



Annual Report FY'22



City of Framingham

CHARLIE SISITSKY, MAYOR

Dear Honorable Councilors and Framingham Residents,

It has been my honor to serve as Framingham's second Mayor throughout the last six months of fiscal year 2022. I am grateful to you for affording me the privilege to be your Mayor. Secondly, I would like to thank our City employees and division heads who were hard at work through our transition and continue to be today.

I am proud to report that my administration has hit the ground running over the past six months. The first priority of my administration was to improve our financial direction and budget process. Through the diligent work of our new and dedicated staff, we successfully met that goal by presenting the City Council with a budget that was balanced and two weeks ahead of schedule.

Over the past six months I have made it a priority to meet with our state and federal legislative delegations in order to establish good working relationships. I am grateful to Senate President Karen Spilka who set up individual meet and greet sessions with many cabinet secretaries, and staff, at the State House. The City has benefitted from these relationships through many earmarks, budget appropriations, and funding commitments for various City projects.

Here in Framingham, I have taken the time to meet with, and listen to, our various civic and religious organizations, social services agencies, businesses, and economic development organizations, such as the Framingham Business Association and MetroWest Chamber of Commerce. These meetings have been fruitful and continue to reaffirm my ongoing commitment to build relationships between local organizations and our City government.

I would like to share with you some of my administration's most recent projects and accomplishments:

- Negotiating the purchase of land for the Bruce Freeman Rail Trail
- Initiating a geothermal pilot program in partnership with Eversource
- Taking over and revitalizing Framingham Farmer's Market
- Starting the process on a municipal aggregation program for electricity
- Embarking on the clean up and restoration of Mary Dennison Park, General Chemical site and others
- Starting negotiations for Bethany property to build a new South Side elementary school/Early Education Center
- Including funding in the upcoming Capital Improvement Plan for the construction of splash pads and reconstruction of new tennis courts at Framingham High School

While we have accomplished much already, there is always more work to be done. As I write this, my office is working on implementing solar panels on municipal buildings and schools, initiating plans for a parking garage next to City Hall to boost economic development, and building a regional joint dispatch center for our Police and Fire. As our community looks to gather again post-pandemic, we are in the process of planning the return of our annual Spooktacular here at City Hall and our inaugural Safety Fest. In partnership with the Middlesex Sheriff's Office and City divisions, our inaugural Safety Fest is a touch-a-truck event, which offers the opportunity to teach children safety tips on fire prevention, riding the bus, Halloween safety, and much more.

None of our work would be possible without our professional City staff, who continue to serve you and our City each day. It is my pleasure to showcase their hard work by presenting you with this Annual Report for FY'22.

In your service,



Charlie Sisitsky
Mayor



In Memoriam

We dedicate this page in memory of all Framingham residents we have lost over the last year, including those we have named below.



Florence Van Den Burgh
Assistant Town Clerk, City of Framingham

Mark Goldman

Timothy Lee

Dave Hutchinson



In Memoriam



Karen Foran Dempsey

She never stopped dreaming

December 7, 1966 ~ December 24, 2020

In July of 2022, the ballroom in Village Hall was dedicated in memory of Karen Foran Dempsey, who worked tirelessly for many years to make it accessible for all.



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This shall serve as the Annual Report of the Legislative Division for the period of July 1, 2021 through June 30, 2022. The Legislative Division is comprised of three departments: the City Council Department, the City Clerk Department, and the Elections Department.

CITY COUNCIL DEPARTMENT

Staff

Marion Kelly, Secretary to the Council
(Vacant), City Auditor

Members

The City Council is the sole legislative body of the City, and is therefore responsible for passing all City ordinances. The City Council is made up of 11 members which shall exercise the legislative powers of Framingham. Two of these members are known as councilors-at-large and nine members are known as district councilors.

Terms

Councilors-at-large serve a 4-year term; district councilors serve a 2-year term. All council terms begin on the first day of January in the year following the election. No person shall hold the office of councilor-at-large for more than three consecutive full 4-year terms and no person shall hold the office of district councilor for more than six consecutive full 2-year terms.

Purpose

The City Council serves as a link between the citizens of Framingham and their municipal government. Councilors help constituents by connecting them to resources, services, and City departments. They serve as advocates for all Framingham residents. Through their work, city councilors will ensure that Framingham continues to be a great place to live, work, and play.

Subcommittees

Appointments

The Appointments Subcommittee shall be comprised of five Council members and may review if assigned to it by the full Council or Council Chair, all suggested appointments by the Mayor that are subject to Council oversight. After review, the subcommittee shall present its recommendations to the full Council for approval or rejection.

Philip R. Ottaviani Jr., Chair; Adam C. Steiner, Vice Chair; Janet Leombruno

City Councilors

At Large	George P. King, Jr.
At Large	Janet Leombruno, Vice Chair
District 01 (Precincts 22, 23, 24)	Christine A. Long
District 02 (Precincts 25, 26, 27)	Cesar G. Stewart-Morales
District 03 (Precincts 19, 20, 21A, 21B, 21C)	Adam C. Steiner
District 04 (Precincts 16, 17, 18)	Michael P. Cannon
District 05 (Precincts 10, 11, 15)	Noval A. Alexander
District 06 (Precincts 7, 8, 9A, 9B)	Philip R. Ottaviani, Jr., Chair
District 07 (Precincts 12, 13, 14)	Leora Mallach
District 08 (Precincts 4, 5, 6)	John A. Stefanini
District 09 (Precincts 1, 2, 3)	Tracey Bryant

Economic Development & Housing

The Economic Development Subcommittee shall be comprised of three Council members and shall assume tasks assigned to it by the full council or the council chair. After taking action on a measure, the subcommittee shall present its recommendations to the full Council for approval, rejection or general informational purposes.

The goals and mission of the subcommittee are to further and foster all forms of economic development as well as initiatives that will lead to better conditions for businesses and residents in the City of Framingham. These initiatives can pertain to recommendations regarding general business climate in the City, processes and procedures, permit fees, land use, commercial development and redevelopment, and the promotion of Framingham as a great place to do business.

Michael P. Cannon, Chair; George P. King, Jr., Vice Chair; Christine Long

Education, Library, Arts & Culture, Elder & Veteran Services

The Education, Library, Arts & Culture Subcommittee shall be comprised of three Council members and may review and address matters directed to it by the full Council or the Council Chair. Areas of potential responsibility include the following:

- Collaboration with the Framingham School Committee and Superintendent on matters of significance to the broader Framingham community.
- Engagement with educational institutions beyond the Framingham Public Schools, including private preschools and elementary and secondary schools, Christa McAuliffe Charter School, Keefe Regional Technical School, MassBay Community College, Framingham State University, and other educational programming in the City of Framingham.
- Examination of educational matters with significance for racial, geographic, and economic equity.
- Guiding community engagement on educational issues of importance to Framingham residents without a direct connection to the public school system.
- Supporting the long-range capital planning process including potential school construction as needed.

Noval Alexander, Chair; Cesar G. Stewart-Morales, Vice Chair; George P. King, Jr.

Environment & Sustainability

The Environment and Sustainability Subcommittee shall be comprised of three Council members and may consider any or all questions directed to it by the full Council or the Council Chair related to environmental issues and sustainability. The subcommittee will focus on: air, land and water pollution, solid and hazardous waste disposal and land reclamation, recycling and sustainability, energy savings and efficiency, and other matters related to the physical environment of Framingham. It will also monitor the impact of industry and development on the quality of life of our residents.

Janet Leombruno, Chair; Leora Mallach, Vice Chair; Noval Alexander

Finance

The Finance Subcommittee shall be comprised of five Council members and may consider any or all questions appropriate for the purpose of considering the budget including the creation of new positions to the payroll, changes to the employee classification plan or any matters pertaining to increasing City of Framingham employee headcount.

George P. King, Jr., Chair; Michael P. Cannon, Vice Chair; Noval Alexander; John A. Stefanini; Adam C. Steiner

Planning and Zoning

The Planning and Zoning Subcommittee shall be comprised of five Council members and may consider any or all proposed amendments to the zoning ordinances, zoning map, land use and planning, special permits, and any other such matters as may be referred to it by the full Council or the Council Chair.

Christine Long, Chair; Tracey Bryant, Vice Chair; Michael P. Cannon; Janet Leombruno; Cesar G. Stewart-Morales

Ordinance, Rules, and Coordination

The Ordinance and Rules Subcommittee shall be comprised of three Council members and may consider matters relating to ordinances of the City, City Council rules and orders, and any other such matters as may be referred to it by the full Council or the Council Chair.

John A. Stefanini, Chair; Tracey Bryant, Vice Chair; Philip R. Ottaviani, Jr.

Public Health, Safety, and Transportation

The Public Health, Safety and Transportation Subcommittee shall be comprised of three Council members and may consider and report on all matters relating to the Police Department, Fire Department, the Police and Fire Auxiliary, the Emergency Management Department, the local Emergency Planning Committee, Public Health Department, Licensing Commission, and any other matters referred to it by the Council or Council Chair.

Tracey Bryant, Chair; Leora Mallach, Vice Chair; Philip R. Ottaviani, Jr.

Orders voted by City Council (July 1, 2021 – June 30, 2022)

Order Number	Orders by Topic	Meeting Date
2022-083	Approve a Resolution Declaring a Climate Emergency	06/21/2022
2022-082	Issue a joint letter with the City Council and Mayor Sisitsky addressing potential loss of cancer treatment center in Framingham	06/21/2022
2022-081	Approve FY'22 and FY'23 Community Preservation Fund Allocations	06/21/2022
2022-080	In conjunction with the School Committee, appoint David Gordon to District 2 School Committee; term expiration December 31, 2023	06/21/2022
2022-079	Joint Proclamation official recognition of Juneteenth	06/21/2022
2022-078	Joint Proclamation declaring June Caribbean-American Heritage Month	06/21/2022
2022-077	Approve No Parking signs at Oakcrest Condos/Old Worcester Road (formerly 2022-064)	05/24/2022
2022-076-001	Approve policy for the Regulation of Taxicabs/Livery Vehicles and the Operation Thereof in the Town of Framingham (now City of Framingham)	07/19/2022

Order Number	Orders by Topic	Meeting Date
2022-076	Refer the Policy and Regulation of Taxicabs/Livery Vehicles and operation thereof in the Town of Framingham to Ordinance and Rules Subcommittee	06/07/2022
2022-075	Refer amendment to Council policy regarding proclamations and citations to Ordinance and Rules Subcommittee	06/07/2022
2022-074-001	Vote regarding matter of solar, or other green energy requirements, for multifamily and mixed use-zoning projects (NO VOTE TAKEN)	06/21/2022
2022-074	Refer mater of solar or other green energy requirements for multi-family and mixed-use zoning projects to Planning and Zoning Subcommittee	06/07/2022
2022-073	Council discussion of draft policy for License Plate Readers NO VOTE TAKEN	06/07/2022
2022-072	Approve Technology Department Reorganization	06/07/2022
2022-071	Resolution in support of Fair Share Amendment (NO ACTION TAKEN) (previously 2022-064 on 5/24/22 agenda)	05/24/2022
2022-070-001	Vote to establish spending limits on Revolving Funds NO VOTE TAKEN	06/21/2022
2022-070	Refer request to establish spending limits on Revolving Funds to Finance Subcommittee	06/07/2022
2022-069-001	Authorize funding of FY'22 Non-Union Salary Increases	06/21/2022
2022-069	Refer request for funding FY'22 non-union salary increases to Finance Subcommittee	06/07/2022
2022-068-001	Authorize funding of Collective Bargaining Agreements (FY'22 and FY'23) (Professional SEIU Local 888, and Police Superiors Association)	06/21/2022
2022-068	Refer request to fund Collective Bargaining Agreements (FY'22 & FY'23) (anticipated Professional 888, Library 888, Police Superiors) to Finance Subcommittee	06/07/2022
2022-067-001	Authorize FY'22 Free Cash Appropriation for Reardon Park Design (\$30K) and Fire Station alerting system (\$362K)	06/21/2022
2022-067	Refer request for FY'22 Free Cash Appropriation	06/07/2022
2022-066-001	Authorize the payment of Prior Year Bills	06/21/2022

Order Number	Orders by Topic	Meeting Date
2022-066	Refer request for payment of prior year bills to Finance Subcommittee	06/07/2022
2022-065-001	Authorize FY'22 Operating Budget Transfers	06/21/2022
2022-065	Refer request of FY'22 Operating Budget Transfers to Finance Subcommittee	06/07/2022
2022-063	Approve land expansion of the Centre Common Historic District to include the property at 110 Edgell Road	05/24/2022
2022-062	Appoint C. Estrella to Strategic Initiatives and Financial Oversight Committee (SIFOC)(formerly 2022-008-018)	05/24/2022
2022-061	Joint Proclamation declaring June LGBTQ Pride Month	05/24/2022
2022-060	Authorize rent increases to affordable housing rental rates for the Buckley apartments as allowed by HDCD	05/24/2022
2022-059	Approve taxi fee increase Tommy's Taxi	05/24/2022
2022-058	Resolution in recognition of Anne R. Murphy upon her retirement from the Framingham History Center	05/24/2022
2022-057-002	Approve FY'23 authorization for funding EDIC	06/07/2022
2022-057-001	Approve FY'23 Budgets	06/07/2022
2022-057	Referral of the FY'23 budget to the Finance Subcommittee	05/03/2022
2022-056-002	Approve the amendment to funding for the Pearl Street Garage Project	06/21/2022
2022-056-001	Approve increase funding of the Pearl Street Garage and rescission of previously voted capital projects	05/24/2022
2022-056	Authorize increase funding of previously voted capital project for the Pearl Street Garage and rescission of previously voted capital projects	05/03/2022
2022-055-001	Approve the transfer from Salary to Operating for the Treasurer's Office	05/24/2022
2022-055	Approve transfer from Salary to Operating for the Treasurer's Office	05/03/2022
2022-054	Approve the creation and addition of the new position of City Solicitor to the City's classification compensation plan	05/03/2022

Order Number	Orders by Topic	Meeting Date
2022-053	Refer request of Mayor to expand Framingham's Opportunity Zone incentives into downtown to the Economic Development & Housing Subcommittee	04/26/2022
2022-052	Refer an ordinance to Regulate Aggressive Solicitation to the Ordinance, Rules and Coordination Subcommittee	04/26/2022
2022-051	Refer an ordinance to Remove Billboards to further advance the beautification of downtown to the Economic Development & Housing Subcommittee	04/26/2022
2022-050-001	Issue letter to Mayor to formalize Downtown Community Cares Working Group	06/21/2022
2022-050	Refer a draft letter to Mayor Sisitsky to formalize Downtown Community Cares weekly working group to the Ordinance, Rules and Coordination Subcommittee	04/26/2022
2022-049-001	Resolution to create a Blue-Ribbon Commission to revitalize our municipal campus	06/21/2022
2022-049	Refer a resolution to create a Blue-Ribbon Commission to revitalize the municipal campus to the Ordinance, Rules and Coordination Subcommittee	04/26/2022
2022-048	Approve amendment to Class and Compensation Schedule- delete Access Compliance Inspector (PR-4) position and create new position of ADA Coordinator	04/26/2022
2022-047	Approve annual hawker/peddler license for G.Tremblay, Kona Ice of Framingham/Natick	05/03/2022
2022-046	Vote to approve request of the Board of Framingham Retirement System an increase in cost of living (COLA) retirement benefit base for system retirees (Withdrawn)	04/26/2022
2022-045	Grant utility petition - Potter Road	04/26/2022
2022-044	Resolution honoring 80th Anniversary of Framingham Auxiliary Police	04/26/2022
2022-043	Approve authorization of Mayor's Office to draft a joint letter to State Representatives regarding two projects; Right turn lane at Edgell Road and Central Street, and Framingham Economic Development Corporation	04/05/2022
2022-042	Establish a disabled parking space on Pine Street	04/05/2022

Order Number	Orders by Topic	Meeting Date
2022-041	Authorize the Superintendent to submit to the MA School Building Authority the statement of interest dated April 29, 2022 for Hemenway Elementary School due to deficiencies	04/05/2022
2022-040	Authorize the Mayor to execute the Activity and Use Limitation (AUL) regarding underground tanks at Framingham High School	04/05/2022
2022-039	Approve Annual License Renewals for Second Hand Articles, Junk & Old Metals	04/05/2022
2022-038	Approve the request to name the Village Hall Ballroom in honor of late Karen Foran Dempsey	03/29/2022
2022-037	Public discussion of FY'23 revenues with The Mayor, Council, School Committee, and Honorable Legislative Delegation	03/29/2022
2022-036	Appoint Councilor Long to serve on the ORRC	03/15/2022
2022-035	Refer the matter of the reorganization proposal for the Department of Planning and Community Development to Economic Development and Housing Subcommittee	03/15/2022
2022-034	Authorize the Mayor to purchase the Bethany Property or by eminent domain	03/15/2022
2022-033	Approve request to authorize submission of the MSBA Accelerated Repair Program Applications for Dunning and Potter Road Schools	03/15/2022
2022-032-001	Authorize transfer of Salary Funds to Operating funds for the Mayor's Office for contracting work for a temporary webmaster	05/03/2022
2022-032	Refer request to transfer Salary Funds to Operating Funds for the Mayor's Office for contracting work for temporary webmaster to Finance Subcommittee	03/15/2022
2022-031	Approve hawkers/peddler license for Frank Sacchetti and Robert McGonagle, Frosty Ice Cream	03/15/2022
2022-030	Approve annual livery licenses	03/15/2022
2022-029	Approve annual taxi permits	03/15/2022
2022-028	Resolution celebrating Women's History Month	03/15/2022
2022-027	Council Citation celebrating the Brazilian-American Center on their 10th Anniversary	03/15/2022

Order Number	Orders by Topic	Meeting Date
2022-026	Resolution honoring the 100th anniversary of Tosti's Garage	03/15/2022
2022-025	Approve a joint resolution for the Public Health Nurses and Municipal Workers Anti-COVID Appreciation	03/01/2022
2022-024	Issue proclamation honoring the 103rd birthday of resident Jean Brown	03/01/2022
2022-023-001	Approve acceptance of FY'23 HUD and DHCD funds	03/15/2022
2022-023	Refer request to approve the of acceptance of FY'23 HUD and DHCD funds to Finance Subcommittee	03/01/2022
2022-022-002	Approve amendment of funding the Main Library Pearl Street Entrance Project	06/21/2022
2022-022-001	Approve request for additional funds (authorization for additional borrowing) for the Library Ramp project and rescind previously authorized borrowing	03/15/2022
2022-022	Refer request for additional funds (authorization for additional borrowing), Library Ramp project and recession of previous borrowing to Finance Sub	03/01/2022
2022-021-001	Approve request for funds (free cash) for voting tabulation machines and voting booths and rescind previously authorized borrowing	03/15/2022
2022-021	Refer request for funds (free cash) for voting tabulation machines and booths to Finance Subcommittee	03/01/2022
2022-020-001	Discuss and vote upon the recommendation of the Public Health, Safety and Transportation Subcommittee with regard to the need for creation of a Traffic Department	04/26/2022
2022-020	Refer report of Traffic Commission to create a Traffic Department to the Public Health, Safety and Transportation Subcommittee	02/15/2022
2022-019	Grant utility petition - Tripp Street	03/01/2022
2022-018-001	Approve Changes and Additions to Job Classification Schedule	03/01/2022
2022-018	Refer request for changes and additions to the Job Classification Schedule to Finance Subcommittee	02/15/2022
2022-017-001	Approve the transfer of Salary Funds to Operating Funds for Assessing Department consultation work	03/01/2022
2022-017	Refer transfer of funds from Salary funds to Operating funds of the Assessors Department for consulting work to Finance Subcommittee	02/15/2022

Order Number	Orders by Topic	Meeting Date
2022-016	Approve polling location change from McCarthy School to Farley Building	02/15/2022
2022-015-001	Approve appointment of Councilors Bryant and Stefanini to Ordinance Review and Recodification Committee	02/15/2022
2022-015	Refer request to appoint two City Councilors to the Ordinance Review and Recodification Committee to Appointments Subcommittee	02/01/2022
2022-014-001	Approve increase to affordable housing rental rates for Union House, Modera, and Bancroft Lofts	02/15/2022
2022-014	Refer request to approve potential increase to affordable housing rental rates for Union House, Modera and Bancroft Lofts to Economic Development and Housing Subcommittee	02/01/2022
2022-013	Vote to approve the creation of a Welcoming Ordinance Committee	02/01/2022
2022-012	Refer Ordinance to Require Off-Street Parking for Residential Development to Planning Board	02/01/2022
2022-011-001	Authorize the Mayor to establish a Municipal Load Aggregation Plan	03/15/2022
2022-011	Refer request to authorize the Mayor to establish a Municipal Load Aggregation Plan to Environment and Sustainability Subcommittee	02/01/2022
2022-010-001	Approve payment of prior year bills	02/15/2022
2022-010	Refer request for payment of prior year bills to Finance Subcommittee	02/01/2022
2022-009	Amend the Council Rules	01/18/2022 & 2/1/2022
2022-008-032	Refer Mayor's appointments for various boards, commissions, and committees to Appointments Subcommittee	06/21/2022
2022-008-031	Refer Mayor's appointment, D.Kwok to the East Middlesex Mosquito Control Commission to Appointments Subcommittee	06/21/2022
2022-008-030	Approve Mayor's appointment, Carol Phalen to Framingham Union Grants Panel	05/24/2022
2022-008-029	Approve Mayor's appointment, Rebecca Glenn to Human Relations Commission	05/24/2022
2022-008-028	Approve Mayor's appointment, Laura Beck & Rebecca Moses, to Bicycle Pedestrians and Trails Committee	05/24/2022

Order Number	Orders by Topic	Meeting Date
2022-008-027	Approve Mayor's appointment, Grace Snedden, to Women and Families Commission	05/24/2022
2022-008-026	Approve Mayor's appointment, Frederick Bray, to serve as City's Director of Inspectional Services	06/07/2022
2022-008-024	Refer Mayor's appointment, C. Phalen, to the Framingham Union Hospital Grants Panel to the Appointments Subcommittee	05/03/2022
2022-008-023	Refer Mayor's appointment, R. Glenn, to the Human Relations Commission to the Appointments Subcommittee	05/03/2022
2022-008-022	Refer Mayors appointments, L. Beck and R. Moses to the Bicycle, Pedestrian, and Trails Committee to the Appointments Subcommittee	05/03/2022
2022-008-021	Refer Mayors appointment, G. Snedden, to the Women & Families Commission to the Appointments Subcommittee	05/03/2022
2022-008-020	Approve the Mayor's appointment, B.Gustafson to the Bicycle, Pedestrian, and Trails Committee	04/26/2022
2022-008-019	Approve Mayor's appointment R.Constant to the Veterans Council	04/26/2022
2022-008-017	Approve Mayor's appointments E.Tsizer, C.Assa, M.Janus to serve on the Women & Families Commission	04/26/2022
2022-008-016	Approve Mayor's appointments R.Ho and G.Hayes to the Human Relations Commission	04/26/2022
2022-008-015	Approve Mayor's appointments N.O'Connor, J.Goldberg to the Ordinance Review and Recodification Committee (ORRC)	04/26/2022
2022-008-014	Approve Mayor's appointment of S.Sarkisian to serve as Director of Planning and Community Development	04/26/2022
2022-008-013	Approve Mayor's appointment of R.Merusi & S.Joyce to the Housing Authority	04/05/2022
2022-008-012	Approve Mayor's appointment of T.Grove to Council on Aging	04/05/2022
2022-008-011	Approve Mayor's appointment of R.Lewis to serve as Director of Public Works (DPW)	04/05/2022
2022-008-010	Refer Mayor's appointments R. Merusi & S. Joyce to the Housing Authority to Appointments Subcommittee	03/29/2022
2022-008-009	Refer Mayor's appointment T.Grove to the Council on Aging to Appointments Subcommittee	03/29/2022

