through a 25 mile corridor of the old New Haven Railroad, Framingham and Lowell line. Thanks to the hard work of members of my staff including Chief Financial Officer, Louise Miller, and Director of Planning and Economic Development, Sarki Sarkisian, who spent many hours negotiating this deal.

I was able to sign a purchase and sale agreement on December 5, 2023. This was a monumental exercise and a huge achievement for the City.

## State of the City Address 2023

We have been working on our plan to restructure the planning and economic development department. Our director, Sarkis Sarkisian's, management style, and problem-solving ability are terrific attributes as we restructure this Division.

We are all focused on being able to create and implement an economic development vision for our City. Our overarching goal is to improve our economy and revamp the way that we foster economic development.

We continue to look to provide a pathway for desperately needed local business enclaves that are the backbone of Framingham's economy, and it is critically important to help them sustain their existence. This includes our downtown, our small businesses throughout the City, as well as large property owners and companies, all of whom we have met with over the past year. Many are still suffering from vacant office and commercial buildings due to the pandemic. We must never lose sight of the people, the workers, who are the driving force of our economy. We will remain focused on attracting and preparing the most qualified, eager and innovative workforce, ready and able to grow the economy of tomorrow.

I am happy to report that our plan for restructuring this division has recently been approved by the City Council and this will enhance our ability to focus more on economic development issues.

We will now be able to respond to a growing number of inquiries from developers interested in bringing new projects done in a well thought out way.



City of Framingham's website home page

Beyond the commitment to sustainable development, the City has made a direct connection to equity through a hazard mitigation plan. This will afford us the opportunity to expand our grant capabilities.

Due to concerns from residents in blighted neighborhoods, I reinstated the Code and Nuisance Enforcement Task Force. This group meets twice a month and they tour neighborhoods that have reported code violations and take steps to mitigate these issues.

Last week we successfully launched the new City of Framingham website, Discover Framingham.

We listened to the residents, business leaders, community members and others who participated in a survey regarding the website and turned their concerns into action with the new user-friendly website. I am proud of the work that Public Information Officer, Ryan Egan, Renan Pinheiro, our new Webmaster, and Louise Miller, our CFO, did to create a visually pleasing, informative and easily accessible website.

## State of the City Address 2023

By the touch of a button, the website can be translated into dozens and dozens of languages, using Google translate. If you haven't yet navigated the website, I highly suggest that you do and I know that the new design will reflect the creative talent of my staff, along with our commitment to making positive changes in the City.

Other goals for the remainder of this year and beyond include implementing a summer internship program for college level students interested in municipal government. The desire for this program was expressed by a number of students who attended a presentation that I made at Framingham State University last spring. The internship program has been designed by our Chief Diversity, Equity and Inclusion officer, Jesse Edwards, who will be overseeing this.

We will complete the design and begin the construction of our trail system. We will complete the creation of the Regional Joint Dispatch Center and have it operational by July 1, 2024 if not before.

We will continue our work with DCAMM to move forward with the proposed Regional Justice Center.

We will start the cleanup of Mary Dennison Park and begin the construction of the new playground.

Additionally, there is a desperate need for a citywide recreation center that would provide among other amenities, an indoor swimming pool.

I intend to work with community partners to secure a site and investigate opportunities for a public/private partnership for its construction. We will continue improving our neighborhood parks through the annual capital improvement plan. This work will include the provision of splash pads.

I am also pleased to report that we recently opened bids to rebuild the high school tennis courts. This work will begin in April.

Due to the success of traffic calming initiatives in certain sections of the City, we plan to expand our use of similar measures to other areas of the community where residents have expressed concern over traffic safety issues.

Some of these areas that we are studying are in the Coburnville/Tripoli neighborhood.

Traffic calming measures also have the added benefit of improving pedestrian and cyclist protection while sharing the road with drivers.

Traffic safety initiatives will also include improvements to various intersections in the City including Arthur and Bishop Streets; Saxonville in the area of the mills; and Central Street at Edgell Road.

We are continuing negotiations with the sisters of Saint Joseph who own the Bethany Hill property which we anticipate we will be able to purchase for the construction of a proposed Southside Elementary School that would also include an Early Childhood Education Center.

## State of the City Address 2023

Although the initial proposal to study the feasibility of building the new school was not approved in the last Massachusetts School Building Authority (MSBA) funding round, we will resubmit our application and intensify our efforts to get this approved.

Housing costs continue to rise and this is creating a lot of stress for several segments of our community.

The City Council, along with my administration, has voted to require a larger percentage of affordable and workforce units in future residential developments.

These new guidelines have the potential to create additional housing options for our residents, including our seniors.

For those in the community who continue to act in a divisive and uncivil manner, to distract from the valuable work that many in our wonderful City remain focused on moving forward in a positive manner, I challenge you to channel that energy towards making a positive difference.

Become involved. Find a board or commission and apply for an open position.

Rather than just spewing negative rhetoric, and hiding behind your keyboard, join us, so that our collective voices can find a way to unify the community rather than contribute to the divide. Perhaps change your narrative of finding fault to contributing to solutions.



Mayor Charlie Sisitsky and First Lady Robin Kaye at the City of Framingham's LGBTQIA+ Pride Day event in 2022.

Let us move together towards a shared purpose. As I have said before, I hope that you can put the differences aside and remember that what unites us is greater than what divides us. You have to decide what kind of difference you want to make.

Framingham is a City that celebrates and finds strength in the diversity of all our residents.

Real progress is never settling for a city separated by haves and have nots. Everyone who calls our great city home deserves a fair shot and a fair opportunity at success, and an affordable home; to enjoy clean air and clean water. To have a career that supports them and their family; to express themselves to the fullest. In the words of Maya Angelou, "We all should know that diversity is a rich tapestry, and we must understand that the threads of the tapestry are equal in value no matter the color of the threads."

# Mayor's Office

## State of the City Address 2023

Out of many we are one and we will not let the dividers divide us. People in our community are to be celebrated. Let's exhibit more kindness, peace, equality, love, hope and respect. I want to close by saying thank you: Thank you to my family and my loved ones with whom I could not do this work without.

To my team in the Mayor's Office who are committed to serving the residents each and every day, and to all of our City Employees, you have my support and thanks. And, of course, I want to thank the residents of Framingham for giving me the opportunity to serve as your Mayor.

The state of the City of Framingham is strong and the future is bright. Let us celebrate all that we have accomplished together, and join me as we continue to strive to make Framingham a place where all people will be valued and respected.



# Mayor's Office



# Mayor's Office



# Mayor's Office



## Diversity, Equity, & Inclusion Office

### Background

In June 2020, the City of Framingham issued Joint Order Number E02020-004, declaring racism a public health crisis.

As a result, Framingham launched an aggressive plan to infuse diversity, equity, and inclusion strategies into the fabric of its government structures and community.

In November 2020, the City of Framingham hired a Chief Diversity Officer, an inaugural position, to lead these initiatives. Technical and programmatic support from the Metropolitan Area Planning Council (MAPC), the Federal Reserve Bank of Boston (FRBB), and the Government Alliance on Race and Equity (GARE) helped develop Framingham's short-term and long-term DEI goals for the city.

Some of Framingham's initial DEI goals included, but were not limited to:

- Establishing DEI policies aimed at recruitment and diversifying municipal staff at all levels.
- Establishing the City of Framingham as a welcoming community for all through public engagement, as well as visual and linguistic support.
- Supporting the Chief Participation Officer with recruitment and diversification of the City's Boards and Commissions.
- Establishing strategic partnerships and collaborations with key community-based organizations, including REMAP, GARE MAPC, Mass Hire, MetroWest Chamber of Commerce, Framingham Connect, Framingham Public Schools, and the MA DEI Coalition.

In November 2021, the Sitsisky administration was voted into office, and during the same time period, the Chief Diversity Officer resigned.

Unfortunately, during this transition period, the DEI Officer position went unfilled, and many of the DEI initiatives stalled.

In December 2022, Framingham's new Mayor Charlie Sitsisky, appointed Framingham resident Jesse Edwards as City's new DEI Officer.

The DEI Office reestablished its relationship with MAPC, the FRBB, GARE, REMAP the Mass DEI Coalition in addition to several local community-based organizations, including Framingham Public Schools, OUT Metrowest, and Framingham State University.

### Goals & Initiatives

The DEI Office's ongoing initiatives and Goals for 2023 include the following:

#### Framingham Racial Equity Plan

- Establishment of a Supplier Diversity Initiative targeting minority, women and veteran-owned businesses. ONGOING
- Reestablishing a CORE Team Advisory Council of employees and community members. COMPLETE

## Diversity, Equity, & Inclusion Office

- Assessing diversity hiring policy, including streamlining the recruiting process and building relationships with educational programs. ONGOING
- Sustaining community engagement and outreach through presentations, data reports, listening tours, and incentives for participation. ONGOING
- Building employee capacity for working within and across differences through workshops, partnerships, grants, and train-the-trainer models. ONGOING
- Formalizing systems to meet linguistic needs and support the community, such as increased translation services and an on-call translating service. ONGOING
- Developing, launching, and maintaining a DEI web presence with relevant information and a DEI dashboard. COMPLETED
- Creating a DEI communications and marketing plan, including social media presence. ONGOING
- Seeking and obtaining grant funding to support DEI operations. ONGOING
- Establishing programs and events that celebrate and educate across differences, partnering with the library and community-based organizations. ONGOING
- Establishing a bias reporting and education response system, including a community incident report and an executive-level response team. ONGOING
- Supporting boards and commissions through teaching and development sessions, onboarding, and collaboration. IN PROGRESS
- Track and assess data, including demographic data, community climate needs surveys, and progress monitoring. IN PROGRESS



City of Framingham LGBTQIA+ Pride Celebration in June 2023

## Diversity, Equity, & Inclusion Office

As part of the City of Framingham's ongoing commitment to Diversity Equity and Inclusion, starting in October 2023, the City of Framingham's DEI Office will offer City of Framingham employees an opportunity to participate in a comprehensive professional development training series - Building Inclusive Workplaces. These foundational interactive workshops are designed to encourage the participation of diverse perspectives and develop new ways of thinking.

The ultimate goal of these sessions is to create and maintain safe and more inclusive workspaces that promote a sense of belonging for all. Workshop topics include:

### **Identity (Why is it important?)**

This workshop aims to provide participants with a foundational understanding of social identities, what they are, how they are formed, and how social identities interact with systems of oppression in the form of social advantages and disadvantages.

### **Communicating Across Differences**

This workshop aims to provide an awareness of how social groups identity impacts thinking and understanding the role of assumptions in the communication process to develop better communication strategies with our co-workers.

### **Unconscious Bias in the Workplace**

This workshop aims to build upon the leadership's current knowledge and experiences regarding unconscious bias. This session also aims to create and support a work culture that sees unconscious bias as unacceptable and promotes creating a community where it becomes abnormal and/or rare.

### **LGBTQIA+ Creating an Affirming Space**

This workshop aims to provide a foundational understanding of the differences between gender identity and sexual identity. To develop a basic understanding of the quickly changing terminology related to gender and sexuality as well as the use of pronouns. To encourage the participants to serve as allies to the LGBTQ+ community.

### **Sexual Harassment/Harassment Discrimination Prevention in the Workplace**

The primary purpose of Harassment Prevention Training is to provide employees with basic information about what constitutes harassment and sexual harassment in the workplace. The training offers a discussion of the many consequences of harassing behavior and strategies to take to avoid engaging in such illegal behavior.

### **Inclusive Hiring Practices**

This workshop introduces City of Framingham Department Heads to strategies outlined in Policy #44 of the City of Framingham Employee Policy Handbook. Department Heads will learn to implement strategies for filling job vacancies with the most diverse qualified candidates. The session includes information about recruitment, hiring and retainment, and accountability measures.

## Diversity, Equity, & Inclusion Office

Some notable events in Fiscal year 2023 the DEOI office helped coordinated:

### PRIDE Day Event

For the fifth year in a row the City of Framingham along with a host of community partners (Framingham Public Library, Framingham Public Schools, OUT MetroWest, Edwards Street Church, Danforth Art Museum and Downtown Framingham, Inc), hosted a PRIDE Day Celebration.

The PRIDE Day Celebration is an opportunity to hold space, acknowledge, and uplift the LGBTQIA+ community and their allies.

At this event, Framingham raises the Pride Progress Flag on City Hall Plaza as a show of support and solidarity with the LGBTQIA+ community.

The Pride Flag Raising Ceremony occurred on Sunday, June 4 in front of the Memorial Building. Rev. Debbie Clark of Edwards Church emceed the event.

The keynote speaker was Somerville At-Large City Councilor William Burnley Jr. who is an openly gay member of the LGBTQIA+ community.

Speakers included Mayor Charlie Sisitsky, City of Framingham Diversity, Equity, & Inclusion Officer Jesse Edwards, District 7 City Councilor Leora Mallach, Superintendent of Schools Bob Tremblay, and a few Framingham Public School students.



Diversity Equity & Inclusion Officer Jesse Edwards speaking at the City's LGBTQIA+ Pride event in 2023

After the speaking portion of the event, attendees visited informational tables set up on the plaza from many of the organizers of the event including Downtown Framingham Inc, Framingham Public Schools, OUT MetroWest, Danforth Museum, Framingham Public Library, Massachusetts Alliance of Portuguese Speakers, Advocates, Edward Kennedy Health Centers, Plymouth Church, and St. Andrew's Episcopal Church. The Framingham Public Library's bookmobile and Kona Ice was at the celebration.

### Juneteenth

For the first time, the City of Framingham hosted a Juneteenth event and raised the Juneteenth flag at the Memorial Building in 2023.

## Diversity, Equity, & Inclusion Office

Juneteenth was declared a national holiday in 2021 to commemorate the ending of chattel slavery in the United States.

“Juneteenth is an opportunity to learn from our past, acknowledge the end of one of our nation’s darkest days and work towards a better future.” Said Mayor Charlie Sisitsky. “Embracing Juneteenth means we not only acknowledge the legacy of slavery but celebrate the sacrifice of those that came before us and celebrate the freedoms that we often take for granted.”



Raising of the Juneteenth for the first time ever at the Memorial Building on June 19, 2023.

## Mayors Summer Internship Program

The inaugural Mayor’s Summer Internship Program (MSIP) was a 10-week paid internship experience for talented historically underrepresented college students. This “pipeline” program is designed to provide enthusiastic undergraduate, graduate and/or recent graduates with an opportunity to explore potential administrative careers in a real-world municipal setting. This inaugural program provided an exciting opportunity for students seeking to apply their skills in a team setting environment that is dedicated to addressing real issues facing the Framingham community every day. Twenty-five students applied for 10 positions in Human Resources, Mayor’s Office, Planning, Finance and Administration, Fire Department, Police Department, Parks & Recreation, Department of Public Works and the Department of Public Health, and 8 students were selected after a rigorous interview process. Students participated in weekly Lunch and Learn sessions where they took part in personal and professional development workshops.



# Mayor's Office

## Diversity, Equity, & Inclusion Office



City of Framingham's LGBTQIA+ Pride Celebration in June 2022.



Mayor Charlie Sisitsky and First Lady Robin Kaye attend the Framingham Community Vibes Juneteenth event at Barbieri Elementary School in June 2023.



City of Framingham summer of 2023 interns

## Public Information Officer (PIO)

The Chief Information Officer acts as the spokesperson for the City of Framingham and serves as the City's Emergency Information/Communication Officer.

The City of Framingham's Public Information Officer (PIO) is responsible for all internal and external communications for the municipal side of government, except the police department.

The PIO works with the Mayor on strategic communication initiatives for the City.

The PIO directs the implementation of an integrated communications strategy for the City incorporating media broadcasts, written materials, social media and other applications.

The Public Information Officer coordinates publicity for Division & Department heads by arranging press conferences, preparing, reviewing and evaluating press releases.

The PIO oversees the development and completion of professional communication materials such as annual reports, professional image brochures and progressive communication materials.

The PIO is responsible for the creation of in-depth multi-media productions to highlight the City's services, activities and special promotions through website development, television and social media.

The Public Information Officer works closely with the Director of Community and Economic Development on website content and design,

Mayor Charlie Sisitsky took the oath of office on January 1, 2022. The position of Public Information Officer was not filled until June of 2022, when he hired Ryan Egan. Egan submitted his resignation in late December 2022 and left the City in January 2023.

In April 2023, Mayor Sisitsky hired Framingham SOURCE owner & journalist Susan Scully Petroni as Public Information Officer. She started on May 1, 2023.

social media outlets and other communication initiatives to enhance community and business relationships. The PIO is also responsible for all branding & marketing for the City, and its divisions, except Police.

The PIO arranges all neighborhood and community meetings hosted by the Mayor.

The PIO cultivates relationships and maintains contacts with external public relations representatives to foster a collaborative effort in promoting the City as a premier location to work, live, learn, and play.

The Public Information Officer identifies City projects and programs for positive media coverage potential and facilitates deliberative strategies to promote these activities.

The PIO works with Division/Department heads to develop methods of communication to be most effective with the Community.

## Public Information Officer (PIO)

The Public Information Officer builds and fosters long-term working relationships with the media, members of the community, public affairs offices and other organizations.

The PIO oversees day-to-day operations of specific year-round communications programs.

The PIO oversees all media requests for information and facilitates all media interviews for all City departments, except the Police Department.

The PIO is in charge of developing and writing media releases, news materials, and fact sheets. The PIO also develops talking points for City employees when they have interviews.

The Public Information Officer monitors and reviews departmental communications to external audiences to ensure that all departments are sending a consistent message to the targeted public.

The Public Information Officers creates and maintains the editorial web content for divisions/departments.

The PIO oversees the City's social media, and serves as the focal point for implementing new channels of communication, which involve new technology (mobile apps, RSS feeds, and podcasts) to communicate with citizens and officials. The PIO also maintains and creates content for the City's NotifyMe service.

### Facebook

Between July 1, 2022 and February 1, 2023, The City of Framingham's Facebook page grew by 250 followers.

Between May 1 and June 30, 2023, the City of Framingham's Facebook followers grew by 551, or a 498.9% increase.

City ended the Fiscal Year with 7948 followers on Facebook

Newly-hired Public Information Officer Susan Scully Petroni hit the ground running and organizing a press conference with every major Boston newspaper and TV station on Sunday evening May 7, 2023.

In the middle of the press conference, Mayor Charlie Sisitsky received a call from the Teamsters, who said they would sign a contract with NRT, and there would be no bus strike in Framingham.



## Public Information Officer (PIO)

In May 2023, PIO Petroni announced that all press releases would be posted on the City's website in a format so residents could translate the release into more than 100 languages using Google Translate. Previously, media releases were posted as PDFs and could not be translated with the website's Google Translate widget.

Also in May of 2023, PIO Petroni announced that all community-wide major event flyers would be issued in English, Spanish, & Portuguese, the three major languages spoken in the City of Framingham.

Continuing with her language access initiatives, PIO Petroni launched a Whatsapp for the City of Framingham. Information and flyers are posted in the social media app in Portuguese only. Framingham is one of the first cities in the country to use Whatsapp to reach residents.

The Whatsapp is a pilot program and if successful, the PIO may consider launching Whatsapps in Spanish and Hindi, which are the second and fourth most popular languages spoken in the City.



Public Information Officer Ryan Egan, who was hired in the spring of 2022, was busy in June 2022. He worked to organize the City of Framingham's Pride event, collaborated with the Veteran's Office to organize the Memorial Day ceremony, and publicized the Celebration Committee's Flag Day event.

PIO Egan also worked closely with Farmers Market Manager Bill Sell for the kickoff for the 2022 market season, and continued to publicize and photograph the markets until the close of the season in September.

The PIO worked with the Middlesex Sheriff's office for a school safety fair in the fall. The PIO helped to organize and publicize the Spooktacular event in October 2022.

In November, he worked with the Veterans Department on the annual Veterans Day Ceremony.

And coordinated with Facilities Department, to organize the annual tree lighting celebration in December.

### Twitter/X

City of Framingham's Twitter/X account ended Fiscal Year 2023 with 5,702 followers.

## Public Information Officer (PIO)

Between July 1, 2022 and December 31, 2022, the PIO issued 32 media releases.

In May of 2023, PIO Petroni issued 39 media releases. Topics included fires, advertising of appointments, grants received, and road, water, and sewer projects.

In June of 2023, the PIO issued 24 media releases, including ones on the City raising the Juneteenth flag for the first-time ever, the City's LGBTQIA+ Pride celebration, advertising for volunteers for boards & committees, Eversource's groundbreaking for the first-in-the-nation geothermal project, and the opening of the Farmers market.

Also in June of 2023, the PIO worked on all the marketing and communications for the City's first Stars & Stripes Over Framingham event, with fireworks at Farm Pond. The PIO created a Q&A for residents and worked to make sure the map and all communications were accessible to all.

The PIO is the City's social media content manager. The PIO creates graphics, write posts, and maintains a social media calendar across all channels - Facebook, Twitter/X, Instagram, and LinkedIn to make sure the City's messages are reaching its targeted audience.

The PIO is also the City's chief photographer. The PIO attends events, including Memorial Day, Veterans Day, the September 11 Ceremony, the Stars & Stripes Over Framingham event, Framingham High graduation, community events, events with the Mayor, Juneteenth celebration, and takes photos and shares the photos across numerous communication channels.

### NotifyMe

The City of Framingham's Public Information Officer maintains and issues content on the City's NotifyMe, text & email alert system.

There is a City of Framingham alert, a Public Works alert, and emergency notification alert, and sanitary sewer overflow alert.

The City retired the COVID-19 alert in Fiscal Year 2023.

The City also retired the Fuller School Building Project alert in Fiscal Year 2023. The new middle school on Flagg Drive opened in August 2021. The Fuller School Building Committee held its last meeting in January 2023.

The PIO is also the speechwriter for the Mayor, and writes a majority of the City's proclamations and citations.

In May and June of 2023, PIO Petroni wrote proclamation/citations for National Public Works Week, National Gun Safety Awareness Days, and PRIDE Month.

## Citizen Participation Officer (CPO)

The Citizen Participation Officer position was created by the City of Framingham Charter in order to work with municipal departments and multiple-member bodies to develop and implement strategies to enhance public engagement using current communication and outreach practices, to process citizen complaints and inquires and ensure compliance with public notice requirements.

In Fiscal Year 2023, the CPO position was officially unstaffed until January 30, 2023, when Heather Gutierrez, an Ashland resident, was hired.

She is the City of Framingham's third CPO, since the position was created in 2018.

One of the primary positions of the Citizen Participation Officer is to oversee the more than 3 dozen boards, committees, and commissions in the City of Framingham. More than 350 individuals volunteer their time to serve on these boards & committees.

Applicants came from all 9 Districts. See chart below for District by District applicants.

The majority of the volunteers are nominated by the Mayor and approved or rejected for the role by the City's legislative branch of government - the 11-member City Council.

Since February 7, 2023, the CPO handled the administrative portion of processing 35 newly-appointed applicants and 28 re-appointed members for a total of 62 appointments between February 2023 & June 30, 2023.

Of the applicants appointed, about 34% are bilingual speaking English and either Portuguese, Spanish, French, German, Polish, Tamil, Hindi, Creole, or American Sign Language.

Additionally, boards, committees and commissions members represent the following ethnic backgrounds: Hispanic or Latino, Black or African American, Asian, White and Other.

The CPO oversees the Zoom administrator for the City, helping Boards & Committees hold remote and hybrid meetings.

<b>FROM 7/1/2023 through 1/30/2023</b>	<b>FROM 2/1/2023 through 6/30/2023</b>
District 1 (1 response, 2.6%)	District 1 (15 responses, 10.9%)
District 2 (4 responses, 10.5%)	District 2 (19 responses, 13.8%)
District 3 (4 responses, 10.5%)	District 3 (23 responses, 16.7%)
District 4 (9 responses, 23.7%)	District 4 (15 responses, 10.9%)
District 5 (5 responses, 13.2%)	District 5 (5 responses, 3.6%)
District 6 (2 responses, 5.3%)	District 6 (13 responses, 9.4%)
District 7 (3 responses, 7.9%)	District 7 (19 responses, 13.8%)
District 8 (1 response, 2.6%)	District 8 (14 responses, 10.1%)
District 9 (5 responses, 13.2%)	District 9 (5 responses, 3.6%)
N/A (4 responses, 10.5%)	N/A (10 responses, 7.2%)

## Citizen Participation Officer (CPO)

From mid-February through the end of the Fiscal Year, the Citizen Participation Officer teamed with Diversity, Equity and Inclusion Officer Jesse Edwards to form community relationships. Meetings were organized with all major local non-profit organizations of Framingham and Metrowest and key stakeholders in the City of Framingham.

The CPO also attended several community-based meetings and events with these organizations representing the Mayor's Office to show support for those they serve.

The ultimate goal of forming these connections is to educate and open up access to all who want to be part of the governance of the City in addition to being a point person in the Mayor's office for resident complaints and inquires.

The Citizen Participation Officer's role includes managing citizen complaints and inquiries, as well as overseeing the online SeeClickFix portal. During Fiscal Year 2023, from February to June 30, 2023, I addressed more than 50 inquiries and complaints.

Submitted by  
**Heather Gutierrez**  
**Citizen Participation Officer**



In March of 2023, Mayor Charlie Sisitsky and CPO Heather Gutierrez met with Brophy Elementary School fifth grade students to discuss environmental concerns regarding single-use plastics. Students were selected to read their letters to the Mayor and participate in a Town Meeting-style discussion.



CPO Heather Gutierrez on the Government Channel's Framingham Today show in 2023.

## Marijuana Advisory Team

The Marijuana Advisory Team (MAT) is instrumental in the review and recommendation to the Mayor for consideration of a Host Community Agreement (HCA) to various types of Marijuana establishments. Upon receipt of an invitation to negotiate an Host Agreement with the Mayor, respective marijuana establishments would then be responsible to obtain approval from the Cannabis Control Commission (CCC) prior to operation.

The Marijuana Advisory Team is made of staff from the following city departments: Chief Operating Officer, Police, Fire, Inspectional Services, Public Health, Planning & Economic Development, and Chief Financial Officer.

The Marijuana Advisory Team meets at City Hall as needed when applications are received. Applications are submitted with all pertinent information of the Marijuana Establishment including but not limited to: plans, specifications, security information, traffic reports, operational plans, corporate information, and financial statements.

Since the inception of Marijuana Establishments in Framingham, the Cannabis Control Commission and industry have been constantly changing by adding additional types of marijuana establishments such as: Social Equity Business, Delivery Business, and Onsite Consumption just to name a few. Members of the Marijuana Advisory Team have to keep up with all changes, attend meetings, and review documentation in addition to their everyday job duties.

Below is a chart of Marijuana Establishments in our city.

Retail	Medical	Cultivator	Test Lab	Product Manufacture	Delivery
Beacon	Beacon	Caregiver-Patient	MCR Labs	Caregiver-Patient	Pine Delivery
Sunnyside	Sunnyside	Comm Farms	Green Analytics	Comm Farms	
Temescal	Temescal	Richards Flowers		Cloud Creamery	
Trulieve	Trulieve				
Innovative Flower					
Nova Farms					
Union Twist					
CP-Fram					
Vacant License (9 <sup>th</sup> )					

# License Department

Calendar year 2023 brought many personnel changes to the Board of License Commissioners.

On September 12, 2022, the Commission convened with a new Chair, Vice Chair, and Licensing Administrator.

Additionally, in June of 2023 two new members were appointed, as the result of a resignation and a member not seeking a new term.

I'm pleased to say the Commission successfully worked through these many changes with little disruption or delayed business.

The Commission also established a positive working relationship with the new City Solicitor and her team, who helped advise the Chair on several legal matters that had come before the Commission.

This term of the Commission continued to navigate pandemic related rule changes, including outdoor seating, with the intent to positively support its affected licensees.

In calendar year 2023 there were only four violations reported during the annual alcohol service compliance checks, as opposed to 15 the prior year.

Submitted by

Board of License Commission Chair  
Stuart Pologe

## STAFF

Rebecca Nau  
License Coordinator

## Board of License Commission

Chair Stuart Pologe

Vice Chair Sara Porter

Shannon McCullough

Clerk Joseph Sturniolo

Laura Medrano



# Farmers Market

In 2022, Mayor Charlie Sisitsky revitalized the Framingham Farmers Market.

The Mayor hired Bill Sell to manager the Thursday market.

As the fiscal year 2023 ended in June 2023, the new season of the Framingham Farmers Market was just getting underway.

Some great accomplishments from the past season and the start of this season:

- Framingham Farmers Market in 2022 averaged between 35-40 vendor booths weekly during a 15-week season, and around 700 customers weekly.
- The Market high was 52 vendors and 970 customers on our final week in September.
- The Framingham Market received recognition by the Massachusetts Farmers Market association and had the Commissioner of the Massachusetts Department of Agriculture visit to recognize the incredible turn-around over the previous season and format.
- 88 percent of the customers surveyed post season liked or very much liked the new hours, running Thursdays from 3 to 7 p.m. at the Framingham Centre Common.
- In the recognition department, the Rotary Club of Framingham, Ashland, Holliston and Hopkinton named the Framingham Farmers Market Manager Sell its Citizen of the Year in recognition of the market turnaround.



- Our 2023 season launched to a record crowd of 3,130 customers, 82 vendor booths and 10 food trucks on June 22, 2023. Having so many elementary school families head to the Centre Common for last day of school festivities followed by visiting the food trucks helped.
- For 2023, the market has qualified through the US Department of Agriculture to accept SNAP EBT (food stamps). The market will run a customer's card and give them Framingham Farmers Market branded tokens in return, which can be spent at any vendor with appropriate product. This process enables every food item vendor to "accept" SNAP without individually needing to apply to the USDA. As an added bonus, Santander Bank is sponsoring the market to enable the City to grant an up to \$15 per person per week SNAP Match.



# Stars & Stripes Over Framingham - June 2023



# Stars & Stripes Over Framingham - June 2023



Keep Framingham Beautiful Framingham volunteered to help clean up the area after the fireworks. Mayor Charlie Sisitsky also participated in the clean up efforts



# Legislative Branch of Government

## Framingham City Council

The City Council is the sole legislative body of the City, and is therefore responsible for passing all City ordinances.

The City Council is made up of 11 members which shall exercise the legislative powers of Framingham. Two of these members are known as councilors-at-large and 9 members are known as district councilors.

The City Council serves as a link between the citizens of Framingham and their municipal government. Councilors help constituents by connecting them to resources, services, and City departments. They serve as advocates for all Framingham residents. Through their work, city councilors will ensure that Framingham continues to be a great place to live, work, and play

Councilors-at-large serve a 4-year term; district councilors serve a 2-year term. All council terms begin on the first day of January in the year following the election. Currently, all 11 terms of the City Council members end on December 31, 2023.

No person shall hold the office of councilor-at-large for more than three consecutive full four 4-year terms and no person shall hold the office of district councilor for more than 6 consecutive full 2-year terms.



## Framingham City Council

### CITY COUNCILORS

At Large

At Large

District 01 (Precincts 22, 23, 24)

District 02 (Precincts 25, 26, 27)

District 03 (Precincts 19, 20, 21A, 21B, 21C)

District 04 (Precincts 16, 17, 18)

District 05 (Precincts 10, 11, 15)

District 06 (Precincts 7, 8, 9A, 9B)

District 07 (Precincts 12, 13, 14)

District 08 (Precincts 4, 5, 6)

District 09 (Precincts 1, 2, 3)

George P. King, Jr.

Janet Leombruno, Vice Chair

Christine A. Long

Cesar G. Stewart-Morales

Adam C. Steiner

Michael P. Cannon

Noval A. Alexander

Philip R. Ottaviani, Jr., Chair

Leora Mallach

John A. Stefanini

Tracey Bryant

### PROCLAMATIONS

The Framingham City Council issued proclamations to recognize the following:

- 32nd Anniversary Americans with Disabilities Act and 20th Anniversary of Framingham Disability Commission Resolution
- June LGBTQIA+ Pride Month
- 90th Anniversary of the Framingham Garden Club
- Earth Day
- Mark Joel Goldman Day
- 50th Anniversary Greater Framingham Community Church
- Calling for the protection of Reproductive Rights
- 50th Anniversary Karpouzis Commercial Refrigeration
- National Public Works Week
- National Gun Violence Awareness Day
- Autism Acceptance Month
- Framingham Farmers Market

### CITATIONS

It also celebrated resident community members milestones with citations:

**Dr. F. Javier Cevallos**  
Senior Heroes Awardee

**Robert McArthur**  
Retirement

**Anthony "Hank" Ferracamo**  
100th Birthday Resolution

**Vernice Moreno Gex**  
100th Birthday Resolution

**Barbara Budge**  
100th Birthday and  
Celebration of Life

## Framingham City Council

### From the City Council Chair

The past year the Framingham City Council helped lead the community out of the darkness of the COVID-19 pandemic.

The City Council, with Philip R. Ottaviani, Jr., as its Chair and Janet E. Leombruno as its Vice Chair, worked collaboratively with the Sisitsky Administration in tackling issues regarding water and sewer, the environment, the opioid epidemic, economic development, education, and housing.

Some highlights from the year include:

- Advancing the purchase of the Bethany Property for the construction of a new school and early education center;
- Supporting the new Eversource Geothermal Pilot Program. The project is a first-of-its-kind networked geothermal system in Massachusetts. This Geothermal Pilot Program will bring a cost-effective, low-carbon source of heating and cooling for residents, businesses, and municipal facilities;
- Approving the first ever round of projects for Framingham's Community Preservation Act Fund;
- Supporting Downtown revitalization with several ordinances including Aggressive Solicitation, creation of Community Cares group to help those in need of mental health and medical health care, and Community Block Grants;
- Supporting a TIF for Seabra Market to move to Downtown Framingham to create a Haymarket-style location at the old Salvation Army location;
- Created an Opioid Stabilization Fund for the distribution of money received from the statewide settlement from opioid litigation. Creating this stabilization fund sets it apart from the general fund with money specifically from these settlements for distributions made by the Mayor, with voting approval by the Council;
- Approved the purchase of CSX land for the Bruce Freeman Rail Trail and 188 Concord Street for additional offices and a regional dispatch center;
- Approved the sale of the old Danforth Museum building to the Commonwealth for the construction of a new regional justice center;
- Approved Framingham's plan for municipal electricity aggregation



Mayor Charlie Sisitsky & City Council Chair Phil Ottaviani Jr. at Flag Day Parade 2023.

**Submitted by City Council Chair Phil Ottaviani Jr.**

## Framingham City Council

### City Council Subcommittees

#### Appointments Subcommittee

**Members:**

Chair Philip R. Ottaviani, Jr., District 6

Vice Chair Janet Leombruno, at-large

Adam C. Steiner, District 3

**Purpose & Mission:** A 3-member body charged with review of suggested appointments by the Mayor that are subject to Council oversight. Presents recommendation to the full Council for approval or rejection. The mission of the Appointment Subcommittee is to function in a complementary manner with the Administration to ensure a balanced representation of the community be made on the various boards, committees, commissions and positions within the City of Framingham.

The Appointments Subcommittee met 14 times in the 2023 fiscal year in collaboration with the Administration to ensure representation reflected the importance of the diverse community that Framingham is.

They recommended 85 appointments and reappointments to various city boards, committees and commissions. In addition, they recommended 7 appointments and reappointments of municipal Officers, Directors and Chiefs.



#### Economic Development & Housing Subcommittee

**Members:**

Chair Michael P. Cannon, District 4

Vice Chair Christine Long, District 1

George P. King, Jr., at-large

**Purpose & Mission:** The 3-member subcommittee presents recommendation to the full Council for approval, rejection, or general informational purposes. The goal and mission of the subcommittee is to further and foster all forms of economic development as well as initiatives that lead to better conditions for businesses and residents in the City of Framingham.

Initiatives pertain to recommendations regarding a general business climate, processes and procedures, permit fees, land use, commercial development and redevelopment, and the promotion of Framingham as a great place to do business.

The Economic Development & Housing Subcommittee met 6 times in the 2023 fiscal year.

In collaboration with the Mayor's Office, Finance Division, and Division of Planning & Community Development, a mutually-beneficial agreement between the City and Seabra Foods to bring a grocery store downtown was generated.

In addition, the Subcommittee worked with the Administration in a regulatory role regarding affordable housing rents, consistent with federal

## Framingham City Council

### City Council Subcommittees



Evotec relocated its U.S. headquarters of Cyprotex to Framingham. The grand opening was in April 2023.

government standards. The Subcommittee rejected proposed rent increases for developments in receipt of benefits provided by tax increment financing agreements (TIFs).

Collaboration occurred with the Administration on two initiatives discussed in the Charter; the reorganization of the Divisions of Planning & Development and the new Economic Development Corporation.

### **Education, Library, Arts & Culture, Elder & Veterans Services Subcommittee**

#### **Members:**

Chair Noval Alexander , District 5  
Vice Chair Cesar G. Stewart-Morales, District 2  
George P. King, Jr., at-large

**Purpose & Mission:** A three-member body to review and address matters directed to it by the full Council or Council Chair.

The goal and mission of this subcommittee is to examine educational matters with significance for racial, geographic and economic equity for all members of the community.

Role includes but is not limited to; collaboration with the Framingham School Committee and Superintendent, engagement with other educational institutions such as Framingham State University, Massachusetts Bay Community College, Christa McAuliffe Charter School, Keefe Regional Technical school and, support of long-range capital planning for public schools, support of life-long learning, non-traditional sources for education including programming at the Framingham Public Library, Callahan Senior Center and through Veterans Services.

The Subcommittee met 2 times over the course of the 2023 fiscal year.

Together, they addressed the closure of the Keefe Tech pool in June of 2022. Communication and collaboration were strengthened with stakeholders of the community and in May of 2023 they addressed the public's concerns about a potential school bus driver strike. They provided updates and strategies as implemented by the Administration and School Department to avert such a strike.

## Framingham City Council

### City Council Subcommittees



#### Environmental & Sustainability Subcommittee

**Members:**

**Chair** Janet Leombruno, at-large  
**Vice Chair** Leora Mallach, District 7  
Noval Alexander, District 5

**Purpose & Mission:** A three- member body whose purpose is to consider any or all environmental and sustainability related questions directed to it by the full Council or the Council Chair. The mission of the subcommittee is to focus on air, land and water pollution, solid and hazardous waste disposal and land reclamation, recycling and sustainability, energy savings and efficiency. In addition, the subcommittee monitors the impact of industry and development on the quality of life of residents.

This Subcommittee met a total of 7 times in the 2023 fiscal year. Together with the Mayor’s Administration, the Subcommittee facilitated community education on the Eversource



Earth Day 2023

Geothermal Pilot Project including conversation with Eversource team members in the lead on this project. Community Aggregation was also discussed often.

The Subcommittee hosted several meetings with the Sustainability Coordinator Shawn Luz and the City’s aggregation consultant to monitor progress and provide feedback through planning documents and outreach materials.

The Climate Action Plan and Declaration was made in May 2022. In collaboration with the Sustainability Coordinator, the City received updates to help shape the community engagement approach underlying in this project. Remediation projects were continued in coordination with Eversource to host community updates on the remediation of the 350 Irving Street site and information on the ongoing Mary Dennison remediation project.

## Framingham City Council

### City Council Subcommittees

#### Finance Subcommittee

**Members:**

- Chair: George P. King, Jr., at-large
- Vice Chair Michael P. Cannon, District 4
- Noval Alexander, District 5
- John A. Stefanini, District 8
- Adam C. Steiner, District 3

**Purpose & Mission:** The Finance Subcommittee is responsible for reviewing all matters related to municipal finance and reporting back to the City Council with a recommendation.

Each year the primary consideration is of course the operating and capital budgets. The subcommittee spends many meetings through the first half of the calendar year meeting with departments and the administration to discuss these documents in depth.

The Finance Subcommittee met regularly, opposite the Council, for a total of 22 times over the course of the fiscal year.

This year, the revenue available for the annual budget was much more robust than in recent years for a host of reasons, including a large increase in Chapter 70 revenue (education aid) from the state.

The budget was able to provide the largest increase in many years for the school budget, over 7%. The overall budget increase was near 5%.



Senior Heroes Award Ceremony 2023

Despite the significant increases, the subcommittee worked to cut the property tax increase in half from the original requested budget.

The capital budget provided for continued investment in municipal equipment and infrastructure. This included both spending in the general fund budget and the water and sewer enterprise fund. The subcommittee continues to aim to approve reasonable capital spending that is affordable and predictable as to its impact on the overall budget.

The city negotiated and the City Council approved many new collective bargaining contracts with its employee unions. Most union employees have seen a new contract approved during this fiscal year. The subcommittee reviewed other important matters this past year. In conjunction with the administration, the subcommittee reviewed and discussed the following items:

An authorization to negotiate a purchase and sale agreement for the land on Bethany Road with the hope of building a southside elementary school on that property.

## Framingham City Council

### City Council Subcommittees

A Tax Increment Financing (TIF) agreement that will allow Seabra Market to move into the heart of downtown Framingham and open a greatly expanded grocery store at the corner of Concord and Howard Street.

Authorization to purchase the land for the Bruce Freedman rail trail Framingham section, from CSX.

Consensus to transfer the property located on Union Avenue to the Commonwealth for the potential of building a regional justice center. In return the City will eventually receive the current court building on Concord Street.

#### Ordinances & Rules Subcommittee

##### Members:

Chair John Stefanini, District 8  
Vice Chair Tracey Bryant, District 9  
Phil Ottaviani Jr., District 6

**Purpose & Mission:** A three-member body with responsibility to consider matters relating to the ordinances of the City, council rules and orders, and any other such matters as may be referred to it by the full Council or Council Chair.

The Ordinance, Rules & Coordination Subcommittee met a total of 7 times in the fiscal year and reviewed 9 draft ordinances and proposed 1 rule.



#### Planning & Zoning Subcommittee

##### Members:

Chair Christine Long, District 1  
Vice Chair Tracey Bryant, District 9  
Michael P. Cannon, District 4  
Janet Leombruno, at-large  
Cesar G. Stewart-Morales, District 2

**Purpose & Mission:** A five-member body that considers any and all proposed amendments to the zoning ordinances, zoning map, land use and planning, special permits, and any other such matters as referred to it by the full Council or Council Chair.

The mission of the Planning & Zoning Subcommittee is to review, research, and make informed recommendations to the Council regarding zoning proposals and amendments for the balanced comfort and success of businesses and residents.

This subcommittee met a total of 9 times over the course of the 2023 fiscal year.

## Framingham City Council

### City Council Subcommittees

Together they reviewed and recommended the removal of a flag prohibition from all business/commercial/manufacturing districts.

They also reviewed and recommended changes to the Affordable Housing Units (AHU's). Topics of discussion included the expansion of the Nobscot Zoning District, expansion of the marijuana overlay district, and an Accessory Dwelling Unit zoning ordinance proposal.



#### Public, Health, Safety, & Transportation Subcommittee

##### Members:

Chair Tracey Bryant, District 9  
Vice Chair Leora Mallach, District 7  
Philip R. Ottaviani, Jr., District 6

**Purpose & Mission:** A three-member body of members that consider and report on all matters relating to public health, safety and

Over the course of the fiscal year, the Public Health, Safety & Transportation Subcommittee met 8 times.

In their meetings, they discussed and made recommendations regarding substance abuse recovery and needle distribution services in Framingham. They reviewed and considered discussion related to Crisis Pregnancy Centers, resulting in a proclamation calling for the protection of reproductive rights.

A presentation was made at a meeting relating to Mental, Emotional, and Physical Wellness in an Uncertain World. It focused on strategies for individuals to adjust to the post-COVID world. This was a collaborative effort between the Framingham Public Schools, Public Health Department, Police and Fire Departments.

#### CITY COUNCIL STAFF

On August 16, 2022, City Council voted to appoint Marion Kelly as the Secretary to the Council. The appointment was critical and Kelly was the ideal candidate to successfully carry out the responsibilities of the legislative branch of government. This promotion opened her position as Administrative Assistant and shortly thereafter was filled by Kathleen Carey.

“I would like to praise my small and dedicated staff in the Council Office. Their work ethic is unsurpassed. They are proactive, ambitious and support the Councilors with respect and dignity. I will be forever grateful for their professional attitude and compassion that they bring to work each and every day,” said City Clerk Lisa Ferguson

# Legislative Branch of Government

## Measures Voted by Framingham City Council

Measures voted by City Council (July 1, 2022 – June 30, 2023)

Measure Number	Measures by Topic	Meeting
<a href="#">2023-068</a>	Request of the Solicitor and Director of Planning and Community Development, a map of location of possible marijuana retail establishments based upon current business zoning	06/27/2023
<a href="#">2023-067</a>	Referral to the Finance Subcommittee the matter regarding a Collective Bargaining Agreement for the Deputy Fire Chiefs	06/27/2023
<a href="#">2023-066</a>	Referral to the Finance Subcommittee the matter regarding a Collective Bargaining Agreement for the Framingham Firefighters	06/27/2023
<a href="#">2023-065</a>	Referral to the Finance Subcommittee the matter regarding amendments to geothermal licensing agreement for Normandy Road and Concord Street	06/20/2023
<a href="#">2023-064</a>	Referral to the Finance Subcommittee the matter regarding Collective Bargaining Agreement for the Crossing Guards	06/20/2023
<a href="#">2023-063</a>	Referral to the Economic Development and Housing Subcommittee the matter regarding affordable housing rates for 2023 at the Buckley	06/20/2023
<a href="#">2023-062</a>	Referral to the Economic Development and Housing Subcommittee, the matter regarding potential increases to affordable housing rental rates for Mill Creek, Bancroft Lofts, and Union House	06/06/2023

# Legislative Branch of Government

## Measures Voted by Framingham City Council

Measure Number	Measures by Topic	Meeting
<a href="#">2023-061</a>	Grant of pole location – Normandy Road -TABLED	06/20/2023
<a href="#">2023-060</a>	Joint Proclamation declaring June Pride Month	06/06/2023
<a href="#">2023-059-001</a>	Amend the City's Revolving Fund Ordinance with the addition of a fund for the Framingham Farmers Market	06/20/2023 & 06/27/2023
<a href="#">2023-059</a>	Referral to the Finance Subcommittee the establishment of a revolving fund for the Farmers Market	06/06/2023
<a href="#">2023-058</a>	Referral to the Finance Subcommittee consideration of Prior Year Bills	06/20/2023
<a href="#">2023-057</a>	Vote to appoint 3 members of the Charter Review Committee	06/06/2023
<a href="#">2023-056</a>	Referral to the Board of Health and the Public Health, Safety and Transportation Subcommittee a matter regarding a syringe service program at 1 Grant Street and the impact upon the neighborhood	05/30/2023
<a href="#">2023-055-001</a>	Authorize FY23 Operating Budget Transfers	06/20/2023
<a href="#">2023-055</a>	Referral to the Finance Subcommittee matter regarding FY2023 Year End Budget Transfer requests	06/06/2023
<a href="#">2023-053</a>	Approve flag raising policy (First Reading)	06/06/2023
<a href="#">2023-052</a>	Referral to the Environment and Sustainability Subcommittee, the matter regarding the Municipal Opt-In Specialized Stretch Code of 2022	05/30/2023
<a href="#">2023-051-001</a>	Approve funding as recommended for Collective Bargaining Agreement for the Framingham Police Dispatchers	06/20/2023
<a href="#">2023-051</a>	Referral to the Finance Subcommittee, the matter regarding FY23 funding of the Collective Bargaining agreement between the City of Framingham and the Framingham Police Dispatchers	05/30/2023
<a href="#">2023-050-001</a>	Approve Collective Bargaining Agreement for LIUNA 1156 Park and Recreation	05/30/2023 & 06/20/2023
<a href="#">2023-050</a>	Referral to the Finance Subcommittee the matter regarding LIUNA 1156 Collective Bargaining for Parks and Recreation	05/16/2023
<a href="#">2023-049-001</a>	Approval of proposed Tax Increment Financing (TIF) and HUD Section 108 Assistance for Seabra Foods, LLC grocery store to be located at 35 Concord Street	05/30/2023

# Legislative Branch of Government

## Measures Voted by Framingham City Council

Measure Number	Measures by Topic	Meeting
<a href="#">2023-049</a>	Referral to the Economic Development Subcommittee the matter regarding potential Tax Increment Finance (TIF) agreement and HUD Sec. 108 Assistance for Seabra, LLC.	05/16/2023
<a href="#">2023-048-001</a>	Grant authorization for easements related to Mass DOT 608889 Edgell Rd/Central St and authorize Mayor to execute acceptance of 3 proposed orders (Exhibits A, B, C)	05/30/2023
<a href="#">2023-048</a>	Referral to the Finance Subcommittee the matter regarding request for easements related to Edgell Road and Central Street Roadway Reconstruction and Intersection Improvements, Mass DOT 608889	05/16/2023
<a href="#">2023-047</a>	Referral to Planning and Zoning Subcommittee and the Planning Board clarification and public hearing of the ordinance related to the number of residential units to be built in one year in Framingham	05/16/2023
<a href="#">2023-046</a>	Approve Council Appointment of P. Almeida to the vacant Youth Council member seat for District 8	05/16/2023
<a href="#">2023-045</a>	Number never used	-----
<a href="#">2023-044-001</a>	Approve one (1) additional retail marijuana license to bring total to nine (9)	06/20/2023 & 06/27/2023
<a href="#">2023-044</a>	Referral to the Ordinance and Rules Subcommittee the addition of 1 retail marijuana license and additional referral to the Planning and Zoning Subcommittee consideration for possible increase expansion of zoning for marijuana establishments	05/02/2023
<a href="#">2023-043</a>	Referral to the Ordinance and Rules Subcommittee, the matter regarding a change in the member composition of the Bicycle, Pedestrian, and Trails Committee	05/16/2023
<a href="#">2023-042-002</a>	Approve Capital Improvement Plan	06/20/2023 & 06/27/2023
<a href="#">2023-042-001</a>	Approve FY24 Operating Budget, adoption of FY24 Classification Plan for Non-Union Senior Management and Division Head positions, and adoption of provisos.	06/06/2023 & 06/20/2023
<a href="#">2023-042</a>	Refer to the Finance Subcommittee the FY24 Operating Budget, FY24 Capital Budget and Five-Year Capital Improvement Plan	04/25/2023
<a href="#">2023-041</a>	Approve Second Hand Articles, Junk and Old Metals License- National Rarities, LLC	04/25/2023

# Legislative Branch of Government

## Measures Voted by Framingham City Council

Measure Number	Measures by Topic	Meeting
<a href="#">2023-040</a>	Approve renewal of Annual Licenses for Second Hand Articles, Junk and Old Metals, various vendors	04/25/2023
<a href="#">2023-039</a>	Approve Seasonal Hawker Peddler License G. Tremblay, Kona Ice	04/25/2023
<a href="#">2023-038</a>	Vote to draft letter to the Secretary of Executive Office of Energy and Environmental Affairs in support of MEPA Draft Environmental Impact Report (DEIR), #EEA16576 350 Irving Street	04/04/2023
<a href="#">2023-037</a>	Approve Grant of Location request, Glen Street utility pole location	05/16/2023
<a href="#">2023-036-001</a>	Approve expenditure in Community Preservation Act (CPA) Funds for the Community Preservation Committee's FY23 Community Preservation Act Projects	04/25/2023 & 05/02/2023
<a href="#">2023-036</a>	Referral to the Finance Subcommittee matter regarding the Community Preservation Committee's FY23 recommendations	04/04/2023
<a href="#">2023-035</a>	Approve request of the Traffic Commission recommendations regarding changes to traffic on Maynard Road, Genardy Way & Livoli Road/Agnes Drive, Dennison Avenue, and Bridges Street Extension	04/04/2023
<a href="#">2023-034-001</a>	Approve mid-year capital request Flanagan Drive pump station repair replacement project	04/25/2023 & 05/02/2023
<a href="#">2023-034</a>	Referral to the Finance Subcommittee the matter regarding a mid-year capital funding request for the Flanagan Drive Pump Station	04/04/2023
<a href="#">2023-033</a>	Approve request of Eversource Energy, grant of location petition Eversource Networked Geothermal Pilot FWO NTGT0N2Y Rose Kennedy Lane	04/25/2023
<a href="#">2023-032</a>	Approve request of Eversource Energy, grant of location petition Eversource Networked Geothermal Pilot FWO NTGT0N2Y Prindiville Avenue	04/25/2023
<a href="#">2023-031-001</a>	Approve requested amendments to the Eversource Networked Geothermal location Normandy Road	06/27/2023
<a href="#">2023-031</a>	Approve request of Eversource Energy, grant of location petition Eversource Networked Geothermal Pilot FWO NTGT0N2Y Normandy Road	04/25/2023
<a href="#">2023-030</a>	Approve request of Eversource Energy, grant of location petition Eversource Networked Geothermal Pilot FWO NTGT0N2Y Lindbergh Road	04/25/2023
<a href="#">2023-029</a>	Approve request of Eversource Energy, grant of location petition Eversource Networked Geothermal Pilot FWO NTGT0N2Y Hampshire Road	04/25/2023

# Legislative Branch of Government

## Measures Voted by Framingham City Council

Measure Number	Measures by Topic	Meeting
<a href="#">2023-028</a>	Approve request of Eversource Energy, grant of location petition Eversource Networked Geothermal Pilot FWO NTGT0N2Y Concord Street	04/25/2023
<a href="#">2023-027</a>	Approve request of Eversource Energy, grant of location petition Eversource Networked Geothermal Pilot FWO NTGT0N2Y Berkshire Road	04/25/2023
<a href="#">2023-026</a>	Approve hawker/peddler licenses F. Sacchetti & R. McGonagle, Frosty Ice Cream	04/04/2023
<a href="#">2023-025</a>	Authorize Mayor to convey to Commonwealth of Massachusetts Commissioner of Capital Asset Management and Maintenance the Danforth Municipal building (121 Union Avenue) and a portion of related property	03/21/2023
<a href="#">2023-024</a>	Referral to the Finance Subcommittee, discussion of projected FY24 Revenue	03/21/2023
<a href="#">2023-023-001</a>	Approve Collective Bargaining Agreement for LIUNA 1116 Park and Recreation	05/30/2023 & 06/20/2023
<a href="#">2023-023</a>	Referral to the Finance Subcommittee, the matter regarding LIUNA 1116 Collective Bargaining for Parks and Recreation	05/16/2023
<a href="#">2023-022</a>	Authorize Mayor to enter into memorandum of agreement with Framingham State University to permit installation of solar array canopy 37 Salem End Road, PILOT agreement	05/16/2023
<a href="#">2023-021-001</a>	Authorize payment of prior year bill	04/25/2023
<a href="#">2023-021</a>	Refer to the Finance Subcommittee consideration of prior year bills to be paid	04/04/2023
<a href="#">2023-020-001</a>	Approve funding as recommended for the Collective Bargaining Agreement 1116 Department of Public Works	04/25/2023
<a href="#">2023-020</a>	Referral to the Finance Subcommittee the matter regarding 1116 Collective Bargaining for the Department of Public Works	04/04/2023
<a href="#">2023-019-001</a>	Acceptance of FY24 Community Development Block Grant (CDBG) program funds	03/21/2023
<a href="#">2023-019</a>	Referral to the Finance Subcommittee, matter regarding acceptance of FY24 Community Development Block Grant (CDBG) Federal Funding	03/07/2023
<a href="#">2023-018-001</a>	Approve two 5-year Technology Department contracts	05/16/2023

# Legislative Branch of Government

## Measures Voted by Framingham City Council

Measure Number	Measures by Topic	Meeting
<a href="#">2023-018</a>	Referral to the Finance Subcommittee, matter regarding Technology Department Contracts for Technology Department's FY23 Capital Improvement Plan	03/07/2023
<a href="#">2023-017</a>	Authorization of the re-submission to the Massachusetts School Building Authority for a Possible Early Education Center & Elementary School South of Route 9	03/07/2023
<a href="#">2023-016-001</a>	Approve mid-year capital funding request King Elementary School	03/21/2023 & 04/04/2023
<a href="#">2023-016</a>	Referral to the Finance Subcommittee, matter regarding mid-year capital funding request King Elementary School	03/07/2023
<a href="#">2023-015-001</a>	Approve transfer from FY23 Operating Budget Funds from Salary Reserves to fund merit increases and adjustments to Division Head and Senior Manager salaries paid under the DH & S salary table	04/25/2023
<a href="#">2023-015</a>	Referral to the Finance Subcommittee, matter regarding transfer to fund merit increases for Division Heads and Senior Managers paid under the DH and S salary table	03/07/2023
<a href="#">2023-014</a>	Utility pole installation, 490 Franklin Street joint ownership Verizon & Eversource	03/07/2023
<a href="#">2023-013-001</a>	Approve appropriation of \$25,000 of mitigation funds from development of 364 Irving Street to partially pay for pavement	03/021/2023 & 04/04/2023
<a href="#">2023-013</a>	Referral to the Finance Subcommittee, matter regarding appropriation of \$25,000 of mitigation funds from development of 364 Irving Street to partially pay for pavement	02/28/2023
<a href="#">2023-012-001</a>	Approve transfer from FY23 Conservation Department Salaries budget to the Conservation Department Expenses budget	03/21/2023
<a href="#">2023-012</a>	Referral to the Finance Subcommittee, matter regarding transfer salary line to expense line in Planning and Community Development budget	02/28/2023
<a href="#">2023-011-001</a>	Approve Farley School roof project increase	02/28/2023 & 03/07/2023
<a href="#">2023-011</a>	Referral to the Finance Subcommittee, matter regarding request for additional funding, Farley roof project	02/07/2023

# Legislative Branch of Government

## Measures Voted by Framingham City Council

Measure Number	Measures by Topic	Meeting
<a href="#">2023-010-001</a>	Approve Winch Tennis court project increase	02/28/2023 & 03/07/2023
<a href="#">2023-010</a>	Referral to the Finance Subcommittee, matter regarding request for additional funding, Winch tennis courts project	02/07/2023
<a href="#">2023-009-001</a>	Vote upon 1156 Collective Bargaining for Department of Public Works	04/04/2023
<a href="#">2023-009</a>	Referral to the Finance Subcommittee, matter regarding 1156 Collective Bargaining for the Department of Public Works	02/07/2023
<a href="#">2023-008-060</a>	Approve Mayor's reappointment of James Snyder to the position of Director Park, Recreation and Cultural Affairs	06/27/2023
<a href="#">2023-008-059</a>	Approve Mayor's appointments to position of Constable; P. Nardizzi, S. Driver, S. Halpin, T. Nardizzi, and F. Borelli	06/27/2023
<a href="#">2023-008-058</a>	Referral to the Appointment Subcommittee Mayor's nomination of appointment and reappointment of Constables	06/20/2023
<a href="#">2023-008-057</a>	Approve Mayor's appointment and reappointment of members to the Zoning Board of Appeals, Disability Commission, and Board of License Commissioners	06/20/2023
<a href="#">2023-008-056</a>	Referral to the Appointment Subcommittee the Mayor's nominee J. Snyder for reappointment as Director of Parks, Recreation and Cultural Affairs	06/20/2023
<a href="#">2023-008-055</a>	Referral to the Appointment Subcommittee, Mayor's nominees to the Zoning Board of Appeals, Disability Commission, and Board of License Commissioners	06/06/2023
<a href="#">2023-008-054</a>	Approve Mayor's appointment of F. Stratmann and R. Devane to the Police Advisory Committee. Vote to reject nominee T. Fahey, with opportunity to reapply	06/06/2023 & 06/27/2023
<a href="#">2023-008-053</a>	Approve Mayor's reappointment of S. Bade to the Conservation Commission	06/06/2023
<a href="#">2023-008-052</a>	Approve Mayor's reappointment of M. Perea to the Cultural Council	06/06/2023
<a href="#">2023-008-051</a>	Approve Mayor's appointment of J. Kenerson to the Fair Housing Committee	06/06/2023
<a href="#">2023-008-050</a>	Approve Mayor's reappointment of M. Calder to the Board of Assessors	06/06/2023
<a href="#">2023-008-049</a>	Approve Mayor's appointment of L. Burgess and J. Kynoch to the Team Framingham Steering Committee	06/06/2023

# Legislative Branch of Government

## Measures Voted by Framingham City Council

Measure Number	Measures by Topic	Meeting
<a href="#">2023-008-048</a>	Referral to the Appointment Subcommittee, Mayor's appointment of F. Stratmann, R. Devane and T. Fahey to the Police Advisory Committee	05/30/2023
<a href="#">2023-008-047</a>	Referral to the Appointment Subcommittee, Mayor's reappointment of S. Bade to the Conservation Commission	05/30/2023
<a href="#">2023-008-046</a>	Referral to the Appointment Subcommittee, Mayor's reappointment of M. Perea to the Cultural Council	05/30/2023
<a href="#">2023-008-045</a>	Referral to the Appointment Subcommittee, Mayor's appointment of J Kenerson to the Fair Housing Committee	05/30/2023
<a href="#">2023-008-044</a>	Referral to the Appointment Subcommittee, Mayor's reappointment of M. Calder to the Board of Assessors	05/30/2023
<a href="#">2023-008-043</a>	Referral to the Appointment Subcommittee, Mayor's reappointment of L. Burgess and J. Kynoch to the Team Framingham Steering Committee	05/30/2023
<a href="#">2023-008-042</a>	Approve Mayor's appointment of L. Fields to Registrar of Voters- Democratic	05/30/2023
<a href="#">2023-008-041</a>	Approve Mayor's appointment of N. Rausch and L. Kirchman to the Agriculture Advisory Committee	05/30/2023
<a href="#">2023-008-040</a>	Approve Mayor's appointment of R. Gelfand to the Cultural Council	05/30/2023
<a href="#">2023-008-039</a>	Approve Mayor's appointment of L. Medrano to the Board of Licensing Commissions	05/30/2023
<a href="#">2023-008-038</a>	Approve Mayor's appointment of L. Fobes to the South Middlesex Vocational School Committee- Keefe Tech	05/30/2023
<a href="#">2023-008-037</a>	Approve Mayor's appointment of J. Tersoni to the Loring Arena Advisory Committee	05/30/2023
<a href="#">2023-008-036</a>	Approve Mayor's appointment of J. Wheeler and C-B-P. MacLean to the Women, Children and Families Commission	05/30/2023
<a href="#">2023-008-035</a>	Approve Mayor's appointment of D. Moran to the Disability Commission	05/30/2023
<a href="#">2023-008-034</a>	Referral to the Appointments Subcommittee, Mayor's reappointment L. Fields to Registrar of Voters- Democratic	05/16/2023
<a href="#">2023-008-033</a>	Referral to the Appointments Subcommittee, Mayor's reappointment of N. Rausch and L. Kirchman to the Agricultural Advisory Committee	05/16/2023
<a href="#">2023-008-032</a>	Referral to the Appointments Subcommittee, Mayor's reappointment of R. Gelfand to the Cultural Council	05/16/2023

# Legislative Branch of Government

## Measures Voted by Framingham City Council

Measure Number	Measures by Topic	Meeting
<a href="#">2023-008-031</a>	Referral to the Appointments Subcommittee, Mayor's reappointment of L. Medrano to the Board of Licensing	05/16/2023
<a href="#">2023-008-030</a>	Referral to the Appointments Subcommittee, Mayor's reappointment of L. Fobes to the South Middlesex Vocational School Committee- Keefe Tech	05/16/2023
<a href="#">2023-008-029</a>	Referral to the Appointments Subcommittee, Mayor's reappointment of J. Tersoni to the Loring Arena Advisory Committee	05/16/2023
<a href="#">2023-008-028</a>	Referral to the Appointments Subcommittee, Mayor's nomination of J. Wheeler and C.B.P. MacLean to the Women, Children and Families Commission	05/16/2023
<a href="#">2023-008-027</a>	Referral to the Appointments Subcommittee, Mayor's nomination of D. Moran to the Disability Commission	05/16/2023
<a href="#">2023-008-026</a>	Approve Mayor's reappointment of R. Lewis to the Loring Arena Advisory Committee	05/16/2023
<a href="#">2023-008-025</a>	Approve Mayor's Appointment of B. Griffin to serve on the Women, Children & Families Commission	05/16/2023
<a href="#">2023-008-024</a>	Referral to the Appointments Subcommittee, Mayor's nominee R. Lewis to the Loring Arena Advisory Committee	05/02/2023
<a href="#">2023-008-023</a>	Referral to the Appointments Subcommittee, Mayor's nominee B. Griffin to the Women, Children & Families Commission	05/02/2023
<a href="#">2023-008-022</a>	Approve Mayor's Appointments of J. Kapust and W. Evans as alternate applicants to the Agricultural Advisory Committee	05/02/2023
<a href="#">2023-008-021</a>	Approve Mayor's Appointments of S. Santone and L.J. Gartenberg to the Police Advisory Committee	05/02/2023
<a href="#">2023-008-020</a>	Approve Mayor's Appointment of J. Divver to the Board of Health	05/02/2023
<a href="#">2023-008-019</a>	Approve Mayor's Appointment of H. Narasimhan to the Sustainability Committee	05/02/2023
<a href="#">2023-008-018</a>	Referral to the Appointment Subcommittee, Mayor's nominees J. Kapust and W. Evans as alternate applicants to the Agricultural Advisory Committee	04/25/2023
<a href="#">2023-008-017</a>	Referral to the Appointment Subcommittee, Mayor's nominee J. Divver to the Board of Health	04/25/2023
<a href="#">2023-008-016</a>	Referral to the Appointment Subcommittee, Mayor's nominees S. Santone and L.J. Gartenberg to the Police Advisory Committee	04/25/2023

# Legislative Branch of Government

## Measures Voted by Framingham City Council

Measure Number	Measures by Topic	Meeting
<a href="#">2023-008-015</a>	Referral to the Appointment Subcommittee, Mayor's nominee H. Narasimham to the Sustainability Committee	04/25/2023
<a href="#">2023-008-014</a>	Approve Mayor's Appointments of M.E. Ruiz, J. Spaman, and A. Bentley to the Women, Families & Children Commission	04/04/2023
<a href="#">2023-008-013</a>	Approve Mayor's Appointment of W. Zawora to the Agricultural Advisory Committee	04/04/2023
<a href="#">2023-008-012</a>	Approve Mayor's Appointment of P. Dunne to the Council on Aging	04/04/2023
<a href="#">2023-008-011</a>	Referral to the Appointments Subcommittee, Mayor's nominees to the Women, Families, and Children Commission; M Ester Ruiz, J Spaman, A Bentley	03/21/2023
<a href="#">2023-008-010</a>	Referral to the Appointments Subcommittee, Mayor's nominee W Zawara to Agricultural Advisory Committee	03/21/2023
<a href="#">2023-008-009</a>	Referral to the Appointments Subcommittee, Mayor's nominee P Dunne to Council on Aging	03/21/2023
<a href="#">2023-008-008</a>	Approve Mayor's reappointment of M. Dutcher to Fire Chief	03/21/2023
<a href="#">2023-008-007</a>	Approve Mayor's reappointment of L. Baker to Chief of Police	03/21/2023
<a href="#">2023-008-006</a>	Referral to the Appointment Subcommittee, Mayor's reappointment of M. Dutcher to Fire Chief	03/07/2023
<a href="#">2023-008-005</a>	Referral to the Appointment Subcommittee, Mayor's reappointment of L. Baker to Chief of Police	03/07/2023
<a href="#">2023-008-004</a>	Vote to support Mayor in appointment of W Phillips to Keefe Tech school committee	02/28/2023
<a href="#">2023-008-003</a>	Vote to support Mayor in appointment of R Roberti to Framingham Housing Authority	02/28/2023
<a href="#">2023-008-002</a>	Referral to the Appointment Subcommittee. Mayor's nominee W. Phillips to Keefe Technical School Committee	02/07/2023
<a href="#">2023-008-001</a>	Referral to the Appointment Subcommittee, Mayor's nominee R. Roberti to Framingham Housing Authority	02/07/2023
<a href="#">2023-008</a>	Vote to support appointment of Heather Gutierrez to serve as Citizens Participation Officer	01/17/2023
<a href="#">2023-007-001</a>	Approve transfer from Assessors Salaries to Expenses	02/28/2023 & 03/07/2023

# Legislative Branch of Government

## Measures Voted by Framingham City Council

Measure Number	Measures by Topic	Meeting
<a href="#">2023-007</a>	Referral to the Finance Subcommittee, matter regarding transfer of funds from salary line to expenses line, Assessing Department Operating Budget	02/07/2023
<a href="#">2023-006</a>	Authorize Mayor to negotiate and enter into intermunicipal agreements for Regional Emergency Communications and Dispatch Services	02/07/2023
<a href="#">2023-005-001</a>	Approve KT Vocational Schools establishment of Capital Stabilization Account	02/28/2023
<a href="#">2023-005</a>	Referral to the Finance Subcommittee, matter regarding Keefe Technical Vocational School's establishment of a Capital Stabilization Account	02/07/2023
<a href="#">2023-004</a>	Approve compensation and classification of positions within the Planning Community Development and Conservation Department	02/07/2023
<a href="#">2023-003</a>	Vote of support in Mayor's proposal for reorganizing the Planning, Community Development and Conservation Division	01/17/2023
<a href="#">2023-002-001</a>	Authorize payment of prior year bills	02/07/2023
<a href="#">2023-002</a>	Refer to the Finance Subcommittee consideration of prior year bills to be paid	01/17/2023
<a href="#">2023-001-001</a>	Approve compensation and classification of positions within the Water and Sewer Department	02/07/2023
<a href="#">2023-001</a>	Refer to Finance Subcommittee change in classification and compensation positions within Water & Sewer Department	01/17/2023
<a href="#">2022-142</a>	Referral to the Economic Development and Housing Subcommittee the matter regarding a proposed reorganization of the Planning, Community Development and Conservation Division <b>WITHDRAWN NO ACTION TAKEN</b>	01/03/2023
<a href="#">2022-141</a>	Renumbered (See measure number 2023-001)	01/17/2023
<a href="#">2022-140</a>	Joint Resolution honoring the 100th birthday of Vernice Moreno <del>Gex</del>	12/20/2022
<a href="#">2022-139</a>	Refer Welcoming Ordinance to the Ordinance and Rules Subcommittee	12/20/2022
<a href="#">2022-138-001</a>	Accept paragraph 4 MA Gen Law c.40, s.8 to allow appropriation of future opioid monies to the Opioid Settlement Fund effective FY24	12/20/2022
<a href="#">2022-138</a>	Referral to the Finance Subcommittee the consideration of acceptance of Massachusetts General Law c.40, Sec5B of General Laws	12/06/2022
<a href="#">2022-137-001</a>	Authorize payment of Prior Year Bills of prior fiscal year from FY22 Departmental Operating Budgets	12/20/2022
<a href="#">2022-137</a>	Referral to the Finance Subcommittee Prior Year Bills to be paid	12/06/2022

# Legislative Branch of Government

## Measures Voted by Framingham City Council

Measure Number	Measures by Topic	Meeting
<a href="#">2022-136</a>	Approve renewal of pool table permits for 2023	12/20/2022
<a href="#">2022-135-001</a>	Approve addition of Grants Manager position to the classification and compensation schedule	01/17/2023
<a href="#">2022-135</a>	Referral to the Finance Subcommittee the matter regarding an addition of a Grants Manager position to the classification and compensation schedule	12/06/2022
<a href="#">2022-134-001</a>	Approve ordinance changing number of commissioners on the Human Relations Commission from 13 to 9	12/20/2022 & 01/03/2023
<a href="#">2022-134</a>	Referral to the Ordinance and Rules Subcommittee the matter regarding the number of members on the Human Relations Commission	12/06/2022
<a href="#">2022-131-001</a>	Vote upon transfer of funds from Inspectional Services salaries and wages to Inspectional Services professional and technical consultants <b>WITHDRAWN 12/20/22 NO ACTION TAKEN</b>	12/06/2022 & 12/20/2022
<a href="#">2022-133</a>	Approve amendments to Special Regulations relative to an increase in affordable and workforce housing requirements, deletion of payment in lieu, amend minimum side setbacks	01/03/2023 & 01/17/2023
<a href="#">2022-132</a>	Approve amendments to Central Business District Parking and Residential Off-Street Parking requirements	12/20/2023 & 01/03/2023
<a href="#">2022-131</a>	Refer to the Finance Subcommittee the matter regarding a request to transfer funds from Inspectional Services salaries and wages to Inspectional Services professional and technical consultants	11/15/2022
<a href="#">2022-130</a>	Referral of the report and recommendation of the Strategic Insights and Financial Oversight Committee (SIFOC) regarding Long Term Strategic Planning, to the Finance Subcommittee	12/06/2022
<a href="#">2022-129-001</a>	Approve additional funding Pearl Street Library Ramp	01/03/2023 & 01/17/2023
<a href="#">2022-129</a>	Refer to the Finance Subcommittee additional funding for the library ramp project	11/15/2022
<a href="#">2022-128-001</a>	Approve appropriation of \$201,814.28 in opioid settlement monies to the Opioid Stabilization Fund	12/6/2022 & 12/20/2022
<a href="#">2022-128</a>	Refer to the Finance Subcommittee appropriation request of \$201,814.28 opioid settlement monies to the Opioid Stabilization Fund	11/15/2022

# Legislative Branch of Government

## Measures Voted by Framingham City Council

Measure Number	Measures by Topic	Meeting
<a href="#">2022-127-001</a>	Approve the City raise and appropriate, transfer of funds or borrow the sum of \$2,000,000 for acquisition of 188 Concord Street and related property	12/06/2022 & 12/20/2022
<a href="#">2022-127</a>	Refer to the Finance Subcommittee the matter regarding 188 Concord Street	11/15/2022
<a href="#">2022-126-001</a>	Approve \$195K appropriation planning mitigation funds by Planning Board to Carlson Crossing electrical infrastructure project	11/15/2022 & 12/06/2022
<a href="#">2022-126</a>	Refer to the Finance Subcommittee the matter of appropriation of planning mitigation funds toward electrical infrastructure Carlson Crossing redevelopment project	11/01/2022
<a href="#">2022-125-001</a>	Approve inclusion of 110 Edgell Road in Historical Properties Ordinance	12/20/2022 & 01/03/2023
<a href="#">2022-125</a>	Refer to the Ordinance and Rules Subcommittee the matter regarding the inclusion of 110 Edgell Road in the Historical Properties Ordinance	11/15/2022
<a href="#">2022-124</a>	Joint resolution in celebration of the GFCC Diamond Anniversary	11/15/2022
<a href="#">2022-123</a>	Number never used	-----
<a href="#">2022-122</a>	Vote to send formal letter to State Delegation expressing disappointment in MADOT lack of meeting attendance and concerns regarding Union Ave roadwork project	10/25/2022
<a href="#">2022-121-001</a>	Amend General Ordinances, Article 1, Section 3.3 regarding meeting times as attached	11/01/2022 & 11/15/2022
<a href="#">2022-121</a>	Refer the topic of meeting times be referred to the Ordinance, Rules and Coordination Subcommittee	10/25/2022
<a href="#">2022-120-001</a>	Vote to approve the FY23 Tax Classification	11/22/2022
<a href="#">2022-120</a>	Refer the FY23 Tax Classification Presentation by the Assessor to the Finance Subcommittee	11/01/2022
<a href="#">2022-119</a>	Vote to advertise consideration of zoning map amendment Nobscot Village District for December 6, 2022 at 7PM	10/25/2022
<a href="#">2022-118-001</a>	Amend General Ordinances, Article I, Section 6 relative to appointed officials concurrently serving in elected office	11/01/2022 & 11/15/2022