Order Number	Orders by Topic	Meeting Date
2022-008-008	Refer Mayor's appointment of the Director of Public Works to Appointments Subcommittee	03/29/2022
2022-008-007	Approve Mayor's nominee F.Stratmann to Loring Arena Advisory Committee	03/29/2022
2022-008-006	Refer Mayor's appointment (Fred Stratmann) to Loring Arena Advisory Committee to Appointments Subcommittee	03/15/2022
2022-008-005	Approve Mayor's appointments to Board of Health	03/15/2022
2022-008-004	Refer Mayor's appointments to Board of Health to the Appointments Subcommittee; Karen Beauregard, Jeri Bryant, Darlene Connors	03/01/2022
2022-008-003	Approve Mayor's appointment of Keziah Franca as Citizen Participation Officer	02/15/2022
2022-008-002	Refer Mayor's appointment of Keziah Franca as Citizen Participation Officer to Appointments Subcommittee	02/01/2022
2022-008-001	Approve Mayor's appointment of Kathleen Davies O'Leary as Human Resources Director	02/01/2022
2022-008	Refer Mayor's appointment of Alex Dalida to Youth Council to Appointments Subcommittee	02/01/2022
2022-007	Authorize the Mayor to submit a Change of Use of Article 97 Land petition to the Commonwealth for the MassDOT Project at Edgell Road and Central Street	01/18/2022
2022-006	Approve correction to the current Temporary Employee Salary Schedule	01/18/2022
2022-005	Amend Flammable License for Global Montello Group Corp.1063 Worcester Rd	01/18/2022
2022-004-002	Amend 2022 council meeting calendar (September 2022)	02/15/2022
2022-004-001	Approve 2022 council meeting calendar (March-December 2022)	02/01/2022
2022-004	Approve February 2022 City Council meetings	01/18/2022
2022-003	Engage the financial auditing services of the firm CliftonLarsonAllen LLP	01/04/2022
2022-002-003	Report and recommendation of "take no action" on expanding the Marijuana Establishment overlay district or increase the number of licenses at this time	05/03/2022

Order Number	Orders by Topic	Meeting Date
2022-002-002	Refer matter relating to Ordinance to provide Adult Use Marijuana Licenses for up to two medical use licensees to Planning and Zoning Subcommittee for review and recommendation to the Council	03/15/2022
2022-002-001	Approve Ordinance to provide Adult Use marijuana licenses for up to two Medical Use licensees	03/15/2022 & 04/05/22
2022-002	Refer request for an Ordinance to provide Adult Use Marijuana Licenses for up to two Medical Use Licensees to Ordinance and Rules Subcommittee	01/04/2022
2022-001-001	Approve and authorize funding of FY'22 positions - Human Resources Director, Director of Planning and Community Development and Chief Financial Officer	01/04/2022
2022-001	Refer matter to authorize and fund FY'22 positions - Human Resources Director, Director of Planning and Community Development and Chief Financial Officer to Finance Subcommittee	01/01/2022
2021-143	Approve various City Council minutes	12/21/2021
2021-142	Authorize payment of unpaid prior year School Department bills	12/21/2021
2021-141	Approve stop sign at Foster Dr. and all-way stop sign at Grant St. and Mansfield St.	12/21/2021
2021-140	Refer request to amend General Ordinance to allow a seventh Host Community Agreement for marijuana to Ordinance and Rules Subcommittee	12/07/2021
2021-139	Refer transfer request for the Assessing Dept. FY'22 Salary Budget to Operating Budget in the amount of \$38,800 for staffing	12/07/2021
2021-138-001	PUBLIC HEARING Request of FSC FY'23 CIP review and vote	06/21/2022
2021-138	Refer FY'23-FY'27 Five Year Capital Improvement Plan and FY'23 Capital Budget Recommendation to Finance Subcommittee	11/30/2021
2021-137	Grant pool/billiard table renewal permits for 2022	12/07/2021
2021-136-001	Approve funding of collective bargaining agreement with Parks 1116 Supervisor Union	12/21/2021
2021-136	Refer request for approval of a collective bargaining agreement with Parks 1116 Supervisor Union to Finance Subcommittee	11/30/2021

Order Number	Orders by Topic	Meeting Date
2021-135-001	Approve funding of collective bargaining agreement with Public Works 116 Supervisor Union	12/21/2021
2021-135	Request request for approval of a collective bargaining agreement with Public Works 1116 Supervisor Union to Finance Subcommittee	11/30/2021
2021-134-001	Approve funding of collective bargaining agreement with Crossing Guards Union	12/21/2021
2021-134	Refer request for approval of a collective bargaining agreement with Crossing Guards Union to Finance Subcommittee	11/30/2021
2021-133-001	Approve funding of collective bargaining agreement with Police Patrolmen Union	12/21/2021
2021-133	Refer request for approval of a collective bargaining agreement with Police Patrolmen Union to Finance Subcommittee	11/30/2021
2021-132-001	Petition Superior Court to extend COVID legislation rules of early voting by mail that were in effect for Nov. 2nd election to Special Election	11/23/2021
2021-132	Set date for Special Election regarding District 3 City Council seat	11/23/2021
2021-131	Approve January 2022 City Council meetings	11/16/2021
2021-130-001	Approve creation of Women, Children and Families Commission	12/07/2021 & 12/21/21
2021-130	Refer proposal of Women, Children and Families Commission to Ordinance and Rules Subcommittee	11/16/2021
2021-129	Vote to appoint members to Youth Council	11/16/2021
2021-128-001	Vote to repeal General Ordinance adopted by Council on June 30, 2020 - Order 2021-019-001 - FAILED IN COUNCIL	11/30/2021 & 12/7/21
2021-128	Refer matter regarding General Ordinance amendment, Article I, Section 6 - possible exemptions to the limit on holding two elected or appointed offices	11/16/2021
2021-127	Vote with regard to relocation of an easement for the McAuliffe Library	11/16/2021
2021-126-001	Approve a procurement process to enable the City to develop an RFP for Verizon Cell Tower 5-year Lease	12/07/2021
2021-126	Refer the matter regarding the Verizon Cell Tower 5-year lease to Finance Subcommittee	11/16/2021

Order Number	Orders by Topic	Meeting Date
2021-125-001	Vote to approve Amazing Things Art Center Lease Agreement	12/07/2021
2021-125	Refer the matter of the Amazing Things Arts Center Lease Agreement to Finance Subcommittee	11/16/2021
2021-124-001	Vote to transfer funds in the Finance Division from salary to operating consulting line item and to upgrade CAMA system	12/07/2021
2021-124	Refer request to transfer funds in the Finance Division from salary to operating consulting line item and to upgrade Assessing Dept. Patriot CAMA system to Finance Subcommittee	11/16/2021
2021-123-001	Approve funding an arbitration award for the Firefighter and Fire Deputy Chiefs Union	12/07/2021
2021-123	Refer matter to fund an arbitration award for the Firefighter and Fire Deputy Chiefs Unions to Finance Subcommittee	11/16/2021
2021-122	Refer proposed zoning changes to the Central Business District to Economic Development Subcommittee	11/16/2021
2021-121	Approve request from Ordinance and Rules Subcommittee to send letter to Mayor regarding open technology	10/19/2021
2021-120-001	Accept ARPA funds - Second Allotment in the amount of \$7,227,218	11/16/2021
2021-120	Refer matter of the second allotment county allocation of ARPA funds in the amount of \$7,227,218 to Finance Subcommittee	10/19/2021
2021-119	Set Residential Factor and CIP for FY'22	11/16/2021
2021-118	Issue Joint Proclamation (Mayor, City Council and Framingham Public Schools) for Devin Day and a Week of Kindness in honor of Devin Suau	10/19/2021
2021-117	Approval of Hawker-Peddler License for Keith Lambert, NE Novelties	10/05/2021
2021-116	Approve Letter to State Legislation re new PEG funding	10/05/2021
2021-115 District Map	Vote to approve city council districts - TABLED	12/07/2021
2021-114-004	Approve the requested appropriation to fund BOTH the Farley School Building Roof Replacement Design/Engineering AND Street Improvements for Rachel Road, Bonvini Drive, Sax Road and Harmony Lane (Original Order 2021-114-001)	06/21/2022

Order Number	Orders by Topic	Meeting Date
2021-114-003	Vote to approve Part II, Off Cycle Capital Request for Electric Vehicle Implementation Plan (first reading)	11/16/2021
2021-114-002	Refer street acceptances of Rachel Road, Bonvini Drive, Sax Road and Harmony Lane as public ways to Planning Board	11/16/2021
2021-114-001	Vote to approve FY'22 off-cycle additional capital requests for street acceptances and Farley building roof replacement	10/19/2021
2021-114	Refer to Finance Subcommittee mid-year FY'22 capital requests	10/05/2021
2021-113	Approval of Hawker-Peddler License for David Greenburg Springers Flowers	10/05/2021
2021-112	Vote to send letter to Framingham's State Representatives asking to support Framingham's request to refrain from splitting precincts during redistricting	09/23/2021
2021-111	Refer consideration of street acceptance (Rachel Road, Bonvini Drive, Sax Road, Harmony Lane) to Finance Subcommittee	09/23/2021
2021-110	Resolution honoring Mark Goldman	09/23/2021
2021-109	Authorize Councilor Stefanini to draft letter to Eversource to consider Framingham as a potential host community for their Geothermal Pilot Program	09/02/2021
2021-108	Resolution to honor the 100th birthday of Mary Vitali	09/02/2021
2021-107	Approve reclassification of Commercial Assessor from M7 to M8	09/02/2021
2021-106	Establish parking restrictions on Taralli Terrace	09/02/2021
2021-105	Refer proposal to create a Technology Advisory Committee to guide municipal use of technology to Finance Subcommittee	08/17/2021
2021-104	Issue second hand articles, junk, old metal license to National Rarities, LLC	09/02/2021
2021-103-001	Accept ARPA funds - First Allotment in the amount of \$6,186,631.00	11/16/2021
2021-103	Refer the matter regard the acceptance of ARPA (American Rescue Plan Act 2021) funds to Finance Subcommittee	08/17/2021
2021-102-001	Approval of transfer from Parks Salaries to Veterans Park Project	10/05/2021

Order Number	Orders by Topic	Meeting Date
2021-102	Refer the request to transfer from the FY'22 Parks and Recreation Salaries Budget to Operating Budget for Veteran's Park Project to Finance Subcommittee	08/17/2021
2021-101	Discussion of City Council votes of 8/4/2020 relative to ADA Compliance Complaints, Comments, and Grievances - NO VOTE TAKEN	08/17/2021
2021-100-001	Approve funding for Parks and Recreation Public Employees, LIUNA, 1156 Collective Bargaining Agreement for three years	09/23/2021
2021-100	Refer the matter regarding the LIUNA 1156 (Laborers' International Union of North America) Union Agreement for Approval of Funding for Parks for FY'20-'22 to Finance Subcommittee	08/17/2021
2021-099-001 2020 Precinct Map Legal Description Block Listings	Approve amendments to 2020 precinct map, legal description and block listings	12/07/2021
2021-099	Approve 2021 precinct map, legal description and block listings	09/02/2021
2021-098	Refer report of Traffic Commission regarding the recommendation of a Traffic and Transportation Department to Public Health, Safety and Transportation Subcommittee	07/20/2021
2021-097	Refer matter to approve bond authorization for the Bruce Freeman Trail to Finance Subcommittee	07/20/2021
2021-096-001	Vote to take no further action with regard to the Single-Use Plastic Bag Ordinance	09/23/2021
2021-096	Refer proposal to amend Article VIII, Section 8 of the General Ordinances regarding the bag fee to the Ordinance and Rules Subcommittee	07/20/2021
2021-095	Vote to amend the Rules and Orders of the Traffic Commission - Parking on Hemenway Road	07/20/2021
2021-095-001	Vote to amend the Rules and Orders of the Traffic Commission - North of Pine Street	07/20/2021
2021-094	Resolution honoring the 31st anniversary of the Americans with Disabilities Act	07/20/2021
2021-093	Resolution in support of Mrs. Framingham	07/20/2021
2021-092-001	Vote to support Cable Access Committee's Resolution	09/23/2021

Order Number	Orders by Topic	Meeting Date
2021-092	Refer resolution in support of bills currently pending in MA House and Senate that would adequately fund Framingham's PEG programming back to Sponsor	07/20/2021
2021-089-003a	Approve Zoning Ordinance new section Restaurant Outdoor Dining Regulations	11/16/2021 & 12/07/2021
2021-089-003	Vote to continue public hearing re Zoning Ordinance Sec. II.G.1 Restaurant Outdoor Dining Regulations	11/16/2021
2021-089-002	Vote to advertise a public hearing re Zoning Ordinance Sec. II.G.1 Restaurant Outdoor Dining Regulations	10/19/2021
2021-089-001	Vote regarding Zoning Ordinance amendment by adding new section - Restaurant Outdoor Dining Regulations	10/19/2021 & 11/16/2021
2021-088	Vote to support the Scope of Services Study with regard to the Feasibility of Merging Municipal and School Administrative Departments	09/23/2021
2021-087-001	Appropriate the sum of \$22,613.11 to the Disability Commission to be spent at the discretion of the Commission for the purpose of persons with disabilities	09/02/2021
2021-087-001	Approve authorization of the Disability Commission to appropriate its own budgeted funds	08/17/2021
2021-086	Vote regarding the appropriation of the sum of \$107,000 to fund the activities of the Economic Development Industrial Corporation (EDIC)	06/29/2021 & 07/20/2021
2021-083-001	Approve amendments to the Youth Council Ordinance	10/19/2021 & 11/16/2021
2021-072-002	Approve amendments to CMU District to allow assisted living	08/17/2021 & 09/23/2021
2021-072-001	Vote on matter regarding possible revisions to the CMU District to allow assisted living as a possible use and refer to Planning Board	07/20/2021
2021-065-003	Vote to consider amendments to CBD Zoning Regulations (second reading)	10/19/2021 & 11/16/2021
2021-065-002a	Changes to CBD Multifamily Residential Zoning Regs and Districts	10/05/2021
2021-065-002	Vote to continue public hearing regarding CMU District until October 5, 2021	09/23/2021

Order Number	Orders by Topic	Meeting Date
2021-065-001	Vote for City Council to advertise a public hearing regarding amending the zoning map of the Central Business District and other related pertinent changes	08/17/2021
2021-060-003	Amend Zoning Ordinances regarding certain minor technical recodification changes	07/20/2021 & 08/17/2021
2021-055-001	Vote to approve the RFP language and to authorize the disposition of the City's interest in the real estate and the improvements at 61 Lincoln St.	07/20/2021
2021-055	Vote to authorize disposition of City-owned Real Estate and Improvements at 61 Lincoln Street pursuant to an RFP process - Tabled	07/20/2021
2021-045-001	Accept revised language relative to enabling legislation for the Economic Development and Industrial Corporation	12/21/2021
2021-021-001	Vote for consideration to link the Cochituate Rail Trail and the Carol Getchell Trail	09/02/2021
2021-012-003	Vote to authorize an appropriation for acquisition of real property and improvements at 351 Belknap Road	07/20/2021 & 08/17/2021
2021-007-030	Approve Mayor's candidate for appointment to Youth Council	12/21/2021
2021-007-029	Approve Mayor's candidate as Temporary Registrar of Voters (Democrat)	11/15/2021
2021-007-028	Approve Mayor's candidates to various committees, commissions	10/19/2021
2021-007-027	Approve Mayor's candidate to Human Relations Commission- Michael McCovey	10/19/2021
2021-007-026	Approve Mayor's candidates for various boards, committees, and commissions	10/05/2021
2021-007-025	Appoint ORRC Member - Joel Winett	10/05/2021
2021-007-024	Refer Mayors candidate for appointment to Human Relations Committee to Appointments Subcommittee	10/05/2021
2021-007-023	Refer Mayor's appointments/reappointments to various committees and commissions to Appointments Subcommittee	09/23/2021
2021-007-022	Approve Mayor's appointment of candidates to various committees	09/23/2021
2021-007-021	Refer candidate for Ordinance and Rules Recodification Committee (Joel Winett) to Appointment Subcommittee	09/23/2021

Order Number	Orders by Topic	Meeting Date
2021-007-020	Vote to approve appointment of Alexandra DePalo as Public Health Director	09/02/2021
2021-007-019	Refer Mayor's candidates for appointments/reappointments to various boards and committees to Appointments Subcommittee	09/02/2021
2021-007-018	Approve Mayor's appointment of candidates to BOH and Team Framingham	08/17/2021
2021-007-017	Refer the Mayor's candidate for appointment as Public Health Director (Alexandra DePalo) to Appointments Subcommittee	08/17/2021
2021-007-016	Vote to refer Mayor's candidates for appointments/reappointments to various boards, committees, and commissions - NO VOTE TAKEN	07/20/2021
2021-088	Discussion of the draft scope of service to study the feasibility of merging administrative departments - NO VOTE TAKEN ON 6/29/2021	07/20/2021
2021-086	Vote regarding the appropriation of the sum of \$107,000 to fund the activities of the Economic Development Industrial Corporation (EDIC)	06/29/2021 & 07/20/2021
2021-072-001	Vote on matter regarding possible revisions to the CMU District to allow assisted living as a possible use	07/20/2021
2021-055-001	Vote to approve the RFP language and to authorize the disposition of the City's interest in the real estate and the improvements at 61 Lincoln St.	07/20/2021
2021-055	Vote to authorize disposition of City-owned Real Estate and Improvements at 61 Lincoln Street pursuant to an RFP process - Tabled	07/20/2021
2021-007-016	Vote to refer Mayor's candidates for appointments/reappointments to various boards, committees, and commissions - NO VOTE TAKEN	07/20/2021

Acronyms/ Meanings

ADA - Americans with Disabilities Act

BOH - Board of Health

CAMA - Computer Assisted Mass Appraisal

CBD - Central Business District

CIP - Capital Improvement Plan

CMU - Corporate Mixed-Use

DHCD - Department of Housing and Community Development

EDIC - Economic Development Industrial Corporation

FSC - Finance Subcommittee

HDCD - Housing and Community Development

HUD - Housing and Urban Development

ORRC - Ordinance Review & Recodification Committee

PEG - Public, Education, and Government

CITY CLERK DEPARTMENT

Staff

Lisa A. Ferguson, City Clerk

Emily L. Butler, Assistant City Clerk

Keysseh Otsuka, Administrative Coordinator

(Vacant), Administrative Coordinator

Olivia Green, Administrative Assistant

Mission Statement

The Framingham City Clerk's Office is committed to providing competent, courteous, and efficient service to our customers. We are dedicated to the thorough preservation of the City's vital records and historical documents for the benefit of future generations. We respect the right to vote as a fundamental civil right and will assure that all elections are conducted in a fair and open manner, providing equal access to all citizens. Our office will operate in a modern, professional, and automated environment, with an emphasis on our fiscal responsibility to the taxpayers of Framingham.

The City Clerk's Department is accountable for the City's vital records. Responsibilities include but are not limited to processing birth, death, and marriage certificates, and processing affidavit and amendments to vital records. In addition to vital records, the City Clerk is also responsible for the collection of fines for the Board of Health, Conservation Commission, Inspectional Services, Public Works, and Animal Control; issuing marriage, business and dog licenses, and fuel permits; maintaining Going Out of Business inventory lists; maintaining all permanent Planning Board, Zoning Board of Appeals, Conservation, and Public Way Access Permit applications, decisions, and appeals; posting all public meetings and agendas in a location where they are available for viewing by the public twenty-four hours a day, seven days a week to ensure that Framingham complies with the Open Meeting Law; processing minutes for all committees, boards and commissions; and serving customers in person, online, by telephone, and via mail. The City Clerk provides municipal employees and elected/appointed officials with summaries of the Massachusetts Conflict of Interest Law on an annual basis, maintains receipts from individuals, and notifies the same individuals that online training and testing must be completed on a biennial basis.

I would like to thank and praise my small, dedicated staff for their hard work and dependability, working to ensure that the increasing mandated deadlines are met while remaining calm, being helpful and professional, and always approaching every transaction, obstacle and challenge with a friendly attitude. As election laws changed and increased the workload for the Elections Department, the City Clerk's staff continued to support the Elections Department by working overtime to ensure that the City of Framingham ran a successful election season while carrying out their duties and responsibilities in the City Clerk's Department. Working together with our colleagues, we will continue to provide superior customer service even during challenging times.

Financial Transactions

The following is a report of the financial transactions of the Office of the City Clerk, and is for the fiscal year beginning July 1, 2021 and ending June 30, 2022. All fees are retained by the city.

Records	\$135,978.85
Marriages	\$16,480.00
Dog Licenses	\$51,243.00
Business Certificates	\$26,860.05
Pole/Wire	\$240.00
Street Listings	\$69.25
Fuel Permits	\$2,290.00
Animal Control Fines	\$55.00
Sign Code Fines	\$0.00
Building Code Fines	\$1,450.00
Conservations Fines	\$0.00
Public Works Fines	\$0.00
Board of Health Fines	\$650.00
Miscellaneous	\$3,612.65
Extended Polling Hours	\$18,030.74
Total Receipts	\$256,959.54

Vital Record Certificates Registered and Filed with the City Clerk

The following are the vital statistics of the Office of the City Clerk.

	Number of Births	Number of Deaths	Number of Marriages
July 2021	127	46	44
August 2021	144	50	47
September 2021	137	50	49
October 2021	142	82	43
November 2021	113	80	36
December 2021	70	85	46
January 2022	121	95	33
February 2022	98	65	40
March 2022	103	70	28
April 2022	99	56	44
May 2022	121	59	44
June 2022	118	61	51
TOTAL	1520	856	481

COVID-19 DEATHS

	2020	2021	2022
JANUARY	0	21	11
FEBRUARY	0	14	3
MARCH	4	7	2
APRIL	44	5	0
MAY	91	2	5
JUNE	20	4	6
JULY	17	0	4
AUGUST	2	1	-
SEPTEMBER	3	0	-
OCTOBER	4	1	-
NOVEMBER	5	3	-
DECEMBER	8	10	-
TOTAL	198	68	31

As the Chief Burial Permit Agent for the City of Framingham, the City Clerk issued permits and registered a total of 297 COVID-19 related death certificates from March 2020 - June 30, 2022

Respectfully Submitted,
 Lisa A. Ferguson
 City Clerk

ELECTIONS DEPARTMENT

Staff

Lisa A. Ferguson, City Clerk

Emily L. Butler, Assistant City Clerk

Carol Phalen, Elections Supervisor

Three elections were held in FY'22. The City Preliminary was held on September 14, 2021. The total number of registered voters was 39,620. Total turnout was 6,727, which was a 16.98% turnout.

On November 2, 2021, the City Election was held with a 30.73% turnout. Total number of registered voters was 39,897. Total turnout was 12,259. The unofficial results of the District 3 Councilor race gave a 2-vote edge to incumbent Adam C. Steiner over challenger Mary Kate Feeney.

The Board of Registrars received timely recount petitions from Mary Kate Feeney for the District 3 Councilor race. The Registrars certified that the petitions contained a sufficient number of signatures of voters and therefore scheduled a recount for November 16, 2021. Board of Registrars



Community Outreach: Elections Supervisor Carol Phalen and Elections Worker Michael Bower at the Coburnville/Tripoli Annual Cookout educating residents on new precincts, districts and polling locations

Linda A. Fields (D) and Eng Cho (R) were not present for the recount. Registrars Lisa A. Ferguson (D) and Bruce Wester (R), as well as Shawn Granoff (Temp. appointed Registrar) (D) were in attendance. The recount resulted in two additional votes which were determined to have been cast for Mary Kate Feeney, making the resulting recounted vote a tie between the two candidates, 997-997 with 110 blanks and three write-ins. Absent any further court action by the candidates relative to the recount results, the tie was considered a failure to elect under applicable state election law.

After diligent review and deliberation at the November 23, 2021 Framingham City Council meeting, the Council voted, in accordance with the Framingham Home Rule Charter and Massachusetts General Law, that a special election between the two candidates for District 3 Councilor tied in the official results of the November 2, 2021 City Election be held on Tuesday, December 28, 2021. And further, that the Chair be authorized on behalf of the Council to petition the General Court and/or competent legal court, if necessary, to convene said runoff election.

On November 23, 2021, Mr. Steiner filed an action in Middlesex Superior Court against the City of Framingham's Board of Registrars, Steiner v. City of Framingham Board of Registrar of Voters, seeking de novo review by the Court of two contested ballots from the November 16, 2021 recount, as well as declaratory relief to determine that there was no "failure to elect," and that Mr. Steiner was the winner of the District 3 City Council seat. The Steiner action also sought a temporary restraining order and/or injunction ordering that no special election be held until judicial review of the ballots and materials listed in the complaint occurred.

The Honorable Christopher Barry-Smith reviewed the ballots in question and on December 9, 2021 Barry-Smith determined that they were blanks and not votes for Feeney. The official results of the November 2, 2021 District 3 City Council results amended and officially determined Steiner as the winner. Upon consideration of the arguments of the parties regarding irregularities of election materials submitted, the Court ordered that a special election for District 3 City Councilor shall be conducted on Tuesday, January 11, 2022, equivalent to the November 2, 2021 election.

The January 11, 2022 Special Election for District 3 Councilor was held with a 22.72% turnout. Total number of registered voters was 5,515. Total turnout was 1,253. Of the 1,253 votes, Adam C. Steiner won the election with 718 votes, with Mary Kate Feeney receiving 534 votes.

As a result of the 2020 U.S. Census, the official population of the City of Framingham increased from 68,318 to 72,362. Following the state legislative redistricting, City Council voted to approve, as presented by the City Clerk, the amended 2021 Reprecincting Plan for the City of Framingham, including the precinct block listings, and legal description. The number of precincts increased from 18 (two precincts per local district) to 27 (three precincts per local district). The City also added five subprecincts (9A, 9B, 21A, 21B, 21C) and added a Majority Minority Opportunity District, which included the entire southside of Framingham. The state legislative redistricting also changed the Massachusetts Legislative Districts from three (6th Middlesex, 7th Middlesex, 13th Middlesex) to four (4th Middlesex, 6th Middlesex, 7th Middlesex, 19th Worcester).

The Elections Department worked diligently in our efforts to inform Framingham voters of the precinct/district/polling location changes within the last year. Each head of household received an annual census with a tear-off indicating their new precinct/polling location. Notification was sent in the Mayor's letter that was included in tax bills. The Secretary of State, in conjunction with the City Clerk, mailed postcards to each household confirming their polling location. In the spring and summer months, staff attended numerous events for community outreach and posted social media alerts.

On June 22, 2022, Governor Charlie Baker signed Chapter 92 of the Acts of 2022, the Votes Act. This new law changed some existing laws and made permanent many of the procedures used during the COVID-19 pandemic in 2020. A high-level overview of the new law is as follows:

- Changes the voter registration deadline to 5:00 pm on the 10th day before any election;
- Makes early voting by mail permanent for all presidential primaries, state primaries, and state elections;
- Makes early voting by mail consistent with absentee voting (family members can apply and return ballots);
- Changes deadline to apply for vote by mail ballot from four days to five business days;
- Allows mail-in ballots postmarked on or before the biennial state election and received within 3 days to be counted;

- Requires early voting in person for presidential primaries, state primaries, and state elections;
- Allow for advance removal and advance deposit of early and absentee ballots.

Other parts of the law that did not affect the FY'22 elections related to jail-based voting and automatic voter registration which take effect in the year 2023. Efforts are currently underway to plan and implement the new election laws for the FY'23 state election season.

By continuing our successful collaborative efforts with the Facilities Management Department, Department of Public Works, Mayor's Office, Inspectional Services, Police and Fire Departments, CFO and Purchasing Departments, and the Public Library, the Elections Department has and will continue to provide polling locations that are accessible, secure, and safe for voters that is within or in close proximity to their districts.

Respectfully submitted,
Lisa A. Ferguson
City Clerk



City Preliminary Official Results - September 14, 2021

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	Total
Mayor (1 seat) for 4 years																			
Blanks	0	1	0	0	2	0	0	1	0	0	0	0	1	0	0	0	2	0	7
Yvonne M. Spicer	125	164	135	186	160	150	147	150	57	184	59	139	50	58	34	33	50	1938	
Charlie Sisitsky	478	506	261	417	360	426	326	285	173	104	411	128	216	80	128	20	8	74	4401
Carlos Valadares	19	33	27	24	30	23	23	13	14	12	35	14	31	15	15	10	4	21	363
Write-Ins	3	1	2	0	1	2	1	3	0	1	1	1	0	1	0	0	0	1	18
District 7 City Councilor (1 seat) for 2 years																			
Blanks													10	9					19
Leora Rose Mallach													178	66					244
Magdalena Katarzyna Janus													94	32					126
Joseph P. Hansberry													38	10					48
Eugene C. Grzywina													65	28					93
Write-Ins													2	1					3
Total Voter Turnout	625	705	425	627	553	601	497	452	244	174	631	202	387	146	201	64	47	146	6727
Total Registered Voters	2968	3437	2520	2826	2724	2721	2588	2561	2016	1703	2953	1467	2013	1613	1619	1041	1262	1588	39620
Percentage	21%	21%	17%	22%	20%	22%	19%	18%	12%	10%	21%	14%	19%	9%	12%	6%	4%	9%	16.98%
A True Copy Attest: Lisa A. Ferguson, City Clerk																			
Winners are indicated in bold italics																			

City Election Official Results - November 2, 2021

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	Total	
Mayor (1 seat) for 4 years																				
Blanks	1	1	4	4	5	1	3	2	0	1	0	1	4	4	3	0	2	0	35	
Charlie Sitsky	856	859	499	836	781	696	621	562	343	185	729	262	368	156	229	74	35	192	8283	
Yvonne M. Spicer	239	343	302	354	276	302	309	283	140	122	331	131	226	120	157	91	85	98	3909	
Write-Ins	1	3	1	0	4	4	0	3	1	1	2	5	3	2	1	0	0	1	32	
District 1 City Councilor (1 seat) for 2 years																				
Blanks	281	291																	572	
Christine A. Long	800	900																	1700	
Write-Ins	16	15																	31	
District 2 City Councilor (1 seat) for 2 years																				
Blanks			59		71														130	
Jacob Binnell			256		423														679	
Cesar G. Stewart-Morales			491		567														1058	
Write-Ins			0		1														1	
District 3 City Councilor (1 seat) for 2 years																				
Blanks					73		60												133 *	
Adam C. Steiner					583		414												997 *	
Mary Kate Feeney					539		456												995 *	
Write-Ins					0		3												3 *	
District 4 City Councilor (1 seat) for 2 years																				
Blanks						256													369	
Michael P. Cannon						726			113										1090	
Write-Ins						23			364										30	
District 5 City Councilor (1 seat) for 2 years																				
Blanks								83				23							106	
Noval A. Alexander								412				216							628	
Cheryl L. Gordon								351				158							509	
Write-Ins								4				2							6	
District 6 City Councilor (1 seat) for 2 years																				
Blanks										78	259								337	
Philip R. Ottaviani, Jr.										219	768								987	
Write-Ins										12	35								47	
District 7 City Councilor (1 seat) for 2 years																				
Blanks													43	26					69	
Leora Rose Mallach													335	191					526	
Magdalena K. Janus													221	64					285	
Write-Ins													2	1					3	
District 8 City Councilor (1 seat) for 2 years																				
Blanks																				
John A. Stefanini															57				109	
Write-Ins														323	10			230	553	
																			19	
District 9 City Councilor (1 seat) for 2 years																				
Blanks																				
Edgardo Angel Torres																10	7		17	
Tracey Bryant																44	33		77	
Write-Ins																109	81		190	
																2	1		3	
District 1 School Committee (1 seat) for 2 years																				
Blanks																				
	309	307																	616	
Beverly K. Hugo																			1655	
Write-Ins																			32	
District 2 School Committee (1 seat) for 2 years																				
Blanks																				
																			542	
Richard Albert Finlay																			1284	

City Election Official Results - November 2, 2021

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	Total
Write-Ins			28		14														42
District 3 School Committee (1 seat) for 2 years																			
Blanks				365			270												635
Jennifer A. Moshe				811			650												1461
Write-Ins				19			13												32
District 4 School Committee (1 seat) for 2 years																			
Blanks						272			126										398
Adam Lawrence Freudberg						721			353										1074
Write-Ins						12		5											17
District 5 School Committee (1 seat) for 2 years																			
Blanks								260				112							372
Priscila Sousa								576				276							852
Write-Ins							14				11								25
District 6 School Committee (1 seat) for 2 years																			
Blanks								90	268										358
Valerie V. Ottaviani								209	770										979
Write-Ins								10	24										34
District 7 School Committee (1 seat) for 2 years																			
Blanks												146	73						219
Tiffanie Dawn Maskell												445	201						646
Write-Ins											10	8							18
District 8 School Committee (1 seat) for 2 years																			
Blanks													62						128
Jessica Stefanini Bamhill													321						539
Write-Ins													7						14
District 9 School Committee (1 seat) for 2 years																			
Blanks																			59
William J. LaBarge																			200
Write-Ins																			28
Scott Hayes																			0
Library Trustee (6 seats) for 4 years																			
Blanks	3436	3565	2411	3674	3149	3054	2752	2594	1326	843	3186	1096	1694	888	1091	541	453	923	36676
Heather E. E. Woods	396	476	296	423	413	410	350	321	208	130	411	174	255	120	157	62	42	108	4752
Leslie S. White-Harvey	390	453	290	441	411	374	352	325	207	119	406	175	229	100	166	48	43	117	4646
Ruth S. Winett	553	651	441	663	578	499	558	446	267	180	565	212	334	130	190	78	53	127	6525
Trent Matthew Forther	265	323	156	278	273	254	219	184	133	102	267	105	143	68	104	41	29	80	3024
Steven C. Malchman	453	512	343	477	472	408	367	381	208	134	420	177	274	115	154	65	41	111	5132
Isabella Lili Petroni	470	523	336	550	439	468	427	364	237	145	500	181	270	108	233	64	28	126	5469
Heather Klish	299	368	320	323	321	270	258	214	155	90	288	117	156	71	104	38	16	65	3473
Jenny Dimouro DeArcangelis	311	362	235	334	302	287	279	262	157	103	321	147	246	90	141	52	25	87	3741
Write-Ins	9	3	8	7	14	6	16	9	6	8	8	10	5	2	0	1	2	2	116
Cemetery Trustee (3 seats) for 4 years																			
Blanks	1548	1632	1207	1767	1560	1408	1259	1280	610	397	1436	516	844	439	456	270	225	433	17287
Julie Ferrari	593	668	396	605	542	535	515	418	277	174	629	226	305	138	245	72	48	149	6535
Dennis W. Cardiff	615	727	460	693	616	595	573	482	304	189	607	244	372	152	258	88	58	164	7197
Nicholas Paganella	530	586	352	516	463	470	445	367	258	161	504	203	275	113	210	63	35	127	5678
Write-Ins	5	5	3	4	5	7	7	3	3	6	10	8	7	4	1	2	0	0	80
Total Voter Turnout	1097	1206	806	1195	1062	1005	933	850	484	309	1062	399	601	282	390	165	122	291	12259
Total Registered Voters	2994	3462	2538	2862	2729	2723	2604	2578	2026	1735	2973	1475	2025	1631	1631	1062	1281	1568	39897
Percentage	37%	35%	32%	42%	39%	37%	36%	33%	24%	18%	36%	27%	30%	17%	24%	16%	10%	19%	30.73%
A True Copy Attest: Lisa A. Ferguson, City Clerk																			

City Election Official Results - November 2, 2021

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	Total	
*SUPERIOR COURT CIVIL ACTION No. 2181cv04694, Consolidated with No. 2181cv04729																				
Conclusion and Order:																				
(1) two votes counted for Feeney during the recount should have been counted as blank, leaving Steiner with two more votes than Feeney;																				
(2) Feeney has identified two voting irregularities that place in doubt the results of the District 3 election; such that																				
(3) the election as to District 3 councilor is set aside and a new election is ordered.																				

Special City Election Official Results - January 11, 2022

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	Total
District 3 City Councillor (1 seat) For 2 Years																			
Blanks				1			0												1
Adam C. Steiner				444			274												718
Mary Kate Feeney				299			235												534
Write-Ins				0			0												0
Total Voter Turnout				744			509												1253
Total Registered Voters				2887			2628												5515
Percentage				26%			19%												22.72%
A True Copy Attest: Lisa A. Ferguson, City Clerk																			
Winner is indicated in <i>bold italics</i>																			

Since getting sworn in as Chief of Police in December 2020, I have had the privilege of working alongside some of the finest men and women in uniform anywhere. I am proud of the service these officers provide each and every day, and even more proud of the many accomplishments and the community outreach that these officers have taken part in during FY'22.

The Police Department continues to utilize evidence-based data and analysis to prevent and reduce crime. Such analysis helps our Department to see areas and patterns of concern and to act proactively in an effort to discourage criminal activity. The Department's ultimate goal is to have more police officers on the street, making connections in the neighborhoods, becoming part of the community, and helping to deter crime before it actually happens. To this end, we are very happy to report that four new recruit officers recently completed their academy training and nine more are on track to complete their training later in the year. More officers mean more police on the street and even more opportunities to connect with our community residents and visitors, and to enhance our community partnerships and interactions.

In addition to our neighborhood outreach in FY'22, our ongoing community efforts include: The Police Athletic League (PAL); Officer Read-Alouds; the Police Youth Academy; and the Jail Diversion Program (JDP).

PAL is more than just a series of athletic activities for children and teens. It's a chance for members of Framingham Law Enforcement to nurture and develop community relationships. It's also an opportunity for experienced coaches to mentor young people and to help guide them toward safe and healthy life choices. The program's main objective? To help young people to realize their full potential as productive members—and future leaders—of our City.

Throughout the school year you can find members of the Framingham Police Department visiting local elementary schools and reading aloud to the students. In addition to helping create a lifelong love of reading and helping to improve students' language and listening skills, this activity is a prime opportunity for pupils to ask questions about what a police officer does and to find out more about how we can all help to make our community a safer place.

The Framingham Youth Police Academy is an annual week-long endeavor that emulates an actual police academy. Designed for students entering 9th – 12th grade, students learn many of the same things that an actual police cadet would learn, including CPR/first responder training and the ins and outs of criminal law and procedure. Teamwork, determination, and perseverance are the objectives of the week, and Youth Academy graduates are sure to walk away with a greater sense of accomplishment and self-worth – all good traits for any young person getting ready for the next steps in their personal life journey.



Chief Lester Baker



Read-Aloud Program Participants.

Launched in 2003, the Framingham Jail Diversion Program pairs specially trained crisis clinicians from Advocates, Inc.—a social service agency—with police officers at the Framingham Police Department. The dual response of police and clinician to calls for service involving individuals in crisis works to divert low-level offenders away from the criminal justice system and into more appropriate community-based behavioral health treatment. The result? Individuals get the immediate mental health support that they need; unnecessary emergency hospital admissions are diverted; and the City’s health care and criminal justice systems save money.



Recent Framingham Youth Police Academy Graduates.

The Framingham Police Department is firmly committed to addressing inequities and delivering exceptional police services through community partnerships, engagement, and conversations. Ongoing training and education are an important part of this commitment. Throughout FY’22 officers at all levels within the Department took part in a wide array of trainings, including: de-escalation techniques, the recognition and prevention of implicit and explicit bias, and diversity. In addition, our officers continue to participate in regular neighborhood meetings as well as special event programs such as: Community Corners, National Night Out, and National Faith & Blue Weekend. All of these get-togethers are opportunities for our officers to listen and talk with the individuals who make up our City. Each and every day, our officers strive to be responsive to the needs of all of our residents and to treat everyone with the utmost respect. Ongoing community conversations are a key component of this.

The Framingham Police Department has been fully accredited by the Massachusetts Police Accreditation Commission since 2005. Accreditation represents a prestigious and significant achievement demonstrating the Department’s strong commitment to excellence in policing. We are working toward continuing this commitment to excellence and are currently preparing for another re-accreditation review in 2023.

I am extremely proud of our men and women in uniform. Not only are they responsive to the community’s needs and priorities, they are always ready to protect and serve and regularly put the safety of others ahead of their own. I am honored to serve with them.

Respectfully,
Lester Baker
Chief of Police
Framingham Police Department

FRAMINGHAM AUXILIARY POLICE

In 2022 the Framingham Auxiliary Police celebrated its 80th year of exemplary service to the Framingham community. The Commonwealth of Massachusetts Police Officers Standards and Training put new training requirements in place in 2022. These new requirements removed the ability for the Framingham Auxiliary Police to continue to be certified under the new Police Reform Act. It is therefore with the deepest regret that the Framingham Auxiliary Police disbanded on June 30, 2022, after 80 years of outstanding service to the Framingham community.

Framingham Auxiliary Police achievements, 1942 - 2022:

- The Framingham Auxiliary Police volunteered on average 3,750 hours per year. It is estimated that over an 80-year period our auxiliary officers volunteered 300,000 hours of service. At today's volunteer rate that calculates to approximately \$130,000 per year or \$10,500,000 over an 80-year period.
- From records dating back to the 1980's – The Framingham Auxiliary Police has had 48 members go on to a full-time law enforcement career; 31 of whom with the Framingham Police Department.
- Our auxiliary officers consistently provided volunteer services for over 40 community events each year.
- Our auxiliary officers provided an extra cruiser on the road on weekend nights for as far back as anyone can recall.
- The Framingham Auxiliary Police was forced to retire 13 officers with a collective 277 years of experience – that is a loss that will be felt by this Department and the community.
- The Framingham Auxiliary Police has been part of the Framingham Police Department Accreditation since 2005 – reflecting the highest degree of professional excellence.
- Our auxiliary officers have volunteered their services for every significant weather and community event in Framingham for the past 80 years.

The Framingham Police Department thanks each citizen who has volunteered to help support this Department and the community over the past 80 years. Your selfless service to Framingham will be missed. We will forever be grateful for your contributions towards the safety of our community over the years.



JAIL DIVERSION PROGRAM

The Framingham Jail Diversion Program (JDP) was launched in 2003 and pairs specially trained crisis clinicians from Advocates Inc., with police officers at the Framingham Police Department. These embedded clinicians respond to calls for service and 911 calls with patrol officers; providing immediate on-scene de-escalation, assessment, and referrals for individuals in crisis. The primary goal of the Framingham-JDP is to redirect individuals committing non-violent offences out of the criminal justice system and into more appropriate community-based behavioral health services. When a JDP clinician is not on duty, the Advocates' Psychiatric Emergency Services (PES) team supports the JDP clinician to ensure timely access for the participating police agencies 24/7.

JDP Interventions

On-scene crisis interventions are facilitated through the dual response of police and clinician to calls for service involving individuals in crisis.

Diversions from Arrest

The primary goal of the Framingham Jail Diversion Program is to divert low-level offenders away from the criminal justice system and into more appropriate, community-based behavioral health treatment. In 2021, a total of 47 individuals with behavioral health conditions were diverted from arrest by Framingham police officers and into treatment facilitated by JDP clinicians. The average percentage of those eligible for arrest diversion who were diverted is 69%.

Diversions from the Emergency Department

A secondary goal of the Framingham Jail Diversion Program is to decrease the frequency of individuals with behavioral health conditions being referred to the hospital emergency department for psychiatric assessment by Framingham police officers. In 2021, 213 individuals were diverted from unnecessary hospital admissions due to the presence of a JDP clinician on scene; to facilitate assessment treatment recommendations.

REVENUE

The Framingham Police Department generates monies through the issuance of licenses and permits, administration fees, and fines from parking and traffic citations. Revenues are seen on table to the right.