# Legislative Branch of Government

## Measures Voted by Framingham City Council

Measure Number	Measures by Topic	Meeting
<a href="#">2022-118</a>	Referral to the Rules and Ordinance Subcommittee: Modification of the General Ordinances, Section 6; relative to appointed officials concurrently serving in elected office.	10/25/2022
<a href="#">2022-117-001</a>	Approve payment of unpaid bills of prior fiscal year to be paid from FY22 Operating Budgets, as attached.	12/20/2022
<a href="#">2022-117</a>	Refer to the Finance Subcommittee, payment of prior year bills	10/25/2022
<a href="#">2022-116</a>	Amend and approve Council meeting dates for the calendar year 2023	11/01/2022
<a href="#">2022-115-001</a>	Approve appropriation of \$103,388.80 in opioid settlement monies to the Opioid Stabilization Fund	12/6/2022 & 12/20/2022
<a href="#">2022-115</a>	Refer to the Finance Subcommittee, the appropriation of \$103,388.80 in opioid settlement monies to the Opioid Stabilization Fund.	10/06/2022
<a href="#">2022-114</a>	Approve Hawker/Peddler License for David Greenberg of Springer's Wholesale Flowers at 1 Worcester Road	10/06/2022
<a href="#">2022-113</a>	Vote to grant Second-hand Articles, Junk, Old Metals License for National Rarities, LLC at 92 Worcester Road	10/06/2022
<a href="#">2022-112-001</a>	Vote to allow rent increases to affordable housing rental rates Mill Creek, Bancroft Lofts, Union House as allowed by Mass Dept of Housing and Community Development	10/25/2022
<a href="#">2022-112</a>	Refer to Economic Development and Housing Subcommittee for approval of affordable housing rents for Framingham Mill Creek, Bancroft Lofts, and Union House	10/06/2022
<a href="#">2022-111</a>	Approve U.S. Department of Justice grant application for a Community Policing Grant to fund a Youth Police Academy program	10/06/2022
<a href="#">2022-110</a>	Joint Resolution honoring the memory and service of Mark Goldman September 21, 2022	09/20/2022
<a href="#">2022-109</a>	Joint Resolution honoring the 100th birthday of Anthony Hank Ferracamo	09/20/2022
<a href="#">2022-108-001</a>	Approve compensation and classification of Legal Department staff positions	09/20/2022
<a href="#">2022-108</a>	A report and recommendation regarding the compensation and classification of Legal Department staff positions expedited to FSC per Mayor and CFO	09/20/2022
<a href="#">2022-107</a>	Refer to the Planning Board and the Planning and Zoning Subcommittee the matter regarding Zoning Map Change of Nobscot Village District, at request of Petitioners.	09/20/2022

# Legislative Branch of Government

## Measures Voted by Framingham City Council

Measure Number	Measures by Topic	Meeting
<a href="#">2022-106-001</a>	Approve transfer of funds resulting from creation of Webmaster position \$75,000 from Public Works Admin to CFO and \$50,000 from Human Resources to Reserve Fund	10/06/2022 & 10/25/2022
<a href="#">2022-106</a>	Number never used	-----
<a href="#">2022-105-001</a>	Approve appropriation of \$66,502.02 in opioid settlement monies to the newly created Opioid Stabilization Fund	09/20/2022
<a href="#">2022-105</a>	Number never used	-----
<a href="#">2022-104-001</a>	Approve appropriation of \$82,365.00 for administrative expenses of the Community Preservation Committee for FY23 Community Preservation purposed	12/6/2022 & 12/20/2022
<a href="#">2022-104</a>	Refer to the Finance Subcommittee, request of Community Preservation Committee appropriation from FY2023 Community Preservation Fund Revenues the sum of \$82,365.00 for administrative expenses for Fiscal Year 2023	09/20/2022
<a href="#">2022-103</a>	Approve the suspension of the prohibition of flags under Article VII Signs and Historic District: Section 1.6 Prohibited Signs, Section 1.6.3 Balloons and Inflatable devices or flags used for advertising or commercial purposes.	10/06/2022
<a href="#">2022-102-001</a>	Vote upon the classification and compensation of the Assistant City Assessor	10/6/2022, 10/25/2022 & 11/1/2022
<a href="#">2022-102</a>	Refer to the Finance Subcommittee, changes to the classification and compensation schedule in regards to the Assessor's Office.	09/20/2022
<a href="#">2022-101-001</a>	Approve compensation and classification Webmaster position transfer funds from Public Works Administration Department and Human Resources Department to Office of Chief Financial Officer and Reserve Fund	09/20/2022
<a href="#">2022-101</a>	Refer the compensation and classification of the position of Webmaster and transfer of funds from the Public Works Administration Department and the Human Resources Department to the Office of the Chief Financial Officer and the Reserve Fund be referred to the Finance Subcommittee expedited to FSC per Mayor & CFO	09/20/2022
<a href="#">2022-100-001</a>	Approve appropriation of \$15,000.00 from Opioid Stabilization Fund to hire MAPC Consultant	09/20/2022
<a href="#">2022-100</a>	Refer Mayor's request of \$15,000 appropriation from the Opioid Stabilization Fund for MAPC consultant to the Finance Subcommittee	08/16/2022

# Legislative Branch of Government

## Measures Voted by Framingham City Council

Measure Number	Measures by Topic	Meeting
<a href="#">2022-099-001</a>	Approve sum of \$78,035.64 Handicapped Violation Funds FY22 transferred to Disability Commission FY23 account	10/06/2022 & 10/25/2022
<a href="#">2022-099</a>	Refer to the Finance Subcommittee, request of the Disability Commission that FY22 funds be transferred to the FY23 account in the amount of \$78,035.64 to make appropriations on their own.	09/20/2022
<a href="#">2022-098</a>	Vote to appoint Marion Kelly as Secretary to the City Council. In accordance with the Home Rule Charter of the City of Framingham, this position reports to the City Council.	08/16/2022
<a href="#">2022-097-001</a>	Referral of the matter regarding the advertising practices of Crisis Pregnancy Centers to the Public Health, Safety, and Transportation Subcommittee	11/01/2022
<a href="#">2022-097</a>	Refer to the Ordinance and Rules Subcommittee the review and regulation of Crisis Pregnancy Centers (CPC) advertising practices.	08/16/2022
<a href="#">2022-096-001</a>	Approve SEIU 888 Framingham Public Library Employees July 1, 2022 to June 30, 2025 contract	09/20/2022
<a href="#">2022-096</a>	Refer the SEIU 888 Framingham Public Library Employees July 1, 2022 to June 30, 2025 contract to the Finance Subcommittee	08/16/2022
<a href="#">2022-095</a>	Number never used	-----
<a href="#">2022-094</a>	Approve Billiard/Pool Table license Aloft Hotel, 130 Worcester Road	09/20/2022
<a href="#">2022-093</a>	Approve the Americans with Disabilities Act Grievance process	07/19/2022
<a href="#">2022-092</a>	Vote to appoint Karen Margolis and Mary-Anne <del>Tratchel</del> to the Community Preservation Committee	07/19/2022
<a href="#">2022-091-001</a>	Approve change in Classification and Compensation Schedule from M7 to M8 by combining duties of Citizen Participation Officer and Senior Advisor for External Affairs	10/06/2022 & 10/25/2022
<a href="#">2022-091</a>	Number never used	-----
<a href="#">2022-090</a>	Resolution in recognition of the 32nd Anniversary of the Americans with Disabilities Act and the 20th Anniversary of the Framingham Disability Commission	07/19/2022
<a href="#">2022-089-001</a>	Amend General Ordinance Section 32, Article II as attached CPA Ordinance	11/01/2022 & 11/15/2022
<a href="#">2022-089</a>	Refer request for an amendment to the Community Preservation Act Ordinance to Ordinance and Rules Subcommittee	07/19/2022

# Legislative Branch of Government

## Measures Voted by Framingham City Council

Measure Number	Measures by Topic	Meeting
<a href="#">2022-088-001</a>	Vote upon report and recommendation of the Finance Subcommittee to create an Opioid Stabilization fund	08/16/2022 & 08/30/2022
<a href="#">2022-088</a>	Refer request of the creation of an Opioid Stabilization Fund to Finance Subcommittee	07/19/2022
<a href="#">2022-087-003</a>	Approve salary adjustment for the Clerks Position	02/07/2023
<a href="#">2022-087-002</a>	Number never used	-----
<a href="#">2022-087-001</a>	Amend the Personnel Ordinance adding Elections Supervisor and reclassify with the associated grade and salary schedule for the Assistant Clerk	08/16/2022
<a href="#">2022-087</a>	Refer request for the reclassification of Clerk Salary, Assistant Clerk and Elections Supervisor to the Finance Subcommittee	07/19/2022
<a href="#">2022-086</a>	Approve designation of the Chief of Police to assign at least one police officer to each polling location for every future Federal, State and Municipal election.	07/19/2022
<a href="#">2022-085</a>	Authorize the acquisition of a Grant of Permanent Access Easement and to authorize the Mayor to execute the Acceptance of Easement 1 Blackberry Lane	07/19/2022
<a href="#">2022-084-001</a>	Approve amendments to zoning ordinance relative to affordable housing and workforce housing; amend insert of rear zoning setbacks. Referred back to Planning Board and Planning & Zoning Subcommittee.	09/20/2022 & 10/06/2022
<a href="#">2022-084</a>	Vote to advertise proposed amendments to zoning ordinances relative to affordable housing and workforce housing; amendment and insertion of rear zoning setbacks in the dimensional regulation chart	07/19/2022
<a href="#">2022-076-001</a>	Approve the policy for the Regulation of Taxicabs/Livery Vehicles and the Operation Thereof in the Town of Framingham (now City of Framingham)	07/19/2022
<a href="#">2022-075-001</a>	Amend Council Rule regarding Citations, Resolutions, and Proclamations	08/16/2022 & 09/20/2022
<a href="#">2022-070-002</a>	Establish departmental revolving funds and restrictions	08/16/2022 & 09/20/2022
<a href="#">2022-052-001</a>	Approve and adopt Median Safety and Pedestrian Regulation in Public Roadways Ordinance	09/20/2022
<a href="#">2022-052-001</a>	A report and recommendation of an ordinance to Regulate Aggressive Solicitation. <b>TABLED TO 9/8/22 COUNCIL MEETING</b>	08/16/2022

# Legislative Branch of Government

## Measures Voted by Framingham City Council

Measure Number	Measures by Topic	Meeting
<a href="#">2022-046-001</a>	Vote to increase the cost of living (COLA) retirement benefit base for system retirees from a \$12,000 base to a \$16,000 base	08/16/2022 & 08/30/2022
<a href="#">2022-008-036</a>	Refer to Appointments Subcommittee Mayor's nominees to Team Framingham Steering Committee; <a href="#">J.Tosi</a> , L. Sousa	09/20/2022
<a href="#">2022-008-035</a>	Approve Mayor's appointments of candidates to various boards, commissions, and committees (Board License Commissions, Cable Advisory Committee, Conservation Commission, Disability Commission, Framingham Historical Commission, Historic District Commission, Loring Arena Committee, Parks & Recreation Commission, South Middlesex Regional Vocational Keefe School Committee, SIFOC, Zoning Board of Appeals)	08/16/2022
<a href="#">2022-008-034</a>	Approve Mayor's appointment, David Kwok to the East Middlesex Mosquito Control Commission	07/19/2022
<a href="#">2022-008-033</a>	Approve Mayor's appointments to Board License Commissions, Cable Advisory Committee, Conservation Commission, Disability Commission, Framingham Historical Commission, Historic District Commission, Loring Arena Committee, Parks & Recreation Commission, South Middlesex Regional Vocational Keefe School Committee, SIFOC, Veteran's Council, Zoning Board of Appeals	07/19/2022
<a href="#">2022-008-018</a>	Approve Mayor's nominee M. Burns to the Keefe Tech School Committee	11/01/2022

# Legislative Branch of Government

## City Clerk Department

**Mission Statement:** The Framingham City Clerk's Office is committed to providing competent, courteous and efficient service to our customers.

We are dedicated to the thorough preservation of the City's vital records and historical documents for the benefit of future generations.

We respect the right to vote as a fundamental civil right and will assure that all elections are conducted in a fair and open manner providing equal access to all citizens.

Our office will operate in a modern, professional and automated environment, with an emphasis on our fiscal responsibility to the taxpayers of Framingham.

### Staff

**Lisa A. Ferguson, MPA, CMC,  
City Clerk**

**Emily L. Butler,  
Assistant City Clerk**

**Keysseh Otsuka,  
Administrative Coordinator**

**Kathleen Carey,  
Administrative Coordinator**

**Olivia Green,  
Administrative Assistant**



Staff from the Legislative Division (Front left) Marion Kelly, Keysseh Otsuka, Olivia Green; (Back left): Michael Bower, Carol Phalen, Kathy Carey, Emily Butler, Lisa Ferguson)

# Legislative Branch of Government

## City Clerk Department

Often considered the gateway to local government, the City Clerk's Office responds to inquiries and serves as the central information point for residents and visitors alike. The City Clerk serves you as:

**Chief Election Official:** supervises voter registration, oversees polling places, election officers, and the general conduct of all elections as well as directs the preparation of ballots, polling places, voting equipment, voting lists, administers campaign finance laws, certifies nomination papers and initiative petitions, and serves on the Board of Registrars of Voters. The Clerk conducts the annual city census and prepares the street list of residents.

**Recording Officer:** records and certifies all official actions of the City, including City Council legislation and appropriations, election results, Planning and Zoning Board decisions, signs all notes for borrowing and is the custodian of the city seal. The City Clerk attests by signature and seal to bonds, contracts, ordinances, resolutions and any other documents requiring city certification.

**Licensing Officer:** issues marriage licenses, business certificates, dog licenses, underground fuel storage registrations and raffle/auction permits.

**Registrar of Vital Statistics:** keeps all official records of births, deaths, and marriages, providing the basis for the Commonwealth's Central Vital Registration System.

The City Clerk is the chief burial permit agent for the City of Framingham.

**Public Records Officer:** provides certified copies of vital records and is responsible for maintenance, disposition, and preservation of municipal archival records and materials.

The City Clerk maintains the official calendar for the scheduling of meetings of any city board, commission or committee (including subcommittees). Pursuant to MGL Chapter 39, Section 23B, such meetings are open to the public and must be held in a building accessible to the public. Board, Committee and Commission meeting minutes are filed with the City Clerk.



The City Clerk administers the oath of office to all city officials, whether they are elected or appointed.

Both the City Clerk and the Assistant City Clerk are Justices' of the Peace. The City Clerk offers free notary services\* to all Framingham residents. Appointed by the Governor, the City Clerk and staff all became Notary Publics and Commissioners to Qualify in FY2023 and have the authority to administer the oath of office to Governor appointed public officers.

# Legislative Branch of Government

## City Clerk Department

We continue our efforts to preserve the City's vital records and historical documents for the benefit of future generations; specifically preserving birth and death certificates, bylaws/ordinances and annual reports from the 20th century.

To become more efficient, we have increased the use of document retention repository for administrative use and public access and continue to migrate historical documents onto our website.

Staff was trained on Granicus software that will be utilized for public meeting posting on the City's website in FY24.

The following is a report of the financial transactions of the Office of the City Clerk, and is for the fiscal year beginning July 1, 2022 and ending June 30, 2023. All fees are retained by the City.

Filing Fees	\$59,712.59
Records	\$135,635.45
Marriages	\$15,394.00
Dog Licenses (3451 registered)	\$55,298.00
Business Certificates (492 new)	\$24,190.00
Pole/Wire	\$40.00
Street Listings	\$42.00
Fuel Permits	\$1,750.00
Animal Control Fines	\$150.00
Sign Code Fines	\$0.00
Building Code Fines	\$3,800.00
Conservations Fines	\$0.00
Public Works Fines	\$0.00
Board of Health Fines	\$7,200.00
Miscellaneous	\$1,790.16
Extended Polling Hours	\$44,186.16
<b>Total Receipts</b>	<b>\$349,188.36</b>

I would like to thank and praise my small, dedicated staff for their hard work and dependability, working to ensure that the increasing mandated deadlines are met while remaining calm, being helpful, professional and always approaching every transaction, obstacle and challenge with a friendly attitude. As election laws changed and increased the workload for the Elections Department, the City Clerk's staff continued to support the Elections Department by working overtime to ensure that the City of Framingham ran a successful election season while carrying out their duties and responsibilities in the City Clerk's Department. Working together with our colleagues, we will continue to provide superior customer service even during challenging times.

Respectfully Submitted, Lisa A. Ferguson, City Clerk

# Legislative Branch of Government

## City Clerk Department

### Vital Record Certificates Registered and Filed with the City Clerk

	Number of Births	Number of Deaths	Number of Marriages
July 2021	127	46	44
August 2021	144	50	47
September 2021	137	50	49
October 2021	142	82	43
November 2021	113	80	36
December 2021	70	85	46
January 2022	121	95	33
February 2022	98	65	40
March 2022	103	70	28
April 2022	99	56	44
May 2022	121	59	44
June 2022	118	61	51
<b>TOTAL</b>	<b>1520</b>	<b>856</b>	<b>481</b>

COVID-19 DEATHS				
	2020	2021	2022	2023
<b>JANUARY</b>	0	21	11	10
<b>FEBRUARY</b>	0	14	3	5
<b>MARCH</b>	4	7	2	3
<b>APRIL</b>	44	5	0	2
<b>MAY</b>	91	2	5	1
<b>JUNE</b>	20	4	6	0
<b>JULY</b>	17	0	6	0
<b>AUGUST</b>	2	1	7	-
<b>SEPTEMBER</b>	3	0	3	-
<b>OCTOBER</b>	4	1	4	-
<b>NOVEMBER</b>	5	3	2	-
<b>DECEMBER</b>	8	10	5	-
<b>TOTALS</b>	198	68	54	21



# Legislative Branch of Government

## Elections Department

### Staff

**Lisa A. Ferguson, MPA, CMC,  
City Clerk**

**Emily L. Butler,  
Assistant City Clerk**

**Carol Phalen,  
Elections Supervisor**

**Michael Bower,  
Elections Coordinator**

Two elections were held in fiscal year 2023.

The State Primary was held on September 6, 2022. The total number of registered voters was 40,913. Total turnout was 10,123 which was a 25% turnout.

On November 8, 2022, the State Election was held with a 54.07% turnout. Total number of registered voters was 41,314. Total turnout was 22,339. Approximately half the voters chose to cast their ballots early by mail.

### Voter by Choice of Casting Ballots:

- Vote-by-Mail Voters Demographics: Registered Democratic voters aged 70+
- In-Person Early Voting Voter Demographics: Equal across all parties and ages
- In-Person Election Day Voter Demographics: Registered Republicans and Other Parties, ages 40-60
- Rejected Ballot Voter Demographic: Registered Democratic & Unenrolled, under age 30

	<b>Voter Turnout</b>	<b>Vote by Mail</b>	<b>In-Person Early Voting</b>	<b>In-Person Election Day Voting</b>	<b>Uniformed &amp; Overseas Citizen Absentee Voting</b>	<b>Accessible Vote by Mail Application</b>	<b>Rejected Ballots</b>
<b>Framingham Nov. 8, 2022 Election</b>	22,339 (53% of registered voters)	9,977 (45% of November voters)	1,087 (5% of November voters)	11,284 (51% of November voters)	48 (0.2% of November voters)	11 (0.05% Of November voters)	132 (1.3% of Nov voters)
<b>Framingham Sept. 6, 2022 Primary</b>	10,123 (25% of registered voters)	5,570 (55% of September voters)	302 (3% of September voters)	4,251 (42% of September voters)	17 (0.2% of September voters)	5 (0.05% Of September voters)	111 (1.1% of Sept voters)

As of June 30, 2023, the total number of registered voters is 42,179. The total number of registered voters that were deleted in FY 23 was 2,103. The total number of voters that were registered to vote in FY23 was 3,438.

## Elections Department

Effective January 1, 2023, the VOTES ACT requires the Registry of Motor Vehicles as well as other State agencies to remove the “opt out” for voting on their applications. Information on all eligible applicants will automatically be sent to the Elections Department. The option to decline to register to vote was removed from the application (paper and online).

In addition, the deadline to register to vote was reduced from 21 days to 10 days before an election.

In August 2022, City Council voted to amend the Personnel Ordinance by adding the position of Elections Supervisor which increased the number of FTEs in the Elections Department from one to two.

Election Coordinator and former School Committee member Carol Phalen, was promoted to the position and longtime election worker, former Selectmen and former School Committee member Michael Bower was hired to replace Phalen.

The Elections Department continued to work diligently in efforts to inform Framingham voters of the precinct/district/polling location changes as a result of the 2020 Federal Census. Each household received an annual census indicating their precinct number and polling location. Notification was sent in the Mayor’s letter that was included in the tax bills. The Secretary of State, in conjunction with the City Clerk, mailed postcards to each household confirming their polling location.



2022 State Election Preparation: Elections Supervisor Carol Phalen transporting early voting ballots to the US Post Office

In addition to notifications, the Elections Department initiated the new High School Student Pollworker Program.

High school students volunteered as greeters at each of the 10 polling locations.

The students were equipped with pollpads that allowed for faster check-in process. Efforts are currently underway to plan and prepare for the FY24 city elections and presidential primary.

## Elections Department

Nomination papers for the November 2023 City Election became available on June 1, 2023 for the offices of Councilor at Large (2), District Councilor (9), District School Committee (9), Library Trustee (6), and Cemetery Trustee (2).

The City Clerk and Elections Departments attended several conferences during FY23 to keep current on Elections Laws and procedures.

The primary topics included Management of First Amendment Auditors, Records Retention and Management, Regulations and Obscure Laws, updates from Secretary of Commonwealth on the new Voter Registration Information System enhancements and rollout as well as Democracy Live functionality for disabled and UOCAVA voters.

The City purchased four spare ImageCast Vote Tabulators, upgraded the operating software on the pollpads and 32 ImageCast Vote Tabulators that we currently own. A high-speed scanner was purchased to assist personnel with advanced processing of early voting ballots during State Primaries and Elections.

The City Clerk is pleased to announce that the State is providing an Accessible Remote Ballot Marking System which is compatible with screen readers for eligible disabled voters. If a voter is blind or has a vision impairment, has a mobility or dexterity disability or has another disability that makes it difficult for a voter to independently and privately mark a paper ballot, the voter can request an accessible vote by mail ballot.

The Election Department is collaboratively working with the Technology Services Department on the new Annual Census Project to create online software for residents who have no changes to their current household on their census form. A QR code that will appear on the census form will allow residents with no changes to scan and respond to the census using their smart phone. The Project is set to launch in December 2023. The goal would be to save the residents time and a postage stamp, and save municipal staff processing time. Residents with changes to their census will still submit the signed census form as any changes require signature per State law.

By continuing our successful collaborative efforts with the Facilities Management Department, Department of Public Works, Mayor's Office, Inspectional Services, Police and Fire Departments, CFO and Purchasing Departments, and the Public Library, the Elections Department has and will continue to provide polling locations that are accessible, secure, and safe for voters that is within or in close proximity to their districts.

I am grateful to my election department staff for their commitment and dedication to planning and implementing another successful election season. Employees like Carol Phalen and Michael Bower are hard to come by. Their expertise coupled with unique perspectives is a tremendous asset to our team. I thank them for bringing their passion, positive attitudes and strong work ethic each and every day.

Respectfully submitted,  
Lisa A. Ferguson, City Clerk

# September 6, 2022 Primary Election Results

## Official Results September 6, 2022 State Primary

Candidate	1	2	3	4	5	6	7	8	9A	9B	10	11	12	13	14	15	16	17	18	19	20	21A	21B	21C	22	23	24	25	26	27	Total	
<b>Democrat</b>																																
<b>Governor</b>																																
Sonia Rosa Chang-Diaz	19	25	30	23	52	52	52	23	34	3	28	41	53	20	23	28	42	38	46	28	45	26	19	0	30	29	35	45	43	35	678	
Maura Healey	67	40	54	104	220	318	383	197	263	8	187	250	238	100	139	146	292	353	361	367	388	302	176	8	453	329	364	358	313	326	7104	
Blanks	1	6	2	5	4	10	16	4	3	0	6	14	7	1	5	7	7	7	3	11	2	3	0	10	7	4	3	3	3	155		
Write-Ins	2	0	1	0	0	2	1	1	1	0	0	0	0	1	2	0	1	1	0	0	1	0	0	0	0	0	0	1	1	0	18	
<b>Lieutenant Governor</b>																																
Kimberly Driscoll	29	24	34	60	130	177	199	98	124	6	100	142	112	51	83	89	141	183	172	169	182	150	75	4	193	160	187	162	166	158	3560	
Tami Gouveia	27	18	23	22	48	60	91	52	70	5	30	56	88	34	30	27	62	86	83	75	74	66	49	1	99	82	76	91	72	83	1969	
Eric P. Lesser	28	21	21	37	81	108	116	76	97	0	68	77	74	29	39	47	108	116	127	120	144	93	67	3	175	99	115	134	96	100	2416	
Blanks	5	8	7	13	17	36	45	19	10	0	14	30	23	17	11	14	31	14	32	33	40	20	7	0	34	24	25	19	25	23	596	
Write-Ins	0	0	2	0	0	1	1	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0	0	0	1	0	0	1	1	0	12	
<b>Attorney General</b>																																
Andrea Joy Campbell	51	32	36	54	134	155	207	95	141	6	90	136	141	60	73	68	138	200	200	200	207	187	78	5	222	144	187	182	162	188	3779	
Shannon Erika Liss-Rossan	20	18	28	40	81	135	118	77	92	5	72	85	102	35	43	58	118	117	112	111	140	77	79	1	175	131	138	125	118	104	2553	
Quentin Palfrey	17	13	20	32	45	67	86	40	59	0	48	64	45	24	41	37	66	62	80	67	73	52	33	2	86	73	63	83	56	60	1494	
Blanks	1	8	3	6	16	24	40	13	9	0	11	20	10	12	6	14	20	17	22	20	20	14	8	0	18	17	15	17	24	12	417	
Write-Ins	0	0	2	0	0	1	1	0	0	0	0	0	0	0	2	0	0	0	3	0	0	0	0	0	1	0	0	0	0	0	10	
<b>Secretary of State</b>																																
William Francis Galvin	60	39	53	81	199	274	323	160	263	4	156	220	197	80	111	115	259	292	312	296	350	256	159	5	389	288	309	331	284	260	6075	
Tamisha M. Sullivan	27	25	30	45	71	95	100	52	89	7	59	76	94	42	45	53	72	100	87	93	94	71	35	3	102	70	85	72	70	97	1951	
Blanks	2	7	3	6	6	12	18	13	9	0	6	9	7	9	8	9	11	6	15	9	6	3	4	0	10	7	9	4	6	7	221	
Write-Ins	0	0	1	0	0	1	1	0	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	1	0	0	0	0	0	8	
<b>Treasurer</b>																																
Deborah B. Goldberg	79	52	68	114	246	320	369	197	268	8	177	253	250	109	138	152	296	361	344	345	380	276	171	8	406	318	351	349	306	307	7018	
Blanks	9	18	17	18	29	60	81	26	33	3	43	50	47	19	25	25	46	37	70	52	60	54	27	0	94	47	52	57	54	57	1210	
Write-Ins	1	1	2	0	1	2	2	2	0	0	1	2	1	3	2	0	0	1	0	0	1	0	0	0	0	2	0	0	1	0	25	
<b>Auditor</b>																																
Christopher S. Dempsey	40	30	28	48	119	158	191	102	131	4	94	113	132	37	60	78	151	163	187	167	203	147	86	3	243	135	161	175	146	196	3497	
Diana DiZogio	43	33	52	72	129	172	188	95	143	7	102	153	139	74	89	80	158	184	211	186	191	142	83	5	203	189	203	201	169	163	3859	
Blanks	5	8	7	14	28	50	72	28	27	0	25	38	27	20	15	19	32	31	36	44	46	41	29	0	54	41	39	31	42	35	882	
Write-Ins	1	0	2	0	0	2	1	2	0	0	0	0	1	0	0	1	0	1	1	0	1	0	0	0	2	0	0	0	0	0	15	
<b>Rep. in Congress</b>																																
Katherine M. Clark	83	60	68	114	249	331	384	202	279	7	187	263	253	117	142	158	299	368	366	361	378	283	174	8	439	331	360	365	312	327	7268	
Blanks	6	11	17	17	28	49	66	22	22	4	32	38	43	13	21	18	41	26	46	36	62	44	23	0	60	34	43	42	47	36	945	
Write-Ins	0	0	2	1	1	2	2	1	0	0	2	4	2	1	2	1	2	5	2	1	0	3	1	0	3	0	0	0	1	1	40	
<b>Councillor</b>																																
Robert L. Jubinville	74	53	64	107	236	304	333	182	260	7	161	229	238	103	131	141	269	333	332	304	340	256	154	7	382	289	327	327	286	290	6529	
Blanks	15	17	20	24	38	78	117	43	39	4	59	73	59	25	32	35	71	66	82	94	100	73	44	1	119	66	74	80	73	74	1693	
Write-Ins	0	1	3	0	2	2	2	0	2	0	1	3	1	3	2	1	2	1	0	0	0	0	1	0	0	1	0	2	0	1	0	31
<b>State Senator</b>																																
Karen E. Spilka	83	58	69	116	248	336	379	202	278	7	191	261	260	116	146	159	298	367	372	355	383	291	178	8	436	331	360	366	318	326	7298	
Blanks	6	13	16	16	27	43	71	22	22	4	29	43	38	13	17	18	41	30	42	41	57	38	20	0	63	33	40	41	40	38	922	
Write-Ins	0	0	2	0	1	3	2	1	1	0	1	1	0	2	2	0	3	2	0	2	0	1	0	0	3	1	3	0	2	0	33	

## Official Results September 6, 2022 State Primary

Candidate	1	2	3	4	5	6	7	8	9A	9B	10	11	12	13	14	15	16	17	18	19	20	21A	21B	21C	22	23	24	25	26	27	Total		
<b>State Representative - 4th Middlesex</b>																																	
Danielle W. Gregoire																									158		383	302				843	
Blanks																									40		118	63				221	
Write-Ins																									0		1	0				1	
<b>State Representative - 6th Middlesex</b>																																	
Dhruva Prasad Sen	4	4	6	5	10	14	16	21			1	6	13	3	7	5	4	14														133	
Margareth B. Shepard	36	34	28	51	93	141	203	75			4	93	128	164	60	65	75	148														1428	
Priscilla S. Sousa	44	31	47	75	163	211	215	120			4	118	153	125	60	60	97	166														1689	
Blanks	5	2	5	1	10	16	18	6			2	4	11	6	4	5	1	14														113	
Write-Ins	0	0	1	0	6	0	0	0			0	0	0	0	0	0	0	0														1	
<b>State Representative - 7th Middlesex</b>																																	
Jack Patrick Lewis																																	
Blanks																																	
Write-Ins																																	
<b>State Representative - 19th Worcester</b>																																	
Kate Donaghue																																	
Blanks																																	
Write-Ins																																	
<b>District Attorney</b>																																	
Marian T. Ryan	81	55	67	113	247	311	358	191	266	7	173	248	249	111	135	154	285	353	347	332	350	260	161	8	400	308	349	340	293	304	6856		
Blanks	8	15	19	19	27	69	92	34	33	4	47	55	47	18	29	23	56	43	65	65	89	67	36	0	100	57	54	67	65	60	1363		
Write-Ins	0	1	1	0	2	2	2	0	2	0	1	2	2	2	1	0	1	3	2	1	1	3	1	0	2	0	0	0	2	0	0	34	
<b>Sheriff</b>																																	
Peter J. Koutoujian	73	55	66	116	242	307	343	181	261	7	164	242	245	108	133	150	282	348	351	317	352	263	159	7	391	303	341	333	284	290	6714		
Blanks	15	16	19	16	31	72	106	44																									

# September 6, 2022 Primary Election Results

## Official Results September 6, 2022 State Primary

Candidate	1	2	3	4	5	6	7	8	9A	9B	10	11	12	13	14	15	16	17	18	19	20	21A	21B	21C	22	23	24	25	26	27	Total		
<b>Republican</b>																																	
<b>Governor</b>																																	
Geoff Diehl	11	7	9	22	25	35	35	19	33	1	21	24	19	14	13	22	43	59	54	48	50	24	22	1	51	52	34	53	53	39	893		
Chris Doughty	<b>7</b>	<b>6</b>	<b>2</b>	<b>8</b>	<b>25</b>	<b>49</b>	<b>43</b>	<b>27</b>	<b>32</b>	<b>2</b>	<b>30</b>	<b>29</b>	<b>21</b>	<b>10</b>	<b>21</b>	<b>16</b>	<b>37</b>	<b>53</b>	<b>54</b>	<b>63</b>	<b>63</b>	<b>38</b>	<b>27</b>	<b>0</b>	<b>39</b>	<b>65</b>	<b>69</b>	<b>42</b>	<b>44</b>	<b>34</b>	<b>956</b>		
Blanks	0	2	0	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	1	1	0	4	3	0	0	2	0	18		
Write-Ins	0	0	0	0	0	1	0	0	1	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	5		
<b>Lieutenant Governor</b>																																	
Leah V. Allen	11	10	5	18	24	30	30	19	35	2	14	13	20	14	11	20	34	53	53	41	49	18	16	0	50	50	35	48	41	31	793		
Kate Campanale	<b>7</b>	<b>4</b>	<b>2</b>	<b>13</b>	<b>23</b>	<b>52</b>	<b>43</b>	<b>25</b>	<b>28</b>	<b>1</b>	<b>29</b>	<b>32</b>	<b>18</b>	<b>8</b>	<b>20</b>	<b>14</b>	<b>42</b>	<b>47</b>	<b>44</b>	<b>59</b>	<b>55</b>	<b>36</b>	<b>26</b>	<b>1</b>	<b>37</b>	<b>54</b>	<b>59</b>	<b>38</b>	<b>49</b>	<b>37</b>	<b>903</b>		
Blanks	0	1	3	1	4	3	5	2	2	0	8	7	3	3	3	4	4	12	9	12	10	9	8	0	7	14	10	9	9	5	167		
Write-Ins	0	0	1	0	0	0	0	0	1	0	0	1	0	0	1	0	0	0	2	0	0	0	0	0	0	0	1	0	0	0	7		
<b>Attorney General</b>																																	
James R. McMahon, III	16	12	8	24	41	70	58	38	52	3	33	42	37	20	29	35	68	90	79	82	87	42	37	1	77	95	80	73	77	57	1463		
Blanks	1	2	2	6	10	12	18	7	14	0	17	11	4	5	5	3	11	22	29	30	27	21	12	0	17	23	24	21	22	15	361		
Write-Ins	1	1	1	0	0	3	2	1	0	0	1	0	0	0	1	0	1	0	0	0	0	0	1	0	0	1	0	1	0	1	16		
<b>Secretary of State</b>																																	
Rayla Campbell	14	12	9	25	41	69	59	41	46	2	31	42	36	20	28	33	69	94	75	82	77	36	36	1	73	88	70	71	70	56	1396		
Blanks	3	2	1	5	10	13	18	5	20	1	18	11	5	5	5	4	10	28	30	30	36	26	14	0	21	29	33	23	26	16	448		
Write-Ins	1	1	1	0	0	3	1	0	0	0	2	0	0	0	2	1	1	0	3	0	1	1	0	0	0	2	1	1	3	1	26		
<b>Treasurer</b>																																	
Blanks	14	10	7	27	40	76	74	43	53	3	47	47	40	21	32	32	69	93	102	106	106	60	46	0	89	108	95	90	91	66	1687		
Write-Ins	4	5	4	3	11	9	4	3	13	0	4	6	1	4	3	6	11	19	6	6	8	3	4	1	5	11	9	5	8	7	183		
<b>Auditor</b>																																	
Anthony Amore	13	11	8	25	41	70	61	37	42	3	33	39	37	19	30	30	65	85	71	80	79	39	37	1	73	90	72	71	71	56	1389		
Blanks	5	3	2	4	10	15	17	9	23	0	18	14	4	6	4	8	14	27	37	32	34	23	13	0	21	28	31	23	28	17	470		
Write-Ins	0	1	1	1	0	0	0	0	1	0	0	0	0	0	1	0	1	0	0	0	1	1	0	0	0	1	1	1	1	0	11		
<b>Rep. in Congress</b>																																	
Caroline Colarusso	13	12	5	24	43	69	59	36	42	2	34	40	38	20	30	34	66	81	73	80	79	37	40	1	74	90	69	75	73	49	1388		
Blanks	5	3	6	6	8	16	18	9	23	1	17	13	3	5	4	4	11	30	33	32	35	25	10	0	20	27	34	19	26	21	464		
Write-Ins	0	0	0	0	0	1	1	1	0	0	0	0	0	0	1	0	3	1	2	0	0	1	0	0	0	2	1	1	0	3	18		
<b>Councillor</b>																																	
Blanks	10	7	9	28	40	75	74	41	51	3	47	44	38	19	30	32	68	95	104	107	103	59	45	1	81	107	94	89	87	66	1659		
Write-Ins	2	8	2	4	11	10	4	5	15	0	4	9	3	6	5	6	12	17	4	5	11	4	5	0	13	12	10	6	12	7	212		
<b>State Senator</b>																																	
Blanks	15	8	9	28	40	77	77	43	51	3	48	47	38	20	33	34	69	95	100	108	104	60	48	1	84	109	97	90	88	60	1689		
Write-Ins	3	7	2	4	11	8	1	3	15	0	3	6	3	5	2	4	11	17	8	4	10	3	4	0	10	10	7	6	11	4	181		
<b>State Representative - 4th Middlesex</b>																																	
Blanks																																239	
Write-Ins																																	24
<b>State Representative - 6th Middlesex</b>																																	
Blanks	14	9	5	23	37	75	73	44		1	44	44	38	21	33	35	70															565	
Write-Ins	4	7	3	6	10	10	2	2		0	7	9	3	4	2	3	10																82
David Morrell	0	0	3	1	4	0	3	0		2	0	0	0	0	0	0	0																13

## Official Results September 6, 2022 State Primary

Candidate	1	2	3	4	5	6	7	8	9A	9B	10	11	12	13	14	15	16	17	18	19	20	21A	21B	21C	22	23	24	25	26	27	Total				
<b>State Representative - 7th Middlesex</b>																																			
Blanks																																	811		
Write-Ins																																		73	
<b>State Representative - 19th Worcester</b>																																			
Blanks																																	35		
Jonathan I. Hestage																																		27	
Write-Ins																																			1
<b>District Attorney</b>																																			
Blanks	16	9	7	26	40	78	76	44	55	3	48	46	39	20	33	35	71	102	104	109	103	60	47	1	86	113	98	91	86	68	1717				
Write-Ins	2	6	4	4	11	7	2	2	11	0	3	7	2	5	2	3	9	10	4	3	11	3	3	0	8	6	6	4	10	5	153				
<b>Sheriff</b>																																			
Blanks	18	8	9	28	39	75	76	44	65	3	47	45	39	21	33	35	72	101	103	109	101	61	47	1	87	112	99	90	88	65	1707				
Write-Ins	2	7	2	4	12	10	2	2	11	0	4	8	2	4	2	3	8	11	6	3	13	2	3	0	7	7	5	5	11	8	163				
<b>Democrat Turnout</b>																																			
Democrat Turnout	89	71	87	132	276	382	452	228	301	11	221	305	298	131	165	177	342	399	414	398	440	330	198	8	502	365	403	407	390	364	8253				
Republican Turnout	18	15	11	30	51	85	78	46	66	3	51	53	41	25	35	38	65	112	108	112	114	63	50	1	94	119	104	95	99	73	1870				
Total Turnout	107	86	98	162	327	467	530	274	367	14	272	358	339	156	200	215	422	511	522	510	554	393	249	9	596	484	507	502	450	437	10123				
Total Registered	691	1148	970	1045	1187	1858	1800	1380	1396	81	875	1454	1221	918	1156	1296	1678	1762	1958	1870	1866	1327	722	43	2087	1847	1868	1917	1788	1696	40913				
Percentage	15%	7%	10%	16%	26%	26%	29%	20%	26%	17%	31%	25%	28%	17%	17%	17%	26%	29%	27%	27%	30%	30%	34%	21%	29%	26%	27%	26%	26%	26%	25%				
A True Copy Attest: Lisa Ferguson, City Clerk																																			
Winners indicated in bold italics																																			



# November 2022 Election Results

## Official Results November 8, 2022 State Election

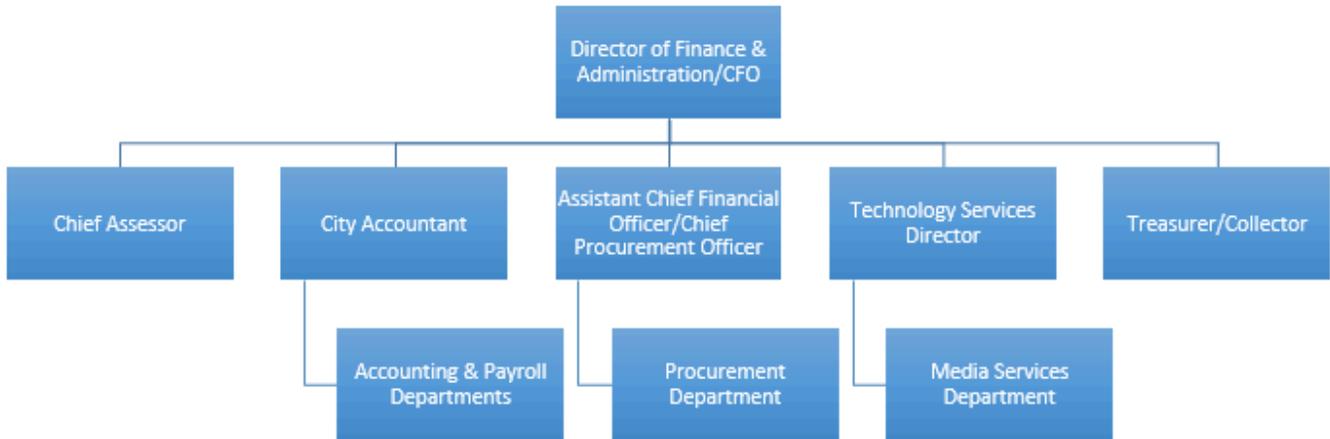
Candidate	1	2	3	4	5	6	7	8	9A	9B	10	11	12	13	14	15	16	17	18	19	20	21A	21B	21C	22	23	24	25	26	27	Total		
<b>Question 5 (19th Worcester)</b>																																	
Yes																								660									660
No																								116									116
Blanks																								133									133
<b>Question 5 (4th Middlesex)</b>																																	
Yes																									299		735	622				1656	
No																									198		370	344				910	
Blanks																									52		190	150				392	
<b>Question 6 (4th Middlesex)</b>																																	
Yes																										442		988	821				2251
No																										57		133	134				324
Blanks																										48		174	161				383
Total Turnout	298	189	291	401	594	946	1100	608	763	43	550	688	584	345	481	515	636	1044	1222	1209	1233	609	547	34	1296	1118	1173	1183	1031	1025	22339		
Total Registered	705	1160	988	1054	1199	1894	1830	1356	1410	87	890	1451	1230	929	1160	1313	1678	1813	1966	1883	1895	1334	747	48	2099	1866	1876	1939	1806	1722	41314		
Percentage	42%	16%	30%	38%	50%	50%	60%	46%	53%	49%	63%	47%	47%	37%	41%	39%	59%	58%	62%	64%	65%	68%	73%	74%	62%	60%	63%	61%	57%	60%	54.07%		
A True Copy Attest: Lisa Ferguson, City Clerk																																	
Winners indicated in bold italics																																	



# Administration & Finance Division

The Administration and Finance Division is composed of five departments: Accounting, Assessing, Purchasing, Technology Services, & the Treasurer/Collector.

## FY23 Staffing



## Office of the Chief Financial Officer (CFO) & Director of Administration & Finance

Fiscal Year 2023 finances resulted with general fund fiscal year revenues collection at over 99% of projections in most categories. The revenue is presented in the chart broken out by category on the next page. The City closed FY2023 with a balanced general fund budget. The revenue and expenditure position for the Enterprise Fund continued to stabilize in FY2023. The City continues to work to stabilize the fund in future years.

As of the preparation date of this report the Stabilization Fund maintained its 5% funding with a balance of \$18.77 million. The Capital Stabilization Fund balance is \$3.5 million. The OPEB Trust Fund balance is \$9.19 million.

The revenue and expenditure reports included in the report appendix provide the year end result for fiscal year 2023 as of the preparation date of this report. The reports include the general fund revenue and expenditure for city and school departments and also include the enterprise funds.

The staff that make up the Administration and Finance Division provide the financial expertise and quality control which allows the city departments to focus on service to the public while maximizing financial resources. As operational partners to all the front line and direct citizen service departments, it is our goal to enable those departments to focus on their work knowing they are well supported by the staff of the Administration and Finance Division.

# Administration & Finance Division

City of Framingham				
FY23 General Fund Revenue				
For the Fiscal Year Ended June 30, 2023				
		Revised Budget	Actual	
Property Taxes		207,909,727	208,218,267	100.15%
State Aid		83,102,373	82,171,758	98.88%
<b>Local Receipts</b>				
	Excises	8,990,000	8,935,908	99.40%
	Penalties & Interest	1,000,000	977,518	97.75%
	Payment in Lieu of Tax	604,302	410,339	67.90%
	Charges for Services	1,020,000	1,029,303	100.91%
	Rentals	575,000	624,516	108.61%
	Other Departmental	1,250,000	1,281,661	102.53%
	Licenses and Permits	742,000	749,044	100.95%
	Building, electric and wire permits	3,258,000	4,359,695	133.82%
	Fines & Forfeits	330,000	347,620	105.34%
	Investment Income	199,157	798,956	401.17%
	Miscellaneous	1,132,502	1,093,583	96.56%
	Other Governmental	0	108	0.00%
	Meals Tax	1,500,000	1,743,514	116.23%
	Room Tax	850,000	1,063,660	125.14%
	Medicare Reimbursement	1,500,000	1,336,361	89.09%
	Marijuana Excise & Impact Fee	650,000	1,084,455	166.84%
	<b>Total Local Receipts</b>	<b>23,600,961</b>	<b>25,836,241</b>	<b>109.47%</b>

## Grants Management Department

The role of Grants Manager was new to the City of Framingham in Fiscal Year 2023.

Meghan L. Todd, PhD is the first to serve in this role, beginning her position with the City on May 1, 2023.

Between May 1 and the end of the fiscal year on June 30, Grants Management hit the ground running under the leadership of the City's Chief Financial Officer Louise Miller.

Funds in the amount of \$2.5 million were secured for the design and initial site work for a parking garage to be built behind the Memorial Building, between City Hall and the Framingham Police Station, to serve public and municipal parking needs in downtown Framingham. A design team will be selected early in Fiscal Year 2024.

Additionally, Grants Management was able to take critical action steps on a number of grants that were in progress at the time this position was created. Grants Management took the lead on wrapping up a grant that is crucial to the design and construction of the Bruce Freeman Rail Trail, ensuring the City allocated over \$400,000 in generous funds from MassTrails prior to a deadline at the end of Fiscal Year 2023.

The department also assisted with moving several grants forward to critical next steps. These grants include one for \$50,000 from MassTrails for the design of the Carol Getchell Trail, as well as a \$500,000 Brownfields grant awarded by the EPA from which various environmental studies are being funded to ensure the save progress of a number of City-sponsored projects.

Grants Management for the City is also inclusive of working to liaison with state and federal legislative offices, as well as state and federal departments, to ensure access to and delivery of fiscal allocations from the Massachusetts State Legislature, as well as congressional funding in the form of House Community Project Funding, and Senate Congressional Directed Spending.

The department was able to successfully identify and pursue next steps in relation to a number of these allocations prior to the end of Fiscal Year 2023. This included over \$3 million allocated by Congress to the design and construction of portions of The Chris Walsh Nature Trail, which when complete, will provide a crucial connection between Farm Pond and Cushing Memorial Park and downtown Framingham for easy access to public transportation, as well as local business and public resources.

Grants Management worked with every City Department prior to the end of Fiscal Year 2023, establishing relationships, ensuring grants are in compliance, and seeing that grant funds are spent effectively and efficiently on behalf of the City.

Overall, Grants Management had an incredibly successful start on behalf of the City Framingham with efforts to secure new funding sources, to ensure that funding is allocated and spent before it is lost, and to liaison with every City department in the management and oversight of grant funding that is critical to the City's efforts to improve life for the citizens of Framingham.

**Submitted by  
Grant Manager Meghan Todd**

## Assessors Department

The Board of Assessors is comprised of three appointed Board members. The Assessing Department is comprised of 6 full time staff employees: Chief Assessor, Assistant Chief Assessor, Office Manager, two Field Assessors and one Customer Service Representative.

The Board of Assessors and staff are primarily responsible for determining the full and fair cash value of all real and personal property within the municipality. Other duties of the Department include: administer motor vehicle excise tax, abate/exempt/or defer taxes, compile and submit the annual Tax Rate Recapitulation to the Department of Revenue in conjunction with other Finance staff, defend established values on abatement applications at Appellate Tax Board hearings, maintain tax assessment maps, and oversee the City's overlay reserve account (an account established to fund abatements & exemptions).

According to the property tax laws each taxpayer pays an equitable share of the tax burden in proportion to the value of the property or asset. This is known as ad valorem tax, or according to value tax. It is important to note that Assessors do not raise or lower taxes, nor do the Assessors set rate of taxation (tax rate). These determinations are made with the assistance of assessment values, but are decisions made outside of the scope of the Assessing Department and depend on the City's expenditure budgets and non - tax sources of revenue.

### **Fiscal Year 2023 Interim Value Year**

### **Fiscal Year 2023 Accomplishments**

Reduced ATB backlog. The COVID-19 pandemic affected Massachusetts Court System resulting in a multi-year backlog of ATB cases.

Reviewed Assessing software and hardware. Issued RFP for software upgrade for use in Revaluation year.

Restored Personal Property tax database for accurate tax collection.

Fiscal Year 2023 was an interim valuation year for the City of Framingham. The Assessing Department is required to adjust values based on market conditions annually as follows:

**Real Property** - Review, analyze, and if necessary, adjust current value assessment levels, using primary source data such as sales within the town for residential properties, and sales and income and expense information returns for commercial and industrial property. Review of secondary source data is also used. Secondary sources are local builders, local real estate agents, subscription services, and sale and assessment information from other towns or cities.

## Assessors Department

### **Fiscal Year 2023 Interim Value Year**

Residential properties are valued and adjusted based upon market sales that occurred in calendar year 2021 assuming there are adequate sample size sales.

Commercial & Industrial properties are valued and adjusted based upon the following: market rental income, market rental expense, market vacancy rates, and area income capitalization rates in calendar year 2021.

The next valuation year FY2024 will be based on calendar year 2022 market activity.

Personal Property – Review, analyze, and adjust asset values based on Form of List asset returns. Assets are placed in the assessment system based on replacement cost and depreciated using schedules based on asset type. Personal property is valued based upon: asset description, year purchased, replacement cost new, condition, and applied depreciation.

Additional Requirements of the Department are: inspect and update real property per building permits, continue with annual cyclical inspections of both real and personal property accounts, adjusts assessing maps, updates website, processes abatement applications, processes personal exemption applications, processes tax deferral applications, and motor vehicle abatement applications.

After the real & personal property analysis, all the analysis of the statistical work is sent to

the Bureau of Local Assessment of the Department of Revenue /Division of Local Services for review.

These actions and valuations occur every year, with the fifth year known as a certification year, essentially, an assessing audit performed by the BLA of the DOR/DLS. Assessors are required to review market information and adjust values according. Consequently, one of the main duties of the BLA of the DOR/DLS is to review and approve each municipality's property values each year to ensure that the values comply with the full market value standard.

### **Tax Rate Summary**

The total amount to be raised through taxation (tax levy) is calculated after all other sources of revenue and total expenses for the City are known.

The tax levy for fiscal year 2023 was \$208,347,374.

The City Council chose a factor of 0.8160 with a shift of 1.70% to the CIP producing the following tax rates: \$13.09 per 1000 of value for residential properties, and \$27.27 per 1000 of value for commercial, industrial and personal property properties. This is the lowest

The real estate market in Framingham saw residential values increasing approximately 10.2% while commercial & industrial experienced increases of 8.7% and 7.7% respectively in FY2023.

# Finance Division

## Assessors Department

A valuation presentation was held on November 1, 2022 and the public hearing was held on November 22, 2022 in which the City Council chose a dual tax rate with a 1.70% tax shift away from the residential base and onto the commercial, industrial, and personal tax base. The DOR Bureau of Accounts then approved the tax factor and tax rates.

### OTHER ASSESSING DEPARTMENT ACTIVITIES

§ Real Estate Tax Exemptions granted: 262 applications, \$271,117.89 in tax dollars.

§ Real Estate Tax Deferrals granted: 9 applications, \$43,132.07 in tax dollars.

§ Abatement applications granted: 44 applications, \$193,580 in tax dollars

For additional information visit [www.framinghamma.gov/101/Assessors-Department](http://www.framinghamma.gov/101/Assessors-Department)

Respectfully submitted,  
Edward F. O'Neil, MAA, Chief Assessor

## Accounting Department

The Office of the City Accountant is responsible for insuring that all expenditures of the City conform to the requirements of Massachusetts General Laws, City Council ordinances and Grantors, and do not exceed City Council ordinances or grant authorizations.

The Office also accounts for all financial transactions of the City– receipts, expenditures and payroll – in conformance with generally accepted accounting principles and the Uniform Municipal Accounting System promulgated by the Commonwealth of Massachusetts' Department of Revenue.

It then makes this accounting information

available to

- (1) the City's municipal program managers to facilitate their management of program budgets,
- (2) independent auditors who must opine on the financial condition of the City;
- (3) state and federal agencies for use in generating financial information for program and policy development, and,
- (4) credit rating agencies for their use in assessing the City's fiscal stability and creditworthiness and Residents.

For Fiscal Year 2023, the Department processed over 10,000 purchase orders and

## Accounting Department

certified funds availability for over 690 contracts; set up over 85 grants and processed over 75 amendments; processed over 298 employee reimbursements; added over 1,432 vendors; and reviewed over 40,000 invoices and issued over 39,000 accounts payable checks.

In addition, 695 new employees were added and 528 employees were terminated.

### Top 10 Vendors

The top ten vendors paid during Fiscal 2023 are as follows:

US Bank	\$77,224,933
Group Insurance Conn	\$45,450,638
Framingham Retirement	\$19,942,110
Keefe Technical School	\$10,333,928
Van Pool Transportation, LLC	\$9,069,175
Newport Construction Corp	\$6,141,300
Mass Clean Water Trust	\$3,978,420
NStar Electric Co	\$3,731,297
Consigli Construction Co, Inc	\$3,321,782
Dental Service of Mass, Inc	\$ 2,791,940



### Staff

Richard Howarth  
City Accountant

Dawn Divito  
Assistant City Accountant

Jennifer Atwood  
Payroll Administrator

Tammy Boswell  
Payroll Coordinator

Thomas Sypek  
Payroll Coordinator

Shirley Tibbert  
Accounts Payable Specialist

Maricela Clausell-Quintanilla  
Administrative Assistant

Kelly Lanefski  
Administrative Assistant

Lauren DiGiandomenico  
Payroll Specialist

## Treasurer/Collector Department

The Treasurer/Collector Department is made up of the Treasurer/Collector, Assistant Treasurer/Collector, Office Manager, Fiscal Supervisor-Payroll/AP, Fiscal Supervisor-Cash, and two Customer Service Representatives.

The Treasurer/Collector Department is responsible for the management, including investing, of all City funds, the issuing of payroll and accounts payable checks, tracking and reconciliation of City receipts that are collected through all municipal departments and working closely with the Chief Financial Officer, City Accountant, Chief Assessor, banks, state agencies and all municipal departments to identify, secure and make funds available. The duties of the Treasurer/Collector office are outlined in Massachusetts General Laws (M.G.L.), Chapter 41.

### **Fiscal Year 2023 Accomplishments**

- Issued a Request for Proposals to change lockbox services to achieve higher cost effectiveness and internal efficiency.
- Worked with the Water and Sewer Department to create a process for water and sewer billing adjustments and met weekly with Water and Sewer Department staff to resolve billing discrepancies that were uncovered during Fiscal Year 2022.

### **Function of Treasurer**

The Treasurer's Office handles the biannual bond and bond anticipatory note borrowing, and the collection of all Tax Title accounts.

For Fiscal Year 2022, the City put 98 accounts into tax title which total \$523,150. This is a very low Tax Title rate considering the amount of Real Estate accounts that are bill each year.

In June, 2023, the City went out to bid for a General Obligation Anticipation Note in the amount of \$20,426,125, with a premium of \$217,946.75.

The winning bidder was JP Morgan Securities LLC with a rate of 3.5773%.

As part of the issuance of the Note, the City was assigned an MIG 1 Moody's rating. Previously Moody's had issued the City a aAa2 Negative rating.

The Treasurer's Office reconciles all 80+ of the City's bank accounts and investments accounts, which at any given time have a monthly balance of \$125,000,000-\$150,000,000, for which the Treasurer ensures the City is receiving the maximum yield.

For FY2022 the City earned \$3,197,226.30 in interest on its bank and investment accounts.

The City has not closed FY2023 as of the writing of this report.

## Purchasing Department

The Purchasing Department's goal is to ensure purchases of goods and services made by city and school departments maximize the value of available funds while operating in strict compliance with procurement laws and regulations of the Commonwealth and Federal governments. Located within the Finance Division, the Department is staffed by the Procurement Administrator and the Assistant Procurement Administrator who report to the Assistant CFO/ Chief Procurement Officer.

The Chief Procurement Officer and Procurement Administrator hold certification as Massachusetts Municipal Public Purchasing Officials (MCPPO) awarded by the Commonwealth of Massachusetts Office of the Inspector General.

The Chief Procurement Officer oversees the department and is responsible for procuring goods and services for city and school departments using best practices for procurement and per established laws, ordinances, and city policies. The Chief Procurement Officer is responsible for conducting all procurements, bids, request for quotes, real property acquisitions and dispositions, and leases.

### **Fiscal Year 2023 Accomplishments**

The Purchasing Department continued to leverage technology and streamlined procurement processes to manage all departmental purchasing functions, issuance of contracts, bidding opportunities, and the contract signature process. These improvements enhanced the capacity of the purchasing staff to educate and assist departments citywide with contracting services, purchasing commodities, and contract administration.

Regular services included conducting bids, awarding and issuing contracts, and coordinating with the Mayor, Chief Financial Officer and Division Heads for contract approvals and management.

The Department provided technical assistance to city and school departmental staff and managers in the use of statewide and cooperative contracts and compliance with purchasing laws and regulations.

The Purchasing Department works closely with city and school departmental staff for all of their procurement need.

In FY2023 the department conducted 50 formal bid processes, issued 400 contracts with a combined value of \$61 million dollars, processed 800 entries for procurement requests, and issued purchase orders totaling \$244 million dollars.

## Technology Services Department

The Technology Services Department is committed to providing the highest level of service possible while being fiscally responsible.

Goals focus on maintaining a secure, stable, up to date network and end-user environment that enables and enhances user productivity. Additionally, the Department leverages technology wherever possible to streamline and automate processes. Below are some of our Department's top accomplishments for the year.

The Technology Services Department is a key part of the onboarding process (quoting, ordering and logging) of new technology equipment ordered by all City departments also falls under this role.

### **Data Services & Development**

#### **Permits and Licenses**

- Over 16,000 new permits were issued during the year. The system is used by the Building, Fire, Planning, Board of Health, Licensing, Conservation, Zoning, Police, City Clerk, and Public Works Departments.
- Currently over 270 different types of permits, licenses, and case types are tracked in the system. The records are maintained by 12 different departments. The system interfaces with the City's GIS, Assessor records, state licensing authorities, the City's document management system, and the DigSafe service.
- A major upgrade for Accela is underway and nearing completion. This upgrade will introduce a brand-new and smoother User Interface, and support for additional browsers and modern authentication protocols for Communications Manager for improved security.

### **eForms, eDocuments, & City Operational Data**

- The City uses Laserfiche Forms for online permit applications. It is also used to streamline internal processes and eliminate excessive paperwork. eForms (electronic forms) are used in the Building Department, Police Department, Fire Department, Public Works, City Clerk, License Commissioners, and Purchasing. There has been increased use in non-permit-type forms such as Technology Services New User Form, Final Water Bills, and an upcoming Senior Citizen Fire Safety application.
- The City also uses Laserfiche for electronic document processing and archiving. The number of eDocuments stored in the archive has grown almost 10% since last year, to over 974,383 consisting of over 10 million pages, organized in over 197,179 folders. Contents include items such as maps, plans, reports, word documents, videos, permit applications, personnel records, and property records.

## Technology Services Department

- Scanning continues for the following departments: Loring Arena, Accounting, Planning & Community Development, Licensing, and Legal. This will add thousands of pages to the City's ever-growing archiving system.
- The system has more than 170 City employees who add content every day. Public documents are accessible through the Online Archive on the City's website.

### Application Services

Application Services supports the City's financial management system, Munis, used by more than 255 School and City employees, Munis Employee Self Service (ESS), accessible to all employees; and the Granicus govMeetings product suite, which manages agendas and minutes for all City Board, Councils, and Committees and are visible to the public via the web-based Public Meeting Portal with 90-plus meeting groups represented.

#### MUNIS/ESS

- Provided ongoing technical support for both Munis and ESS.
- Upgraded Munis and ESS to the newest version to capitalize on program and security improvements.
- Updated School User login process for enhanced security.
- Expanded the user Reference Library and access to training tools to maximize user knowledge and efficiency thereby minimizing user down-time for support tickets.

#### Granicus

- Provided ongoing technical support.
- Facilitated the publication of select meeting recordings to the Portal for public access and transparency.
- Implemented the Granicus govMeetings software for agenda/minute creation and public posting/viewing via the new Public Meeting Portal.
- Expanded the Reference Library for user implementation training and on-going user support.

### Network, Public Safety, & User Services

Network, Public Safety and User Services are responsible for the support of the City's Fiber network, servers, and desktop devices; messaging, security, and WIFI; Helpdesk support, set-up and training, email, Internet, hardware, and software support, inventory maintenance, policy and licensed software audits for all City Departments; City-wide VOIP (voice over internet phone system), voice and video conferencing. Helpdesk is also responsible for PC, printer, and software upgrades and maintenance, City meeting equipment, and presentation assistance to City administration, departmental staff, boards, and committees.

Responsible for supporting key information technology applications and related technologies utilized by the all City departments including Public Works, Police and Fire. Furthermore, ensuring critical public safety systems function efficiently and effectively on a 24/7/365 basis.

## Technology Services Department

### Cybersecurity

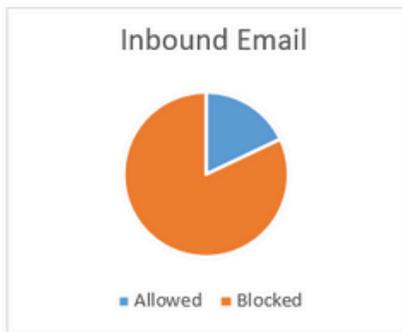
- Continued with monthly cyber security training program for all City employees and implemented additional levels of monitoring and security to continue to protect all City technology assets.
- Maintained a secure environment by continuing to patch and upgrade software and AV to the latest versions available; patching both desktops and servers as new patches are released, allowing us to provide a robust and highly available network. Providing 5 9's of availability.
- Multi-factor authentication (MFA) - Implementing MFA to provide better security for internal resources; currently 85% implemented.
- Continuing to improve on self-service feature for the employee to install their own software where there are no license limitations.

### Other FY23

### Accomplishments

- Working with Fire Department and their vendors to complete the implementation of the new station alerting system.
- Assisted with completion of in-house upgrade of content management system.
- Assisted with ongoing in-house upgrade of permitting system.
- With the coordination of the GIS manager and vendor, upgraded our GIS system and improved outside access to GIS services.
- Upgraded edge security appliances.
- Upgraded mail server.
- Assisted Fire Department with rollout of incident response and reporting software upgrades.

#### SOME TECHNOLOGY SERVICES DEPARTMENT STATISTICS



Email	Inbound
Allowed	1,607,254
Blocked	7,345,384
<b>Total</b>	<b>8,952,638</b>
Email	Outbound
Sent	300,226
Encrypted	1,752

Network Statistics:
Total network sites - 77
Total servers - 131 (including 21 VMware hosts)
IP cameras - 342
Wireless Access Points - 203
Maintained an industry-accepted 5 9's of availability (99.999%) during normal business hours

User Services Support Statistics
282 Desktops
447 Laptops
2,221 helpdesk tickets created – average 185/month; 64% closed in 24 hours or less
Active Users: 805
663 City users
142 School (MUNIS) users

## Government Channel/Media Services

The Framingham government channel is in its 23rd year of operation and provides an accurate account of the past, present, and future governance. The department is proud to serve a complete and consistent historical record of Framingham's story, which features the hard work and dedication of decades of public servants, community volunteers, and public discourse.

The mission of the Government Channel is to make the Framingham government more accessible to the public. We provide timely news and events to inform our audience about city programs and services. Our core services are:

The live video coverage of public meetings.

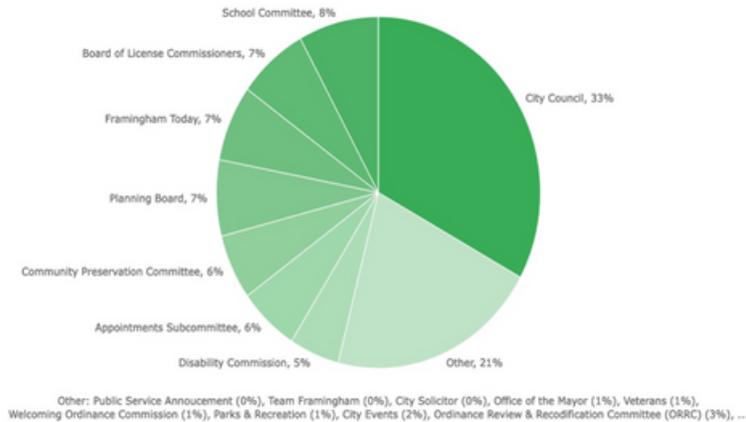
Developing original series and public service announcements.

Displaying essential city announcements on our municipal electronic bulletin board.

The Government Channel carried regular live coverage of the Board of Health, Board of Licensing Commission, City Council Meetings, City Council Subcommittee Sessions, Community Preservation Committee, Disability Commission, Marijuana Ad Hoc Group, Planning Board, School Committee, Traffic Commission, Utility Pole Taskforce, Welcoming Committee and Zoning Board of Appeals.

This recurring coverage of these and other public sessions is vital to the channel lineup. It gives residents instant access to the Framingham government via their cable system and internet.

The department produced 281 separate programs throughout FY23 and transmitted 6051 individual broadcasts.



The department continues to respond to the post-COVID-19 needs and expectations by actively supporting remote and hybrid meeting capabilities.

Live public meetings continue to be broadcast over cable television, the Internet, and Zoom without interruption despite the limitations on in-person meetings.

The media department staff reliably provides technology capabilities for teleconferencing broadcasts and interaction with public bodies.

The department also maintains accessibility services, including closed captioning and assisted listening, to meet the needs of all our residents.

Cable Subscribers can view the Government Channel on Comcast Channel 99, RCN Channel 13/HD 613, and Verizon Channel 42.

## Government Channel/Media Services

Programming schedules and live streaming capabilities are available on the city's website by accessing the Government Channel portion of the department directory or at [www.FraminghamTV.com](http://www.FraminghamTV.com).

The Government Channel compiles the most complete and accurate public records for the City of Framingham through its programming. These video recordings provide an enhanced ability to assess the accuracy of official print records of meeting minutes. All programming is available to the public via streaming video on demand for internet viewing. The streaming video files include a meeting agenda, posted background material, and chapter markers advancing to specific discussion topics for convenience and prompt accessibility.

### Programming

The Government Channel is dedicated to delivering programming that supports the various city departments' goals and objectives and makes local government proceedings more accessible to the public.

In addition to recurring meeting coverage, examples of FY23 city programming and production support that the Government Channel has completed include State of the City Address; Framingham Dog Park Grand Opening; Village Hall Ballroom Naming Ceremony; Memorial Day Observance Ceremony; Farmers Market PSAs; Open Meeting Law, Conflict of Interest Law, and Public Records Law Primer & Update; Flag Day Parade; 2022 September 11th Remembrance Ceremony; Boston Marathon BIB lottery; CSX Agreement Signing Ceremony for

Bruce Freeman Rail Trail; Team Framingham Lectures; Pumpkins in the Park; Veterans Day Observance Ceremony; and the Holiday Tree Lighting Ceremony.



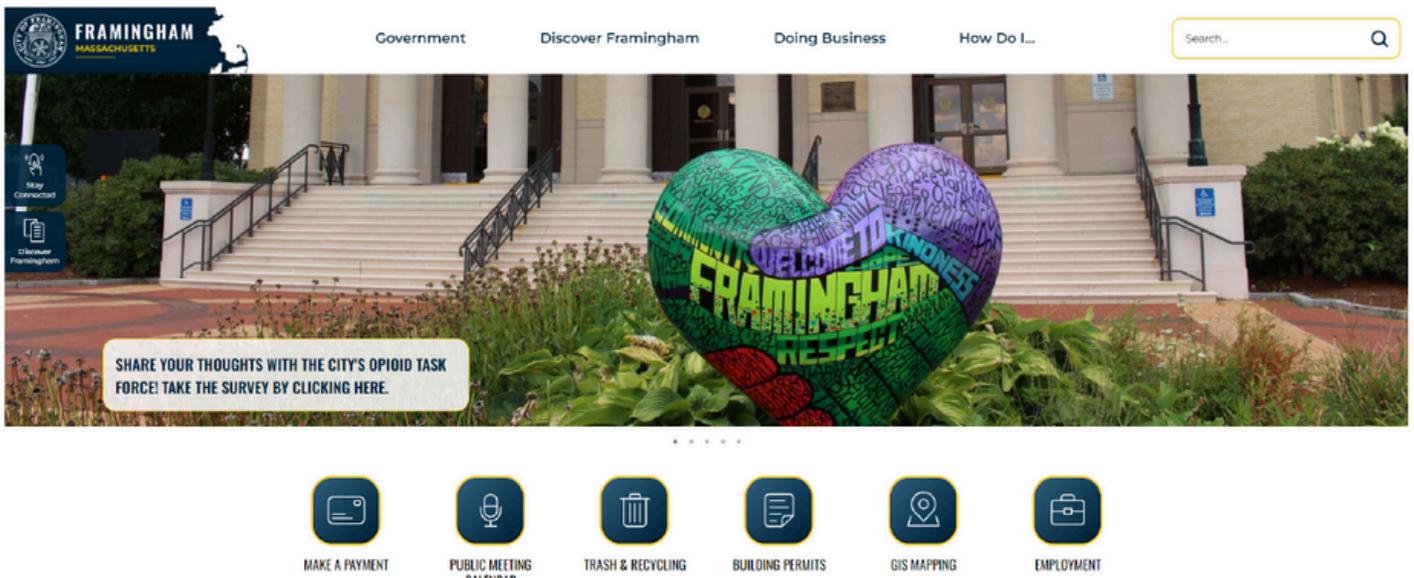
Our signature program, "Framingham Today," is an hour-long monthly discussion with department heads and public officials, hosted by Dennis Giombetti & Doug Stephan.

It aims to highlight and promote the many programs and services available to residents and showcase the practical impact of taxpayer dollars.

Examples of recent program topics include discussions with FPS staff, Planning and Community Development, Police and Law Enforcement, Parks, Recreation and Cultural Affairs, Meet your State Representatives, A Look at Mayor Charlie Sisitsky's First Year in Office, City Councilors, Team Framingham, Diversity Equity and Inclusion, Downtown Framingham, Public Health, and City Clerk's Office.

**Submitted by**  
**Ron Rego**  
**Director**

## Webmaster



The Webmaster role was created in October 2022. The funding for the position falls under the Chief Financial Officer.

In my role as the inaugural Webmaster for the City of Framingham, I had the honor of being a pivotal member of the dedicated team responsible for revamping our online presence, ushering in impactful changes to our website. I take great pride in leveraging my expertise to elevate our digital footprint and enrich user experiences. The newly-redesigned website has garnered numerous accolades for its improved user-friendliness.

The City is committed to delivering fresh content daily to benefit our residents. Whether it's the latest news, updates on community events, or innovative features like "Framingham Connect," our all-in-one hub for discovering countless ways to engage and connect with our city, we aim to provide a comprehensive resource for our valued residents.

Within these digital pages, you'll discover a wealth of tools and information crafted to empower you, our community members, to seamlessly integrate into the heart of Framingham. "Framingham Connect" serves as your gateway to fostering a more connected and unified community, as your voice, your presence, and your connections hold tremendous significance.

As the webmaster, one of the standout features introduced in the redesign was the Chatbot. This exceptional tool has proven to be a valuable resource for our residents, allowing them to effortlessly pose questions and swiftly locate the information they seek. Even when the Chatbot doesn't provide an immediate response, I take pride in the fact that residents can reach out with their inquiries, and I'm pleased to report that we consistently deliver answers with remarkable speed.