REVENUES	FY'22
Fingerprint Fees	\$ (1,600.00)
Court Fines	\$ (11,517.50)
Detail Administration Fees	\$ (230,167.28)
Disposition of Inventory	\$ -
Fed Grants Adiminister by State	\$ -
Fee for Cruiser	\$ (123,787.50)
Fire Arms Permit	\$ -
Gun Dealer Permit	\$ -
Insurance Proceeds	\$ -
M/V Moving Violations	\$ (73,892.59)
Marijuana Possession Fines	\$ (100.00)
Misc Non Recurring Revenue	\$ (4,979.96)
Other Departmental Revenue	\$ (2,950.00)
Parking Fines	\$ (254,555.00)
Permit To Carry	\$ (21,737.50)
Police Alarms	\$ -
Police Hackney	\$ (2,010.00)
Police Photos	\$ -
Police Report Fees	\$ (4,955.00)
Police Tow Fees	\$ (22,347.00)
Subpoena Fees	\$ -
Town Vehicle Employee Reimburse	\$ -
Workers Comp Reimb	\$ -
Totals	\$ (754,599.33)

FRAMINGHAM ANIMAL CONTROL

Staff

Katherine J. MacKenzie, Director of Animal Control, Massachusetts Municipal Animal Inspector, 30 years of service

William C. Sage, Animal Control Officer, Massachusetts Municipal Animal Inspector, 29 years of service

Peter E. Cunningham, PT Animal Control Officer, Massachusetts Municipal Animal Inspector, 4 years of service

Animal Control Officers

Animal Control Officers serve the citizens of Framingham both in the field and in the office, managing calls for service, complaints, and inquiries. In addition to regular shifts, Animal Control Officers respond to off-shift emergencies. Animal Control Officers provide care for all the animals held by the Department, 365 days a year. Animal Control Officers prepare reports, participate in hearings, and appear in court as needed. They enforce both state laws and municipal by-laws. They respond to calls regarding domestic animals, livestock, and wildlife. Framingham Animal Control Officers work cooperatively with many outside agencies such as the Massachusetts Department of Fish and Wildlife, Tufts Wildlife Center, Massachusetts Department of Environmental Police, Massachusetts Department of Agriculture, Division of Animal Health, the Massachusetts Society for the Prevention of Cruelty to Animals, and the Animal Rescue League of Boston. Animal Control Officers are responsible for all aspects of the Department, as the Animal Control Department does not employ administrative staff or kennel staff. In FY'22 Animal Control Officers fielded and responded to thousands of calls regarding canine and feline complaints and concerns. Animal Control Officers also address calls regarding wildlife. Most often, wildlife calls are concerning possible rabid, injured or nuisance animals.

Municipal Animal Inspector

The Massachusetts Department of Agriculture, Division of Animal Health approves the appointment of Municipal Animal Inspectors. The primary duty of the Animal Inspector has recently become rabies control in the domestic animal population. Municipal Animal Inspectors issue and enforce quarantines. In accordance with state law, all domestic mammals that bite a human or another domestic mammal must be quarantined for a period of ten days to determine the risk of rabies transmission. Domestic mammals that come in contact with, or are otherwise exposed to the rabies virus must first be assessed to determine severity of risk. Depending on the vaccination status of the domestic mammal involved, it will be either quarantined or destroyed. The Animal Inspector must ensure that all animals, wild or domestic, which must be tested for rabies, are captured and euthanized. The head must be removed, and the specimen must be packaged properly and submitted to the Massachusetts Rabies Lab for testing. Pets that may have been exposed to rabies through wounds of unknown origin or contact with a rabid animal are also quarantined.

Municipal Animal Inspectors are also responsible for livestock inspections and may be called to assist with domestic animal disease quarantines in the event of an outbreak. Livestock inspections are a census of the domestic animal population of the City, ensuring that all animals appear to be in good health and free from disease, observing animal housing conditions, and ensuring ample food and water are supplied. The annual livestock census, required by the Massachusetts Department of Agriculture, Division of Animal Health, is taken by the sworn Animal Inspectors of this Department. More than 56 different locations keep livestock and fowl within the City of Framingham. These inspections cover chickens, goats, turkeys, geese, ducks, sheep, horses, ponies, donkey, alpaca, llama, beef and dairy cattle, game birds, Guinea hens, and peafowl.

MISSION STATEMENT

The Framingham Fire Department is a group of dedicated professionals committed to assist and protect the citizens of Framingham. In addition to firefighting and public safety services, the Department provides efficient emergency medical care and advanced technical rescue services to the community. Through collaboration and education, our mission is to prevent possible disastrous incidents from occurring and to minimize damage to life, property, and the environment.

The Department employs the highly effective National Incident Command System in emergency operations. Planning for “all hazards” and “unified” command are two core principles. The Department’s highly skilled members provide emergency services and technical expertise for medical emergencies, hazardous material incidents, environmental emergencies, structural collapse, industrial accidents, specialized rope rescue, and water rescue and recovery incidents.

The Framingham Fire Department experienced changes in FY’22 caused by the retirement of five personnel, the resignation of two personnel, two promotions, and five military deployments.

Retirements: (years of service)

Lieutenant John Degiacomo (28)

Firefighter Andrew Nardini (24)

Lieutenant John Marston (24)

Firefighter Christopher Strom (35)

Firefighter Thomas Falone (34)

Military Deployments

Firefighter Jerry Bosworth

Firefighter Jared Grigg

Firefighter Michael Burnes

Firefighter Joshua Grigg

Promotions

Lieutenant Brian Blue

Lieutenant Henry Funes

Total Alarms

The Framingham Fire Department responded to a total of 16,396 incidents in FY’22, of which 13,457 were calls for emergency service. The remainder includes inspections, investigations, and code enforcement activity.

Total Emergency Calls

FY’22 Responses: 13,457

FY’21 Responses: 11,490

FY’20 Responses: 11,458

FY’19 Responses: 11,960

FY’18 Responses: 11,944



“Defensive” operations – Gates Street Storage Building (with chemicals)

Highlights in Review

The Framingham Fire Department provides Fire, Rescue, and Emergency Medical Services to those who live, work, and travel through the community.

In reviewing the Fire Department’s activities for FY’22, and with the world starting to emerge from the COVID-19 pandemic to resume normal public activities, it is hard not to notice the related increase in request for services. From FY’21 to FY’22, the number of requests to the Fire Department for emergency services increased by almost 20 percent. The Department is very grateful for the community’s continued support.

In FY’22, the Department responded to 53 structure fires, and there was approximately \$2,965,700 in property losses due to fire. We also responded to 441 cooking fires, 20 vehicle fires, and 84 outside fires, which include brush, grass, and mulch fires. Fires were the most serious of incidents, but the majority of responses were medical and rescue emergencies. There were 8,945 medical responses.



Fire Department participates in Community Corner event

Significant Structure Fires

7/23/21 19 Brackett Road – 2-Family Home

9/8/21: 92 Winthrop Street – Apartment Building

9/14/21 7 Moran Road – 1-Family Home

10/15/21: 640 Worcester Road – Apartment Building

11/11/21: 20 Bridle Path Circle – 1-Family Home

12/1/21: 14 Gryzboska Circle – 1-Family Home

12/24/21: 112 Hollis Street – Assembly-Use Building

1/27/22: 659 Worcester Road – Commercial Mixed-Use Building

2/2/22: 161 Prospect Street – 1-Family Home

2/16/22: 40 Winter Park Road – 1-Family Home

3/5/22: 400 Cochituate Road – Mercantile Building

4/2/22: 16 Gates Street – Storage Building (with chemicals)

4/19/22: 407 Union Avenue – 1-Family Home, Detached Garage

4/22/22: 41 Pond Street – 2-Family Home

5/1/22: 1610 Worcester Road – Apartment Building

Of the significant fires that occurred in FY'22, the fires at 19 Brackett Road, 640 Worcester Road, 161 Prospect Street, 16 Gates Street and 1610 Worcester Road, stand out situationally. In both the Brackett Road and Prospect Street house fires, first arriving fire crews were met simultaneously with significant fire and the need to rescue fire victims from the second floor. In each fire, a single victim was rescued from the second floor with serious injuries and successfully resuscitated prior to transport to a hospital. Both fires were contained to the room of origin. With both Worcester Road fires, the fire building was a high-rise multi-family apartment building with occupants failing to evacuate upon activation of the fire alarm systems. Neither of these high-rise buildings were protected throughout with fire sprinkler systems. Firefighters had to establish water supplies and stretch hoses to reach the fire apartment while ensuring the unevacuated residents in the other apartments were protected in-place or safely escorted outside. In both fires, the fire was contained to a single unit, and most of the building was re-occupied the same day. The fire at 16 Gates Street was in a building used for the storage of yard maintenance equipment and yard maintenance chemicals. The building was without any automatic fire detection or fire suppression equipment. The fire began in the overnight hours and burned undetected for a significant period of time. By the time the Fire Department was alerted by a passerby, the attic space was fully-involved in fire, presenting the hazard of structural collapse in addition to the presence of toxic chemicals. With these hazards present, and the lack of building occupants, the fire was fought from the outside in a “defensive” mode. There were no injuries resulting from this fire, and the portion of the building containing the toxic chemicals was successfully protected from involvement.



Investigation of fire at Bridle Path Circle

Grants and Partnerships

The Fire Department was successful in obtaining some outside funding through grant awards from the Massachusetts Executive Office of Public Safety, the Massachusetts Department of Fire Safety, and private donations, and we will continue to seek additional outside revenue sources and grants. Some of these grants are listed below:

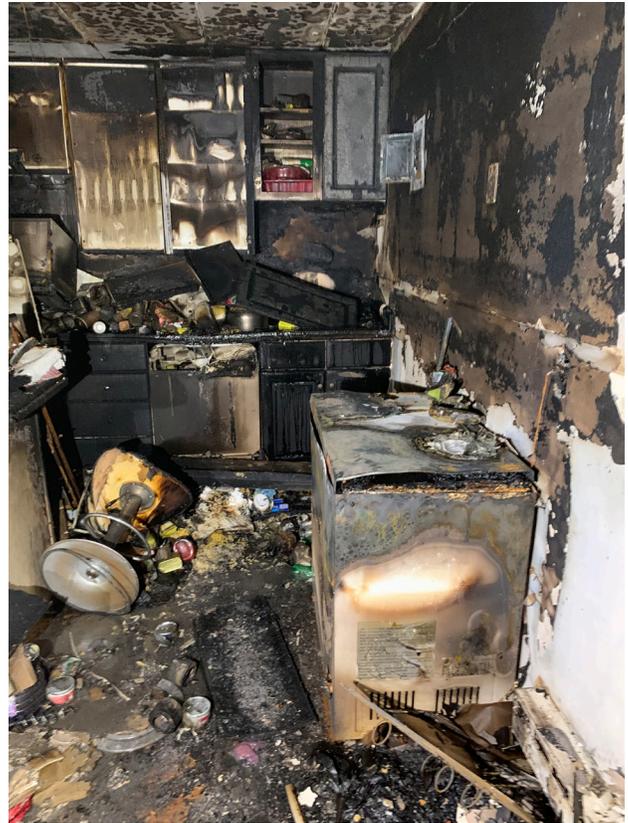
- SAFE-Student Awareness of Fire Education - \$7,575 for public safety education
- Senior SAFE Grant - \$3,445
- Private Donations - \$1,000

In 2022, the Department received a \$63,984 Public Safety Municipal Staffing Grant award from the Massachusetts Executive Office of Public Safety & Security. The funding was obtained to support overtime and PPE purchase costs incurred from hiring multiple new firefighters and temporary vacancies due to the unusually high number of recent retirements. Half of the award will be used in FY'22 and the remaining half will be used in FY'23. The Department also received a \$24,899 Firefighter Equipment Grant from the Massachusetts Department of Fire Services. These funds were used to replace outdated Fire Department equipment.

The operation of the Fire Department is diverse and complex. We do more than simply respond to fires, rescues, and medical emergencies. Because some of the incidents we encounter are larger or more technical than the resources readily available to the Fire Department, we work collaboratively with various departments and agencies both in and outside of the City. Some of these regional partnerships include:

- MetroWest Medical Center
- Massachusetts Hazardous Materials Response Team
- Massachusetts Emergency Management Agency (MEMA)
- Massachusetts Bay Community College
- Massachusetts Fire District 14
- Regional Emergency Planning Committee (REPC)

Collaborative relationships with our neighboring communities and supporting agencies allow for shared resources and mutual aid assistance, ultimately improving public safety with minimal expense.



Fire Department participates in Community Corner event



Firefighting gear for the newly appointed firefighters will be purchased with the EOPSS Municipal Staffing Grant

DIVISION OF FIRE PREVENTION

The Division of Fire Prevention is managed by a Fire Marshal, who supervises an Assistant Fire Marshal and two Fire Inspectors. This group attends professional training with the state Fire Marshal's Office. Professional memberships and ongoing education with the Fire Prevention Association of Massachusetts (FPAM), the International Association of Arson Investigators (IAAI), and the Massachusetts Department of Fire Services (DFS) assists with maintaining consistent, professional standards.

The Division's major areas of responsibility include fire code violation investigations, public safety education, construction plan review, fire code permitting, and fire cause determination.

Other responsibilities include representation on the Traffic and Roadway Safety Committee, the Technical Review Permitting Team, the Code Enforcement Task Force, and the Interdepartmental Community Support Team. The Division collaborates with all Framingham municipal departments from the schools to public works.

The Assistant Fire Marshal assists with the Division's responsibilities and fills in with the Marshal's absence. The Assistant Fire Marshal works closely with the Building Department in permitting approvals. He schedules acceptance testing with fire protection contractors, conducts meetings with general contractors, engineers, and property owners for proposed projects, and addresses any problems that arise during construction and final inspection.

The inspectors are responsible for reviewing fire permits and conducting the subsequently required inspections. Acceptance tests are a major area of responsibility in which the Fire Inspector witnesses the proper operation of fire and life safety systems prior to a new tenant or owner occupying a residential or commercial space. The inspectors are the "boots on the street" engaging with the community to promote and enforce safety interpretations and fire protection issues.



A firefighter practices fitting through a small opening with full firefighter protective gear

All of the Fire Prevention officials have some level of responsibility with the schools. The SAFE grant is a major resource in providing public education in collaboration with the Framingham Public Schools' Superintendent's Office. The Fire Prevention Division and the Department look forward to continually improving this successful and cooperative venture.

A major goal of the Framingham Fire Department is emphasis on community risk reduction and prevention by conducting life safety education programs in the community. Seniors are identified to be at risk and remain a primary focus. The Callahan Senior Center and Framingham Housing are two major resources in assisting with elder safety. In FY'22, the Fire Prevention Division continued its campaign to conduct fire safety visits and install smoke alarms in seniors' homes at no cost. Several of Framingham's senior residents took advantage of this program.

In addition to hundreds of occupancy inspections, a summary of permit activity in FY'22 includes:

- 1,134 residential smoke detector permits
- 1,694 fire alarm system permits
- 550 sprinkler system permits
- 257 oil burner permits
- 148 flammable liquid storage permits
- 103 propane storage permits
- 93 welding permits

In FY'22, in collaboration with the Health Department, the Fire Department continued its program that utilizes the City's social worker to assist Framingham residents that call for 911 emergency services and exhibit propensity for hoarding, self-help deficiencies, or frequent non-emergency requests.

TRAINING AND EMERGENCY MEDICAL SERVICES (EMS) DIVISION

Our motto is "Every day is a training day." The Training Division is managed by a Deputy Chief and assisted by a Lieutenant assigned as the EMS Officer. Federal and state mandates dictate much of the required training. Personal protective gear, specialized tools and equipment, and technological advances place a strong demand on the Training Division. In addition, the Division is tasked with delivering a wide range of training to meet myriad recognized standards. Since training is performance-based, firefighters must demonstrate skill competence. Solid basic training is the primary objective and foundation for all training.

The Deputy Chief and EMS Officer are also safety officers for the Department. Reviewing accidents and injuries to provide insight and potential solutions is part of their responsibility in promoting safety.

The Emergency Medical Services (EMS) Officer acts as the liaison to local agencies, regional hospitals, state agencies, and the National Registry of Emergency Medical Technicians (NREMT).

In FY'22, the Fire Department continued to partner with Brewster Ambulance to provide ground ambulances services under the third year of a zero-cost contract. The City is provided with five ambulances and a field supervisor operating at the highest level of EMT service - Advanced Life Support (ALS). These resources are dedicated to the City around the clock.

A compliment to the Department is the fact that Framingham is a desired system to work in as an EMT. Amongst our peers, we are considered a professional, highly skilled public service organization that is looked upon as a resource and model for others to follow. We are proud to hold that reputation and assure it will continue.

On behalf of the Framingham Fire Department, I would like to thank the governing officials, businesses, and citizens for their assistance and support.

Respectfully Submitted,
Michael D. Dutcher
Fire Chief
Framingham Fire Department

ADMINISTRATION & FINANCE DEPARTMENT

The Administration & Finance Department provides for the consolidation of all administrative, financial, and human resources functions within the Department of Public Works (DPW). The Department strives to enhance the efficiency and accuracy of those functions within the Department through the use of professional practices.

The Department's core mission is to provide service and technical support to the Departments within DPW: Highway, Sanitation, Lighting, Signals, Water, Wastewater, Engineering, and Fleet, as well as providing other City departments with information in a timely and accurate manner.

Department staff manages Water and Sewer utility billings for the City, servicing customers via telephone, mail, email, and in-person. Most Framingham residential customers are billed quarterly for water and sewer usage, while commercial, industrial, and high-volume customers are billed monthly. The Department issued 72,483 bills in FY'22. Department staff also administers the Water and Sewer Discount Program resulting in annual savings of \$129,895 for 734 eligible account holders. This office also administers the Utility Abatement Policy, which adjusts water and sewer bills for errors and major leaks.

Department staff coordinates new staff hiring; manages payroll and personnel activities for approximately 140 DPW employees; processes thousands of vendor invoices; manages operating, enterprise, grant, and revolving fund budgets; processes walk-in scheduling requests for sanitation pickups; records fuel inventory activity and generates internal invoices for City departments drawing fuel from DPW's Western Avenue fuel pumps; processes over \$100,000 in revenue deposits; and coordinates state and federal reimbursements.

ENGINEERING AND TRANSPORTATION DEPARTMENT

The Engineering and Transportation Department is responsible for the planning, design, and construction of capital roadway and utility infrastructure projects; maintaining compliance with various state and federal programs such as National Pollutant Discharge Elimination System (NPDES) Phase II Municipal Separate Storm Sewer System (MS4) permit; managing the City's Street and Trench Opening Permit programs; reviewing development and redevelopment plans to ensure roadway and utility changes conform to the City's construction standards; and inspecting modifications and expansions to the roadway, water, sewer, and stormwater infrastructure. The Department also provides technical expertise to the operational departments of Public Works; other City departments; various boards, committees, and commissions; maintains an extensive Geographical Information System (GIS); and is the custodian of a large collection of historical paper plans and documents.

Studies

The Department completed Phase 6 of the Sewer System Evaluation Survey (SSES), focusing on the western part of the City, and the Transportation Master Plan Phase II. The City also worked with the Town of Natick and MassDOT to complete the Route 9 Priority Corridor Study, whose goals include increased safety for motorists, pedestrians, and bicyclists, and making travel more efficient and reliable along the corridor traversing through Framingham and Natick.

Phase II of the citywide Transportation Master Plan focused on 17 intersections and six corridors and created a citywide plan for long-term transportation improvements. This Master Plan was vetted through four public meetings and will provide a framework for future transportation improvements throughout the City.

Design Projects

FY'22 utility design work included completion of the design of the Worcester Road Sewer Pump Station replacement project. The Arlington Street Phase 1 infrastructure improvements design was advanced to the 35% milestone for water, sewer, roads, drains, and sidewalks. Transportation design work continued at several intersections, including Saxonville (Concord Street, Central Street and Water Street); Edgell Road and Central Street intersection; and Fountain Street and Dudley Road intersection.

Construction Projects

Utility construction projects in FY'22 included the completion of the Blackberry Lane sewer pumping station and the Edgell Road water pumping station. Construction was underway for several transportation projects in FY'22. The City continued the construction of the Nobscot intersection at Edgell Road, Water Street, and Edmands Road with funding combined between City funds and a Massworks grant. Construction began for the MassDOT Union Avenue Roadway and Bridge Improvements project. This is a large-scale, multi-year project valued at over \$10M and largely funded by state and federal funding. MassDOT also initiated drainage improvements at Worcester Road at Concord Street to mitigate the frequent flooding in Worcester Road under the Concord Street bridge. This project required the relocation of the salt shed to MassDOT property to the west, near California Avenue. These MassDOT projects required significant coordination with Department transportation and utility staff.

Grants

In FY'22, the Department was awarded a 319 non-point source pollution grant by the United States Environmental Protection Agency (EPA) for \$249,980 for the construction and associated support of stormwater treatment relative to Lake Waushakum's public beach. This project intends to increase the frequency of beach opening, improve water quality, and reduce impacts from severe weather and extreme temperatures.

The City was awarded a \$155,000 Municipal Vulnerability Preparedness (MVP) Action Grant from the Massachusetts Executive Office of Energy and Environmental Affairs (EEA) to finalize construction permits and easements for flood mitigation efforts, for a new pedestrian boardwalk between Walnut Street and Stonybrook Road, and for continued public outreach.

Public Street Acceptance

The Department completed the street acceptance for three roads: Bonvini Drive, Sax Road, and Harmony Lane. These acceptances were completed in concert with capital appropriations to improve these roadways. The roadway improvements were also completed in FY'22.

Preparedness, Permitting, and Support

Framingham continued compliance efforts for the National Pollutant Discharge Elimination System (NPDES) MS4 permit for stormwater discharges from the public drainage system. For compliance with Year 4 of the permit, the Department completed a Phosphorus Source Identification Report for Lake Waushakum, developed a report assessing current street design and parking lot guidelines that affect the creation of impervious cover, conducted quarterly inspections at City facilities to evaluate pollution prevention measures, conducted site inspections to ensure erosion and sediment control compliance at construction sites, continued public education and outreach, and supported numerous public meetings to comply with permit requirements. The Department will submit the City's annual report to the EPA and MassDEP, which provides a summary of compliance efforts.

The Department continued to be actively involved in the Central Massachusetts Regional Stormwater Coalition (CMRSWC), a group of communities working to manage municipal stormwater and to meet the requirements of the MS4 Permit. The Department also continued to take an active role in the Massachusetts Statewide Municipal Stormwater Coalition. The Department conducted an annual inspection of the Saxonville Flood Damage Reduction System (a.k.a. Saxonville Levee) with the US Army Corps of Engineers (USACE). The Department prepared semi-annual reports and managed capital improvements identified by the USACE to maintain the system's efficiency. Additionally, the Department coordinated with local stakeholders interested in adding a mural to the street gate at Concord Street and potentially extending the Cochetuate Rail Trail by adding a connection from Concord Street to Danforth Street using the levee.

Upon request of the Traffic Commission, the Department provided professional opinions on rules, regulations, and standards regarding roadway street signage, speed limit regulations, and school zoning layouts. The Department also provided staff and resources in the cataloging and inventorying the City's Traffic Sign Inventory, which will be used to update the City's Traffic Rules and Orders. Data collection was completed, and verification of signage with existing Rules and Orders was ongoing throughout FY'22. The Department also coordinated with an outside consultant to prepare reports regarding safety improvements along several corridors and intersections within the City. To support the Traffic Commission, internal DPW operations and other City department requests, the Department collected traffic volume and speed information at numerous streets and corridors.

The Department continued to provide City GIS support, including providing geographic data and technical support to the City's new Integrated Police/Fire Dispatch System, allowing real-time mapping and routing for departmental office staff and field units. Other initiatives include working with the City Clerk in conjunction with state agencies to develop updated decennial voting district and precinct boundaries and mapping tools per U.S. Census Bureau guidelines and requirements, and acquiring and integrating new 2022 high-resolution aerial photography for both internal and public use. The maintenance and update of the City's GIS layers included the addition of changes from five Capital and Operations projects, including the Beaver Street Bridge Over Beaver Dam Brook Replacement; Worcester Road Water and Sewer Replacement; and Wood Terrace, Newton Place, and Nelson Street Water Main Improvement projects. To support the Traffic Commission, the GIS staff developed a data layer of special speed limit regulation segments as a research tool for updating traffic rules and orders documentation.

To protect public infrastructure and public safety, the Department reviews plans and provides inspections throughout the construction of all new and retrofitted connections to the City's water, sewer, and drainage infrastructure and for any project that will cut into the public roadway system.

As the City emerged from pandemic conditions, the number of permits have continued to increase. The Department conducted 920 total inspections from single-family residence water/sewer connections to large-scale projects such as private utility gas main installations or private developments. Eversource has continued to increase their demand on City resources for permitting and inspections. Other noteworthy projects requiring coordination and inspections between private developers and contractors with the City's public utilities included housing growth (Millwood, Ellingwood, Brimstone), institutional (MassBay Community College), public infrastructure expansions (Lantern Road and Irving Street), and multiple commercial developments. The permitting work included almost 900 Street and Trench Opening Permits, 43 Public Way Access Permits, and a review of over 200 plan submissions. Unfortunately, the Department continues to provide a reduced level of service due to inability to backfill the full-time surveyor position. In previous years, the Department responded to approximately 300 survey requests each year. In FY'22, the Department was only able to support roughly 24 survey requests.

The Department continued to provide a high level of customer service. The administrative staff handled over 700 in-person requests at the office counter and almost 1,000 phone call requests. This administrative support will be more critical in the future as the department assumed responsibility for payment collection of construction related fees such as water/sewer connection fees and I&I fees.

Finally, the Department simplified the applications for Public Way Access Permits and Trench Opening Permits. The website was also improved for better public interface and to allow for online applications and payment of Trench Opening Permits.

FLEET, FACILITIES, AND COMMUNICATIONS DEPARTMENT

The Fleet, Facilities, and Communications Department provides critical services to various public works programs, including vehicle and equipment maintenance and support to other agencies within the City. The Department is responsible for developing and implementing professional fleet management standards and practices; the design and procurement of all public works vehicles and equipment; and providing standardized maintenance management practices for all Public Works facilities including water, wastewater, and pumping stations. Also, the Department manages the technical management of the telecommunications network that provides a critical service component to the Department's Emergency Management Response Plan.

The Department continues to be one of two major equipment and materials cache sites for the Northeast Homeland Security Regional Advisory Council (NERAC). The Department is responsible for staging, maintaining, and distributing equipment and materials for the NERAC cache.

The Department also manages the acquisition and distribution of over 300,000 gallons of gasoline and diesel fuel to all City departments that utilize the DPW's fueling system.

Fleet Management

In FY'22, the Department procured the following specialized pieces of equipment and vehicles: (1) 72,000 lb. GVW Automated Side Load refuse truck, and (1) Heavy Duty 6-wheel Mack dump truck. Additionally, there are five service vehicle replacements for three DPW divisions scheduled to arrive in late 2022.

When purchasing new equipment and vehicles, the Department utilizes several contracts to obtain the best pricing available. Fleet Services takes advantage of multiple state contracts, the National Joint Powers Alliance (NJPA), and the U. S. Communities Government Purchasing Alliance.

This past winter was the 15th season that the Fleet Services Technicians set up a temporary service facility on the north side of the City during snow and ice events. This continues to work well, providing technicians a closer proximity to make repairs while reducing a vehicle's time out of service that would occur if returning to the Western Avenue facility on the south side of the City.

Facility Maintenance

The oil/water separators at Western Avenue and the Recycling Drop-off Center (RDC) continue to be inspected quarterly and pumped out in compliance per the Massachusetts Department of Environmental Protection regulations at a minimum annually or sooner if needed. The Department continues to perform full load tests on the emergency/standby generators at both the Western Avenue and Henry Street facilities. Tests are conducted quarterly to ensure proper operation along with a semi-annual maintenance program. The annual fire sprinkler inspection was performed at the Western Avenue facility.

The Spill Prevention Control and Countermeasure Plans continue to be reviewed annually to ensure accuracy. This plan outlines the Department's response to an uncontrolled release of hazardous materials, and it includes the City's pumping stations and the RDC.

The Department also maintains the Watson Place flood control levee pumping station. With diesel-powered pumps and generators, this facility must be "turn-key" when called upon.

HIGHWAY DEPARTMENT

The Highway Department is responsible for the maintenance and repair of the City's roadways, sidewalks, stormwater utilities, and public shade trees. The Department responds to emergency events such as hurricanes, high winds, and heavy rainfall events. Response to these events is critical to the protection of life and property. The Department is also responsible for the resulting debris management.

Pavement Management Program

Roadway projects regularly undertaken by the Highway Department consist of the replacement or upgrade of roadways through rehabilitation or surface treatment and roadway appurtenances for adherence to current regulatory standards. Upgrades include new pavement markings, street signage, sidewalks, granite and bituminous curbing, ADA-compliant handicap ramps, and curb-cut control measures. Drainage improvements are undertaken when possible, in conjunction with roadway projects.

The Department utilized its pavement management program to coordinate various maintenance and improvement applications to maintain the City's roadways as efficiently as possible. This was accomplished by integrating specialized contracted equipment with in-house resources to the greatest extent possible. In FY'22, the program resulted in road rehabilitation on over four centerline miles of roadway, sidewalk rehabilitation on over two miles of sidewalk, emergency repairs, preventative maintenance, and the filling of approximately 11,500 potholes. Various road treatments were performed on C Street, a section of Grant Street, Dinsmore Avenue, Pierce Street, part of Blandin Avenue, part of Grove Street,



Spreading Loam as Part of Road Rehabilitation and Sidewalk Improvements.

Sage Lane, North Street, Colby Avenue, Hallet Road, Townsend Road, Bonvini Drive, Sax Road, Harmony Lane, Old Central Turnpike, Proctor Street, and a section of Old Connecticut Path. New sidewalks were installed on Rose Kennedy Lane, School Street, and a section of Western Avenue and Loring Drive, including associated ADA compliance measures.

Snow and Ice Management Program

The Snow and Ice Program is one of the most critical public safety responsibilities charged to the Department of Public Works. Management of this operation requires integrating City resources with plowing contractors in response to an overwhelming number of uncontrollable factors to successfully mitigate the impact on residents and all those traveling throughout the City.

The Department is responsible for providing safe roadways and sidewalks both during and after snow and ice events. These operations include anti-icing and de-icing, plowing, and snow removal from 237 centerline miles of public roadway, 40 municipal parking facilities, 84 miles of sidewalks, 166 crosswalks, 190 cul-de-sacs, 11 school paths, 31 school crossing-guard stations, and all student drop-off areas. The Department also distributes and fills 52 sand barrels located on hills throughout Framingham for resident and vehicular use.



Sidewalk Tractor Clearing Sidewalks After a Snowstorm.

The Department has integrated the City's GIS with an Incident Command Structure to manage each event. The Department also installed Global Positioning System (GPS) units into de-icing and some plowing equipment. The purpose of this strategic effort is to provide a high level of accountability while applying the appropriate amount of resources to each weather event. In an effort to be fiscally responsible, the Department has developed a strategy to focus on main roads with greater speeds and higher traffic volumes while utilizing a measured response on secondary roads, making them safe and passable. Material spreader trucks are equipped with a computerized distribution system that operates according to ground speed to ensure the uniform application of de-icing materials.

Stormwater Management Program

The stormwater system consists of more than 200 miles of surface and subsurface drainage systems, over 10,000 catch basins and manhole structures, and more than 630 drainage outfalls. During FY'22, 86 drainage structures were adjusted, rebuilt, or repaired; and over 14 miles of drain line was cleaned, some of which were also inspected utilizing closed-circuit television equipment. In addition, the Department performed multiple drainage system repairs, including the culvert failure at Edmands Road, Foxhill Road, Fay Road, off Main Street, Newton Place, and Fairview Road.

FY'22 was a record year for rainfall, including Hurricane Ida, Hurricane Henri, and Tropical Storm Elsa. These storms, as well as sustained rainfall and heavy/intense storms, placed an additional burden on the workforce to ensure the safety of life and property. Deficiencies in the stormwater system throughout the City are a major source of unscheduled overtime and emergency repair costs incurred by the City. To maintain compliance with the U.S. Environmental Protection Agency's NPDES Stormwater Permit, a vigorous year-long effort is made to clean all City-owned catch basins utilizing in-house resources to remove and dispose of silt, sand, and debris. In FY'22, 6,552 catch basins were cleaned in accordance with the permit, and approximately 1,000 tons of material was removed from the drainage system as a result of this effort. An additional requirement of the NPDES permit that the Department satisfied was to inspect Water Quality Best Management Practices (BMPs). Department personnel researched, inspected, and in some cases, were able to clean installed BMPs throughout the system.

The Department prioritizes capturing sand and debris before it enters the stormwater system. To accomplish this, the Department has implemented an aggressive street sweeping program, including the daily sweeping of main streets, weather permitting, and the annual citywide street sweeping program. The Urban Street Sweeping Program encompasses approximately four designated urban areas and consists of 30 miles of roadway, which is swept monthly from May through November. The Department installed three-hour parking restrictions to allow for more efficient street sweeping operations. Overnight sweeping of the streets in the Downtown Business District minimizes the entry of materials into the system and provides a clean environment, while minimizing inconvenience. Parking is restricted during overnight hours to allow for the sweeping of over seven miles of roadway each night.

The Department is responsible for the maintenance, inspection, and operation of the City's Saxonville Flood Levee System, consisting of 2,500 feet of earthen dikes, 1,340 feet of concrete floodwalls, 1,000 feet of channel realignment, a pump station, interior drainage, and a vehicular flood gate.

Traffic Systems Management Program

The Department manages the maintenance, fabrication, and placement of the City's regulatory, advisory, and street signage; steel-beam safety guardrails; installation of new and annual maintenance of existing pavement markings; and the work zone safety program for Department operations. Other responsibilities include the advance planning of roadway traffic management during infrastructure improvements; posting street-by-street "no parking" signage to advance street sweeping and snow removal operations efficiently; installing and/or replacing hundreds of regulatory and advisory signs; responding to Police, Fire, and other safety-related roadway issues requiring emergency traffic management; and providing assistance for scheduled events.

The Department also manages the annual painting of 85 miles of yellow centerline, 54 miles of white edge line, over 726 crosswalks, 792 stop bars, and over 600 arrows and symbols throughout the City. The Department is responsible for the signage and pavement marking upgrades made in conjunction with the Annual Road Program.

Tree Warden and Forestry Management Program

Framingham was named a Tree City USA again in 2021 for the 32nd consecutive year. The Department is responsible for promoting, preserving, and enhancing the shade tree environment through the application of best management practices and public education campaigns. Additionally, the Department is responsible for managing the maintenance of the City's estimated 10,000 public shade trees and for the development of a Public Shade Tree Program for the community. The Department plans an annual Arbor Day celebration, which is held in conjunction with the Parks Department, the Keefe Tech School, and private contractor volunteers. This year's celebration was held at Macomber Park (Conservation Area).

Statutory requirements to maintain minimum clearance over the 225 centerline mile roadway network is a primary and recurring function of the Department. In FY'22, over 80 miles of pruning was completed to provide clearance and safe travel lanes. Additionally, the City works in conjunction with Eversource to ensure that its line-pruning practices are appropriately managed. The City's shade trees require routine maintenance to prevent them from becoming a liability for the City. The tree crew performs monthly surveys to identify hazardous and diseased trees and takes corrective action to minimize the damage. The Department responds during severe weather events and provides cleanup and removal of storm debris.

The Tree Warden conducts frequent hazard tree assessments, prescribes treatment, oversees removals, and participates in public hearings on issues related to trees within the Public Right of Way. The Department routinely responds to residents' inquiries and requests for tree-related services. In FY'22, personnel performed 34 hazard tree removals and planted 12 trees.

Vegetation Management Program

The Department oversees the City's vegetation management program that is permitted annually by the Massachusetts Department of Agricultural Resources Pesticide Bureau. The Department uses best management practices to control unwanted curbside vegetation growth. Additionally, a landscape crew maintains approximately 80 locations requiring consistent mowing, mulching, weeding, and watering. Over 120 miles of roadside mowing was completed in FY'22 utilizing Department personnel and equipment.

SANITATION DEPARTMENT

The Sanitation Department is responsible for managing the City's solid waste; overseeing the curbside solid waste and recycling programs; containerized collections at condominiums and municipal facilities; as well as the Recycling Drop-off Center (RDC) on Mount Wayte Avenue, and the Yard Waste Drop-Off on Dudley Road.

In FY'22, the Department fielded requests from residents to exchange their recycling carts, usually to increase capacity, totaling 684 exchanges, drop-offs, or other issues resolved. There were approximately 6,800 RDC stickers sold. In addition to the difficult-to-manage waste collected at the RDC, the center collected 270 tons of segregated recyclables. Through fees collected for services, approximately \$350,000 was generated for the City's FY'22 General Fund.



Automated Side Loading Sanitation Truck Collecting Refuse Before Joining the Plowing Efforts.

The Department managed the collection of refuse and recycling from over 17,000 stops, including the tipping of approximately 36,000 recycling and refuse carts per week. A total of 5,450 tons of curbside recyclables and 14,943 tons of curbside refuse was collected.

The Department provided special curbside collections for brush, leaves, and Christmas trees, requiring the support of other Public Works Divisions. The Department is then responsible for managing collected waste, including processing and hauling for disposal. The Department offered two Household Hazardous Waste Days to which 680 residents attended; Shred Fest, a paper shredding event, and Electronics Recycling Day.

With global solid waste recycling markets declining, the Department has strived to implement programs to manage fluctuating costs. The Department has worked aggressively to research and develop new waste management techniques

that will decrease costs and improve efficiency. The Department has increased inspections of recycling carts and containers to reduce contamination and to avoid fines from disposal vendors. The Department has also provided outreach and educational opportunities through the schools and community groups, as well as improved web and mobile applications.

In FY'22, the Department obtained an annual sustainability grant from the MassDEP and was awarded \$35,000.

LIGHTING & SIGNAL DEPARTMENT

The Lighting and Signals Department is responsible for the operation and maintenance of the Framingham Fire Department (FFD) and DPW communication systems, municipal fire alarm system, City-owned traffic, pedestrian, and school zone signals; street lighting; speed feedback signs; the public safety network, the wireless mesh network; and DPW technology services.

Municipal Fire Alarm

The Department maintains 106 miles of fire alarm/communication cable and fire alarm boxes strategically located throughout the City that report directly to FFD dispatch. Of the 912 boxes, 604 are master boxes that protect individual properties and 308 are street boxes. During FY'22, approximately 2,100 feet of fire alarm cable was installed for new master/street boxes and to replace the failed/deteriorated cable. Staff responded 103 times to maintain fire alarm boxes and the municipal circuit. Verizon poles are utilized to carry fire alarm cabling throughout the City. Staff transferred 30 fire alarm cables from existing Verizon poles to newly installed ones.

The Department worked jointly with the FFD's Fire Prevention Unit to review fire alarm plans submitted to their Department. In addition, the Department attended meetings with contractors for new interior fire alarm and master box installations. Both departments worked together to perform interior system acceptance testing in new and existing buildings.

Traffic Signals

Traffic signals control 56 intersections. Also, three intersections are controlled by flashing signals and two 30 MPH S-curve signs. Staff responded 137 times to intersections for signals not working properly, including signal heads turned, signals burnt out, communication problems, damage from motor vehicle accidents, repairs, preventive maintenance, and investigations.

20 MPH School Zone Signals

There are 29 School Zone 20 MPH Signals. Of the 29 signals, 12 are solar-powered. Staff responded 18 times for signals not working properly, including timing adjustments, signals burnt out, repairs, installation, and preventive maintenance.

Pedestrian Crossing Solar Signals

The Department maintains a total of 62 signals. When properly utilized, a rapid flash beacon will activate to allow safe crossing. Staff responded 23 times to various signals for maintenance and damage. Staff installed two new sets of RRFB on Potter Road and Speen Street.

Speed Feed Back Signs

There are 16 speed feedback Signals. All 16 signs are solar-powered. The signs are programed to display the speed of oncoming cars. The signs will flash when the speed exceeds the programed speed limit. The Department works with the Traffic Commission to determine speed limits and locations.

Street Lighting

There are 5,192 streetlights throughout the City. Staff responded 71 times for the investigation of malfunctioning streetlights and installed 380 feet of aerial wire to replace failed/deteriorated wire. Thirteen street lights were transferred from existing Verizon poles to newly installed ones at various locations.

Public Safety Wireless Network

The Department is responsible for operations and maintenance of the City's wireless mesh network system, which is made up of 620 radio nodes. Additionally, there are 24 intersections with cameras throughout the City, which operate on the network and require a level of maintenance and sporadic repair.

WATER DEPARTMENT

The Water Department is responsible for protecting public health, safety, and the environment by the distribution of a public potable water supply and the provision of fire suppression service to Framingham's residential and commercial users.

The Department provides for the operation and maintenance of and repairs to the water distribution infrastructure that includes: 287 miles of water main, 18,000 service connections, seven tanks storing a total of 8.8 million gallons of potable water, four water pump stations that distribute water to residents from the Massachusetts Water Resources Authority (MWRA) aqueduct, and three booster water pump stations that ensure adequate water pressure throughout the system. The Department is responsible for approximately 2,200 hydrants; 6,100 valves; 21,000 meters; and 2,900 backflow preventers, which are tested twice annually.

The Department reports on water usage on a calendar year basis, and for 2021, an average daily water usage of 6.17 million gallons per day was purchased from the MWRA.

Average Daily Water Usage (Million Gallons per Day)				
2017	2018	2019	2020	2021
5.67	5.75	5.60	5.78	6.17

The Water Department continues to place a significant emphasis on reducing water losses by identifying and repairing leaks. A leak detection survey was performed in the Spring of 2022 to remain in compliance with MWRA's leak detection regulations. Twenty-four leaks were found varying from mains, services, and hydrants. All twenty-four were repaired.

The Department has continued identifying and implementing capital improvement projects of limited scope from design through construction, utilizing in-house engineering, operations staff, and the utility on call contractor. This practice not only provides the City with significant cost savings over contracting for these services but is also used as a tool for continually training employees. In FY'22 the Department replaced approximately 2,375 feet of water infrastructure and associated appurtenances on Worcester Road near the Natick town line and on Carlson Road, Pusan Road, and Glen Street. The Worcester Road work replaced an old 8" water main from 1968 and upsized to a new 12" water main. The Carlson Road project replaced an old 6" water main from 1954 which had low fire flow. It was replaced with a new 8" water main to restore sufficient fire flow to the neighborhood and in anticipation of the Housing Authority renovation project.

In addition to construction activities, 138 excavations were required to repair water system issues throughout the year. To ensure proper hydrant operation, 98 hydrants were repaired. Further, the Department responded to 787 first response calls for customers in need of immediate assistance. Service data is on a calendar year basis.

In FY'22, staff completed 830 water meter related tasks and performed approximately 5,000 backflow device tests.

The Department performed over 900 bacteriological tests on a regular interval throughout the year to ensure the quality and protection of the City's drinking water. The City maintained continuous compliance throughout the year with the Environmental Protection Agency's standards related to bacteria testing (Total Coliform Rule). Furthermore, the Department collects drinking water samples from 15 homes annually, which are subsequently analyzed for their lead and copper content. The U.S. Environmental Protection Agency has set the action level for lead in drinking water at 15 parts per billion and copper at 1.3 parts per million, the level that triggers corrective actions to be undertaken by the water supplier. The results of the sampling program have once again successfully demonstrated compliance with these water quality standards.

WASTEWATER DEPARTMENT

The Wastewater Department is responsible for the collection and transportation of wastewater to the Massachusetts Water Resources Authority's (MWRA) collection and treatment facilities in a manner that is regulatory compliant, economical, and safe to support the public health and sanitation of the City's nearly 70,000 residents.

The Department provides for the maintenance of and repair to wastewater collection infrastructure that consists of 226 miles of gravity mains, 18 miles of force (pressure) mains, 43 pump stations, 6,600 manholes, and over 40 miles of cross-country sewer-line easements. Wastewater is conveyed from Framingham to the MWRA, which is charged with the transport and treatment of wastewater from its 43 member communities.

The Department reports on wastewater generation on a calendar year basis, and for 2021 the average daily collection of wastewater was 7.23 million gallons per day. The highest monthly average day flow occurred in April, with 9.38 million gallons per day. The Wastewater Department continues to aggressively pursue identifying and removing infiltration and inflow sources through its Capital Improvement Program and by rehabilitation and replacement of sewer mains and manholes by Wastewater Department staff.

As noted in last year's report, Framingham's capital improvement programs were substantially underfunded for decades, and, consequently, critical infrastructure experienced ever-increasing incidents of failure. Throughout the 20th century, the wastewater infrastructure was extended to include service to an area of increasing development; however, the funding for maintenance and repair did not keep pace with the capital needs of the existing and expanding system. As a consequence, the Department was historically engaged solely in performing unscheduled maintenance and was unable to devote resources to perform critical preventative maintenance and capital improvement to the system. This issue was underscored by the issuance of an Administrative Consent Order (ACO) and Notice of Noncompliance by the Massachusetts Department of Environmental Protection (MassDEP) in 2007.

The ACO required Framingham to undertake major sewer construction and rehabilitation projects over several years with the primary focus of addressing system capacity deficiencies and alleviating reoccurring sanitary sewer overflows, a violation of state and federal law. The last specifically identified construction project from the ACO was completed on schedule before the end of 2013. However, the ACO included several other requirements, including maintaining staffing levels, implementation of a Supervisory Control and Data Acquisition (SCADA) system to monitor and control pumping stations remotely, and an Inflow Removal Plan to identify and remove extraneous flow sources such as roof and area drains and sump pumps that are illegally connected to the wastewater system.

The Department also faces the continuing challenges of managing the level of hydrogen sulfide that Framingham is authorized to discharge to the MWRA system. Hydrogen sulfide generation causes nuisance odor, corrosion, and deterioration problems in sewers, which, when left unchecked, can lead to catastrophic system failures. The Department has implemented measures to mitigate the generation of sulfide including biochemical dosing at several wastewater pumping stations and points in the collection system, ongoing collection system cleaning and inspection, daily pump station maintenance and inspection, and enforcement of grease interceptor requirements at food establishments. In addition, the MWRA requires the Department to routinely sample and test for sulfide at several collection system locations. In FY'21, the Department implemented an in-house sulfide sampling program to obtain more frequent samples and trend the data. This program continued to be a practice through FY'22. Regular in-house sampling will help with determining maintenance plans and upgrades to the system.

Similar to the Water Department's efforts, the Wastewater Department has also embraced the practice of identifying and performing capital projects of limited scope from design through construction utilizing in-house staff and the on-call utility contractor. In FY'22, approximately 375 feet of wastewater infrastructure was replaced. Department staff rehabilitated 51 additional manholes at various locations. The Wastewater Department also coordinated and managed the rehabilitation of approximately 3,400 feet of sewer mains in various locations utilizing the City's on-call pipe lining contractor.