Submitted by  
Webmaster Renan Y Pinheiro

## Facilities Management

The Capital Projects & Facilities Management Division is responsible for the general maintenance, repairs, alterations, improvements and day-to-day operations of 21 municipal facilities, 3 parking facilities (Waverly Street Commuter Parking lot, Hollis Court Commuter Parking Lot, Pearl Street Garage), the City Commons and parking meters in the downtown commercial district.

In addition to the general maintenance and regular operations, the division oversees and coordinates all federal, state, and local mandated building inspections, which include annual elevator inspections, fire and sprinkler alarm inspections, fire pump, and boiler & pressure vessel inspections.

### Division Staffing

Director

Electrician

Operations Manager

Plumber

Administrative Assistant

Maintenance Supervisor

Sustainability Coordinator

4 Building Maintenance Worker

Energy Advocate (Grant Funded)

Custodian for Libraries

**Total Building  
square footage  
624,430**

**Total Grounds  
square footage  
(Parking Lots &  
Commons)  
310,850**



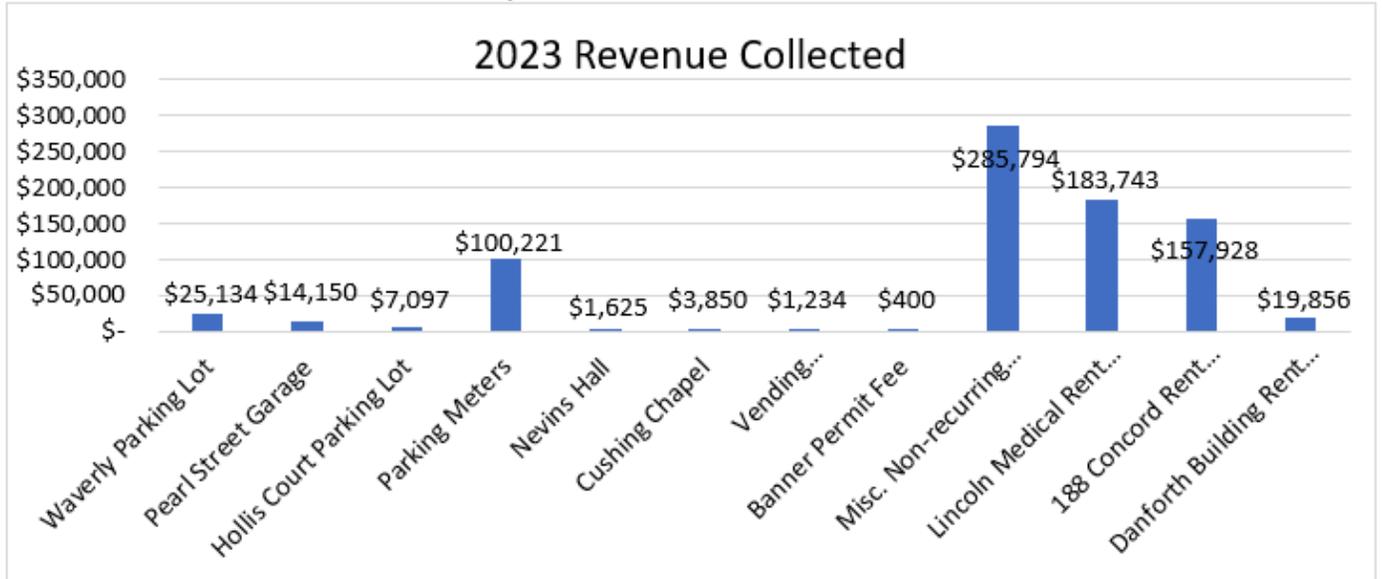
# Capital Projects and Facilities Management Division

## Facilities Management

FY' 23 Operating Budget: \$2,125,634

### FY' 23 OPERATIONAL ACCOMPLISHMENTS

FY' 23 Revenue Collected: \$801,032

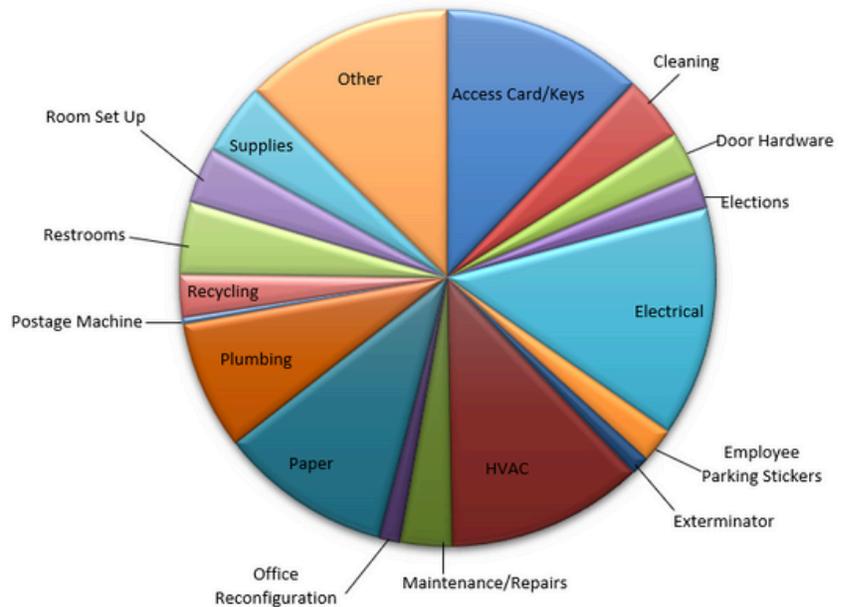


Administered roughly 710 help desk tickets in Fiscal Year 2023.

Help desk tickets are submitted by employees from municipal departments including, Police, Fire, Libraries, Council on Aging and all departments located inside of the Memorial Building.

Tickets submitted are for general assistance or issues obtaining to electrical, plumbing, HVAC, ID badges, room set-ups, office reconfiguration, janitorial and any other miscellaneous requests.

### 2023 Help Desk Tickets



## Facilities Management

- Coordinated and issued roughly 151 event permits for the use of various locations such as Nevins Hall, Cushing Chapel, Centre Common, Downtown Common and the front plaza outside of City Hall.
- Issued 28 banner permits for display on Edgell Road, Concord Street, and Union Ave.
- Continued to coordinate with City Clerk's office for elections with the deployment of all new voting equipment for the new precincts and added setup of polling locations.
- Continued to serve our 24/7 public safety buildings which include Police Headquarters, Police sub stations, Fire Headquarters and four Fire Stations.



### Main Library Accessible Ramp Project

Construction started in early 2022 on the new ADA compliant entrance at the Main Library Pearl Street entrance.

This project began in FY'20 and was put on hold in the spring and summer months due to the pandemic.

Construction was completed in Fiscal Year 2023.



### Main Library Roof Replacement

The Main Library roof project was in full swing in Fiscal Year 2023.

The product and new blue color was selected by the Library Trustees.



# Capital Projects and Facilities Management Division

## SUSTAINABILITY & CLIMATE CHANGE COMMUNITY OUTREACH

The City continued its participation in the Mass Save Community First Partnership Program in Fiscal Year 2023. The program provides the City with support to conduct outreach and engagement on energy efficiency programs available through Mass Save.



Through the CFP Program, the City of Framingham held an Energy Assistance Fair in partnership with the South Middlesex Opportunity Council (SMOC) and the Town of Natick on January 31, 2023.

In addition to linking residents with cost- and energy-saving resources offered by Mass Save, the Energy Assistance Fair connected residents to an array of resources from municipal departments.

Framingham hosted Eversource Mainstreets Programs at the end of 2022 and in 2023, bringing enhanced incentives to local small businesses to complete a variety of energy efficiency upgrades.

As of April 2023, these efforts resulted in 70 energy efficiency projects in Framingham backed by over \$910,000 in utility incentives as well as annual energy savings of 1,000,000 kWh and 10,025 therms.

The City of Framingham and Town of Natick hired their first part-time and grant-funded Energy Advocate, Nirasha Kumar, to bolster its engagement efforts on energy efficiency. As the Energy Advocate for the City of Framingham and Town of Natick, she works with residents and small businesses in both communities to demystify Mass Save, provide guidance and support to residents navigating the program, and build local partnerships to expand our impact. A particular focus for her work is understanding the Environmental Justice neighborhoods in Framingham and Natick.



**FRAMINGHAM**  
**Community Electricity**

In late 2023, the City also unveiled its draft plan for the development of its municipal aggregation program – Framingham Community Electricity.

Following a presentation to the Framingham City Council, the completion of the public comment period, and review of the plan materials with the Department of Energy Resources, the City intends to seek approval of the plan from the Department of Public Utilities in Fiscal Year 2024.

## CLIMATE CHANGE AND CLIMATE RESILIENCY



Through its partnership with the Towns of Natick and Ashland, the Municipal Vulnerability Preparedness (MVP) Program, the Metropolitan Area Planning Council (MAPC), the City participated in the Metro West Climate Equity Project in FY 2023.

Recognizing the unequal impacts of climate change across the three communities, this work was undertaken to build lasting relationships with Environmental Justice (EJ) neighborhoods in Framingham, learn from the community about how they experience climate change, and increase municipal capacity to engage and support EJ communities through policies and projects.

Facilitated by locally-hired Climate Liaisons, resident feedback was received through over 850 survey responses and 8 multilingual climate action conversations.

Four out of five individuals who took the survey identified an urgency to reduce the impacts of climate change.

Furthermore, the work identified major focus areas for climate action across the three communities which included enhancing climate emergency planning, advancing equitable clean energy and efficiency programs, making it easier to get around without a car, and improving access to lakes and ponds for cooling.

Moving into Fiscal Year 2024, the Climate Equity Project has also provided an integral foundation for the development of the City's first Climate Action Plan.

The plan will build upon the City's 2023 Hazard Mitigation Plan which CPM supported alongside the Planning, Conservation, and Community Development Department.

With its launch in early 2024 at the Framingham Earth Day Festival, work on the plan is anticipated to be completed in Fiscal Year 2024.



## CLEAN ENERGY SYSTEM DEVELOPMENT

With the completion of the rooftop solar project at the Christa McAuliffe Public Library in March 2022, efforts to advance clean energy technologies across municipal facilities continued in Fiscal year 2023.

The solar canopy at the Brophy Elementary School was granted permission to operate by the utility in June with the solar and battery storage system at the Fuller Middle School anticipated to follow in Fiscal Year 2024 pending utility upgrades to facilitate project activation.

The Facilities Division thanks the Framingham Public Schools for their significant coordination with the solar developer at Brophy Elementary School and Fuller Middle School.

To support future solar projects, the City applied to and was accepted into the Clean Energy to Communities Program (C2C) from the United States Department of Energy.

Through the program, the City will be working to develop a clean energy procurement that will bring technologies such as solar photovoltaics and battery energy storage across municipal facilities.

With an emphasis on improving the energy resilience of municipal buildings, this work will build upon the microgrid studies that the City had completed with the Massachusetts Clean Energy Center (MassCEC) in Fiscal year 2022.

The City is thankful for the support it continues to receive from the Department of Energy Resources and the MassCEC on these efforts.



It has been a decade since the City of Framingham was designated by the Department of Energy Resources (DOER) as one of the Commonwealth's Green Communities. This 2013 designation recognized the City's commitment to becoming more sustainable and its fulfillment of 5 important program criteria:

- Adopt As-of-right Siting for Renewable Energy
- Implement Expedited Permitting of Renewable Energy Generating Facilities
- Create an Energy Reduction Plan to Reduce Municipal Energy Consumption
- Purchase Only Fuel-Efficient Vehicles
- Adopt the Stretch Energy Code



## CLEAN ENERGY SYSTEM DEVELOPMENT

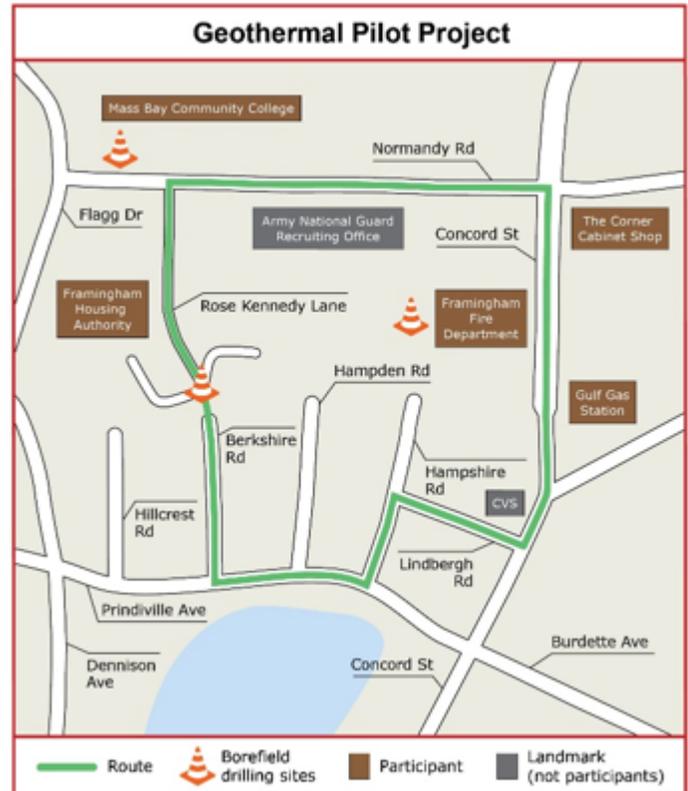
Progress on the Eversource Geothermal Pilot Project has continued in Fiscal year 2023, bringing participating residents, businesses, and municipal facilities in a neighborhood between Concord Street and Normandy Road closer to their integration within an innovative and clean networked heating and cooling system.

To supply the heating and cooling capacity for the system, the parking lots of the Farley Building and Fire Station #5 as well as the cul-de-sac on Rose Kennedy Lane serving the Framingham Housing Authority were confirmed as the sites to host groupings of ground-source heat pump (GSHP) wells. Test wells were drilled in late 2022 at each of the three sites to assess geological conditions and gather thermal conductivity data.

Construction on the roadway also began in June, with Lindbergh Road as the first street completed for the main pipe installation.

When complete, the geothermal loop is anticipated to serve 37 buildings in the neighborhood – comprised of 32 residential and five commercial buildings (including the integrated municipal facilities) and 140 utility customers.

In addition to Eversource Energy and its team leading the pilot development efforts, Facilities Division immensely appreciates the work and collaboration of the Framingham Public Schools, Mass Bay Community College, the Framingham Housing Authority, Department of Public Works, Inspectional Services Division, Conservation Commission, and many other supporting departments.



In June of 2023, it was announced that the nonprofit HEET was awarded \$715,000 in funding from the Department of Energy to collaborate with the City of Framingham and Eversource Energy to explore the expansion of the pilot system that is currently in development. The City looks forward to working with HEET, Eversource Energy, and local partners to expand the networked geothermal in Framingham.



## MUNICIPAL ENERGY EFFICIENCY

Continuing efforts to reduce municipal energy consumption from Fiscal year 2022, the City was awarded the 2022 Green Communities Competitive Grant to support the installation of air-source heat pumps to replace existing equipment at the Memorial Building's Blumer Community Room, Conference Rooms 1 and 2, as well as the Ablondi Meeting Room.

In addition to improving occupant comfort, the new equipment will align with the long-term goal of transitioning away from the building's aging natural gas steam heating system. To be implemented in Fiscal Year 2024, these systems are anticipated to save 21,217 kWh of electricity, 771 therms of natural gas, and 12 tons of greenhouse gas emissions per year.

To identify opportunities to reduce energy consumption and transition away from fossil fuels at other municipal facilities, the City has continued its approach of completing retro-commissioning scoping at facilities and analyzing annual energy performance for retrofit targets.

Efforts to improve efficiency have also extended to the municipal and school fleet.

In 2022, a new fleet efficiency policy was implemented to promote the adoption of electric and plug-in hybrid vehicles across municipal departments and the Framingham Public Schools.



Facilities Department helps light the Memorial Building in different colors, including Green For #WhyNotDevin Day

## Edgell Grove Cemetery Mission Statement

To protect the history and integrity of Edgell Grove Cemetery buildings and grounds while assisting those who have chosen these hallowed grounds as their final resting place.

The caring staff at Edgell Grove Cemetery provides calming and well-maintained grounds built to meet the needs of every family and to commemorate the lives of those buried around the grounds.

## Cemetery Staff

**Rob Ford**  
Superintendent

**Kimberly Wales**  
Office Manager

## Services & Programs

Edgell Grove Cemetery is listed on the National Register of Historic Places and still retains its gravel roads, and its simplicity is its greatest asset. It was designed to unite and shape the 50-acre rolling landscapes into a country cemetery for the living and a reminder of the pastoral landscapes of Framingham Centre.

## Cemetery Numbers

- 57 full burials
- 49 cremations
- 2 baby internments
- 4 mausoleum crypt internments (full casket)
- 13 mausoleum niche internments (cremations)
- 56 graves sold
- 4 mausoleum crypts sold
- 18 mausoleum niches sold
- 4 chapel rentals
- 42 foundations (dug & poured for headstones)

## Fiscal Year 2023 Accomplishments

- Energy efficient LED lights installed in the garage.
- New equipment trailer to help with the other city Cemeteries.
- Worked with DPW to recycle road millings from the city streets to the cemetery streets.
- Applied for and was awarded a CPA grant for repairing our tomb house roof and gutters.
- Fixed 3 broken water spigot's that got damaged over the winter.
- Rented a dumpster and staging and removed the existing interior ceiling of the tomb house.

## Edgell Grove Cemetery Trustees

The Edgell Grove Cemetery was under the auspices of the Parks and Recreation Department during Fiscal Year 2023.

The following has been prepared by the Edgell Grove Cemetery Trustees as a supplement to Mr. Snyder's report.

As of July 1, 2023, Edgell Grove and the three other municipal cemeteries have been established as an independent Cemetery Department with its attendant staff, responsible for all aspects of cemetery management, maintenance, operations and service to the community.

### **Elected Cemetery Trustees**

**Chair Dennis Cardiff**

**Nick Paganella**

**Susan Silva**

**John Feeney**

**Julie Ferrari**

## **Notable Projects and Accomplishments:**

FY2023 was a pivotal for the Edgell Grove Cemetery as it entered its 174th year of providing service to the residents of Framingham, especially those grieving the loss of loved ones. There are a number of active projects at Edgell Grove Cemetery, in addition to preparations to assume responsibility for all municipal cemeteries in Framingham - Main Street, Old South and Edwards cemeteries.

### **Tomb House Restoration**

The Edgell Grove Cemetery Trustees and the superintendent of the Edgell Grove Cemetery began the restoration and adaptive reuse of the Tomb House, the building created in 1885 to

store caskets when the ground was frozen in the winter. It lost its function with the advent of modern excavation equipment and so lost its priority for maintenance, so it would seem.

Twenty years ago, due to a lack of funds, the building, listed on the National Register of Historic Places along with most of the Edgell Grove Cemetery, was thought to be unsalvageable and was slated for demolition. Due to the vision and efforts of the late Chris Walsh, this significant historic structure was saved.

In FY2023, the Trustees and superintendent conceived of a plan to restore and reuse

## Edgell Grove Cemetery Trustees

the building as the new office and visiting center for the cemetery, which would give the historic building a new purpose in service to the community. Given that funds were available through the Community Preservation Act (CPA) to fund historic preservation projects of this nature, the Trustees and the superintendent applied for and received a \$225,000 grant from the Community Preservation Committee (CPC) for the emergency replacement of the failing slate roof system, gutters, downspouts and associated drainage systems. The Trustees wish to thank the CPC for its diligent effort in distributing the CPA money in their inaugural year.

As part of the CPA process, Edgell Grove received an endorsement from the Framingham Historical Commission. The Cemetery Trustees hired a structural engineer to fully investigate the structural integrity of the building. This evaluation found no issues that would preclude the complete restoration and adaptive reuse of this building.

The Trustees have also retained the services of an architect who is well versed in the intricacies of preserving historic structures of this kind. There has been much discussion and investigation into the proper materials and methods to be utilized in the roof systems, sub structure and masonry repair/ restoration.

Preliminary concepts have also been explored for how to introduce HVAC, plumbing and electrical systems into the building, as well as ADA accessibility.



The next step is to prepare for the next phase of the Tomb House restoration with a FY2024 CPA grant request.

The Trustees also applied for a grant from the National Trust for Historic Preservation Foundation to offset the cost of the aforementioned architectural services.

A grant for \$5,000 was awarded.

## Chapel and Mausoleum Roof Repair

The Chapel, built in 1885, and the Mausoleum, built in 1996, also have roof issues.

To help offset the cost of these repairs, the Trustees applied for a grant from a local bank.

The \$10,000 grant money received was very much appreciated.

## Edgell Grove Cemetery Trustees

### Geological Survey

The undeveloped land of the Edgell Grove Cemetery at the corner of Belknap and Edgell Roads needs to be reviewed to see how much and how it can be converted into ground useful for cemetery operations, with due consideration given to the wetland and flood plan constrictions. An investigation was done to find a geologic survey company to provide this information.

### O'Hara Dolman

The effort by Nick O'Hara to create a monument to his beloved daughter resumed on plots he had purchased.

### Community Outreach

- Memorial Day Replacing Flag for Veterans - Nicely attended, many hands lighten the work
- Participate in Holiday Wreath Display - Along with the other Framingham cemeteries
- Halloween Haunted Ride

### Future Plans

#### Capacity Issues

Obviously, Edgell Grove Cemetery land on Grove Street is finite and the cemetery rapidly filling up.

Alternative measures were investigated in FY23, some of which were as follows:

1. Purchase more land – The price of land in Framingham is expensive which makes conversion to cemetery space probably unfeasible.

2. Use the land on the other side of the Massachusetts Turnpike – When the Turnpike was created, the cemetery was bisected so there are city owned land parcels on the other side. A physical review, by the Trustees and superintendent, of the land found it to be very wooded and have an uneven terrain. More investigation needs to be done.

3. Add Columbaria - Given the present and increasing trend toward cremation (64%), an effort should be made to get more of these remains stored in a crypt or niche within the cemetery, rather than stored at home or distributed somewhere. Plans are being discussed to create an area that could be designated for a series of columbaria to be installed, and niches within them sold.

### Chapel Restrooms

The chapel can be rented for services. Plans for adding an ADA accessible restroom in the chapel are being explored.

### 5-Year Plan

The 5-Year Plan written this year calls for various maintenance and upgrade projects to be done on the Chapel, Mausoleum, Superintendent's House, and Maintenance Garage.

We are pleased to present our FY2023 Annual Report of the Office of the City Solicitor for the City of Framingham. During FY2023, the provision of legal services for the City changed significantly due to the transition from outside counsel representation to in-house legal services.

On August 15, 2022, Attorney Kathryn M. Fallon began service as the City's first in-house City Solicitor. Attorney Fallon immediately began the transition process with the assistance of Attorney Christopher J. Petrini, who served as Town Counsel and City Solicitor for the City for more than 20 years.

Attorney Fallon worked with Attorney Petrini on the transfer of active cases and ongoing legal matters and significant legal issues. During this transition period, Attorney Fallon participated with Attorney Petrini in conducting annual Open Meeting, Public Records, and Conflict of Interest Law training for members of public bodies serving the City.

The City Solicitor's Office acknowledges Attorney Petrini's service on behalf of Framingham; he has been a tremendous resource to our Office, and his expertise and assistance during this evolution to in-house legal services helped us accomplish a seamless transition.

Attorney Fallon also immediately set to the task of building an in-house Legal team. With the help of Chief Operating Officer Michael Tusino, Chief Financial Officer Louise Miller, and Human Resources Director Kathy Davies-O'Leary, Attorney Fallon prepared position postings, advertised, recruited, and interviewed applicants.

Within three months, the talent requisition process was completed, and by November of 2022, the City's first in-house Legal team was assembled, including Office Administrator/Paralegal Audra Shaw, First Assistant Solicitor Bridget Bradley, and Assistant Solicitor II Lyndsey B. Davis.

In Fiscal Year 2023, our Office advised and assisted City officials, Division Heads, City Council, City Boards, Committees and Commissions, and our colleagues providing administrative assistance to the City's public bodies, on a wide variety of legal matters.

Legal services included: drafting and reviewing legal documents; drafting, reviewing and negotiating legal contracts to which the City was a party; advising on City Charter, City ordinances and drafting, reviewing, and preparing amendments to City Ordinances; responding to Open Meeting Law questions and assisting with responses to Open Meeting Law complaints; advising on procurement and contract issues, public records law, conflict of interest laws, public and private way rights and issues, construction projects, eminent domain matters, personnel and labor matters, and City policies; advising on notices, agendas, and minutes; preparing decisions and notifications; and providing informal and formal informationals and opinions.

The Legal team also attended various public meetings and public hearings of the City Council, Council Subcommittees, City Boards, Committees and Commissions to be available to provide legal input and advice as requested.

## Fiscal Year 2023 Accomplishments

- Representing the City in the acquisition of 188 Concord Street
- Assisting the Public Works Division with the Edgell/Central Street Roadway Improvement Project.
- Updating all of the City's Host Community Agreements with approved marijuana establishments to render these consistent with statutory changes.

The City Solicitor also worked with special counsel and insurance defense counsel on a variety of legal cases, claims and issues.

Our Office represented the City in litigation and administrative proceedings on behalf of the City in various courts and administrative agencies of the Commonwealth.

Section II contains a list of cases worked on between August 2022 and August 2023.

## Budgetary Overview, Revenue & Mitigation

Ordinarily, our Office is not a revenue generating Division.

However, our Office does mitigate the City's exposure to damages and lawsuits by providing proactive and preventive legal advice and training, assisting with developing City policies and policy interpretations to ensure consistency with and adherence to laws and regulations, and zealously representing the City in claims, cases and legal matters.

In addition, the shift from outside counsel to in-house and retention of three full-time attorneys and a full-time administrator/paralegal in the City's

employ realized a reduction in costs of legal services based on the shift away from hourly based fees, achieving avoided expenses.

A historical review of five previously approved annual budget appropriations for legal services yields an average estimated annual revenue savings of approximately \$94,500.

## Mission, Goals, & Objectives

The Legal team's mission is to provide quality legal advice and representation to the City. We will continue our objectives to deliver highly skilled and effective legal representation and advice to the City, its elected and appointed officials, City Council, City Divisions, Boards, Committees and Commissions; provide training, information and assistance on current and evolving areas of municipal law; provide legal assistance to assist City officials, employees and members of the City's public bodies; to review other areas of potential costs savings related to provision of legal services in the City; and to zealously represent the City, its officials, employees, and public bodies in cases and claims filed against the City.

## Conclusion

Our Office thanks Mayor Charlie Sisitsky, Michael Tusino, Louise Miller, Kathy Davies-O'Leary, the City Council, and our colleagues who have provided insight, history, perspective and assistance to help us accomplish the Fiscal Year 2023 goals of transitioning to in-house legal services, assembling the legal team, and assimilating to service for the City of Framingham. We extend our sincere appreciation to the administration for providing us the opportunity to serve the City, and we look forward to our continued work on behalf of the City.

Respectfully submitted  
City Solicitor Kathryn Fallon  
September 19, 2023

## II. FY2023 Report on Framingham Cases

*Pursuant to Article II, §§1.4 and 4.8 of City Ordinances,  
a summary of active cases during August 2022 and August 2023 are itemized.  
Part A summarizes cases handled by City of Framingham Solicitor's Office.  
Part B summarizes cases handled by special counsel or insurance defense counsel.*

### A. OFFICE OF CITY SOLICITOR CASES

<u>MATTER</u>	<u>TYPE</u>	<u>STATUS</u>
58A Exchange Realty, LLC v. Framingham Planning Board and Colbea Enterprises, LLC (601 Old Connecticut Path)	Zoning Appeal	This action involved a zoning appeal of the 7/12/19 Planning Board 7/12/19 Site Plan Review Decision pertaining to 601 Old Connecticut Path. The case closed in 2023 by Joint Stipulation of Dismissal filed with the Court on 7/21/23.
Colbea Enterprises, LLC v. Framingham Zoning Board of Appeals and 58 Exchange Realty, LLC (597 Old Connecticut Path)	Zoning Appeal	This action involved a zoning appeal of the 9/14/22 Planning Board Decision pertaining to 597 Old Connecticut Path permitting proposed development of a self-storage facility. The case closed in 2023 by Joint Stipulation of Dismissal filed with the Court on 7/21/23.
Sam Bicalho, Individually and as Trustee of Grant & Clark Realty Trust v. Framingham Zoning Board of Appeals and City of Framingham and City of Framingham v. Sam Bicalho, Individually and as Trustee of Grant & Clark Realty Trust (91 Grant Street)	Zoning Appeal and Declaratory Judgment action  and  City counterclaim action for enforcement of zoning	This action involved an appeal of the 5/8/19 Zoning Board of Appeals Decision upholding the Building Commissioner's Cease and Desist Orders issued to Bicalho for zoning violations at 91 Grant Street, and declaratory judgment action. The City filed a counterclaim for zoning enforcement.  The claims and counterclaims were resolved by Agreement for Judgment filed with the Court on 7/18/23, in which zoning and terms and conditions of use at the property were determined, including Owner's requirement to record the Agreement with said terms and conditions running with the land.
Madeline Leone, Trustee of the Grovecrest Farm Realty Trust, and John Mastrobattista v. 1060 Grove Street, LLC, Sudbury Valley Schools, Inc., and Framingham Conservation Commission (Grove Street and Winch Street)	Conservation – MGL c. 249 §4 Declaratory Action re Issuance of Orders under Wetlands Protection Act	This action involves an appeal of the 10/21/21 Order of Conditions issued by the Conservation Commission for an over 55 Housing Development. Due to approval of a subsequent notice of intent filed the parties are currently in discussion to resolve the case by dismissal. The case is pending.

## II. FY2023 Report on Framingham Cases

### A. OFFICE OF CITY SOLICITOR CASES

<u>MATTER</u>	<u>TYPE</u>	<u>STATUS</u>
Kevin Shea v. City of Framingham	Breach of Contract	This action involves a breach of contract claim arising from a 6/15/21 City Council budgetary vote related to funding of a Community Development Director position. The Plaintiff asserts that the City breached a contract with the Plaintiff because Plaintiff was in the midst of serving a three year term when the City Council voted to remove funding for the position in which the Plaintiff was employed. The parties are involved in discovery of Plaintiff's claims. The case is pending.
Michael Hugo v. City of Framingham, Charlie Sisitsky, Mayor, and Paul Iverson, Records Access Officer	Declaratory Judgment Action and appeal pursuant to MGL c. 66, §10A	This action involves an appeal regarding a public records response. The Plaintiff seeks review of the response provided by the City. After suit was filed, the City produced records and moved to dismiss the case. Plaintiff voluntarily dismissed Mayor Sisitsky from claims. A hearing was held on the City's Motion to Dismiss and a decision is pending. The case is pending.
Sara Cline, Lauren Dobish and Paul Rutherford v. Framingham Planning Board and Leonard P. Belli d/b/a Universal Property Management and Universal Property Management LLC (790-816 Worcester Road)	Zoning Appeal	This action involves an appeal of an 8/19/21 Planning Board Site Plan Review and Special Permit Decision approving development of a car wash/coffee drive-thru at 790-816 Worcester Road. The case is pending.
City of Framingham Inspectional Services v. Richard Aronovitz (1 Nicholas Road)	Zoning Enforcement Action	This case involves enforcement of 2023 cease and desist notifications issued by the City Inspectional Services regarding violations of City Zoning Ordinance, Section II (operating a vehicle storage business) at 1 Nicholas Road, Framingham. After evidentiary hearing, a preliminary injunction was issued by the Housing Court. The case is pending.
Michael J. Ray, as Trustee of Dominique Renee Realty Trust v. Framingham Planning Board and Innovative Flowers, LLC (655 Cochituate Road)	Zoning Appeal	This case involves an appeal of the 6/20/19 Planning Board approval of application for modification of a minor site plan review at 655 Cochituate Road. The parties entered into a settlement agreement. The case is stayed until 1/5/24 and remains pending.
Pamela Driscoll v. City of Framingham	Complaint for Judicial Review	This action involves a request for judicial review of a parking ticket issued for violation of handicapped zone parking. The Plaintiff appealed the ticket which was upheld by the Parking Officer because the Plaintiff parked in a designated handicapped spot. The Plaintiff filed a complaint seeking judicial review of the Parking Officer's determination. The case is pending.

## II. FY2023 Report on Framingham Cases

### A. OFFICE OF CITY SOLICITOR CASES

<u>MATTER</u>	<u>TYPE</u>	<u>STATUS</u>
Framingham Police Union MCOP Local #480 and City of Framingham (MUP-22-9633)	Labor- Department of Labor Relations	This proceeding involved a charge of prohibited practice by MCOP Local #480 against the Framingham Police Department, alleging a new policy was unilaterally implemented related to Marathon Monday vacation time. MCOP filed the charge with the Department of Labor Relations. DLR held a hearing on 1/5/23. On 4/13/23 the DLR issued a decision in favor of the City dismissing MCOP's charge due to untimeliness and managerial prerogative. The matter is closed.
Sidney Gorovitz and Brenda A. Gorovitz, Trustees of the Sidney Gorovitz Revocable Trust v. Conservation Commission (6 Rear Henderson Circle)	Conservation – MGL c. 249 §4 Declaratory Action re Issuance of Orders under Wetlands Protection Act	This case involved appeal of the 9/28/22 Order of Conditions issued by the Conservation Commission denying Plaintiff's request to do work on a project at 6 Rear Henderson Circle. On 5/5/23 by the Massachusetts Department of Environmental Protection issued a superseding order of conditions. The case was resolved in 2023 by an Agreement for Judgment filed on 7/24/23 due to the superseding Order of Conditions issued.
Zachary Harris v. Framingham Police Department	Appeal of Denial of License To Carry pursuant to MGL c. 140, §131	This case involved an appeal of the denial of a License To Carry Application. After hearing, on 5/24/23 the determination of the FPD was upheld by the Court. The case is closed.
Damian Robledo v. Framingham Fire Department (G1-22-151)	MGL c. 31 Appeal – Civil Service Commission	This proceeding involved an appeal under Civil Service Law to the Civil Service Commission related to denial of employment due to residency. After hearing, on 12/15/22 the Civil Service Commission dismissed the appeal based on voluntary withdrawal by Appellant. The matter is closed.
Framingham Firefighters Local 1652 Step Anniversary Grievance (AAA Case No. 01-22-0003-5825)	Labor – American Arbitration Association	This matter involved a grievance filed by the Union regarding interpretation of anniversary step increases for a FF with break in service. The City denied the grievance and the Union submitted a demand for arbitration. A hearing was held by the American Arbitration Association on 12/21/22. On 3/24/23 the Arbitrator issued an award in favor of the Union and the Arbitrator issued retroactive step increase for a two month period preceding the FF's retirement. The matter is closed.
Iron Horse Equestrian, LLC. v. Framingham Conservation Commission (32 Nixon Road)	Conservation – MGL c. 249 §4 Declaratory Action re Issuance of Orders under Wetlands Protection Act, Trespass, Due Process	This case involves the appeal of Enforcement Orders issued on 6/8/22 and 6/15/22 by the Conservation Commission under the WPA and City Ordinances, for failure to apply for Order of Conditions for project work in wetlands, excavation of and filling in wetlands and streams to build a riding arena and structure, install fencing, and other construction work in wetlands, and failure to comply with the Commission's Cease and Desist/stop work orders. The case was stayed due to Massachusetts Environmental Protection Division enforcement. On 9/15/23 the Commonwealth of Massachusetts filed a Complaint against Iron

## II. FY2023 Report on Framingham Cases

### A. OFFICE OF CITY SOLICITOR CASES

<u>MATTER</u>	<u>TYPE</u>	<u>STATUS</u>
		Horse Equestrian, LLC, Iron Horse Dressage, LLC, Wendy McKelvey, and Fields & Footings, LLC. The case is pending.
The Fresh Market of Massachusetts Inc. d/b/a The Fresh Market v. Framingham Board of License Commissioners	Appeal – Alcoholic Beverages Control Commission	This matter involves 11/21/22 decision of the Board of License Commissioners denial of Fresh Market’s MGL c. 138, §15 retail license transfer application. On 11/28/22 Fresh Market filed an Appeal of the Board’s decision with the ABCC. The City moved to dismiss Fresh Market’s appeal. A motion hearing was held on 3/29/23. The matter is pending.
Fashionable Concepts, LLC d/b/a Wine & Market v. Framingham Board of License Commissioners	Appeal – Alcoholic Beverages Control Commission	This matter involves the 12/5/22 decision of the Board of License Commissioners denying Fashionable Concepts application for renewal of MGL c. 138, §15 retail license, due to Fashionable Concepts having no ownership, legal interest or right to occupy. Fashionable Concepts, LLC filed an Appeal with the ABCC of a denial of a renewal application. A preliminary hearing was held on 2/13/23, and at the ABCC Commission’s request, additional briefing was filed. The matter is pending.

## II. FY2023 Report on Framingham Cases

### B. SPECIAL COUNSEL/INSURANCE DEFENSE COUNSEL CASES & CLAIMS

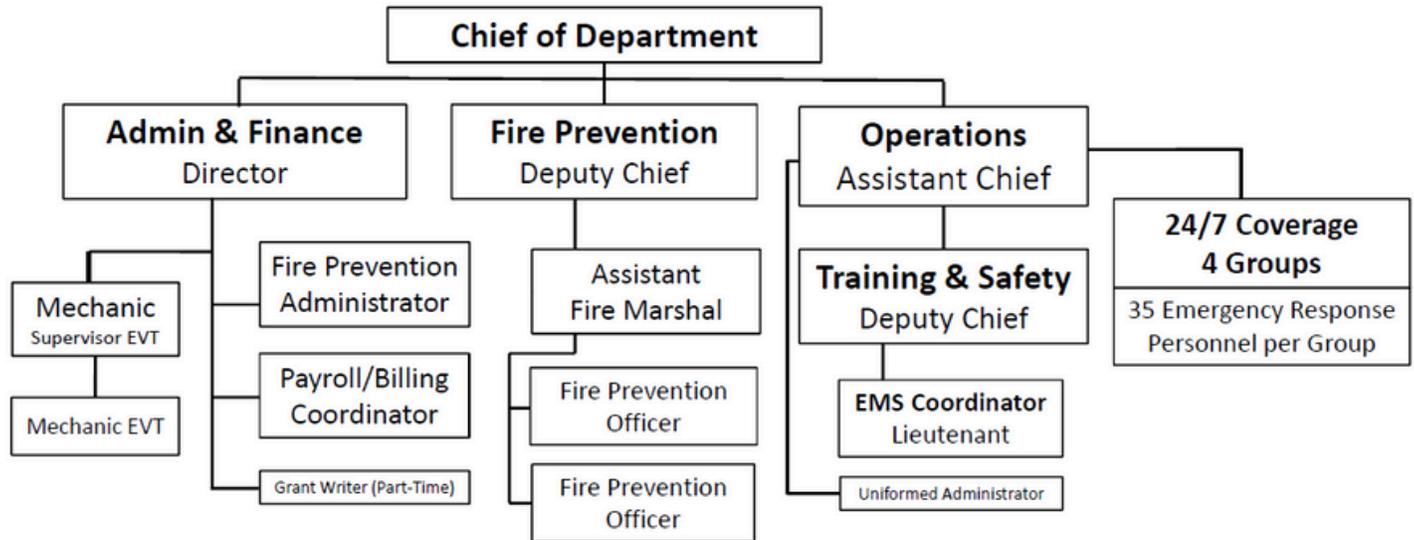
<u>MATTER</u>	<u>TYPE</u>	<u>STATUS</u>
Jon Eldridge et al v. City of Framingham, MWRA and RJV Construction Corporation	Tort Claims	This case involves claims for negligence and loss of consortium related to personal injuries alleged from a trench collapse on a construction project on 11/3/22. The Plaintiff is an employee of the Defendant Construction Company engaged in the construction work. This matter was assigned by the City's liability carrier, Travelers Insurance, to Robert Snell of the Law Offices of Steven B. Stein for defense. The case is pending.
City of Framingham v. Durham School Services, LP	Contract	This case involves claims by the City against Durham School Services for breach of contract, breach of implied covenant of good faith and fair dealing, misrepresentation and loss of instructional time, related to failure to provide school bus services contracted by the City. The Complaint was filed on 1/26/23. The City is represented by Attorney Christopher Petrini of Petrini and Associates. Discovery is ongoing. The case is pending.
Commonwealth of Massachusetts, et al v. Tresca Brothers Concrete, Sand and Gravel, Inc.	Whistleblower Action	This matter concerns whistleblower claims asserted on behalf of the Commonwealth, the City and several other municipalities pertaining to claims of delivery of deficient concrete and fraud on the communities. The Complaint was filed on 08/17/17. The attorneys prosecuting the case on behalf of the Commonwealth, City and other municipalities are Attorney Andrew Rainer of Brody, Hardoon, Perkins & Kesten, LLP, and Attorney Stephanie R. Parker, of O'Connor Carnathan and Mack LLC. Discovery is ongoing. The case is pending.

<u>MATTER</u>	<u>TYPE</u>	<u>STATUS</u>
Kathleen Mahoney v. City of Framingham (Massachusetts Commission Against Discrimination)	Discrimination	This claim involves allegations of disability discrimination by a former employee. The City denies all allegations asserted. The charge was filed at MCAD on 5/1/23. This matter was assigned by the City's liability carrier, Travelers Insurance, to Edwin Landers of Morrison Mahoney LLP for defense. The case is pending.
Kelly Hagerty v. City of Framingham (Massachusetts Commission Against Discrimination)	Employment	This case concerns allegations of discrimination by a former employee. The City denies all allegations asserted. The charge was filed at MCAD on 6/15/23. This matter was assigned by the City's liability carrier, Travelers Insurance, to Nora R. Adukonis of Litchfield Cavo, LLC for defense. The case is pending.

# Framingham Fire Department



## FRAMINGHAM FIRE DEPARTMENT



Personnel: 1 Fire Chief – 1 Assistant Chief – 6 Deputy Chiefs – 9 Captains – 27 Lieutenants – 105 Firefighters – 2 Emergency Vehicle Certified Techs – 3.5 FTE Civilian Personnel

## MISSION

The Framingham Fire Department is a group of dedicated professionals committed to assist and protect the citizens of Framingham. In addition to firefighting and public safety services, the Department provides efficient emergency medical care and advanced technical rescue services to the community. Through collaboration and education, our mission is to prevent possible disastrous incidents from occurring and to minimize damage to life, property, and the environment.

The Department employs the highly effective National Incident Command System in emergency operations. Planning for “all hazards” and “unified” command are two core principles. The Department’s highly skilled members provide emergency services and technical expertise for medical emergencies, hazardous material incidents, environmental emergencies, structural collapse, industrial accidents, specialized rope rescue, and water rescue and recovery incidents.

# Framingham Fire Department

## RETIREMENTS

**Deputy Chief Felix Torres**

(34 years)

**Lieutenant Wesley Davies**

(34 years)

**Firefighter Christopher Lord**

(25 years)

**Firefighter Luis Torres**

(26 years)



## TOTAL ALARMS

The Framingham Fire Department responded to a total of 15,402 incidents in Fiscal Year 2023, of which 13,397 were calls for emergency service. The remainder includes inspections, investigations and code enforcement activity.

## PROMOTIONS

**Lieutenant James Madden**



Fire Department members protect, and the Mayor welcomes, the 127th running of the Boston Marathon through Framingham

# Framingham Fire Department

## HIGHLIGHTS IN REVIEW

The Framingham Fire Department provides Fire, Rescue and Emergency Medical Services to those who live, work and travel through the community. In reviewing the Fire Department's activities for FY'23, the volume of services provided matched the record levels of FY'22. The Department is very grateful for the community's continued support.

In FY'23, the Department responded to 63 structure fires and there was approximately \$1,854,800 in property losses due to fire. We also responded to 435 cooking fires, 25 vehicle fires, and 154 outside fires which include brush, grass and mulch fires. Fires were the most serious of incidents, but the majority of all responses were medical and rescue emergencies.

There were 9,100 medical responses.

### Total Emergency Calls

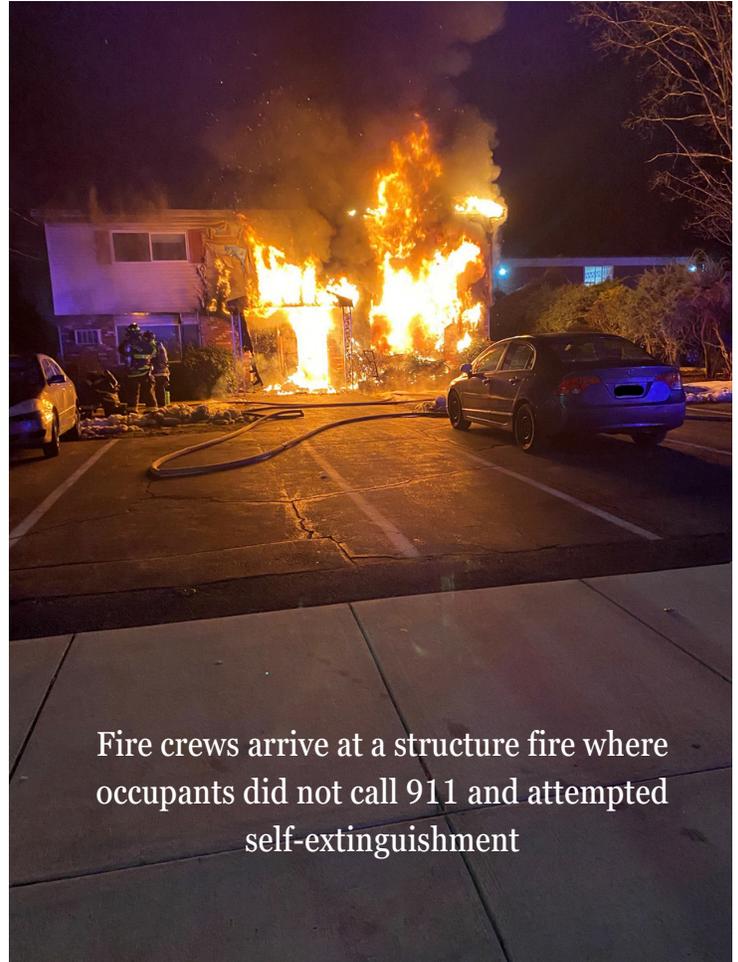
FY'23 Responses:	13,397
FY'22 Responses:	13,457
FY'21 Responses:	11,490
FY'20 Responses:	11,458
FY'19 Responses:	11,960

### 2 New Firefighters



Massachusetts Firefighting Academy  
Career Recruit Class #BW25 Graduation • June 16, 2023

Firefighters Archila-Castaneda and Seta grew up in Framingham, were hired in August 2022, and graduated the MA Fire Academy in June 2023



Fire crews arrive at a structure fire where occupants did not call 911 and attempted self-extinguishment

### Significant Structure Fires

7/1/22: 314 Union Avenue – Multi-Family

8/19/22: 358 Waverly Street – Vacant Restaurant

8/26/22: 125 Newbury Street – Commercial

9/7/22: 547 Worcester Road – Multi-Family

9/27/22: 90 Irving Street – Multi-Family

10/6/22: 803 Concord Street – Commercial



Of the significant fires that occurred in FY'23, it is notable that there were no civilian injuries or deaths. In all but seven of the FY'23 structure fires, responding fire crews were able to contain the fire to the room of origin.

The importance of properly maintaining smoke alarms and fire protection systems cannot be overstated.

With the fire at 358 Waverly Street, the fire alarm system and City Master Box immediately notified the Fire Department of the fire in that vacant building, and the responding fire crews quickly extinguished it. This no doubt avoided the common scenario of a firefighter getting injured or killed while fighting fire in a vacant building.

## More Significant Structure Fires

10/18/22: 137 Bishop Drive – Multi-Family	3/8/23: 61 Fountain Street – Multi-Family
10/22/22: 233 Central Street – Single-Family Dwelling	3/8/23: 10 Woodstock Drive – Single-Family Dwelling
11/7/22: 11 Royce Road – Single-Family Dwelling	3/19/23: 10 Greenview Street – Multi-Family
1/24/23: 14 Temple Street – Multi-Family	3/26/23: 70 Worcester Road – Commercial
2/4/23: 105 Beaver Terrace Circle - Multi-Family	3/27/23: 109 Beaver Street – Commercial
2/5/23: 30 Millwood Circle – Single-Family Dwelling	4/29/23: 1112 Waverly Street – Two-Family Dwelling
2/5/23 9 Upper Joclyn Road – Single-Family Dwelling	5/12/23: 32 Westgate Road – Single-Family Dwelling
2/12/23: 795 Concord Street – Mixed-Use	5/15/23: 1125 Grove Street – Single-Family Dwelling (Detached Structures)
2/15/23: 40 Charles Street – Two-Family Dwelling	5/17/23: 4 Mansfield Street – Multi-Family
3/5/23: 303 Grant Street – Two-Family Dwelling	5/29/23: 19 Riner Road – Single-Family Dwelling

Framingham continues to see a concerning trend of delayed Fire Department notification with fires. It should be shared with all members of our community that a fire will double in size every minute before the Fire Department is on scene. The Department responds to all alarms of fire, regardless of who is having the problem and the circumstances under which the fire started. Any attempt of self-extinguishment, if it safe to do so, should only be after 911 is called. Difficulties in communicating with dispatchers should not deter anyone from calling 911. With a 911 call, the word “fire,” and an address, help will be sent.

The leading suspected cause of structure fires in FY'23 was careless handling of hot items, with 14 of such fires. Nine of these fires involved the careless disposal of smoking materials, and five involved unattended cooking or candles. The second leading cause was a failure of an appliance or device, with 12 of such fires. Two of these fires involved a failure during the charging of a battery-powered device.

## Grants & Partnerships

The Fire Department was successful in obtaining some outside funding through grant awards from the Massachusetts Executive Office of Public Safety, the Massachusetts Department of Fire Safety, and private donations, and we will continue to seek additional outside revenue sources and grants.

Some of these grants are listed below:

- SAFE-Student Awareness of Fire Education: \$6,781 public safety education
- Senior SAFE Grant - \$2,677

In 2023, the Department received a \$69,084 Public Safety Municipal Staffing Grant award from the Massachusetts Executive Office of Public Safety & Security. The funding was obtained to support overtime and PPE purchase costs incurred from hiring multiple new firefighters and temporary vacancies due to retirements. Half of the award will be used in FY'23 and the remaining half will be used in FY'24. The Department also received a \$25,396 Firefighter Equipment Grant from the Massachusetts Department of Fire Services. These funds were used to replace outdated fire department equipment.

The Fire Department applied for and secured \$87,680 in grant funds from the Assistance to Firefighters Grant (AFG) funded by the US DHS Federal Emergency Management Agency (FEMA). With these funds, the City will obtain a new crew-cab pickup truck and new battery-powered fans. The pickup will be used to tow Tech Rescue and other special operations equipment to emergency incidents. The fans are used to ventilate structures to clear them of toxic gases after fires, carbon monoxide incidents or hazardous material releases.

Ventilation fan purchased using an AFG grant – powered using rechargeable batteries that can be used in multiple tools

The operation of the Fire Department is diverse and complex. We do more than simply respond to fires, rescues and medical emergencies. Because some of the incidents we encounter are larger or more technical than the resources readily available to the Fire Department, we work collaboratively with various departments and agencies both in and outside of the City. Some of these regional partnerships include:

- MetroWest Medical Center
- Massachusetts Hazardous Materials Response Team
- Massachusetts Emergency Management Agency (MEMA)
- Massachusetts Bay Community College
- Massachusetts Fire District 14
- Regional Emergency Planning Committee (REPC)

Collaborative relationships with our neighboring communities and supporting agencies allow for shared resources and mutual aid assistance, ultimately improving public safety with minimal expense.

### **Military Deployments**

#### **Firefighters:**

**Oscar Alvarez**  
**Jerry Bosworth**  
**Thomas Cunningham**  
**Edgar Cupertino**

## Fire Preventions Division

The Division of Fire Prevention is managed by a Fire Marshal, who supervises an Assistant Fire Marshal and two Fire Inspectors. This group attends professional training with the state Fire Marshal's Office.

Professional memberships and ongoing education with the Fire Prevention Association of Massachusetts (FPAM), the International Association of Arson Investigators (IAAI), and the Massachusetts Department of Fire Services (DFS) assists with maintaining consistent, professional standards.

The Division's major areas of responsibility include fire code violation investigations, public safety education, construction plan review, fire code permitting, and fire cause determination.

Other responsibilities include representation on the Traffic and Roadway Safety Committee, the Technical Review Permitting Team, the Code Enforcement Task Force, and the Interdepartmental Community Support Team. The Division collaborates with all Framingham Departments from the schools to public works.

In addition to hundreds of occupancy inspections, a summary of permit activity in FY'23 includes:

- 1,791 fire alarm system permits
  - 762 residential smoke detector permits
- 696 sprinkler system permits
  - 226 oil burner permits
  - 143 flammable liquid storage permits
  - 100 welding permits
- 89 propane storage permits



# Framingham Fire Department

The Assistant Fire Marshal assists with the Division's responsibilities and fills in with the Marshal's absence. The Assistant Fire Marshal works closely with the Building Department in permitting approvals. He schedules acceptance testing with fire protection contractors, conducts meetings with general contractors, engineers and property owners for proposed projects, and addresses any problems that arise during construction and final inspection.

The inspectors are responsible for reviewing fire permits and conducting the subsequently required inspections. Acceptance tests are a major area of responsibility in which the Fire Inspector witnesses the proper operation of fire and life safety systems prior to a new tenant or owner occupying a residential or commercial space. The inspectors are the "boots on the street" engaging with the community to promote and enforce safety interpretations and fire protection issues.

All of the Fire Prevention officials have some level of responsibility with the Schools. The SAFE grant is a major resource in providing public education in collaboration with the Framingham Public Schools' Superintendent's Office. The Fire Prevention Division and the Department look forward to continually improving this successful and cooperative venture.

A major goal of the Framingham Fire Department is emphasis on community risk reduction and prevention by conducting life safety education programs in the community. Seniors are identified to be at risk and remain a primary focus. The Callahan Senior Center and Framingham Housing are two major resources in assisting with older adult safety.



While on break from training, and along with DPW, firefighters rescued ducklings from being stuck in a storm drain



In FY'23, the Fire Prevention Division continued its campaign to conduct fire safety visits and install smoke alarms in older adult's homes at no cost. Several of Framingham's older adult residents took advantage of this program.

In FY'23, in collaboration with the Health Department, the Fire Department continued its program that utilizes the City's crisis responder to assist Framingham residents that call for 911 emergency services and exhibit propensity for heavy content, self-help deficiencies, or frequent non-emergency requests.



**Our Motto is  
“Every Day  
is a  
Training Day.”**

Firefighters practice the skill of ventilating roofs, which lets heat and toxic gases escape from a building while fighting fires

## TRAINING AND EMERGENCY MEDICAL SERVICES DIVISION

The Training Division is managed by a Deputy Chief and assisted by a Lieutenant assigned as the EMS Officer. Federal and state mandates dictate much of the required training. Personal protective gear, specialized tools and equipment, and technological advances place a strong demand on the Training Division.

In addition, the Division is tasked with delivering a wide range of training to meet myriad of recognized standards. Since training is performance-based, firefighters must demonstrate skill competence. Solid basic training is the primary objective and foundation for all training.

The Deputy Chief and EMS Officer are also safety officers for the Department. Reviewing accidents and injuries to provide insight and potential solutions is part of their responsibility in promoting safety.

The Emergency Medical Services (EMS) Officer acts as the liaison to local agencies, regional hospitals, state agencies, and the National Registry of Emergency Medical Technicians (NREMT).

In FY'23, the Fire Department continued to partner with Brewster Ambulance to provide ground ambulances services under a new 3-year zero cost contract. The City is provided with five ambulances and a field supervisor operating at the highest level of EMT service - Advanced Life Support (ALS). These resources are dedicated to the City around the clock.

A compliment to the Department is the fact that Framingham is a desired system to work in as an EMT. Amongst our peers, we are considered a professional, highly skilled public service organization that is looked upon as a resource and model for others to follow. We are proud to hold that reputation and assure it will continue.

On behalf of the Framingham Fire Department,  
I would like to thank the governing officials, businesses, & citizens for their assistance and support.

Respectfully Submitted,  
Framingham Fire Chief Michael D. Dutcher

## MISSION

The mission of the Framingham Public Health Department is to equitably protect and promote the health of the diverse populations that live, learn, work, and play in the City of Framingham. We seek to support and enhance public health through strong leadership, high quality services, collaboration with diverse local and regional partners, and efforts that advance health equity.

In Fiscal Year 2023, the Public Health Department continued to shift back to more traditional health department services post COVID pandemic.

## Leadership & Governance

The Public Health Department includes four main service areas: Environmental Health, Community Health, Public Health Nursing & Emergency Preparedness, and Administration. Under the leadership of the Acting Director and then Director of Public Health, the Department hosted 15 full time staff as well as a small group of consultants and a COVID team comprised of part-time nurses, MRC members, and a Vaccine Clinic Coordinator.

The Board of Health is an appointed body that provides policy direction to the Department.

In Fiscal Year 2022, the Board of Health transitioned from a three (3) to five (5) member board. Over the course of the fiscal year the Framingham Board of Health members included David Moore, Karen Beauregard, Jeri Bryant, Darlene Connors and added James Divver in June of 2023.



## Environmental Health

The Environmental Health section of the Department regulates and protects many aspects of environmental health for the City of Framingham. Much of our regulatory actions are mandated by state and local laws and regulations.

This section of the Department is led by an Environmental Health Manager and staffed by a team of public health inspectors.

Environmental health services include inspections and permit application reviews for restaurants, commercial kitchens, farmer's markets, food trucks, recreational camps, septic systems, tanning salons, body art establishments (tattoo & piercing), public and semi-public swimming pools, public bathing beaches, bodywork establishments, keeping of animals, wells, and marijuana establishments.

We also conduct compliant based housing inspections and coordinate mosquito control efforts with the East Middlesex Mosquito Control Project.

## Nursing Clinic & Immunizations

In Fiscal Year 2023, our nursing clinic was closed limiting vaccine administration. Schools, along with local partners (Gratis, Latino Health Insurance Program, MetroWest Free Medical Clinic MetroWest Shared Public Health Services, and Kennedy Health Center) each provided medical assistance and referrals for a growing demand for uninsured.

Flu clinics are planned by scheduled appointments for the general public, Police, Fire, DPW, Callahan Senior Center, and City Hall employees. More than 900 influenza immunizations are anticipated to be given/coordinated this season.

## Emergency Preparedness

The Framingham Public Health department is supported by the Middlefolk Medical Reserve Corps (MRC), a regional, nationally recognized, local volunteer group. Medical and non-medical volunteers provide emergency support to the City of Framingham for health and non-health related events.

Middlefolk Regional MRC is currently coordinating volunteer applications and background checks. Some events that were supported:

- Boston Marathon
- Drug Take Back Day
- Stars and Stripes Event
- Community Resource Day



## Administrative Services

Our administrative staff includes a Director and Assistant Director of Public Health, an Office Manager, and an Administrative Assistant. Robin Williams, Environmental Health Manager was promoted to Assistant Director in October.

William Murphy was hired as Director in January.

Despite many vacancies and staff turnover, the administrative staff made every effort to offer high quality services to staff, residents and the business community.

They responded to complaints, inquiries, and requests, and processed over 600 permits for the Department. They completed essential tasks including payroll, accounting and purchasing.

**Respectfully submitted,  
Bill Murphy  
Director of Public Health**

## Public Health Inspections

In Fiscal Year 2023, public health inspectors conducted a variety of plan reviews and performed routine and complaint-based inspections. Inspections include but are not limited to housing, food establishments, trash and nuisance complaints, keeping of animals, recreational camps, swimming pools, public beaches, marijuana establishments and more. Inspectors offered initial inspections, and, in many cases, ongoing follow up, assessments, and communications to complete or close cases.

Over the course of the year health inspectors responded to over 650 complaints, primarily related to housing and nuisance.

They conducted 472 housing inspections and follow ups, 311 food inspections, 316 plan reviews, 16 marijuana establishment inspections and 26 septic related inspections.

## Environmental Justice & Contaminated Sites

Portions of South Framingham meet the definition of Environmental Justice areas.

In this district, we work closely with Massachusetts Department of Environmental Protection (MassDEP) to advocate for the appropriate and timely remediation of three main contaminated sites – the Mary Dennison Park, General Chemical Corporation properties on Leland Street, and Eversource property on Irving Street. The Health Department’s Environmental Protection Officer leads these efforts.



**General Chemical:** In FY23 there was significant progress at the 133-135 Leland Street Site. Following the remedial system operation and monitoring activities in FY22, approximately \$12 million in federal funds was secured for additional remediation at the Site. A new remediation contractor was selected and assessment and design work are in progress for the next phase of remediation. Semi-annual ground water sampling continues to monitor any changes in the contaminant plume. The Environmental Protection Officer worked with MassDEP to provide updated information to the public related to the remediation process and timeline.

**Eversource:** In FY23 significant information related to assessment and remediation activities at the 350 Irving Street Site was submitted to the MassDEP. The Environmental Protection Officer reviewed and commented on MassDEP submittals.

The Department applied for and was awarded an extension to a Technical Assistance Grant (TAG) to produce a video to help neighborhood residents and other interested parties understand the assessment and remediation activities proposed for the 350 Irving Street Site. The Department is collaborating with Eversource on public outreach activities associated with the site.

## Youth Substance Use Prevention

In Fiscal Year 2023, the Framingham Health Department continued coordination of two state-funded grants focused on substance use prevention in early childhood and youth (ages 0-17).

We provided 7 local community partners with over \$170,000 to build their capacity to support children and their families through programming, education, and resources.

This spending was guided through extensive community assessments and strategic planning sessions.

Ongoing efforts for these projects will continue until 2029.

## Opioid Recovery

We are involved in 4 opioid-related efforts:

1) The first is engaging in the Opioid Settlement Taskforce, to guide decision-making and provide community health data and foster connections for these incoming funds to support the community throughout the opioid crisis.

2) The second is a grant-funded collaboration with the Natick and Hudson Health Departments, in addition to several community partners. We created educational modules and resources for local businesses to foster recovery-friendly workplaces that encourages the success of their employees in recovery.

3) The third is a grant-funded collaboration with the Framingham Police Department, Natick Health Department and several community partners.

We are creating a coordinated response model for providing grief outreach to families who have recently lost a loved one due to an opioid overdose.

4) The fourth is the Post Overdose Support Team (POST) initiative, in collaboration with the Framingham Health Department, Police and Fire Departments, and local community organizations.

This group meets weekly to provide timely responses and resources to individuals who have overdosed, in order to provide harm reduction supports and encourage them to seek recovery and sobriety programming.

**Public Health**  
Protect. Promote. Prevent.

Safe disposal of needles, syringes, and lancets protects residents, city workers, and the environment.

### SAFE SYRINGE DISPOSAL LOCATIONS

<b>Program RISE</b> 1 Grant Street, Suite 100 Framingham MA (508) 935-2960	<b>Framingham Police Department</b> 1 William Welch Way Framingham MA (508) 872-1212
<b>Natick Town Hall</b> 13 E. Central Street Natick, MA (508) 647-6400	<b>Ashland Community Center</b> 162 W. Union Street Ashland, MA (508) 881-0140 x2

Needles must be placed in a sharps container before disposal. If you do not have a sharps container, you can use any puncture and leak proof container with a lid, like a laundry detergent or soda bottle.

**NEVER put needles in the trash**



**Public Health**  
Prevent. Promote. Protect.

## Public Health Nursing & Emergency Preparedness

Kitty Mahoney, RN, longtime public health nurse, resigned in August 2022. Ms. Mahoney was a leader in her profession and served the community for over 10 years.

Ms. Mahoney trained Medical Reserve Corps volunteers to mobilize and provide valuable vaccination clinics to minimize effects of illness in the community. She followed up on all reportable diseases within the community to ensure they were contained.

Her departure coincided with the closing of the health clinic in Framingham center and left a critical public health position open for most of Fiscal Year 2023.

In response to her departure, the City contracted with Natick Walpole Visiting Nurses Association (NWWNA). NWWNA provided communicable disease investigation and follow up services throughout the year.

Late in Fiscal Year 2023, the City hired Linda Phalen, RN as the new public health nurse for the city. Ms. Phalen was immediately tasked with opening a temporary vaccination clinic to address deficiencies in childhood vaccinations.

## Communicable Diseases

Disease surveillance was conducted on all reportable diseases, clusters, and outbreaks.

The Natick Walpole VNA worked to ensure coverage and assisted the new nurse with training of State epidemiology systems.

After 12,000 confirmed cases of COVID-19 in FY 22, reportable COVID numbers dramatically dropped largely due to the availability of home test kits. Residents were able to diagnose and follow isolation and quarantine guidelines without reporting.

Apart from COVID, our most commonly reported communicable diseases include influenza, tuberculosis, hepatitis B and C, lyme disease (babesiosis, granulocytic anaplasmosis (HGA) and food borne illnesses.

These cases were investigated and referrals were made for medical follow up. Communication were conducted as required by the Massachusetts Bureau of Infectious Disease.

SIGNS AND SYMPTOMS	COLD	FLU
Symptom onset	Gradual	Abrupt
Fever	Rare	Usual
Aches	Slight	Usual
Chills	Uncommon	Fairly common
Fatigue, weakness	Sometimes	Usual
Sneezing	Common	Sometimes
Chest discomfort, cough	Mild to moderate	Common
Stuffy nose	Common	Sometimes
Sore throat	Common	Sometimes
Headache	Rare	Common

#FIGHT FLU

## Environmental Justice & Contaminated Sites

**Mary Dennison Park:** In FY23 progress was made related to assessment and remediation activities at the Beaver Street Site. The City selected an Owner's Project Manager (OPM) to represent the City's interest during the upcoming remediation and construction activities.

A Request for Proposal (RFP) for the upcoming remediation and construction activities is anticipated in the Fall of 2023.

The Environmental Protection Officer reviewed and commented on MassDEP submittals and other documents.

**Cedar Woods:** Our Environmental Protection Officer worked with the Planning and Community Development Department on the assessment and possible improvements at the City-owned open space known as Cedar Woods.

This is one of the few remaining large public open spaces south of Waverly Street and one of the projects targeted for funding through the most recent Brownfields grant awarded to the City



## Community Health

The Community Health section of the Department works with a variety of partners to improve the health outcomes of our residents through prevention, education and collaboration.

This section is led by a Community Health Manager, and includes Community Health Coordinators and a Regional Tobacco Control Manager.

In Fiscal Year 2023, the Community Health team worked in several programmatic areas including youth substance use prevention, vaping and tobacco control, and opioid recovery.

Major Fiscal Year 2023 activities included:

## Tobacco Control

In Fiscal Year 2023, the Framingham Health Department received an additional 5-year grant to continue leading a regional tobacco control district.

The district includes Framingham and 15 other MetroWest communities.

Fiscal Year 2023 activities included: hiring a new Tobacco Control Program Manager, conducting 123 compliance checks to ensure local retailers were not selling to underage youth, performing in-person retailer education, and inventorying local tobacco laws and advising on local regulation updates.

## Board of Health

### MISSION

The mission of the Framingham Board of Health is to equitably protect and promote the health of the diverse populations that live, learn, work, and play in the City of Framingham.

### GOALS

As COVID State of Emergency concluded in late Fiscal Year 2022, the negative impact to the local public health workforce was felt locally in Framingham.

Nine positions were vacated in Fiscal Year 2023, leaving the department at 50% capacity.

Vacancies included critical positions such as the Director of Public Health, 4 out of 5 grant funded community health coordinators, public health nurse, medical assistant, and a public health inspector reducing inspectors down from 5 to 3).

With many unfilled positions, the City promoted Robin Williams, environmental health manager to assistant director of public health after the departure of Director Alexandra DePalo.

Ms. Williams was tasked with ensuring minimum mandated Board of Health responsibilities were met with limited personnel.

Assistant Director Williams, community health manager Chris Delude, environmental protection manager Brian Smith, the small but effective public health inspector team, and office administrators all rose to the occasion facilitating all plan reviews, permit/variance requests, environmental monitoring, and Board of Health meeting support.

### Members of Health Members

Chair Dr. David Moore  
Vice Chair Karen Beauregard  
Jeri Bryant  
Darlene Connors  
James Divver



Framingham contracted with Natick Walpole Visiting Nurses Association to ensure reported communicable diseases were properly responded to after the departure of long-time public health nurse Kitty Mahoney.

## Board of Health

### Fiscal Year 2023 Accomplishments

At the close of Fiscal Year 2023, after working closely with the human resource department, four open positions were filled with four more committed for early Fiscal Year 2024.

Health Director Bill Murphy, community health coordinator, Maria McHugh, public health nurse Linda Phalen, and public health inspector Brain Oram were welcomed.

The Board and relatively new City administration supported all new staff by connecting them to large stakeholder groups to assess and address many public and environmental disparities.

With new staff, the Board began to address their goals in Fiscal Year 2023 and will continue into Fiscal year 2024. These goals include:

1. Provide workforce development and training for all incoming staff;
2. Support the under vaccinated school age population by relocating and reopening the health clinic;
3. Monitor the clean-up of three hazardous waste sites; General Chemical, Eversource, and Dennison Park;
4. Participate in the Opioid Settlement Task Force to effectively distribute settlement funds towards harm reduction, substance abuse, and recovery;
5. Align performance standards, workforce development, and data collection with new Department of Public Health, Office of Local and Regional Health guidelines.

# Human Resources Division

The Human Resources Division consists of the Department of Human Resources and the Department of Veterans Services.

## ORGANIZATIONAL CHART

### Human Resources Division



#### HR Staff

**Kathleen O’Leary**  
Division Head

**Max Bastos**  
Benefits Manager

**Marie Egan**  
Benefits Administrative Assistant

**Susan Embree**  
Division Administrative Assistant

**Richard Lamb**  
Workers’ Compensation & Safety  
Coordinator

**Eric Reynolds**  
Human Resources Generalist

#### Department of Human Resources

The Department of Human Resources has a range of responsibilities related to past, current, and future employees.

The Department is responsible for overseeing the recruitment and hiring process of new employees for all City positions, in accordance with state and federal laws and with established City policies and procedures.

In addition, the Department maintains the City’s job analysis and compensation plans; drafts, revises and interprets the City’s personnel policies and procedures; plays a key role in negotiating and interpreting all collective bargaining agreements; fosters productive labor and employee relations; performs cost and staffing analysis; assists in employee development and training; and maintains and analyzes employee benefit packages.

Additionally, the Department administers all Family and Medical Leave Act (FMLA) leaves of absence of City employees, manages active City and School employee benefits, City and School Retiree benefits, City and School workers’ compensation, and coordinates the unemployment insurance programs.

# Human Resources Division

## Retirements

### Police

Officer James Green  
45 years

Lt. Martin Keith  
24 years

Officer Kenneth Blass  
23 years

Officer David John Carlo  
20 years

### Health

Public Health Nurse  
Kathleen Mahoney  
18 years

### Mayor's Office

Licensing  
Coordinator  
Diane Willoughby  
6 years

### Fire

Lt. Wesley Davies  
35 years

Christopher Lord  
25 years

Luis Torres  
25 years

## Employment

The Human Resources Generalist coordinates the recruitment and onboarding process for all City departments, excluding Public Safety. The position works to assist departments in the recruitment of a talented and diverse candidate pool and oversees a selection process that is welcoming and accessible while complying with employment law. We promote openings on multiple sites and social media platforms, review employment applications and resumes, provide training to search committees, assist with interviewing candidates, verify applicant backgrounds including education and experience, and conducting pre-employment back-ground checks.

The labor market in FY '23 was a challenging one; we had 848 applicants, down from 1001 in FY' 22. Despite fewer applicants, we filled 193 positions, a 32% increase over the prior year.

The HR Generalist also coordinates leaves of absence, including those covered by the Federal Family Medical Leave Act (FMLA) law.

## Promotions

### Assessors Department Library

James St Andre

Dawn Dellasanta-Swann

Jillian Walker

Sophia Swann

Alyssa Eden

Assistant City Assessor

Assistant Director Libraries

Assistant Head Children's Experience, Branch

Patron Experience & Staff Collection

Youth Services Support Specialist

# Human Resources Division

## Promotions

### **Parks & Recreation and Cultural Affairs**

Barbara Pfang	Administrative Assistant 3
Kyle Moran	Working Supervisor/Beautification Specialist
Michelle Blacquier	Administrative Assistant 3
Randy Alysworth	Elder Service Director

### **Public Works/Highway**

Joao Carvalho Neto	Heavy Equipment Operator
Gustavo Miranda	Medium Equipment Operator

### **Public Works/Sanitation**

Stephen Sarnosky	Operations Supervisor
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### **Public Works/Sewer**

Collin Davis	Heavy Equipment Operator
James Kuczmiec	Wastewater Supervisor

### **Public Works/Water**

Michael Dunham	Pump Station Instrument Electrician
Michael Ricchiazzi	Operations Manager/Regulatory Devices
Benedetto Ottaviani	Backflow/Meter Technician

### **Finance Division/ Technology**

Renan Pinheiro	Webmaster
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### **Treasurer/Collector**

Ashley Gemma	Fiscal Supervisor
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## Benefits

The Benefits Office is responsible for day-to-day benefit administration, including orientation, enrollment and disenrollment of employee benefits, and resolution of insurance issues. The benefits staff administers all School and City employee benefits including 10 active employee health plans and six retiree Medicare plans.

In FY'23, the staff administered benefits for 2426 benefit eligible active City and School employees as well as 632 City retirees and 922 Mass Teachers Association retirees.

The City life and supplemental insurance program has four vendors covering a total of 3980 active City and School employees as well as retirees.

To ensure a smooth transition of benefits for retirees, Benefits Manager Max Bastos met with 67 City and School Department employees regarding their pending retirements.

In addition, Max and Benefits Administrator Marie Egan counsel retirees, who are turning 65, on the Medicare and supplemental insurance process and ensure that all necessary forms are completed.

# Human Resources Division

## Workers' Compensation & Safety

The Department's Workers' Compensation and Safety Coordinator, Rich Lamb, administers the safety and workers' compensation programs for City and School Department employees, reviewing accidents, coordinating medical claims and lost work time, light duty, and return to work programs. The Human Resources Department's continuing goal is to create a culture of safety for all City and School employees, starting at the new employee orientation.