In addition to construction activities, 29 excavations were required to repair wastewater system issues throughout the fiscal year. Staff completed 11,941 pump station inspections in FY'22, checking pump run times, recording measurements, and ensuring that stations are working effectively.

The Department also completed a closed-circuit TV (CCTV) video inspection of approximately 12 miles of sewer main. The conditions were documented using a remotely controlled camera unit that traveled through the pipe and a standardized reporting format for future reference. These inspections have identified infiltration and inflow sources, areas of the system that have structural failures, or less severe defects that require repair, replacement, or continued monitoring. The Department also cleaned approximately 146 miles of sewer main and responded to 157 first response calls.

The Department continues to upgrade its wastewater pumping facilities, including electrical, mechanical, HVAC, and remote monitoring and control improvements at various facilities.

To ensure the protection of the City's infrastructure, both departments belong to Dig Safe and are required to mark out all water and wastewater infrastructure in locations where excavations are proposed. In FY'22, Department staff responded to approximately 5,700 Dig Safe tickets.



OFFICE OF EQUITY, DIVERSITY, AND COMMUNITY ENGAGEMENT

Over the past year, the Framingham Public Schools' Office of Equity, Diversity and Community Engagement (OEDCE) has provided over 20 workshops on equity to varied stakeholders and has advised on over 55 student investigations related to bias, bullying, and/or Title IX. In addition, the Wraparound Team has engaged with over 1,170 families, connecting them to community partners with over 1,027 referrals made. While also managing the Family Resource Center, there were 7,298 resource bags distributed to over 650 families.

As we look forward into this new year, we hope to continue expanding our offerings to ensure equity and access for students, staff, and families. Our office will continue providing support to all staff for investigations, responding to bias, and providing employee resources groups to further our personal and collective growth towards equity.

Department of Adult ESL Plus

This past year, Adult ESL Plus offered 62 in-person and remote courses to 850 students who learned English, studied for their high school equivalency exam, and prepared for their U.S. Citizenship test. Our students come from 40 different countries and their ages range between 18-80. Our classes span the range between beginner and college transition. Our in-person classes were held at four different physical locations, and our remote classes were held via Zoom with Google Classroom as the Learning Management System. Our teachers helped students gain fluency, literacy, numeracy, and digital literacy skills. Our team of Student Advisors helped students navigate systems, mitigate trauma, and plan for their future.

Department of Community Resource Development (CRD)

This past year CRD served over 2,300 students in our Out of School Time programs. At the PreK through grade 5 levels, the Explorers programs offered before- and after-school care at all nine elementary schools along with BLOCKS preschool, special vacation week, and full-day programs, as well as an expanded free summer program. In addition, we expanded our 21st Century Massachusetts Department of Elementary and Secondary Education (DESE) funded programs to all three middle schools. Through the 21st Century grant program, we provided 400 hours of Out of School Time and expanded learning opportunities for over 150 middle school students to work on emotional wellness, college and career planning, and leadership development.

Department of Student Registration

This past school year, despite the COVID-19 pandemic which first affected Massachusetts in March 2020, the Department of Student Registration was able to quickly develop a plan to ensure remote registration for families, shifted all paper forms to online forms, and ensured that no services were interrupted. From July 1, 2021 to June 30, 2022, 2,506 students were registered.

In the summer of 2021, the Department of Student Registration transitioned into the Farley Building. The building lies adjacent to the new Fuller Middle School across from McCarthy Elementary School. The Department of Student Registration, in conjunction with Wrap Around Services, has expanded student registration to include more services to serve the holistic needs of families. Families are contacted by a case manager to assess each family's basic needs, who then connects them to appropriate services to ensure a smooth transition into Framingham. Families in need of school supplies or clothing are provided these items, which are housed at the Welcome Center Resource Room at the Farley. The room is maintained by district staff and community partners, and it is fully stocked with new clothing, shoes, and school supplies.

Early Childhood Alliance of Framingham (ECAF)

This past year, ECAF rose once again to support families with young children via a variety of methods to ensure all families had access to early learning opportunities and community resources. Over 500 families participated in the signature Play, Learn, and Grow Together groups held at the library, in the community, and virtually. Parents and children focused on enhancing early literacy, problem-solving, communication, and social emotional and fine and gross motor skills. The

Strengthening Families Newsletter is delivered to families and community partners to continue the focus on family education and access to resources. Forty-eight newsletters were published with over 800-1000 views per month. The ECAF also produced numerous educational videos during COVID-19. They can be viewed on the ECAF website, YouTube, Framingham Access TV, and in the Strengthening Families Newsletters.

The internationally recognized ParentChild+ home visiting program serves 20 families with children as young as 16 months to 3-years-old and remains with the family from the point of entry for a two-year period, beyond age three, and sometimes right up to Kindergarten entry. The model is authentic, as together the early learning specialist, parent, and child collaborate on ways to reinforce the strengths of the children and to honor the parent as the child's first and most important teacher and advocate. Parents complete the Ages and Stages Questionnaire (ASQ) twice a year, with the goal of educating parents on growth and development at specific ages. The ASQ provides families with an educational opportunity while informing the parents when a referral is needed for additional support such as an early intervention or special education. An estimated 48 ASQs were completed this year. In March 2022, the ECAF received funding to implement the ParentChild+ Family Child Care Model. This program model will enable us to reach not only isolated in-home educators, but it also provides an engagement opportunity for families selecting child care. The program is a professional growth opportunity for the provider because the family child care educator and the early learning specialist collaborate to enhance the program curriculum. High quality books and educational materials are provided to the educator for the program, and the children receive a gift of a book to take home to their family to share and reinforce the lessons of the program.

OFFICE OF FINANCE AND OPERATIONS

Department of Buildings and Grounds

The Buildings and Grounds Department currently maintains 17 school-owned buildings comprising 1,707,076 square feet of building space and 265 acres of grounds, including athletic playing fields, paved driveways, walkways, parking lots, and wooded areas.

The Department employs 72 custodians, 10 maintenance personnel, four office support staff, a maintenance foreman, a custodial services manager, a director and assistant director. The Department is guided by a number of objectives, including: adherence to safety and health standards; provide cleaning and maintenance inside and outside of all School building structures; ensure security of buildings; plan for and monitor efficient use of buildings; and provide year-round maintenance of grounds.

In addition to routine maintenance and cleaning of all buildings, the Buildings and Grounds Department oversees and coordinates all inspections, including applicable, routine federal, state, local and district inspections. The Department also manages routine and annual City of Framingham building inspections, fire alarm inspections and elevator inspections at all School buildings.

FY'22 was a challenging year for many reasons. A very big challenge for our Department was preparing and managing all buildings throughout the COVID-19 pandemic. In order to provide a safe and healthy environment, School custodians performed increased cleanings, disinfecting, and sanitization efforts. Additionally, maintenance staff installed social distancing markers and barriers to ensure proper social distancing. The Department completed an air quality assessment of all schools and anticipates undertaking another assessment in the next fiscal year. To help comply with DESE, Department of Public Health, ASHRAE, and federal guidance, the Department purchased air purifiers for every classroom and office, installing them throughout the District. Additionally, the Department upgraded all air filters to the highest ratings our current systems can manage. Our staff worked tirelessly to ensure School operations could continue safely and the learning environment was minimally disrupted.

In anticipation of demolishing the old Fuller Building, the Department was very busy with preparations. The Department packed and moved all furniture, fixtures, and equipment into other facilities and storage areas. This included relocating all technology equipment, classroom furniture and equipment, and relocating central offices throughout the District.

Additionally, the Department relocated the entire maintenance garage to Farley and completed system shutdowns to ensure safety and limit the District's liability.

We are pleased to report the new Fuller Middle School opened as scheduled in August of 2021 for the 2021-2022 school year. This state-of-the-art school will help educate the next generation of Framingham youth in a unique and exciting setting. We are thankful for the continued support of the community.

The remaining 15 School buildings have either had significant repairs done or additions completed over many years that have prolonged their useful life. The Department maintains the District's 20-year Capital Plan that focuses on improvements to all 16 buildings. The Department's maintenance and improvement plan is guided by the 20-year Capital Plan as well as the conditions that exist or emerge in the buildings. The support for these planned improvements has come from the City and from alternative funding sources such as various MSBA programs. Through the capital budget plan, the Department has been successful in extending the useful life of all buildings, especially in ensuring the multiple buildings aged 50 and over remain online and support District operations on a daily basis. This year's FY'22 capital budget request for \$3,605,000 has allowed us to continue our efforts to ensure all School buildings are safe, structurally sound, fully functional, and feature an exterior envelope that is weather-tight.

As previously mentioned, our 20-year Capital Plan guides the Department in identifying the future needs throughout the District. Staff utilized this plan in developing the FY'22 capital proposal. These projects will focus on repairs to various exterior envelopes of School buildings, paving and stormwater upgrades, HVAC improvements, and security improvements that will allow the Department to continue maintaining and upgrading all School buildings.

Throughout FY'22, various improvement projects were undertaken at all School buildings. Those projects include:

District-wide Improvements: The Department maintains a warranty contract with Weatherproofing Technologies Warranty Renewal Program for District facilities. This work is conducted routinely and will continue into future fiscal years. To improve security, BCM Controls installed and programmed an Access Control System (ACS) to exterior doors throughout the District and added card readers to multiple doors. American Alarm system upgraded and added cellular modules to various School building security systems throughout the District. Meraki installed interior and exterior cameras to various buildings throughout the District. Old signage and out of compliance ADA signage were replaced throughout the District. Additional improvements conducted during FY'22 are below, listed by school:

- **Framingham High School:** Staff refinished gym floor; completed design of a new vertical wheelchair lift, installation is expected during FY'23; emergency catch basin repair was conducted by Newport Construction.
- **Old Fuller Middle School:** Previously mentioned in the report.
- **New Fuller Middle School:** New Fuller construction is ongoing. While a majority of construction was completed in time for the 2021-2022 school year.
- **Cameron Middle School:** Due to the age and condition of the roof, various leaks occurred throughout the year. Repairs are ongoing and expected to continue into FY'23; a new, more efficient boiler was installed; and routine chiller maintenance was performed, helping to extend the life and decrease the need for replacement.
- **Walsh Middle School:** Atlantic Elevator installed new travel cables to the elevator, ensuring continued safe usage; installation of a new roof exhaust fan was completed; classroom desks were purchased and installed; design for the new mezzanine was completed, and construction is expected during FY'23; repairs to various sidewalks and curbs were completed; and the building's generator was repaired.
- **Barbieri Elementary School:** An old, inefficient HVAC rooftop unit was removed and replaced; to continue ADA improvements, a new guard rail was installed; staff supported the Technology relocation of 20 desks, 100 chairs & one café table.
- **Brophy Elementary School:** Newport Construction completed site improvements that included driveway and parking lot paving and stormwater improvements; repairs to the wheelchair lift were completed, ensuring continued accessibility; staff purchased and replaced 11 café tables.

- **Dunning Elementary School:** Staff purchased and installed new furniture in the library.
- **Hemenway Elementary School:** The District completed and submitted a Statement of Interest (SOI) to the Massachusetts School Building Authority (MSBA) to fund a feasibility study that will look at the possibilities associated with renovation or replacement of Hemenway with potentially a new elementary school.
- **Juniper Hill School:** Replacement of the center roof exhaust fan was completed.
- **King Elementary School:** The design of new concrete stairs at the front entrance that will replace the current, failing stairs, was completed. The Department anticipates the completion of this project to occur during FY'23.
- **McCarthy Elementary School:** In an effort to upgrade the technology infrastructure, a new fiber optic link was completed that connects McCarthy with the new Fuller.
- **Potter Road Elementary School:** Staff purchased and replaced furniture within the library.
- **Stapleton Elementary School:** Staff purchased and replaced eight tables within the cafeteria.
- **Thayer Campus/Alternative High School, Lawrence Street:** Repairs to the deteriorating chimney were completed, including repointing of masonry.
- **Transportation Building:** Routine facility maintenance was performed in addition to the previously mentioned items.
- **Harmony Grove Elementary School (formally Wilson Elementary School):** To ensure the continued usage of the building's chiller, maintenance was performed, helping extend the life and saving the District from potential costly repairs.
- **Farley Building (MassBay):** Staff were very busy preparing the Farley Building, and moving central office's into the building. In anticipation of this move, the bathroom renovation project was completed; upgrades to the electrical system were undertaken; installation of additional data runs throughout the building were completed; new furniture was purchased and installed; staff moved all furniture, fixtures, and equipment from the old Fuller Building, various school buildings throughout the District, and the storage facility in Ashland into Farley; staff completed the relocation of Buildings & Grounds, including the maintenance garage and operations; staff completed multiple building renovations to support office relocations; and the design of a new generator was completed, and anticipate construction to be completed in FY'23.

Due to the COVID-19 pandemic, permitted usage within School buildings was greatly reduced throughout FY'23. The Department did begin issuing usage permits in the fall of 2020 but limited usage to ensure health and safety guidelines were met. Those permits were primarily limited to other departments within the District and a few outside organizations that supported our operations. We anticipate returning to normal permitting operations during FY'23.

Department of Food Services

The Department of Food Service is responsible for feeding over 9,000 students breakfast, lunch, and an afternoon snack daily. We currently employ 81 staff and serve over 10,000 meals daily. Under the Community Eligibility Provision (CEP), we recently received approval from DESE to offer all meals as free for the next four years, 2022-2026. This will ensure students receive the required nutrition daily while attending school. This is great news for families and caregivers.

Our goal is to eliminate student hunger by increasing the quality, sustainability, and efficiency of the child nutritional programs in our schools and community. It is our mission to provide every student in the district with access to locally sourced, nutritious meals. We are committed to the health of our students and passionate about supporting the local food economy.

Department of Safety and Security

The Department of Safety and Security is responsible for the safety and security of all students, staff, and visitors to the school buildings. Over the past year, the Department has met continuously with stakeholders to review protocols and procedures. The Department ordered, stored, and distributed PPE and COVID testing kits. We worked with building leaders on camera coverage, student identification cards, and hall pass systems. We also collaborated with our community partners to improve our Emergency Response Plan.

Department of Technology

The Department of Technology is responsible for all technology needs from networks and servers to phones to over 12,000 devices currently in use in the District. The Department is also responsible for the oversight and management of all student data and associated instructional software in the District.

The Department manages this with 20 staff, who fill roles such as building support technicians, hardware repair, system analysts, and data analysts. During the pandemic, the team was onsite to help support teachers and students from their homes. Devices were distributed to all students and teachers, and instructional videos and training were created to help teachers navigate this new world.

This past summer new network equipment was installed that increased our bandwidth to all schools, and a new phone system was deployed. In addition to these large projects, an extra 3,000 Chromebooks were distributed in elementary schools to upgrade older models.

The team is now focused on creating a new student-run help desk at Framingham High School, and a new data dashboard system to allow teachers and building administrators to see student data. Over the past year, we've laid the foundation for this work by creating background processes that have streamlined much of our data flow throughout the District's many systems. We look forward to launching this new system and working with teacher and administrators' feedback to make it a valuable tool for all.

Office of Human Resources

The Office of Human Resources is responsible for coordinating the recruitment, selection, appointment, promotion, and professional development of all District employees with the goal of maintaining a dynamic and efficient staff who are committed to providing outstanding educational programs and services. Diversity among educators undoubtedly advanced the academic achievement of all students. Compliance obligations establish the baseline for our legal obligations; as a District, Framingham Public Schools are committed to achieving, developing and maintaining a workforce reflective of the rich racial, linguistic, and cultural diversity of our students. FPS aims to teach our children, and ourselves, to be culturally proficient and inclusive in order to live, learn, and work together in a vibrant, global and diverse world. As such, our goal is to reflect the diverse community we serve and create an inclusive environment for all that harnesses the skills and talents of our staff. Emphasizing superior performance and efficient service delivery, the Office of Human Resources seeks to establish among our employees a sense of value and respect, and of equal access to opportunities. We are dedicated to building a culturally diverse and pluralist faculty committed to teaching and working in a multicultural environment, and to retaining the diverse talent in our workforce for a long and productive working career.

The Office currently consists of an Assistant Superintendent for Human Resources, an Associate Director of Human Resources and Talent Development, a Coordinator of Talent Acquisition, Learning & Growth, an HR Manager, four HR Generalists, and an Administrative Assistant. The HR team processes all the HR-related needs of the District, including compliance with state and federal regulations and compliance with contractual requirements. The Office processes all hires, terminations, leaves, accommodations, salary changes, stipends, reimbursements, retirements, longevity payments, etc. In addition, the Office collaborates with all departments, offers support and guidance to managers with supervision and evaluation, establishes hiring practices and procedures, ascertains faculty qualifications, listens to staff concerns and contractual grievance hearing, conducts investigations, negotiates contracts, maintains personnel files, creates job descriptions, collaborates with and acts as

a conduit to Payroll, etc. We aspire to be a friendly, customer-focused staff, and our goal is to meet the needs of each of our customers, the employees of Framingham Public Schools. As such, we send out frequent communications, engage in MyHr Tours to different buildings, update our website regularly, and conduct stay interviews as well as weekly virtual office hours. In addition, the District's talent growth and professional development will be spearheaded by the Office of Human Resources; we envision provisioning culturally sensitive and content specific development opportunities to all of our employees.

The trend in the Office has been to establish efficiencies through human resources information technology ("HRIS"). TalentEd is now used to keep personnel records, supervision and evaluation forms and documents, as well as to hire employees. We have expanded the Frontline system through which we manage absences to keep accurate time for hourly employees and thereby diminish the liability of the District under the Fair Labor Standards Act. Our budget for 2022-2023 continues to be mainly focused on the recruitment and retention of staff, improvements in customer service, the maintenance and proliferation of our HRIS, the extension of professional development opportunities to all staff regardless of role in the District, and the creation of employee pipelines through partnerships with colleges and universities.

OFFICE OF TEACHING AND LEARNING

Department of Curriculum, Instruction, and Assessment

The Department of Curriculum, Instruction, and Assessment worked diligently with staff throughout the District to develop and implement materials and assessments that meet the needs of all of our students. We work collaboratively with the Departments of Multilingual Education, Special Education, Health and Wellness, Fine and Performing Arts, and the Office of Equity, Diversity, and Community Development to ensure there is curricular alignment across the District. As we embark on the 2022-2023 school year, we are incredibly excited about the good work completed by our faculty and staff in Framingham Public Schools.

Humanities Coordinator

Throughout the 2021 - 2022 school year, much of the work of the Humanities Coordinator focused on identifying and purchasing culturally responsive mentor texts for K-5 social studies and ELA that offered windows and mirrors for students to see themselves reflected in what they read, while also experiencing the world through multiple perspectives. Work was also spent with teams of teachers and coaches creating and updating units for Readers' and Writers' Workshop and social studies, with the same goal of ensuring that how we teach is culturally and linguistically sustaining. At the secondary level, the Humanities Coordinator worked with ELA and History Department Heads during their implementation of new curricula in grades 6-12, which had been created using the same lenses as the work that was being done at the elementary level. Students at the middle school level had the opportunity to read anchor texts, such as *Don't Ask Me Where I'm From* by a former Framingham High student, Jennifer De Leon, featuring protagonists who they could really identify with, and as a result, teachers saw an increase in student motivation and interest in reading. The History Department at Framingham High School met regularly to continue their work on rewriting the U.S. history curriculum to be more culturally and historically accurate, and to center on the perspectives of people whose voices typically have not been heard in our curriculum. They plan to implement this new curriculum in the Fall of 2022 with the support of the Department of Curriculum, Instruction, and Assessment.

Steam Coordinator

The work of the Science, Technology, Engineering, Arts, and Math (STEAM) Coordinator in the 2021-2022 school year was focused on evaluating current curriculum and instructional practices, visioning, and implementing shifts that focus on fidelity to curriculum frameworks, equity, and student engagement. The elementary science curriculum was reviewed and revised by a collaborative committee led by the STEAM Coordinator, the Elementary Science Facilitator, and many classroom teachers. This review led to a commitment to use only resources that can be offered in Spanish, Portuguese, and English, and signed agreements with National Geographic and Mystery Science to allow the District to translate materials to provide Tier 1 instruction in all three

languages. The committee also reorganized units to include phenomenon/modeling based units, as is best practice. The elementary math coaches and the STEAM Coordinator engaged in a five-month visioning process to create an elementary mathematics vision. This process included an extensive review of current research, targeted walkthroughs of elementary math classrooms, and surveys of students, former students, teachers, and caregivers. This vision will provide a foundation for future decisions on elementary mathematics curriculum and instruction. The STEAM Coordinator worked closely with middle school science and technology teachers to provide training for laboratory safety to ensure highly engaging and safe implementation of science curriculum. The STEAM Coordinator also began a two-year curriculum review of the high school mathematics curriculum co-led by the high school mathematics department head. This review began with a review of Algebra I, Geometry, and Statistics and will include all mathematics courses as the review continues in the 2023-2024 school year.

Social Justice Curriculum and Data Analyst

In the Summer of 2021, the Curriculum, Instruction, and Assessment team focused on calibrating all four areas in order to create equitable and high quality curriculum and instruction for all students of Framingham Public Schools. In January 2021, the Social Justice Curriculum & Data Analyst position was introduced, which examined behavioral, academic, and discipline data with each school administrator following a District curriculum review to understand the historical context of past practice and to co-create academic and behavioral goals. Our work included contributing to the District instructional framework, student work protocol, and prioritization using District data and feedback from DESE; re-envisioning of the CVR tool; and creating new protocols and systems for the Framingham Public Schools Instructional Review Board (IRB) committee, including spearheading the creation of the Framingham Public Schools IRB Handbook for orientation and guidance of future research proposal requests.

Partnerships for Early Learning (PEL)

Framingham Public Schools, the MetroWest YMCA, and Framingham State University-Centers for Early Childhood Education recently partnered to expand early childhood education opportunities in the City of Framingham. Partnerships for Early Learners (PEL) launched a PreK pilot program in January. This program allowed for 60 children across the City to attend high quality PreK classrooms before entering Kindergarten, who otherwise may not have had the resources or access to such opportunities. The classrooms came alive as children entered, eager to make new friends and explore and learn together. The children quickly learned to follow daily routines and classroom rules, to join circle time activities, to listen to read alouds, and to actively engage in curriculum and social emotional learning.

SAGE

The SAGE program engaged 410 elementary and 232 middle school students across the District. We continue to refine the screening process to ensure we are identifying and supporting students who reflect the rich diversity of Framingham Public Schools. We continued our universal screening process for all first grade students to support that effort.

Department of Fine and Performing Arts

The Department of Fine and Performing Arts (FPA) team has broadened their commitment to providing equitable arts learning and experiences to the students of Framingham Public Schools. By explicitly aligning curricula, instruction, and experiences with the District's core values, the Department staff continues to focus on and support equity in programming, scheduling, and curriculum across all schools. Below are some accolades and highlights from the 2021-2022 school year:

Music

After a year-long hiatus due to the COVID-19 pandemic, instrumental music programs returned to FPA programming. Though enrollment numbers were initially low, there was a significant increase in instrumental program participation by

the end of the school year, surpassing pre-COVID enrollment. In addition, the Framingham High School (FHS) a cappella ensemble doubled in size. Live performances returned across the district and there were a variety of concerts at all three middle schools and the high school. The FHS Concert Band, Freshman Band, and Orchestra all performed three highly successful concerts. The Framingham Flyers Marching Band had a successful season with their show *Pan & Hook* that included all “top 3” finishes. They earned a Gold medal and were awarded “Best Music” and “Best Drum Major” at State Finals. The marching arts program expanded to include an indoor season for both the band and the color guard. Both ensembles performed exceptionally and placed highly in state competition.

Visual Arts

Visual arts exhibitions returned during the 2021–2022 school year. FPA partnered with the Framingham Public Library and Barnes & Noble to produce large scale art shows of FPS student work. The FHS *Spring Into the Arts Festival*—a collaboration between FPA and the English Department—displayed student artwork throughout the FHS library. Further, the FHS poetry slam finals featured a full library of both student artwork and live student musical performances. In the Spring, FHS students participated in the *Many Cultures, One Heart* public art project and their work culminated in a permanent installation at Open Spirit in Framingham. FHS students were well represented at the regional Scholastic Art Awards, including one gold key, two silver keys, and seven honorable mentions.

Dance

The Dance program at FHS is continuing to grow. The advanced dance class performed their own choreographed pieces alongside performances from the musical theater class. The curricula has continued to grow with the addition of Salsa technique to the Introduction to Dance curriculum. The excitement for, and around, the dance program continues to grow, and this can be seen through the new FHS Dance Instagram feed, which allows students and the wider community to learn about what is happening inside the FHS dance studio.

Drama

The 2021–2022 school year marked the 20th Anniversary of FHS Drama Company, and the program produced a great many performances to commemorate this achievement. In September, FPA partnered with Amazing Things Arts Center to produce a one-hour play and community forum titled *Bystander 9/11*, a theater piece concerning the events of 9/11. FHS presented two full musicals: *In The Heights*—our first BIPOC centered production—featuring 55 students, and *Disney’s High School Musical*, which included 93 students on stage, and 25 students on the crew. The company was also a semi-finalist in the Massachusetts Educational Theater Guild festival with the production of *Flora & Ulysses*, where several students received individual awards for acting and playwriting. Further, they presented two community Theatre for Young Audiences Productions: *Charlotte’s Web* at Eastleigh Farms and *Wiley and the Hairy Man* at Fuller Middle School’s outside amphitheater. The Drama Company also participated in a combined trip with the marching arts program—which included 100 students—to Walt Disney World to perform over April vacation.

Middle school drama had their share of accolades as well. Walsh Middle School presented *Fiddler on the Roof*, Cameron performed *Freaky Friday the Musical*, and Fuller created a trilingual production of Shakespeare’s *A Midsummer Night’s Dream* in Spanish and Portuguese. In addition, all three middle schools participated in the METG drama festival, which Cameron hosted. Dozens of community members from all three middle schools participated in the event production. Walsh participated with a production of *Puffs, or Several Increasingly Eventful Years at a Certain School of Magic and Magic* and earned a gold medal, while several students were recognized with individual awards for acting, props, puppetry, and stage managing. Cameron presented *The Chronicles of Jane, Book 7*. They earned an overall gold medal and received six individual awards for acting and for lighting and sound execution. Fuller presented *Governing Alice* at the festival and earned an overall silver medal, with students winning awards for stage management and acting.

Department of Health and Wellness

The Department of Health and Wellness staff, including nurses, social workers, school counselors, and school psychologists, promotes the District's academic mission and vision by supporting the social, emotional, and cognitive growth and development of Framingham Public Schools students and the greater community. Staff at the District level, including the PBIS coordinator, Social Emotional Mental Health (SEMH) team, McKinney-Vento Clinical Care Coordinator, Attendance Supervisor, and Adolescent Health Nurses provided continuous services, consultation, and direct support to District students and educators with regard to a number of issues and challenges that can impact student learning. The Department continued to partner with Wayside Youth and Family Support Network to embed mental health clinicians at McCarthy Elementary School. These clinicians also provided support and consultation to Framingham Public Schools Bridge for Resilient Youth in Transition (BRYT) program staff, as well as collaboration with district wraparound coordinators.

The continued expansion of physical, social, and emotional supports, designed to increase both social emotional and academic success, continued to be systematically expanded. The District task force of senior leaders, as well as building-based planning teams, supported the continued rollout of the Code of Character, Conduct, and Support. The Code of Character, Conduct, and Support is a guiding document that provides educators with the tools necessary to provide restorative supports and interventions that assure our students will thrive academically, behaviorally, and emotionally. An added goal of the Code is that its use will result in discipline practices that are accountable, respectful, equitable, fair, and restorative. A number of training and professional development opportunities to orient District staff to the Code were provided, including training for classroom teachers and support staff on topics that support all students, such as behavior problem solving and check-in, check-out. This series of universal practices and strategies were rolled out to District staff to support the development of SEL competencies and to further engage students in the classroom. The District also began implementing the use of a new system, SWIS, for tracking these positive Tier 1 interventions and student outcomes.

The COVID-19 pandemic and its resulting challenges continued to be addressed by the Health and Wellness Department and staff. Continued mitigation strategies included pooled testing, staff testing, managing symptomatic students and staff, quarantine and isolation monitoring, outreach and communication to students and families, and management of the Call Center. In addition, Adolescent Health Nurses wrote and were awarded grant funding to purchase thermometers for all families in the District.

Department of Multilingual Education

The Department of Multilingual Education focused on expanding our dual language programs at Potter Road, Brophy, and Harmony Grove. Brophy and Harmony Grove currently have K-4 dual language programs with the intention of being K-5 next year. Potter Road now has a fully K-5 dual language program. Harmony Grove and Potter Road are Portuguese-English dual language programs. Brophy, like its sister school Barbieri, has a Spanish-English dual language program. We also worked at addressing teacher shortage throughout the District, especially in the Multilingual Department. We worked with Potter Road staff to move Potter Road from having an 80-20 language allocation model to a 50-50 language allocation model. In addition to easing staffing demands, this model better aligns Potter Road with its sister school, Harmony Grove, which already had a 50-50 language allocation model, allowing for greater collaboration between schools. We also worked closely with Teacher's Council to build structures to bring more teachers over from abroad who speak Portuguese or can teach English as a Second Language through an H1B Visa. Unlike the J-1 Visa, which we use for Spain, the H1B Visa is not a cultural exchange, and therefore does not require teachers to return to their home countries (although the Visas are limited in time and require further action for extended stays). The H1B Visa has required partnership with Framingham State University. We have so far secured four teachers on the H1B Visa. Finally, we created a formula to analyze both student numbers and student needs in order to determine how many teachers each school needs in order to create a more equitable distribution of teachers. We opened 10 additional positions in response to this formula and the added needs created by the unprecedented influx of over 1,000 students during the 2021-2022 school year.

We have also worked to improve instruction in our dual language programs. This past year, we conducted a year-long book club after school for Dual Language Education (DLE) teachers on *Teaching for Biliteracy*, one of the foundational books of DLE. Authors Cheryl Urow and Karen Beeman answered teachers' questions in a culminating presentation. Furthermore,

this past year we have had a focus on separation of language, one of the research-based, non-negotiables of DLE. All DLE schools received virtual PDs on separation of language.

Finally, the Department of Multilingual Education underwent a DESE Audit. Fuller Middle School and Harmony Grove were particularly lauded for the kindness of their students and for creating cultures of inclusivity. The Department of Multilingual Education is addressing DESE's findings.

Department of Special Education

The goals of the Department of Special Education this past year were focused on supporting our students with disabilities and their learning losses due to the pandemic, and finalizing important specialized program plan location shifts in order to align with our current elementary and middle school feeder patterns.

At the conclusion of the FY'22 school year, 2,145 students with disabilities (1,947 in-district and 198 out-of-district) were receiving special education services including therapy only, partial inclusion, full inclusion, and substantially separate programming. In addition to services provided by special educators, we also provide speech and language therapy, occupational therapy, physical therapy, adaptive physical education, orientation and mobility, visual impairment support, applied behavior analyst support, and audiological consultation.

While we continue to look to create more specialized programming in our schools, we have also been focused on realigning our specialized programs to ensure our students in specialized programs at the elementary level can attend the same middle school as their peers. For the upcoming FY'23 school year our specialized program for students with developmental delays, which was previously at Hemenway Elementary School, will be moved to McCarthy Elementary School. Similarly, our specialized program for students with language based learning disabilities at McCarthy Elementary School will be moved to Hemenway Elementary School.

The American Rescue Plan Act was signed into law on March 11, 2021, dedicating supplemental funding in section 2014 (a) to serve students with disabilities. These funds are provided to help districts recover from the impact of the COVID-19 pandemic and to safely reopen schools and sustain safe operations. This created two funding opportunities for FY'22: American Rescue Plan (ARP) Individuals with Disabilities Education Act (IDEA) Fund Code 252, and American Rescue Plan (ARP) Individuals with Disabilities Education (IDEA) Early Childhood Grant Fund Code 264. Framingham received \$610,229 in total. The Department of Special Education has developed a two-year plan to reduce learning loss by expanding the hours, services, and enrichment opportunities at our Extended School Year Summer programming.

During the FY'22 school year, the Special Education Department participated in a Tiered Focused Monitoring (TFM) Audit conducted by the Department of Secondary and Elementary Education (DESE). After a lengthy process including a self-assessment, student record review, and onsite visit, Framingham was found to be in compliance with all of the criteria monitored, and no corrective action is required at this time.

Department of Media and Communications

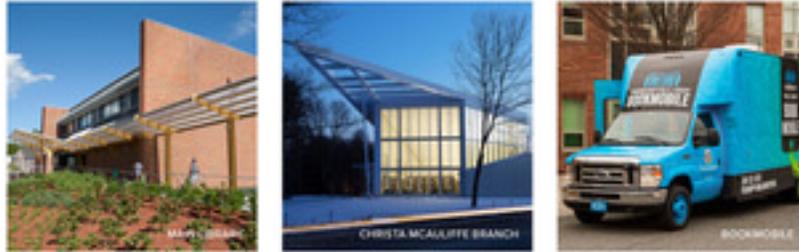
The Department of Media and Communications provides families, staff, and the wider Framingham community with transparent, helpful, inspiring, timely, and relevant information. We produce District-to-home messaging, public-facing communication channels such as the Framingham Public Schools website and social media accounts, media relations, as well as providing communications-related training opportunities for teachers, administration, and staff.

The 2021-2022 school year presented many challenges due to COVID-19, but it also saw the full return of in-person learning, which meant in-school events and celebrations that our community was craving. The Department was finally able to expand by adding a Creative Communications Designer, which has resulted in many new projects and an expanded capacity. It was a year of empowerment, where we trained colleagues how to accomplish their own communication-focused needs through one-on-one support, PD for office managers, teachers, and administrators, and group training sessions on social media, website maintenance, Smore, and Blackboard mass notifications.

The Department became a team of two in January 2022 and has many documented accomplishments for the 2021 - 2022 fiscal year. Some of these notable items include:

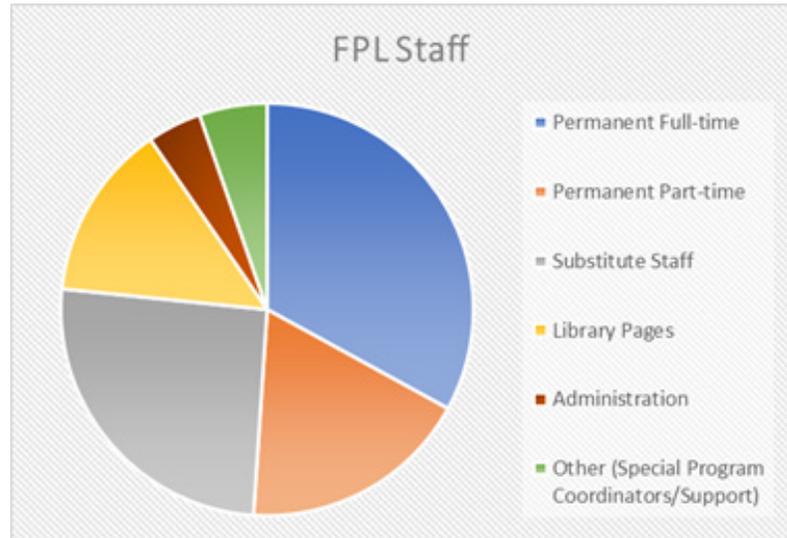
- Rolled out a new District logo, tagline, color palette, and style guide.
- Continued improvement in branding and user experience for public-facing Framingham Public Schools content.
- Executed quarterly digital Distribution of Material for Framingham-based, youth-oriented, non-profit organizations and monthly District News and Announcements newsletters, highlighting good news from our schools.
- Consistent and transparent promotion of the Fuller Middle School Building Project with updates and collaboration with Consigli Construction.
- Updated School Tour videos for BLOCKS and Elementary Schools.
- Continued with creating new efficiencies for Kindergarten registration, transportation, and ESY (summer programming) communication.
- Designed various print material including business cards, an Equity Toolkit for the Office of Equity, Diversity and Community Engagement, and ECAF Resource Guides in English, Spanish, and Portuguese.
- Implemented several new processes and standard operating procedures for the Communications Office including: social media campaign tracking, YouTube video uploads with captions for automatic translation, and a creative brief and project management system for internal project requests.
- Created several promotional videos to help promote Framingham Public Schools recruitment efforts, the Teacher Residency Program in partnership with Framingham State University, and the Summer Reading Program featuring library media specialists.
- Collaborated with City counterparts on a series of communication-related meetings, holiday recognition discussions, and the City website redesign process.
- Helped form the regional New England School PR Association (NESPRA), <https://sites.google.com/view/nespra/home?authuser=0>, as a means to build thought-leadership, seek and provide professional development ideas and opportunities, and networking throughout the New England Region; also was elected the Massachusetts State Representative.
- Distributed 45 press releases contributing to a maximum possible reach of more than five billion.

Framingham Public Library (FPL) advanced new services, expanded partnerships and community reach, initiated building and infrastructure improvements, expanded collections, and developed innovative programming, all while rebuilding a team of talented library and information professionals who are bringing new energy and innovation to our patrons and community. The growth and development the Library has achieved this year proves that challenging times bring opportunities for expansion and evolution.



STAFFING

The heart of our library, our staff, is our best and most important asset, and this year a major focus was hiring and transitioning staff to build a new team. A wave of retirements and turnover due to the COVID-19 pandemic meant a major shift in our staffing profile, with 50% of staff either in new positions or new to the organization. Although it was a challenge to rebuild, nearly all our positions are now filled. And though it is hard to say goodbye to the value a seasoned, experienced staff brings, our new energized professionals deliver exciting, innovative ideas and creative potential to our library community. For FPL, already recognized as a leader in programming and innovative and expansive collections, the possibilities are limitless.



Permanent Full-time	Permanent Part-time	Substitute Staff	Library Pages	Other (Special Programs/Support)	Administration	Total
31	17	24	13	5	4	94

FINANCIALS

FPL's FY'22 budget of \$3.3 million is dedicated largely to staffing, operations, and collections. In addition to our municipal appropriation, we apply each year to qualify for the State Aid for Public Libraries program, which awards the library a State Aid grant, affords us opportunities for additional federal grant-funding and access to shared collections and programs provided by the state. Our State Aid award is spent on programming, special collections, patron-facing technology, and professional development and learning opportunities for staff, among other initiatives. In addition to State Aid, additional grants, and our municipal appropriation, we are grateful for the support of our Framingham Public Library Foundation, our Friends of the Framingham Library, and our generous community for support for various projects and offerings.

Grants

Always working to improve and grow the offerings to our community, FPL administration and staff worked throughout the year to apply for grants to support our initiatives and projects. **In FY'22 the Library received nearly \$100,000 in grant funds** to support projects such as our new Teen Room, new self-checkout stations and a remote book vending machine, Summer reading programs at both locations, our ever-popular FPL Concert Series, Homework Center programs, Literacy Unlimited tutor and program support, and a Minecraft Server for our teens, just to name a few.



Framingham Public Library Foundation and the Main Library Space Plan

Thanks to the efforts of the Framingham Public Library Foundation as well as a capital fund appropriation in FY'21 our new FPL Teen Room is nearing completion. Library Administration along with our Head of Teen Experience, John Garrigan, began planning for the space before the pandemic and will celebrate its grand opening in late Fall of 2022. As our young patrons continue to emerge from the social-emotional challenges of the pandemic, we hope the FPL Teen Room will provide a safe, welcoming, enriching environment for them to learn, explore, and connect. The FPL Teen Room is one phase of the Main Library Space Plan, which will redesign key spaces within the building to develop spaces that meet the needs of modern library users.

As we near completion of the Teen Room, the Foundation has been busy raising funds for Phase 2 of our Main Library Space plan, the Technology Learning Center and expanded Homework Center. Thanks to the community's generous support, as well as a \$150,000 earmark in the Massachusetts State Budget as requested by Senate President Karen Spilka, this new space will begin construction this year. The Technology Learning Center will provide a dedicated classroom and learning environment for all ages, with the goal of offering skill-based, real-world learning experiences that transform lives. In partnership with Framingham State University and others, the space will offer instructor-led classes, instruction by our professional librarians, and self-directed learning and collaboration for library users.

Friends of the Framingham Library

The Friends of the Framingham Library continue to offer important support for Library programming and collections. After a change in leadership, we are working closely with Marsha Farmelant, President, and the rest of the Friends Board and volunteers as they resume full operations with their ever-popular monthly book sales and fundraising events. Friends volunteers dedicated 4,500+ service hours to the Library last year and we are so grateful for the support they bring us at every level from programming, to collections, to operations. Thank you Friends!

Literacy Unlimited

The need for English Language Learning continues to grow in Framingham and we are growing our Literacy Unlimited program in response. We have made our Literacy Unlimited coordinator full-time in response to this need and a look at the numbers reveals why. **The program clocked 5,415 hours of one-on-one tutoring conducted by the 144 tutors serving the program.** Students spent 4,043 hours in our weekly conversation classes. We have 128 students waiting just to register for our waitlist. These learning opportunities for adult learners, especially English language learners, are truly life changing. Thank you to the Literacy Unlimited staff and volunteers for their tireless efforts.

Buildings and Infrastructure

A number of important improvements have been initiated at both the Main Library and the Christa McAuliffe Branch Library including the new ADA compliant, accessible Pearl Street ramp, which is targeted to be completed in Fall of 2022. Thanks to the efforts of Capital Projects and Facilities Management, this project will provide safer, more welcoming access for all our patrons.

The Christa McAuliffe Branch Library has joined the ranks of “Green Libraries” nationwide with the installation of rooftop solar panels, thanks to our colleagues at Capital Projects and Facilities Management sustainability initiatives. Our Branch Library staff, led by Head of Branch Experience, Dawn Dellasanta, have been developing programming to teach our community about sustainable energy, using the solar panels as a jumping off point.

A number of smaller, impactful building and infrastructure improvements are also underway including new self-checkout stations; a fully integrated hybrid meeting space in the Main Library Costin Room, which will allow patrons and staff to easily hold meetings both in person and virtually; a staff technology transition that will fully integrate library staff into City systems, and an upgrade of our patron public computers.

Increased usage of our outdoor spaces is one silver lining of the pandemic that FPL intends to continue to take advantage of. Our concert series, children’s story times, and other events were all held throughout the year both in our Astronaut Grove at the McAuliffe Branch and in our Reading Garden and Learning Yard at the Main Library. We look forward to seeking opportunities to further improve our outdoor spaces to create intentional, usable spaces for use by the community to work, play, and explore.



Bookmobile and Outreach

The Framingham Public Library Bookmobile operation continues to grow in scope and popularity. **The Bookmobile has provided access to thousands of visitors throughout the year with monthly counts reaching over 1,500.** In August 2022, the Bookmobile clocked nearly 90 hours on the road. Bookmobile operations including collections, scheduling, maintenance, and outreach are overseen by our Head of Bookmobile Experience, Emily Toombs and supported and staffed by our Patron Experience staff, led by Ruth Jimenez-Perez, Head of Patron Experience. In addition to the outreach the rest of team works on each day, the Bookmobile offers an important opportunity to reach residents who otherwise would not take advantage of their public library. Our goal is to maximize that reach and grow the Bookmobile’s operation.



In addition to the many route stops and special events the Bookmobile will now visit the SMOC Community Center where FPL has installed its first **Book Locker**, a vending machine for library books! Another tool to provide outreach to our community and extend the Library’s reach, the FPL Book Locker is stocked with carefully selected items which can be accessed with a library card. Items can be returned to the Book Locker’s return bin.

Programs

Our adult programming staff led by Head of Community and Outreach Experience Lara Vilahomat have put together a diverse array of events and activities that have enriched, inspired, and educated. **Our attendance in FY'22 increased by 76%, with nearly 21,000 attendees** participating in our programs both live and virtual. Thanks to creative and engaged program planning and fantastic marketing with professional level graphics, we intend to grow our offerings to expand our reach so we provide experiences for our ever-diversifying community.

This year, the Library was proud to dedicate our Sunday Concert Series to longtime trustee and library supporter, Bob Dodd. Now the **Bob Dodd Sunday Concert Series** is among our most popular series of programs, and we have Bob to thank in large part for its success. Thank you, Bob!

APR 10 The Bob Dodd Sunday Concert Series
at Framingham Public Library

Arneis Quartet
Sunday April 10, 3pm | Main Library, Costin Room & YouTube Live

Walk-ins welcome! If you can't attend in-person, watch live on our YouTube channel at youtube.com/framinghampubliclibrary.

This series is sponsored in part by:

- Framingham Public Schools
- METRO
- BROOKDALE COMMUNITY COLLEGE
- Roche Bros.