In Fiscal Year '23, we resumed in-person safety trainings, including Safe Driver; Bloodborne Pathogens; and Safe Lifting and Hazard Communication for the City's Facilities Department and Slips, Trips and Falls; Personal Protective Equipment; and Work Zone Safety for Public Works employees.

Rich also coordinates the Department of Transportation Commercial Drivers' License random drug and alcohol testing program.

## New Hires in Fiscal Year 2023

### Mayor's Office

Jesse Edwards  
Diversity, Equity, & Inclusion Officer

Heather Gutierrez  
Citizen Participation Officer

Susan Scully Petroni  
Public Information Officer

### City Council Office

Marion Kelly  
Executive Assistant

Kathleen Carey  
Administrative Assistant

### Veterans Services

Jennifer Sawvelle  
Administrative Assistant

### City Solicitor's Office

Kathryn Fallon  
City Solicitor

Bridget Bradley  
First Assistant City Solicitor

Lyndsey Davis  
Second Assistant City Solicitor

Audra Shaw  
Office Manager/Paralegal

### Callahan Center

Roberta Ho  
Volunteer Coordinator

Kelly Lanefski  
Administrative Assistant

# Human Resources Division

## New Hires in Fiscal Year 2023

### Assessors

Tyler Anderson  
Field Assessor

Tracie Leonard  
Field Assessor

Mary-Ann Wohlfarth  
Field Assessor

### Facilities

Fernando Escobar Asencio  
Custodian

Nirasha Kumar  
Energy Advocate

### Finance Division

Meghan Todd  
Grants Manager

Margaret Ottaviani  
Financial Analyst

John Perrone  
Assistant  
Procurement  
Administrator

### Edgell Grove Cemetery

Michael Hastings  
Medium Equipment Operator

Kimberly Wales  
Administrative Assistant

### Public Health

William Murphy  
Health Director

Linda Phalen  
Public Health Nurse

Brian Oram  
Public Health Inspector

Maria McHugh  
Community Health  
Program Coordinator

### Animal Control

Thalia Lazu  
Assistant Animal  
Control Officer

### Planning Division

Yvonne Johnson  
Associate Planner

John McKenna  
Business Outreach Manager

Dominic Portelli  
Assistant  
Conservation Agent

Brian Prue  
Trails & Conservation  
Land Manager

### Human Resources

Marie Egan  
Benefit Administrative  
Assistant

### Treasurer's Office

Sandra Amour  
Customer Service  
Representative

## Administrative Support

The Division's Administrative Assistant, Sue Embree, provides excellent customer service, greeting all visitors and making them feel welcome and assisting them in any way possible.

The position provides administrative support to the department, ordering supplies filing all employee records, and running over 190 CORI/SORI background checks on employment candidates and library volunteers. She also handles the human resource component of public records requests, responding to 20 requests in FY '23.

## New Hires in Fiscal Year 2023

### **Elections Division**

Michael Bower  
Election Services  
Coordinator

Carol Phalen  
Elections Supervisor

### **Inspectional Services**

Eric Chartier  
Building Inspector

Michael Giargiari  
Electrical Inspector

Scott McDonald  
Build Plans  
Examiner

Michael Merusi  
Code Enforcement  
Inspector

### **Technology**

Cameron Gentile  
Help Desk Technician

Spencer Janse  
Help Desk Technician

Maggie Tai  
Business Manager

### **Public Works**

Talonda Cartwright  
Billing Coordinator

Mark Gould  
Administration & Finance Director

Taymise Sanders  
Billing Coordinator

Jose Cruz  
Lead Drive Trainee

Daniel Barry  
Technician Trainee

Zachery Bolanes  
Equipment Operator

Juan Campos  
Equipment Operator Trainee

Scott Brewer  
Pump Station Technician

Terrence Fitzgerald  
Pump Station Supervisor

Cole Kavanaugh  
Pump Station Technican

Thomas Marcucella  
Equipment Operator Trainee

Dylan Sarkisian  
Equipment Operator Trainee

Peter Shay  
Equipment Operator Trainee

### **Police Department**

Marcelina Ayala  
Records Clerk

Antonio Clemente III  
Records Clerk

Paul Curtin  
Police Officer

Ryan Gallagher  
Parking Enforcement Officer

Connor Macleod  
Police Officer

Justin Morenzetti  
Police Officer

Molly Plante  
Police Officer

Aidan Ryan  
Civilian Dispatcher

Victor Souza  
Police Officer

Nicholas St. Germain  
Police Officer

Kristin Sullivan  
Record Clerk

Jared Vitale  
Police Officer

Morgan Whiton  
Police Officer

## New Hires in Fiscal Year 2023

### Library

Katherine Bryce  
Patron Experience/Collections

Michelle Cuata Cervantes  
Literacy Unlimited  
Coordinator

David Diguardia  
Super Technical Services

Teresa Gotal  
Emerging Technology  
Specialist

Gail Gregory  
Assistant Circulation Substitute

Breanna Hicks  
Page

Lucy Loveridge  
Page

Marion Macmaster  
Assistant Circulation Substitute

Jennifer O'Dwyer  
Info & Research Services

Samela St. Pierre  
Assistant Circulation Substitute

Disha Subramanian  
Assistant Circulation Substitute

Megan Koeller  
Reference Librarian Substitute

### Fire Department

Firefighters:  
Eduardo Archila-Castaneda

Pablo Castillo

Iam Commerford

James Corcoran

Tyler Demmons

Martin Garvey

Alec Guertin

Jonathan Lapierre

Brandon Moore

Jack Seta

Michael Smith

### Parks & Recreation

Annalia Aviza  
Special Needs Coordinator

Luca Burgess  
Equipment Operator

Nathaniel Joslin  
Special Needs Director

Nicholas McLaughlin  
Equipment Operator

LIFEGUARDS:  
Thomas Hampton  
Nicole Ramirez Franco  
Brady Sicotte

SKATING INSTRUCTOR:  
Nilufar Noorian  
Kaylin Pfrang

BATHHOUSE ATTENDANT:  
Elaine Harris  
Meghan Walsh  
Lindsey Witty

LORING ARENA:

Anthony Casale  
Skate Guard

Justin Fish  
Arena Laborer

**City of Framingham Paid Interns in FY23**

**Trey Adrian - Parks & Recreation**

**Yara Alshammaa - Finance Division**

**Bernie Bernadeau - Health Department**

**Mira Donaldson - Mayor's Office/DEI**

**Nolan Franks - Human Resources**

**Isabella Galvani - Framingham Police**

**Riley Hayes - Framingham Fire**

**Cesar Matos - Planning Division**

**Daniel Shupert - Finance Division**

**Election Workers Hired By City Clerk**

Ruby Alberti, Kathyn Alpert, Amina Ameer, John Bendel, Frances Ann Bogle, Adam Bogue, Leslie Bryan, Beth Butterworth, Linda Ceruti, Sharon Cunningham, Nicole Doak, Margaret Estes, Lisa Fass, Arthur Finstein, Allan Gallant, Kourtney Imburgia, Janet Langenberg, Elaine Lombardo, William Michelle Matties, Joanne May, Markland, Victoria Martins, Micah Mayborn, Thomas Morningstar, Kevin O'Neill, Patricia Paganella, Paige Palma, Robert Ponte, Jessica Robinson, Stephen Rollins, Anthony Shaw, Jonathan Siegel, William Serrine, Mary Valliere, Robin Walker, and Teresa Weisman,

**Parks & Recreational Seasonal Employees**

Christian Alicea, Michael Burman, Dheralth Carmo, Thomas Chase, Thomas Clark, Thomas Duane, John Garland, Marguerite Mackenzie, Jacob Naim, Rachael Neiberger, Jack Oliviera, Galvin Pavia, Cheyanne Roy, Isabella Santagati, Jared Shimelman, Joshua Teuber, and Ryan Watton

## Framingham Veterans Department

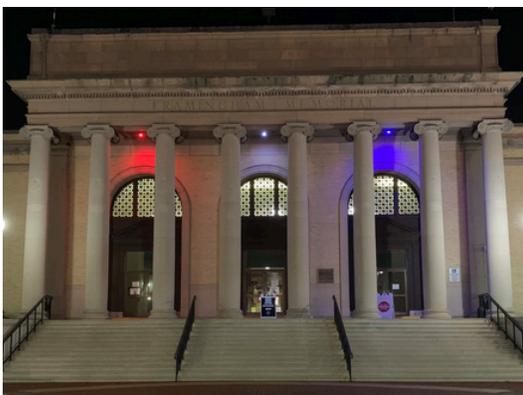
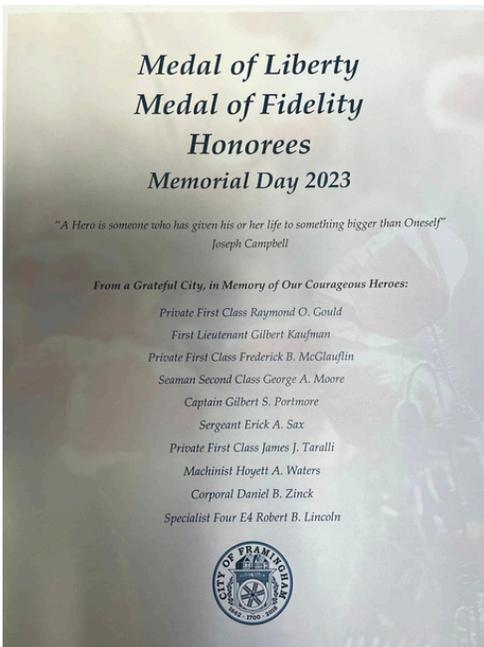
**Mission:** to advocate on behalf of the City's Veterans, providing them with quality support services.

These services include, but are not limited to, emergency financial and medical assistance, assistance in providing food, clothing, and shelter, assisting in assessing all other available resources to assist the veteran and their dependents, offering a "one-stop office" where a veteran or their dependents can find answers to any question concerning benefits due to them and assistance in obtaining these benefits.

### Staff

**Kathleen Lang**  
Veterans Agent

**Jennifer Sawvelle**  
Administrative  
Assistant



## SERVICE WORK

Service work, particularly assisting veterans with claims through the Department of Veterans' Affairs, is another important element of this Department's work.

All claims must be submitted according to federal law and regulations, and this office assists, advises and counsels veterans throughout this arduous process.

According to the Executive Office of Veterans Affairs, this Service Work has contributed over \$700,000 in federal veterans' expenditures amongst 463 Veterans for fiscal year ending 2023 in the City of Framingham. Average monthly payout per Veteran beneficiary was \$1,500 per month.

On a monthly basis, in addition to answering questions on veterans' benefits, providing immediate emergency assistance, offering a temporary helping hand when needed, working long term solutions to career advancement and other issues, we handle more than 350 veterans' requests via phone, walk-ins, appointments or out-reach serve more than 120 veterans and their dependents active cases, requiring counseling, advocacy and service work, and active participation of the Veterans Service Officer and Veteran's Administrative Assistant Jennifer Sawvelle, on an ongoing, long term basis.

Additionally, we continue to support the Boston VA Healthcare System and the many Veterans it serves from the Framingham area, specifically the local Framingham VA Community Based Outpatient Clinic which serves over 1500 Veteran patients providing them with Primary Care, Mental Health, and Audiology services on a monthly basis.

The Department of Veterans' Services is mandated under MGL (Massachusetts General Law) Chapter #115. Chapter 115 is a safety net program intended to aid veterans in times of financial crises and we strongly encourage any Massachusetts residents with financial need to apply if they served in the military or if they are the dependent or survivor of a veteran.

- For Fiscal Year 2023 Framingham Veteran's Office provided Chapter 115 benefits (averaging 45 Veterans per month) for food, shelter/housing, clothing, and medical care to veterans and their dependents who have limited income.

## Fiscal Year 2023 Accomplishments



- **September 2022:** Veterans Council unanimously voted to have Veterans Services start researching what it would take to make Framingham a Purple Heart Community



## Fiscal Year 2023 Veteran's Office Accomplishments

- **November 11, 2022:** Veterans Day Program honoring our Framingham Veterans' who served our military during war and peace time. Ten Medal of Liberty were presented to Gold Star Family Members in attendance. Participants were city-wide – from Framingham Public School, Boy & Girl Scouts, City Council, Office of Senate President Karen Spilka, Framingham Honor Guard as well as presentation of the WWII Art of the South Pacific, Edward Brodney Collection
- **December 10, 2022:** Participated in “Wreaths Across America” program. In what has become an annual tradition, members of the City, Veterans Council, and VSO, placed holiday wreaths of remembrance at each of the Cemetery entrances of deceased veterans. This national event remembers those fallen, honoring those who serve, and teaches the next generation the value of freedom
- **February 9, 2023:** Held PACT Act Town Hall Informational session at Elks Lodge about the new federal law expanding VA Health Care & Benefits for Veterans exposed to burn pits, Agent Orange, and other toxic substances.
- **February 17, 2023:** Coffee Hour with Veterans resumes at the Christa McAuliffe branch library. Held third Friday monthly in collaboration with Framingham Public Library.
- **May 20, 2023:** Placed 5,000 flags on each Veterans grave at each of the City's 7 Cemeteries. Many volunteers assisted with the task.
- **May 29, 2023:** Memorial Day Program honored 10 Medal of Liberty and 1 Medal of Fidelity recipients, each presented to Gold Star family member in attendance.



In closing, the ongoing support of the Mayor's office, all City Departments, Veterans Council and City Council, enables this office to continue to provide quality service to all Veterans within the City of Framingham. Please accept our humble and most grateful thanks.

Respectively submitted,  
Kathleen Lang, Director/VSO  
US Army  
Veterans' Services and Benefits

# Inspectional Services Division

## Inspectional Services

It is remarkable how consistent the construction industry is in 2023 compared to the last several years.

For fiscal year 2023 Inspectional Services has collected \$3.7 million in fees (3.3 last year) and processed 7,542 permits (7,606 last year).

Inspectional Services is fully staffed. Scott McDonald has been elevated to Assistant Plans Examiner, Mike Merusi has been hired as a Code Enforcement Inspector, and Eric Chartier is our most recent hire as a Local Inspector.

Code Enforcement statistics remain consistent with previous years. 952 cases were opened (1009 last year), with 831 being resolved (969 last year).

Courts have reopened, but we have experienced delays with getting our cases heard. Nonetheless, staff remains busy enforcing the nuisance by-law to keep Framingham clean, and to maintain property values.

Along with our typical work, Inspectional Services spearheaded a cleanup of 91 Leland Street, which had become a dumping ground of construction and other debris.

The resumption of the code enforcement task force, performed with Police, Fire Department, and Health Department personnel, has helped us cite violations that might otherwise not have been identified.

The Framingham Building Department remains committed to providing prompt, courteous service to residents, builders, and other professionals who are seeking permits, inspections or information.

### STAFF

Fred Bray, Division Head

James Murphy, Local Inspector

Ed Clinton, Deputy Director

Mark Shahood, Plumbing-Gas Inspector

Michael Giargiari, Electrical Inspector

Scott McDonald, Assistant Plans Examiner

Suellen Seta, Code Enforcement

Steve Bedard, Assistant Sign Officer

Paul L.M. Kelley, Code Enforcement

Mike Merusi, Code Enforcement

Eric Chartier, Local Inspector

Michelle Fletcher, Administrative Assistant

Joanne Panarelli, Code Enforcement

Dackenson Isma, Administrative Assist.

Mark Dempsey, ADA Coordinator

Richard Finlay, Permit Expeditor

Respectfully submitted,  
Fred Bray  
Director/Building Commissioner

# Inspectional Services Division

## Inspectional Services

<b>Five Year Record of Building Activity in Framingham</b>					
<b>Number of Permits Issued</b>	<b>2017</b>	<b>2018</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Single Family Dwellings	44	31	34	12	5
Two Family Dwellings	16	34	32	30	26
New Commercial Buildings	8	19	23	28	14
Alterations & Additions	3,421	2,933	2,646	3,424	3,269
<b>Total Building Permits</b>	<b>3,489</b>	<b>3,017</b>	<b>2,735</b>	<b>3,494</b>	<b>3286</b>
<b>Estimated Cost of Construction</b>	<b>2017</b>	<b>2018</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Residential	141,205,926	42,294,789	88,845,700	62,271,894	62,947,937
Commercial	43,720,836	263,265,224	51,508,086	96,150,454	77,041,963
<b>Total Valuations</b>	<b>184,926,762</b>	<b>305,560,013</b>	<b>140,353,786</b>	<b>158,422,348</b>	<b>1,399,899</b>
<b>Fees Received and Turned Over to General Fund</b>					
	<b>2017</b>	<b>2018</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Building Permits	2,598,631	3,890,684	1,945,624	2,520,688	1,885,041
Sign Permits	12,704	18,335	15,474	14,375	13,987
Wire Permits	504,969	592,207	443,404	554,630	720,018
Plumb. & Gas Permits	207,831	451,382	181,610	159,928	159,232
<b>Total Fees</b>	<b>3,324,135</b>	<b>4,952,608</b>	<b>2,586,112</b>	<b>3,249,621</b>	<b>2,778,278</b>



In April 2023, a groundbreaking ceremony was held for Nobscot Village, a planned mixed-use residential and retail development at the corner of Water Street and Edgell Road.

# Inspectional Services Division

## ADA Coordinator's Report

In April of 2022, Framingham City Council approved Mayor Charlie Sisitsky's request to create a full-time ADA Coordinator.

In Fiscal Year 2023, The Department of Public Works rebuilt the sidewalk and installed curb cuts on Elm Street and Frost Street which ensures accessibility for the students and parents who walk in the area of Stapleton School, Cameron Middle School, Charlotte Dunning School and Walsh Middle School.

The Facilities Department rebuilt the Pearl Street Entrance to the Library creating a more accessible and usable entrance for everybody.

Framingham Public Schools built an accessible playground at the Harmony Grove Elementary School and installed a new vertical wheelchair lift at the High School.

The History Center has secured funding to make the Academy Building accessible.

Parks and Recreation has rebuilt the Winch Park tennis courts ensuring the accessible routes are safe usable for people with disabilities.

The City has updated the Americans with Disabilities Act (ADA) Self Evaluation and Transition Plan for the Open Space and Recreation Plan working with the Directors of Planning and Community Development Sarkis Sarkisian, and Parks and Recreation James Snyder.

Submitted by  
Mark E. Dempsey  
ADA Coordinator  
City of Framingham



May 2023 groundbreaking for Winch Tennis Courts at Framingham High School



New ADA ramp on the Pearl Street side of the main Framingham Library was completed in 2023.



# Inspectional Services Division

## Weights & Measures Department

Framingham Weights & Measures has had a very productive year.

Some of our accomplishments include:

1. We purchased a new truck and slip in gas prover/test measure that has significantly increased both the accuracy and speed of our gas station inspections. The businesses also appreciate this because it cuts down on the amount time we have to take their pumps out of service to do the inspections.
2. We have continued to work with Framingham businesses on the City's bag reduction bylaw and almost every business on our inspection list was compliant this year.
3. We have continued to make enforcing our City's and Commonwealth's laws a priority. We issued more than \$20,000 in fines this year bringing many businesses back into compliance with the law.
4. We brought a Framingham grower of marijuana with almost 30 non-compliant/untested scales back into compliance, all scales are now tested and sealed at this location.

Framingham Weights & Measures is excited and looking forward to serving and protecting Framingham's consumers as well as our businesses moving forward.

James D. DeMeo  
Director of Weights and Measures



## **Elected Trustees**

Ruth Winett, Chair

Leslie White Harvey, Vice Chair

Eric Doherty, Treasurer

Steven Malchman, Secretary

Nancy Coville-Wallace

Jenny DeArcangelis

Annabel Dodd

Robert Dodd

Jan Harrington

Isabella Petroni

Heather Woods

William Wray

## **Mission**

The Framingham Board of Library Trustees comes from the community and reflects the interests of the community. The Trustees adopt library policies and procedures. The Trustees work closely with municipal officials and “advise and make recommendation to the mayor for an annual [library] operating budget.” The Trustees also “recommend to the mayor ...a candidate for library director.” In addition, the Trustees “advise the mayor on all matters concerning the library department, equipment, and buildings and grounds.” The Trustees “accept donations and manage funds in [their] trust.”

Sources: Library Trustees’ Bylaws, Amended November 8, 2021; The Framingham Home Rule Charter, Article IV, Section 2, paragraph f, “Powers and Duties; Trusty Trustee Pocket Guide from the Mass Board of Library Commissioners.)

## **Subcommittee Chairs**

Program Advisory: Robert Dodd

Building: Ruth Winett

Governance: Eric Doherty

Finance: Eric Doherty

Personnel: Steven Malchman

Advocacy: Leslie White Harvey

Equity & Access: Isabella Petroni

Reads Together: Annabel Dodd

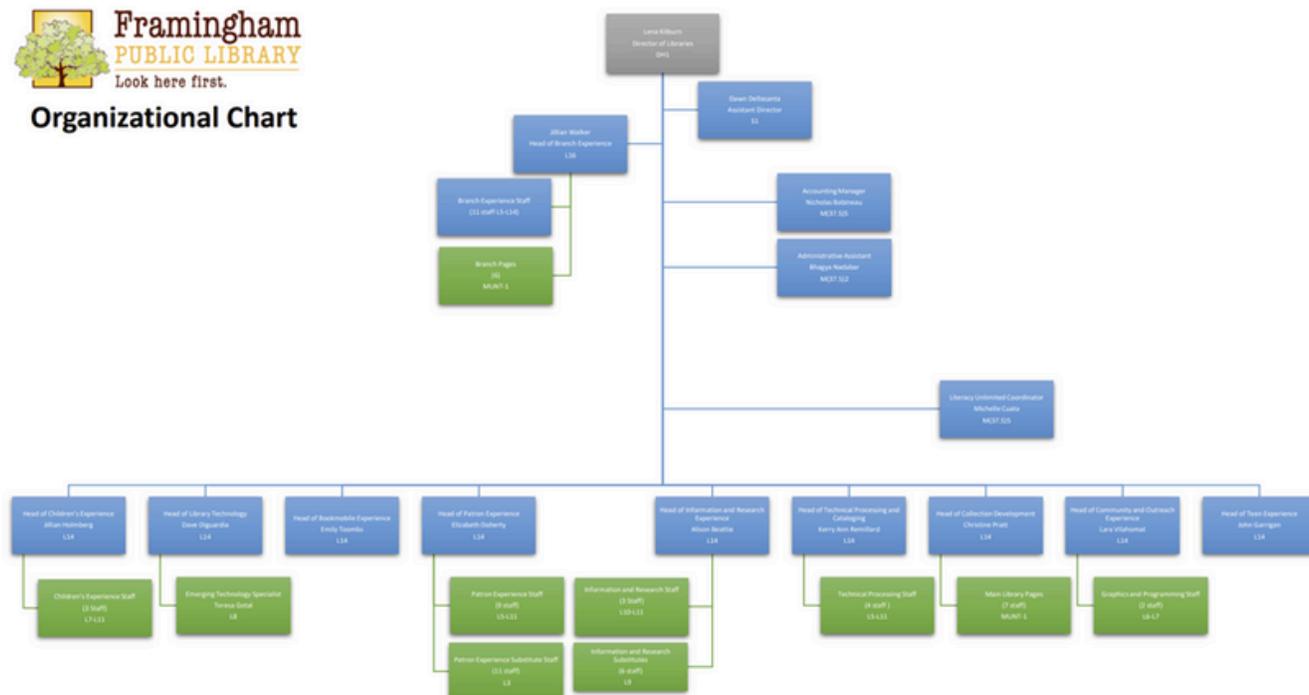
# Framingham Library Trustees

## Fiscal Year 2023 Accomplishments

- Served as a link between the library and Framingham's diverse community. Trustees recommended the posting of Welcome signs in many languages in the library and represented the Trustees and the Library at public events.
- Reviewed and approved the Director's Annual Action Plan and met with newly appointed staff, including Dawn Dellasanta, Assistant Director, and Jillian Walker, McAuliffe Branch Manager.
- Worked with staff to plan entertaining and enriching adult programs and researched and approved the creation of a Free Little Pantry in the Library. In addition, the Board of Trustees formed a committee of Trustees, staff, and community members to organize a 2024 Framingham Reads Together one book/one community program.
- Supported special Library programs, such as Literacy Unlimited and the Homework Center and approved new members of the Literacy Unlimited Advisory Board.
- Supported projects and events sponsored by the Framingham Public Library Foundation and the Friends of the Framingham Library.
- Updated the Library's Policies and Procedures.
- Met with Director of Capital Projects and Facilities Management to review plans for a new roof for the Main Library and provided input on the Main Library's new Technology Learning Center and Circulation Desk. The Trustees also met with Louise Miller, the City's Chief Financial Officer.



# Framingham Public Libraries Division



Framingham Public Library (FPL) joined our community in celebrating realized goals and major project completions in 2023.

The year saw a strong FPL staff usher in excellent growth in programs, collections, and services, proving that FPL is thriving and better than ever, serving a City committed to a vibrant and engaged community Library.

**Lena Kilburn**  
Director

**Dawn Dellasanta**  
Assistant Director

**Main Framingham Library**  
49 Lexington Street

**Christa McAuliffe Library Branch**  
746 Water Street

**Bookmobile**

## Staffing

Framingham Public Library staff are representative of the best library professionals in the Commonwealth, and this year we saw our now experienced leadership team of 10 Department Heads demonstrate remarkable achievements, presenting at conferences, growing program attendance, and working with Library Administration to complete major projects.

After a challenging 2022 saw us rebuilding our team, we saw minimal turnover at the library and instead saw an increasingly seasoned team advance, stepping into new roles at the Library with internal promotions, notably Dawn Dellasanta as Assistant Director and Jillian Walker as Head of Branch Experience. This growth and development is evidence of a healthy, engaged staff poised to offer the best in library services.

# Framingham Public Libraries Division

As we celebrated these accomplishments, we were obliged to say goodbye to two retiring staff members, Nancy Stoodt and Elizabeth Pappas, both of whom brought their dedication and talent to our Library community. Wishing Liz and Nancy all the best in their next steps!

Whether at the Main Library, the McAuliffe Branch, or on the Bookmobile our staff are working every day to connect with our community and continue the excellence in Library services our City expects and deserves.

Permanent Full-time	Permanent Part-time	Substitute Staff	Library Pages	(Special Programs/Support)	Administration	Total
31	17	24	13	5	4	<b>94</b>

## Buildings & Infrastructure

Our community is using and enjoying its library spaces, more than ever and our numbers show it.

Our total number of meeting room uses more than doubled this year from 1,181 to 2,448. Alongside our staff, our space is perhaps the most valued and important community asset, providing learning, enrichment, discourse, refuge, safety, and social connection. We are committed to caring for and intentionally developing our Library's space to maximize this positive community impact.

This year, we completed a major Library Capital Project, thanks to our Capital Projects and Facilities Management Team led by Jim Paolini.

The Main Library Pearl Street Ramp project is complete and a beautiful, functional, safe and accessible approach at our Pearl Street entrance.

Additionally, work is well underway on our Main Library Roof Replacement project.

Both of these projects will provide a safer, more accessible, and more welcoming experience for our Main Library patrons.



Summer of 2023 saw the completion of our design schematics for the brand new fully accessible Main Library Service Desk.

This new desk will change the look and feel of the Main Library experience, offering both patrons and staff increased opportunities for interaction and engagement.

Our Patron Experience team, who staff this and all our service desks are on the front lines of the experience, enjoyment of our library users. They provide that critical first impression and this new service desk will afford them the best environment to offer a warm, welcoming reception and a first-rate library experience.

The largest and busiest space at the Main Library, our well loved and well used Costin Room saw the installation of a new Technology Cart to provide seamless, fully-integrated remote meeting capabilities for our community users and patrons.

This mobile cart can be plugged in to integrate with the existing system or be used on its own to offer a more flexible experience.

## Financials

The Framingham Public Library's Fiscal Year 2023 budget of \$3.74 million was dedicated largely to its most important asset, its staff.

The remainder of the budget is dedicated to supporting and developing our collections and operations.

In addition to our municipal appropriation, we apply each year to qualify for the State Aid for Public Libraries program which awards the library a State Aid grant, affords us opportunities for additional federal grant-funding, and access to shared collections and programs provided by the state.

Our State Aid award is spent on programming, special collections, patron-facing technology, and professional development and learning opportunities for staff, among other initiatives.

In addition to State Aid, additional grants, and our municipal appropriation, we are grateful for the support of our Framingham Public Library Foundation, our Friends of the Framingham Library, and our generous community for support for various projects and offerings.

## Grants & Special Funding

Always working to improve and grow the offerings to our community, Library administration and staff worked throughout the year to apply for grants to support our initiatives and projects.

In FY23, the Library received nearly \$200,000 in grant funds to support projects such as our new Technology Learning Center; Summer Reading programs at both locations; our ever-popular FPL Concert Series; Literacy Unlimited tutor and program support; just to name a few.

This year, the Framingham Library Foundation was proud and grateful to accept a \$12,000 grant from the Framingham Disability Commission to grow and improve our collection of resources and our programs that support our diverse Framingham Community. Thanks to Susan Petroni, Vice President of the Framingham Public Library Foundation, for helping to secure it.

Among the initiatives we have begun to develop with these funds are improved accessibility in our furnishings and devices to improve program experiences for the community, regardless of visual or hearing ability.

Our staff has also developed programs and toolkits to support our autistic and neurodivergent community.

Additionally, our ongoing partnership with Framingham's Learning Center for the Deaf continues to grow, working together to develop and implement sign language reference handbooks kept at each service desk in the Libraries.



## Main Library Space Plan

This year saw the triumphant grand opening of our new FPL Teen Room as well as the completion of the Technology Learning Center, classroom and public computing space.

We are well on our way to beginning work on the next phase of the Main Library Space Plan, the Literacy Unlimited integration and redesign.

The Main Library Space Plan is a phased redesign of key areas within the building to develop spaces that meet the needs of modern library users.

## New Teen Room

On January 30, 2023, the Framingham Public Library was thrilled to welcome Mayor Charlie Sisitsky, City Councilors, State Representatives, Trustees, and most importantly, Teens to our Teen Room Grand Opening Ribbon Cutting!

Our Main Library Teen Room fulfilled the promise of a safe, welcoming, engaging space designed by teens for teens. Our Head of Teen Services John Garrigan worked with Library Administration to envision the space, which includes 7 workstations with gaming monitors, ample shelving for the growing collection, a video game station,

interactive creative and work tables, and comfortable seating.

The space is intentionally located adjacent to our Information and Research Department, to encourage access to professional research help.

It is also situated across the floor from our new Technology Learning Center classroom, which this fall will welcome our Homework Center students and tutors every day after school.

## Technology Learning Center (TLC) & Homework Center

June 2023 saw the completion of our The Technology Learning Center (TLC) classroom and public computing space!

Thanks to the support of our Foundation, City and State leadership, and our community, the TLC includes a seminar room with a Technology Cart and 30 fully equipped laptops, a breakout room equipped with remote meeting technology, eight brand new computer workstations, and new comfortable furniture with outlets for power and charging. We selected configurable, flexible furnishings throughout the entire space to maximize its potential and invite diversity of learning environments.

The goal for this space and classroom is to provide skill-based, real-world learning experiences that transform lives.

In addition to instruction by our professional librarians, we envision partnerships that will bring instructor-led classes, as well as self-directed learning and collaboration for library users.

The final space was realized thanks in great part to the efforts of our Head of Technology Experience, Dave Diguardia, who worked with Library Administration and City Facilities to bring the space online.

In Fiscal Year 2024, in the fall, we look forward to welcoming back our Homework Center students and Tutors, in person!

Our TLC Classroom and Breakout room will be dedicated to our Homework Center activities every Monday-Thursday beginning after school.



Technology Learning Center



## Bookmobile & Mobile Services

Hitting the road almost every day including weekends, our Bookmobile continues to deliver not only books but the promise of the free public library for all to our community!

Led by Emily Toombs, our Head of Bookmobile experience, Library staff provided 760 Bookmobile service hours to the public, served over 13,000 patrons, and circulated almost 14,000 items.

The Bookmobile is in Framingham neighborhoods, parks, and schools, as well as special events and celebrations.



In addition to the Bookmobile's rounds, Emily also manages our remote Book Locker, currently located in the SMOC Community Center, and leads Framingham Public Library Express, a home delivery service providing library materials to our patrons who cannot access our libraries.

## Christa McAuliffe Library Branch

Our beloved Branch Library building celebrated 7 years open this February 2023 and it is among the busiest Branches in the Commonwealth.

This year we welcomed nearly 2000 patrons to programs at the Branch and saw our meeting room usage increase from 499 to 1409.

This includes our ever popular "Astronaut Grove," our beautiful outdoor space behind the Branch, which is the site of our Summer Jazz Concerts and many other gatherings.

We have embraced a culture of staff cross collaboration throughout the system, including the Branch, the Bookmobile and the Main Library, so often we will see Main Library staff working at the Branch and vice versa.

That said, our Branch staff led by Jillian Walker, who transitioned from our Assistant Head of Children's Experience, Branch to Head of Branch Experience this year, lend a particular warmth of experience to our patrons.

## Programming

With 32,849 attendees at our ever-diversifying array of programs offered in person and online, our total attendance at programs is up more than 20% this year.

From exercise classes, concerts, lectures, author talks, book clubs, and creative art projects in our Spark Lab Makerspace, our programming offers more than ever.

New this year thanks to the efforts of Lara Vilahomat, Head of Community and Outreach Experience is a partnership with nearby libraries, especially Ashland Public Library, to leverage resources and produce larger scale events.

Notable events from the partnership include two author events that saw nearly 1,800 views on YouTube.

Among Lara's goals is to grow and develop these partnerships, which will strengthen our libraries' impact in MetroWest and beyond.

As we seek to develop our instructional offerings in our TLC, our Head of Information and Research Alison Armstrong has begun working with her staff and others to offer workshops on genealogy, technology, and using library resources.

Most of our Adult Programs are recorded and made available on our Framingham Public Library's YouTube Channel for enjoyment at any time.

A huge debt of gratitude is due to Bill Rabkin, our wonderful volunteer and resident expert on video recording and editing.

## VETERANS AT EASE COFFEE HOUR

3<sup>rd</sup> Friday of the month, 10 AM  
McAuliffe Branch Library,  
Community Room

Join us and your local, fellow veterans on the 3<sup>rd</sup> Friday of each month for free coffee and light refreshments.

This program is a collaboration between the Framingham Public Library and the City of Framingham Veterans Services.



Bill has gone above and beyond to record and edit the Bob Dodd Sunday Concert Series, but in addition to that, Bill has so generously provided formal training sessions to a number of FPL staff members to use the video recording equipment. He has been instrumental in producing so many of the beautiful productions now available for our public and his generosity with his time and expertise cannot be overstated.

**SUSTAINABILITY SERIES**



### Show Me the Money... for Electric Vehicles

Monday, February 6, 7pm  
Main Library, Costin Room and YouTube Live  
[youtube.com/FraminghamPublicLibrary](https://www.youtube.com/FraminghamPublicLibrary)

Interested in electric vehicles? Are you a two car family looking to replace one soon? Find out what type of electric or hybrid electric vehicle might be right for you and where to charge up here in Framingham. Hear about those tax credits and incentives. Learn about a way to calculate costs to see if you can afford an EV today.

*Sponsored by the Framingham Sustainability Committee and the Framingham Public Library.*

**Framingham  
PUBLIC LIBRARY**  
Look here first.  
[framinghamlibrary.org](https://www.framinghamlibrary.org)  
49 Lexington Street  
508.532.5570



Similarly, our Teen attendance at in-person programs has more than doubled at 955.

Head of Teen Experience John Garrigan continues to reach out to this important population to bring them into the library.

His work with his Teen Advisory Board, a group of Framingham Teens, has begun to shape programming and services for the coming year.

## Children and Teen Experiences

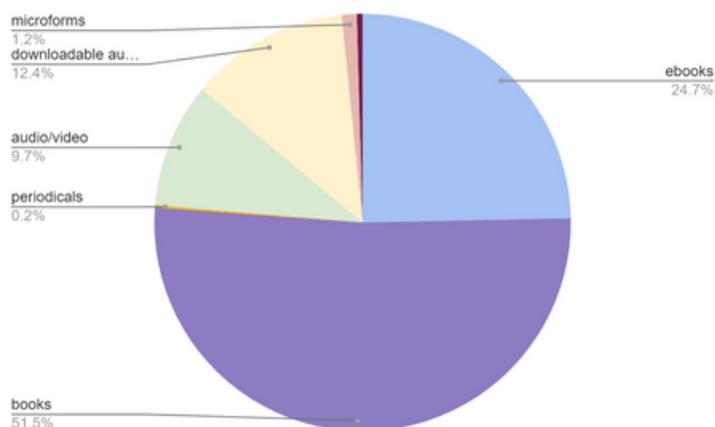
Our wonderfully dynamic and vibrant Children's Department led by Jillian Holmberg, has seen exponential growth this year in program attendance, with 5,404 in-person attendees, up nearly 5-fold from the previous year.

Jillian and her team at both the Main Library and the McAuliffe Branch have worked particularly hard on embracing and reflecting the richness of the diversity of our kids and families in Framingham, offering multilingual programming, ensuring that our Children's collection reflects our young patrons and their families, and partnering with community organizations serving multilingual children and families.



**If you have a library card, there are free and discounted passes to more than a dozen cultural institutions and museums.**

# Framingham Public Libraries Division



Framingham Public Library has more than books!

## Collections, Holdings, & Usage

Ours is one of the best collections in the Commonwealth, and our staff work together to realize a relevant, vibrant selection of holdings.

Our Head of Collection Development Chris Pratt works with key selectors across departments and with Library Administration to maintain that excellence.

Our overall usage and holdings saw healthy growth this year, after last year's strong pandemic rebound.

The Library's holdings include 371,754 individual items, including books and periodicals, electronic media, and other items.

Our Library of Things collection continues to grow, now including 1,654 individual items from Wi-Fi hotspots, to musical instruments to power tools to cooking equipment to camping gear—and everything in between!

It takes work to manage, catalog, and make all these materials discoverable, and our team of dedicated catalogers led by Head of Technical Processing and Cataloging Kerry Ann Remillard do an excellent job of managing an ever diverse landscape of library collections.

Our overall collection usage grew to 601,325 borrows with a notable increase in physical items borrowed, which indicates that our public is back and using our physical collections.



## Framingham Public Library Foundation

Our Framingham Public Library Foundation's efforts have helped the Library to realize many important projects including the McAuliffe Branch Library, the Costin Room Audio/Visual upgrade, the Bookmobile, and the Teen Room.

This year our Framingham Public Library Foundation dedicated its annual appeal to raising funds for our Literacy Unlimited Space redesign.

Thanks to our generous community, the Foundation raised nearly \$25,000 for this project. A lifeline to adults seeking to learn or improve their English or basic literacy skills, Literacy Unlimited is among the most impactful programs the Library offers.

## Friends of the Framingham Public Library

We are so grateful to the volunteers and members who make up our Friends of the Framingham Library!

Among the hardest working Friends organizations around, under the leadership of President Marsha Farmelant, our Friends conduct monthly book sales, manage a vast donation operation, and offer generous support for FPL's collections, programs, and projects.

In addition to this support, this year the Friends worked with the Library to partner with the Tufts Cancer Center to provide a mobile cart and revolving collection of books for the Cancer Center patients as they receive therapy.

Also our Children's team and our kids, families and caregivers are also grateful to the Friends for providing brand new collection of seat cushions to replace old and tattered ones.

## Literacy Unlimited

This year we were pleased to support a new full-time Literacy Unlimited Coordinator, welcoming Michelle Cuata to the role. Michelle wasted no time bringing a renewed vibrancy to our Literacy Unlimited program, ushering in more in-person classes, welcoming new tutors, successfully writing two grants, and bringing back an incredibly successful May Baskets fundraiser! This fundraiser brought in over \$6,500 for the program making it among the most successful yet.

Michelle also took time out of her incredibly busy schedule to nominate one of our very own students, Kodjo Akoussan, for the award of Outstanding Student given by the Massachusetts Coalition for Adult Education. Senator Karen Spilka's office honored Kodjo with an official citation from the Senate. Kodjo embodies the spirit of hard work and dedication that inspires us all to achieve our dreams!

Michelle and her staff will work closely with Library Administration to design the new Literacy Unlimited space for 2024.

We are so grateful to the nearly 150 volunteers who dedicate thousands of hours each year to improve the lives of our Literacy Unlimited students.

## The Future

For Fiscal Year 2024, we will begin to focus on adult learning, our Framingham Room, local history collection and partnership with the History Center, a new website, and much more! For now, we'll see you at the Library!

**Submitted by**  
**Library Director Lena Kilburn**

## **Parks and Recreation Department Mission**

The Framingham Parks and Recreation Department is committed to its purpose of creating diverse recreational opportunities, preserving expansive open spaces, managing public athletic fields and parks, and administering comprehensive recreation programs and state-of-the-art facilities. With a focus on serving the varied population of Framingham, we strive to enhance the quality of life for all residents by fostering a sense of community, promoting active lifestyles, and nurturing cultural engagement.

### **3 Pillars of the National Parks and Recreation Association:**

1. Health and Wellness - Advancing community health and well-being through Parks and Recreation.
2. Equity - Ensuring all people have fair and just access to the benefits of high-quality local parks and recreation.
3. Conservation - Creating a nation of resilient and climate-ready communities through parks and Recreation.

## **Division Goals**

- Advise the Mayor on division-wide Parks, Recreation, and Cultural Affairs projects and initiatives.
- Review all master plans and prioritize projects to create a more focused vision for City parks.
- Increase efficiencies throughout Administration staff and operations.
- Advance the complete remediation, utility upgrades, and park construction at Mary Dennison Park.
- Increase efficiencies with park maintenance operations to promote cost and time savings.
- Strengthen our community image and opportunities.
- Offer additional adaptive, inclusive, and special needs programming.
- Prepare for equipment replacement that increases efficiency at Loring Arena.
- Seek opportunities to generate revenue at Loring Arena through facility rentals, advertising, concessions, skate rentals, and sponsoring MIAA Tournament games.
- Begin transitioning the three City cemeteries into Edgell Grove Cemetery operations (Old South Cemetery, Main Street Cemetery, and Edwards Cemetery).
- Implement the facility review to appropriately incorporate the findings into the City's Capital Improvement Plan of the six facilities at Edgell Grove Cemetery into the City's operations and planning.
- Integrate the Cemetery Website into the City's system.

## **Division Administration Services**

Division Administration supports the overall operations for Parks Maintenance, Recreation Services, Callahan Center, Loring Arena, and City-owned Cemeteries. Staffing includes six full-time staff: a Division Director, Deputy Director, Financial Manager, Office Manager, Administrative Assistant II /Field Scheduler, and an Administrative Assistant III.

## Parks and Recreation Staff Services

- Long-range planning
- Property management
- Capital planning and capital project oversight
- Operating budget planning and oversight
- Personnel management
- Payroll management
- Collective bargaining
- Financial management
- Accounts payable and receivable
- Scheduling and permitting City and park property

Administration staff generates significant alternative resources through grant programs and community partnerships. This Division actively seeks out community partnerships. We work directly and share resources with other City departments, including the DPW, Community and Economic Development, Conservation, Capital Projects, BOH, and Framingham Public Schools, to plan and implement numerous projects utilizing local, state, and federal grant funding.

## Capital Improvements Plan

The Division of Parks, Recreation, and Cultural Affairs applies general operational concepts when working with our Capital Plan, including forecasting the future needs of Framingham. Vehicle replacement will always be a significant priority for the Division.

All school athletic fields are included in our Capital Budget submission. Our operational budget and in-house construction capabilities have made many school field improvements. Preservation of parks and green spaces contributes greatly to the desirability of a community. Framingham receives tremendous economic return on Park Capital Investments.



## Capital Projects Completed

- Farm Pond Dog Park Grand Opening
- Loring Arena LED Lighting Upgrades
- Fence and Backstop Replacement throughout the City
- Reconstruction of batting cages at the Little League Complex
- Installed security cameras at Longs Field, Dog Park, and Skate Park

## Capital Projects Started or Ongoing

- Winch Tennis Courts - Under Construction
- Mary Dennison Park – Remediation, Utility work, and Park Design
- Chris Walsh Memorial Trail Design – Phases 1 & 2, Pedestrian Bridge, and MWRA Gatehouse Crossing
- Arlington Street Park – Design & Construction
- Longs Athletic Complex - LED Lights Replacement
- Waushakum Beach Park, Accessible Dock and outfall



Framingham High girls tennis teams, join Mayor Charlie Sisitsky, their coach, high school principal, and Framingham High athletic director at the groundbreaking ceremony for the new Winch Tennis Courts at the high school in May 2023.  
Photo by Susan Petroni

- Fuller Field Scoreboards
- Temple Street Park Safety and Design Study
- Community Gardens Study
- Equipment Replacement – Case Loader and John Deere Tractor
- Mobile Stage
- Loring Arena Cooling Tower
- Walsh/Dunning Softball Fields Reconstruction

## Long-Term Capital Project Goals

- Continue to assess Parks facilities and prioritize improvement programs that bring facilities into compliance with accessibility, safety, and building code requirements.
- Replace aging outdoor field lighting with energy-efficient technology
- Replace playgrounds with accessible routes of travel to meet new code requirements.

- Manage Vehicle & Equipment Replacement Program for Division Fleet

The following projects represent some of the future projects currently identified in our long-range Capital Improvements Plan

- Bowditch Field – Synthetic Field Study
- Bowditch Baseball Field - Design and Construct new LED Lighting
- Longs Baseball, Softball, and Football LED Lighting Upgrades
- Bowditch Tennis & Basketball Courts – Design & Reconstruction with post-tensioned concrete
- Reardon Park - Redesign and Construction
- Walsh School - Softball Complex Upgrades
- Winch Park – Park upgrades, including synthetic fields, grandstands, and concessions
- Loring Arena – Roof Replacement

# Parks & Recreation and Cultural Affairs Division

We want to thank Mayor Sisitsky, City Council Members, City departments, and numerous community volunteers for their continued support. Without their assistance, we would not be successful in offering quality programs in well-maintained facilities to the residents of Framingham.

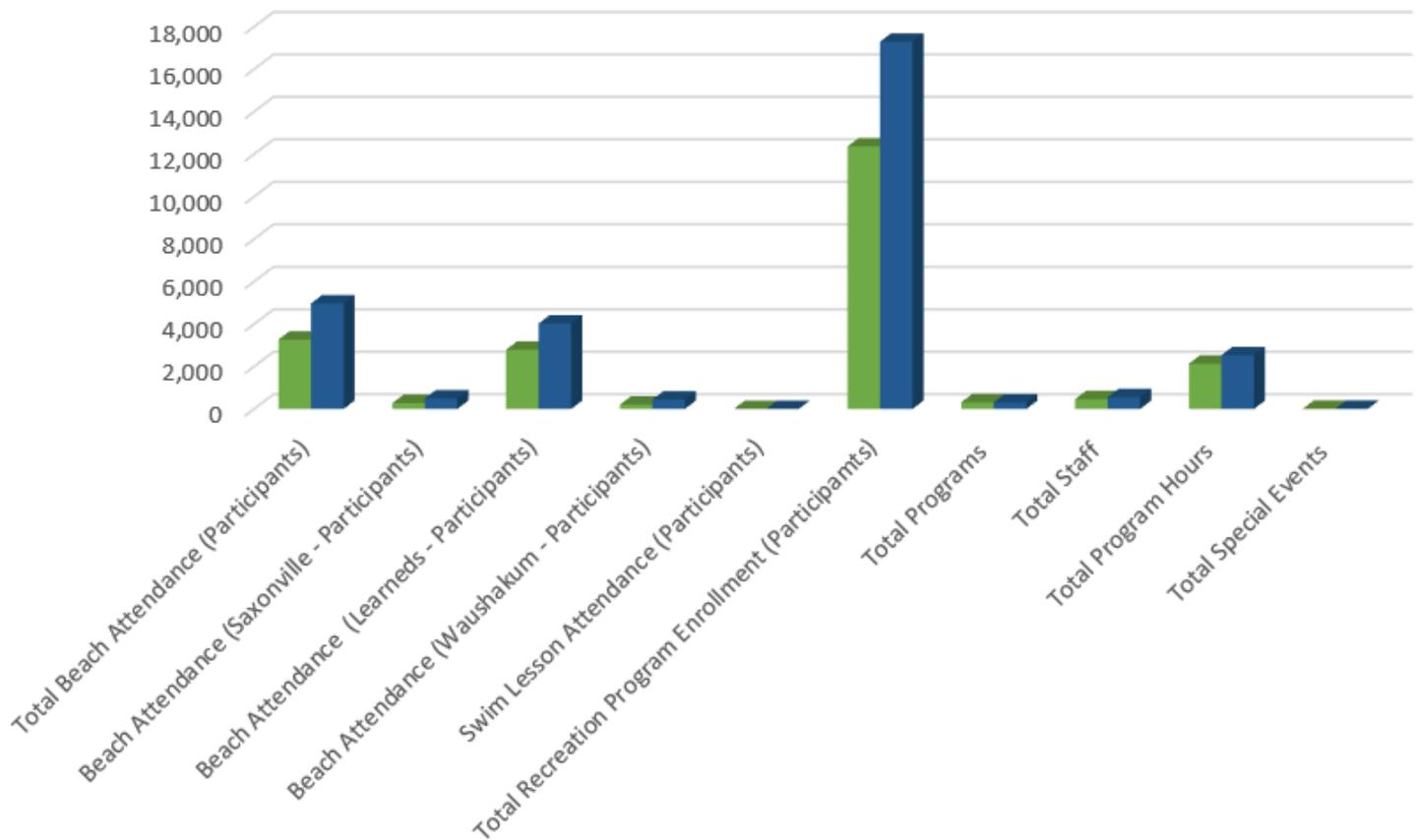
We welcome input from residents, and we value your feedback and involvement in our programs.

Respectfully Submitted,

**James Snyder, CPRP**

**Division of Parks, Recreation, and Cultural Events Director**

Recreation - By the Numbers



Beach attendance is only taken when staff is on-site.

Unfortunately, due to a lack of staff, we were not able to staff each beach every day of the beach season in FY23. The increase shown in FY23 is due to the fact that we are no longer under COVID restrictions.

Summer & Winter Swim lessons did not run due to a shortage of lifeguard staff (Summer) and a lack of pool space now that Keefe Tech is closed (Winter).

## Elder Services Department

It is the mission of the Framingham Callahan Center to improve the healthy aging of a broader segment of the 55 and older population of Framingham by solidifying collaborations in the community and actively reaching out to underserved groups by race, ethnicity, gender, sexual orientation, and those with health conditions that otherwise limit their connection to the Center. The Callahan Center has been successful in its mission by investing time and resources for our older adults.

Exercise programs remain the top draw for most participants, accounting for more than 54% of the attendances. Many participants are actively maintaining good physical and emotional health. Recreation and Socialization activities accounted for 22% of the interactions in FY23. Paula Geller, the Programs Manager, has collaborated with exercise instructors and facilitators to ensure activities are enjoyable to all.

Lisa Ushkurnis (Social Services Director), Cheryl Lavalley (Assistant Social Services Director), and other staff provided 5,032 interactions, including 277 people younger than 60.

Seven different support groups assisted people with the effects of isolation, bereavement, low-vision, Alzheimer's Caregiving, non-dementia caregiving, difficulty breathing, and grandparenting. Vaccine clinics and COVID-19 test kits were offered throughout the past year.

Bilingual Outreach was performed to engage the Portuguese and Spanish-speaking populations with the goal of promoting the Callahan Center's services and programming. The Bilingual Outreach Coordinator, Alana Dundon, attended various neighborhood fairs and City of Framingham events to emphasize that message and to encourage diversity.

The Callahan Center partners with the MWRTA to provide a 12-passenger bus for residents 55 and older and those of any age with disabilities. This service is free of charge and provides shared transportation for older adults to grocery shopping, medical appointments, and other retail shopping. A benefit is that it decreases isolation by bringing individuals to the Callahan Center for programs and services, thus promoting the quality of life for an older adult population.

The Social Services staff coordinates with the Framingham Police Association each year to arrange for a meal to be delivered to 300+ seniors and isolated individuals on Christmas day with volunteers from the community.

The Callahan Center's strategic goals for FY24 include increasing transportation options for Framingham residents 55 and older and improving the Callahan Center's communication and marketing to people 55 and older and using social media and the City's website more.

**Submitted by**  
**Randy Alysworth,**  
**Director of Elder Services**

## Elder Services Department

### Callahan Center Accomplishments in Fiscal Year 2023

- Callahan Center Van provided 2,335 rides to 135 individuals
- Callahan Center Van ridership increased 17% from FY22 to FY23
- To date, 687 people have registered to use the van
- Grants from MetroWest Health Foundation and Community Development Block Grant (CDBG) programs made it possible to subsidize 408 taxi rides for people to access medical care beyond Framingham's borders
- More than 103 volunteers contributed more than 6,309 hours of volunteer time
- Overall attendance increased by 14% from Fiscal Year 2022 to 2023



Hired in 2011, Director of Elder Services Grace O'Donnell left the City of Framingham in Spring 2023.

The quality of service and programming at the Callahan Center was greatly enhanced under her leadership.

### Alternative Funding Resources

- State Formula Grant
- Friends of Callahan
- MWRTA grant for Callahan Center Van
- Two Framingham Cultural Council grants
  - MetroWest Health Foundation
- Framingham's Community Development Block Grant
- Individual donations in appreciation for AARP tax preparation, SHINE, and other services
- UMass Medical and MCOA collaboration regarding SNAP reimbursed some costs associated with encouraging people to apply for SNAP
  - Older Americans Act funds, administered by Bay Path Elder Services, provided:
    - a) Title III-B taxi transportation to vaccine sites and other medical appointments
    - b) Title III-D Healthy Living programs to 24 Portuguese-speaking older adults
    - c) Title III-E support for care partners in the Continuing Connections program

## Elder Services Department

### Callahan Center Van Transportation Program

The Callahan Center Van has seen an increase in ridership, approaching pre-pandemic levels. Under the direction of Director Randy Aylsworth, the number of registered riders has exceeded 687.

The efforts of van drivers David Higgins and Paul Gambrazzio met this growing demand for rides. One of the more popular destinations includes weekly trips to Market Basket for Framingham's older residents in addition to taking them to other destinations within Framingham.

The van transportation program is a partnership with the MWRTA (MetroWest Regional Transit Authority) and we are grateful for their collaboration!

### Callahan Center Cultural Activities

The Framingham Cultural Council and Friends of Callahan continue to support the Center's efforts to bring cultural and historical programs to older adults eager for in-person programs and some offerings on Zoom.

Programs Manager Paula Geller scheduled another outstanding line-up of popular programming, including: Great Music from the Movies, A Journey Through Italy, Ted Reinstein's Favorite New England Stories, Great Tours of Europe, the Beatles, The Civil War, Sinatra Standards, Untold Story of the Cuban Missile Crisis, Great American Writers, Latin Music



### Callahan Center Social Services

The Social Services department continued to assist many seniors needing housing due to fewer affordable housing units and increased rents.

Social Workers partnered with other City departments to assist with issues related to excess clutter in residents' homes. Cheryl Lavalley teamed up with Kelly Hagerty of the Public Health Department to offer two 16-week workshops to help people part with excess items and develop new organizing strategies.

The workshops inspired participants to continue meeting separately as groups supported by the Callahan Center staff.

Also, there was a dramatic increase in the number of seniors seeking help with the Fuel Assistance program due to rising heating costs.

## Elder Services Department



### Callahan Center Exercise & Wellness Programs

The volunteer nurses, Maureen Dickey and Marie Gibbons, have returned to check blood pressure on Wednesday mornings and make people feel better with their beautiful smiles and caring hearts. The number of people using the fitness center and exercise classes continues to grow.

### Callahan Center Volunteerism

Many volunteers help as tutors for Chromebooks and other electronic devices, volunteer drivers of individuals to appointments and do minor home repairs, and assist with signing-in participants for cultural programs and exercise classes.

More than 102 volunteers reported more than 6,300 volunteer hours, the equivalent of many full-time positions. We are so grateful for how volunteers make the Callahan Center a success!



## Parks Maintenance

Parks Maintenance continues to provide the most effective and efficient maintenance practices for all the City's athletic facilities, park properties, and other City-owned facility grounds. This is accomplished using the most up-to-date industry standards and procedures. Well-maintained and safe activity areas are necessary for all our user groups of various levels of competition. This is also important to our maintenance programs' many sites and grounds. We strive to accomplish and are committed to providing well-maintained facilities through a multi-level maintenance program. Using seasonal maintenance programs that include aeration, fertilization, overseeding, and irrigation, we are establishing high-quality turf areas that we can maintain at a very high level. This, along with our coordinated field scheduling program and using a field rotation system, can meet the challenges of scheduling use at all our facilities. We continue to advise a non-overuse policy to prevent maintenance and safety problems at our facilities. This helps many users meet the demand for more athletic fields during prime-time hours.

### **Parks Maintenance Department Services**

The Park Maintenance Department provides management and maintenance of over 725 acres of City property, including 67 parks and school-owned formal athletic fields, aqueduct trails, and several hundred acres of active and passive parks.

The field maintenance program works city-wide, establishing healthy turf grass through aeration, fertilization, seeding, top dressing, irrigation, and proper mowing techniques. In addition, we monitor our soil conditions to provide necessary nutrient applications of fertilization most cost-effectively.

This continues to benefit all of our turf areas throughout the City.

The Park Maintenance staff consists of 16 full-time staff, including the Superintendent of Park Maintenance, 2 Construction Supervisors, three Working Foremen, two Medium Equipment Operators III, one Medium Equipment Operator II, five Medium Equipment Operators I, and one Maintenance Mechanic. We also employ Seasonal and Summer Laborers part-time during our busy seasons.

The Division also maintains many City grounds, School athletic fields, neighborhood parks and playgrounds, and all the tennis facilities.

Our staff maintains many basketball courts.

Our Division is also responsible for all trash removal from all of these areas and all the properties that fall under our purview. We also provide snow operations during the winter at many of our facilities and work with the DPW to maintain roads.



New turf fields at Fuller Middle School  
Photo courtesy of Framingham Public Schools

## Parks Maintenance

### Parks Maintenance By the Numbers

- 33 Non-school Athletic Fields
- 9 Schools with Athletic Fields
  - 25 Sport Field locations
  - 52 Spring Sport Fields
  - 36 Fall Sport Fields
    - 16 tennis courts
    - 8 basketball courts
- 20 various Conservation; open Space; waterways; boat ramps
- 1 community garden

Additional direct services are provided solely or in cooperation with various volunteer groups, including religious affiliates, Framingham State University, youth groups, and high school students. We assist with the annual Arbor Day activities in coordination with the DPW, Keefe Tech, and local landscaping and tree companies. The maintenance crew continues the tradition with the Toy Soldier displays throughout the City. In addition, staff supports the environment by building bee and bird boxes in our parks.

#### **Parks Maintenance Successes:**

- Successfully scheduled and maintained the new synthetic fields at Fuller Middle School.
- Continue to support the athletic programs, including Framingham High, Keefe Vocational High School, Framingham State University, and the Learning Center for the Deaf.

In addition to school athletics, the Department provides scheduling and facilities for hundreds of other user groups from the Framingham community.

- The addition of the “Turf Tank”, a robotic paint machine program that started last year, proved to be a positive resource. It helped increase the efficiency of paint and time.
- New ride-on mowers and ride-on blowers have increased efficiency in scheduling our workforce.
- The working relationship with Keefe Technical School has been reinvigorated. This year Keefe students received real-world experience as they reconstructed the entrance dormer and support columns at one of the entrances to the Parks Administration Building. We look to continue this relationship on future projects where professionally supervised students work on a variety of projects, including electrical, carpentry, plumbing, and metal fabrication. The Keefe Tech Student Co-op program produces qualified workers hired into the Parks Maintenance labor force due to their real-life job skills.
- The tree maintenance program continues to address the tree needs, including a concentrated effort on “risk” trees throughout our properties. The pruning schedule helps maintain the life and quality of the many trees we have established throughout our parks.
- We were able to re-establish the City-wide beautification program this year. This position will coordinate with various volunteer groups and organizations to accomplish projects and maintain the many gardens in our park system. These relationships provide a significant benefit to the City in the form of no-cost labor that extends our resources and increases the efficiency of our available staff.

## Parks Maintenance

- We continue to give support and resources to other City departments, including the School Department, Building Services, Library, Public Works, Board of Health, Conservation, Police, Fire, and IT. We want to thank all of the City Departments for the cooperation they have provided throughout the year. It would be challenging for us to succeed without their help.
- The Parks and Recreation departments coordinated with many City departments to successfully hold the Mayor's June 30th Stars & Stripes Over Framingham fireworks and concert, including logistics, parking, set up, trash removal, and coordinated staffing schedules.

### **Parks Maintenance Accomplishments**

The City of Framingham Division of Parks, Recreation, and Cultural Affairs was presented with the 2023 Agency of the Year Award for Maintenance Innovation from the Massachusetts Recreation and Park Association at their annual conference on Tuesday, March 28, 2023. The Massachusetts Recreation and Park Association (MRPA) is dedicated to promoting, advancing, developing, and improving all recreation and park services within Massachusetts as well as on a national level. The Agency of the Year Award for Maintenance Innovation is awarded to a city, town, or state agency that has created or developed a new technique, personnel scheduling/equipment use, or maintenance-management practice or master plan.

The City of Framingham was chosen for this award for implementing the Turf Tank Robotic Line Marking Machine. The City's Parks Maintenance staff maintains 67 athletic fields.

By implementing this machine, the Department has not only expedited the field marking process, it has been proven to save on labor hours, equipment needed, materials used, and the number of staff required to complete the job.

#### **Fuller Synthetic Field Maintenance**

Parks and Recreation began managing the two newly constructed synthetic fields at the Fuller School complex in the fall of 2022. This has allowed high school soccer, lacrosse, and football to compete on the same synthetic fields other schools are using. It has also permitted Youth sports to be able to play all weekend long without severely damaging the playing surface.

With this responsibility comes additional maintenance on two new fields, including installing, removing, and storing the field netting, trash removal, and cleaning and grooming the turf on a regular basis.

#### **Bowditch Administration Entrance Way**

A new entrance was created at the Administration Building at Bowditch Athletic Complex. We were able to have drawings for a design that mirrored our front entranceway completed to create a new entranceway for the side entrance to the Bowditch Administration Building. We partnered with the Keefe Tech Carpentry Shop, who took this project on from the design and built a new entranceway that had been destroyed in the

## Parks Maintenance

previous year's winter storm. This entranceway provides a safe and weather-resistant structure that will enable us to keep our staff and public users protected.

The new structure is designed to shed falling snow that is released from the slate roof during periods of freezing and thawing. It also prevents ice build-up on the landing and stairs, which has been a significant safety issue in the past.

### **Cemeteries under the Parks Maintenance Department**

The 3 City-owned cemeteries under the Parks pervue, Edwards Cemetery, Main St. Cemetery, and Old South Burial Grounds saw little activity this past year.

The board was comprised of a 3-member board appointed by the Mayor. We have lifted the moratorium on the general sale of new lots. Lot sales are now available. The fee schedule for cemetery-associated activities remained the same this year.

The Parks Maintenance staff continued to perform grave openings and internment of cremations at the cemeteries. We continue to receive requests for historical records associated with the cemeteries and can use an electronic database to respond promptly to the majority of most inquiries.

As of July 1, 2023, the three Cemeteries will fall under the newly created Cemetery Department. The Cemetery Superintendent at Edgell Grove will supervise these properties, charged with all the maintenance, operational, and ongoing responsibilities of the City-owned Cemeteries.

## Recreation Department

In FY23, the Recreation Department provided 314 programs geared towards a varied population of Framingham. Program user fees and the tax base support our services.

Over 17,200 participants of all ages registered in Recreation programs and events. Of these programs, 272 (87%) are open to participants of all abilities where accommodation is available for successful participation. Accommodations provided vary from additional one-on-one support to sign language interpretation. Approximately 15% of the participants in these 272 programs have made our Department aware of special needs or an IEP (Individualized Education Program) requiring special services.

In addition, of the 314 programs offered, the Recreation Department provided 28 programs (9%) available specifically for participants with special needs. These programs include the newly developed Framingham Includes All (FIA) programming (21 programs) as well as programs offered in partnership with Special Olympics MA (7 programs).

Of registered participants, 52% live in the Framingham Zip Code of 01701, 31% live in the Framingham Zip Code of 01702, and 17% live outside Framingham.

## Recreation Department

The Recreation Department awarded over \$1,050 worth of scholarships to 13 participants. This was the first year the Department had to fully absorb scholarship funding since the non-profit organization Friends of Framingham Recreation, Inc. disbanded in Fiscal Year 2022.

In addition to numerous private and corporate sponsors, the Department received a grant from the Framingham Cultural Council to help fund our Framingham Friday Night Concert Series.

The Massachusetts Department of Conservation and Recreation also reinstated its generous contribution of offering the DCR Park Pass to communities free of charge.

### Concert Series

This year, the Recreation Department held the popular Framingham Friday Night Concert Series on the Framingham Centre Common. Sounds from 'Back Pages,' 'Tom Nutile Big Band,' 'Soulshaker,' 'Fennario,' 'Way Up South,' 'Dwayne Haggins Band,' 'Memphis Sun Mafia,' and 'Four Corners.' Unfortunately, the 'Memphis Sun Mafia' was rained out, but they were able to perform on the rain date. We are grateful to the many sponsors that make this 8-week series possible.



Lake Waushakum beach in District 8

### City Beaches

Open to Framingham Residents only, the 3 City Beaches were open and accessible and free of fees again this year.

4,967 individuals visited the three City Beaches during the 8-week beach season while the staff was on-site. Learned Beach had 4,026 visitors, Waushakum Beach had 442 visitors, and Saxonville Beach had 499 visitors.

The water quality is now being monitored from Memorial Day through Labor Day to safely allow for an extended swim season.

The lifeguard shortage that stemmed from the COVID-19 pandemic and the lack of lifeguard training sessions provided during that time is still affecting our operations. This problem is not exclusive to Framingham. There is a nationwide lifeguard shortage.

Not all beaches had staff present during the 8-week, 58-day beach season.

## Recreation Department

Learned Beach was staffed for 58 days, Waushakum Beach was staffed for 24 days, and Saxonville Beach was staffed for 19 days.

When staff was not on-site, Beaches were posted 'waterfront unguarded' and 'no lifeguard on duty'.

Water quality issues improved this year after implementing new goose-control strategies, including contracting with a company that uses border collies to frighten the geese.

Saxonville Beach was closed for swimming for 5 days, Learned Beach was closed for 3 days, and Waushakum Beach was closed for 3 days.

### Community Corner

A new community initiative, Community Corner, was established and held at 5 different parks throughout the summer months.

The Department organized this free community event and encouraged families to experience their neighborhood park and play games while visiting with the Framingham Police & Fire Departments, the Library Bookmobile, and the MetroWest YMCA.

### Outdoor Movie Night

The department held a successful 10th Annual Family Fun & Movie Night at Bowditch Field in August 2022. The movie shown was *Luca*.



City held a September 11 Remembrance Ceremony at Cushing Memorial Park in 2022. Photo by Susan Petroni

### September 11th Ceremony

Working with the Framingham Police Department and the Framingham Fire Department, the Parks & Recreation Department hosted the annual remembrance ceremony and vigil for the anniversary of those who lost their lives in the tragic events of September 11, 2001, including the 17 people with ties to Framingham.

The ceremony was held at Cushing Memorial Park's September 11 Living Memorial.

### Community & Special Events

The Framingham Police Department, in partnership with the Parks & Recreation Department, hosted a Police Athletic League Basketball tournament at the basketball courts at Bowditch Field in September. Sixteen teams (8 adults, 8 high school) participated.

More than 500 people attended and enjoyed the DJ, food trucks, and exciting games of the day.

## Recreation Department

The Department was very excited to welcome back the 'Framingham Frogs' Winter Swim Team.

Under the direction of coaches Arnie Cohen and Gina Lavoie, we secured and rented pool time at Atkinson Pool in Sudbury to bring back this very popular program! While our team numbers were low, it was wonderful to see swimmers competing and excelling in the water again!

On March 29, 2023, Superintendent of Recreation Elaine Prue was sworn in by the Massachusetts Recreation and Park Association (MRPA) as Vice President. The MRPA is dedicated to promoting, advancing, developing, and improving all recreation and park services within Massachusetts as well as on a National level.

Our annual EGGciting event was held in April and had an excellent turnout. Thank you to both the Framingham Police & Fire Departments for their support with this event.

The Department also participated in the Framingham Earth Day Festival on April 22.

For the first time, the Recreation team attended a Youth Mental Health First Aid training in May in support of Mental Health Month. Three employees are now certified and trained to provide initial help to a young person experiencing a mental health or substance abuse challenge.

June was a very busy month for the Department. Starting with the Coburnville-Tripoli Neighborhood Association block party, followed by the Flag Day procession in Cushing Memorial Park, the Waushakum Lake Association meeting, the beach opening, and the kick-off of the Farmers Market.



The end of June was highlighted by the inaugural Stars & Stripes Over Framingham Event.

This free, 1-day community event included over 15 food trucks, musical ensembles, and a fireworks display over Farm Pond.

This wonderful event welcomed over 15,000 people to Farm Pond to experience the music of 'Larry B and the Buzz', 'Night Camp', and the US Navy Band Northeast before the 20-minute fireworks display.

This was a fantastic way to kick off the summer, celebrate our nation's independence, and unite the community.

## Loring Arena

### Loring Ice Arena Services & Programs

Staff is responsible for performing arena maintenance and providing safe and clean space for skating, including:

- Providing over 2,000 recreational skating events annually
- Special events
  - Bruins Alumni games
  - Police and Fire games
  - Hockey tournaments
  - Private rentals and birthday parties. More than 20 user groups served
  - Framingham Recreation instructional lessons and events
  - Public skating
  - Figure skating
  - Framingham Youth Hockey with 500+ participants
  - Framingham High School boys' and girls' hockey
  - Ashland high school boy's hockey
  - Holliston high school boy's hockey
  - Keefe Tech High School boy's hockey
  - Framingham State University
  - Local school and adult groups.

### Loring Arena Report

Total Gross Revenue as of June 30, 2023 was \$579,538.

This year was the 59th year of operation for Loring Arena, with more than 200,000 visitors annually.



Loring Arena currently has four full-time staff with an average of over 31 years of experience: one Arena Director, two Arena Supervisors, and one Administrative Assistant.

In addition, there are eight part-time seasonal staff members, four of whom have been with the Arena for more than 17 years.

### Loring Arena Maintenance

- The bathroom stall doors were repaired, replacing and tightening the screws.
- The hockey entrance doors at the end of the rink had a broken lock. The Arena employees made their own lock and repaired the door.
- During the renovation, the vestibule area was carpeted. This carpet buckled over the first several years. Therefore, the arena staff purchased special screws to ensure the carpets were secured and posed no threat to safety.
- During the end of the operating season, the shower in locker room B had a significant plumbing leak behind the shower walls. The Loring Arena supervisors and Director removed the wall, fixed the leak as well, and repaired and retiled the wall.
- Due to loss of power, one of the rooftop units

## Loring Arena

- suffered a malfunction to the VFD drive, and the Arena staff repaired that in-house.
- Annual Zamboni maintenance was performed by Arena staff, including repairs to Zamboni pumps, belts, brakes, conditioners, and bearings and replacing all four tires.
- All of the stands were scrapped, cleaned, and swept in preparation for the upcoming season. Condensation pumps for the infrared heating system were also replaced in addition to the blower motor.
- The dehumidifiers received new belts and filters. The arena director replaced the motor and re-wired the condenser fan on the roof.



Boston Bruins Captain Patrice Bergerson skates at Loring Arena with Framingham Youth Hockey players in September 2022.  
Photo by Susan Petroni

## Loring Arena Accomplishments

- An event sponsored by Avidia Bank and Radio station 98.5 was hosted by Loring Arena. NHL star Patrice Bergeron skated at the rink for 2 hours with several members of Framingham Youth Hockey by invitation only. This event was private and not open to the public.
- Loring Arena hosted four MIAA games during the month of March. Of the four games, 2 were Division 3 boys, and the other 2 were Division 1 girls. The Walpole vs. Hopkinton game was a sold-out event with 2,800 spectators. The games added \$5500 of revenue to the Arena. Additional revenue was also brought into Framingham area businesses due to increased spectators.
- We hosted the Veterans Court for its second year here at Loring Arena. This event was the courtesy of Loring Arena, Framingham Park & Rec Department, and Framingham Police Association. They had a court session on March 27, 2023, from noon to 2 p.m.

After court, Framingham Veterans participated in a free skate with their families and friends.

- In addition, during the month of July 2023, the Framingham Police Department held its second annual Police Academy here at Loring Arena. A formal graduation ceremony was also held in the upstairs of Loring Arena. Friends and family of the youth academy members were invited to attend.
- Overall, the conference room space has been very successful. Each year, the room has been utilized more. The Framingham Transportation Department has reserved the room each month to hold their safety meetings for their drivers. In addition to the bus drivers, the room has been used for CPR courses, Life Guard training, Metrowest daily news photoshoots for the ALL-STAR Athletes, and many other venues.

# Planning & Community Development Division

The Planning & Community Development (PCD) Division includes several distinct disciplines including Planning and Economic Development, Permitting (Planning Board, Zoning Board of Appeals, Conservation Commission, Historic Preservation) and Community Development. While each requires different functions, the PCD staff coordinates closely with each other and with other departments, divisions, boards, committees, and the general public.

Through citizen engagement, the Planning and Community Development Division strives to plan with people, not for people

## Introduction

The Division undertakes a wide variety of projects focused on protecting and enhancing the quality of life for Framingham residents and the community at large, while promoting greater opportunities to make Framingham a desirable place to live, shop, work, learn, and invest. The projects are sustainable and multi-dimensional, ranging from promoting homeownership and strengthening the City's tax base to providing policy analyses and pursuing mission-related grants.

The creation of the Division was mandated by the charter to unify three entities: Community and Economic Development Division, Planning Board, and Conservation Commission. The Division has been operating as a consolidated group since 2018. This report includes information from all Division activities, including a combined budget in Fiscal Year 2023, reflecting full integration.

## Administration & Organization

In Fiscal Year 2023, the staff continued to strive, providing better service to the public.

Our webpages are consolidated so all Division departments can be accessed under one heading, [www.FraminghamMA.gov/Planning](http://www.FraminghamMA.gov/Planning). Outreach also continues to improve, as all staff are cross-trained for optimal coverage within the Division.

**Planning & Community  
Development Director  
Sarkis M. Sarkisian**

We continue to use separate email addresses as the best way to contact staff:

[PlanningBoard@FraminghamMA.gov](mailto:PlanningBoard@FraminghamMA.gov)

[ZBA@FraminghamMA.gov](mailto:ZBA@FraminghamMA.gov)

[ConservationCommission@FraminghamMA.gov](mailto:ConservationCommission@FraminghamMA.gov)

[HistoricPreservation@FraminghamMA.gov](mailto:HistoricPreservation@FraminghamMA.gov)

## Staff Appreciation

Sarbjit Kaur was promoted to Business Planning Manager. Her duties include supporting the entire division's day to day administrative functions. She is responsible for the financial aspects of the Division.

As needed, she assists the PCD staff and permitting staff (Planning Board/ZBA/Conservation Commission/Historic Preservation) with wide range of administrative functions.

## Staff Appreciation

She is also a liaison between the public, municipal departments, and elected officials and trains new hires in the permitting process and procedures.

Jaquelina Mondesir was promoted to Community Development and ZBA Administrator.

Her duties include conducting income determinations for eligibility of program assistance and monitoring CDBG and HOME programs for the City. For the Zoning Board of Appeals, she processes applications, including publishing hearing notices and notifications to abutters.

Mollie Febus was promoted to Administrative Assistant. Her duties include customer service, public records requests, project application intake and processing, preparation of documents and legal notices, maintaining files, and managing Technical Review Team meetings.

In July 2022, Yvonne Johnson was hired as Associate Planner for the Division.

She was previously employed by the Town of Natick Community Development Department as the Zoning Administrator. Her responsibilities within the Division include administrative duties for the Community Preservation Committee and assisting the public with applications, acting as liaison to both Historic Preservation Committees.

In September 2022, Dominic Portelli was hired as the Conservation Department's new Assistant Conservation Administrator.

A recent graduate, he had been living in Framingham for 8 months while completing an Americorps service term with the Sudbury Valley Trustees before taking on this new role.

**In the fall of 2022, the Division moved locations within City Hall.**

**The Planning & Community Development Division is now located in Room 121, the former Mayor's Office.**

He serves as the Conservation Commission's regulatory staff person who ensures that the Commission is provided with the necessary information to make informed decisions, and guarantees that the Commission's administrative operations run in a smooth and timely manner.

In March 2023, Rick McKenna was hired as Economic Development Corporation and Business Outreach Manager.

He had been a member of the Zoning Board of Appeals for seven years but resigned his position in order to take this opportunity. He brings years of marketing and community relations experience to the PCD.

In May 2023, Brian Prue was hired as the Conservation Department's Conservation Land and Trails Manager. He served as the Conservation Department's Summer Crew Supervisor in the Summer of 2022,

He is responsible for managing and maintaining Conservation parcels and trails of all shapes and sizes throughout the city in addition to coordinating and overseeing land management projects, organizing and working with volunteers, and supervising the summer crew.

## Planning & Economic Development Department

This function concentrates on sound planning to promote economic development and to support our residential neighborhoods.

The Division pursues and manages mission-supporting grants while also providing staff support to City advisory and regulatory committees.

The staff coordinates closely with Permitting Boards, Inspectional Services, Department of Public Works, Parks and Recreation, and the School Department staff on all relevant planning issues.

They support the implementation of key plans, including the Land Use Master Plan (2020), the Housing Plan (2014), the Open Space and Recreation Plan, the Strategic Economic Development Plan (EDIC 2015), the Southeast Framingham Brownfields Study (2016), the Bicycle and Pedestrian Plan (2017), the Historic Preservation Plan (2017), and the Zoning Ordinance (2023).

The Division is committed to encouraging appropriate economic development to grow the tax base and to contribute to the fiscal health of the City. The Division promotes the development of major parcels for (re)development throughout Framingham.

Staff engages with businesses with expiring leases, monitors property available for sale and lease, and responds to questions from individuals and businesses interested in locating in Framingham. They also participate in interdepartmental team meetings that review development proposals to facilitate projects through the various review processes.

Staff members also serve as a “front door” to City resources, connecting property owners, existing businesses, and prospective businesses with other municipal departments.

## Economic Development

The Economic Development efforts this year have continued to focused on helping our small-business community recover from the financial troubles brought on by the pandemic.

This includes small business grants, Community Development Block Grant (CDBG) program, network building, and promotion.

In addition to working with businesses directly, the Division works closely with organizations that represent business interests including the Framingham Business Association, MetroWest Chamber of Commerce, the 495 Partnership, Downtown Framingham, Inc., the MetroWest Visitors Bureau, MetroWest Life Sciences Network, MassDevelopment, MassHire, MAPC, and the Framingham Centre Common Cultural District.

As the Economic Development Corporation and Business Outreach Manager, McKenna has been working to strengthen the City’s corporate partner relationships as well as initiate new partnerships. One of the economic development goals is to expand Framingham’s Life Sciences and Bioengineering footprint.

He also assists the small-business community in an effort to make a Framingham a friendlier and more hospitable place for doing business in.

## Planning & Economic Development Department

The department is working hand-to-hand with Downtown Framingham Inc. and other divisions to address downtown issues and encourage new restaurant/retail opportunities for the City's downtown business district.

### Downtown Framingham Inc.

The City Division supports Downtown Framingham Inc. (DFI), a non-profit organization focused on building business, community, and culture through the Main Street America model.

During Fiscal Year 2023, the Community Development Department provided DFI with \$70,000 in grant funding through the Community Development Block Grant (CDBG) program.

Department staff participates in public Board of Directors meetings and meets regularly with DFI's Executive Director Reyad Shah, to ensure coordination with Division efforts and policies shop local. Visit their website at [www.downtownframinghaminc.org](http://www.downtownframinghaminc.org)

### Downtown Revitalization

The City of Framingham has been working in collaboration with DCAM to build a Regional Justice Center (RJC) that would combine the Framingham District Court, the Juvenile Courthouse, the Veterans' Court and the Housing Court under one facility.

DCAM has identified the century old Danforth Building owned by the City of Framingham, located at 123 Union Street that was once a High School. The City is prepared to gift the Danforth to DCAM

### Parking Garage

A new approximately 350 space parking garage on City owned property between City Hall and the Police station is planned to be built. The garage is anticipated to be 4 stories to fit with the surrounding character of the area.

The project will increase the available parking supply to support current and future development including the Regional Justice Center (RJC). The estimated cost of the garage is \$12 million.

### New Residential

More than 1,000 new residential units of housing have been approved or are currently in the permitting process.



## Planning & Economic Development Department

The City of Framingham received certification from the State, regarding the MBTA Housing Choice Community.

### Seabra Foods

The City of Framingham approved a TIF for Seabra Foods at 35 Concord Street.

This development will create a 20,308 SF grocery store at the corner of Howard and Concord Streets.

Seabra will be investing over \$7 million dollars at this location.



### 188 Concord Street

The City acquired this property in January 2023. The 16,000 square foot office building will provide space for the expansion of City Hall and will allow swing space to be able to make necessary accessible upgrades to the Memorial Building. This purchase has also provided land for the future parking garage.

## Grants and Access to Funding

PCD tracks and aggressively pursues grant opportunities making our City a better place to live.

This year we received the following grants:

- MassTrails Grant Award in the amount of \$408,000 for the Bruce Freeman Trail. We anticipate closing the purchase in September 2023, according to Chief Financial Officer Louise Miller.
- MassTrails Grant Award in the amount of \$50,000 for the Carol Getchell Nature Trail Improvements. Providing final design in conjunction with CPA funds.
- Environmental Protection Agency Grant in the amount of \$500,000 for the environmental assessment of hazard properties in the City.

Ongoing: Funds to be used for due diligence for Bruce Freeman trail and Marian High School purchase.

- Massachusetts Vulnerability Program (MVP) Grant award in the amount of \$215,000 to go towards the purchase of 103 Guild Road and the adjacent properties in Sherborn and Ashland.

In addition, the Division received Framingham Community Preservation Act funding for the following projects:  
Lake Waushakum ADA Boat Dock, Carol Getchell Trail, Southside Community Gardens,  
and 103 Guild Road

## Planning & Economic Development Department

### Technical Review Team

The planning team continues to support a multi-departmental approach to ensuring timely and efficient project permitting. The team, including representatives of all permitting parties (Planning Board, Inspectional Services, etc.), meets with project proponents to identify permitting requirements, identify issues, and track timely resolution.

The Technical Review Team (TRT) provides information that is beneficial for Boards and Commissions in future decision-making and TRT comments are provided within staff memorandums for Board members.

### Brownfields

Framingham has a number of brownfields sites, defined as “properties containing - or potentially containing - hazardous substances, pollutants, or contaminants that complicate the property’s refinancing for expansion or redevelopment.” Brownfields are typically underutilized and are a blighting influence on their surroundings, whether or not contamination exists.

These properties have the potential to generate new property tax revenue once hazards are abated or it is established that they are not contaminated.

Since 2008, the Department secured and administered 4EPA grants totaling \$2.1 million to identify, abate, and eventually redevelop brownfields.

In 15 years, 18 Phase I Assessments, eight Phase II Assessments, four cleanup plans, and 14 Preliminary Environmental Studies have been conducted under these grants.

Several properties have been converted into valuable community assets, such as the Cochituate Rail Trail, Pratt Street Community Garden, and Christa McAuliffe Branch Library, as well as new transit-oriented development apartments on the Central Business District.

Due diligence of Bruce Freeman trail, Marian High School, and 103 Guild Road are also included in this funding.



The Department actively supported the effort to establish a state-recognized “Cultural District” around the Centre Common.

On January 28, 2020, the Framingham Centre Common Cultural District was designated as the Commonwealth’s 49th Cultural District.

The newly formed 501(c) 3 nonprofit has a new board of directors and continues to grow.

In Fiscal Year 2023, the Planning staff continued active leadership in this effort, including serving on the Board of Directors and promoting activities and institutions in the district.

More info can be found at:  
[www.FraminghamMA.gov/culturaldistrict](http://www.FraminghamMA.gov/culturaldistrict)

## Planning & Economic Development Department

### Open Space

The PCD is continuously updating and refining the Open Space and Recreation Plan with collaboration from other City Divisions and Departments.

### Bicycle & Pedestrian Planning

PCD recognizes the need for a comprehensive approach to supporting bicycle and pedestrian access throughout the City. Planning staff continues to implement the Bicycle and Pedestrian Plan and advocated for City investment in alternative transportation infrastructure

### Subsidized Housing Inventory

The Division monitors the City's status on the Commonwealth's Subsidized Housing Inventory (SHI) to ensure the state accurately and fully accounts for Framingham's subsidized housing.

The City's share of its housing stock designated as affordable remains in excess of 10%.

This limits the applicability of Chapter 40B Comprehensive Permits (subsidized housing development that is not subject to municipal Zoning Codes).

The State SHI lists Framingham with 27,443 housing units, with 2,871 or 10.5% affordable.

As new multi-unit projects open in Framingham the number of affordable units will increase.

### Multi-Hazard Mitigation Plan

The PCD staff, working closely with DPW's Sean Luz, the Sustainability Coordinator, have approved an updated City Multi-Hazard Mitigation Plan (last updated in 2017).

This Plan allows the City to remain eligible for FEMA grants as well as provide measures of responsibility and safety for future hazards for the City including storm events, flooding, as well as basic risk assessments when it comes to City-wide initiatives near water bodies.

### Municipal, Regional, & State Organizations

The PCD Director and staff represent the City through a host of associations, working groups, and committees including but not limited to the following: MetroWest Chamber of Commerce, Metropolitan Area Planning Council (MAPC), MetroWest Regional Collaborative, MetroWest Economic Research Council Advisory Board, MetroWest Moves, Framingham Community Partnership, Greater Callahan Initiative, 495/MetroWest Partnership, Transportation Improvement Program (TIP), Brownfields Coalition of the North-East, and the MetroWest Life Sciences Network.

The Department also maintains strong contacts with many state entities, including the Massachusetts Office of Business Development, MassDevelopment, and the Massachusetts Department of Housing & Community Development.

## Planning Board

### Planning Board

**Chair Kristina Johnson**

**Vice Chair Joseph Norton**

**Thomas Buie**

**Michell Matorin**

**Jeffrey Johnson**

The Planning Board serves as the authority for short- and long-term land use planning efforts and is solely responsible for the development, maintenance, and implementation of the Master Land Use Plan.

In addition, the Planning Board is responsible for the development of zoning regulations and the recodification of the Framingham Zoning Ordinance, maintenance of the Rules and Regulations Governing the Subdivision of Land in Framingham, review, permitting, and conformance of development projects, and collaboration with various municipal departments.

Throughout the year, the Planning Board performs the following tasks:

- Reviews applications and forms decisions regarding land use permitting.
- Develops zoning that enables progress towards implementation of key plans, including the Master Land Use Plan, the Housing Plan, the Open Space and Recreation Plan.
- Serves as the authority for all land use applications and regulations.
- Ensures a predictable land use permitting process that is responsive to commercial and residential property owners while enforcing local ordinances and protecting the interests of the Framingham community.
- Drafts amendments to the City's Zoning Ordinances, various land use regulations, and the Framingham Master Land Use Plan.

### Planning Board

**508-532-5450**

[PlanningBoard@FraminghamMA.gov](mailto:PlanningBoard@FraminghamMA.gov)  
[FraminghamMA.gov/69/Planning-Board](http://FraminghamMA.gov/69/Planning-Board)

### Permitting

The Planning & Community Development (PCD) Division supports land use, conservation, and historic preservation permitting boards.

Each project before one of the boards has a formal public notification process to ensure that due process is followed pursuant to Massachusetts General Laws.

## Planning Board

Permitting staff provides the Planning Board with information, maintains the application process, provides staff memorandums, and provides professional planning advice and policy analysis to guide their decision making.

### Land Use Permitting

The Planning Board is responsible for the review and permitting of land use application projects that are consistent with the Zoning By-Law and the Master Land Use Plan, while meeting the goals set forth in the Framingham Permitting Handbook (also known as Plan-Build-Grow).

In FY23, the Planning Board granted 54 decisions for applications (Site Plan Review, Special Permits, Subdivisions, Public Way Access Permits, and Modifications to Scenic Roadways), received 58 applications, held 21 meetings, and conducted conformance review for active development projects.

The Planning Board voted to allocate \$212,000 to the Framingham Housing Authority for the Carlson Crossing Project. Said funds were acquired through development mitigation funds for the Millwood Preserve development.

Planning Board July 2022 - June 2023	Applications	Decisions/Permits	Withdrawals	In Progress
Approvals Not Required (ANR)	11	10	1	0
Shoppers World Signage	8	8	0	0
Site Plan Review (Minor, Limited and Major)	6	6	0	0
Special Permits	7	7	0	0
Site Plan/Special Permit Modifications	2	2	0	0
Minor Modifications (requests)	6	6	0	0
Scenic Roadway	1	1	0	0
SPR and Special Permits	17	14	0	3
	58	54	1	3

One notable project that was approved is for 1060 Grove Street. The developer worked closely with the Planning Board to develop the concept of an “Agri-hood” on 46 acres.

It is the first of its kind in the State and will contain 63 units of active adult housing plus seven units of affordable housing within the existing 12,000 square foot mansion.

## Planning Board

### Master Land Use Plan

The Framingham Planning Board continues to monitor implementation of the Master Land Use Plan. Projects before the Planning Board are reviewed and implemented based on the framework of the Master Plan and its updates.

### Changes to the Zoning Ordinance

The Planning Board held public hearings to discuss changing the affordability requirement from 10% to 15%.

After much discussion, the City Council voted to increase the affordability to 11% at 80%AMI and 2% at 60%AMI.

The Planning Board submitted preliminary draft of the Accessory Dwelling Unit ordinance to be voted on next year.

## Zoning Board of Appeals

The ZBA is an appellate board and acts as a permit granting authority, under Massachusetts General Law. The Framingham ZBA is tasked with the following responsibilities:

To hear and interpret appeals relative to denied building permits or other determinations of the Building Commissioner.

To review petitions for Special Permits and Variances (deviations from the Framingham Zoning Ordinance). Variance relief can only be granted only if a “substantial” hardship arises from soil, shape, or topography of the property.

To review sign appeals and variance requests, pursuant to the Framingham General Ordinances, Article VII.

To review and serve as the permit granting authority for Comprehensive Permits for affordable housing projects pursuant to M.G.L. c. 40B.

### ZBA Members

**Stephen E. Meltzer, Chair**

**Edward “Ted” Cosgrove, Vice Chair**

**Heather O’Donnell, Clerk**

**John “Rick” P. McKenna, Associate,  
Sign Appeals Board**

**Lap Yan, Associate, Sign Appeals Board**

**Leonard Levy, Associate,  
Sign Appeals Board**

## Zoning Board of Appeals

During Fiscal Year 2023, the ZBA received 34 petitions for appeals, variances, special permits, findings, and sign appeals; issued 32 decisions; and held monthly meetings.

Petition Type	Decisions*	New Petitions
Variances	4	9
Use Variances	1	1
Appeals	2	2
Findings (Sec. 6)	9	9
Special Permit	5	5
Sign Variances	8	7
Sign Appeals	3	1

\*Decisions include those for cases filed prior to the reporting period and exclude those for new petitions that were decided later and those that were withdrawn and denied.

## Conservation Commission

### Conservation Commission Members

**Chair Sam Bade**

**Vice Chair Thomas Liveston**

**Temitayo Akinbola**

**David Anderson**

**Jennifer Forman Orth**

**Bill Merriam**

**Steve Weisman**

The Conservation Commission serves as the local authority for overseeing and administering the state's Wetlands Protection Act and Regulations. The Commission is composed of the seven appointed members who serve on the Conservation Commission, supported by the Conservation Department's three professional/technical staff.

The Department is responsible for assisting the Commission in implementing local, state, and federal wetland and land protection regulations, as well as managing approximately 500 acres of conservation land, engaging the community in conservation efforts, and educating local residents about the functions and values of our shared natural resources.

## Conservation Commission

During Fiscal year 2023, the Commission held over 100 hearings to review projects during public meetings. The Commission held 29 public meetings in support of the permitting process and enforcement of the Wetlands Protection regulations.

Permits and Regulatory Actions	Quantity
Inter-departmental Reviews of applications (Building Permits, Planning Board Permits, and Zoning Board of Appeals Permits):	45
Notice of Intent:	22
Request for Determination of Applicability:	13
Emergency Certification:	2
Minor Plan Change:	3
Permit Extensions:	6
Amended Order of Conditions:	4
Certificate of Compliance:	17
Notice of Violation:	4
Administrative Approval:	29
Number of Hearings (NOI & RDA):	106
Number of Public Meetings:	29

## Conservation Department

In Fiscal Year 2023, the Conservation Department hired two new full-time employees; Dominic Portelli as the Assistant Conservation Administrator, and Brian Prue, who was the Summer Crew Supervisor in 2022, returning as the new Conservation Trails & Land Manager.

Additionally, the Conservation Department oversaw two productive summer field crew members, Matthew Fonseca and Ryan McKenna. Supervised by Trails and Conservation Land Manager Brian Prue, these gentlemen worked hard during the heat of the summer to keep our trails and land open to the public.

The Conservation Department reviews and permits private, commercial, industrial and government projects to ensure they conform with all local and state wetland protection regulations.

Other duties include managing the City's conservation land, directing the Nuisance Aquatic Vegetation Management Program, and providing education, outreach, and permit assistance to residents.

The Conservation Department works to:

- Enforce the Wetlands Protection Act (WPA) in the City of Framingham, as well as the City's Local Wetland Protection Ordinance.

## Conservation Department

- Manage approximately 500 acres of conservation land, which includes trail maintenance and wildlife habitat management.
- Direct the Nuisance and Invasive Aquatic Vegetation Management Program which focuses on the management and treatment of invasive and nuisance aquatic plants at Waushakum Pond, Learned Pond, Gleason Pond, Norton Pond, Mohawk Pond, and the 1.3-mile ponded section of the Sudbury River. The Conservation Department also helps to facilitate other invasive species management projects in collaboration with local and regional nonprofits, land trusts, and other volunteer groups and organizations.
- Collaborate with Planning Department and Parks & Recreation Department staff to update the Open Space and Recreation Plan (OSRP), which will allow the City to continue to apply for grants.
- Secure grants, build partnerships, and facilitate conservation land acquisitions and conservation restrictions to increase the protection of open space, wetland resources, and wildlife habitats for current and future generations of Framingham's community to enjoy.

In addition to permitting responsibilities, the Conservation Department collaborated on several long-term planning projects, land acquisitions, and educational efforts to support the mission of the Division.

Some of these efforts include:



### Conservation Land Management

The creation of the new Conservation Land & Trails Manager position has significantly increased the Conservation Department's capacity to regularly and strategically manage and improve Conservation parcels throughout the city.

The primary focus of the trails manager's first season on the job was getting all the existing trails in order and open to the public, but plans for expanding trails, establishing new connections, increasing accessibility, engaging volunteers, and expanding the city's online trail mapping tools are all in the works.

### Open Space & Recreation Master Plan

The Open Space and Recreation Plan was submitted and reviewed by the Massachusetts Department of Conservation and Recreation (DCR). DCR provided comments which Conservation staff, in cooperation with Planning and Parks & Recreation Staff, are continuing to address.

## Conservation Department



The Sudbury River has seen a significant reduction in invasive water chestnut, but still requires yearly treatments and monitoring.

### Nuisance & Invasive Aquatic Vegetation Management

Treatment of invasive water chestnut on the ponded section of the Sudbury River entered its seventh year this season.

This treatment has been extremely successful, and now, by the end of each season, the river is nearly spotless with the vast majority of plants being eradicated each year.

Now it's a matter of ongoing management to continue whittling away at the existing seedbank until the invasive water chestnut is gone for good.

The Conservation Department also coordinated the treatment of five Framingham ponds; Waushakum, Learned, Gleason, Norton, and Mohawk.

Due to rare species habitat in and around Waushakum and Farm Ponds, a botanical study

and certain treatment restrictions are employed annually to ensure that the nuisance aquatic vegetation management does not adversely impact the protected species. This rare plant is only present in 9 locations throughout the entire Commonwealth.

Waushakum is currently undergoing a fourth year of treatment following a 5-year hiatus, when Natural Heritage and Endangered Species was evaluating the best approach to protecting the rare plant and its natural habitat.

The Conservation Department has continued to coordinate with Natural Heritage and Endangered Species Program on the best methods for treating the nuisance aquatic vegetation without harming the endangered plant population.

This includes the selection of appropriate herbicides, as well as contraction of a botanist who routinely monitors the rare plant species to ensure it is unharmed.

Regular treatments of Gleason, Learned, Mohawk, and Norton Ponds have also continued.



Lake Wauskakum in District 8

## Conservation Department

### Education & Outreach

Each year the Conservation Department provides information about land management, conservation, and environmental education at various events.

This year the Conservation department participated in Framingham's Earth Day event, the 2022 MassTrails conference, and held countless discussions with curious and concerned residents about the protected natural resources on their properties and throughout the city.

### Framingham Historical Commission

#### Historical Commission Membership

**Chari Paul Silva**

**Vice Chair Thomas Schuetz**

**Clerk Frederic Wallace**

**Lewis Colten**

**Lynne Damianos**

**Susan Kennedy**

**Kevin Swope**

Mollie Amaral, Community Outreach Coordinator, served as staff for the Historical Commission until July 2022 when Yvonne Johnson, Associate Planner, took on the responsibility of managing all administrative duties.

In Fiscal Year 2023, the Historical Commission held five public meetings.

A total of five requests for demolition were reviewed under the City's Demolition Delay Ordinance (General Ordinances Article V, Section 21), covering all buildings greater than 75 years old; no demolition delays were imposed.

The 7-member Framingham Historical Commission (HC) was established by a vote of Town Meeting on April 1, 1969, pursuant to MGL Chapter 40, Section 8D. Members of the Commission are appointed by the Mayor.

The Commission's mission is to work alongside the Massachusetts Historical Commission to promote the preservation, protection, and development of the City's historically and archaeologically important assets.

## Community Development Department

### Community Development Committee

Appointed by the Mayor, the 9-member Community Development Committee works in cooperation with the Community and Economic Development Department to work to complete the following:

- Hold public hearings to obtain views of citizens on community development and housing needs, including the CDBG program
- Provide citizens with adequate opportunities to participate in the development, implementation, and evaluation of the Community Development Program.
- Recommends to the City Council & Mayor an annual Community Development Plan consisting of a statement of Community Development Objectives and Projected Use of Funds.
- Satisfy the citizen participation requirements of the Housing and Community Development Act of 1974.

#### Committee Members

**Chair Garrett Colon**

**Mikala Bemberry**

**Eileen Bogle**

**Beverly Good**

**Karimah Grana**

### Boards, Committees, & Commissions

The Division provides support to the following boards, commissions, and committees: Agricultural Advisory Committee, Bicycle, Pedestrian & Trails Committee, Community Development Committee, Conservation Commission, Economic Development, Fair Housing Committee, Historical Commission, Historic District Commission, Planning Board, and the Zoning Board of Appeals

## Community Development Department

FY23 CDBG & HOME Budgets:			
	Budget	Spent	Percent Utilized
Home	\$256,750.00	\$166,880.59**	64.49%
CDBG	\$754,151.76*	\$467,889.75	62.04%
CARES ACT	\$1,033,307.00	\$818,019.22	79.16%

*\*These are federal entitlement funds and unexpended funds can carry over. Previous years' funds, as well as a small amount of Program Income are used to*

*\*\*FHA's Carlson Crossing Project will be under contract to be eligible to spend their allocation in Fall 2022. Most of Tenant Based Rental Assistance has been committed but not spent.*

The Community Development Program (CDP) manages the Community Development Block Grant (CDBG) and Home Investment Partnership Act (HOME) grants allocated to the City by the U.S. Department of Housing and Urban Development (HUD).

Funds subsidize projects, programs, and services primarily benefitting low- and moderate-income persons earning 80% or less of area median income.

Program and service categories include downtown improvements, public services, public facilities improvements, code enforcement and housing rehabilitation.

One full-time and one part-time position staffs the CDP.

### FY23 CDBG Non-CARES ACT Funds Housing Rehabilitation/ Code Enforcement

The Code Enforcement Task Force maintained normal operations.

They provided 495 citations to homeowners who have residential units located within the low- and moderate-income census tracts.

According to Census data, the code enforcement task force directly impacts 19,740 residents.

The City and its partners also managed to effectively operate all of its programming set forth in the consolidated and action plans.

## Community Development Department

### Public Services

Ten social service agencies delivered services to 6,695 beneficiaries leveraging funding from other sources against CDBG.

All CDBG-receiving entities, including public services, leveraged nearly \$1 million in additional funds to carry out their work.

The program funded job training services to local youth and limited English proficient residents, a local furniture bank that provides donated furniture to low-income individuals, provider of clothing and personal care items to low-income families Framingham residents, and a food bank. These impacts did not only benefit the direct beneficiaries but also leveraged new skills, better health, and supportive services to entire households, families, and their circles and networks.

Ninety-three percent of services were to individuals earning 80% or less of the area median income (AMI). Eighty percent of beneficiaries, the majority, earned 30% or less of the AMI, a level categorized by HUD as extremely low income. Agencies reached clients of varying ethnic/racial backgrounds and provided services to new immigrants.

### Public Facilities

CDP funded three public facilities projects during the fiscal year:

- The installation of glass wall partitions to separate areas, creating a technology center in the main Framingham Public Library downtown.

- Design work for ADA modifications at Reardon Park, providing accessible equipment and adaptable amenities for the community.
- An FHA housing development (Carlson Crossing)

All of these modifications created improvements to public facilities that directly impact approximately 14,000 residents.

These residents are located within the census tract the facility is located and abutting census tracts.

### Economic Development

CDBG funds continue to subsidize Downtown Framingham, Inc. (DFI), which amplify economic development efforts by providing technical assistance to local merchants on sign and façade projects and other general business needs.



Framingham Public Library's new  
Technology Learning Center

## Community Development Department

The City established a microenterprise program in response to assist business owners to expand or relocated within Framingham.

Microenterprises are those businesses whose owners make 80% of the AMI or lower and employ five or fewer employees including themselves.

Through this program we have assisted 8 businesses with \$5,000 grants.

### HOME Program

Framingham is a member of the WestMetro HOME Consortium with 13 other member municipalities including Newton (as lead community), Belmont, Brookline, Concord, Framingham, Lexington, Natick, Needham, Sudbury, Waltham, Watertown, and Wayland.

The individual communities do not meet the \$500,000 threshold to receive HOME funds directly, so they band together as contiguously located governments to participate in the HOME Investment Partnerships Program (HOME) program.

Working collaboratively, the consortium creates affordable housing, provides rental support, and issues down payment assistance to their residents.

Find below Framingham's accomplishments in FY23 using HOME funds.

### Subsidized Housing Support

Framingham uses a portion of its HOME funds for a Tenant-Based Rental Assistance (TBRA) program that solely pays for security deposits and first or last month's rent.

In addition, the City continued a full subsidy program that pays 70% of the rent for homeless families working with Family Promise Metrowest.

In FY23 we have assisted 22 residents.

Eighty percent of funds for this program must be provided to families 60% of the AMI or lower, and 20% of the funds can be used for families making less than or equal to 80% of the AMI.

**Division Report submitted by  
Director Sarkis Sarkisian**



# Police Division



First and foremost, I want you all to know how proud I am of our officers and civilian staff members. They are always willing to listen, talk and engage with the residents of our City. They are steadfast and loyal to the Department's mission of providing public safety and reducing crime through the delivery of exceptional police service. They believe in the importance of community and they understand the need for ongoing community conversations and interactions. I am truly humbled by their dedication. Throughout FY 23 our community partnerships and our outreach efforts included numerous community events and programming such as a symposium to discuss the impact of policing across the country; regular round-table discussions with local youth; city-wide and district meetings with residents; along with a variety of safety fairs, outdoor family programs, and neighborhood meetings and block parties.

And all of these events were in addition to our ongoing outreach efforts which include:

**The Police Athletic League** is a chance for members of Framingham Law Enforcement to nurture and develop community relationships through sports activities. It's also an opportunity for experienced coaches to mentor young people and to help guide them toward safe and healthy life choices.

**Framingham Police Youth Academy:** Designed for students entering 9th – 12th grade, the Framingham Police Youth Academy is a weeklong endeavor that allows students to learn many of the same things that an actual police cadet would learn, including CPR/first responder training and the basics of criminal law, procedures, and other police-related topics. At the end of the week, Youth Academy graduates walk away with a greater sense of accomplishment and self-worth.

**The Read-Aloud Program:** Throughout the school year you can find members of the Framingham Police Department visiting local elementary schools and reading aloud to the students.

In addition to helping to create a lifelong love of reading, this program is also a prime opportunity for pupils to ask questions about what a police officer does and to find out more about how we can all help make our community a safer place.

Each and every day, our officers strive to be responsive to the needs of our residents and to treat everyone with the utmost respect. Ongoing community conversations and engagements are a key component of this.

Last year, as in the past, the Framingham Police Department (FPD) continued to utilize evidence-based data and analysis to prevent and reduce crime. Such analysis helps the FPD to see areas and patterns of concern and to act proactively in an effort to discourage criminal activity. And by practicing community engagement—which includes regular foot patrols and taking part in community conversations and events—we are better able to make community connections and partnerships with the goal of deterring crime before it actually happens.

# Police Division



In this past fiscal year, the FPD put an increased emphasis on foot patrols.

In FY23 we welcomed 7 new officers and saw 1 officer go out on military leave and 10 officers either retire, resign, or transfer out of the Department.

One retiree not included in these numbers is canine officer “Cam.” Cam is a narcotics dog who served the Framingham Police Department for over nine years.

After his departure, the Department went on to secure a variety of grants that helped us to add three additional canines to the K9 Unit. These new canine officers specialize in patrol, narcotics, gun, and Explosive Ordinance Disposal work and have already taken part in a variety of investigations and seizures.

For over 20 years now, the Jail Diversion Program has been a part of the Framingham Police Department. This special program pairs specially trained crisis clinicians with police officers



Officer Mangano and Isco

The dual response of police and clinicians to calls for service involving individuals in crisis works to divert low-level offenders away from the criminal justice system and into more appropriate community-based behavioral health treatment.

The FPD has an ongoing commitment to train officers for this special program and has partnered with William and James College in Newton, MA--an independent, non-profit institution specializing in educating behavioral health professionals—to assist with this.

# Police Division

The Framingham Police Department remains firmly committed to addressing inequities and delivering exceptional police services through community partnerships, engagement, conversations and education.

In addition to the training associated with the Jail Diversion Program, other trainings and education include: proper use of de-escalation techniques, trauma-informed policing, and the recognition and prevention of bias incidents and crimes.

The fiscal year ended with the Framingham Police Department being assessed by the Massachusetts Police Accreditation Commission. I am pleased to announce that we have been awarded a Certificate for Re-Accreditation for satisfying our required standards and best practices. The Department has been fully accredited since 2005. We can all take great pride in this achievement.

I know I speak for the entire Department when I say it is an honor to serve the people of Framingham.

Respectfully,

**Lester Baker**  
**Chief of Police**  
**Framingham Police Department**



Lt. Ruiz, Chief Baker, Lt. Mickens and Deputy Chief Pereira accept the Department's Certificate of Re-Accreditation.

## FRAMINGHAM POLICE DEPARTMENT SWORN STAFFING

**1 Chief**  
**3 Deputy Chiefs**  
**10 Lieutenants**  
**16 Sergeants**  
**106 Patrol Officers**

### Calls for Service

Year	Grand Total
2022	26840
2023	28272
<b>Grand Total</b>	<b>55112</b>



# Police Division

## Arrests

Year	Arrest Count
2022	382
2023	365
<b>Grand Total</b>	<b>747</b>



## Traffic Data

Situation Found	Grand Total
ACC BIKE	13
ACC HIT/RUN	410
ACC M/V	2339
ACC PED	55
<b>Grand Total</b>	<b>2817</b>



## Jail Diversion Program

The Framingham Co-Response Jail Diversion Program (CR-JDP) was launched in 2003 and pairs specially trained crisis clinicians from Advocates Inc with police officers at the Framingham Police Department. These embedded clinicians respond to calls for service and 911 calls with patrol officers providing immediate on-scene de-escalation, assessment, and referrals for individuals in crisis.

The primary goal of the Framingham Co-Response Jail Diversion Program is to re-direct individuals committing non-violent offences out of the criminal justice system and into more appropriate community based behavioral health services. When a CR-JDP clinician is not on duty, the Advocates Psychiatric Emergency Services (PES) team supports the CR-JDP

clinician to ensure timely access for the participating police agencies 24/7.

On-scene crisis interventions are facilitated through the dual response of police and clinician to calls for service involving individuals in crisis. There were 488 individuals referred to the Framingham Co-Response Jail Diversion Program clinicians by Framingham police officers in 2022.

The primary goal of the Framingham Co-Response Jail Diversion Program is to divert low-level offenders away from the criminal justice system and into more appropriate, community-based behavioral health treatment.

## Jail Diversion Program

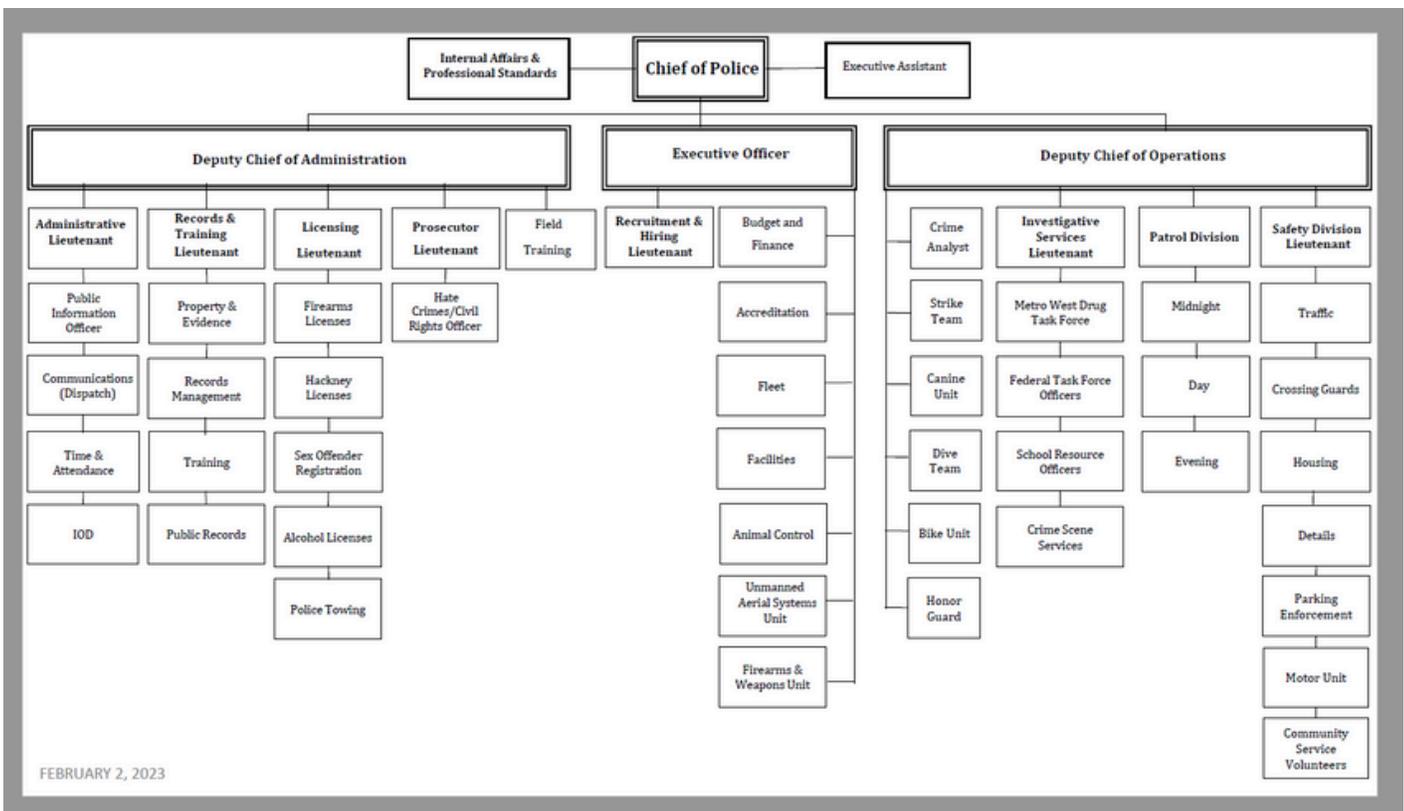
In 2022, a total of 57 individuals with behavioral health conditions were diverted from arrest by Framingham police officers and into treatment facilitated by CR-JDP clinicians. The average percentage of those eligible for arrest diversion who were diverted is 94%.

Diversions from the Emergency Department A secondary goal of the Framingham Co-Response Jail Diversion Program is to decrease the frequency of individuals with behavioral health conditions being referred to the hospital emergency department (ED) for psychiatric assessment by Framingham police officers.

In 2022, 121 individuals were diverted from unnecessary hospital admissions due to the presence of a CR-JDP clinician on scene to facilitate assessment treatment recommendations.

**Source: Advocates 2022 Annual Report**

REVENUES	FY23
Auction of Inventory	\$ -
Court Fines	\$ 11,077.50
Detail Administration Fees	\$ 223,773.02
Fee for Cruiser	\$ 104,112.50
Fingerprint Fees	\$ 1,170.00
Insurance Proceeds	\$ -
M/V Moving Violations	\$ 108,202.29
Marijuana Possession Fines	\$ 700.00
Misc. Non-Recurring Revenue	\$ 26,970.13
Other Departmental Revenue	\$ 900.00
Parking Fines	\$ 221,065.00
Permit To Carry	\$ 21,487.50
Police Alarms	\$ -
Police Hackney	\$ 2,015.00
Police Report Fees	\$ 80.00
Police Tow Fees	\$ 7,505.00
Town Vehicle Employee Reimburse	\$ -
Workers Comp Reimburse	\$ -
<b>TOTALS</b>	<b>\$ 729,057.94</b>





## Community Service Volunteers

After 80 years of service, the Framingham Auxiliary Police disbanded on June 30, 2022 as a result of the new Police Reform Act. As a result of this change, the Framingham Police Department re-imagined the all-volunteer program as the Community Service Volunteer (CSV) Unit. We are pleased to announce that almost all former Auxiliary Officers stayed on as volunteers under this new volunteer group. The uniform may look different, and some of the duties they are able to conduct may have changed, but we are happy to report that the newly formed CSV Unit was up and running about six months into FY 2023.

Duties and responsibilities for the Community Service Volunteers include some of the following:

- Serve as “goodwill ambassador” for public safety by providing friendly, helpful customer service to the general public
- Provide volunteer services at community events, including the Concerts on the Common, Veterans Day Activities, and Memorial Day Activities
- Assist with traffic at countless road races
- Provide Boston Marathon support in the City of Framingham
- Assist as part of Framingham Emergency Management Team
- Enforce certain city codes/ordinances

## Framingham Animal Control

Animal Control Officers manage calls for service, inspections, complaints and inquiries. They work in the field, kennel and office. In addition to regular shifts, the Animal Control Officers respond to off shift emergencies. The Animal Control Officers provide care for the animals held by the department 365 days a year.

The Animal Control Officers enforce both Massachusetts General Laws and city by-laws. Animal Control responds to calls regarding domestic and exotic animals, livestock and wildlife. Framingham Animal Control Officers work cooperatively with many City and outside agencies such as the Framingham Police and Fire Departments, Massachusetts Department of Fish and Wildlife, Massachusetts Department of Environmental Police, Massachusetts Department of Agriculture, Massachusetts Department of Agriculture Division of Animal Health, the Massachusetts Society for the Prevention of Cruelty to Animals and the Animal Rescue League of Boston.

The Animal Control Officers are responsible for all aspects of the department, as the Animal Control Department does not employ administrative staff or kennel staff. Animal Control Officers prepare reports, participate in hearings and appear in court as needed. Animal Control Officers field and respond to thousands of calls, complaints and concerns regarding domestic animals. In addition, the Animal Control Officers field calls regarding wildlife, most often, calls are concerning possible rabid, injured and nuisance animals.

The Animal Control Officers are also assigned the duty of Municipal Animal Inspector. The Massachusetts Department of Agriculture, Division of Animal Health approves the appointment of the Municipal Animal Inspectors.

### STAFFING

Katherine MacKenzie, Director of Animal Control, Massachusetts Municipal Animal Inspector, 31 years of service

William Sage, Animal Control Officer, Massachusetts Municipal Inspector, 30 years of service on July 12, 2023

Two full-time and one part-time Officers staff the Animal Control Department providing service to the citizens of Framingham. The part-time position is currently vacant.

The primary duty of the Animal Inspector is rabies control in the domestic animal population. The Municipal Animal Inspectors issue and enforce quarantines. In accordance with state law, all domestic mammals that bite a human or another domestic mammal must be quarantined for a period of ten days to determine the risk of rabies transmission. Domestic mammals that come in contact with, or are otherwise exposed to the rabies virus must first be assessed to determine severity of risk. As Animal Inspectors, Officers must ensure that all animals, wild or domestic, which must be tested for rabies, are captured and euthanized. The specimen must be properly prepared, packaged and submitted to the State Rabies Lab for testing. Pets that may have been exposed to rabies through wounds of unknown origin or contact with a rabid animal are also quarantined. Municipal Animal Inspectors are also responsible for livestock inspections. The annual livestock census, required by the Massachusetts Department of Agriculture, Division of Animal Health, is taken by the sworn Animal Inspectors of this department.

## DPW Administration & Finance Department

### **DPW DIRECTOR Robert Lewis**

The Administration & Finance Department provides for the consolidation of all administrative, financial, and human resources functions within the Department of Public Works (DPW). The Department strives to enhance the efficiency and accuracy of those functions within the Department through the use of best professional practices.

The Department's core mission is to provide service and technical support to the Departments within DPW: Highway, Sanitation, Lighting, Signals, Water, Wastewater, Engineering, and Fleet, as well as providing other City departments with information in a timely and accurate manner.

Department staff manages Water and Sewer utility billings for the City, servicing customers via telephone, mail, email, and in-person.



Most Framingham residential customers are billed quarterly for water and sewer usage, while commercial, industrial, and high-volume customers are billed monthly. The Department issued 72,658 bills in Fiscal Year 2023.

Department staff also administers the Water and Sewer Discount Program resulting in annual savings of \$111,540.19 for 734 eligible account holders. This office also administers the Utility Abatement Policy, which adjusts water and sewer bills for errors and major leaks.

Department staff coordinates new staff hiring; manages payroll and personnel activities for approximately 140 DPW employees; processes thousands of vendor invoices; manages operating, enterprise, grant, and revolving fund budgets; processes walk-in scheduling requests for sanitation pickups; records fuel inventory activity and generates internal invoices for City departments drawing fuel from DPW's Western Avenue fuel pumps; processes over \$100,000 in revenue deposits; and coordinates state and federal reimbursements.



## DPW Engineering & Transportation Department

### Design Projects

Fiscal Year 2023 utility design work included design on four sewer pump station projects.

Two projects were brought to completion, leading to advertisement for construction bids: the Flanagan Drive Sewer Pump Station replacement project and the Garvey Road Sewer Pump Station improvements project.

Conceptual design began for the Gates Street Sewer Pump Station improvements project. Design has started to advance from the 25% milestone towards the 75% milestone for the Pleasant Street Sewer Pump Station replacement project.

The Arlington Street Phase 1 infrastructure improvements design focuses on water, sewer, drainage, roads, curbs, and sidewalks; and the project's design has started to advance from the 35% milestone, working towards the 85% milestone.

Transportation design work continued at several intersections, including Saxonville (Concord Street, Central Street and Water Street); Fountain Street and Dudley Road intersection; and Arthur/Bishop intersection.

Edgell Road and Central Street intersection design was completed, including full right-of-way acquisition, with anticipated bid invitation in the fall of 2023.

### Construction Projects

The Worcester Road Sewer Pump Station, second largest in the City and serving over 25% of the sewer system, was bid and awarded, setting the stage for commencement of construction in Summer 2023.

This project received a State Revolving Loan Fund (SRF) loan for \$9,919,928 at an effective 1.65% interest rate, plus 6.6% principal forgiveness, which means over \$650,000 that is essentially a grant to be subtracted from the total loan amount.

Construction was underway for several transportation projects in Fiscal Year 2023.

The City completed the construction of the Nobscot intersection at Edgell Road, Water Street, and Edmands Road with funding combined between City funds and a MassWorks grant valued at \$3.4 million.

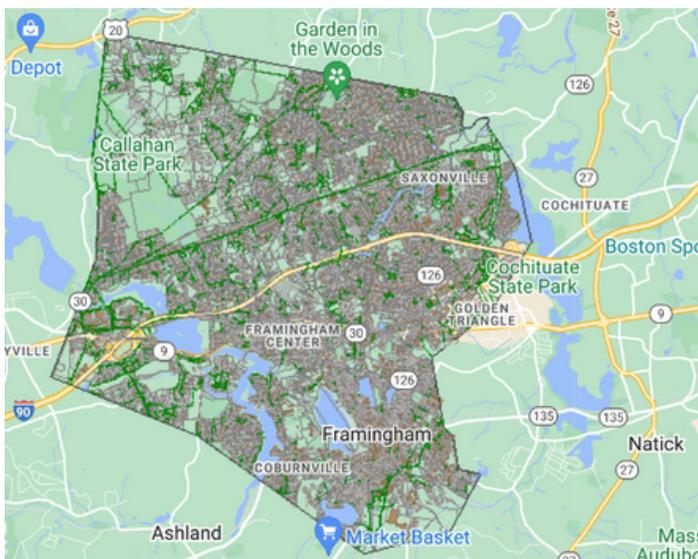


## DPW Engineering & Transportation Department

The Engineering and Transportation Department is responsible for the planning, design, and construction of capital roadway and utility infrastructure projects; maintaining compliance with various state and federal programs such as National Pollutant Discharge Elimination System (NPDES) Phase II Municipal Separate Storm Sewer System (MS4) permit; managing the City's Street and Trench Opening Permit programs; reviewing development and redevelopment plans to ensure roadway and utility changes conform to the City's construction standards; and inspecting modifications and expansions to the roadway, water, sewer, and stormwater infrastructure.



The Department also provides technical expertise to the operational departments of Public Works; other City departments; various boards, committees, and commissions; maintains an extensive Geographical Information System (GIS), and is the custodian of a large collection of historical paper plans and documents.



### Studies

The Department has begun Phase 7 of the Sewer System Evaluation Survey (SSES), focusing on two areas of the City.

One area covers Mt. Wayte Avenue and Dudley Road and streets to the west to Winter Street, plus the Edgewater Drive area. The other area is generally between Central Street, Cherry Street, Cochituate Road, and Lockland Avenue.

The Department also provided traffic and speed counts at approximately 100 locations to assist the Traffic Commission, Framingham Police and other Departments.

## DPW Engineering & Transportation Department



### Construction Projects

Construction continued for the MassDOT Union Avenue Roadway and Bridge Improvements project. This is a large-scale multi-year project valued over \$10 million and almost completely funded by State and Federal funding.

MassDOT also completed drainage improvements for Worcester Road at Concord Street to mitigate the frequent flooding in Worcester Road under the Concord Street bridge. This project required the relocation of the salt shed to MassDOT property to the west, near California Avenue, with complete Park and Ride site redevelopment and Rt. 9 pedestrian signal installation. These MassDOT projects required significant coordination with Department transportation and utility staff.



### Grants

In late June 2023, the City received notification that it had been awarded a grant to inventory its water service lines to homes and businesses to determine which, if any, were made of lead. That grant is for a total of \$430,514.

The Department was awarded a 319 non-point source pollution grant by the United States Environmental Protection Agency for \$249,980 for construction and associated support of stormwater outfall improvements at Lake Waushakum's public beach.

The project is intended to reduce nutrients from stormwater entering the lake which impact water quality and contribute to beach closures.



The Department applied for a \$100,000 Small Bridge grant to help with design of the School Street bridge, with a decision anticipated in Fiscal Year 2024.

The Department actively participated in the update of the City's 2023-2028 Hazard Mitigation Plan Update in collaboration with MEMA, MetroWest Climate Equity Project

## DPW Engineering & Transportation Department



Proposed rendering for the Walnut Street flood mitigation project

### Grants

to develop climate emergency preparedness materials with support of Environmental Justice populations in collaboration with Metropolitan Area Planning Council (MAPC) and the Town of Natick, the development of a Climate Action Plan with the support of MAPC, and collaborating with the Towns of Natick and Hudson on the SuAsCo Natural Climate Solutions project to utilize land-based solutions to contribute to a healthy, equitable, climate-resilient community.

The Municipal Vulnerability Preparedness (MVP) Action Grant Program from the Massachusetts Executive Office of Energy and Environmental Affairs (EEA) continues to support public outreach, design and permitting related to the flood mitigation efforts and new pedestrian boardwalk project connecting Walnut Street and Stonybrook Road through a wetlands complex.

The project is intended to restore hydraulic connectivity, enhance flood mitigation capacity, and increase resiliency in response to climate change.

### Preparedness, Permitting, & Support

Framingham continued compliance efforts for the NPDES MS4 permit for stormwater discharges from the public drainage system.

For compliance with Year 5 of the permit, the Department updated a Phosphorus Source Identification Report for Lake Waushakum, conducted quarterly inspections at City facilities to evaluate pollution prevention measures, conducted site inspections to ensure erosion and sediment control compliance at construction sites, continued public education and outreach and supported numerous public meetings to comply with permit requirements. The Department will submit the City's annual report to the EPA and MassDEP, which provides a summary of compliance efforts.

The Department conducted an annual inspection of the Saxonville Flood Damage Reduction System (a.k.a. Saxonville Levee) with the US Army Corps of Engineers (USACE).

The Department prepared semi-annual reports and managed capital improvements identified by the USACE to maintain the system's efficiency.

The Department continued to be actively involved in the Central Massachusetts Regional Stormwater Coalition (CMRSWC), a group of communities working to manage municipal stormwater and to meet the requirements of the MS4 Permit. The Department also continued to take an active role in the Massachusetts Statewide Municipal Stormwater Coalition.

## DPW Engineering & Transportation Department

### Preparedness, Permitting, & Support

Upon request of the Traffic Commission, the Department provided professional opinions on rules, regulations, and standards regarding roadway street signage, speed limit regulations, and school zoning layouts.



The Department also provided staff and resources in cataloging and inventorying the City's Sign Inventory, which will be used to update the City's Traffic Rules and Orders.

Data collection was completed, and verification of signage with existing Rules and Orders was ongoing throughout 2022 - 2023.

The Department also coordinated with an outside consultant to prepare reports regarding safety improvements along several corridors and intersections within the City.

The Department continued to provide City GIS support, including providing geographic data and technical support to the Department of Planning and Community Development's research and submission to meet the Massachusetts Department of Housing and Community Development's Chapter 40A compliance requirements for MBTA communities.

Other initiatives include integrating the utility inspection work order forms with our Public Works asset management system (VUEWorks), and the systematic updating of multiple physical GIS data layers from our recently-acquired high-resolution aerial photography.

To support the Police Department, the GIS staff provided support and mapping for Boston Marathon route planning, as well as parking and traffic planning maps supporting the 4th of July fireworks event.

To protect public infrastructure and public safety, the Department reviews plans and provides inspections throughout the construction of all new and retrofitted connections to the City's water, sewer, and drainage infrastructure and for any project that will cut into the public roadway system.

As post-pandemic conditions have slowly been returning to normal, the number of permits has continued to increase.

## DPW Engineering & Transportation Department

### Preparedness, Permitting, & Support

The Department conducted over 970 total inspections ranging from single-family residence water/sewer connections to large-scale projects such as private utility gas main installations or private developments. Eversource has continued to increase their demand on City resources for permitting and inspections, pulling over 150 permits.

Other noteworthy projects requiring coordination and inspections between private developers and contractors with the City's public utilities included housing growth (Millwood – Phases 2 & 3, Orchard View Circle), institutional (MassBay College) and multiple commercial developments (Shopper's World Plaza, Nobscot Plaza). The permitting work included over 670 Street and Trench Opening Permits, 36 Public Way Access Permits, and a review of over 250 plan submissions.

The Department also worked with Eversource in the planning and permitting for a new first-in-the-nation networked Geothermal system that will provide sustainable heating and cooling to a local neighborhood that includes residential homes, businesses, and buildings operated by the Framingham Housing Authority and Mass Bay College. Systems like this are a significant step in decarbonizing energy and reducing greenhouse gas emissions.

Unfortunately, the Department continues to provide a reduced level of service due to inability to backfill the full-time surveyor position.

In previous years, the Department responded to approximately 300 survey requests each year. The Department was not able to support survey requests in Fiscal Year 2024. The Department continued to provide a high level of customer service.

The administrative staff handled over 700 in-person requests at the office counter and almost 1,000 phone call requests.

The Department responded to almost 300 requests for information, including utility, plan, permitting and layout information. This administrative support continues to be critical as the Department has assumed full responsibility for payment collection of construction related fees such as water/sewer connection fees and I&I fees.

The Department's website was also improved for better public interface and to allow for on-line applications and payment of both Trench Opening Permits and Street Opening Permits.

Finally, the Department bid a sad farewell to Tom Curran (retired) and Michael Ricchiazzi (promotion) in the spring of 2023.



## Highway & Sanitation Departments

The Highway Department is responsible for the maintenance and repair of the City's roadways, sidewalks, stormwater utilities, and public shade trees.

The Department responds to emergency events such as hurricanes, high winds, and heavy rainfall events. Response to these events is critical to the protection of life and property.

The Department is also responsible for the resulting debris management.

### **Pavement Management Program**

Roadway projects are regularly undertaken by the Highway Department and consist of the replacement or upgrade of roadways, through rehabilitation or surface treatment, and roadway appurtenances for adherence to current regulatory standards.

Upgrades include new pavement markings, street signage, sidewalks, granite and bituminous curbing, ADA-compliant handicap ramps, and curb-cut control measures. Drainage improvements are undertaken when possible in conjunction with roadway projects.

In FY23, the City benefited from additional state aid for roadway improvements through the Winter Recovery Assistance Program.

Additionally, the Highway Division received two grants during FY23 totaling \$249,907.60: We utilized a Shared Streets and Spaces grant for the intersection improvements at School Street and



Crane placing Christmas Tree at Memorial Building

Hamilton Street and another Shared Streets and Spaces – Equipment Only grant to purchase a sidewalk plow.

We also utilized a \$75,000 pedestrian improvement earmark to help bring curb cuts into ADA compliance on Elm Street.

The Department utilized its pavement management program to coordinate various maintenance and improvement applications to maintain the City's roadways as efficiently as possible. This was accomplished by integrating specialized contracted equipment with in-house resources to the greatest extent possible.

## Highway & Sanitation Departments

In Fiscal Year 2023, 4.75 miles of roadway were paved on the following streets: Proctor Street, Wood Terrace, Newton Place, Nelson Street, Forest Avenue, School Street, Hamilton Street, Edmands Road, Flagg Drive and Pinewood Road.

Surface Treatment included 1.2 miles of Novachip/Bonded Wearing Course on Elm Street and 5 miles of Rubber Chip Seal in the Lower Pinefield Area on the following streets: Alfred Road, Bradford Road, Clara Road, Costa Circle, Craig Road, Doris Road, Edith Road, Francine Road, Horrigan Drive, Joseph Road, Lowe Circle, Michael Road, Nadine Road, Swanson Road and Tartufi Circle.

Roadway maintenance included  $\frac{3}{4}$  of a mile of Mill and Fill on Central Street and Elm Street.

Two miles of sidewalk were installed in FY23 primarily in conjunction with the paving projects listed above.



DPW sander plowing snow

An additional 3,000 LF of sidewalk was installed along Loring Avenue and Western Avenue as Phase I of a two phase project funded by a Complete Streets Grant.

Approximately 100 ADA compliant curb cuts were installed and 46 crosswalks were upgraded.

## Snow & Ice Management Program

The Snow and Ice Program is one of the most critical public safety responsibilities charged to the Department of Public Works.

Management of this operation requires integrating City resources with plowing contractors in response to an overwhelming number of uncontrollable factors to successfully mitigate the impact on residents and all those traveling through the City.

The Department is responsible for providing safe roadways and sidewalks both during and after snow and ice events.

These operations include anti-icing and de-icing, plowing, and snow removal from 237 centerline miles of public roadway, 40 municipal parking facilities, 84 miles of sidewalks, 166 crosswalks, 190 cul-de-sacs, 11 school paths, 31 school crossing-guard stations, and all student drop-off areas.

The Department also distributes and fills 52 sand barrels located on hills throughout Framingham for resident and vehicular use.

## Highway & Sanitation Departments

The Department has integrated the City's GIS with an Incident Command Structure to manage each event.

The Department also installed Global Positioning System (GPS) units into de-icing and some plowing equipment. The purpose of this strategic effort is to provide a high level of accountability while applying the appropriate amount of resources to each weather event.

In an effort to be fiscally responsible, the Department has developed a strategy to focus on main roads with greater speeds and higher traffic volumes while utilizing a measured response on secondary roads, making them safe and passable. Material spreader trucks are equipped with a computerized distribution system that operates according to ground speed to ensure the uniform application of de-icing materials.

### Stormwater Management Program

The stormwater system consists of more than 200 miles of surface and subsurface drainage systems, over 10,000 catch basins and manhole structures, and more than 630 drainage outfalls.

Drainage work included the installation of 925 linear feet of drainpipe as well as 18 new structures.

Approximately 95 drain castings were adjusted.

The City also replaced a 350-foot-long culvert with new 48-inch pipe and the associated headwall on Main Street

Deficiencies in the stormwater system throughout the City are a major source of unscheduled overtime and emergency repair costs incurred by the City.

To maintain compliance with the U.S. Environmental Protection Agency's NPDES Stormwater Permit, a vigorous year-long effort is made to clean all City-owned catch basins utilizing in-house resources to remove and dispose of silt, sand, and debris.

In FY23, over 6,500 catch basins were cleaned in accordance with the permit, and approximately 1,000 tons of material was removed from the drainage system as a result of this effort.

An additional requirement of the NPDES permit that the Department satisfied was to inspect Water Quality Best Management Practices (BMP's). Department personnel researched, inspected, and in some cases, were able to clean installed BMP's throughout the system.

The Department prioritizes capturing sand and debris before it enters the stormwater system.

Framingham Public Works  
@DPWFramingham

#CheckTheDrainBeforeItRains: A substantial amount of heavy rain is forecasted to begin later today into tomorrow. Storm drains that are clogged with trash, debris, and leaves cannot do their job! #ClearADrain to help prevent flooding in your neighborhood!



## Highway & Sanitation Departments



To accomplish this, the Department has implemented an aggressive street sweeping program, including the daily sweeping of main streets, weather permitting, and the Annual City-wide street sweeping program.

The Urban Street Sweeping Program encompasses approximately four designated urban areas and consists of 30 miles of roadway, which is swept monthly from May through November.

The Department installed 3-hour parking restrictions to allow for more efficient street sweeping operations. Overnight sweeping of the streets in the Downtown Business District minimizes the entry of materials into the system and provides a clean environment. Parking is restricted during overnight hours to allow for the sweeping of over seven miles of roadway each night.

The Department is responsible for the maintenance, inspection, and operation of the City's Saxonville Flood Levee System, consisting of 2,500 feet of earthen dikes, 1,340 feet of concrete floodwalls, 1,000 feet of channel realignment, a pump station, interior drainage, and a vehicular flood gate.

### **Traffic Systems Management Program**

The Department manages the maintenance, fabrication, and placement of the City's regulatory, advisory, and street signage; steel-beam safety guardrails; installation of new and annual maintenance of existing pavement markings; and the work zone safety program for Department operations.

Other responsibilities include the advance planning of roadway traffic management during infrastructure improvements; posting street-by-street "no parking" signage to advance street sweeping and snow removal operations efficiently; installing and/or replacing hundreds of regulatory and advisory signs; responding to Police, Fire, and other safety-related roadway issues requiring emergency traffic management, and assistance for scheduled events.

The Department also manages the annual painting of 85 miles of yellow centerline, 54 miles of white edge line, over 726 crosswalks, 792 stop bars, and over 600 arrows and symbols throughout the City. The Department is responsible for the signage and pavement marking upgrades made in conjunction with the Annual Road Program.

## Highway & Sanitation Departments



### **Tree and Forestry Management Program**

Framingham was named a Tree City USA again in 2023 for the 33rd consecutive year. The Department is responsible for promoting, preserving, and enhancing the shade tree environment through the application of best management practices and public education campaigns.

The Department is responsible for managing the maintenance of the City's estimated 10,000 public shade trees and for the development of a Public Shade Tree Program for the community.

The Department plans an annual Arbor Day celebration, which is held in conjunction with the Parks Department, Keefe Tech School, and private contractor volunteers. This year's celebration was held at Cushing Park.

Statutory requirements to maintain minimum clearance over the 225 centerline mile roadway

network is a primary and recurring function of the Department. Additionally, the City works in conjunction with Eversource to ensure that its line-pruning practices are appropriately managed.

The City's shade trees require routine maintenance to prevent them from becoming a liability for the City. The tree crew performs monthly surveys to identify hazardous and diseased trees and takes corrective action to minimize the damage. The Department responds during severe weather events and provides cleanup and removal of storm debris.

The Tree Supervisor conducts frequent hazard tree assessments, prescribes treatment, and oversees removals. The Department routinely responds to residents' inquiries and requests for tree-related services.

In FY23, personnel performed 38 hazard tree removals and planted 16 trees.

## Highway & Sanitation Departments

The Sanitation Department is responsible for managing the City's solid waste; overseeing the curbside solid waste and recycling programs; containerized collections at condominiums and municipal facilities; as well as the Recycling Drop-off Center (RDC) on Mount Wayte Avenue and the Yard Waste Drop-Off on Dudley Road.

In FY23, the Department fielded requests from residents to exchange their recycling carts, usually to increase capacity, totaling 695 exchanges, drop-offs, or other issues resolved. There were approximately 6,000 stickers sold, providing access to the RDC. In addition to the difficult to manage waste collected at the RDC, the center collected 255 tons of segregated recyclables.

The Department managed the collection of refuse and recycling from over 17,000 stops, including the tipping of approximately 36,000 recycling and refuse carts per week. A total of 5,300 tons of curbside recyclables and nearly 15,000 tons of curbside refuse was collected.

The Department provided special curbside collections for brush, leaves, and Christmas trees requiring the support of other Public Works Divisions. The Department is then responsible for managing collected waste, including processing and hauling for disposal. The Department offered two Household Hazardous Waste Days, Shred Fest, and Electronics Recycling Day.

With global solid waste recycling markets declining, the Department has strived to implement programs to manage fluctuating costs. The Department has worked aggressively to research and develop new waste management techniques that will decrease costs and improve efficiency. The Department has increased inspections of recycling carts and containers to reduce contamination and avoid fines from disposal vendors.

In FY23, the Department obtained an annual sustainability grant from the MassDEP and was awarded \$52,500.



## Wastewater Department

The Wastewater Department is responsible for the collection and transportation of wastewater to the Massachusetts Water Resources Authority's (MWRA) collection and treatment facilities in a manner that is regulatory compliant, economical, and safe to support the public health and sanitation of the City's over 70,000 residents.

The Department provides for the maintenance of and repair to wastewater collection infrastructure that consists of 226 miles of gravity mains, 18 miles of force (pressure) mains, 43 pump stations, 6,600 manholes, and over 40 miles of cross-country sewer-line easements.

Wastewater is conveyed from Framingham to the MWRA, which is charged with the transport and treatment of wastewater from its 43 member communities.



The Department reports on wastewater generation on a calendar year basis, and for 2022, the average daily collection of wastewater was 7.46 million gallons per day.

The highest monthly average day flow occurred in March, with 9.95 million gallons per day.

The Wastewater Department continues to aggressively pursue identifying and removing infiltration and inflow sources through its Capital Improvement Program and by rehabilitation and replacement of sewer mains and manholes by Wastewater Department staff.

As noted in last year's report, Framingham's capital improvement programs were substantially under-funded for decades, and, consequently, critical infrastructure experienced ever-increasing incidents of failure.

Throughout the 20th century, the wastewater infrastructure was extended to include service to an area of increasing development; however, the funding for maintenance and repair did not keep pace with the capital needs of the existing and expanding system.

As a consequence, the Department was historically engaged solely in performing unscheduled maintenance and was unable to devote resources to perform critical preventative maintenance and capital improvement to the system.

This issue was underscored by the issuance of an Administrative Consent Order (ACO) and Notice of Noncompliance by the Massachusetts Department of Environmental Protection (MassDEP) in 2007.

## Wastewater Department

The ACO required Framingham to undertake major sewer construction and rehabilitation projects over several years with the primary focus of addressing system capacity deficiencies and alleviating recurring sanitary sewer overflows, a violation of State and Federal law. The last specifically identified construction project from the ACO was completed on schedule before the end of 2013.

However, the ACO included several other requirements, including maintaining staffing levels, implementation of a Supervisory Control and Data Acquisition (SCADA) system to monitor and control pumping stations remotely, and an Inflow Removal Plan to identify and remove extraneous flow sources, such as roof and area drains and sump pumps, that are illegally connected to the wastewater system.

The Department also faces the continuing challenges of managing the level of hydrogen sulfide that Framingham is authorized to discharge to the MWRA system. Hydrogen sulfide generation causes nuisance odor, corrosion, and deterioration problems in sewers, which, when left unchecked, can lead to catastrophic system failures.

The Department has implemented measures to mitigate the generation of sulfide, including; biochemical dosing at several wastewater pumping stations and points in the collection system; ongoing collection system cleaning and inspection; daily pump station maintenance and inspection; and enforcement of grease interceptor requirements at food establishments.

In addition, the MWRA requires the Department to routinely sample and test for sulfide at several collection system locations.

In FY23, the Department continued its in-house sulfide sampling program to obtain more frequent samples and trend the data. Regular in-house sampling will help with determining maintenance plans and upgrades to the system.

Similar to the Water Department's efforts, the Wastewater Department has also embraced the practice of identifying and performing capital projects of limited scope from design through construction utilizing in-house staff and the on-call utility contractor.

In FY23, we replaced approximately 1,170 feet of wastewater infrastructure. Department staff rehabilitated 87 additional manholes at various locations.

The Wastewater Department also coordinated and managed the rehabilitation of approximately 14,519 feet of sewer mains in various locations utilizing the City's on-call pipe lining contractor.

### **The City's collection system consists of:**

- **231 miles of gravity mains**
- **18 miles of force mains**
- **43 pumping stations**
- **6,500 manholes**
- **More than 40 miles of cross-country sewer-line easements**

# Public Works Division

## Wastewater Department

In addition to construction activities, 47 excavations were required to repair wastewater system issues throughout the fiscal year.

Staff completed 11,680 pump station inspections in FY23, checking pump run times, recording measurements, and ensuring that stations are working effectively.

The Department also completed a closed-circuit TV (CCTV) video inspection of approximately 5.5 miles of sewer main. The conditions were documented using a remotely controlled camera unit that traveled through the pipe and a standardized reporting format for future reference.

These inspections have identified infiltration and inflow sources, areas of the system that have structural failures or less severe defects that require repair, replacement, or continued monitoring.

The Department also cleaned approximately 147 miles of sewer main and responded to 135 first response calls.

The Department continues to upgrade its wastewater pumping facilities, including electrical, mechanical, HVAC, and remote monitoring and control improvements at various facilities.

To ensure the protection of the City's infrastructure, both departments belong to Dig Safe and are required to mark out all water and wastewater infrastructure in locations where excavations are proposed.

In Fiscal Year 2023, Department staff responded to approximately 2,394 Dig Safe tickets.



Whether you're a homeowner working on a do-it-yourself project or a professional, you'll want to make sure that you avoid damaging underground utility lines when you dig.

Before you start your project, get in touch with Dig Safe, a nonprofit organization that will notify your utility company about your project for free.

Then your City and utility company will help you plan a safe dig.

You can contact Dig Safe by calling 811 or 888-344-7233.

## Water Department

The Water Department is responsible for protecting public health, safety, and the environment by the distribution of a public potable water supply and the provision of fire suppression service to Framingham’s residential and commercial users.

The Department provides for the operation and maintenance of and repairs to the water distribution infrastructure that includes: 287 miles of water main, 18,000 service connections, seven tanks storing a total of 8.8 million gallons of potable water, four water pump stations that distribute water to residents from the Massachusetts Water Resources Authority (MWRA) aqueduct, and three booster water pump stations that ensure adequate water pressure throughout the system.

The Department is responsible for approximately 2,200 hydrants; 6,100 valves, 21,000 meters, and 2,600 backflow preventers, which are tested twice annually.

Average Daily Water Usage (Million Gallons per Day)				
2018	2019	2020	2021	2022
5.75	5.60	5.78	5.64	5.75

The Department reports on water usage on a calendar year basis, and for 2022, an average daily water usage of 5.75 million gallons per day was purchased from the MWRA.

The Water Department continues to place a significant emphasis on reducing water losses by identifying and repairing leaks. A leak detection survey was performed in the Spring of 2023 to remain in compliance with MWRA’s leak detection regulations. Twenty leaks were found varying from mains, services, and hydrants. All 20 leaks were repaired.

The Water Department continues to place a significant emphasis on reducing water losses by identifying and repairing leaks. A leak detection survey was performed in the Spring of 2023 to remain in compliance with MWRA’s leak detection regulations. Twenty leaks were found varying from mains, services, and hydrants. All twenty leaks were repaired.



## Water Department

The Department has continued identifying and implementing capital improvement projects of limited scope from design through construction, utilizing in-house engineering, operations staff, and the utility on call contractor. This practice provides the City with a significant cost savings.

In FY23 the Department replaced approximately 4,330 feet of water infrastructure and associated appurtenances on Aberdeen Road, Buckminster Street, River Street, Lindsay Street, George Street, and the first half of the project on Cedar Street.

The Aberdeen Road work replaced an old 6” water main from 1952 and upsized to a new 8” water main to complete the related work of the Worcester Road Phase 1 project.

The Buckminster Street work replaced an old 6” water main from 1900 which had low fire flow and upsized it with a new 8” water main.

The River Street work replaced an old 6” water main from 1928 which had low fire flow and upsized it with a new 8” water main.

The Lindsay and George streets work replaced an old 6” water main from 1910 which had low fire flow and upsized it with a new 8” water main.

The Cedar Street work replaced an old 6” water main from 1909 which had low fire flow and upsized it with a new 8” water main.

The second half of the Cedar Street project is expected to be completed in FY24.

The cleaning and upgrades of the Doeskin water tank were completed in FY23.

In addition to construction activities, 124 excavations were required to repair water system issues throughout the year.

To ensure proper hydrant operation, 190 hydrants were repaired.

Further, the Department responded to 660 first response calls for customers in need of immediate assistance.

In FY23, staff completed 1,255 water meter related tasks and managed the cross-connection control contractor who performed approximately 3,457 backflow device test and 19 cross-connection control surveys.

The Department performed over 900 bacteriological tests on a regular interval throughout the year to ensure the quality and protection of the City’s drinking water. The City maintained continuous compliance throughout the year with the Environmental Protection Agency’s standards related to bacteria testing (Total Coliform Rule).

Furthermore, the Department collects drinking water samples from 20 homes annually, which are subsequently analyzed for their lead and copper content.

The U.S. Environmental Protection Agency has set the action level for lead in drinking water at 15 parts per billion and copper at 1.3 parts per million, the level that triggers corrective actions to be undertaken by the water supplier.

The results of the sampling program have once again successfully demonstrated compliance with these water quality standards.

## DPW Fleet, Facilities, and Communications Department



The Fleet, Facilities, and Communications Department provides critical services to various public works programs, including vehicle and equipment maintenance and support to other agencies within the City.

The Department is responsible for developing and implementing professional fleet management standards and practices; the design and procurement of all public works vehicles and equipment; and providing standardized maintenance management practices for all Public Works facilities, including water, wastewater, and pumping stations. Also, the technical management of the telecommunications network that provides a critical service component to the Department's Emergency Management Response Plan.

The Department continues to be one of two major equipment and materials cache sites for the Northeast Homeland Security Regional Advisory Council (NERAC). The Department is responsible for staging, maintaining, and distributing equipment and materials for the NERAC cache.

The Department also manages the distribution of 300,000 gallons of gasoline and diesel fuel annually to all City departments that utilize the DPW's fueling system.

### Fleet Management

Fleet manages maintenance, repair, and replacement of DPW equipment in order to maintain reliable equipment in constant state of readiness. In addition to the DPW vehicles and equipment, Fleet assists with repairs, services, and State Inspections for many other Framingham Divisions.

When purchasing new equipment and vehicles, the Department utilizes several contracts to obtain the best pricing available. Fleet Services takes advantage certified MAPC purchasing programs.

During winter storm events Fleet Services Technicians set up a temporary service facility on the north side of the City during snow and ice events. This continues to work well in providing the technicians a closer proximity to make repairs while reducing a vehicle's time out of service that would occur if returning to the Western Avenue facility on the south side of the City.

## DPW Fleet, Facilities, and Communications Department

### Facility Maintenance

The oil/water separators at Western Avenue and the Recycling Drop-off Center (RDC) continue to be inspected quarterly and pumped out in compliance per the Massachusetts Department of Environmental Protection (MassDEP) regulations at a minimum annually or sooner if needed.

The Department continues to perform full load tests on the emergency/standby generators at both the Western Avenue and Henry Street facilities. Tests are conducted quarterly to ensure proper operation along with a semi-annual maintenance program.

The annual fire sprinkler inspection was performed at the Western Avenue facility.

The Spill Prevention Control and Countermeasure Plans (SPCCP) continue to be reviewed annually to ensure accuracy. This plan outlines the Department's Response to an uncontrolled release of hazardous materials and includes the City's pumping stations and the recycling drop-off center.

The Department also maintains the Watson Place flood control levee pumping station.

With diesel-powered pumps and generators, this facility must be "turn-key" when called upon.



## DPW Lighting & Signals Department

The Lighting and Signals Department is responsible for the operation and maintenance of the Framingham Fire Department (FFD) and DPW communication systems, municipal fire alarm system, City-owned traffic, pedestrian, school zone signals, street lighting, speed feedback signs, public safety network, wireless mesh network, and DPW technology services.

While the department continuously maintains fire alarm and traffic intersections, implementing an equipment/battery replacement schedule has maximized the useful life of the 96 pieces of solar equipment in the field and also reduced manpower hours for repairs.

The department worked with Framingham Police Department to install flock safety license plate readers throughout the city.

One of our greatest accomplishments of Fiscal year 2023 was at the intersection of Arthur and Bishop. This intersection was brought to our attention for having an extremely high rate of auto accidents. We were able to reconfigure signal locations, rewire, and upgrade the signal size which nearly eliminated auto accidents all together.



### Municipal Fire Alarms

The Department maintains 106 miles of fire alarm/communication cable, 902 fire alarm boxes which are strategically located throughout the City that report directly to Framingham Fire Department dispatch, of the 902 boxes, 620 are master boxes that protect individual properties, and 282 are street boxes.

Working with fire prevention, we installed 28 new master boxes and have removed 24 street boxes.

Street boxes are located on telephone poles throughout the city and when they cause issues with fire alarm circuit they are removed to prevent circuit issues.

During Fiscal year 2023, approximately 1,950 feet of fire alarm cable was installed for new master boxes and to replace the failed and deteriorated cable.

Staff responded 105 times to maintain fire alarm boxes and the municipal circuit. Verizon poles are utilized to carry fire alarm cabling throughout the City. Staff transferred 46 fire alarm cables from existing Verizon poles to newly installed poles in order to allow for double pole removal.

## DPW Lighting & Signals Department

The Department works jointly with the Framingham Fire Department Fire Prevention Unit to review fire alarm plans submitted to their Department.

In addition, the Department attended meetings with contractors for new interior fire alarm and master box installations. Both departments worked together to perform interior system acceptance testing in new and existing buildings.



### Traffic Signals

Traffic signals control 56 intersections. Also, three intersections are controlled by flashing signals and two 30 MPH S-curve signs.

Staff responded 118 times to intersections for signals not working properly, including turned signal heads, burnt out signals, communication problems, damage from motor vehicle accidents, repairs, preventive maintenance, pedestrian crossing issues, and investigations.

Staff also responds to vehicle detection issues weather induction loops or camera detection when not working properly that significantly impacts traffic.

### 20 MPH School Zone Signals

There are 29, 20 MPH School Zone Signals.

Of the 29 signals, 15 are solar-powered.

Staff responded 9 times for signals not working properly, including timing adjustments, burnt out signals, repairs, installation, and preventive maintenance.

Staff annually activates and deactivates during a school year.

### Pedestrian Crossing Solar Signals

The Department maintains a total of 70 signals.

When properly utilized, a rapid flash beacon will activate to allow for safe crossing.

Staff responded 22 times to various signals for maintenance and damage.

Staff installed two new sets of rectangular rapid flash beacons (RRFB) on Potter Road and Speen Street.



## DPW Lighting & Signals Department



### Speed Feed Back Signs

There are 10 Speed Feedback Signals.

All 10 signs are solar-powered.

The signs are programed to display the speed of oncoming cars.

The signs will flash when the speed exceeds the programmed speed limit.

The Department works with the Traffic Commission to determine speed limits and locations.

### Street Lighting

There are 5,192 streetlights throughout the City.

Staff responded 68 times for the investigation of malfunctioning streetlights and installed 240 feet of aerial wire to replace failed/deteriorated wire.

In addition, 18 streetlights were transferred from existing Verizon poles to newly installed poles at various locations.



### Public Safety Wireless Network

The Department is responsible for operations and maintenance of the City's wireless mesh network system, which is made up of 620 radio nodes.

Additionally, there are 24 intersections with cameras throughout the City, which operate on the network and require a level of maintenance and sporadic repair.

## Framingham Agricultural Advisory Committee

It is the policy of the City of Framingham to conserve, protect and encourage the maintenance and improvement of agricultural land for the production of food and other agricultural products and also for its natural and ecological value.

To support that policy, the Agricultural Advisory Committee was established to serve as the primary advocate for farming and agriculture in Framingham.

The Committee is charged with the administration of the City's Right-to-Farm Ordinance (Section 25) but does not have any regulatory / enforcement powers.

1) Increased community engagement and awareness of the Committee by attending Earth Day and Farmers Market events and collaborating with other community and regional groups working on local food systems, education, security and sustainability.



2) Actively working with the Board of Health and Department of Public Health to review and revise the current Keeping of Animals Regulations with the goal of making the regulations more equitable and easier to navigate for all residents. Additionally we have been attending Board of Health meetings to actively support residents in related matters.

3) Sponsored Transitions Framingham's CPA application and subsequent grant approval for a Community Garden Design Study at Bates and Roosevelt Parks on the South side of Framingham.

Submitted by  
Agricultural Advisory Committee Chair  
Natasha Rausch

### Agricultural Advisory Committee Membership

Chair Natasha Rausch

Vice Chair Linda Kirchman

Weronika Zawora

Diane Soulliard

alternate William Evans

## Bicycle Pedestrian & Trail Committee

A City Council ordinance created the Committee.

Mission of the Committee is to:

- Make recommendations to protect, enhance, and preserve bicycle- and pedestrian-oriented infrastructure throughout the City
- Work with city government to promote accessibility through alternative modes of transportation
- Strengthen civic engagement through connected neighborhoods
- Ensure compliance of sidewalks, bike lanes, and trails with the Americans with Disabilities Act
- Encourage healthy living through a more active lifestyle.



### Membership

Ben Gustafson  
Chair

William Fadden

Laura Beck

Beckie Evans Moses

Jeanne Bizzoco  
Parks & Rec Commissioner

Andrew Cummings  
Disability Commissioner

Chloe Mills  
Youth Councilor  
Clerk

The committee held its first official meeting in February. Its major accomplishments during the fiscal year were:

- Worked with the City Council to amend the Ordinance forming the Committee to expand its membership from 7 to 8 members by adding a member from the Conservation Commission, and to change the Youth Council member seat to any youth age 13 to 22.
- Represented the Committee at the Earth Day Festival in April with Friends of Framingham Trails
- Began work on one of the Committee's major responsibilities, developing a "recommendation to the Mayor, City Council, & School Committee outlining specific small and large-scale projects for improving existing sidewalks, bike lanes, trails and trail network connections in time to be included in consideration of the FY24 budget, by dividing up among Committee members a review of the current conditions and bicycle and pedestrian amenities of roads listed in the 5-year plan section of the 2017 Town of Framingham Bicycle and Pedestrian Master Plan

## Community Preservation Committee

In the Fall of 2020, by popular vote, the citizens of the City of Framingham adopted the Community Preservation Act (CPA) and agreed to a 1% CPA surcharge on property taxes to be spent in accordance with Massachusetts General Law Chapter 44B, the Community Preservation Act. This dedicated fund, when combined with matching funds from the statewide Community Preservation Trust Fund, helps cities and towns support community housing, create and rehabilitate parks and playgrounds, protect open space resources, and preserve historic buildings and resources.

Each community that adopts the Community Preservation Act must establish a Community Preservation Committee (CPC) to oversee the CPA funds, administer the program and make recommendations regarding allocation of these funds. Framingham’s CPC was created in 2021 by City Ordinance. As directed by State stature, Framingham’s nine-member committee is made up of representatives from these boards: the Historic Commission, the Conservation Commission, the Parks & Recreation Commission, the Framingham Planning Board, and the Framingham Housing Authority, plus four “at-large” members, which in Framingham is appointed by City Council.

## Membership & Appointing Authority

Thomas Mahoney	Chair	City Council
Karen Margolis	Vice Chair	City Council
Steve Weisman		Conservation Commission
Judith Grove	Clerk	City Council
Stephen Joyce	Member	Housing Authority
Joseph Norton	Member	Planning Board
Fred Wallace	Member	Historical Commission
Mary-Ann Tratchel	Member	City Council
Dave Gudejko	Member	Parks & Recreation Commission



The Community Preservation Committee sees its mission to be one of providing careful stewardship of Framingham’s Community Preservation Fund to protect our cherished resources and enhance the quality of life for all who call Framingham home. We further strive to uphold a process in our administration of the CPA program – from solicitation of proposals, to in-depth project evaluations, to well thought out and detailed final recommendations to the City Council – that is accessible, ethical, transparent, and represents the diverse geographic & demographic qualities of Framingham.

## Community Preservation Committee Fiscal Year 2023 Accomplishments

Since formed in July of 2021, the Committee has worked tirelessly to develop a foundation for its future work in accordance with the requirements of the CPA legislation. In Fiscal Year 2023, which began July 1, 2022, the full Committee met 35 times. It was a very active year, with much accomplished in the summer and early fall including finalizing our application procedures as well as making our first CPA Project Eligibility Form and our first Full CPA Project Application available to the community.

The Committee is responsible for developing a Community Preservation Plan and updating it yearly. On September 6, 2022, we completed and finalized our inaugural Community Preservation Plan; an informational document about our Community Preservation program. The Plan identifies resources, needs, goals and opportunities in Framingham, in each of the areas that can be funded under the CPA: Community Housing, Outdoor Recreation, Open Space, and Historic Preservation. Community input from our Public Forum held in June was incorporated into the Plan. We also clearly defined project eligibility criteria, and offered instructions for applicants seeking project funding. The completion of our first Community Preservation Plan was a major undertaking and accomplishment.

The CPA Application Process in Framingham is a multi-stage process. First, the applicant files an Eligibility Form which gives the Committee a sense of the project, and allows the Committee to evaluate whether the project is eligible for funding. If it is eligible, then the applicant is invited to submit a full application.

The Committee received twenty-one (21) Eligibility Forms in August and September 2022, which were reviewed, with assistance from the Community Preservation Coalition. The Committee determined 13 project proposals were eligible. All eligible applicants were invited to submit a Full Application. Of the 13 projects invited to submit Full Applications, the Committee received 11 completed applications in October and November 2022. The Committee then broke into Working Groups to review applications, ask questions of the applicant, conduct site visits and finally report back to the full committee with its findings. The applicants were then invited to make a presentation to the full Committee in February 2023. Next, the full Committee began deliberations on all of the project proposals and formulated recommendations using clearly defined criteria included in the Plan.

Ten of the 11 proposals received unanimous support of the Committee at a public hearing on March 27, 2023. These recommendations included scope, CPA funding amounts, and conditions. The Committee presented their recommendations to the City Council on April 25, 2023. The City Council approved all of the Committee's project recommendations at their meeting. This was a reflection of the hard work of the Committee in bringing its first year selection process to a successful conclusion. The Committee finished out Fiscal Year 2023 with our second annual Public Forum on June 22, 2023, our community hearing to solicit feedback regarding the community's needs and priorities, thus kicking off the planning for our next round of projects.

## Community Preservation Committee Budget

<b>APPROVED FY'23 CPA PROJECTS WITH FUNDING</b>		
Project ID	Project Title	Amount
<b>CPA CATEGORY: OPEN SPACE / OUTDOOR RECREATION</b>		
CPA23-002	Framingham Accessible Dock (at <u>Waushakum Beach</u> )	\$110,000.00
CPA23-003	Universally Accessible Walking Trail with Scenic Viewing Platforms on the Carol Getchell Trail	\$250,000.00
CPA23-005	Arlington Street Park Construction	\$500,000.00
CPA23-006	Chris Walsh Memorial Trail Design	\$31,000.00
CPA23-008	103 Guild Street (Purchase 11 Acres)	\$250,000.00
CPA23-016	Temple Street Park Improvements	\$34,000.00
CPA23-019	Design Study for New Community Garden Sites in Framingham	\$40,000.00

<b>CPA CATEGORY: HISTORIC PRESERVATION</b>		
CPA23-009	Edgell Grove Cemetery Tomb House - Emergency Roof Repair	\$225,000.00
CPA23-013	Framingham History Center – The Academy – Preservation and Accessibility	\$39,000.00
CPA23-014	Framingham History Center – Edgell Memorial Library – Preservation and Restoration	\$70,000.00
<b>TOTAL FUNDING: \$1,549,000.00</b>		

## Framingham Council on Aging

The mission of the Council on Aging Board is to understand, support, strengthen, and improve the lives of the diverse residents of Framingham who are 55 years old and older through advocacy, communication, and collaboration.

A member's duty is to understand, support, and carry out the Council on Aging's mission on behalf of the aging population

**GOALS:** Elevate the visibility of Framingham's 55+ community to the Mayor and City Councilors. This will be done by conducting meetings with the 55+ community to understand their issues and providing periodic summary reports/updates to the Mayor, City Councils, and other city officials, as needed, to develop plans that will address concerns/issues identified:

- Impact of COVID 19
- Communication
- Resources
- Awareness
- Access
- Housing and rental concerns
- Transportation needs
- Socialization concerns and desires

### Membership

Chair Clyde Dottin

Audrey Hall  
Brenda Diaz  
Thomas Grove  
Jennifer Rich  
Linda Schwartz  
Brian Sullivan  
Kathie McCarthy  
Marie Giorgetti  
Patrick Dunne



The Council on Aging held its 3rd Annual Senior Heroes Awards on May 25, 2023. The focus is on diversity and inclusion.

The following seniors were honored:  
Health/Healthcare – Peggy Holland  
Social Development – Margaret Kelley  
Arts/Culture – Bill Rabkin  
Public Service – Norma Shulman.

## Framingham Cultural Council

The Framingham Cultural Council (FCC) is charged with distributing funds from the Massachusetts Cultural Council (MCC) and other locally raised funds to individuals and organizations that support art programs for the Framingham community.

For 2023 The Massachusetts Cultural Council gave to the Framingham Cultural Council \$44,700, a \$2,000 decrease from last year's \$46,706.

The FCC received 43 grant applications requesting a total of \$59,906.

The FCC awarded 33 grants for a total of \$48,194, making use of other Cultural Council funds, compared with 26 grant awards totaling \$46,706 in 2022.

In addition to grants, the FCC gave three scholarship awards to Framingham High School seniors to help further their education in the arts and related fields. These scholarship awards went to Emily Spalding (Play Author), Andrew Gomes (Saxophone) and Isabel Feudo (Painting).

### Members

Chair Mauricio Perea

VC Rick Gelfand

Treasurer Joel Winett

Clerk Anita Danker

Lois Levick

Charlie Kiefer

Debbie Kardon

Nate Joslin



## Framingham Cultural Council



The FCC recognized the Framingham Centre Common Cultural District’s “Many Cultures, One Heart” program with the 2023 Framingham Cultural Council Contributor of the Year Award and gave a Special Recognition Award to Susan Klein, a creative teacher of English for Speakers of Other Languages (ESOL) at FAESL, FSU, and Mass Bay Community College.

The Framingham Cultural Council held a reception awards event with the attendance at the program including some of the grantees, the special recognition awardee, the contributor of the year awardee, the Collins Scholarship awardees and Framingham Mayor Charlie Sisitsky.

The Framingham Cultural Council wants to increase public awareness of cultural activities in the city and especially the activities that reflect the city’s cultural diversity.

Framingham Cultural Council meetings were held using Zoom and in-person.



## Framingham Disability Commission

Appointed by the Mayor, the Disability Commission is composed of a majority of people with various disabilities.

The Commission works with City Officials, in particular, the ADA Coordinator and the Access Compliance Inspector, to promote the inclusion of people with disabilities in all aspects of community life.

The Commission advises and assists City officials in ensuring compliance with federal and state access laws.

The Commission assists the City with ensuring the self-evaluation meets the requirements of the Americans with Disabilities Act.

The Commission assists the City with the implementation and upkeep of the Transition Plan.

### Disability Commission

Chair Sheryl Goldstein

Vice Chair Meghan Todd

Clerk Tyler Terrasi

Treasurer Rose Quinn

Susan Santone

Andrew Cummings

Rick Finlay

## Accomplishments Between July 1, 2022 and June 30, 2023



In July 2022, Massachusetts Governor Charlie Baker and Lt. Governor Karyn Polito attend the ADA Celebration at Historic Village Hall where the ballroom was named for Disability Commission co-founder Karen Foran Dempsey.

## Framingham Disability Commission

### Accomplishments Between July 1, 2022 and June 30, 2023



Disability Commission commissioned a Framingham Disability flag.

The flag was designed by Framingham designer Rob Levine.

The flag was flown at the Memorial Building for the first time in July 2023.

Flag Day event participation -- Commissioners marched and rode in a MWRTA bus in the City's annual Flag Day parade in June 2023



In March of 2023, the Disability Commission was awarded funds from the Framingham Community Preservation Committee for an ADA-compliant canoe and kayak boat launch at Lake Waushakum beach.



## Framingham Disability Commission

### Accomplishments Between July 1, 2022 and June 30, 2023

#### Budget expenditures

Other purchases were made with money collected with the HP Parking Fines account money collected.

* Karen Dempsey ADA event (pins)	\$830.00
* Karen Dempsey ADA event (cake)	\$ 74.95
* Karen Dempsey ADA event (interpreters)	\$1,183.47
* Professional & Technical – L. Caines	\$ 517.50
* ADA Software subscription- Bluedag LLC	\$ 24,000.00
* Flag Day purchases Bilmar	\$ 1,625.55

#### HP PARKING FINES ACCOUNT FY'23

July-April	\$ 54,035.00		
May	\$7,500.00		
June	\$8,700.00		
<b>Total</b>	<b>\$70,235.00</b>		
<b>Interest:</b>	<b>\$4,705.10</b>		
<b>Total Revenue &amp; Interest</b>	<b>\$74,940.10</b>		



The total HP funds account for Fiscal Year 2023 will be transferred to the Commission by City Council Order, usually in the fall.

OPERATING BUDGET EXPENDITURES FY'23    \$ 32,500.00

The balance as of 6/30/23 was \$4,628.53.

That amount will be transferred to the City's General Funds account.

#### HP PARKING FINES EXPENDITURES FY'23

Framingham Public Library Foundation (June)	\$12,000.00
Framingham Parks & Rec Dept-FIA (Sept)	\$1,500.00
Framingham Police Dept Overtime (Sept)	\$10,000.00
Framingham History Center (Sept)	\$1,320.00
HP Parking signs (Dec)	\$5,788.50
Framingham Police Dept Overtime (Feb)	\$15,000.00
Karen Dempsey Scholarship fund (March)	\$2,000.00
Framingham Police Dept Overtime (June)	\$15,000.00
<b>Total:</b>	<b>\$62,608.50</b>

## Framingham Elderly & Disabled Tax Fund Committee

The City of Framingham accepted the provisions of Acts 1998 C. 166 whereby the taxpayers may voluntarily donate an amount to aid in defraying Real Estate taxes for the elderly and disabled persons of low income.

Our mission is to implement those provisions to the best of our ability for qualifying residents.

Members shall be the Chair of the Board of Assessors, the Treasurer/Collector and three residents of Framingham.

The Committee shall and has adopted the rules and regulations necessary to carry out the provisions of this section and to identify the recipients of such aid.

This Taxation Fund relies solely on donations from the residents of the City of Framingham.

The applications are available on January 1st of each year and must be received no later than by March 4th.

These applications are available in the Treasurer's Office and online.

For Fiscal year 2023 there was \$3,825 in the fund and the committee approved 15 of the 16 applications submitted. Resulting in \$255 for each approved applicant.



### Committee Membership

Treasurer/Collector  
Carolyn Lyons

Assessors Board Chair  
Elizabeth Fekete

Heidi Bryce

Eric Finn

Howard Schwartz

## Framingham Historic District Commission

The Historic District Commission (HDC) reviews all proposed changes to the exterior of a property visible from a public way in Framingham's six local historic districts according to MGL Chapter 40C. Property owners within the two multi-building districts and four single-building districts interact with the HDC by applying for a Certificate of Appropriateness for their proposed changes, and then come before the Commission in a public hearing for discussion and review.

Mollie Amaral, Community Outreach Coordinator, staffed the Commission through July 2022, after which point Yvonne D. Johnson, Associate Planner, transitioned to staff the Commission.

Longtime Commissioner and past Chair Stephen Greeley resigned in Fiscal year 2023. We thank him for his service and leadership.

The Commission held eight meetings in FY23. The Commission changed its regular meeting schedule to the second Tuesday of the month (from the first Tuesday of the month), as to avoid ongoing conflicts with City Council meetings.

The Commission has increased its efforts to work with property owners in advance of formal filing of an application for a Certificate of Appropriateness to make sure they understand HDC purview, best preservation practices, and HDC processes and procedures, so that the application process is as clear and smooth as possible for all involved.

Highlights from FY23 include completing the state's process for adding 110 Edgell Road to the Centre Common Historic District, a move that was approved by City Council in May 2022, but needed subsequently to be filed according to state procedures.

The HDC Chair, on behalf of the HDC and the Historical Commission (HC), undertook some advocacy work encouraging the preservation of key elements of Pointe West Place at 110 Speen Street, an icon of post-modern architecture. These efforts were unsuccessful.

The Commission has continued to work within its purview to advocate for preservation and good stewardship of the city's distinctive buildings.

### Membership

Amy Finstein, Chair

Andrew Mackin, Vice Chair

Edward Grenham, Clerk

Susan Bernstein

Henry Field

Kenneth Nowell

James Kubat

Paul Charboneau

Paul Silva

## Framingham Human Relations Commission

The Commission was originally 12-members and required the attendance of seven members for a quorum to conduct meetings. After the June 2022 elections, the Commission only had eight members. With the seven members quorum, it required nearly all the members to be in attendance for every meeting.

After a few months of frustration and lack of movement, the Commission made a request to the City Council to change the Commission membership to nine members.

The City Council approved the request and in January 2023, the Commission membership was reduced to nine members requiring five members for a quorum to conduct business.

At the January 2023 meeting, the Chair Michael McCovey resigned due to his enrollment in a Masters Program. Renee Harper, Vice Chair, assumed the role of Chair.

### Commission Members

Chair Renee Harper  
Robert Anspach  
Dana Essigmann  
Nayagara Viera  
Akosua Bediako  
Gregory Hayes  
Roberto Ho  
Rebecca Glenn

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## Fiscal Year 2023 Accomplishments

During the months of February and March 2023, the Commission met and discussed the issues of homelessness in the City. In April 2023, the Commission conducted a Housing Forum to discuss the issues with City stakeholders and the public. A housing forum during their May 2023 meeting with the following participants:

Kathleen M. Lang  
Director, Veteran Services, City of Framingham  
William Murphy  
Director of Public Health, City of Framingham  
Rev. Dr. J. Anthony Lloyd  
Pastor, Greater Framingham Community Church  
Shannon Ahern  
Project Director, MetroWest Care Connection  
Sean Riley  
Deputy Chief of Police, City of Framingham  
Leslie Lee  
Director, Program Operations, SMOC

Each panelist provided a brief statement regarding their services and/or reflections on the current Housing issue in Framingham. Following their brief statements, the panel responded to questions from the Human Relations Commission as well as the Public.

Based on this forum, the Commission wants to continue to keep the lines of communication and assistance between the stakeholders, commission and public open

As of July 1, 2023, the commission has only five members with three members terms expiring on June 30, 2023.

Respectfully Submitted  
Renee L. Harper  
Chair of Human Relations Commission

## Loring Arena Committee

The Loring Arena Advisory Committee is comprised of seven members, who meet in the Loring Arena Conference Room.

The Committee represents the varied skating community and advises the Arena Director on potential challenges and opportunities.

### Loring Arena Mission Statement

It is the mission of Loring Arena (and everyone associated with the Arena) to contribute to the overall recreational program of the City of Framingham by providing for the varied skating needs of the community.

Our goal is to have Loring Arena serve as a source of pride to the community while passing on as little cost to the City as possible.

### Committee Members

Chair Joseph Tersoni

Eric Higgins

Robert Lewis

Mark Gallagher

Susie Brown

Brian Downing

Donald Trischitta

Frederick Stratmann



## Framingham Parks & Recreation Commission

The role of the Commission is to:

- Perform statutory functions assigned to Parks and Recreation Commissions.
- Promote the use of and advocating the benefits of parks and recreational services.
- Suggest recreational programs to be implemented by the Park and Recreation Department.
- Advise Mayor in the areas of public policy and long-range planning of recreation facilities for community use and public enjoyment.



### Membership

Kathy Hauck  
Chair

Dave Gudejko  
Vice Chair

Jeanne Bizzoco

Jose Ferreira

Tony Tolson

## Parks & Recreation Commission Fiscal Year 2023 Accomplishments

1. Community Meeting. Arlington Street Park
2. Advocated for support from City Council: funding- budgets for parks projects; Jim Snyder's reappointment by the Mayor.
3. Attending many Parks and Recreation Community events including by not limited to Farmers Market, Friday Night Concerts on Common, Flag Day, Fireworks at Farm Pond, Winch Park Tennis Courts groundbreaking; Egg-citing event, Pumpkins in Park
4. Two new commissioners were added to commission in Fiscal Year 2023
5. Grand Opening of Dog Park in July 2022

## Framingham Police Advisory Committee

The Police Advisory Committee acts in an advisory capacity to the Police Department by bringing to their attention feedback from the community concerning public safety issues.

The Police Advisory Committee is devoted to facilitating the flow of ideas relative to police services for the Framingham community.



Zoom meeting of the Police Advisory Committee

## 2023 Fiscal Year Accomplishments

Following the launch of a Community Survey, worked to create a Business Survey

Hosted Framingham Police Department presentations on relevant community topics such as School Resource Officers (SROs) with two Framingham Public School SROs as guest speakers

Created an internal infrastructure outlining up-to-date information pertinent to the Chair, Vice Chair, and Clerk such as responsibilities, proper processes, and other necessary information to ensure peaceful transitions of power from current Boards to the next.

**Submitted by**  
**Police Advisory Committee Chair Nicole Doak**

### Committee Members

**Chair Nicole Doak**

**Vice Chair Dwayne Stanley**

**Clerk Shawn Granoff**

**Susan Santone**

**Lee Gartenberg**



School Resource Officer Kathy McCarthy at the annual Shop with a Cop event

## Strategic Initiatives and Financial Oversight Committee

After focusing on distribution of the American Recovery Act Funds in the City of Framingham during 2021-2022, the Strategic Initiatives and Financial Oversight Committee focused on reviewing and updating of the Home Rule Charter's mandated strategic plan.

According to the Charter, the Strategic Plan is to be updated every 2 years in consultation with SIFOC, division and department heads, multiple member bodies of the municipality, the council, school committee and residents.

SIFOC wrote a report outlining the next steps to the Mayor, Council and School Committee. SIFOC recommended the Strategic Plan, first drafted by the previous administration, needed specific objectives and action items to ground its goals. The City may want to identify milestones and other key performance indicators against which to measure the City's progress in accomplishing such objectives.

SIFOC recommended that the Mayor's Office take action in the near future to update the Strategic Plan.

In addition, SIFOC recommended that the Mayor's Office review the Master Plan, determine if revisions, amendments, and/or additions are necessary, and ensure that the Strategic Plan aligns with the Master Plan. SIFOC understood during this process that the Mayor's Office is currently undertaking this action and welcomes the opportunity to participate in updating the Strategic Plan.

SIFOC will continue work on the strategic plan with the Mayor's Office, Council, and School Committee throughout the next year.

### Membership

David A. Mawhinney  
Chair July 2022-January 2023

Mary Kate Feeney, Vice Chair  
Chair, February 2023-Present

James Culhane

Christian Estrella

Joel Francis

Bill McCarthy

LeRoy Watkins

Scott Ellingwood

Framingham  
Strategic Initiatives  
& Financial Oversight  
Committee



## Framingham Sustainability Committee

### Mission

The Framingham Sustainability Committee will strive to make Framingham a more sustainable community through the consideration of practical new programs and policies as well as public engagement and out reach activities that seek to address environmental, resource, and energy challenges.

### Activities & Accomplishments

- Initiated Climate Emergency Declaration- Passed by City Council.
- Supported and collaborated on the Climate Action Plan and its trainings.
- Advocated for City and School electric vehicle policies, passed by City and School.
- Brought forward the Special Opt-in Building Code to start discussion on this important GHG reduction effort.
- Supported and promoted the Eversource/City of Framingham geothermal project.
- Outreach 2023 the Earth Day Festival, Science on State Street (FSU), Energy Assistance Fair
- Created and collaborated on a sustainability series in cooperation with the Framingham Public Library on important local actions (4 sessions, 40 in attendance and 350 YouTube views within a week)
- Worked with and coordinated with Framingham State University on NOAA heat island study, and Team Earth summer intern projects, Be a Street Scientist.
- Supported Municipal Aggregation and continued to advocate for greenest possible agreement.
- Offered support and increased collaboration with other City committees.

### Submitted by

**Larry Stoodt**

**Framingham Sustainability Committee Chair**

### Committee Members

Chair Larry Stoodt

Vice Chair Aimee Powelka

Donald Grose

Donna Kramer Merrit

Erin Ellsworth

Hiranmayi Narasimhan,

Clerk Jaime Haber

Melissa Yu

Sean Bilodeau

## Team Framingham 2023

On May 2, 2023, the Framingham Mayor & City Council recognized the accomplishments of Team Framingham and its 23 Boston Marathon runners.

The brainchild of former Select Board member Michael Bower, Team Framingham is a local charity partner with the Boston Athletic Association, who administers the Boston Marathon.

Each year 22 runners are selected via a lottery – this year 23 runners – to receive a Boston Marathon charity bib. The runners then choose one of five organizations – also selected by a lottery – to raise money for, while training for the marathon.

“On behalf of the Team Framingham Steering Committee, I want to thank our team runners and charities for their tremendous teamwork which allowed us to shatter our previous best fundraising year of \$116,000. The \$182,400 raised thus far by our runners puts us within \$67,000 of the \$1,000,000 mark in team fundraising as we enter our 11th year,” said Bower.



### Steering Committee Members

Chair Mike Bower  
Vice Chair Stuart Horowitz  
Clerk Amy Pearl  
Treasurer Lisa Burgess  
Joseph Kynoch  
Susan Richardson  
Jeffrey Rouse  
Luciana Sousa  
Joseph Tosi

“Team Framingham is a great success story in the City of Framingham,” said Mayor Charlie Sisitsky. “I enthusiastically supported the idea when Mike Bower suggested it back in 2014, and I still enthusiastically support the program. Congrats to all the runners who completed the 26.2-mile race, and congrats to the five organizations who were the recipients of their hard work.”

In 10 years, Team Framingham has raised \$932,500.

## Framingham Traffic Commission

### Mission

The Traffic Commission adopts, amends, alters, and repeals rules and regulations relative to vehicular traffic and parking within the City.

The Traffic Commission of the City of Framingham is committed to ensuring the safety of all motorists and pedestrians within the City by establishing effective and efficient parking and traffic rules and regulations.

### Fiscal Year 2023 Accomplishments

In FY23, the Traffic Commission held 11 meetings and approved traffic and parking regulation changes on Danforth Street (One-way traffic eastbound adjacent to Concord Street); Landseer Avenue (no left turn onto Concord Street); a new traffic signal at the Edgell Road @ Central Street intersection; new crosswalks on Edgell Road @ Bayberry Lane and at the Brook Street walking path to the King Elementary School; an Accessible on-street parking space on Bridges Street Extension; and temporary parking changes on Vernon Street to support the annual Farmers Market.

The Commission also investigated safety and speeding concerns at various locations including the Coburnville Area, Gorman Road/Grant Street Extension Area, Normandy Road / Arsenal Road Area, and Salem End Road (between Temple Street and Badger Road).

The Traffic Regulation Subcommittee held twelve meetings to advance a complete re-write of the City's traffic and parking regulations which were last issued almost thirty-five years ago. A proposed draft of the new regulations is expected in the fall of 2023. The Subcommittee also developed guidelines for the consideration of requests for on-street accessible parking spaces for those residents with disabilities.

### Commission Members

Chair Brinsley Fuller  
Commissioner At Large

Vice Chair William Sedewitz  
Department of Public Works Representative

Clerk Ross Netherton  
*Non-voting Member*

Dep. Chief James Ahearn  
Fire Department Representative

Mario Alvarez  
Business Community Representative

Steven P. Croci  
Downtown Community Representative

Nicolas Hebert  
Commissioner At Large

Lincoln Lynch  
School Department Representative

Lt. Harry Wareham  
Police Department Representative

## Framingham Veterans Council

Appointed by the Mayor, the Veterans Council addresses current issues related to Veterans memorials, the review, and development of policies pertaining to City of Framingham Veterans along with future projects and plans to promote Framingham and their Veterans.

The purpose of the council under Massachusetts General Law c.115 is:

- To provide support to all Framingham Veterans and the Veterans Service Officer.
- To serve as a liaison between Framingham veterans and the Mayor.
- To promote the recognition and observance of all patriotic holidays to include, but not limited to: Memorial and Veterans' Day.
- To foster an understanding and appreciation within the City of the achievements, contributions, and sacrifices veterans have made to the community, state, and nation.



### Veterans Council Members

Chair Eric Finn

Nick Paganella

William Blumsack

Richard Constant

Gerald Blanchette

Robert Downing

Scott Hayes



### Veterans Council FY23 Accomplishments

1. Veterans Council Members initiated research into cleaning Veteran's graves at the City Cemeteries.
2. The Veterans Council voted in 2022 for the City Veterans Director to start the process of Framingham becoming a Purple Heart City.
3. One Councilor was tasked with researching the 5 missing names on the Vietnam Memorial at the Memorial Building. The Council intends to update and correct a mistake.
4. Prior to the City's Veterans Day event the Chair and other Veterans Council members visited 7 City Veterans Memorials. This event was set up by Charlie Rousseau in order to honor those Framingham Veterans.

## Veterans Council FY23 Accomplishments

5. Three Veterans Council members participated in the Veterans Day event by conducting readings in the program. Other members were in attendance at the event to show support.

6. Veteran Council members participated in placing wreaths at the City's Cemeteries in December to honor Veterans.

7. In February 2023 Veterans Council members Nick Paganella and Chair Eric Finn attended The Department of Massachusetts Jewish War Veterans and Ladies Auxiliary Brotherhood Breakfast. This event honors the top students from 54 high schools.



8. Veterans Council Chair and other Council members attended the Vietnam War Veterans Day Observance Ceremony in March 2023 at the MetroWest Regional Transit Authority Central Hub.

9. Prior to the Memorial Day event Veterans Council members and City residents lead by Police and Auxiliary visited 6 City Memorials to Honor with Rifle Salute's and Patriotic Music being played by Charlie Rousseau's Antique Oil truck. At the Memorial Day event the Veterans Council Chair read the Governor's Proclamation. MassBay student Veterans Director and Veterans Council member John T. Martin read the Attention to orders.



10. Veteran Council members in June attended the City Flag Day event with Council member Nick Paganella riding in an antique Fire Engine.

## Framingham Welcoming Ordinance Commission

“The Framingham Welcoming Committee was created to interact and support the City’s large immigrant population. Framingham has a very diverse population including a large percentage of immigrants categorized as foreign-born including both documented and undocumented individuals. Immigrants often experience unique stresses, prejudice, and constant fear of family separation due to anti-immigration policies enforced by the federal government including deportation. Many Framingham immigrant residents fear that calling 911, speaking to the police, or appearing in Framingham Court hearings will lead to separation from family members —especially their children — making these residents more vulnerable to domestic abuse, wage theft, and other crimes.”

**GOAL:** To develop a welcoming ordinance that will help to build trust between immigrants, the City administration and City departments.

**RESPONSIBILITY:** Committee will work together to develop a welcoming ordinance that will help to build trust between immigrants, the City administration and City departments.

After just one meeting in 2021, the Commission met 6 times in 2022, but did not hold a meeting in 2023.

A first reading of the All Are Welcome in Framingham Ordinance was passed by the full City Council in June 2023. A second reading was not completed by June 30, 2023, the end of the current fiscal year.



### Commission Membership

Mayor Charlie Sisitsky  
Adam Steiner  
Cesar G. Stewart-Morales  
Leora Mallach  
Priscila Sousa  
Deputy Police Chief Pereira  
Kathryn Grace  
Jennifer Ollington  
Nayagara Viera  
Hodari Cail

**More than 70 languages  
are spoken  
in the Framingham Public  
Schools.**

**2020 U.S. Census has 72,381  
residents  
in the City of Framingham**

**More than 40% of residents,  
English is not their first  
language, per the 2020 Census**

## Ordinance Review & Recodification Committee

### Purpose

The special committee shall review all municipal ordinances, rules, and regulations for revision, recodification, and republication.

### Accomplishments

Working with Chief Operating Officer Michael Tusino, the Ordinance Review & Recodification Committee met 8 times between July 2022 and June 2023 to review all ordinances, government rules, parking regulations, and Planning Board procedures for revision, recodification, and publication of the same in an accessible format.

### Committee Members

Kalee Balde  
Tracey Bryant  
Clerk Jeffrey Goldberg  
Christine Long  
Nancy Novo O'Connor  
Stephen Shull  
Chair John Stefanini  
Vice Chair Joel Winett

## In Active Committees in Fiscal Year 2023

**20/30 Council**

**Cushing Memorial Chapel Committee**

**Fair Housing Committee**

## Framingham School Committee



District 1 Beverly Hugo



District 2 David Gordon



District 3 Jenn Moshe



District 4 Adam Freudberg



Chair & District 5 Priscila Sousa



District 6 Valerie Ottaviani



District 7 Tiffanie Maskell



District 8 Jessica Stefanni Barnhill



District 9 William LaBarge

### **Elected 9-Member Framingham School Committee**

The Framingham School Committee has 9 member seats, each representing one of the nine districts of the City. Each School Committee member serves a 2-year term. The current term ends on December 31, 2023.

District 1 School Committee member Beverly Hugo submitted her resignation on June 21, 2023, effective July 1, 2023.

Over the past year, members of the Framingham School Committee were invited to present at the 2022 MASC/MASS Conference on sessions addressing leadership and diversity.

## Framingham School Committee

The School Committee voted on, implemented and participated in a comprehensive three-part Equity Training facilitated by the Assistant Superintendent of Equity, Diversity and Community Engagement.

We also voted on the establishment of a School Building Committee for the new Framingham Southside Elementary School, became one of the first school committees in Massachusetts to vote on a resolution for the safe storage of firearms, and submitted two resolutions, now accepted, resolutions to the MASC 2023 Delegate Assembly.

Most notably, the School Committee has also passed what has been the largest budget increase for the Framingham Public Schools in over a decade, ensuring our commitments to equitable education as a district are properly funded.

As we move forward to this upcoming year, we cannot ignore the areas where there is still much work to be done. We will continue to try every possible avenue and creative solution to address the significant transportation issues in Framingham as a priority.

Additionally, the School Committee is committed to the building of a Southside School and collaborating with our counterparts in municipal government to strengthen our CORE application to the Massachusetts School Building Authority (MSBA).



Framingham School Committee Chair Priscila Sousa, Superintendent of Schools Bob Tremblay, City Council Vice Chair Janet Leombruno, District 3 School Committee member Jenn Moshe, Ex-officio School Committee member Mayor Charlie Sisitsky, and District 9 School Committee member William LaBarge at a STEM event at Fuller Middle School.



District 4 School Committee member Adam Freudberg, District 6 member Valerie Ottaviani, District 3 member Jenn Moshe, and District 5 member Priscila Sousa at the rainy graduation for the Class of 2023 at Bowditch Field.

## FRAMINGHAM PUBLIC SCHOOLS CENTRAL ADMINISTRATION ORGANIZATIONAL CHART OVERVIEW



### LEADERSHIP

**Framingham Superintendent of Schools  
Robret Tremblay**

**Executive Director of Finance and Operations  
Lincoln Lynch IV**

**Assistant Superintendent for Human Resources  
Inna London**

**Assistant Superintendent of Equity, Diversity, &  
Community Engagement  
Tiffany Lillie**

**Assistant Superintendent for PreK-12 Education  
Amy Bright**



Superintendent Tremblay at a music class in December 2022

## Office of Equity, Diversity & Community Engagement



As we look forward into this new year, we will expand our equity champion model, provide additional training of 10 hours total per year for all new hires.

Our equity team will launch a student-led community conference in the Spring of 2024.

## Adult ESL Plus

In 2023, Framingham Adult ESL Plus significantly impacted the lives of over 1,100 students by offering classes for English language instruction and preparation for the GED and US Citizenship exams.

These students represent a rich tapestry of backgrounds, speaking 23 distinct languages and hailing from 40 diverse countries.

In our continuous effort to improve organizational efficiency, we introduced a new administrative role, which is generously supported by sustainable funding from a private foundation.

Addressing the Work and Family Mobility Act, we designed a specialized course to guide students through the intricacies of the MA Driver's License test.

Over the past year, our Office of Equity, Diversity and Community Engagement (OEDCE) has provided over 20 workshops on equity to varied stakeholders including all staff, School Committee, Community Partners and more.

We launched an equity champion model, which provided a part time role at each school to provide onsite coaching and equity supports. The team advised on over 93 student investigations related to bias, bullying, and/or Title IX.

In addition, the Wraparound team has engaged with over 1,135 families, while connecting them to community partners with over 1,465 referrals made.

While also managing the Family Resource Center, there were 8,429 bags distributed to over 534 families.



## Department of Community Resource Development



This past year, CRD increased Out of School Time program enrollment numbers beyond the 2,300 students from the year before. At the PreK through grade 5 levels, the Explorers programs continued to offer before and after school care at all 9 elementary schools plus BLOCKS preschool, special vacation week and full day programs, as well as an expanded free summer programming.

Our collaborations have expanded, as exemplified by our strengthened alliances with community agencies such as MassHire, JFS, and BRACE. These partnerships amplify the opportunities available to our students and especially benefit those in dire need.

We continued our 21st Century DESE funded programs at all three middle schools and participated in a DESE sub-grant program specific to high quality project-based learning (HQPBL).

We have made a dedicated effort to assist an increasing number of refugees; for instance, we've created a new class specifically for Ukrainian refugees.

Through the 21st Century grant program, we were able to continue to provide 400 hours of Out of School Time expanded learning opportunities for over 150 middle school students to work on emotional wellness, college and career planning, and leadership development.

Finally, our 20th MetroWest ESL Gala was a monumental success, raising essential funds that will substantially reduce our waiting list.

In addition, we also onboarded an OST Quality Coach and an Administrative Specialist to our robust central office team in order to enhance the quality of programs provided and the quality of our operations functionalities.

FAESL receives the majority of its funding (77.5%) from the MA DESE, Adult and Community Learning Services.

Grants from private foundations and the MWESL Gala contribute to 13% of the program's budget.

FPS provides almost 6.5% of our budget, while the remaining 3% comes from federal funding through Title III of the ESAE and a Community Development Block Grant (CDBG).



## Student Registration Department



In the school year, 2022-2023, the Department of Student Registration implemented a new multilingual (English, Portuguese and Spanish) online appointment scheduling system. The scheduling system provides text message appointment reminders and notify parents where they are in the queue and when they will be serviced. The system is similar to the appointment system used in the Registry of Motor Vehicles, and Boston Public Schools Welcome Center.

In addition, the Department of Student Registration is now registering all BLOCKS preschool, and the Partnership for Early Learners (PEL) preschool students.

From July 1, 2022 to June 30, 2023, the Department of Student Registration registered 2,174 students.

We continue working closely with the Wrap Around team in order to provide more services to serve the holistic needs of families. Families are contacted by a Wrap Around case manager to assess each family's basic needs who connect them to appropriate services to ensure a smooth transition into Framingham.

Families in need of school supplies or clothing are provided these items which are housed at the Welcome Center Resource Room.

The room is maintained by district staff and community partners and it is fully stocked with new clothing, shoes and school supplies.

## Early Childhood Alliance of Framingham

This past year, the Early Childhood Alliance of Framingham (ECAF) continued to provide early education and family support opportunities to Framingham's youngest learners and their families (prenatal to age 5).

This program mission and vision is guided by a robust Leadership Council whose member representation is invested in early childhood education and support.

The program goals and priorities are outlined by the ECAF 5-year Strategic Plan (2023-2028) and the Massachusetts Department of Early Education and Care Coordinated Family and Community Engagement grant program requirements.

The program focus is to support the parent and child right from the start until they transition to kindergarten. It should be noted, we indirectly support other family members and children in the home.

The priority is for the parent and child to learn together whether it be through the ECAF signature Play, Learn, and Grow Together groups or the ParentChild+ home visitation program.

In addition, the program offers transition support from home to school (childcare, preschool, Early

# Framingham Public Schools

Intervention/Special Education), resources and referrals to address basic needs, child development concerns, childcare options, and networking opportunities for early childhood directors/educators.

All services are provided at no cost and located where the family can access and is most comfortable (in person, online, at the library, community center etc).

The ECAF publishes a comprehensive Resource Guide for Early Childhood and is translated in Portuguese and Spanish, as are the majority of ECAF materials.

The ECAF delivers to the majority of incoming kindergarteners the “In Kindergarten” booklet published by the Berkshire Museum. This booklet is interactive and very child and family friendly.

With the current funding, 800 guides and 600 booklets were distributed to families and community partners. Both products live on the website and in the e-newsletter.

More virtual early education and early literacy programs can be found on the virtual program page of the FPS/ECAF website.

145 group programs with 1233 families and 1510 children participated in the signature Play, Learn and Grow Together groups held at the library and in the community during the 2022/23 school year.

The internationally recognized ParentChild+ home visiting program is funded to serve 20 families with children between 16 to 36 months over a two year period. The model focuses on equity in early learning and caregiver education



and support and is authentic as together the early learning specialist, parent, and child collaborate on ways to reinforce the strengths of the children and honor the parent as the child’s first and most important teacher and advocate.

The Ages and Stages Questionnaire 3 (ASQ-3) and Social Emotional (ASQ-SE) is completed twice a year with parents with the goal of the parent gaining the knowledge about the 5 developmental domains (communication, fine and gross motor, problem-solving, personal-social) about their child’s growth and development at specific ages.

An estimated 50 ASQs were completed this year. The majority of funding for this home visitation program is received through the Massachusetts Department of Early Education and Care (MAEEC) Coordinated Family and Community Engagement program (CFCE) and is generously administered by the Framingham Public Schools giving all children and families equal footing prior to entering Pre-K/Kindergarten.

## Office of Finance and Operations

### Buildings & Grounds Department

The Buildings and Grounds Department currently maintains 17 school-owned buildings comprising 1,707,076 square feet of building space and 265 acres of grounds, including athletic playing fields, paved driveways, walkways, parking lots, and wooded areas.

The Department employs 73 custodians, 11 maintenance personnel, 4 office support staff, a maintenance supervisor, a custodial services manager, a director and assistant director.

The Department is guided by a number of objectives, including: adherence to safety and health standards; provide cleaning and maintenance inside and outside of all School building structures; ensure security of buildings; plan for and monitor efficient use of buildings; and provide year-round maintenance of grounds.

In addition to routine maintenance and cleaning of all buildings, the Buildings and Grounds Department oversees and coordinates all inspections, including applicable, routine federal, state, local and district inspections.

The Department also manages routine and annual City of Framingham building inspections, fire alarm inspections and elevator inspections at all School buildings.

FY2023 saw the continuation of cleaning practices within School buildings that were instituted as a response to COVID-19. This includes process cleaning, operating and



New Fuller Middle School

maintaining air purifiers in occupied spaces, routine disinfecting of high touch areas and sanitization efforts to ensure a safe and clean learning environment. Our staff worked tirelessly to ensure School operations could continue safely and the learning environment was minimally disrupted.

During FY23, the new Fuller Middle School construction project punch list items were completed, including final touches on the new turf fields and storage facilities. These turf fields were heavily utilized by the community and Framingham High athletic team, through permits with the Parks Department. Additionally, district after school programs utilized these fields on a daily basis.

The remaining 15 School Buildings have either had significant repairs done or additions completed over many years that have prolonged their useful life.

The Department maintains the District's 20-year Capital Plan that focuses on improvements to all 17 buildings.

## Office of Finance and Operations

The Department's maintenance and improvement plan is guided by the 20-year Capital Plan as well as the conditions that exist or emerge in the buildings. The support for these planned improvements has come from the City and alternative funding sources such as various MSBA programs.

Through the Capital Budget plan, the Department has been successful in extending the useful life of all buildings, especially in ensuring the multiple buildings aged 50 and over remain online and support District operations on a daily basis.

The FY2023 Capital Budget appropriation of approximately \$6.5 million has allowed us to continue our efforts to ensure all School buildings are safe, structurally sound, fully functional, and the exterior envelope is weather-tight.

As previously mentioned, our 20-year Capital Plan is what guides the Department in identifying the future needs throughout the District. Staff utilized this plan in developing the FY23 capital proposal process.

These projects will focus on repairs to various exterior envelopes of School Buildings; roof replacement at the Farley Administration Building; ADA improvements district wide; design of roof replacements at McCarthy and Dunning; and furniture purchases district wide that will allow the Department to continue maintaining and upgrading all School buildings.

Throughout FY2023, various improvement projects were undertaken at all School buildings.

Those projects include:

**District-wide Improvements:** The Department maintains a warranty contract with Weatherproofing Technologies Warranty Renewal Program for District facilities. This work is conducted routinely and will continue into future fiscal years.

To improve security, BCM Controls continued installing and programming Access Control System (ACS) to exterior doors throughout the district and added card readers to multiple doors. American Alarm system upgraded and added cellular modules to various School Building security systems throughout the District.

Meraki installed interior and exterior cameras to various buildings throughout the District.

Old signage and out of compliance ADA signage were replaced throughout the District.



## Office of Finance and Operations

**Framingham High School:** completed installation of a new vertical wheelchair lift; installed new safety and ADA compliant rubber surfacing to the daycare playground; renovated a number of classrooms to better serve the needs of the building; performed routine stormwater drainage repairs and maintenance; conducted a number of roof repairs throughout the building; installed additional parking spaces for the athletic department; repaired air handling and A/C systems throughout the building; installed replacement kilns for the Department of Theatre Arts; painted lines for the marching band to conduct practices in the back parking lot; replaced the grease trap inside the burger room; repairs to boilers - gas regulator was replaced on boiler #5, new burner installed on boiler #4; and installed replacement kitchen equipment for food services;



**Fuller Middle School:** Completed construction punch list items; installed spectator and player benches; completed repairs to chillers and air handling units throughout the building to address leaks; repairs to leaking chimney were completed;



Fuller Middle School turf fields

**Cameron Middle School:** Building envelope repairs commenced in June of FY23 and are expected to continue throughout the summer of FY2024; water fountains were added to the second floor classroom halls; replacement of kitchen equipment; paving and stormwater improvements occurred along Elm Street; repairs to building generator were completed; repaired VAV boxes throughout the building; and routine chiller maintenance;

**Walsh Middle School:** Numerous roof repairs throughout the building; replacement of gas regulator valve on boiler #3; installation of accessible ramp in courtyard to library; repairs to gym floor; replacement of kitchen equipment; installation of exterior and interior security cameras; and replacement of dryer in boiler room; continued building-wide electrical upgrade design project;

**Barbieri Elementary School:** Completion of cafeteria expansion; major repair of RTU #8 (fan); installation of new sink in art room; replacement of drop ceiling grid in library; numerous roof repairs; replacement of ceiling tile grid in portion of library due to major roof flooding; purchasing and installation of new library furniture;

## Office of Finance and Operations

**Brophy Elementary School:** continued work on solar canopy; replacement of 3-way valve for both boilers; installation of portable air conditioners throughout the building; began renovation of teacher breakroom; completed paving improvements; created new ADA parking spaces next to building; continued building-wide electrical upgrade design project;

**Dunning Elementary School:** Installed window air conditioning units throughout the building; roof repairs throughout the building; replaced exterior doors; removed old carpet and replaced with new vinyl tile; abated window glazing to prepare for air conditioner installations;

**Hemenway Elementary School:** The District completed and submitted a Statement of Interest (SOI) to Massachusetts School Building Authority (MSBA) to fund a feasibility study that will look at the possibilities associated with renovation or replacement of Hemenway with potentially a new elementary school; installed 40 metal tiles painted by students around the building; removed asbestos containing floor tiles at cafeteria serving line and replaced with vinyl tiles; replaced classroom exhaust fan; repaired doors and windows in the modular classrooms;

**Juniper Hill School:** Began building envelope repairs, consisting of abatement, masonry repairs/repointing/replacements, flashing improvements, replacement of windows, installation of new exterior tiles, and power washing of masonry walls; made repairs to failing equipment in playground;

**King Elementary School:** Began demolition and replacement of front entrance to building; painted portion of interior of building; installed new glass in trophy case at front lobby; relocated multiple classrooms requiring specialty trades support (electrical, plumbing, carpentry, HVAC), including library; repaired damaged playground equipment;

**McCarthy Elementary School:** Began building-wide air conditioning installation project; replaced one sump pump; replaced 5"-3-way mixing valve in boiler room; relocated teacher storage room from basement to storage containers placed outside in preparation for the building-wide HVAC project;

**Potter Road Elementary School:** Replaced a few exterior doors; repaired cracked boiler section within boiler #2; continued building-wide electrical upgrade design project;

**Stapleton Elementary School:** Installed window air conditioners throughout the building where power would support it; repaired failing masonry wall at front entrance; demolished and replaced concrete stairwell entrance into cafetorium; continued building-wide electrical upgrade design project;

**Thayer Campus/Alternative High School, Lawrence Street:** Repairs to bulkhead door and frame were completed, including repairing; foundation was painted;

## Office of Finance and Operations

**Transportation Building:** Routine facility maintenance was performed; installation of a new generator to support operations during power loss was installed;

**Harmony Grove Elementary School:** Building envelope repairs were started, including masonry wall repairs, mortar joint repairs, sealant replacement, in an effort to ensure the building remains water-tight; replacement of playground was completed prior to September 1; chiller maintenance was completed;



**Farley Building (MassBay):** Replaced a motor on RTU #10; upgraded building automation system in anticipation of taking operational responsibilities back from MassBay in January, 2024; began removal and replacement of roof, including asbestos abatement; renovated entranceway at door 33 to comply with ADA requirements; installed new building signage around Farley; continued moving staff throughout the building; continued with building reuse planning for Farley once MassBay leaves (December, 2023) by engaging with a consultant and performing code review of current building; collaborated with

Eversource, City's Facilities and Capital Projects, and numerous others to prepare for installation of a geothermal well pit at Farley.

### PERMITS

During FY2023 permitted usage within School Buildings returned in full earnest.

Through June 30, 2023, Building & Grounds issued 15,728 permits, which totaled to 25,796 hours of permitted activity, averaging in 45 events per day.

In preparation for MassBay's exit of the Farley Building, Buildings and Grounds began a conceptual study on building reuse that would provide additional office, meeting and community space to the FPS community. That planning is ongoing and awaiting approval of funding for the design and bid document development portion of the project.

### Department of Food Services

The Food Service Department currently employs 82 Cafeteria Staff, 1 Office Support Staff, 1 Food Service Operations Manager and a Director.

The Food Service Department is responsible for preparing breakfast, lunch and afternoon snacks for our students. We currently serve about 8,000 meals daily across the district.

## Office of Finance and Operations



It's impressive to see the dedication of the Department of Food Service employees to provide nutritious meals to the students and ensure their well-being.

The recent announcement of free meals for all students is a significant step towards promoting access to quality food and reducing student hunger.

With over 75% of students already benefiting from the program, the permanent implementation of free meals will likely lead to increased participation and positively impact the overall student population.

The strategic focus on capital investments in school kitchens is essential to maintain efficient operations and ensure that the quality and variety of meals remain high.

The upgrades made to Stapleton Elementary School's kitchen are a great example of how investing in modern equipment can enhance meal preparation capabilities and improve food quality. Extending these upgrades to other schools, like Hemenway Elementary School and Potter Road Elementary School, will likely have similar positive outcomes.

The proposed addition of a new van to the fleet of trucks is a practical solution to accommodate the increased demand for meal distribution, especially to younger students.

With additional preschool sites and the Juniper Hill location, timely delivery of meals becomes even more critical.

Opting for an electric vehicle aligns with sustainability goals and demonstrates a commitment to environmentally friendly practices.

It's reassuring to know that these initiatives will be funded through the school lunch revolving account, ensuring that the upgrades and improvements won't impact the district budget.

This financial approach underscores a responsible management strategy and showcases the department's commitment to its mission and goals.

The overarching goal is to eliminate student hunger, improve meal quality, and support the local food economy. By providing access to locally sourced, nutritious meals, the department not only contributes to the health and well-being of the students but also plays a role in the broader community's welfare.

Continuing to focus on sustainability, efficiency, and community support will likely yield positive outcomes for both the students and the district as a whole.

## Office of Finance and Operations

### Department of Safety and Security

The Department of Safety and Security is responsible for the safety and security of all students, staff and visitors to the school buildings.

Over the past year, the department has met often with stakeholders to review protocols and procedures.

We worked with building leadership on camera coverage, student identification cards and hall pass systems.

We collaborated with our community partners to improve our Emergency Response Plan.

### Technology Department

The Department of Technology is responsible for all technology needs including wired and wireless networks, servers, desktop, analog (ex fax), cell phones and over 12,000 end user computing devices.

The department comprises 15 full time, 1 school year full time, 1 school year part time and 1 full year part time staff, who fill roles such as building support technicians, hardware repair, system analysts and network managers.

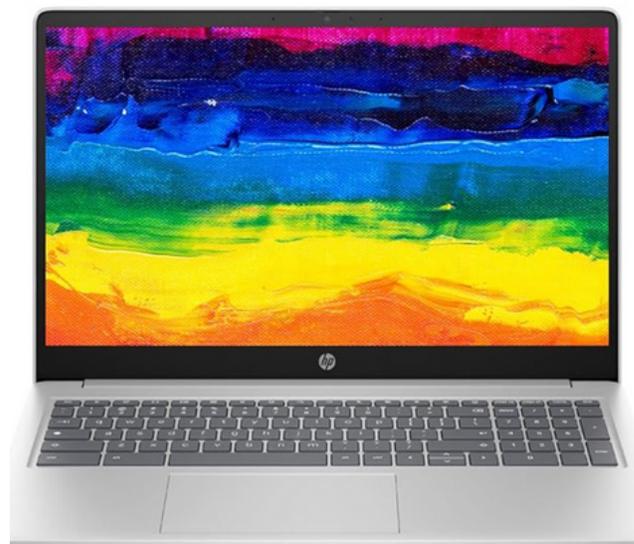
This past year we worked with the manufacturer of our wireless access points to audit district wide wireless coverage with the goal of improving wireless coverage.

We have implemented several of the recommendations and will continue to do so over the next year.

The Language Lab at Framingham High has been upgraded to support Chromebooks as end point devices. This will allow the software to be used both in the Language Lab and a regular classroom.

This upcoming year we will be working with B&G and the Business Office on a cellular signal study. We will continue to monitor, enhance and grow our wired and wireless networks to support the many connected devices used throughout the day.

We will also continue our 1:1 device initiative.



## Office of Finance and Operations



### Department of Transportation

The Department of Transportation is responsible for safely transporting all eligible students (Grades K-6 that live over two miles from their assigned school) and as many ineligible students (Grades K-6 that live under two miles from their assigned school and all grades 7-12). The department is also responsible for transporting students for field trips, athletics and other after school activities.

The Department of Transportation has created training sessions for staff members to drive our four (4) 15-passenger buses that can be used for field trips, athletic events and other extracurricular activities when a large yellow school bus is not available.

The Department also has a mobile application for parents to be able to track the bus their child is on.

The Department is constantly thinking of creative ways to communicate important information to families and be as transparent as possible with our operation.

## Office of Human Resources

The Office of Human Resources is responsible for coordinating the recruitment, selection, appointment, and promotion of all district employees with the goal of maintaining a dynamic and efficient staff who are committed to providing outstanding educational programs.

The Office of Human Resources is dedicated to the goal of building a culturally diverse and pluralistic faculty committed to teaching and working in a multicultural environment and seeks to retain the diverse talent in our workforce and support our people to maintain a long and productive working career.

The Office currently consists of an Assistant Superintendent for Human Resources, an Assistant Director of Human Resources, a Coordinator of Talent Acquisition, Learning & Growth, an HR Manager, three HR Generalists, and an Executive Assistant.

The team in the Office of Human Resources processes all the HR-related needs of the District, including compliance with state and federal regulations and compliance with contractual requirements.

The Office processes all hires, terminations, leaves, salary changes, stipends, reimbursements, retirements, longevity payments, etc.



In addition, it collaborates with all departments, offers support and guidance to supervisors with the supervision and evaluation, establishes hiring practices and procedures, ascertains faculty qualifications, listens to staff concerns and contractual grievance hearings, conducts investigations, negotiates contracts, maintains personnel files, creates job descriptions, collaborates with and acts as a conduit to Payroll, etc

We aspire to be a friendly customer-focused staff, and our goal is to meet the needs of each of our customers, the employees of Framingham Public Schools.

This past year, we have continued streamlining our operations while emphasizing the promotion of staff welfare efforts.

We continue to spend considerable time addressing staffing challenges in the post-COVID era and our emphasis this past year has been, and will continue to be, the establishment of pipelines and partnerships to expand our recruitment efforts.

## Office of Human Resources



In addition, we have intentionally explored visa options to further diversify our hiring options. The Office of Human Resources further continues to coordinate the District's professional development for all employees.

Our goals for 2023-2024 will be to continue delivering high value work through both strategic and administrative expertise by increasing Framingham Public School district leadership capacity, working to develop professional pathways for all employee groups, and implementing succession planning for key roles; perfecting system performance; attracting, hiring, retaining, and rewarding talent that echoes the demographics of our community by augmenting recruiting efforts for all hard to fill and key positions and enhancing new hire orientation experiences for all employees; communicating essential information consistently and accurately; and further aligning our policies, systems, and processes and enhancing data integrity and fidelity.

## Office of Teaching and Learning

### Curriculum, Instruction, & Assessment Department

The Department of Curriculum, Instruction, and Assessment's primary focus in FY 23' was to engage in a curriculum review of our elementary literacy program to ensure all students had access to High-Quality Instructional Materials (HQIM) in K-5. Additionally, we focused on utilizing a student work protocol that would strengthen Tier I instruction and access for all students.

In collaboration with the Departments of Multilingual Education, Special Education, Health and Wellness, Fine and Performing Arts, as well as the Office of Equity, Diversity, and Community Development, we engaged in School Visits to review data, set goals, and monitor the implementation of district and school priorities across all schools within the district.

During these visits, the Curriculum, Instruction and Assessment team, including the Social Justice Curriculum & Data Analyst, focused on supporting schools to strengthen Tier 1 instructional practices, including using best practice as a lens in which to support Sage teachers and services.

## Office of Teaching and Learning

During the academic school year, there was a strong presence of the Social Justice Coordinator particularly in dual language and turnaround schools. During support in those buildings, data was gathered regarding the academic and behavioral needs of students on IEPs and students identified as Emergent Bilingual.

The data collected was also used to help strengthen instructional foci, obtain high-quality instructional material for literacy and to set a vision for increasing student learning and enhancing student school experience district wide.



As we launch the 2023-2024 school year, the Office of Teaching and Learning has a clear focus, and are looking forward to implementing a new literacy curriculum, task-based learning in mathematics, an early adoption approach to co-teaching for multilingual learners, and adoption and revision of our MTSS process to enrich, support, and engage all learners in high-quality teaching and learning experiences.

## Humanities

During the course of the 2022 - 2023 school, much of the work of the Humanities Coordinator focused on obtaining High-Quality Instructional Materials (HQIM) for K - 5 ELA and Social Studies. After careful review, the selection committee selected the Houghton Mifflin Harcourt (HMH) Into Reading K - 5 curriculum and the Arriba La Lectura K - 5 curriculum for our Dual Language schools. Into Reading and Arriba La Lectura includes copious resources, tools, and supports for teaching literacy to both groups of students. It is much more similar to a basal program as a result because of the amount of resources for explicit instruction and differentiation.

In addition to the new grade-level district literacy resources, Dual Language Bilingual Programs at Potter and Harmony Grove, will experience an integrated approach to literacy development in both instructional languages: Portuguese and English. We have worked to develop resources to begin the 2023-2024 school year integrating Portuguese literacy throughout the Science units.

When instruction is in Portuguese, students will continue to build and reinforce their literacy skills through the Science content. This includes oracy, reading, and writing, complementing the literacy resources purchased.

## Office of Teaching and Learning

During the month of July, the committee dedicated lots of time to creating units that:

- teach the grade-level Science and literacy standards-based curriculum.
- build vocabulary and further develop expressive language (Speaking and Writing)
- communicate learning and ask questions about science topics
- read aloud, shared reading, and access to grade-level mentor texts on topics studied in class
- Daily Dictado, early literacy, and/or phonics lessons are reinforced throughout the curriculum
- hands-on science experiments and age-appropriate written reflections, reinforcing the literacy skills taught in class.

At the secondary level, the Humanities Coordinator worked with ELA and History Department Heads while implementing a new curriculum in grades 6 - 12, which had been created using the same lenses as the work being done at the elementary level.

The History Department took part in professional development with Roots to Revolution, which has supported its work in revamping the US History curriculum to be more culturally and historically accurate.

### STEAM

The 2022-2023 school year was focused on continued vertical and horizontal alignment as the district shifts to ensuring high-quality



instructional material with high impact pedagogy throughout the district. The elementary mathematics coaches with the leadership of the STEAM Coordinator researched and developed a task-based system of intervention that will be used in the MTSS process.

Elementary and middle school mathematics began a shift to using more task-based learning practices in order to prepare for curriculum reviews and implementation in the next couple years.

Middle school science and technology also began an evaluation of current curriculum in anticipation of curriculum reviews next year.

### SAGE

During the school year 2022-2023, Sage teachers worked collaboratively with a curriculum consultant to expand our understanding of utilizing standards to meet student needs.

Sage teachers collaboratively discussed student needs in the context of MTSS and how to more clearly define student needs.

## Office of Teaching and Learning



The data was used to inform adaptations to the MTSS process, and determine supports in service to the needs of students benefiting from Sage services. Sage teachers will continue the work of curriculum writing and editing over the course of the next year using student experience data to make adjustments as needed.

### Partnerships for Early Learning (PEL)

Framingham Public Schools, The MetroWest YMCA, Framingham State University- Centers for Early Childhood Education and Loving Nest Preschool have partnered to expand early childhood education opportunities in the City of Framingham.

This school year, Partnerships for Early Learners (PEL) offered 90 children across the city to attend high quality PreK classrooms before entering Kindergarten, who otherwise may not have had the resources or access to such opportunities. Pre-K educators support student growth by building their foundational social-emotional and



academic skills through hands-on, play-based, shared learning experiences that foster confident, successful lifelong learners.

### Dance

Dance expanded at Framingham High during the 2022–2023 school year. Specifically, Framingham High School gained a full-time dance faculty member, increased the number of school day courses, and launched an afterschool dance ensemble.

As a result, Framingham High’s Repertory Dance Ensemble was founded in the Winter, and they had their first performance in late May.

The renovation of an Framingham High classroom into a new dance studio was approved and is slated to open for the Fall of 2023

## Office of Teaching and Learning

### Department of Fine & Performing Arts

The Department of Fine and Performing Arts (FPA) aims to guide students as they develop into creative thinkers, confident expressers, collaborative and innovative problem solvers, and socially responsible individuals who have a life-long appreciation for the arts and take joy in expressing themselves artistically, creatively, and collaboratively.

During the 2022–2023 school year, FPA leadership has explicitly worked with teachers and staff to cultivate a shared vision around arts education that makes high-expectations, experiential teaching and learning the central focus—within and beyond the school day.

In addition, the FPA team has addressed and improved departmental communications, curricular and instructional support, curriculum development in the elementary schools, vertical and horizontal alignment of all programs and curriculum, alignment of performances and repertoire with district and departmental equity work, teacher support systems, and clarity around expectations and protocols.

FPA produces well over 100 shows each school year, including art exhibitions, theater performances, concerts, and dance performances that span across all grade levels and represent a variety of community partnerships, across and beyond the City of Framingham.



### Music

During the 2022–2023 school year, FPA produced music performances at every FPS school, with an incredible array of ensembles across the district. The elementary music team worked throughout the school year to build a new FPS elementary music curriculum, and a large investment in instruments was made to strengthen the 5th Grade Band and Strings programs.

The middle schools each had highly successful concert bands, jazz bands, and choruses that performed throughout the school year.

The high school orchestra, concert bands and vocal ensembles continued to grow, both in size and abilities, and performed at a variety of events. Increased funding and support helped bolster two championship seasons for the state champion Framingham Flyer Marching Band and Wind Band, and award-winning Color Guard—as well as a slew of individual student awards.

## Office of Teaching and Learning

### Visual Arts

Throughout the 2022–2023 school year, the elementary visual arts team developed a new FPS elementary art curriculum.

Across all grade levels and schools, FPA hosted visual arts exhibitions—on FPS campuses as well as at the Mill Contemporary Art Studios, representing new investments in infrastructure, a variety of community partnerships, and new professional art internships for high school students.

FPS Visual Arts students received a variety of recognitions, awards, and championships including 31 Massachusetts Scholastic Visual Arts Awards, awards from the Worcester Art Museum and the Griffin Museum of Photography, and a National Scholastic Gold Key Winner.



### Theater Arts

FPA had an outstanding year of theatrical productions across the high school and all three middle schools. The middle school Theater Arts team developed new curricula for middle school theater arts and musical theater appreciation.

The Framingham High School Drama Company had three main stage productions and a cabaret, and Cameron, Fuller, and Walsh middle schools each produced a musical and an Massachusetts Education Theatre Guild (METG) festival entry.

At the METG festivals, the middle schools each won METG gold awards, and all four programs earned a slew of individual student awards including second place in the Doug Ingalls Acting Scholarship Contest and Honorable Mention in the Sherwood Collins Playwriting Contest.

In addition, the FHS Drama Company traveled to London in April to see and experience the rich theater traditions that England offers. The Drama Company also traveled locally to the American Repertory Theatre to take in multiple productions throughout the year.

## Office of Teaching and Learning

### Department of Health and Wellness

The Department of Health and Wellness staff, including nurses, social workers, school counselors, school psychologists, and social-emotional-behavioral (SEB) coaches, promotes the district's academic mission and vision by supporting the social, emotional, and cognitive growth and development of Framingham Public Schools students and the greater community.

Staff at the district level, including the district MTSS coordinator, Social Emotional Mental Health (SEMH) team, McKinney-Vento Clinical Care Coordinator, Attendance Supervisor, Nurse Leader, and Adolescent Health Nurses provided continuous services, consultation, and direct support to district students and educators with regard to a number of issues and challenges that can impact student learning.

The department continued to partner over FY23 with Wayside Youth and Family Support Network to embed mental health clinician support and consultation across the district.

### Social Emotional Mental Health Team

The district Social-Emotional Mental Health Team (SEMH) is responsible for providing crisis and consultation support to all schools across the district, and provided increased support to schools experiencing challenges with behavior and mental health crises.

The team was expanded in FY23, to include two clinical support specialists, who are providing mental health consultation to schools, as well as psychological first aid and support for staff who had experienced impact when supporting students struggling emotionally and behaviorally.

### PreK Social-Emotional Support Expansion

The Department of Health and Wellness partnered to provide increased social-emotional support to PreK and PEL students.

The District Stabilization Coach supported BLOCKS preschool with emotional and behavioral planning, support and consultation, and an additional social-emotional behavioral (SEB) coach was added to support social emotional learning and behavior support at PEL and Blocks.

Additionally, the Department of Health and Wellness will launch a comprehensive and integrated Pre-K approach to Social Emotional Learning to both BLOCKS and PEL classrooms.

## Office of Teaching and Learning

### Grant Partnerships & New Initiatives

The Department of Health and Wellness was awarded a Pediatric Behavioral Health Urgent Care grant in partnership with Advocates, to provide the district with a 1.5 FTE behavioral health urgent care clinician(s) to support response and triage of behavioral health crisis, and to support connecting students with community providers.

This grant partnership will extend over three years, through Fiscal Year 2025.

Health and Wellness was also the recipient of a grant partnership with the JED Foundation, focused on developing a JED High School Model at Framingham High School.

This work will support a programmatic analysis of mental health services and supports at Framingham High, and begin the process of strengthening a comprehensive school mental health system at the high school.

The Department of Health and Wellness also extended our partnership and was the recipient of a grant partnership with the Edward M Kennedy Health Center, allowing for the continued service of a school-based health clinic, with expanded services including a new position for a behavioral health clinician and medical assistant, allowing expanded access to services for students.

### Health Programming

The Department of Health and Wellness strives to provide comprehensive health services to all students. The department partnered with the Commonwealth Mobile Oral Health Services to provide complete dental care to students during the school day. As part of our partnership with Regis College of Dental Center, dental hygiene students provided presentations to FPS 2nd graders by creating hands-on activities that help promote good oral health habits.

Health and Wellness has partnered with Metrowest Pharmacy to provide COVID and flu vaccine clinics to staff and Massachusetts Department of Health to provide COVID and flu vaccine clinics to students and families.

In addition to these partnerships, Health and Wellness has expanded nursing services to allow students to attend classes with significant medical concerns allowing for the least restrictive learning environment for these students.

### Social Emotional Learning

The Department of Health and Wellness takes a 3 -lever approach to Social Emotional Learning. SEL is integrated into all aspects of the school day through a set of research-based classroom practices that have been rolled out over the past two years Pre-K- 12.

SEL is directly taught to students through Second Step SEL (PreK-8). Second Step Bully Prevention (PreK-8), and Zones of Regulation (K-5).

## Office of Teaching and Learning

SEL supports an inclusive and positive school and classroom culture through morning meetings (PreK-5), character education theme for the month (PreK-5) and Community Building Circles (6-8). During the 2022/23 the elementary schools launched “ 10 Days of SEL” to start the school year. Through this all elementary schools focused on social emotional learning, relationship building, teaching routines, and celebrating identity for 10 school days, prior to starting academic content. 10 Days of SEL was so successful that for the 23/24 school year, it is moving up to middle school, as well.

In conjunction with the Department of Safety and Security, Social Emotional Behavior Coaches developed a set of Safety lessons based on crosswalking the student facing curriculum provided by ALICE and the Safe and Sound Schools. These lessons are designed to be developmentally appropriate and trauma informed. Schools K-8 will celebrate school safety in October and the lessons will be taught to students.

### **Multi Tiered System of Support**

All Elementary Schools launched a revised MTSS system during the 22/23 school year. The system is reflective of the DESE MTSS Blueprint, supports a whole child approach, and is grounded in equity. Through this launch teaming structures, roles and responsibilities, and data sets had to be determined across academic, language, and academics. A multidisciplinary district MTSS team oversees the process and provides direct coaching to teams.

Through our work with MTSS, the department of Health and Wellness has developed a research based set of interventions with associated protocols and visuals. The interventions support long term social, emotional, and behavioral interventions that flow through the MTSS process, such as skill groups and check in check out, as well as a set of immediate and restorative interventions that support unskillful behavior after it occurs. Extensive training for support staff and administration has taken place in PreK-12 to ensure that all stakeholders are ready to use the interventions with fidelity.

### **Discipline Response Cycles**

The Department of Health and Wellness has created a structure in which student support teams calibrate and revise the 4 parts of their discipline response cycle: referral, consequence, intervention, and closing the loop.

These calibrations are driven by district provided action planners or direct PD. A positive outcome from the calibrations have been re-thinking consequence as a teaching opportunity. An example of this is, restorative structured lunch in which the student sits as a support team member to work on restorative interventions and skill building.

### **Code of Character, Conduct, & Support**

Framingham Public Schools, in partnership with Engaging Schools will continue to uphold and assess the execution of the Code of Character, Conduct, and Support during the academic year 2023-2024.

## Office of Teaching and Learning

This comprehensive endeavor aims to enhance the comprehension and ability of essential stakeholders in aiding and appraising the application of Universal Classroom Strategies, the Disciplinary Response Cycle (DRC), restorative interventions and frameworks, along with establishing a viable procedure and guideline for scrutinizing data trends concerning disproportionality. In order to assist staff in effectively fostering constructive behaviors, deterring unskilled, inappropriate, and undesirable actions, and aiding students facing difficulties, Administrators, Student Support Staff, Instructional Leaders, and Teachers will engage in professional development sessions. These sessions will focus on fundamental Tier 1 strategies for promotion, prevention, and intervention, alongside introducing new restorative approaches.

This includes Academic Problem Solving, Behavior Coaching in addition to the development of a Comprehensive Response to Bullying.

### Restoration Room

The Department of Health and Wellness is supporting the continued implementation of Restorations Rooms at the Secondary level.

The Restoration Room is a dedicated space for the delivery of restorative interventions in support of students with repeat behavior violations as well as a place of consequence for students who are being held accountable for misbehavior and a place for students to learn more skillful and appropriate behaviors while in the classroom and public spaces.

This includes a structure for when chronic unwanted behaviors or high impact incidents prompt assignment of students to an alternative learning setting for an extended period of time from .5 days to 2 days.

The purpose of Restoration is to:

- To engage in prosocial activities and restorative interventions to support the student's self-awareness, self-management, and social and academic efficacy
- To begin to remediate behavior concerns
- To complete academic assignments to promote academic efficacy and ensure that the student does not fall behind
- To restore relationships with other students and/or staff through constructive actions





## Office of Teaching and Learning



Mural at Barbieri Elementary School. Photo by Susan Scully Petroni

## Department of Multilingual Education

The Department of Multilingual Education focused on expanding our Dual Language programs at Potter Road, Brophy, and Harmony Grove. Brophy and Harmony Grove currently are embarking upon having a K-5 Dual Language Program. Potter Road now is in the second year of having a fully K-5 Dual Language program. Harmony Grove and Potter Road are Portuguese-English Dual Language programs. Brophy, like its sister school Barbieri, has a Spanish-English Dual Language program. This year, we have expanded into Cameron with a Dual Language Extension program.

This allows for students who have completed the Dual Language program at Potter Road to take an advanced Portuguese World Language/Language Arts class. We are also providing an advanced World Language class in Portuguese for students at Cameron who have completed the Portuguese World Language program at Harmony Grove and a heritage World Language class for Portuguese speakers.

We also started a virtual, heritage program at Framingham High School for students who speak low-incidence languages. Students who have a home language that is low incidence in our district are

## Office of Teaching and Learning

able to take their home language virtually if we are able to find an accredited, 4-year program in their language. This past year, 5 students participated in the program, 4 in Russian and 1 in Hindi. We are also working on improving our instruction for our Emergent Bilingual students.

A video and accompanying slides were sent to all FPS staff to help improve understanding of strategies and structures necessary for equitable instruction for our Emergent Bilinguals.

All staff at Dunning (2021-2022), Potter Road, Harmony Grove, Walsh, Hemenway, McCarthy, King, and Stapleton this past year (2022-2023) received hands-on training about language acquisition that was conducted by the Director of Multilingual Education. This training is modeled after Stephen Krashen's work in comprehensible input. Additionally, teachers and administrators throughout the district, voluntarily during the summer of 2022 and summer of 2023, became Guided Language Acquisition Design (GLAD) certified.

Project GLAD is a model of practices that promotes language acquisition and high academic achievement. GLAD was field tested by US Department of Education for 9 years and therefore, has research support for its efficacy.

Furthermore, we provided training through WestEd to a cohort of 30 teachers combined at all 3 middle schools, 60 teachers at all elementary schools combined, and all instructional administrators.

We also provided through WestEd five rounds of Emergent Bilingual shadowing for school leaders at six different schools, namely Fuller, Cameron, Walsh, Barbieri, Brophy, and Harmony Grove.

Each round consisted of calibrating the data collection process for the EB Shadowing Tool, support in using the tool, and time to engage in an analysis of the data collected in order to identify patterns and trends in the data.

Finally, the department provided three book clubs for high school, middle school, and elementary teachers respectively on *Growing Language and Literacy: Strategies for English Learners* by Andrea Honigfeld to help build teacher efficacy.

Additionally, we have been working with DESE to move forward a co-teaching model for direct ESL instruction, a nationwide trend to improve student access to grade-level instruction, student language development, and students' sense of belonging.

In this process, we have provided through WestEd training on co-teaching for the Instructional Leadership Team at Fuller Middle School. We also provided training through WestEd on co-teaching for principals at Hemenway, Dunning, and McCarthy.

The Multilingual Education Department's leadership team provided training for all 12-month administrative staff on co-teaching at the district's Leadership Institute.

## Office of Teaching and Learning

Finally, the Assistant Director of Multilingual Education and the Fuller Middle School English Language Development Coach at Fuller provided voluntary, paid training for teachers on co-teaching for teachers at all the middle schools and the high school. All training emphasized building relationships, providing time for co-planning, co-assessing, and co-reflection in addition to co-teaching, and the integration of content and ESL curricula.

We have also worked to improve instruction in our Dual Language programs.

This past year, administrative staff (principals and some vice-principals) from Brophy, Potter Road, Harmony Grove, Cameron Middle School, and Walsh Middle School as well as the Assistant Superintendent for Pre-K-12 Education attended MABE's Dual Language Essentials professional development, led by Framingham's Director of Multilingual Education.

Barbieri's Instructional Leadership Team attended a personalized Dual Language Instruction PD also led by the Director of Multilingual Education.

Additionally, the Assistant Director of Multilingual Education has led the integration of content and language curriculum in the Portuguese Dual Language programs leading to greater alignment with the principles set forth in Teaching for Biliteracy by Cheryl Urow and Karen Beeman.



## Special Education Department

At the conclusion of the FY23 school year, 2212 students with disabilities (2007 in-district and 205 out-of-district) were receiving special education services, including therapy only, partial inclusion, full inclusion, and substantially separate programming.

In addition to services by special educators, we also provide speech and language therapy, occupational therapy, physical therapy, adaptive physical education, orientation and mobility, visual impairment support, applied behavior analyst support, and audiological consultation.

The Special Education Department is proud to continue to grow our internal programs for our students with disabilities. We successfully added an additional elementary classroom for students with Autism at King Elementary. This expansion will continue in the upcoming year as we add a fourth program classroom at King and a new middle school program at Walsh Middle School.

## Office of Teaching and Learning



**The consolidated Federal IDEA grants for Special Education were allocated to support specialized transportation and Proportionate Share funding for private schools in the City for FY23. The Early Childhood funds provided partially funded an inclusion preschool teacher's salary, translation services and supplies.**

In addition to the growth of the program, we also launched usage of a digital data system to track daily progress of discrete trial practices across our ASD (Autism Spectrum Disorder) classrooms (21 classrooms total preK-12).

Lastly, this past year, our specialized program for students with Developmental Delays which was previously at Hemenway Elementary School moved to McCarthy Elementary School.

Similarly, our specialized program for students with Language Based Learning Disabilities at McCarthy Elementary School moved to Hemenway Elementary School. The staff in both programs were an integral part of the transition planning and the success of the movement of the programs. It is exciting that our students will now go with their peers and follow the same elementary school to middle school feeder pattern.

<b>FY23 IDEA Special Education Entitlement Grant (Fund Code 240)</b>	
<b>Allotment</b>	<b>\$2,618,681.00</b>
<b>Expended</b>	<b>\$2,601,263.50</b>
<b>Carryover Proportionate Share</b>	<b>\$17,417.50</b>

<b>FY23 IDEA Early Childhood Special Education Grant (Fund Code 262)</b>	
<b>Allotment</b>	<b>\$60,827.00</b>

# Framingham Public Schools

## Grants

ACCOUNT DESCRIPTION	2022-2023 YTD EXPENDED
ESSER II	809,572
ESSER III	4,118,772
Title II Teacher Quality Professional Development	268,279
High-Quality Instruction	31,810
Early College	150,000
Title III LEP Support	570,556
Title III Immigrant Subgrant	158,862
Special Education	2,843,440
ARP SPED	557,862
Early Childhood Special Education	63,009
ARP Early Childhood Special Education	50,038
ARP McKinney Vento I	59,653
ARP McKinney Vento II	153,498
Title I	2,259,432
Title IV Student Support and Academic Enrichment	187,543
McKinney Vento	46,284
Mass Grad Promising Practice	43,359
Community Adult Ed Learning Center	985,326
Occupational Ed Vocational	48,180
Occupational Ed Vocational Improvement & Equipment	29,610
21st Century Comm Learning - SCH	515,883
21st Century Comm Learning - SUM	134,737
Emergency Connectivity Fund	120,000
AmeriCorps Grant	230,000
Earmark Health & Wellness	71,429
Education Course Pilot	12,000
Turnaround Assistance	100,000
EEC Coordinated Family & Community Engagement	141,275
Comprehensive School Health Services	220,000
Adult Ed Learning Center - STATE	582,459
Early College Support	75,000
My CAP Development & Implement	4,336
CPPI Preschool Cohort	627,825
<b>Total</b>	<b>16,270,027</b>

## Media & Communications Department

The Media and Communications Office provides families, staff, and the wider Framingham community with transparent, helpful, inspiring, timely, and relevant information. This is in the form of District-to-home messaging, public-facing communication channels such as the Framingham Public Schools website and social media accounts, media relations, as well as, providing communications-related training opportunities for Teachers, Administration, and Staff.

The 2022-2023 school year was a great post-COVID opportunity to showcase many bright spots throughout the FPS community.

The Media and Communications Team spent the majority of the school year in schools and classrooms taking/sharing photos and videos. It was an additional year of empowerment where we trained colleagues how to accomplish their own communication-focused needs through one-on-one support, PD for Office Managers, Teachers, and Administrators, and group training sessions on social media, website maintenance, Smore, and Blackboard Mass Notifications.



The office has many documented accomplishments for the 2022 - 2023 fiscal year. Some of these notable items include:

- Rolled out a new Digital Asset Management system to host our own for-us, by-us media library and presented this topic to a group of counterparts at regional and national school PR conferences (May, July)
- Launched 16 new website templates for the district and all schools, each aligning with district branding and containing school-specific highlight reels
- Received a National School PR Association Award for Superintendent Residency Campaign on Social Media: Publications and Digital Media Excellence Award
- Continued improvement in branding and user experience for public-facing Framingham Public Schools content.
- Launched crisis communication templates for District and School Leadership
- Executed quarterly digital Distribution of Material for Framingham-based, youth-oriented, non-profit organizations
- Compiled and sent monthly District News and Announcements newsletters highlighting good news from our schools, as well as Date Driven Smores as an opportunity to share awareness, education and celebratory content
- Social Media Growth across channels seeing 250 - 300 new followers on each channel
- Continued with creating new efficiencies for Kindergarten and PEL Registration / Transportation / ESY (Summer Programming) Communication
- Supported the regional New England School PR Association (NESPRIA) as a means to build thought-leadership, seek / provide PD and networking throughout the New England Region; continue to hold the Massachusetts State Representative seat on the E-Board.

# Framingham Public Schools

## Office of the Superintendent

### Framingham High & Middle School Principals & Vice Principals

SCHOOL & ADDRESS	TELEPHONE	ADMINISTRATION	
<b>Framingham High School</b> 115 A St.	508-620-4963	Amy Gerade	Principal
		Greg Lagan	Gold House VP (A - De O)
		Jon Kanavich	Green House VP (De P - La)
		Erin Powers	Blue House VP (Lb - P)
		Jeff Convery	Silver House VP (Q - Z)
		Mark Albright	VP for Management, Operations and Assessment
		Michelle McGahan	Student Success Academy VP
	Hannya Lord	Welcome Academy Dean of Students	
	508-782-7510	Paul Spear	Director of Athletics
Brenna King		Assistant Director of Athletics	
<b>Eugene Thayer Campus of FHS</b> 50 Lawrence St.	508-626-9191	Lauren Carreiro	Coordinator
	508-626-7427 (fax)		
<b>Cameron Middle School</b> 215 Elm St.	508-879-2290	Michelle Melick	Principal
	508-788-3560 (fax)	Kenneth Hamm	Vice Principal
		Cal MacKinnon	Vice Principal
		Jennifer Eisenberg	Vice Principal
<b>Fuller Middle School</b> 31 Flagg Dr.	508-620-4956	Kerry Wood	Principal
	508-620-4957	Tim Fauth	Vice Principal
	508-628-1308 (fax)	Anthony Cardarelli	Vice Principal
		Shimona Romney	Vice Principal
<b>Walsh Middle School</b> 301 Brook St.	508-626-9180	Patrick Johnson	Principal
	508-626-9181	Beth Herrmann	Vice Principal
	508-877-1825 (fax)	Alma Barillas	Vice Principal

# Framingham Public Schools

## Office of the Superintendent

### Elementary School Principals & Vice Principals

SCHOOL & ADDRESS	TELEPHONE	ADMINISTRATION	
<b>BLOCKS Preschool</b> 29 Upper Joclyn Ave.	508-788-2380	Rosario Alvarez	Dir. of Early Childhood
	508-872-1354 (fax)	Jannine Ricchiazzi	Dept. Head
<b>Barbieri Elementary School</b> 100 Dudley Rd.	508-626-9187	Maria J. Davis	Principal
	508-626-9188	Gizela Lev	Vice Principal
	508-626-9176 (fax)	Carla Feehan	Vice Principal
<b>Brophy Elementary School</b> 575 Pleasant St.	508-626-9158	Jessica Mandes	Principal
	508-626-9159	Jeny Rivera	Vice Principal
	508-877-4025 (fax)	Marcella Sancho	Vice Principal
<b>Charlotte A. Dunning Elementary School</b> 48 Frost St.	508-626-9155	Kathie Lasky	Principal
	508-877-4524 (fax)	Katherine O'Leary (Kate)	Vice Principal

<b>Harmony Grove Elementary School</b> 169 Leland St.	508-626-9164	Juliana Kessler	Principal
	508-620-2965 (fax)	Izolda Roder	Vice Principal
		Chandra Ferraro	Vice Principal
<b>Hemenway Elementary School</b> 729 Water St.	508-626-9149	Marguerite Lackard	Interim Principal
	508-626-9150	Kelly Napierski	Vice Principal
	508-877-2262 (fax)		
<b>George P. King Elementary School</b> 454 Water St.	508-782-7201	James Bergeron	Principal
	508-788-0792 (fax)	Julie Gelardi	Vice Principal
<b>Miriam F McCarthy Elementary School</b> 8 Flagg Drive	508-626-9161	Cynthia Page	Principal
	508-626-9162	Julie Holt	Vice Principal
	508-626-9106 (fax)	Kaleb Smith	Vice Principal
<b>Potter Road Elementary School</b> 492 Potter Rd.	508-626-9110	Alana Cyr	Principal
	508-626-9141	Sandra Walters	Vice Principal
	508-877-1683 (fax)		
<b>Mary E. Stapleton Elementary School</b> 25 Elm St.	508-626-9143	Sara Yuen	Principal
	508-626-9144	Lisa DiDonato	Vice Principal
	508-877-4908 (fax)	Jacqueline Carrasquillo	Vice Principal

## 2022-2023 Retirees

**Lynne Davis**  
*Special Education  
Teacher*  
Barbieri Elementary  
School

**Idalgisa Sierra**  
*Dual Language (TW)  
Spanish Kindergarten  
Teacher*  
Barbieri Elementary  
School

**Luz Vallejo-Spillane**  
*Reading Teacher*  
Barbieri Elementary  
School

**Rebecca Center**  
*ESL Teacher*  
Barbieri Elementary  
School

**Diane Cartier**  
*Office Manager*  
Barbieri Elementary  
School

**Adrienne Paul**  
*Preschool Teacher*  
Blocks Pre School

**Jan Graham**  
*Classroom Aide*  
Blocks Pre School

**Patricia Aiello**  
*Special Education  
Teacher*  
Blocks Pre School

**Karen Hicks**  
*Special Education  
Assistant Teacher*  
Blocks Pre School

**Linda Mackie**  
*Special Education  
Assistant Teacher*  
Blocks Pre School

**Michael Foody**  
*Senior Custodian*  
Building & Grounds

**Lorenzo De Los Santos**  
*Assistant Custodian*  
Building & Grounds

**Brian Wadley**  
*Assistant Custodian*  
Building & Grounds

**Ernest Moreau**  
*Maintenance  
Foreman/Electrician*  
Building & Grounds

**Pamela Zingarelli**  
*Special Education  
Assistant Teacher*  
Cameron Middle School

**Laura (Lisa) McRae**  
*Elementary Teacher*  
Dunning Elementary  
School

**Suzanne Moore**  
*ESL Teacher*  
Dunning Elementary  
School

**N Claire Winhold**  
*Elementary Teacher*  
Dunning Elementary  
School

**Maura Donovan**  
*Kindergarten Teacher*  
Dunning Elementary  
School

**Jennifer Orcutt**  
*Social Worker*  
Dunning Elementary  
School

**Elaine Picard**  
*Elementary Teacher*  
Dunning Elementary  
School

**Michele Schecter**  
*Principal*  
Dunning Elementary  
School

**Deborah DeMichele**  
*Special Education  
Assistant Teacher*  
Dunning Elementary  
School

**Elizabeth Balboni**  
*Canteen Manager*  
Food Service

**Jayne Sweeney**  
*Cafeteria Worker*  
Food Service

**Andrew Benedetti**  
*Coordinator of Phoenix  
Program*

Framingham High  
School

**Maureen Tiberio**  
*School Nurse*  
Framingham High  
School

**Mynette Shifman**  
*School Nurse*  
Framingham High  
School

## 2022-2023 Retirees

<b>Lawrence Wilbur</b> <i>History Teacher</i> Framingham High School	<b>Janice Schlegel</b> <i>Physical Education Teacher</i> Hemenway Elementary School	<b>Lisa Zanella</b> <i>Elementary Teacher</i> McCarthy Elementary School
<b>Dalia Rabinovich</b> <i>World Language Teacher</i> Framingham High School	<b>Tracy Bascetta</b> <i>Elementary Teacher</i> Hemenway Elementary School	<b>Carol Skaggs</b> <i>Occupational Therapist</i> McCarthy Elementary School
<b>Cheryl Curley</b> <i>Special Education English Teacher</i> Framingham High School	<b>Cheryl Phillips</b> <i>Office Manager</i> Hemenway Elementary School	<b>Laurand Bryant</b> <i>Kindergarten Aide</i> McCarthy Elementary School
<b>Karen Fimlaid</b> <i>Office Manager</i> Framingham High School	<b>Marilyn Castoldi</b> <i>Special Education Assistant Teacher</i> Hemenway Elementary School	<b>Diane MacMillan</b> <i>Special Education Teacher</i> Potter Road Elementary School
<b>Teresa Weisman</b> <i>Special Education Assistant Teacher</i> Framingham High School	<b>Robin Goldweitz</b> <i>Special Education Assistant Teacher</i> Hemenway Elementary School	<b>Kathleen O'Brien</b> <i>School Psychologist</i> Stapleton Elementary School
<b>Carolyn Banach</b> <i>Principal</i> Framingham High School	<b>Eileen MacQueen</b> <i>Gifted and Talented Teacher</i> Hemenway Elementary School	<b>Debbie Price</b> <i>Special Education Teacher</i> Stapleton Elementary School
<b>Lynda Calvino Nocera</b> <i>World Language Teacher</i> Fuller Middle School	<b>Catherine Weber</b> <i>Kindergarten Aide</i> King Elementary School	<b>Elizabeth Guydan</b> <i>Social Studies Teacher</i> Walsh Middle School
<b>Carol Armstrong</b> <i>Social Studies Teacher</i> Fuller Middle School	<b>Denise Crocco Carnese</b> <i>Special Education Aide</i> King Elementary School	<b>Ann Loyd-Devito</b> <i>Special Education Assistant Teacher</i> Walsh Middle School
<b>Lisa Cogliandro</b> <i>Vice Principal</i> Fuller Middle School	<b>Sara Burgwinkle</b> <i>Elementary Teacher</i> McCarthy Elementary School	
<b>Soledad Ordoas</b> <i>Assistant Office Manager</i> Fuller Middle School		

# MUNIS reports - Schools

## FRAMINGHAM PUBLIC SCHOOLS FISCAL YEAR 2023 QUARTERLY SCHOOL BUDGET (Current Year)

3/12/2024  
5:45:59PM  
Through Period 12

Department Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Personnel	356,123	356,123	83,644	82,298	95,764	95,764	357,469	-	(1,346)	100.4%
Operating	45,275	45,275	40,221	1,862	445	4,893	47,421	-	(2,146)	104.7%
<b>Superintendent (960)</b>	<b>401,398</b>	<b>401,398</b>	<b>123,865</b>	<b>84,159</b>	<b>96,209</b>	<b>100,657</b>	<b>404,890</b>	-	<b>(3,492)</b>	<b>100.9%</b>
Personnel	689,493	689,493	169,154	179,937	202,314	232,764	784,170	-	(94,677)	113.7%
Operating	195,250	195,250	10,282	10,811	25,862	97,878	144,834	-	50,416	74.2%
<b>Assistant Superintendent (961)</b>	<b>884,743</b>	<b>884,743</b>	<b>179,437</b>	<b>190,748</b>	<b>228,176</b>	<b>330,642</b>	<b>929,003</b>	-	<b>(44,260)</b>	<b>105.0%</b>
Personnel	662,918	662,918	149,429	148,298	167,310	177,244	642,280	-	20,638	96.9%
Operating	124,958	124,958	42,313	36,439	69,571	64,321	212,645	-	(87,687)	170.2%
<b>Business Administration Dept (970)</b>	<b>787,876</b>	<b>787,876</b>	<b>191,743</b>	<b>184,737</b>	<b>236,880</b>	<b>241,565</b>	<b>854,925</b>	-	<b>(67,049)</b>	<b>108.5%</b>
Personnel	3,348,282	3,348,282	464,014	1,153,630	1,111,414	1,621,838	4,350,897	-	(1,002,615)	129.9%
Operating	539,341	539,341	66,031	90,231	85,573	246,198	488,032	-	51,309	90.5%
<b>Human Resources Department (965)</b>	<b>3,887,623</b>	<b>3,887,623</b>	<b>530,045</b>	<b>1,243,861</b>	<b>1,196,987</b>	<b>1,868,036</b>	<b>4,838,928</b>	-	<b>(951,305)</b>	<b>124.5%</b>
Operating	274,031	274,031	45,672	68,508	91,344	68,508	274,031	-	-	100.0%
<b>Media Services-School (979)</b>	<b>274,031</b>	<b>274,031</b>	<b>45,672</b>	<b>68,508</b>	<b>91,344</b>	<b>68,508</b>	<b>274,031</b>	-	-	<b>100.0%</b>
Personnel	198,015	198,015	48,099	47,054	54,392	55,636	205,182	-	(7,167)	103.6%
Operating	256,508	256,508	134,213	123,466	324,116	119,270	701,065	-	(444,557)	273.3%
<b>Safety &amp; Security (976)</b>	<b>454,523</b>	<b>454,523</b>	<b>182,312</b>	<b>170,521</b>	<b>378,508</b>	<b>174,906</b>	<b>906,246</b>	-	<b>(451,723)</b>	<b>199.4%</b>
Personnel	196,119	196,119	44,494	37,781	60,278	60,278	202,832	-	(6,713)	103.4%
Operating	63,115	63,115	24,308	38,124	4,553	3,124	70,109	-	(6,994)	111.1%
<b>Communications (978)</b>	<b>259,234</b>	<b>259,234</b>	<b>68,802</b>	<b>75,905</b>	<b>64,831</b>	<b>63,402</b>	<b>272,940</b>	-	<b>(13,706)</b>	<b>105.3%</b>
<b>Total ADMINISTRATION</b>	<b>6,949,428</b>	<b>6,949,428</b>	<b>1,321,875</b>	<b>2,018,438</b>	<b>2,292,935</b>	<b>2,847,717</b>	<b>8,480,964</b>	-	<b>(1,531,536)</b>	<b>122.0%</b>

## FRAMINGHAM PUBLIC SCHOOLS FISCAL YEAR 2023 QUARTERLY SCHOOL BUDGET (Current Year)

3/12/2024  
5:45:59PM  
Through Period 12

Department Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Personnel	992,096	992,096	219,188	192,932	220,457	226,992	859,569	-	132,527	86.6%
Operating	1,827,987	1,827,987	719,363	217,595	287,701	633,184	1,857,843	-	(29,856)	101.6%
<b>Curriculum Services (963)</b>	<b>2,820,083</b>	<b>2,820,083</b>	<b>938,551</b>	<b>410,526</b>	<b>508,158</b>	<b>860,177</b>	<b>2,717,413</b>	-	<b>102,670</b>	<b>96.4%</b>
Personnel	985,398	985,398	198,590	241,879	262,570	291,991	995,030	-	(9,632)	101.0%
Operating	251,870	251,870	103,142	52,398	51,443	233,970	440,953	-	(189,083)	175.1%
<b>Bilingual Education (962)</b>	<b>1,237,268</b>	<b>1,237,268</b>	<b>301,732</b>	<b>294,277</b>	<b>314,013</b>	<b>525,961</b>	<b>1,435,983</b>	-	<b>(198,715)</b>	<b>116.1%</b>
Personnel	130,014	130,014	28,098	31,819	34,782	35,548	130,248	-	(234)	100.2%
<b>Adult ESL (989)</b>	<b>130,014</b>	<b>130,014</b>	<b>28,098</b>	<b>31,819</b>	<b>34,782</b>	<b>35,548</b>	<b>130,248</b>	-	<b>(234)</b>	<b>100.2%</b>
Personnel	583,199	583,199	71,920	141,343	194,117	198,808	606,189	-	(22,990)	103.9%
Operating	157,668	157,668	36,736	95,696	59,359	18,670	210,462	-	(52,794)	133.5%
<b>Fine Arts Dept (997)</b>	<b>740,867</b>	<b>740,867</b>	<b>108,656</b>	<b>237,040</b>	<b>253,476</b>	<b>217,478</b>	<b>816,650</b>	-	<b>(75,783)</b>	<b>110.2%</b>
Personnel	14,500	14,500	-	-	-	-	-	-	14,500	-%
Operating	17,030	17,030	-	1,638	9,995	3,536	15,169	-	1,861	89.1%
<b>Gifted &amp; Talented (994)</b>	<b>31,530</b>	<b>31,530</b>	<b>-</b>	<b>1,638</b>	<b>9,995</b>	<b>3,536</b>	<b>15,169</b>	-	<b>16,361</b>	<b>48.1%</b>
<b>Total EDUCATION</b>	<b>4,959,762</b>	<b>4,959,762</b>	<b>1,377,037</b>	<b>975,300</b>	<b>1,120,425</b>	<b>1,642,700</b>	<b>5,115,463</b>	-	<b>(155,701)</b>	<b>103.1%</b>

## FRAMINGHAM PUBLIC SCHOOLS FISCAL YEAR 2023 QUARTERLY SCHOOL BUDGET (Current Year)

3/12/2024  
5:45:59PM  
Through Period 12

Department Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Personnel	2,956,458	2,846,683	1,157,204	505,948	634,708	645,683	2,943,543	-	(96,860)	103.4%
Operating	1,266,645	1,266,645	125,989	592,251	549,792	287,455	1,555,486	-	(288,841)	122.8%
<b>Special Education Department (980)</b>	<b>4,223,103</b>	<b>4,113,328</b>	<b>1,283,192</b>	<b>1,098,199</b>	<b>1,184,500</b>	<b>933,138</b>	<b>4,499,029</b>	-	<b>(385,701)</b>	<b>109.4%</b>
Personnel	132,000	132,000	13,869	32,332	25,800	31,173	103,174	-	28,826	78.2%
Operating	825,000	1,825,953	46,856	320,150	416,154	691,122	1,474,282	-	351,671	80.7%
<b>SPED Services (982)</b>	<b>957,000</b>	<b>1,957,953</b>	<b>60,725</b>	<b>352,482</b>	<b>441,954</b>	<b>722,295</b>	<b>1,577,456</b>	-	<b>380,497</b>	<b>80.6%</b>
Operating	36,500	36,500	6,710	12,845	10,975	3,917	34,447	-	2,053	94.4%
<b>Psychology Services (991)</b>	<b>36,500</b>	<b>36,500</b>	<b>6,710</b>	<b>12,845</b>	<b>10,975</b>	<b>3,917</b>	<b>34,447</b>	-	<b>2,053</b>	<b>94.4%</b>
Personnel	-	-	-	-	-	255	255	-	(255)	-%
Operating	10,001,079	10,001,079	2,328,513	3,990,430	1,814,763	2,137,664	10,271,370	-	(270,291)	102.7%
<b>Tuition-Out District Placement (981)</b>	<b>10,001,079</b>	<b>10,001,079</b>	<b>2,328,513</b>	<b>3,990,430</b>	<b>1,814,763</b>	<b>2,137,664</b>	<b>10,271,625</b>	-	<b>(270,546)</b>	<b>102.7%</b>
Operating	379,758	379,758	-	175,288	158,593	6,570	340,451	-	39,307	89.6%
<b>Occupational Education (983)</b>	<b>379,758</b>	<b>379,758</b>	<b>-</b>	<b>175,288</b>	<b>158,593</b>	<b>6,570</b>	<b>340,451</b>	-	<b>39,307</b>	<b>89.6%</b>
<b>Total SPED</b>	<b>15,597,440</b>	<b>16,488,618</b>	<b>3,679,141</b>	<b>5,629,243</b>	<b>3,610,785</b>	<b>3,803,839</b>	<b>16,723,009</b>	-	<b>(234,391)</b>	<b>101.4%</b>

# MUNIS reports - Schools

## FRAMINGHAM PUBLIC SCHOOLS FISCAL YEAR 2023 QUARTERLY SCHOOL BUDGET (Current Year)

3/12/2024  
5:45:59PM  
Through Period 12

Department Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Personnel	363,299	331,919	48,824	65,198	78,077	91,528	283,626	-	48,293	85.5%
Operating	6,561,927	7,619,823	14,166	1,688,267	1,573,530	1,908,897	5,184,860	557,803	1,877,160	75.4%
Transportation Department (973)	6,925,226	7,951,742	62,991	1,753,465	1,651,606	2,000,424	5,468,486	557,803	1,925,453	75.8%
<b>Total TRANSPORTATION</b>	<b>6,925,226</b>	<b>7,951,742</b>	<b>62,991</b>	<b>1,753,465</b>	<b>1,651,606</b>	<b>2,000,424</b>	<b>5,468,486</b>	<b>557,803</b>	<b>1,925,453</b>	<b>75.8%</b>

## FRAMINGHAM PUBLIC SCHOOLS FISCAL YEAR 2023 QUARTERLY SCHOOL BUDGET (Current Year)

3/12/2024  
5:45:59PM  
Through Period 12

Department Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Personnel	1,278,247	1,278,247	295,842	294,400	349,024	343,605	1,282,871	-	(4,624)	100.4%
Operating	1,823,900	1,823,900	1,071,474	601,854	243,280	(201,891)	1,714,717	3,904	105,279	94.2%
Technology Department (974)	3,102,147	3,102,147	1,367,316	896,254	592,303	141,715	2,997,587	3,904	100,655	96.8%
Personnel	11,500	11,500	-	-	-	7,925	7,925	-	3,576	68.9%
Operating	112,000	112,000	24,610	36,375	37,910	11,467	110,362	-	1,638	98.5%
Library/Media (977)	123,500	123,500	24,610	36,375	37,910	19,391	118,287	-	5,213	95.8%
<b>Total TECHNOLOGY SERVICES</b>	<b>3,225,647</b>	<b>3,225,647</b>	<b>1,391,926</b>	<b>932,629</b>	<b>630,213</b>	<b>161,106</b>	<b>3,115,874</b>	<b>3,904</b>	<b>105,868</b>	<b>96.7%</b>

## FRAMINGHAM PUBLIC SCHOOLS FISCAL YEAR 2023 QUARTERLY SCHOOL BUDGET (Current Year)

3/12/2024  
5:45:59PM  
Through Period 12

Department Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Personnel	5,691,979	5,691,979	1,185,579	1,225,455	1,479,339	1,507,696	5,398,068	-	293,911	94.8%
Operating	3,641,766	3,641,766	951,758	1,150,707	1,366,018	1,843,668	5,312,151	3,450	(1,673,835)	146.0%
Building & Grounds Department (971)	9,333,745	9,333,745	2,137,337	2,376,162	2,845,356	3,351,364	10,710,219	3,450	(1,379,924)	114.8%
<b>Total BUILDINGS &amp; GROUNDS</b>	<b>9,333,745</b>	<b>9,333,745</b>	<b>2,137,337</b>	<b>2,376,162</b>	<b>2,845,356</b>	<b>3,351,364</b>	<b>10,710,219</b>	<b>3,450</b>	<b>(1,379,924)</b>	<b>114.8%</b>

## FRAMINGHAM PUBLIC SCHOOLS FISCAL YEAR 2023 QUARTERLY SCHOOL BUDGET (Current Year)

3/12/2024  
5:45:59PM  
Through Period 12

Department Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Personnel	115,686	115,686	26,968	27,306	31,857	29,878	116,009	-	(323)	100.3%
Operating	20,104	20,104	12,075	5,220	529	270	18,094	-	2,010	90.0%
School Committee (966)	135,790	135,790	39,042	32,526	32,386	30,148	134,103	-	1,687	98.8%
Operating	434,618	434,618	104,941	106,255	112,347	102,891	426,435	-	8,183	98.1%
Copier & Printers (975)	434,618	434,618	104,941	106,255	112,347	102,891	426,435	-	8,183	98.1%
Personnel	833,380	833,380	61,485	256,512	244,201	255,682	817,880	-	15,500	98.1%
Operating	500,669	500,669	99,778	110,476	157,413	243,255	610,922	-	(110,253)	122.0%
Athletics Department (993)	1,334,049	1,334,049	161,263	366,988	401,614	498,937	1,428,802	-	(94,753)	107.1%
Personnel	1,212,874	1,212,874	169,157	303,700	360,828	480,716	1,314,401	-	(101,527)	108.4%
Operating	374,695	675,053	29,038	51,456	110,165	499,463	690,121	-	(15,068)	102.2%
Health Services (964)	1,587,569	1,887,927	198,195	355,156	470,992	980,179	2,004,522	-	(116,595)	106.2%
Personnel	659,764	659,764	77,679	146,006	180,918	205,107	609,710	-	50,054	92.4%
Operating	164,080	164,080	546	9,209	45,312	103,366	158,433	-	5,647	96.6%
Community Resource (986)	823,844	823,844	78,225	155,216	226,230	308,473	768,143	-	55,701	93.2%
Personnel	501,462	501,462	99,950	115,110	122,569	127,475	465,104	-	36,358	92.7%
Operating	55,283	55,283	36,553	4,209	9,742	1,806	52,310	-	2,973	94.6%
Parent Information Center (995)	556,745	556,745	136,502	119,320	132,311	129,281	517,414	-	39,331	92.9%
Personnel	21,500	21,500	1,904	3,808	4,442	6,346	16,500	-	5,000	76.7%
Operating	48,780	48,780	5,696	30,546	8,225	5,569	50,037	-	(1,257)	102.6%
Physical Education (992)	70,280	70,280	7,600	34,353	12,667	11,916	66,537	-	3,743	94.7%
<b>Total GENERAL SCHOOL</b>	<b>4,942,895</b>	<b>5,243,253</b>	<b>725,768</b>	<b>1,169,814</b>	<b>1,388,548</b>	<b>2,061,825</b>	<b>5,345,956</b>	<b>-</b>	<b>(102,703)</b>	<b>102.0%</b>

# MUNIS reports - Schools

## FRAMINGHAM PUBLIC SCHOOLS FISCAL YEAR 2023 QUARTERLY SCHOOL BUDGET (Current Year)

3/12/2024  
5:45:59PM  
Through Period 12

Department Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Personnel	23,882,243	23,270,674	2,764,080	5,457,130	6,210,820	8,181,783	22,613,813	-	656,861	97.2%
Operating	305,378	305,378	34,636	67,912	91,522	76,022	270,091	153	35,134	88.5%
<b>Framingham High School (910)</b>	<b>24,187,621</b>	<b>23,576,052</b>	<b>2,798,716</b>	<b>5,525,042</b>	<b>6,302,342</b>	<b>8,257,805</b>	<b>22,883,905</b>	<b>153</b>	<b>691,994</b>	<b>97.1%</b>
Personnel	750,780	736,856	91,471	190,593	228,330	297,655	808,050	-	(71,194)	109.7%
Operating	5,000	5,000	-	950	271	300	1,521	-	3,479	30.4%
<b>Alternative HS Thayer Campus (911)</b>	<b>755,780</b>	<b>741,856</b>	<b>91,471</b>	<b>191,543</b>	<b>228,601</b>	<b>297,954</b>	<b>809,570</b>	<b>-</b>	<b>(67,714)</b>	<b>109.1%</b>
<b>Total HIGH SCHOOLS</b>	<b>24,943,401</b>	<b>24,317,908</b>	<b>2,890,187</b>	<b>5,716,585</b>	<b>6,530,943</b>	<b>8,555,759</b>	<b>23,693,475</b>	<b>153</b>	<b>624,280</b>	<b>97.4%</b>

## FRAMINGHAM PUBLIC SCHOOLS FISCAL YEAR 2023 QUARTERLY SCHOOL BUDGET (Current Year)

3/12/2024  
5:45:59PM  
Through Period 12

Department Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Personnel	7,450,356	7,411,402	904,051	1,773,328	2,026,217	2,436,792	7,140,387	-	271,015	96.3%
Operating	21,000	21,000	6,775	8,385	3,065	3,389	21,615	-	(615)	102.9%
<b>Cameron Middle School (920)</b>	<b>7,471,356</b>	<b>7,432,402</b>	<b>910,826</b>	<b>1,781,713</b>	<b>2,029,282</b>	<b>2,440,181</b>	<b>7,162,002</b>	<b>-</b>	<b>270,400</b>	<b>96.4%</b>
Personnel	7,967,846	7,873,549	960,945	1,908,133	2,175,756	2,706,584	7,751,419	-	122,130	98.4%
Operating	22,270	22,270	12,668	9,659	3,242	1,509	27,078	-	(4,808)	121.6%
<b>Fuller Middle School (921)</b>	<b>7,990,116</b>	<b>7,895,819</b>	<b>973,613</b>	<b>1,917,792</b>	<b>2,178,998</b>	<b>2,708,093</b>	<b>7,778,497</b>	<b>-</b>	<b>117,322</b>	<b>98.5%</b>
Personnel	9,286,097	9,088,863	1,122,806	2,190,634	2,491,959	3,312,505	9,117,903	-	(29,040)	100.3%
Operating	18,800	18,800	19,241	5,895	5,085	1,931	32,152	-	(13,352)	171.0%
<b>Walsh Middle School (922)</b>	<b>9,304,897</b>	<b>9,107,663</b>	<b>1,142,047</b>	<b>2,196,529</b>	<b>2,497,044</b>	<b>3,314,436</b>	<b>9,150,056</b>	<b>-</b>	<b>(42,393)</b>	<b>100.5%</b>
<b>Total MIDDLE SCHOOLS</b>	<b>24,766,369</b>	<b>24,435,884</b>	<b>3,026,487</b>	<b>5,896,034</b>	<b>6,705,324</b>	<b>8,462,710</b>	<b>24,090,554</b>	<b>-</b>	<b>345,330</b>	<b>98.6%</b>

## FRAMINGHAM PUBLIC SCHOOLS FISCAL YEAR 2023 QUARTERLY SCHOOL BUDGET (Current Year)

3/12/2024  
5:45:59PM  
Through Period 12

Department Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Personnel	6,331,619	6,060,631	731,440	1,485,049	1,657,577	2,098,100	5,972,166	-	88,465	98.5%
Operating	33,500	33,500	6,232	13,858	8,965	3,716	32,770	-	730	97.8%
<b>Barbieri Elementary School (930)</b>	<b>6,365,119</b>	<b>6,094,131</b>	<b>737,671</b>	<b>1,498,907</b>	<b>1,666,542</b>	<b>2,101,816</b>	<b>6,004,936</b>	<b>-</b>	<b>89,195</b>	<b>98.5%</b>
Personnel	5,292,905	5,217,985	643,348	1,302,113	1,526,003	1,832,483	5,303,948	-	(85,963)	101.6%
Operating	29,050	29,050	9,665	7,630	5,057	2,514	24,865	-	4,185	85.6%
<b>Brophy Elementary School (931)</b>	<b>5,321,955</b>	<b>5,247,035</b>	<b>653,013</b>	<b>1,309,743</b>	<b>1,531,060</b>	<b>1,834,997</b>	<b>5,328,813</b>	<b>-</b>	<b>(81,778)</b>	<b>101.6%</b>
Personnel	5,324,572	5,192,346	636,436	1,285,740	1,435,690	1,923,618	5,281,483	-	(89,137)	101.7%
Operating	26,250	26,250	10,669	7,521	3,635	2,670	24,495	-	1,755	93.3%
<b>Dunning Elementary School (932)</b>	<b>5,350,822</b>	<b>5,218,596</b>	<b>647,104</b>	<b>1,293,261</b>	<b>1,439,325</b>	<b>1,926,288</b>	<b>5,305,978</b>	<b>-</b>	<b>(87,382)</b>	<b>101.7%</b>
Personnel	5,640,911	5,577,500	667,967	1,363,734	1,565,178	2,016,448	5,613,328	-	(35,828)	100.6%
Operating	27,750	27,750	9,095	11,601	2,879	3,857	27,432	-	318	98.9%
<b>Hemenway Elementary School (933)</b>	<b>5,668,661</b>	<b>5,605,250</b>	<b>677,062</b>	<b>1,375,336</b>	<b>1,568,057</b>	<b>2,020,305</b>	<b>5,640,760</b>	<b>-</b>	<b>(35,510)</b>	<b>100.6%</b>
Personnel	4,195,905	4,161,493	549,837	1,122,658	1,239,509	1,600,371	4,512,376	-	(350,883)	108.4%
Operating	22,650	22,650	11,709	9,789	3,180	3,156	27,833	-	(5,183)	122.9%
<b>King Elementary School (935)</b>	<b>4,218,555</b>	<b>4,184,143</b>	<b>561,547</b>	<b>1,132,447</b>	<b>1,242,689</b>	<b>1,603,526</b>	<b>4,540,209</b>	<b>-</b>	<b>(356,066)</b>	<b>108.5%</b>
Personnel	6,208,389	6,053,231	680,254	1,339,896	1,557,685	1,956,990	5,534,825	-	518,406	91.4%
Operating	31,000	31,000	3,581	22,032	1,133	707	27,453	-	3,547	88.6%
<b>McCarthy Elementary School (936)</b>	<b>6,239,389</b>	<b>6,084,231</b>	<b>683,835</b>	<b>1,361,928</b>	<b>1,558,818</b>	<b>1,957,697</b>	<b>5,562,278</b>	<b>-</b>	<b>521,953</b>	<b>91.4%</b>
Personnel	4,636,211	4,519,294	572,515	1,147,023	1,285,947	1,711,649	4,717,133	-	(197,839)	104.4%
Operating	28,300	28,300	16,546	4,663	3,077	1,539	25,825	-	2,475	91.3%
<b>Potter Road Elementary School (937)</b>	<b>4,664,511</b>	<b>4,547,594</b>	<b>589,061</b>	<b>1,151,685</b>	<b>1,289,024</b>	<b>1,713,188</b>	<b>4,742,958</b>	<b>-</b>	<b>(195,364)</b>	<b>104.3%</b>
Personnel	5,124,786	4,929,511	583,507	1,191,247	1,332,458	1,778,851	4,887,063	-	42,448	99.1%
Operating	24,150	24,150	10,600	3,385	4,643	4,062	22,689	-	1,461	94.0%
<b>Stapleton Elementary School (938)</b>	<b>5,148,936</b>	<b>4,953,661</b>	<b>594,107</b>	<b>1,194,631</b>	<b>1,338,101</b>	<b>1,782,913</b>	<b>4,909,752</b>	<b>-</b>	<b>43,909</b>	<b>99.1%</b>
Personnel	5,492,989	5,336,308	608,933	1,197,384	1,332,260	1,666,710	4,805,287	-	531,021	90.0%
Operating	54,770	54,770	17,836	16,071	5,701	11,277	50,886	-	3,884	92.9%
<b>W. Wilson Elementary School (939)</b>	<b>5,547,759</b>	<b>5,391,078</b>	<b>626,769</b>	<b>1,213,455</b>	<b>1,337,961</b>	<b>1,677,987</b>	<b>4,856,173</b>	<b>-</b>	<b>534,905</b>	<b>90.1%</b>
Personnel	-	-	1,730	12,363	10,254	34,012	58,359	-	(58,359)	- %
Operating	22,655	22,655	-	2,070	2,000	5,250	9,320	-	13,335	41.1%
<b>Early Education (944)</b>	<b>22,655</b>	<b>22,655</b>	<b>1,730</b>	<b>14,433</b>	<b>12,254</b>	<b>39,262</b>	<b>67,679</b>	<b>-</b>	<b>(45,024)</b>	<b>298.7%</b>
Personnel	3,482,467	3,420,381	381,096	872,455	900,671	1,251,671	3,405,894	-	14,487	99.6%
Preschool/BLOCKS (945)	3,482,467	3,420,381	381,096	872,455	900,671	1,251,671	3,405,894	-	14,487	99.6%
<b>Total ELEMENTARY &amp; PRE-K SCHOOLS</b>	<b>52,030,829</b>	<b>50,768,755</b>	<b>6,152,995</b>	<b>12,418,283</b>	<b>13,884,503</b>	<b>17,909,650</b>	<b>50,365,431</b>	<b>-</b>	<b>403,324</b>	<b>99.2%</b>

# MUNIS reports - Schools

**FRAMINGHAM PUBLIC SCHOOLS**  
**FISCAL YEAR 2023**  
**QUARTERLY SCHOOL BUDGET (Current Year)**

3/12/2024  
 5:45:59PM  
 Through Period 12

Department Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
<b>PERSONNEL &amp; OPERATING TOTALS</b>										
Personnel	123,002,382	120,643,175	16,515,507	29,072,226	32,892,477	41,536,155	120,016,365	-	626,810	99.5%
Operating	30,672,360	33,031,567	6,250,237	9,813,728	7,768,163	9,260,939	33,093,067	565,310	(626,810)	101.9%
<b>GRAND TOTAL</b>	<b>153,674,742</b>	<b>153,674,742</b>	<b>22,765,744</b>	<b>38,885,954</b>	<b>40,660,640</b>	<b>50,797,095</b>	<b>153,109,432</b>	<b>565,310</b>	<b>-</b>	<b>100.0%</b>

# MUNIS reports /CFO

## CITY OF FRAMINGHAM FISCAL YEAR 2023 QUARTERLY CITY BUDGET (Current Year)

3/12/2024  
3:26:11PM  
Through Period 12

### GENERAL GOVERNMENT DIVISION

122 - Mayor Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Salaries 5110	968,457	976,858	162,045	159,402	185,318	221,124	727,889	-	248,969	74.5%
Part-time Salaries 5120	-	-	6,609	3,332	3,536	19,423	32,899	-	(32,899)	- %
Overtime 5130	6,000	6,000	164	-	-	176	340	-	5,660	5.7%
Differential 5140	450	450	250	-	-	-	250	-	200	55.6%
<b>Total Personnel</b>	<b>974,907</b>	<b>983,308</b>	<b>169,068</b>	<b>162,734</b>	<b>188,854</b>	<b>240,723</b>	<b>761,378</b>	<b>-</b>	<b>221,930</b>	<b>77.4%</b>
Repairs & Maintenance 5240	800	800	-	-	164	-	164	-	636	20.5%
Professional & Tech Services 5300	20,500	20,500	566	12,269	10,631	4,889	28,354	-	(7,854)	138.3%
Communications 5340	5,550	5,550	687	1,613	1,915	1,750	5,965	-	(415)	107.5%
Supplies 5420	3,000	3,000	586	576	2,511	2,571	6,245	-	(3,245)	208.2%
Technical Supplies 5440	400	400	-	-	-	97	97	-	303	24.2%
Meals/Special Functions 5490	-	-	-	-	229	361	590	-	(590)	- %
Professional Development 5710	16,200	16,200	1,346	1,201	3,102	(1,945)	3,703	-	12,497	22.9%
<b>Total Operating</b>	<b>46,450</b>	<b>46,450</b>	<b>3,184</b>	<b>15,659</b>	<b>18,552</b>	<b>7,723</b>	<b>45,118</b>	<b>-</b>	<b>1,332</b>	<b>97.1%</b>
<b>Total 122 - Mayor</b>	<b>1,021,357</b>	<b>1,029,758</b>	<b>172,252</b>	<b>178,393</b>	<b>207,406</b>	<b>248,446</b>	<b>806,496</b>	<b>-</b>	<b>223,262</b>	<b>78.3%</b>

## CITY OF FRAMINGHAM FISCAL YEAR 2023 QUARTERLY CITY BUDGET (Current Year)

3/12/2024  
3:26:11PM  
Through Period 12

### GENERAL GOVERNMENT DIVISION

111 - City Council Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Salaries 5110	121,778	121,778	9,558	16,905	16,836	18,131	61,430	-	60,348	50.4%
Overtime 5130	15,000	15,000	480	518	-	691	1,689	-	13,311	11.3%
Other Personnel Services 5150	57,500	57,500	12,792	13,958	16,771	14,375	57,895	-	(395)	100.7%
<b>Total Personnel</b>	<b>194,278</b>	<b>194,278</b>	<b>22,829</b>	<b>31,381</b>	<b>33,607</b>	<b>33,197</b>	<b>121,014</b>	<b>-</b>	<b>73,264</b>	<b>62.3%</b>
Professional & Tech Services 5300	112,000	112,000	315	17,381	50,878	41,179	109,753	6,830	(4,583)	104.1%
Communications 5340	2,400	2,400	357	-	-	4,287	4,645	279	(2,524)	205.2%
Supplies 5420	2,375	2,375	74	61	11	128	274	590	1,512	36.3%
Technical Supplies 5440	200	200	-	-	-	-	-	-	200	- %
Professional Development 5710	6,740	6,740	-	-	-	-	-	-	6,740	- %
Additional Equipment 5850	3,000	3,000	-	-	-	-	-	-	3,000	- %
<b>Total Operating</b>	<b>126,715</b>	<b>126,715</b>	<b>746</b>	<b>17,442</b>	<b>50,889</b>	<b>45,594</b>	<b>114,671</b>	<b>7,699</b>	<b>4,345</b>	<b>96.6%</b>
<b>Total 111 - City Council</b>	<b>320,993</b>	<b>320,993</b>	<b>23,575</b>	<b>48,824</b>	<b>84,496</b>	<b>78,791</b>	<b>235,685</b>	<b>7,699</b>	<b>77,609</b>	<b>75.8%</b>

## CITY OF FRAMINGHAM FISCAL YEAR 2023 QUARTERLY CITY BUDGET (Current Year)

3/12/2024  
3:26:11PM  
Through Period 12

### GENERAL GOVERNMENT DIVISION

161 - City Clerk Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Salaries 5110	396,255	403,140	80,270	92,039	104,806	102,136	379,250	-	23,890	94.1%
Overtime 5130	5,000	5,000	4,102	2,370	-	-	6,473	-	(1,473)	129.5%
Differential 5140	800	800	-	350	-	250	600	-	200	75.0%
<b>Total Personnel</b>	<b>402,055</b>	<b>408,940</b>	<b>84,372</b>	<b>94,759</b>	<b>104,806</b>	<b>102,386</b>	<b>386,323</b>	<b>-</b>	<b>22,617</b>	<b>94.5%</b>
Repairs & Maintenance 5240	200	200	260	-	-	-	260	274	(334)	266.8%
Professional & Tech Services 5300	7,000	7,000	3,612	4,240	1,859	-	9,712	-	(2,712)	138.7%
Communications 5340	5,510	5,510	399	3,410	2,276	106	6,191	4	(685)	112.4%
Supplies 5420	3,800	3,800	67	1,237	503	249	2,056	506	1,238	67.4%
Technical Supplies 5440	1,500	1,500	-	-	-	-	-	-	1,500	- %
Professional Development 5710	3,135	3,135	200	913	381	640	2,133	-	1,002	68.0%
<b>Total Operating</b>	<b>21,145</b>	<b>21,145</b>	<b>4,539</b>	<b>9,800</b>	<b>5,019</b>	<b>995</b>	<b>20,353</b>	<b>783</b>	<b>9</b>	<b>100.0%</b>
<b>Total 161 - City Clerk</b>	<b>423,200</b>	<b>430,085</b>	<b>88,911</b>	<b>104,559</b>	<b>109,825</b>	<b>103,381</b>	<b>406,676</b>	<b>783</b>	<b>22,626</b>	<b>94.7%</b>

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### GENERAL GOVERNMENT DIVISION

151 - Legal Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Salaries 5110	429,500	442,550	20,192	79,268	130,289	140,311	370,060	-	72,490	83.6%
<b>Total Personnel</b>	<b>429,500</b>	<b>442,550</b>	<b>20,192</b>	<b>79,268</b>	<b>130,289</b>	<b>140,311</b>	<b>370,060</b>	<b>-</b>	<b>72,490</b>	<b>83.6%</b>
Professional & Tech Services 5300	160,500	139,500	23,432	17,122	10,611	20,591	71,756	11,206	56,538	59.5%
Communications 5340	-	-	-	-	34	45	79	-	(79)	- %
Supplies 5420	-	-	-	1,768	643	3,450	5,860	5,487	(11,347)	- %
Technical Supplies 5440	5,000	5,000	-	-	2,503	-	2,503	-	2,497	50.1%
Professional Development 5710	-	-	-	1,344	2,415	1,497	5,256	728	(5,984)	- %
<b>Total Operating</b>	<b>165,500</b>	<b>144,500</b>	<b>23,432</b>	<b>20,234</b>	<b>16,207</b>	<b>25,583</b>	<b>85,455</b>	<b>17,420</b>	<b>41,625</b>	<b>71.2%</b>
<b>Total 151 - Legal</b>	<b>595,000</b>	<b>587,050</b>	<b>43,624</b>	<b>99,502</b>	<b>146,495</b>	<b>165,893</b>	<b>455,514</b>	<b>17,420</b>	<b>114,115</b>	<b>80.6%</b>

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## CITY OF FRAMINGHAM FISCAL YEAR 2023 QUARTERLY CITY BUDGET (Current Year)

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### GENERAL GOVERNMENT DIVISION

162 - Elections Description		FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Salaries	5110	133,367	133,367	14,199	30,562	33,878	36,484	115,123	-	18,244	86.3%
Overtime	5130	9,000	9,000	4,544	4,304	-	-	8,848	-	152	98.3%
Differential	5140	1,950	1,950	1,950	-	-	3,000	4,950	-	(3,000)	253.8%
<b>Total Personnel</b>		<b>144,317</b>	<b>144,317</b>	<b>20,693</b>	<b>34,865</b>	<b>33,878</b>	<b>39,484</b>	<b>128,920</b>	<b>-</b>	<b>15,397</b>	<b>89.3%</b>
Repairs & Maintenance	5240	12,700	12,700	7,450	3,919	-	860	12,229	-	471	96.3%
Professional & Tech Services	5300	5,000	5,000	1,718	690	-	-	2,408	-	2,592	48.2%
Communications	5340	20,000	20,000	9,778	11,277	3,185	3,324	27,565	-	(7,565)	137.8%
Other Purchased Services	5380	118,500	118,500	57,051	57,251	1,825	(8,000)	108,127	-	10,373	91.2%
Supplies	5420	30,000	30,000	9,753	12,388	-	8,448	30,589	-	(589)	102.0%
Technical Supplies	5440	2,000	2,000	-	135	-	-	135	-	1,865	6.8%
Professional Development	5710	500	500	-	-	296	2,416	2,712	-	(2,212)	542.3%
Additional Equipment	5850	1,500	1,500	-	-	-	-	-	-	1,500	- %
<b>Total Operating</b>		<b>190,200</b>	<b>190,200</b>	<b>85,750</b>	<b>85,660</b>	<b>5,306</b>	<b>7,048</b>	<b>183,765</b>	<b>-</b>	<b>6,435</b>	<b>96.6%</b>
<b>Total 162 - Elections</b>		<b>334,517</b>	<b>334,517</b>	<b>106,444</b>	<b>120,525</b>	<b>39,184</b>	<b>46,532</b>	<b>312,685</b>	<b>-</b>	<b>21,832</b>	<b>93.5%</b>
<b>TOTAL GENERAL GOVERNMENT DIVISION</b>		<b>4,820,701</b>	<b>4,832,026</b>	<b>842,783</b>	<b>999,723</b>	<b>1,027,254</b>	<b>1,225,855</b>	<b>4,095,615</b>	<b>67,757</b>	<b>668,654</b>	<b>86.2%</b>

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### GENERAL GOVERNMENT DIVISION

192 - Facilities Management Description		FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Salaries	5110	995,709	999,698	212,420	209,524	213,506	232,735	868,186	-	131,512	86.8%
Overtime	5130	61,000	61,000	14,931	13,120	12,171	21,795	62,016	-	(1,016)	101.7%
Differential	5140	16,444	16,444	2,147	2,424	2,554	3,398	10,523	-	5,921	64.0%
Other Personnel Services	5150	6,050	6,050	-	1,700	1,473	2,028	5,201	-	849	86.0%
<b>Total Personnel</b>		<b>1,079,203</b>	<b>1,083,192</b>	<b>229,499</b>	<b>226,768</b>	<b>229,704</b>	<b>259,957</b>	<b>945,927</b>	<b>-</b>	<b>137,265</b>	<b>87.3%</b>
Energy	5210	415,555	415,555	78,017	107,701	81,303	111,701	378,722	12,401	24,432	94.1%
Repairs & Maintenance	5240	310,423	310,423	46,965	58,237	64,341	103,983	273,527	19,905	16,991	94.5%
Rentals & Leases	5270	25,000	25,000	8,333	3,021	8,333	6,250	25,937	-	(937)	103.7%
Professional & Tech Services	5300	131,500	131,500	25,083	25,724	33,272	49,814	133,894	5,125	(7,519)	105.7%
Communications	5340	11,750	11,750	2,256	1,920	2,546	3,126	9,848	564	1,339	88.6%
Supplies	5420	126,768	126,768	15,258	20,688	17,783	44,529	98,258	3,841	24,669	80.5%
Technical Supplies	5440	2,500	2,500	41	15	-	191	247	-	2,253	9.9%
Vehicular Supplies	5480	18,725	18,725	2,522	2,250	2,567	3,036	10,375	-	8,350	55.4%
Professional Development	5710	4,210	4,210	1	1,597	-	225	1,824	19	2,368	43.8%
<b>Total Operating</b>		<b>1,046,431</b>	<b>1,046,431</b>	<b>178,478</b>	<b>221,153</b>	<b>210,145</b>	<b>322,855</b>	<b>932,631</b>	<b>41,855</b>	<b>71,945</b>	<b>93.1%</b>
<b>Total 192 - Facilities Management</b>		<b>2,125,634</b>	<b>2,129,623</b>	<b>407,977</b>	<b>447,921</b>	<b>439,849</b>	<b>582,811</b>	<b>1,878,558</b>	<b>41,855</b>	<b>209,211</b>	<b>90.2%</b>

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### FINANCE DIVISION

133 - Chief Financial Officer Description		FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Salaries	5110	390,765	474,865	71,166	106,306	114,304	139,583	431,359	-	43,506	90.8%
Part-time Salaries	5120	14,000	14,000	-	893	119	264	1,275	-	12,725	9.1%
Differential	5140	300	300	-	-	-	-	-	-	300	- %
<b>Total Personnel</b>		<b>405,065</b>	<b>489,165</b>	<b>71,166</b>	<b>107,199</b>	<b>114,423</b>	<b>139,847</b>	<b>432,634</b>	<b>-</b>	<b>56,531</b>	<b>88.4%</b>
Energy	5210	487,709	487,709	114,025	63,685	23,064	156,246	357,021	130,688	-	100.0%
Professional & Tech Services	5300	6,000	6,000	1,568	-	330	-	1,898	-	4,103	31.6%
Communications	5340	200	200	-	-	1	3	4	-	196	2.1%
Supplies	5420	1,000	1,000	-	492	-	1,142	1,634	-	(634)	163.4%
Technical Supplies	5440	500	500	-	-	188	-	188	123	189	62.2%
Professional Development	5710	5,050	5,050	2,550	-	-	-	2,550	-	2,500	50.5%
Additional Equipment	5850	600	600	-	-	2,422	1,572	3,994	-	(3,394)	665.6%
<b>Total Operating</b>		<b>501,059</b>	<b>501,059</b>	<b>118,143</b>	<b>64,177</b>	<b>26,006</b>	<b>158,962</b>	<b>367,288</b>	<b>130,811</b>	<b>2,960</b>	<b>99.4%</b>
<b>Total 133 - Chief Financial Officer</b>		<b>906,124</b>	<b>990,224</b>	<b>189,309</b>	<b>171,376</b>	<b>140,428</b>	<b>298,809</b>	<b>799,922</b>	<b>130,811</b>	<b>59,491</b>	<b>94.0%</b>

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### FINANCE DIVISION

135 - Accounting Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Salaries 5110	599,052	602,644	137,364	146,533	146,811	151,477	582,184	-	20,460	96.6%
Overtime 5130	1,975	1,975	3,762	138	257	742	4,899	-	(2,924)	248.1%
Differential 5140	1,350	1,350	550	250	-	550	1,350	-	-	100.0%
<b>Total Personnel</b>	<b>602,377</b>	<b>605,969</b>	<b>141,675</b>	<b>146,921</b>	<b>147,068</b>	<b>152,769</b>	<b>588,434</b>	<b>-</b>	<b>17,535</b>	<b>97.1%</b>
Communications 5340	550	550	20	52	129	18	220	-	330	40.0%
Supplies 5420	2,870	2,870	77	3,283	469	360	4,190	91	(1,411)	149.2%
Technical Supplies 5440	1,200	1,200	-	-	380	-	380	-	820	31.6%
Professional Development 5710	7,660	7,660	730	197	730	2,606	4,263	-	3,397	55.7%
<b>Total Operating</b>	<b>12,280</b>	<b>12,280</b>	<b>828</b>	<b>3,533</b>	<b>1,708</b>	<b>2,984</b>	<b>9,053</b>	<b>91</b>	<b>3,136</b>	<b>74.5%</b>
<b>Total 135 - Accounting</b>	<b>614,657</b>	<b>618,249</b>	<b>142,503</b>	<b>150,454</b>	<b>148,776</b>	<b>155,753</b>	<b>597,487</b>	<b>91</b>	<b>20,671</b>	<b>96.7%</b>

## CITY OF FRAMINGHAM FISCAL YEAR 2023 QUARTERLY CITY BUDGET (Current Year)

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### FINANCE DIVISION

138 - Purchasing Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Salaries 5110	156,028	156,028	27,814	37,292	37,984	40,906	143,996	-	12,032	92.3%
Differential 5140	500	500	-	250	-	-	250	-	250	50.0%
<b>Total Personnel</b>	<b>156,528</b>	<b>156,528</b>	<b>27,814</b>	<b>37,542</b>	<b>37,984</b>	<b>40,906</b>	<b>144,246</b>	<b>-</b>	<b>12,282</b>	<b>92.2%</b>
Rentals & Leases 5270	103,000	103,000	23,516	24,094	19,603	42,035	109,249	1,854	(8,103)	107.9%
Professional & Tech Services 5300	2,000	2,000	-	-	-	-	-	-	2,000	- %
Communications 5340	6,505	6,505	259	1,077	1,517	1,603	4,455	609	1,441	77.9%
Supplies 5420	1,500	1,500	-	328	253	-	581	217	702	53.2%
Technical Supplies 5440	9,500	9,500	880	2,095	2,639	2,365	7,979	2,541	(1,021)	110.7%
Professional Development 5710	13,000	13,000	4,188	(100)	509	-	4,597	229	8,175	37.1%
Additional Equipment 5850	360	360	-	-	-	-	-	-	360	- %
<b>Total Operating</b>	<b>135,865</b>	<b>135,865</b>	<b>28,843</b>	<b>27,494</b>	<b>24,521</b>	<b>46,003</b>	<b>126,861</b>	<b>5,450</b>	<b>3,554</b>	<b>97.4%</b>
<b>Total 138 - Purchasing</b>	<b>292,393</b>	<b>292,393</b>	<b>56,657</b>	<b>65,036</b>	<b>62,505</b>	<b>86,908</b>	<b>271,106</b>	<b>5,450</b>	<b>15,836</b>	<b>94.6%</b>

## CITY OF FRAMINGHAM FISCAL YEAR 2023 QUARTERLY CITY BUDGET (Current Year)

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### FINANCE DIVISION

141 - Assessing Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Salaries 5110	467,320	424,047	74,651	92,717	115,063	112,562	394,993	-	29,054	93.1%
Part-time Salaries 5120	-	-	5,357	-	-	-	5,357	-	(5,357)	- %
Overtime 5130	-	-	20	-	-	-	20	-	(20)	- %
Differential 5140	6,200	6,200	500	900	1,100	1,200	3,700	-	2,500	59.7%
Other Personnel Services 5150	600	600	-	-	-	-	-	-	600	- %
<b>Total Personnel</b>	<b>474,120</b>	<b>430,847</b>	<b>80,528</b>	<b>93,617</b>	<b>116,163</b>	<b>113,762</b>	<b>404,071</b>	<b>-</b>	<b>26,776</b>	<b>93.8%</b>
Professional & Tech Services 5300	147,650	218,650	24,555	79,700	18,672	45,013	167,939	48,452	2,258	99.0%
Communications 5340	3,100	3,100	1,124	234	1,185	412	2,955	-	145	95.3%
Supplies 5420	4,100	4,100	376	704	647	347	2,074	-	2,026	50.6%
Technical Supplies 5440	500	500	-	-	-	-	-	-	500	- %
Vehicle Supplies 5480	-	-	73	250	809	782	1,913	-	(1,913)	- %
Professional Development 5710	9,500	9,500	1,771	1,679	-	1,453	4,902	450	4,148	56.3%
Additional Equipment 5850	14,000	14,000	10,590	-	-	-	10,590	-	3,410	75.6%
<b>Total Operating</b>	<b>178,850</b>	<b>249,850</b>	<b>38,489</b>	<b>82,566</b>	<b>21,313</b>	<b>48,006</b>	<b>190,373</b>	<b>48,902</b>	<b>10,574</b>	<b>95.8%</b>
<b>Total 141 - Assessing</b>	<b>652,970</b>	<b>680,697</b>	<b>119,017</b>	<b>176,183</b>	<b>137,476</b>	<b>161,768</b>	<b>594,444</b>	<b>48,902</b>	<b>37,351</b>	<b>94.5%</b>

## CITY OF FRAMINGHAM FISCAL YEAR 2023 QUARTERLY CITY BUDGET (Current Year)

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### FINANCE DIVISION

145 - Treasurer / Collector Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Salaries 5110	490,110	493,213	104,203	114,625	114,923	127,795	461,546	-	31,667	93.6%
Differential 5140	7,150	7,150	1,192	1,600	1,400	4,145	8,337	-	(1,187)	116.6%
<b>Total Personnel</b>	<b>497,260</b>	<b>500,363</b>	<b>105,394</b>	<b>116,225</b>	<b>116,323</b>	<b>131,941</b>	<b>469,883</b>	<b>-</b>	<b>30,480</b>	<b>93.9%</b>
Repairs & Maintenance 5240	2,376	2,376	831	-	1,076	-	1,907	-	469	80.3%
Professional & Tech Services 5300	28,390	28,390	951	3,730	4,509	10,564	19,753	281	8,356	70.6%
Communications 5340	85,500	85,500	8,277	15,911	16,564	29,300	70,052	13,918	1,530	98.2%
Supplies 5420	1,686	1,686	2,008	113	659	382	3,162	-	(1,476)	187.6%
Technical Supplies 5440	3,000	3,000	-	685	509	185	1,379	65	1,556	48.1%
Professional Development 5710	500	500	490	80	80	-	650	500	(650)	229.9%
<b>Total Operating</b>	<b>121,452</b>	<b>121,452</b>	<b>12,557</b>	<b>20,519</b>	<b>23,398</b>	<b>40,431</b>	<b>96,904</b>	<b>14,763</b>	<b>9,784</b>	<b>91.9%</b>
<b>Total 145 - Treasurer / Collector</b>	<b>618,712</b>	<b>621,815</b>	<b>117,951</b>	<b>136,744</b>	<b>139,720</b>	<b>172,372</b>	<b>566,787</b>	<b>14,763</b>	<b>40,265</b>	<b>93.5%</b>

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## CITY OF FRAMINGHAM FISCAL YEAR 2023 QUARTERLY CITY BUDGET (Current Year)

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### FINANCE DIVISION 155 - Technology Services Description

	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Salaries 5110	793,103	803,300	178,977	194,931	203,172	225,389	802,468	-	832	99.9%
Overtime 5130	9,170	9,170	1,312	982	169	964	3,427	-	5,743	37.4%
Differential 5140	1,050	1,050	-	-	-	850	850	-	200	81.0%
<b>Total Personnel</b>	<b>803,323</b>	<b>813,520</b>	<b>180,289</b>	<b>195,912</b>	<b>203,341</b>	<b>227,202</b>	<b>806,745</b>	<b>-</b>	<b>6,775</b>	<b>99.2%</b>
Repairs & Maintenance 5240	1,275,917	1,275,917	703,351	62,457	228,942	190,395	1,185,145	1,333	89,440	93.0%
Professional & Tech Services 5300	20,000	20,000	1,200	1,920	2,370	12,740	18,230	400	1,370	93.2%
Communications 5340	52,920	52,920	8,231	7,912	1,881	24,586	42,611	1,887	8,421	84.1%
Other Purchased Services 5380	-	-	-	-	912	3,190	4,102	1,810	(5,912)	-%
Supplies 5420	1,800	1,800	154	451	1,497	937	3,038	146	(1,384)	176.9%
Technical Supplies 5440	16,205	16,205	318	2,560	2,475	5,667	11,020	196	4,989	69.2%
Professional Development 5710	34,836	34,836	10,397	4,154	1,151	11,532	27,234	20	7,582	78.2%
Additional Equipment 5850	-	-	-	-	-	95,608	95,608	-	(95,608)	-%
<b>Total Operating</b>	<b>1,401,678</b>	<b>1,401,678</b>	<b>723,651</b>	<b>79,454</b>	<b>239,227</b>	<b>344,655</b>	<b>1,386,988</b>	<b>5,792</b>	<b>8,899</b>	<b>99.4%</b>
<b>Total 155 - Technology Services</b>	<b>2,205,001</b>	<b>2,215,198</b>	<b>903,941</b>	<b>275,367</b>	<b>442,568</b>	<b>571,857</b>	<b>2,193,733</b>	<b>5,792</b>	<b>15,673</b>	<b>99.3%</b>

## CITY OF FRAMINGHAM FISCAL YEAR 2023 QUARTERLY CITY BUDGET (Current Year)

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### FINANCE DIVISION 194 - Media Services Description

	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Salaries 5110	145,907	145,907	33,685	35,894	35,894	38,959	144,432	-	1,475	99.0%
Part-time Salaries 5120	40,352	40,352	-	-	-	-	-	-	40,352	-%
Differential 5140	350	350	-	-	-	-	-	-	350	-%
<b>Total Personnel</b>	<b>186,609</b>	<b>186,609</b>	<b>33,685</b>	<b>35,894</b>	<b>35,894</b>	<b>38,959</b>	<b>144,432</b>	<b>-</b>	<b>42,177</b>	<b>77.4%</b>
Repairs & Maintenance 5240	16,500	16,500	-	4,450	3,027	24,890	32,367	-	(15,867)	196.2%
Professional & Tech Services 5300	35,500	35,500	259	1,763	2,418	12,353	16,792	6,730	11,979	66.3%
Communications 5340	3,700	3,700	414	1,093	586	739	2,832	374	494	86.6%
Supplies 5420	7,900	7,900	109	487	366	4,703	5,665	31	2,203	72.1%
Vehicular Supplies 5480	250	250	-	-	-	-	-	-	250	-%
Professional Development 5710	12,950	12,950	-	2,625	-	2,566	5,191	-	7,759	40.1%
Additional Equipment 5850	134,728	134,728	-	-	-	123,528	123,528	5,081	6,120	95.5%
<b>Total Operating</b>	<b>211,528</b>	<b>211,528</b>	<b>781</b>	<b>10,418</b>	<b>6,398</b>	<b>168,778</b>	<b>186,375</b>	<b>12,216</b>	<b>12,937</b>	<b>93.9%</b>
<b>Total 194 - Media Services</b>	<b>398,137</b>	<b>398,137</b>	<b>34,466</b>	<b>46,312</b>	<b>42,291</b>	<b>207,737</b>	<b>330,807</b>	<b>12,216</b>	<b>55,115</b>	<b>86.2%</b>
<b>TOTAL FINANCE DIVISION</b>	<b>5,687,994</b>	<b>5,816,713</b>	<b>1,563,845</b>	<b>1,021,471</b>	<b>1,113,765</b>	<b>1,655,204</b>	<b>5,354,285</b>	<b>218,026</b>	<b>244,402</b>	<b>95.8%</b>

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### HUMAN RESOURCES DIVISION 152 - Human Resources Description

	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Salaries 5110	513,049	466,874	107,783	99,477	91,396	102,896	401,552	-	65,322	86.0%
Differential 5140	250	250	-	250	-	-	250	-	-	100.0%
Other Personnel Services 5150	5,000	5,000	-	-	-	-	-	-	5,000	-%
<b>Total Personnel</b>	<b>518,299</b>	<b>472,124</b>	<b>107,783</b>	<b>99,727</b>	<b>91,396</b>	<b>102,896</b>	<b>401,802</b>	<b>-</b>	<b>70,322</b>	<b>85.1%</b>
Repairs & Maintenance 5240	400	400	-	-	-	-	-	184	216	46.1%
Professional & Tech Services 5300	67,700	67,700	54	2,911	4,030	17,591	24,586	52,464	(9,350)	113.8%
Communications 5340	9,800	9,800	568	193	613	1,582	2,956	-	6,844	30.2%
Supplies 5420	6,600	6,600	458	-	1,176	3,175	4,809	258	1,534	76.8%
Meals/Special Functions 5490	3,000	3,000	466	41	-	4,219	4,726	-	(1,726)	157.5%
Professional Development 5710	7,225	7,225	549	-	-	-	549	-	6,676	7.6%
<b>Total Operating</b>	<b>94,725</b>	<b>94,725</b>	<b>2,095</b>	<b>3,145</b>	<b>5,819</b>	<b>26,567</b>	<b>37,625</b>	<b>52,906</b>	<b>4,194</b>	<b>95.6%</b>
<b>Total 152 - Human Resources</b>	<b>613,024</b>	<b>566,849</b>	<b>109,877</b>	<b>102,872</b>	<b>97,215</b>	<b>129,463</b>	<b>439,427</b>	<b>52,906</b>	<b>74,516</b>	<b>86.9%</b>

## CITY OF FRAMINGHAM FISCAL YEAR 2023 QUARTERLY CITY BUDGET (Current Year)

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### HUMAN RESOURCES DIVISION 543 - Veterans Services Description

	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Salaries 5110	123,703	123,703	17,787	20,277	30,258	33,643	101,965	-	21,738	82.4%
<b>Total Personnel</b>	<b>123,703</b>	<b>123,703</b>	<b>17,787</b>	<b>20,277</b>	<b>30,258</b>	<b>33,643</b>	<b>101,965</b>	<b>-</b>	<b>21,738</b>	<b>82.4%</b>
Professional & Tech Services 5300	1,270	1,270	-	-	-	-	-	-	1,270	-%
Communications 5340	550	550	103	58	153	224	538	-	12	97.9%
Supplies 5420	350	350	-	-	-	-	-	-	350	-%
Technical Supplies 5440	175	175	-	-	-	-	-	-	175	-%
Professional Development 5710	1,000	1,000	199	-	-	-	199	-	801	19.9%
Unclassified/Veterans Benefits 5770	601,137	601,137	99,497	90,343	121,901	58,640	370,381	396	230,360	61.7%
<b>Total Operating</b>	<b>604,482</b>	<b>604,482</b>	<b>99,798</b>	<b>90,401</b>	<b>122,054</b>	<b>58,864</b>	<b>371,118</b>	<b>396</b>	<b>232,968</b>	<b>61.5%</b>
<b>Total 543 - Veterans Services</b>	<b>728,185</b>	<b>728,185</b>	<b>117,585</b>	<b>110,678</b>	<b>152,313</b>	<b>92,507</b>	<b>473,083</b>	<b>396</b>	<b>254,705</b>	<b>65.0%</b>
<b>TOTAL HUMAN RESOURCES DIVISION</b>	<b>1,341,209</b>	<b>1,295,034</b>	<b>227,463</b>	<b>213,550</b>	<b>249,527</b>	<b>221,970</b>	<b>912,510</b>	<b>53,303</b>	<b>329,221</b>	<b>74.6%</b>

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### COMMUNITY & ECONOMIC DEVELOPMENT DIVISION

174 - Planning & Community Development	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Salaries 5110	662,961	592,051	71,762	78,348	78,453	126,385	354,948	-	237,103	60.0%
Part-time Salaries 5120	45,000	45,000	25,595	14,190	10,147	11,830	61,762	-	(16,762)	137.2%
Overtime 5130	6,000	6,000	3,142	144	926	994	5,206	-	794	86.8%
<b>Total Personnel</b>	<b>713,961</b>	<b>643,051</b>	<b>100,498</b>	<b>92,682</b>	<b>89,526</b>	<b>139,209</b>	<b>421,916</b>	-	<b>221,135</b>	<b>65.6%</b>
Repairs & Maintenance 5240	75,400	75,400	520	-	3,638	45,481	49,639	34,562	(8,801)	111.7%
Professional & Tech Services 5300	31,250	106,250	1,760	1,300	27,642	21,498	52,200	1,081	52,969	50.1%
Communications 5340	23,500	23,500	2,081	3,157	2,585	3,322	11,144	4,285	8,071	65.7%
Other Purchased Services 5380	1,000	1,000	-	-	-	-	-	-	1,000	-%
Supplies 5420	6,700	6,700	3,698	1,180	168	28,507	33,553	1,111	(27,964)	517.4%
Technical Supplies 5440	2,200	2,200	-	-	273	306	579	4	1,617	26.5%
Vehicular Supplies 5480	4,000	4,000	1,986	632	77	697	3,391	33	576	85.6%
Meals/Special Functions 5490	750	750	-	-	184	-	184	-	566	24.5%
Public Works Supplies 5530	1,500	1,500	-	-	-	-	-	-	1,500	-%
Professional Development 5710	13,550	13,550	2,194	1,452	5,429	9,651	18,726	25	(5,201)	138.4%
<b>Total Operating</b>	<b>159,850</b>	<b>234,850</b>	<b>12,238</b>	<b>7,720</b>	<b>39,996</b>	<b>109,462</b>	<b>169,416</b>	<b>41,101</b>	<b>24,332</b>	<b>89.6%</b>
<b>Total 174 - Planning &amp; Community Developmen</b>	<b>873,811</b>	<b>877,901</b>	<b>112,736</b>	<b>100,403</b>	<b>129,522</b>	<b>248,671</b>	<b>591,332</b>	<b>41,101</b>	<b>245,468</b>	<b>72.0%</b>
<b>TOTAL COMMUNITY &amp; ECONOMIC DEVELOPM</b>	<b>873,811</b>	<b>877,901</b>	<b>112,736</b>	<b>100,403</b>	<b>129,522</b>	<b>248,671</b>	<b>591,332</b>	<b>41,101</b>	<b>245,468</b>	<b>72.0%</b>

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### POLICE DIVISION 210 - Police Department

Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Salaries 5110	11,444,880	11,466,331	2,508,160	2,658,986	2,597,918	2,775,186	10,540,250	-	926,081	91.9%
Part-time Salaries 5120	125,362	125,362	7,087	22,461	22,461	43,939	95,947	-	29,415	76.5%
Overtime 5130	1,226,000	1,226,000	479,138	473,977	271,539	441,987	1,666,641	-	(440,641)	135.9%
Differential 5140	2,913,649	2,913,649	526,754	1,160,084	608,364	670,162	2,965,363	-	(51,714)	101.8%
Other Personnel Services 5150	54,200	54,200	4,874	5,234	13,070	3,612	26,791	-	27,409	49.4%
<b>Total Personnel</b>	<b>15,764,091</b>	<b>15,785,542</b>	<b>3,526,012</b>	<b>4,320,742</b>	<b>3,513,352</b>	<b>3,934,885</b>	<b>15,294,992</b>	-	<b>490,550</b>	<b>96.9%</b>
Energy 5210	2,446	2,446	257	681	1,164	990	3,092	4,903	(5,550)	326.9%
Repairs & Maintenance 5240	131,400	131,400	45,217	17,247	24,477	38,680	125,621	2,660	3,119	97.6%
Rentals & Leases 5270	12,900	12,900	2,100	2,100	4,200	1,702	10,102	-	2,798	78.3%
Professional & Tech Services 5300	217,500	217,500	17,248	32,569	16,950	58,155	124,922	1,663	90,915	58.2%
Medical Costs - Employee 5307	85,000	85,000	7,343	22,480	8,663	17,611	56,096	-	28,904	66.0%
Communications 5340	91,100	91,100	15,398	21,260	23,843	29,647	90,150	670	280	99.7%
Supplies 5420	43,500	43,500	21,588	15,361	42,124	33,290	112,363	2,316	(71,178)	263.6%
Technical Supplies 5440	52,000	52,000	23,368	18,201	16,219	13,796	71,584	6,220	(25,804)	149.6%
Vehicular Supplies 5480	393,000	393,000	50,725	60,718	83,431	102,635	297,510	23,708	71,783	81.7%
Meals/Special Functions 5490	4,000	4,000	334	665	546	783	2,328	-	1,672	58.2%
Professional Development 5710	126,500	126,500	43,618	25,679	31,365	44,740	145,402	-	(18,902)	114.9%
Additional Equipment 5850	200,000	200,000	-	-	199,429	-	199,429	-	571	99.7%
<b>Total Operating</b>	<b>1,359,346</b>	<b>1,359,346</b>	<b>227,197</b>	<b>216,960</b>	<b>452,412</b>	<b>342,029</b>	<b>1,238,598</b>	<b>42,140</b>	<b>78,608</b>	<b>94.2%</b>
<b>Total 210 - Police Department</b>	<b>17,123,437</b>	<b>17,144,888</b>	<b>3,753,209</b>	<b>4,537,702</b>	<b>3,965,764</b>	<b>4,276,915</b>	<b>16,533,590</b>	<b>42,140</b>	<b>569,159</b>	<b>96.7%</b>

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### POLICE DIVISION

#### 291 - Framingham Emergency Management Agency

Agency	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Repairs & Maintenance 5240	38,831	38,831	-	22,539	-	16,291	38,830	-	1	100.0%
Technical Supplies 5440	3,000	3,000	-	3,810	-	-	3,810	-	(810)	127.0%
Meals/Special Functions 5490	-	-	-	-	508	-	508	-	(508)	-%
Professional Development 5710	5,200	5,200	-	-	-	-	-	-	5,200	-%
Additional Equipment 5850	15,705	15,705	-	-	2,295	12,351	14,647	-	1,058	93.3%
<b>Total Operating</b>	<b>62,736</b>	<b>62,736</b>	<b>-</b>	<b>26,349</b>	<b>2,803</b>	<b>28,643</b>	<b>57,795</b>	<b>-</b>	<b>4,941</b>	<b>92.1%</b>
<b>Total 291 - Framingham Emergency Managem</b>	<b>62,736</b>	<b>62,736</b>	<b>-</b>	<b>26,349</b>	<b>2,803</b>	<b>28,643</b>	<b>57,795</b>	<b>-</b>	<b>4,941</b>	<b>92.1%</b>

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### POLICE DIVISION

292 - Animal Control		FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
Description		Adopted	Revised	Q1 Actual	Q2 Actual	Q3 Actual	Q4 Actual	Actual	Encumb	Balance	% Spent
Salaries	5110	141,161	141,161	32,886	35,042	35,042	29,651	132,621	-	8,540	94.0%
Part-time Salaries	5120	22,551	22,551	4,495	188	2,181	1,882	8,746	-	13,805	38.8%
Overtime	5130	714	714	227	7,509	6,843	8,435	23,014	-	(22,300)	3223.2%
Differential	5140	800	800	-	350	-	400	750	-	50	93.8%
Other Personnel Services	5150	1,500	1,500	-	-	-	-	-	-	1,500	-%
<b>Total Personnel</b>		<b>166,726</b>	<b>166,726</b>	<b>37,608</b>	<b>43,089</b>	<b>44,066</b>	<b>40,369</b>	<b>165,131</b>	<b>-</b>	<b>1,595</b>	<b>99.0%</b>
Energy	5210	5,700	5,700	1,080	1,540	2,178	387	5,185	214	301	94.7%
Repairs & Maintenance	5240	1,200	1,200	300	300	210	206	1,016	-	184	84.7%
Professional & Tech Services	5300	5,250	5,250	310	891	2,165	(890)	2,476	-	2,774	47.2%
Communications	5340	300	300	24	37	37	49	146	-	154	48.8%
Supplies	5420	100	100	331	-	-	-	331	-	(231)	331.0%
Vehicular Supplies	5480	5,200	5,200	954	633	716	719	3,021	-	2,179	58.1%
Professional Development	5710	300	300	-	-	-	-	-	-	300	-%
<b>Total Operating</b>		<b>18,050</b>	<b>18,050</b>	<b>2,999</b>	<b>3,400</b>	<b>5,305</b>	<b>471</b>	<b>12,176</b>	<b>214</b>	<b>5,661</b>	<b>68.6%</b>
<b>Total 292 - Animal Control</b>		<b>184,776</b>	<b>184,776</b>	<b>40,607</b>	<b>46,489</b>	<b>49,371</b>	<b>40,839</b>	<b>177,307</b>	<b>214</b>	<b>7,256</b>	<b>96.1%</b>
<b>TOTAL POLICE DIVISION</b>		<b>17,370,949</b>	<b>17,392,400</b>	<b>3,793,816</b>	<b>4,610,540</b>	<b>4,017,939</b>	<b>4,346,397</b>	<b>16,768,692</b>	<b>42,354</b>	<b>581,355</b>	<b>96.7%</b>

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### FIRE DIVISION

220 - Fire Department		FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
Description		Adopted	Revised	Q1 Actual	Q2 Actual	Q3 Actual	Q4 Actual	Actual	Encumb	Balance	% Spent
Salaries	5110	10,957,263	10,970,467	2,455,843	2,583,740	2,595,551	2,827,090	10,462,224	-	508,243	95.4%
Part-time Salaries	5120	-	-	220	251	126	-	597	-	(597)	-%
Overtime	5130	1,565,919	1,565,919	488,750	477,066	469,615	466,951	1,902,383	-	(336,464)	121.5%
Differential	5140	2,595,157	2,595,157	82,094	1,272,355	70,616	1,016,547	2,441,611	-	153,546	94.1%
Other Personnel Services	5150	137,713	137,713	26,387	52,061	29,967	44,570	152,984	-	(15,271)	111.1%
<b>Total Personnel</b>		<b>15,256,052</b>	<b>15,269,256</b>	<b>3,053,294</b>	<b>4,385,473</b>	<b>3,165,874</b>	<b>4,355,158</b>	<b>14,959,799</b>	<b>-</b>	<b>309,457</b>	<b>98.0%</b>
Energy	5210	198,105	198,105	51,153	26,490	60,313	55,151	193,107	-	4,998	97.5%
Repairs & Maintenance	5240	247,687	247,687	17,341	37,369	69,071	72,643	196,424	5,948	45,315	81.7%
Professional & Tech Services	5300	27,400	27,400	9,400	3,324	87	1,188	14,000	-	13,400	51.1%
Medical Costs - Employee	5307	95,000	95,000	1,750	19,764	49,047	44,280	114,842	-	(19,842)	120.9%
Communications	5340	43,500	43,500	216	15,535	8,996	12,706	37,453	-	6,047	86.1%
Supplies	5420	72,533	72,533	11,990	15,406	16,500	16,629	60,525	-	12,008	83.4%
Technical Supplies	5440	-	-	-	-	-	1,739	1,739	-	(1,739)	-%
Vehicular Supplies	5480	165,800	165,800	42,170	77,925	40,746	56,627	217,468	5,136	(56,804)	134.3%
Meals/Special Functions	5490	-	-	-	-	-	66	66	-	(66)	-%
Professional Development	5710	13,800	13,800	4,832	586	1,580	3,097	10,095	135	3,570	74.1%
<b>Total Operating</b>		<b>863,825</b>	<b>863,825</b>	<b>138,852</b>	<b>196,399</b>	<b>246,339</b>	<b>264,127</b>	<b>845,718</b>	<b>11,219</b>	<b>6,889</b>	<b>99.2%</b>
<b>Total 220 - Fire Department</b>		<b>16,119,877</b>	<b>16,133,081</b>	<b>3,192,146</b>	<b>4,581,872</b>	<b>3,412,213</b>	<b>4,619,286</b>	<b>15,805,516</b>	<b>11,219</b>	<b>316,346</b>	<b>98.0%</b>
<b>TOTAL FIRE DIVISION</b>		<b>16,119,877</b>	<b>16,133,081</b>	<b>3,192,146</b>	<b>4,581,872</b>	<b>3,412,213</b>	<b>4,619,286</b>	<b>15,805,516</b>	<b>11,219</b>	<b>316,346</b>	<b>98.0%</b>

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### PUBLIC WORKS DIVISION

424 - Streetlights		FY 2023	FY 2023	FY 2023	FY 2023						
Description		Adopted	Revised	Q1 Actual	Q2 Actual	Q3 Actual	Q4 Actual	Actual	Encumb	Balance	% Spent
Salaries	5110	361,116	364,191	84,186	90,509	90,435	99,061	364,191	-	-	100.0%
Overtime	5130	24,743	24,743	4,425	3,151	5,995	9,368	22,939	-	1,804	92.7%
Differential	5140	14,337	14,337	7,287	1,520	-	3,520	12,327	-	2,010	86.0%
Other Personnel Services	5150	26,771	26,771	5,008	5,606	4,872	9,961	25,447	-	1,324	95.1%
<b>Total Personnel</b>		<b>426,967</b>	<b>430,042</b>	<b>100,906</b>	<b>100,786</b>	<b>101,302</b>	<b>121,910</b>	<b>424,904</b>	<b>-</b>	<b>5,138</b>	<b>98.8%</b>
Energy	5210	411,028	411,028	78,637	100,251	111,610	112,287	402,786	-	8,242	98.0%
Repairs & Maintenance	5240	53,810	53,810	8	6,214	27,349	953	34,523	-	19,287	64.2%
Professional & Tech Services	5300	850	850	80	661	-	-	741	160	(51)	106.0%
Communications	5340	2,970	2,970	428	1,560	1,298	1,543	4,829	-	(1,859)	162.6%
Other Purchased Services	5380	4,558	4,558	456	1,367	2,735	456	5,013	-	(455)	110.0%
Supplies	5420	475	475	-	-	104	134	238	812	(575)	221.1%
Vehicular Supplies	5480	15,811	15,811	3,251	3,680	5,996	2,911	15,838	-	(27)	100.2%
Public Works Supplies	5530	69,550	69,550	1,106	1,202	4,519	39,993	46,819	11,492	11,238	83.8%
Professional Development	5710	6,275	6,275	-	-	358	4,400	4,759	1,500	16	99.7%
<b>Total Operating</b>		<b>565,327</b>	<b>565,327</b>	<b>83,966</b>	<b>114,935</b>	<b>153,968</b>	<b>162,676</b>	<b>515,546</b>	<b>13,964</b>	<b>35,817</b>	<b>93.7%</b>
<b>Total 424 - Streetlights</b>		<b>992,294</b>	<b>995,369</b>	<b>184,872</b>	<b>215,721</b>	<b>255,271</b>	<b>284,587</b>	<b>940,450</b>	<b>13,964</b>	<b>40,955</b>	<b>95.9%</b>

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### PUBLIC WORKS DIVISION

411 - Engineering Description		FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Salaries	5110	920,635	934,380	170,086	161,446	161,949	345,838	839,320	-	95,060	89.8%
Part-time Salaries	5120	5,000	5,000	-	-	-	-	-	-	5,000	- %
Overtime	5130	1,500	1,500	2,208	1,168	1,763	3,358	8,496	-	(6,996)	566.4%
Differential	5140	8,840	8,840	3,504	467	767	3,784	8,523	-	317	96.4%
Other Personnel Services	5150	8,458	8,458	1,339	2,678	2,159	1,513	7,690	-	768	90.9%
<b>Total Personnel</b>		<b>944,433</b>	<b>958,178</b>	<b>177,137</b>	<b>165,760</b>	<b>166,639</b>	<b>354,494</b>	<b>864,030</b>	-	<b>94,148</b>	<b>90.2%</b>
Repairs & Maintenance	5240	8,981	8,981	1,032	983	3,598	1,948	7,561	181	1,239	86.2%
Professional & Tech Services	5300	61,200	61,200	73	4,340	12,144	33,582	50,139	-	11,061	81.9%
Communications	5340	6,514	6,514	278	1,232	1,420	1,245	4,175	600	1,739	73.3%
Supplies	5420	2,564	2,564	63	494	1,074	1,468	3,099	1,066	(1,600)	162.4%
Technical Supplies	5440	500	500	-	643	636	-	1,279	-	(779)	255.8%
Vehicular Supplies	5480	4,698	4,698	721	569	493	531	2,314	-	2,384	49.3%
Meals/Special Functions	5490	-	-	200	-	78	-	278	-	(278)	- %
Public Works Supplies	5530	6,450	6,450	6,743	3,313	32	1,570	11,658	289	(5,497)	185.2%
Professional Development	5710	17,306	17,306	2,502	4,102	8,106	5,573	20,283	27	(3,004)	117.4%
<b>Total Operating</b>		<b>108,213</b>	<b>108,213</b>	<b>11,613</b>	<b>15,675</b>	<b>27,581</b>	<b>45,917</b>	<b>100,785</b>	<b>2,164</b>	<b>5,264</b>	<b>95.1%</b>
<b>Total 411 - Engineering</b>		<b>1,052,646</b>	<b>1,066,391</b>	<b>188,750</b>	<b>181,435</b>	<b>194,220</b>	<b>400,411</b>	<b>964,815</b>	<b>2,164</b>	<b>99,412</b>	<b>90.7%</b>

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### PUBLIC WORKS DIVISION

421 - Administration Description		FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Salaries	5110	393,774	327,257	57,805	64,093	71,060	97,443	290,401	-	36,856	88.7%
Overtime	5130	-	-	69	2,323	3,807	3,252	9,451	-	(9,451)	- %
Differential	5140	200	200	-	-	-	250	250	-	(50)	125.0%
<b>Total Personnel</b>		<b>393,974</b>	<b>327,457</b>	<b>57,874</b>	<b>66,417</b>	<b>74,868</b>	<b>100,944</b>	<b>300,102</b>	-	<b>27,355</b>	<b>91.6%</b>
Repairs & Maintenance	5240	11,678	11,678	7,279	-	2,560	-	9,839	77	1,762	84.9%
Professional & Tech Services	5300	3,130	3,130	-	660	135	-	795	-	2,335	25.4%
Communications	5340	3,403	3,403	387	809	941	1,037	3,174	775	(546)	116.0%
Supplies	5420	700	700	895	733	442	306	2,376	-	(1,676)	339.5%
Technical Supplies	5440	-	-	652	-	-	-	652	-	(652)	- %
Vehicular Supplies	5480	1,147	1,147	293	361	376	310	1,340	-	(193)	116.8%
Professional Development	5710	1,644	1,644	702	-	416	1,498	2,616	47	(1,019)	162.0%
<b>Total Operating</b>		<b>21,702</b>	<b>21,702</b>	<b>10,208</b>	<b>2,563</b>	<b>4,870</b>	<b>3,151</b>	<b>20,792</b>	<b>900</b>	<b>10</b>	<b>100.0%</b>
<b>Total 421 - Administration</b>		<b>415,676</b>	<b>349,159</b>	<b>68,083</b>	<b>68,979</b>	<b>79,738</b>	<b>104,095</b>	<b>320,894</b>	<b>900</b>	<b>27,365</b>	<b>92.2%</b>

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### PUBLIC WORKS DIVISION

422 - Highway Description		FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Salaries	5110	1,645,115	1,722,168	322,940	354,228	317,652	430,947	1,425,768	-	296,400	82.8%
Part-time Salaries	5120	66,890	66,890	4,606	4,817	4,670	10,468	24,561	-	42,329	36.7%
Overtime	5130	267,705	267,705	108,358	110,213	50,551	136,029	405,152	-	(137,447)	151.3%
Differential	5140	161,673	161,673	53,570	31,297	4,925	4,127	93,919	-	67,754	58.1%
Other Personnel Services	5150	150,336	150,336	17,752	30,064	23,058	36,591	107,465	-	42,871	71.5%
<b>Total Personnel</b>		<b>2,291,719</b>	<b>2,368,772</b>	<b>507,225</b>	<b>530,620</b>	<b>400,856</b>	<b>618,162</b>	<b>2,056,864</b>	-	<b>311,908</b>	<b>86.8%</b>
Energy	5210	51,576	51,576	6,247	10,782	12,043	4,849	33,921	-	17,655	65.8%
Repairs & Maintenance	5240	638,362	638,362	114,670	95,937	88,352	479,576	778,534	26,710	(166,882)	126.1%
Rentals & Leases	5270	3,450	3,450	440	36	-	-	475	4,061	(1,087)	131.5%
Refuse Removal	5290	8,800	8,800	-	-	-	-	-	-	8,800	- %
Professional & Tech Services	5300	34,738	34,738	-	741	2,981	7,274	10,996	880	22,862	34.2%
Communications	5340	13,156	13,156	999	2,847	4,327	3,464	11,637	4,698	(3,179)	124.2%
Other Purchased Services	5380	60,000	60,000	11,195	19,854	20,037	24,824	75,909	-	(15,909)	126.5%
Supplies	5420	12,375	12,375	2,991	1,489	2,873	2,796	10,149	1,057	1,169	90.5%
Technical Supplies	5440	4,000	4,000	323	643	2,936	-	3,902	453	(354)	108.9%
Vehicular Supplies	5480	219,000	219,000	36,178	54,002	43,221	39,579	172,979	974	45,047	79.4%
Meals/Special Functions	5490	-	-	205	286	311	1,251	2,052	87	(2,139)	- %
Public Works Supplies	5530	384,097	384,097	35,273	47,114	64,275	97,321	243,983	32,323	107,791	71.9%
Professional Development	5710	32,604	32,604	2,723	4,842	7,121	5,712	20,399	3,513	8,691	73.3%
Additional Equipment	5850	30,000	30,000	-	-	-	7,900	7,900	28,518	(6,418)	121.4%
<b>Total Operating</b>		<b>1,492,158</b>	<b>1,492,158</b>	<b>211,243</b>	<b>238,572</b>	<b>248,476</b>	<b>674,546</b>	<b>1,372,837</b>	<b>103,273</b>	<b>16,048</b>	<b>98.9%</b>
<b>Total 422 - Highway</b>		<b>3,783,877</b>	<b>3,860,930</b>	<b>718,468</b>	<b>769,192</b>	<b>649,333</b>	<b>1,292,709</b>	<b>3,429,701</b>	<b>103,273</b>	<b>327,956</b>	<b>91.5%</b>

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### PUBLIC WORKS DIVISION

423 - Snow & Ice		FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
Description		Adopted	Revised	Q1 Actual	Q2 Actual	Q3 Actual	Q4 Actual	Actual	Encumb	Balance	% Spent
Overtime	5130	508,523	508,523	5,787	19,553	275,982	9,580	310,903	-	197,620	61.1%
Other Personnel Services	5150	10,815	10,815	-	532	4,537	-	5,069	-	5,746	46.9%
<b>Total Personnel</b>		<b>519,338</b>	<b>519,338</b>	<b>5,787</b>	<b>20,085</b>	<b>280,519</b>	<b>9,580</b>	<b>315,972</b>	-	<b>203,366</b>	<b>60.8%</b>
Repairs & Maintenance	5240	88,700	88,700	767	4,164	3,121	14,598	22,649	-	66,051	25.5%
Rentals & Leases	5270	-	-	-	-	45,516	11,600	57,116	-	(57,116)	-%
Professional & Tech Services	5300	304,074	304,074	-	-	245,760	14,811	260,571	-	43,503	85.7%
Communications	5340	500	500	-	434	-	-	434	-	66	86.7%
Other Purchased Services	5380	-	-	-	-	2,735	-	2,735	-	(2,735)	-%
Supplies	5420	10,000	10,000	-	5,323	11,646	5,878	22,846	-	(12,846)	228.5%
Vehicular Supplies	5480	75,000	75,000	37,145	21,537	87,891	15,833	162,406	-	(87,406)	216.5%
Meals/Special Functions	5490	-	-	-	-	1,462	685	2,147	-	(2,147)	-%
Public Works Supplies	5530	657,076	657,076	-	196,312	264,258	13,419	473,990	-	183,086	72.1%
<b>Total Operating</b>		<b>1,135,350</b>	<b>1,135,350</b>	<b>37,911</b>	<b>227,769</b>	<b>662,389</b>	<b>76,824</b>	<b>1,004,893</b>	-	<b>130,457</b>	<b>88.5%</b>
<b>Total 423 - Snow &amp; Ice</b>		<b>1,654,688</b>	<b>1,654,688</b>	<b>43,698</b>	<b>247,854</b>	<b>942,908</b>	<b>86,404</b>	<b>1,320,865</b>	-	<b>333,823</b>	<b>79.8%</b>

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### PUBLIC WORKS DIVISION

429 - Fleet, Facilities & Communications		FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
Description		Adopted	Revised	Q1 Actual	Q2 Actual	Q3 Actual	Q4 Actual	Actual	Encumb	Balance	% Spent
Salaries	5110	528,678	549,075	113,701	121,631	119,382	135,493	490,207	-	58,868	89.3%
Part-time Salaries	5120	22,360	22,360	-	-	-	-	-	-	22,360	-%
Overtime	5130	27,125	27,125	3,457	21,771	2,437	7,493	35,157	-	(8,032)	129.6%
Differential	5140	32,400	32,400	12,850	6,500	-	3,550	22,900	-	9,500	70.7%
Other Personnel Services	5150	36,688	36,688	4,352	6,954	6,580	15,153	33,039	-	3,649	90.1%
<b>Total Personnel</b>		<b>647,251</b>	<b>667,648</b>	<b>134,360</b>	<b>156,856</b>	<b>128,399</b>	<b>161,689</b>	<b>581,303</b>	-	<b>86,345</b>	<b>87.1%</b>
Energy	5210	51,663	51,663	7,346	10,156	20,403	11,076	48,981	-	2,682	94.8%
Repairs & Maintenance	5240	199,468	199,468	33,888	28,140	63,285	57,115	182,428	4,500	12,540	93.7%
Rentals & Leases	5270	-	-	316	-	-	-	316	-	(316)	-%
Professional & Tech Services	5300	700	700	80	80	80	98	338	80	282	59.7%
Communications	5340	2,304	2,304	145	707	779	901	2,531	-	(227)	109.9%
Supplies	5420	14,000	14,000	2,267	1,527	1,716	838	6,348	-	7,652	45.3%
Technical Supplies	5440	1,000	1,000	1,890	-	343	-	2,233	453	(1,686)	268.6%
Vehicular Supplies	5480	334,801	334,801	82,801	54,986	75,973	79,996	293,756	-	41,045	87.7%
Meals/Special Functions	5490	-	-	200	-	78	(269)	9	-	(9)	-%
Public Works Supplies	5530	8,500	8,500	2,663	3,318	2,564	5,693	14,239	-	(5,739)	167.5%
Professional Development	5710	3,600	3,600	598	1,762	364	3,408	6,131	-	(2,531)	170.3%
Compliance/Licensing Fees	5750	125	125	-	-	-	-	-	-	125	-%
<b>Total Operating</b>		<b>616,161</b>	<b>616,161</b>	<b>132,193</b>	<b>100,676</b>	<b>165,585</b>	<b>158,856</b>	<b>557,310</b>	<b>5,033</b>	<b>53,818</b>	<b>91.3%</b>
<b>Total 429 - Fleet, Facilities &amp; Communications</b>		<b>1,263,412</b>	<b>1,283,809</b>	<b>266,553</b>	<b>257,532</b>	<b>293,984</b>	<b>320,545</b>	<b>1,138,614</b>	<b>5,033</b>	<b>140,163</b>	<b>89.1%</b>

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### PUBLIC WORKS DIVISION

433 - Sanitation		FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
Description		Adopted	Revised	Q1 Actual	Q2 Actual	Q3 Actual	Q4 Actual	Actual	Encumb	Balance	% Spent
Salaries	5110	1,196,381	1,266,381	251,092	262,240	273,276	329,511	1,116,119	-	150,262	88.1%
Overtime	5130	257,745	257,745	55,212	77,769	63,401	88,114	284,496	-	(26,751)	110.4%
Differential	5140	98,217	98,217	20,777	25,051	3,997	5,797	55,621	-	42,596	56.6%
Other Personnel Services	5150	93,459	93,459	12,795	20,683	17,364	32,838	83,681	-	9,778	89.5%
<b>Total Personnel</b>		<b>1,645,802</b>	<b>1,715,802</b>	<b>339,877</b>	<b>385,742</b>	<b>358,038</b>	<b>456,260</b>	<b>1,539,917</b>	-	<b>175,885</b>	<b>89.7%</b>
Energy	5210	51,142	51,142	4,131	5,278	21,022	11,837	42,268	-	8,874	82.6%
Repairs & Maintenance	5240	82,451	82,451	1,685	1,893	37,420	37,824	78,822	2,393	1,236	98.5%
Rentals & Leases	5270	55,675	55,675	546	38,330	336	16,506	55,719	469	(513)	100.9%
Refuse Removal	5290	3,050,921	3,050,921	457,247	726,735	712,936	753,785	2,650,702	267,538	132,681	95.7%
Professional & Tech Services	5300	5,750	5,750	20	741	80	1,830	2,671	240	2,839	50.6%
Communications	5340	8,837	8,837	222	1,689	1,093	1,835	4,838	3,003	996	88.7%
Other Purchased Services	5380	7,000	7,000	-	1,595	-	-	1,595	-	5,405	22.8%
Supplies	5420	10,038	10,038	2,085	2,607	2,823	2,515	10,030	89	(80)	100.8%
Technical Supplies	5440	1,000	1,000	323	-	2,568	-	2,891	453	(2,343)	334.3%
Vehicular Supplies	5480	270,500	345,500	78,938	93,931	126,367	119,614	418,850	-	(73,350)	121.2%
Meals/Special Functions	5490	-	-	321	93	209	124	746	76	(822)	-%
Public Works Supplies	5530	30,800	30,800	715	1,512	11,372	40,476	54,076	2,772	(26,048)	184.6%
Professional Development	5710	18,274	18,274	743	1,463	195	1,281	3,681	3,300	11,293	38.2%
Additional Equipment	5850	37,500	37,500	-	10,707	-	-	10,707	-	26,793	28.6%
<b>Total Operating</b>		<b>3,629,888</b>	<b>3,704,888</b>	<b>546,975</b>	<b>886,574</b>	<b>916,420</b>	<b>987,627</b>	<b>3,337,597</b>	<b>280,332</b>	<b>86,959</b>	<b>97.7%</b>
<b>Total 433 - Sanitation</b>		<b>5,275,690</b>	<b>5,420,690</b>	<b>886,852</b>	<b>1,272,317</b>	<b>1,274,458</b>	<b>1,443,887</b>	<b>4,877,514</b>	<b>280,332</b>	<b>262,845</b>	<b>95.2%</b>
<b>TOTAL PUBLIC WORKS DIVISION</b>		<b>14,438,283</b>	<b>14,631,036</b>	<b>2,357,276</b>	<b>3,013,029</b>	<b>3,689,911</b>	<b>3,932,637</b>	<b>12,992,853</b>	<b>405,665</b>	<b>1,232,518</b>	<b>91.6%</b>

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### PARKS & RECREATION DIVISION

491 - Cemeteries		FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	
Description		Adopted	Revised	Q1 Actual	Q2 Actual	Q3 Actual	Q4 Actual	Actual	Encumb	Balance	% Spent
Salaries	5110	211,707	211,707	45,529	35,721	48,259	53,915	183,424	-	28,283	86.6%
Overtime	5130	25,000	25,000	6,730	7,758	4,174	11,790	30,452	-	(5,452)	121.8%
Differential	5140	250	250	250	-	-	-	250	-	-	100.0%
<b>Total Personnel</b>		<b>236,957</b>	<b>236,957</b>	<b>52,510</b>	<b>43,479</b>	<b>52,433</b>	<b>65,705</b>	<b>214,127</b>	<b>-</b>	<b>22,830</b>	<b>90.4%</b>
Energy	5210	8,730	8,730	-	-	5,670	1,361	7,031	5,705	(4,006)	145.9%
Repairs & Maintenance	5240	62,815	62,815	1,208	21,333	17,427	15,834	55,801	684	6,330	89.9%
Rentals & Leases	5270	1,500	1,500	-	-	-	-	-	-	1,500	-%
Professional & Tech Services	5300	20,000	20,000	-	-	-	-	-	-	20,000	-%
Communications	5340	3,260	3,260	157	-	923	651	1,732	158	1,371	58.0%
Supplies	5420	10,700	10,700	630	-	3,050	7,614	11,294	-	(594)	105.6%
Technical Supplies	5440	850	850	-	-	-	350	350	-	500	41.2%
Vehicular Supplies	5480	9,860	9,860	1,849	1,565	1,780	2,338	7,532	-	2,328	76.4%
Professional Development	5710	100	100	-	-	-	-	-	-	100	-%
Additional Equipment	5850	15,000	15,000	-	-	-	2,123	2,123	-	12,877	14.2%
<b>Total Operating</b>		<b>132,815</b>	<b>132,815</b>	<b>3,844</b>	<b>22,899</b>	<b>28,850</b>	<b>30,271</b>	<b>85,863</b>	<b>6,546</b>	<b>40,405</b>	<b>69.6%</b>
<b>Total 491 - Cemeteries</b>		<b>369,772</b>	<b>369,772</b>	<b>56,353</b>	<b>66,377</b>	<b>81,283</b>	<b>95,976</b>	<b>299,990</b>	<b>6,546</b>	<b>63,236</b>	<b>82.9%</b>

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### PARKS & RECREATION DIVISION

541 - Council on Aging		FY 2023	FY 2023	FY 2023							
Description		Adopted	Revised	Q1 Actual	Q2 Actual	Q3 Actual	Q4 Actual	Actual	Encumb	Balance	% Spent
Salaries	5110	493,644	485,828	92,157	98,412	99,849	96,518	386,936	-	98,892	79.6%
Part-time Salaries	5120	37,966	37,966	11,759	8,697	9,409	6,335	36,200	-	1,766	95.3%
Overtime	5130	-	7,816	-	1,173	684	382	2,238	-	5,578	28.6%
Differential	5140	300	300	-	-	200	-	200	-	100	66.7%
<b>Total Personnel</b>		<b>531,910</b>	<b>531,910</b>	<b>103,916</b>	<b>108,282</b>	<b>110,141</b>	<b>103,235</b>	<b>425,575</b>	<b>-</b>	<b>106,335</b>	<b>80.0%</b>
Repairs & Maintenance	5240	1,940	1,940	-	1,140	-	-	1,140	-	800	58.8%
Professional & Tech Services	5300	635	635	-	-	-	240	240	-	395	37.8%
Communications	5340	3,720	3,720	431	497	660	825	2,413	-	1,307	64.9%
Other Purchased Services	5380	2,200	2,200	1,000	1,196	-	-	2,196	-	4	99.8%
Supplies	5420	3,638	3,638	504	1,759	352	494	3,110	-	528	85.5%
Technical Supplies	5440	1,000	1,000	-	-	341	-	341	-	659	34.1%
Meals/Special Functions	5490	2,000	2,000	-	1,552	-	-	1,552	-	449	77.6%
Professional Development	5710	870	870	85	88	244	85	502	-	368	57.7%
<b>Total Operating</b>		<b>16,003</b>	<b>16,003</b>	<b>2,020</b>	<b>6,231</b>	<b>1,597</b>	<b>1,644</b>	<b>11,493</b>	<b>-</b>	<b>4,510</b>	<b>71.8%</b>
<b>Total 541 - Council on Aging</b>		<b>547,913</b>	<b>547,913</b>	<b>105,936</b>	<b>114,514</b>	<b>111,739</b>	<b>104,879</b>	<b>437,068</b>	<b>-</b>	<b>110,845</b>	<b>79.8%</b>

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### PARKS & RECREATION DIVISION

650 - Parks & Recreation		FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	
Description		Adopted	Revised	Q1 Actual	Q2 Actual	Q3 Actual	Q4 Actual	Actual	Encumb	Balance	% Spent
Salaries	5110	1,553,048	1,613,194	351,860	375,095	385,993	424,145	1,537,094	-	76,100	95.3%
Part-time Salaries	5120	498,678	498,678	147,210	57,546	31,885	87,635	324,277	-	174,401	65.0%
Overtime	5130	143,000	143,000	23,352	31,086	4,252	55,770	114,460	-	28,540	80.0%
Differential	5140	41,567	41,567	7,659	21,806	300	9,719	39,484	-	2,083	95.0%
Other Personnel Services	5150	68,290	68,290	13,378	15,624	11,007	26,697	66,706	-	1,584	97.7%
<b>Total Personnel</b>		<b>2,304,583</b>	<b>2,364,729</b>	<b>543,459</b>	<b>501,157</b>	<b>433,438</b>	<b>603,966</b>	<b>2,082,021</b>	<b>-</b>	<b>282,708</b>	<b>88.0%</b>
Energy	5210	90,849	90,849	22,343	12,189	27,468	13,247	75,247	-	15,602	82.8%
Repairs & Maintenance	5240	174,309	174,309	12,681	33,090	31,641	96,540	173,952	-	357	99.8%
Rentals & Leases	5270	21,433	21,433	13,107	3,444	1,331	7,330	25,212	-	(3,779)	117.6%
Professional & Tech Services	5300	78,355	78,355	8,628	16,110	22,490	52,152	99,380	-	(21,025)	126.8%
Communications	5340	8,023	8,023	1,143	1,610	2,141	1,969	6,864	-	1,159	85.5%
Other Purchased Services	5380	4,272	4,272	2,528	-	-	7,505	10,033	-	(5,761)	234.9%
Supplies	5420	172,694	172,694	13,145	9,559	41,559	97,188	161,451	-	11,243	93.5%
Technical Supplies	5440	2,000	2,000	-	1,149	-	94	1,243	-	757	62.2%
Vehicular Supplies	5480	99,600	99,600	31,828	24,737	22,916	28,812	108,293	-	(8,693)	108.7%
Professional Development	5710	7,546	7,546	2,132	2,760	1,601	1,882	8,374	-	(828)	111.0%
Additional Equipment	5850	15,615	15,615	-	13,004	-	2,506	15,510	-	105	99.3%
<b>Total Operating</b>		<b>674,696</b>	<b>674,696</b>	<b>107,536</b>	<b>117,650</b>	<b>151,148</b>	<b>309,225</b>	<b>685,559</b>	<b>-</b>	<b>(10,863)</b>	<b>101.6%</b>
<b>Total 650 - Parks &amp; Recreation</b>		<b>2,979,279</b>	<b>3,039,425</b>	<b>650,995</b>	<b>618,808</b>	<b>584,586</b>	<b>913,191</b>	<b>2,767,580</b>	<b>-</b>	<b>271,845</b>	<b>91.1%</b>

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### PARKS & RECREATION DIVISION

680 - Arena		FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
Description		Adopted	Revised	Q1 Actual	Q2 Actual	Q3 Actual	Q4 Actual	Actual	Encumb	Balance	% Spent
Salaries	5110	279,875	286,875	64,548	71,494	65,756	90,665	292,463	-	(5,588)	101.9%
Part-time Salaries	5120	69,266	69,266	8,846	19,738	25,558	7,237	61,379	-	7,887	88.6%
Overtime	5130	5,493	5,493	648	885	5,146	174	6,853	-	(1,360)	124.8%
Differential	5140	14,948	14,948	117	4,088	917	9,674	14,796	-	152	99.0%
Other Personnel Services	5150	14,150	14,150	2,009	4,129	2,966	6,003	15,107	-	(957)	106.8%
<b>Total Personnel</b>		<b>383,732</b>	<b>390,732</b>	<b>76,168</b>	<b>100,334</b>	<b>100,342</b>	<b>113,753</b>	<b>390,597</b>	-	<b>135</b>	<b>100.0%</b>
Energy	5210	158,825	158,825	25,035	40,006	57,983	38,981	162,005	-	(3,180)	102.0%
Repairs & Maintenance	5240	57,500	56,870	8,389	18,515	22,291	1,795	50,989	-	5,881	89.7%
Rentals & Leases	5270	4,000	4,000	-	4,049	-	-	4,049	-	(49)	101.2%
Professional & Tech Services	5300	8,540	8,540	2,860	2,712	3,089	120	8,781	-	(241)	102.8%
Communications	5340	2,121	2,121	452	494	535	621	2,102	-	19	99.1%
Supplies	5420	35,475	35,475	21,219	11,560	3,039	2,691	38,508	-	(3,033)	108.6%
Technical Supplies	5440	550	550	-	433	-	-	433	-	117	78.7%
Vehicular Supplies	5480	3,900	3,900	348	285	330	212	1,175	-	2,725	30.1%
Professional Development	5710	175	175	175	-	-	-	175	-	-	100.0%
Additional Equipment	5850	3,000	3,630	-	-	3,625	-	3,625	-	5	99.9%
<b>Total Operating</b>		<b>274,086</b>	<b>274,086</b>	<b>58,477</b>	<b>78,054</b>	<b>90,893</b>	<b>44,419</b>	<b>271,843</b>	-	<b>2,243</b>	<b>99.2%</b>
<b>Total 680 - Arena</b>		<b>657,818</b>	<b>664,818</b>	<b>134,645</b>	<b>178,388</b>	<b>191,235</b>	<b>158,172</b>	<b>662,440</b>	-	<b>2,378</b>	<b>99.6%</b>
<b>TOTAL PARKS &amp; RECREATION DIVISION</b>		<b>4,554,782</b>	<b>4,621,928</b>	<b>947,930</b>	<b>978,086</b>	<b>968,842</b>	<b>1,272,219</b>	<b>4,167,078</b>	<b>6,546</b>	<b>448,304</b>	<b>90.3%</b>

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### INSPECTIONAL SERVICES DIVISION

241 - Building Inspection		FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
Description		Adopted	Revised	Q1 Actual	Q2 Actual	Q3 Actual	Q4 Actual	Actual	Encumb	Balance	% Spent
Salaries	5110	1,071,764	1,078,145	228,568	240,531	225,884	383,162	1,078,145	-	-	100.0%
Part-time Salaries	5120	-	-	6,792	11,417	26,297	(42,965)	1,542	-	(1,542)	- %
Overtime	5130	20,000	20,000	2,466	1,096	1,928	1,752	7,241	-	12,759	36.2%
Differential	5140	5,300	5,300	-	-	-	300	300	-	5,000	5.7%
Other Personnel Services	5150	4,780	4,780	-	548	260	356	1,164	-	3,616	24.4%
<b>Total Personnel</b>		<b>1,101,844</b>	<b>1,108,225</b>	<b>237,826</b>	<b>253,592</b>	<b>254,369</b>	<b>342,605</b>	<b>1,088,392</b>	-	<b>19,833</b>	<b>98.2%</b>
Repairs & Maintenance	5240	10,000	10,000	71	1,271	213	19,402	20,958	-	(10,958)	209.6%
Professional & Tech Services	5300	22,000	22,000	13,853	16,058	6,747	(31,886)	4,772	-	17,228	21.7%
Communications	5340	8,000	8,000	1,945	2,638	2,595	3,654	10,833	-	(2,833)	135.4%
Supplies	5420	6,000	6,000	444	1,021	531	1,487	3,483	40	2,477	58.7%
Technical Supplies	5440	3,500	3,500	-	-	592	2,060	2,653	-	847	75.8%
Vehicular Supplies	5480	10,500	10,500	3,289	3,155	2,884	3,297	12,624	-	(2,124)	120.2%
Professional Development	5710	7,100	7,100	685	574	599	1,351	3,209	-	3,891	45.2%
<b>Total Operating</b>		<b>67,100</b>	<b>67,100</b>	<b>20,288</b>	<b>24,717</b>	<b>14,160</b>	<b>(633)</b>	<b>58,531</b>	<b>40</b>	<b>8,528</b>	<b>87.3%</b>
<b>Total 241 - Building Inspection</b>		<b>1,168,944</b>	<b>1,175,325</b>	<b>258,113</b>	<b>278,309</b>	<b>268,530</b>	<b>341,972</b>	<b>1,146,924</b>	<b>40</b>	<b>28,361</b>	<b>97.6%</b>

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### INSPECTIONAL SERVICES DIVISION

244 - Weights & Measures		FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
Description		Adopted	Revised	Q1 Actual	Q2 Actual	Q3 Actual	Q4 Actual	Actual	Encumb	Balance	% Spent
Salaries	5110	70,532	77,532	19,030	18,823	18,823	20,271	76,948	-	584	99.2%
Other Personnel Services	5150	200	200	-	-	-	-	-	-	200	- %
<b>Total Personnel</b>		<b>70,732</b>	<b>77,732</b>	<b>19,030</b>	<b>18,823</b>	<b>18,823</b>	<b>20,271</b>	<b>76,948</b>	-	<b>784</b>	<b>99.0%</b>
Repairs & Maintenance	5240	2,800	2,800	-	-	-	8,314	8,314	-	(5,514)	296.9%
Professional & Tech Services	5300	1,000	1,000	-	-	-	249	249	-	751	24.9%
Communications	5340	600	600	-	-	-	1	1	-	599	0.1%
Supplies	5420	2,400	2,400	17	-	1,569	414	2,001	-	399	83.4%
Vehicular Supplies	5480	200	200	-	68	-	140	208	-	(8)	104.0%
Professional Development	5710	4,400	4,400	-	-	50	-	50	-	4,350	1.1%
<b>Total Operating</b>		<b>11,400</b>	<b>11,400</b>	<b>17</b>	<b>68</b>	<b>1,619</b>	<b>9,118</b>	<b>10,822</b>	-	<b>578</b>	<b>94.9%</b>
<b>Total 244 - Weights &amp; Measures</b>		<b>82,132</b>	<b>89,132</b>	<b>19,047</b>	<b>18,891</b>	<b>20,442</b>	<b>29,389</b>	<b>87,770</b>	-	<b>1,362</b>	<b>98.5%</b>
<b>TOTAL INSPECTIONAL SERVICES DIVISION</b>		<b>1,251,076</b>	<b>1,264,457</b>	<b>277,160</b>	<b>297,200</b>	<b>288,972</b>	<b>371,361</b>	<b>1,234,693</b>	<b>40</b>	<b>29,723</b>	<b>97.6%</b>

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### PUBLIC HEALTH DEPARTMENT

511 - Health Department Description		FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Salaries	5110	1,052,314	1,059,964	214,244	183,576	186,069	212,314	796,202	-	263,762	75.1%
Overtime	5130	8,160	8,160	189	-	-	1,637	1,826	-	6,334	22.4%
Other Personnel Services	5150	2,000	2,000	-	-	-	1,237	1,237	263	500	75.0%
<b>Total Personnel</b>		<b>1,062,474</b>	<b>1,070,124</b>	<b>214,433</b>	<b>183,576</b>	<b>186,069</b>	<b>215,188</b>	<b>799,265</b>	<b>263</b>	<b>270,596</b>	<b>74.7%</b>
Energy	5210	4,180	4,180	938	1,202	2,695	2,258	7,093	763	(3,676)	187.9%
Repairs & Maintenance	5240	8,750	8,750	7,500	-	-	-	7,500	-	1,250	85.7%
Rentals & Leases	5270	30,000	30,000	10,400	5,200	10,400	2,600	28,600	2,600	(1,200)	104.0%
Professional & Tech Services	5300	86,376	86,376	30,846	1,580	35,360	11,602	79,387	4,806	2,183	97.5%
Communications	5340	10,270	10,270	1,885	2,505	2,013	2,099	8,503	655	1,112	89.2%
Supplies	5420	6,800	6,800	244	230	303	2,439	3,217	464	3,119	54.1%
Technical Supplies	5440	500	500	-	656	-	-	656	-	(156)	131.2%
Vehicular Supplies	5480	1,125	1,125	204	159	271	311	946	18	161	85.7%
Meals/Special Functions	5490	400	400	-	160	-	45	206	-	194	51.5%
Professional Development	5710	6,000	6,000	2,399	210	299	1,094	4,002	-	1,998	66.7%
<b>Total Operating</b>		<b>154,401</b>	<b>154,401</b>	<b>54,416</b>	<b>11,903</b>	<b>51,341</b>	<b>22,449</b>	<b>140,110</b>	<b>9,306</b>	<b>4,985</b>	<b>96.8%</b>
<b>Total 511 - Health Department</b>		<b>1,216,875</b>	<b>1,224,525</b>	<b>268,849</b>	<b>195,479</b>	<b>237,410</b>	<b>237,637</b>	<b>939,375</b>	<b>9,569</b>	<b>275,581</b>	<b>77.5%</b>
<b>TOTAL PUBLIC HEALTH DEPARTMENT</b>		<b>1,216,875</b>	<b>1,224,525</b>	<b>268,849</b>	<b>195,479</b>	<b>237,410</b>	<b>237,637</b>	<b>939,375</b>	<b>9,569</b>	<b>275,581</b>	<b>77.5%</b>

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### ELECTED BOARDS

610 - Library Description		FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Salaries	5110	2,126,122	2,132,606	409,431	499,190	503,205	524,024	1,935,850	-	196,756	90.8%
Part-time Salaries	5120	422,771	422,771	144,589	142,701	135,547	149,633	572,470	-	(149,699)	135.4%
Overtime	5130	6,500	6,500	2,739	2,054	2,057	2,346	9,196	-	(2,696)	141.5%
Differential	5140	172,733	172,733	14,000	21,561	18,220	40,713	94,495	-	78,238	54.7%
<b>Total Personnel</b>		<b>2,728,126</b>	<b>2,734,610</b>	<b>570,759</b>	<b>665,505</b>	<b>659,029</b>	<b>716,717</b>	<b>2,612,011</b>	<b>-</b>	<b>122,599</b>	<b>95.5%</b>
Energy	5210	169,966	169,966	38,347	33,890	42,257	48,291	162,785	7,275	(94)	100.1%
Repairs & Maintenance	5240	86,103	86,103	72,219	4,186	2,314	2,332	81,051	2,950	2,102	97.6%
Professional & Tech Services	5300	10,200	10,200	1,345	894	489	2,221	4,949	220	5,031	50.7%
Communications	5340	15,785	15,785	3,046	3,966	3,793	4,734	15,539	748	(502)	103.2%
Supplies	5420	359,357	359,357	101,202	99,789	68,454	87,253	356,697	2,556	104	100.0%
Technical Supplies	5440	900	900	-	-	797	-	797	21	82	90.9%
Vehicular Supplies	5480	3,530	3,530	1,944	677	739	798	4,158	65	(693)	119.6%
Professional Development	5710	250	250	-	-	1,774	-	1,774	-	(1,524)	709.6%
<b>Total Operating</b>		<b>646,091</b>	<b>646,091</b>	<b>218,103</b>	<b>143,403</b>	<b>120,616</b>	<b>145,628</b>	<b>627,750</b>	<b>13,835</b>	<b>4,506</b>	<b>99.3%</b>
<b>Total 610 - Library</b>		<b>3,374,217</b>	<b>3,380,701</b>	<b>788,862</b>	<b>808,908</b>	<b>779,645</b>	<b>862,345</b>	<b>3,239,761</b>	<b>13,835</b>	<b>127,105</b>	<b>96.2%</b>
<b>TOTAL ELECTED BOARDS</b>		<b>3,374,217</b>	<b>3,380,701</b>	<b>788,862</b>	<b>808,908</b>	<b>779,645</b>	<b>862,345</b>	<b>3,239,761</b>	<b>13,835</b>	<b>127,105</b>	<b>96.2%</b>

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## CITY OF FRAMINGHAM FISCAL YEAR 2023 QUARTERLY CITY BUDGET (Current Year)

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### WATER & SEWER DIVISION

450 - Water Department Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Salaries 5110	2,148,473	2,148,473	429,369	433,702	426,700	613,505	1,903,276	-	245,197	88.6%
Part-time Salaries 5120	22,856	22,856	4,606	19,681	25,611	11,609	61,507	-	(38,651)	269.1%
Overtime 5130	410,354	410,354	103,251	94,591	132,830	147,892	478,564	-	(68,210)	116.6%
Differential 5140	162,210	162,210	55,189	34,383	1,050	22,230	112,853	-	49,357	69.6%
Other Personnel Services 5150	158,605	158,605	20,756	32,666	27,039	51,383	131,844	-	26,761	83.1%
Contributory and Non-Contributory R5170	393,151	393,151	85,813	75,553	76,036	84,396	321,798	-	71,353	81.9%
<b>Total Personnel</b>	<b>3,295,649</b>	<b>3,295,649</b>	<b>698,984</b>	<b>690,577</b>	<b>689,266</b>	<b>931,015</b>	<b>3,009,842</b>	<b>-</b>	<b>285,807</b>	<b>91.3%</b>
Energy 5210	353,944	353,944	73,904	88,817	96,878	84,740	344,339	-	9,605	97.3%
Other (Town/School Water Charges)5230	102,500	102,500	-	-	-	-	-	-	102,500	- %
Repairs & Maintenance 5240	201,059	201,059	17,772	23,453	59,211	35,209	135,646	6,647	58,766	70.8%
Rentals & Leases 5270	8,237	8,237	4,699	2,257	2,269	8,270	17,495	-	(9,258)	212.4%
Refuse Removal 5290	70,000	70,000	-	5,578	350	1,177	7,105	7,887	55,008	21.4%
Professional & Tech Services 5300	241,410	241,410	17,264	83,858	60,226	281,526	442,874	81,425	(282,890)	217.2%
Communications 5340	22,222	22,222	1,547	4,316	8,211	4,988	19,061	1,007	2,154	90.3%
Other Purchased Services 5380	93,500	93,500	1,538	6,973	15,810	23,657	47,979	46,518	(997)	101.1%
Supplies 5420	12,540	12,540	2,752	1,025	1,994	2,435	8,205	166	4,169	66.8%
Technical Supplies 5440	81,000	81,000	8,093	13,476	11,304	25,861	58,735	3,455	18,810	76.8%
Vehicular Supplies 5480	176,119	176,119	35,668	39,230	54,168	39,841	168,908	4,777	2,434	98.6%
Meals/Special Functions 5490	400	400	248	248	425	436	1,357	-	(957)	339.2%
Public Works Supplies 5530	320,700	320,700	14,461	35,894	110,435	114,598	275,388	18,878	26,434	91.8%
MWRA Assessment 5690	9,552,024	9,552,024	2,859,307	1,906,205	2,879,418	1,906,205	9,551,135	-	889	100.0%
Professional Development 5710	42,250	42,250	8,633	4,777	13,204	12,083	38,697	886	2,667	93.7%
Land/Building/Plant 5810	136,716	136,716	6,475	14,146	40,075	48,117	108,813	63,931	(36,028)	126.4%
Additional Equipment 5850	36,000	36,000	-	-	-	-	-	-	36,000	- %
Interest On Temporary Borrowin 5910	9,460,000	9,460,000	126,469	6,614,293	647,523	1,754,472	9,142,757	-	317,243	96.6%
Transfer To General Fund 5960	1,654,268	1,700,314	425,079	425,079	425,079	425,079	1,700,314	-	-	100.0%
Amortization Of Py/S Deficit 5990	166,532	120,486	27,917	27,917	27,917	27,917	111,667	-	8,819	92.7%
<b>Total Operating</b>	<b>22,731,421</b>	<b>22,731,421</b>	<b>3,631,826</b>	<b>9,297,541</b>	<b>4,454,498</b>	<b>4,796,609</b>	<b>22,180,473</b>	<b>235,579</b>	<b>315,369</b>	<b>98.6%</b>
<b>Total 450 - Water Department</b>	<b>26,027,070</b>	<b>26,027,070</b>	<b>4,330,810</b>	<b>9,988,118</b>	<b>5,143,764</b>	<b>5,727,624</b>	<b>25,190,316</b>	<b>235,579</b>	<b>601,176</b>	<b>97.7%</b>

## CITY OF FRAMINGHAM FISCAL YEAR 2023 QUARTERLY CITY BUDGET (Current Year)

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### WATER & SEWER DIVISION

440 - Sewer Department Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Salaries 5110	2,107,266	2,107,266	378,648	370,310	352,235	504,278	1,605,472	-	501,794	76.2%
Part-time Salaries 5120	22,856	22,856	4,745	4,963	4,812	5,388	19,908	-	2,948	87.1%
Overtime 5130	211,744	211,744	52,398	63,816	55,000	91,137	262,351	-	(50,607)	123.9%
Differential 5140	150,811	150,811	35,340	25,207	254	24,577	85,377	-	65,434	56.6%
Other Personnel Services 5150	130,415	130,415	17,461	25,266	19,673	34,487	96,887	-	33,528	74.3%
Contributory and Non-Contributory R5170	315,512	315,512	42,561	34,051	31,132	31,741	139,485	-	176,027	44.2%
<b>Total Personnel</b>	<b>2,938,604</b>	<b>2,938,604</b>	<b>531,152</b>	<b>523,613</b>	<b>463,106</b>	<b>691,608</b>	<b>2,209,479</b>	<b>-</b>	<b>729,125</b>	<b>75.2%</b>
Energy 5210	383,628	383,628	44,279	67,520	109,742	136,914	358,455	9,671	15,503	96.0%
Other (Town/School Water Charges)5230	72,500	72,500	-	-	-	-	-	-	72,500	- %
Repairs & Maintenance 5240	273,476	273,476	38,433	17,658	77,639	90,944	224,673	18,082	30,720	88.8%
Rentals & Leases 5270	35,285	35,285	1,954	25,640	2,054	9,284	38,931	100	(3,746)	110.6%
Refuse Removal 5290	60,000	60,000	-	6,114	350	24,414	30,878	3,218	25,904	56.8%
Professional & Tech Services 5300	299,503	299,503	40,074	30,430	56,308	193,611	320,422	36,388	(57,307)	119.1%
Communications 5340	23,151	23,151	1,470	6,584	5,893	6,839	20,786	988	1,377	94.1%
Other Purchased Services 5380	75,040	75,040	4,102	10,853	19,670	29,435	64,060	10,963	17	100.0%
Supplies 5420	13,700	13,700	2,497	1,354	1,516	1,793	7,161	1,050	5,489	59.9%
Technical Supplies 5440	27,500	27,500	1,823	1,201	7,085	6,705	16,814	453	10,233	62.8%
Vehicular Supplies 5480	144,435	144,435	26,894	32,541	38,236	27,702	125,373	3,862	15,200	89.5%
Meals/Special Functions 5490	1,200	1,200	248	248	425	330	1,251	-	(51)	104.3%
Public Works Supplies 5530	194,000	194,000	25,641	23,380	40,041	93,142	182,204	32,544	(20,747)	110.7%
MWRA Assessment 5690	13,631,754	13,631,754	4,089,526	2,726,351	4,089,526	2,726,351	13,631,754	-	-	100.0%
Professional Development 5710	39,520	39,520	953	2,713	16,578	19,410	39,654	894	(1,028)	102.6%
Settlements 5761	10,000	10,000	-	-	-	-	-	-	10,000	- %
Land/Building/Plant 5810	93,303	93,303	30,195	15,200	15,365	10,340	71,100	1,800	20,403	78.1%
Additional Equipment 5850	12,500	12,500	-	-	7,725	23,971	31,696	-	(19,196)	253.6%
Interest On Temporary Borrowin 5910	14,303,551	14,303,551	3,241,560	5,106,256	940,051	1,199,577	10,487,445	-	3,816,106	73.3%
Transfer To General Fund 5960	1,621,414	1,575,368	393,842	393,842	393,842	393,842	1,575,368	-	-	100.0%
Amortization Of Py/S Deficit 5990	204,616	250,662	83,991	83,991	83,991	83,991	335,964	-	(85,302)	134.0%
<b>Total Operating</b>	<b>31,520,076</b>	<b>31,520,076</b>	<b>8,027,481</b>	<b>8,551,876</b>	<b>5,906,037</b>	<b>5,078,595</b>	<b>27,563,989</b>	<b>120,012</b>	<b>3,836,075</b>	<b>87.8%</b>
<b>Total 440 - Sewer Department</b>	<b>34,458,680</b>	<b>34,458,680</b>	<b>8,558,633</b>	<b>9,075,489</b>	<b>6,369,143</b>	<b>5,770,203</b>	<b>29,773,468</b>	<b>120,012</b>	<b>4,565,200</b>	<b>86.8%</b>
<b>TOTAL WATER &amp; SEWER DIVISION</b>	<b>60,485,750</b>	<b>60,485,750</b>	<b>12,889,443</b>	<b>19,063,607</b>	<b>11,512,907</b>	<b>11,497,827</b>	<b>54,963,783</b>	<b>355,591</b>	<b>5,166,376</b>	<b>91.5%</b>

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## CITY OF FRAMINGHAM FISCAL YEAR 2023 QUARTERLY CITY BUDGET (Current Year)

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345 - UNCLASSIFIED Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Property/Liability Insurance	2,286,818	2,286,818	2,231,182	55,049	572	-	2,286,803	-	15	100.0%
Self Insurance	70,000	85,000	-	31,345	35,532	6,789	73,666	-	11,334	86.7%
Retired Police and Fire Medical	120,000	120,000	-	43,515	2,737	8,472	54,724	65,276	-	100.0%
Worker's Compensation	620,000	620,000	146,751	180,906	246,743	(14,801)	559,599	60,401	-	100.0%
Unemployment Insurance	420,000	420,000	550	550	550	245,264	246,914	1,617	171,470	59.2%
Sick Leave Buyback	40,000	40,000	147	4,816	-	136	5,099	-	34,901	12.7%
Group Insurance	36,080,204	36,180,204	8,311,004	9,014,303	9,488,112	9,364,606	36,178,025	-	2,179	100.0%
Capital Stabilization Fund	-	66,502	-	-	-	-	66,502	-	-	100.0%
Contingency Fund/Salary Reserve	575,000	186,972	-	-	-	-	-	-	186,972	- %
Reserve Fund	400,000	58,000	-	-	-	-	-	-	58,000	- %
Medicaid Part 1 Contract	75,000	120,000	-	13,766	13,273	59,412	86,450	-	33,550	72.0%
<b>Total Miscellaneous</b>	<b>40,687,022</b>	<b>40,183,496</b>	<b>10,689,634</b>	<b>9,344,249</b>	<b>9,787,519</b>	<b>9,736,380</b>	<b>39,557,782</b>	<b>127,294</b>	<b>498,420</b>	<b>98.8%</b>
<b>Total 900 - UNCLASSIFIED</b>	<b>40,687,022</b>	<b>40,183,496</b>	<b>10,689,634</b>	<b>9,344,249</b>	<b>9,787,519</b>	<b>9,736,380</b>	<b>39,557,782</b>	<b>127,294</b>	<b>498,420</b>	<b>98.8%</b>

## CITY OF FRAMINGHAM FISCAL YEAR 2023 QUARTERLY CITY BUDGET (Current Year)

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311 - RETIREMENT Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Retirement	19,942,110	19,942,110	19,942,110	-	-	-	19,942,110	-	-	100.0%
Medicare/FICA	2,578,435	2,728,435	643,083	661,423	674,327	717,578	2,696,410	-	32,025	98.8%
<b>Total Retirement/FICA/OPEB</b>	<b>22,520,545</b>	<b>22,670,545</b>	<b>20,585,193</b>	<b>661,423</b>	<b>674,327</b>	<b>717,578</b>	<b>22,638,520</b>	<b>-</b>	<b>32,025</b>	<b>99.9%</b>
<b>Total 316 - RETIREMENT</b>	<b>22,520,545</b>	<b>22,670,545</b>	<b>20,585,193</b>	<b>661,423</b>	<b>674,327</b>	<b>717,578</b>	<b>22,638,520</b>	<b>-</b>	<b>32,025</b>	<b>99.9%</b>

## CITY OF FRAMINGHAM FISCAL YEAR 2023 QUARTERLY CITY BUDGET (Current Year)

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710 - DEBT Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Principal & Interest Bonds	14,168,396	14,168,396	97,705	11,034,916	352,391	2,586,248	14,071,259	-	97,137	99.3%
BAN Interest	90,000	90,000	(4,945)	37,094	19,535	32,018	83,702	59,326	(53,028)	158.9%
Interest on Abatements	100,000	100,000	444	6,769	(71)	-	7,142	-	92,858	7.1%
<b>Total Debt</b>	<b>14,358,396</b>	<b>14,358,396</b>	<b>93,204</b>	<b>11,078,778</b>	<b>371,855</b>	<b>2,618,266</b>	<b>14,162,103</b>	<b>59,326</b>	<b>136,968</b>	<b>99.0%</b>
<b>Total 759 - DEBT</b>	<b>14,358,396</b>	<b>14,358,396</b>	<b>93,204</b>	<b>11,078,778</b>	<b>371,855</b>	<b>2,618,266</b>	<b>14,162,103</b>	<b>59,326</b>	<b>136,968</b>	<b>99.0%</b>

## CITY OF FRAMINGHAM FISCAL YEAR 2023 QUARTERLY CITY BUDGET (Current Year)

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300 - NON-APPROPRIATED ITEMS Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Cherry Sheet Charges	9,862,225	9,790,729	2,447,694	2,293,202	1,963,459	1,874,097	8,578,452	-	1,212,277	87.6%
Tax Recap Items	-	1,600,855	-	-	-	-	-	-	1,600,855	- %
Tax Title Costs	58,000	58,000	23,318	(839)	1,500	32,543	56,521	1,196	283	99.5%
<b>Total Non-Appropriated</b>	<b>9,920,225</b>	<b>11,449,584</b>	<b>2,471,012</b>	<b>2,292,363</b>	<b>1,964,959</b>	<b>1,906,640</b>	<b>8,634,973</b>	<b>1,196</b>	<b>2,813,415</b>	<b>75.4%</b>
<b>Total 145 - NON-APPROPRIATED ITEMS</b>	<b>9,920,225</b>	<b>11,449,584</b>	<b>2,471,012</b>	<b>2,292,363</b>	<b>1,964,959</b>	<b>1,906,640</b>	<b>8,634,973</b>	<b>1,196</b>	<b>2,813,415</b>	<b>75.4%</b>

## CITY OF FRAMINGHAM FISCAL YEAR 2023 QUARTERLY CITY BUDGET (Current Year)

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901 - Keefe Technical Description	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Reg. School Assessment (Keefe)	10,333,928	10,333,928	2,583,482	2,583,482	2,583,482	2,583,482	10,333,928	-	-	100.0%
<b>Total Operating</b>	<b>10,333,928</b>	<b>10,333,928</b>	<b>2,583,482</b>	<b>2,583,482</b>	<b>2,583,482</b>	<b>2,583,482</b>	<b>10,333,928</b>	<b>-</b>	<b>-</b>	<b>100.0%</b>
<b>Total 901 - Keefe Technical</b>	<b>10,333,928</b>	<b>10,333,928</b>	<b>2,583,482</b>	<b>2,583,482</b>	<b>2,583,482</b>	<b>2,583,482</b>	<b>10,333,928</b>	<b>-</b>	<b>-</b>	<b>100.0%</b>
<b>TOTAL KEEFE TECHNICAL</b>	<b>10,333,928</b>	<b>10,333,928</b>	<b>2,583,482</b>	<b>2,583,482</b>	<b>2,583,482</b>	<b>2,583,482</b>	<b>10,333,928</b>	<b>-</b>	<b>-</b>	<b>100.0%</b>

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**CITY OF FRAMINGHAM  
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PERSONNEL & OPERATING TOTALS	FY 2023 Adopted	FY 2023 Revised	FY 2023 Q1 Actual	FY 2023 Q2 Actual	FY 2023 Q3 Actual	FY 2023 Q4 Actual	FY 2023 Actual	FY 2023 Encumb	FY 2023 Balance	FY 2023 % Spent
Personnel	-	-	12,388,799	14,826,320	12,887,673	15,880,331	55,983,124	263	(55,983,387)	- %
Operating	-	-	17,456,991	23,641,029	17,123,716	17,194,560	75,416,297	1,224,744	(76,641,041)	- %
Non-Operating	-	-	33,839,043	23,376,813	12,798,659	14,978,864	84,993,378	187,815	(85,181,193)	- %
<b>GRAND TOTAL</b>	-	-	63,684,833	61,844,162	42,810,049	48,053,754	216,392,798	1,412,822	(217,805,621)	- %



**Stars & Stripes Over Framingham at Farm Pond Park**  
Around 8 p.m. on June 30, 2023  
Photo by Framingham resident Richard Ames



**City of Framingham**  
**150 Concord Street**  
**Framingham, MA 01702**

**Mayor's office:**  
**Phone: 508-532-5401**  
**Email: [Mayor@FraminghamMa.gov](mailto:Mayor@FraminghamMa.gov)**