Framingham Public Library
framinghamlibrary.org • 49 Lexington Street, Framingham, MA • 508.532.5570

DEAR MARTIN (AKA DR. KING),
First... Second... Third... Fourth... Fifth... Sixth... Seventh... Eighth... Ninth... Tenth... Eleventh... Twelfth... Thirteenth... Fourteenth... Fifteenth... Sixteenth... Seventeenth... Eighteenth... Nineteenth... Twentieth... Twenty-first... Twenty-second... Twenty-third... Twenty-fourth... Twenty-fifth... Twenty-sixth... Twenty-seventh... Twenty-eighth... Twenty-ninth... Thirtieth... Thirty-first... Thirty-second... Thirty-third... Thirty-fourth... Thirty-fifth... Thirty-sixth... Thirty-seventh... Thirty-eighth... Thirty-ninth... Fortieth... Forty-first... Forty-second... Forty-third... Forty-fourth... Forty-fifth... Forty-sixth... Forty-seventh... Forty-eighth... Forty-ninth... Fiftieth... Fifty-first... Fifty-second... Fifty-third... Fifty-fourth... Fifty-fifth... Fifty-sixth... Fifty-seventh... Fifty-eighth... Fifty-ninth... Sixtieth... Sixty-first... Sixty-second... Sixty-third... Sixty-fourth... Sixty-fifth... Sixty-sixth... Sixty-seventh... Sixty-eighth... Sixty-ninth... Seventieth... Seventy-first... Seventy-second... Seventy-third... Seventy-fourth... Seventy-fifth... Seventy-sixth... Seventy-seventh... Seventy-eighth... Seventy-ninth... Eightieth... Eighty-first... Eighty-second... Eighty-third... Eighty-fourth... Eighty-fifth... Eighty-sixth... Eighty-seventh... Eighty-eighth... Eighty-ninth... Ninetieth... Ninety-first... Ninety-second... Ninety-third... Ninety-fourth... Ninety-fifth... Ninety-sixth... Ninety-seventh... Ninety-eighth... Ninety-ninth... One hundredth.

Register to join on Zoom!

Author Talk: Nic Stone
Wednesday October 6, 7pm
online via Zoom

Author Nic Stone joins us virtually to discuss her book, *Dear Martin*. Join the Framingham Public Library for this all-ages, community-wide discussion.

Register at bit.ly/Nic-Stone-Author-Talk by 5pm on October 6 for the Zoom link.

For a full schedule of events and registration information, visit framinghamlibrary.org/ft.

Framingham Reads Together is an initiative of:

- Framingham Public Schools
- Framingham State University

Print copies, and Ebooks and audiobooks for free download are available at bit.ly/FPL-DeardMartin.

Many of our programs are developed from partnerships with our community and in celebration of the City of Framingham's vibrant and diverse population. Two of our standout events this year were our Framingham Reads Together series, which for the first time ever was realized in full partnership with the Framingham Public Schools and Framingham State University. Our chosen book, *Dear Martin*, offered an opportunity for our community to come together to discuss important issues facing our kids and our City as a whole. We're grateful to all the partners who helped realize this fantastic event that culminated in a visit from the author, Nic Stone.

Another standout event, **Noche De Fiesta**, was developed in partnership with the Framingham Public Library Foundation and thanks to the participation of amazing community volunteers. The event took place at the Main Library parking lot, reading garden, and Learning Yard, as well as along Lexington Street in its entirety. It was truly a celebration of our beautiful City and community and was developed in the spirit of the mission of the Library—to welcome all to experience our spaces, collections, programs, and staff. An enormous thank you to Susan Petroni, editor of the Framingham Source and chair of the planning committee for this event! We hope to use this as a model for future celebrations at both the Branch and the Main Library.

Noche De Fiesta
Saturday, July 23
6 to 9:30 p.m.
Block Party on Lexington Street in Framingham

Hosted by the Framingham Public Library Foundation and the Framingham Public Library

Celebrating the main Framingham Library and the Brazilian & Hispanic Culture of Downtown

- * Library of Things
- * SparkLab
- * Business Resource Center
- * Citizenship Corner
- * Bookmobile

BEER GARDEN

- * Food trucks
- * Music
- * Dancing
- * Arts & Crafts

* Shop downtown businesses
* Learn about Community Partners
* Discover the Vibrancy of the Framingham Public Library

Children's Experience

We said goodbye to a beloved Children's Librarian, Lucy Loveridge, who retired this year after more than three decades serving the kids and families in Framingham. We intend to honor her legacy and build on the incredible work she did to develop the collection, programming, and services for children.

After successfully growing programming at the Christa McAuliffe Branch Library as the Assistant Head of Children's, our now Head of Children's experience, Jillian Holmberg, along with our talented children's staff has been reimagining programming, collections, and children's services system-wide. Many programs occur in the FPL Spark Lab, which provides hands-on making and crafting, plus coding and technology learning. The Spark Lab at the Framingham Public Library draws on the expertise of our community and staff to provide workshops for all ages using equipment like our 3D printers, vinyl cutter, large format printer, sewing machines, and more. **With nearly 7,000 attendees at our Children's programming**, we anticipate our active partnerships with Framingham Public Schools, Early Childhood Alliance of Framingham, and others will only increase our reach.

Live Life Fine Free

Framingham Public Library has joined the ranks of "fine free" libraries all over the country! We are proud to offer our materials for check out without the penalty of late fees. Libraries that have gone fine free have reported an increase in usage and in return rates, and after a cost analysis we found we spend more to process and collect late fees than we actually accrue. Fine Free means a significant barrier is broken down for many patrons for whom any cost is a burden.

Collections and Usage

Our community is back and using its library!

Total collection usage for FY'22 was up 71% from FY'21 at 600,747 transactions. Our staff works hard to curate a collection that is relevant and vital. Continuing to respond to the needs of our community, the library increased its electronic collections and some added key resources. Development of our entire collection is a team effort, led by our Head of Collection Development Chris Pratt, who works with key selectors and Library Administration to ensure that FPL remains one of the best collections in the state. To support our business community and to provide life changing learning, the Library added LinkedIn Learning and O'Reilly Business Resources to its collections, which together provide thousands of online classes to encourage skill-building and personal and professional growth. Our Information and Research team, led by our Head of Information and Research Alison Armstrong, has been trained to help our local business community navigate City business processes, permitting, and licensing. Our physical collection continues to grow—both the traditional and the nontraditional. The number and scope of "things" in our ever-growing Library of Things collection now boasts more than 300 items, from musical instruments to tools to camping gear to telescopes. Cataloging and managing this non-traditional collection so that it is discoverable falls to our Head of Technical Processing Kerry Ann Remillard, who's work means that our patrons and staff can find what they need when they need it.



Make it at the SPARK LAB
AT FRAMINGHAM PUBLIC LIBRARY

JANUARY EVENTS

SPARK LAB FOR ADULTS:
INTRO TO MACHINE SEWING TUESDAYS
JAN. 7 + 14
6- 7 PM

ALWAYS WANTED TO LEARN HOW TO USE A SEWING MACHINE? NOW'S YOUR CHANCE! JOIN US FOR AN INTRODUCTION TO THE MACHINE, THREADING AND CREATING AN EVEN SEAM. THEN WE'LL CONSTRUCT A BASIC TOTE BAG OUT OF DONATED FABRICS OR YOUR OWN MATERIALS (ASK FOR A MATERIALS LIST AT REGISTRATION). YOU'LL HAVE THE CHANCE TO ADD OPTIONS TO YOUR BAG THAT EXPAND YOUR MACHINE SEWING SKILLS.

THIS PROGRAM IS FOR ADULTS (& TEENS IF THERE IS SPACE). PREREGISTRATION REQUIRED AS MACHINES ARE LIMITED.

Framingham Public Library
Look here first. 49 Lexington Street • 508-532-5570 • www.framinghamlibrary.org



Live Life FINE FREE

No more late fees at Framingham Public Library!

Say goodbye to overdue fees for our books and other materials that are returned late—past, present, and future charges included. Just check it out and bring it back!

Visit framinghamlibrary.org for all the details.

Framingham Public Library
Look here first.

Framingham Public Library Trustees

We said a grateful goodbye to four trustees who have served the Library and this community with heart and soul. THANK YOU to Jo-Ann Thompson, Heather Klish, Arthur Finstein, and Millie Gonzalez!

Congratulations to our four new Board of Trustees members, Leslie White Harvey, Heather Wood, Isabella Petroni, and Jenny DeArcangelis! We look forward to their great work and partnership with Library staff and administration and our community.

The Future

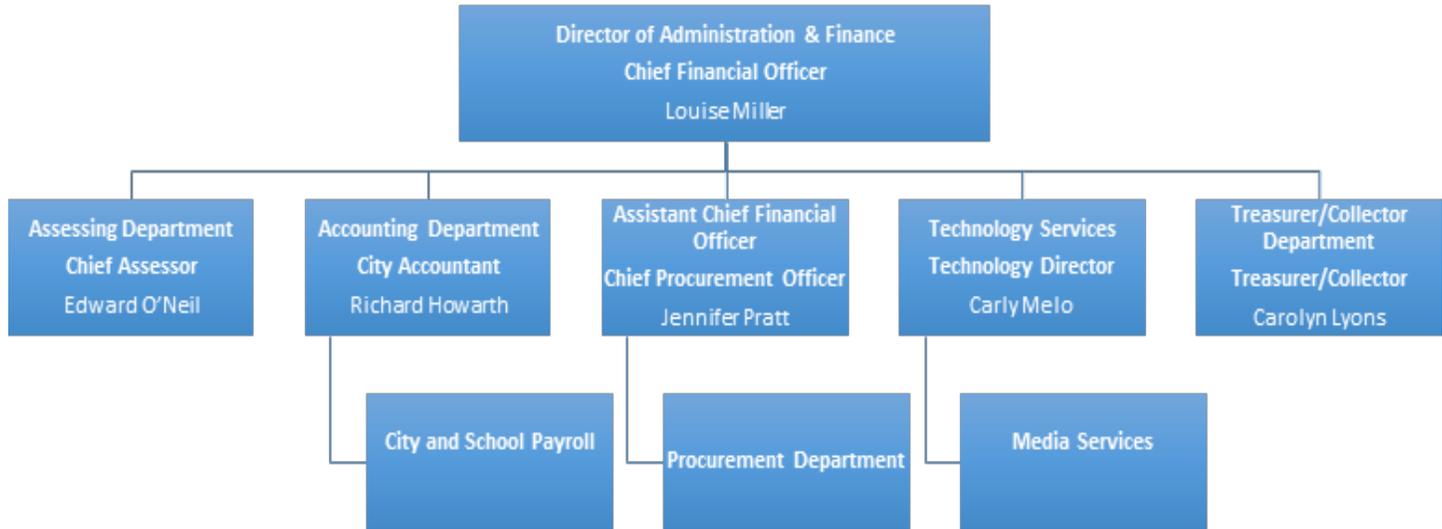
The future is bright for our City and our Library. Having built a staff of talented, energetic professionals who are ready to get out into our community and discover what we can deliver to improve and enrich the lives of all, the sky's the limit! We've worked hard to advance our mission, vision, and values and to achieve many of the initiatives included in our Long Range Plan and Annual Action Plan. This year promises a strong foundation on which we can achieve even more. We have big plans for projects in the coming year including the Technology Learning Center, a reimagined main floor of the Main Library with a new ADA accessible service desk, a website redesign, and more!



Administration and Finance Division

The Administration and Finance Division is comprised of six departments: Accounting, Assessing, Purchasing, Technology Services, Media Services, and the Treasurer/Collector.

FY'22 Staff



OFFICE OF THE CHIEF FINANCIAL OFFICER/DIRECTOR OF ADMINISTRATION AND FINANCE

In June of 2021 Mary Ellen Kelley retired from her position as the Director of Administration and Finance and Chief Financial Officer after 16 years of exceptional service and leadership to the City. From July to December of 2021 Jennifer Pratt was appointed as Acting Chief Financial Officer. In January 2022, newly elected Mayor Charlie Sisitsky appointed Louise Miller as Director of Administration and Finance and Chief Financial Officer.

During this transition, the staff of the Finance Division has continued to exhibit excellent customer service and is a dedicated team of professional public sector employees.

During FY'22 the City's general fund fiscal year revenues realized collection of 99% of estimates. The revenue is presented in the chart below broken out by category.

FY'22 General Fund Revenue		Revised Budget	Actual	
Property Taxes		200,061,161	199,117,792	99.53%
State Aid		69,594,664	69,864,176	100.39%
Local Receipts				
Excises		8,699,500	9,011,566	103.59%
Penalties & Interest		1,448,200	1,063,138	73.41%
Payment in Lieu of Tax		604,302	676,373	111.93%
Charges for Services		1,123,875	1,032,927	91.91%
Rentals		578,897	579,896	100.17%
Other Departmental		1,380,870	1,294,361	93.74%
Licenses and Permits		3,838,800	4,088,983	106.52%
Fines & Forfeits		387,100	338,020	87.32%
Investment Income		499,157	228,520	45.78%
Miscellaneous		792,684	905,326	114.21%
Other Governmental		2,850,000	2,779,202	97.52%
Meals Tax		1,400,000	1,463,767	104.55%
Room Tax		600,000	760,271	126.71%
Medicare Reimbursement		1,451,000	1,793,874	123.63%
Marijuana Excise & Impact Fee		713,667	1,439,168	201.66%
Total Local Receipts		26,368,052	27,455,392	104.12%

The City expects to close FY'22 with a balanced general fund budget. The revenue and expenditure position for the Enterprise Fund continued to experience challenges during FY'22. The new Mayor and CFO have worked to understand the revenue and are working to put measures in place in order to stabilize the fund in future years.

As of the preparation date of this report the Stabilization Fund maintained its 5% funding with a balance of \$18 million. The Capital Stabilization Fund balance is \$3.5 million. The Other Postemployment Benefits (OPEB) Trust Fund balance is \$8.2 million.

The revenue and expenditure reports included in the appendix of the FY'22 Annual Report provide the year end result for FY'22 as of the preparation date of this Report. The reports include the general fund revenue and expenditure for City and School Departments and also include the Enterprise funds. Technically the fiscal year is not complete, as revenue is accrued and receivable through the end of September.

The staff that makes up the Administration and Finance Division provides the financial expertise and quality control which allows the City departments to focus on service to the public while maximizing financial resources. As operational partners to all the frontline and direct citizen service departments, it is our goal to enable those departments to focus on their work, knowing they are well supported by the staff of the Administration and Finance Division.

CITY ACCOUNTANT

The Office of the City Accountant is responsible for ensuring that all expenditures of the City conform to the requirements of Massachusetts General Laws, City Council ordinances and Grantors, and do not exceed City Council ordinances or grant authorizations. The Office also accounts for all financial transactions of the City- receipts, expenditures and payroll – in conformance with generally accepted accounting principles and the Uniform Municipal Accounting System promulgated by the Commonwealth of Massachusetts Department of Revenue. It then makes this accounting information available to (1) the City’s municipal program managers to facilitate their management of program budgets; (2) independent auditors who must opine on the financial condition of the City; (3) state and federal agencies for use in generating financial information for program and policy development; (4) credit rating agencies for their use in assessing the City’s fiscal stability and creditworthiness, and; (5) the residents of Framingham.

In FY'22, the Department processed over 9,600 purchase orders and certified funds availability for over 540 contracts; set up over 80 grants, and processed over 40 amendments; processed over 245 employee reimbursements; added over 900 vendors, reviewed over 40,000 invoices, and issued over 39,000 accounts payable checks. In addition, 637 new employees were added and 601 employees were terminated.

A special thanks should go to Nancy Lomas former Assistant City Accountant, who retired after serving the Town/City of Framingham for over twenty-six years.

Accounting Department Staff

Richard Howarth	City Accountant
Dawn Divito	Assistant City Accountant
Jennifer Atwood	Payroll Administrator
Tammy Boswell	Payroll Coordinator
Thomas Sypek	Payroll Coordinator
Shirley Tibbert	Accounts Payable Specialist
Kelly Lanefski	Administrative Assistant 3
Lauren DiGiandomenico	Payroll Specialist

The top ten vendors paid during Fiscal 2022 are as follows:

1. US Bank	\$84,638,586
2. Group Insurance Conn	\$43,454,404
3. Framingham Retirement	\$18,672,603
4. Consigli Construction Co, Inc	\$17,442,009
5. Keefe Technical School	\$9,988,314
6. Van Pool Transportation, LLC	\$6,935,725
7. Mass Clean Water Trust	\$3,982,154
8. Nstar Electric Co	\$3,593,598
9. Newport Construction Corporation	\$3,108,426
10. Hart Engineering Corporation	\$2,648,769

TECHNOLOGY SERVICES DIVISION

Carly Premo Melo, Director

The Technology Services Department is committed to providing the highest level of service possible while being fiscally responsible. Goals focus on maintaining a secure, stable, up-to-date network and end-user environment that enables and enhances user productivity. Additionally, we look to leverage technology wherever possible to streamline and automate processes.

Kimberly Estivale, Business Manager

The roles of Fiscal Manager and Administrative Assistant were combined to create the Business Manager role, saving the City over \$40,000 in personnel costs. The Business Manager is responsible for the preparation of the annual operating and capital budgets, generating budgetary transfers and adjustments, tracking expenses, and producing budgetary reports. The Business Manager is also responsible for payroll, accounts payable, purchase order processing, contract renewals, and overall office management. The onboarding process (quoting, ordering, and logging) of new technology equipment ordered by all City departments also falls under this role.

DATA SERVICES AND DEVELOPMENT

Heidi R. Bryce, Assistant Director/Development

Alan Holt, Assistant Director/Development (Retired February, 2022)

Anthony Sylva, Programmer/Analyst

AJ Abreu, Public Safety Systems Administrator

Todd Coutu, Applications Manager

Permits and Licenses

- More than 17,000 new permits were issued in FY'22. The system is used by the Building, Fire, Planning, Board of Health, Licensing, Conservation, Zoning, Police, City Clerk, and Public Works Departments.
- More than 270 different types of permits, licenses, and case types are tracked in the system. The records are maintained by 12 different departments. The system interfaces with the City's GIS, Assessor records, state licensing authorities, the City's document management system, and the DigSafe service.
- Planning and preparation has begun for a major upgrade to the Accela application which will give us new features and a greater choice of browsers to access the application.

eForms, eDocuments, and City Operational Data

- The City uses Laserfiche Forms for online permit applications. It is also used to streamline internal processes and eliminates excessive paperwork. eForms (electronic forms) are used in the Building Department, Police Department, Fire Department, Public Works, City Clerk, License Commissioners, and Purchasing.
- The City also uses Laserfiche for electronic document processing and archiving. The number of eDocuments stored in the archive has grown about 6.5% since last year, to over 886,781 consisting of over 1 billion pages, organized in over 176,000 folders. Contents include items such as maps, plans, reports, minutes and agendas, permit applications, personnel records, and property records.
- The upgrade to LaserFiche 11 has been completed, offering new features and improvements. LaserFiche Forms 11 has a brand-new designer tool which allows for easier customization and creation. Forms 11 also allows us to edit in-progress

variables values so it is less likely we will need to cancel a form in process. Direct Share enhancements will allow us to share content more securely with people outside of the City. The new Solutions Marketplace will allow us to find proven and reviewed templates for business processes, which will allow us to spend less time developing templates and more time implementing.

- The system has over 140 City employees who add content every day. Public documents are accessible through the Online Archive on the City’s website.

APPLICATION SERVICES

Application Services supports the City’s financial management system, Munis, used by more than 240 School and City employees; Munis Employee Self Service (ESS), accessible to all employees; and Granicus Legislative Management, which manages agendas and minutes for all City Board, Council, and Committee meetings and are visible to the public via the Web Portal with 120+ active meeting groups represented.

Munis/ESS

- Provided ongoing technical support for both Munis and ESS.
- Upgraded Munis and ESS to the newest version to capitalize on program and security improvements.
- Expanded the user Reference Library and access to training tools to maximize user knowledge and efficiency thereby minimizing user down-time for support tickets.

Granicus

- Provided ongoing technical support.
- Facilitated the publication of background materials and select meeting recordings to the Portal for public access and transparency.
- Began implementation of newest Granicus system, including extensive user documentation, new user templates for agendas and minutes, and migration of historical data.
- Created a Reference Library for user implementation training and on-going user support.

PUBLIC SAFETY

Public Safety is responsible for supporting key information technology applications and related technologies utilized by Police and Fire. This work ensures critical public safety systems function efficiently and effectively on a 24/7/365 basis.

- The Police and Fire Departments have upgraded their in-car and dispatching system. The go-live and deployment of these new systems were a success. Implementation of new services will provide the Police Department with new booking, evidence, records management, and mobile response abilities.
- In September of 2022, the Fire Department is scheduled for their rollout of Incident response and reporting software upgrades. The replacement system tracks incident response, EMS, asset management, training, investigations, and inspection activity utilizing a cloud-hosted environment.

Email	Inbound
Allowed	1,872,288
Blocked	5,931,469
Total	7,803,757
Email	Outbound
Sent	397,649
Encrypted	1,368

- The Fire Department has implemented a new station alerting system that integrates with the new Police and Fire dispatching system. The system is scheduled to be in full production around the end of this calendar year. Enhancing interoperability among Police, Fire, and City agencies has been a major success.
- The rapid growth of sophisticated cyberattacks demands that the City of Framingham continue to develop and deploy prevalent countermeasures to protect sensitive data. One way the City has achieved this is by partnering with Motorola's Public Safety Threat Alliance (PSTA), a consortium designed to share real-time cyber threat information. The City's partnership with Motorola's PSTA provides critical cyber information, security analysis, threat intelligence, and attack prevention measures that are designed to minimize and or eliminate cyber threats. This approach offers an improved security ecosystem awareness focused on protection, prevention, and rapid response throughout the City of Framingham. Ensuring data integrity for our critical infrastructure is a top priority for the public safety team.

NETWORK AND USER SERVICES

James V. Schiavone, Assistant Director/Support

Robert Becker, Network Technician

Vacant, Helpdesk Technician

Network and User Services is responsible for the support of the City's Fiber network, servers, and desktop devices; messaging, security, and WIFI; Help Desk support, set-up and training, email, Internet, hardware and software support, inventory maintenance, policy and licensed software audits for all City Departments; Citywide VOIP, voice and video conferencing. User Services is also responsible for PC, printer, and software upgrades and maintenance; City meeting equipment and presentation assistance to City administration, departmental staff, boards, and committees.

User Services Support Statistics	Network Statistics
299 Desktops	Total network sites - 78
466 Laptops	Total servers - 138 (including 21 VMware hosts)
2,227 helpdesk tickets created – average 185/month	IP cameras - 318
Active Users: 785 <ul style="list-style-type: none"> • 650 City users • 135 School (MUNIS) users 	Wireless Access Points - 198
	Maintained an industry accepted 5 9's of availability (99.999%) during normal business hours

Additional Accomplishments

- Cyber security – Continued monthly cyber security training programs for all City employees, implemented additional levels of monitoring and security to continue protecting all City technology assets.
- Maintain a secure environment by continuing to patch and upgrade software and audio visual equipment to the latest versions available; patching both desktops and servers as new patches are released, allowing us to provide a robust and highly available network.
- Radio infrastructure upgrade – Project was completed, and all sites are up and running.
- Multi-factor authentication (MFA) – Implementing MFA to provide better security for internal resources; currently 60% implemented.
- Continuing to improve on our self-service feature for employees to install their own software where there are no licenses limitations.

- Completed an isolated DPW network installation to provide better security for the Supervisory Control and Data Acquisition (SCADA) environment.
- Completed a network upgrade to isolate the Police Department from the rest of the City to support their CAD replacement. Worked with FPD and their vendors to complete their new CAD installation.
- Working with FFD and their vendor on implementing a new station alarming system and assisting as needed with their CAD migration.
- Assisted with the upgrade of our Tyler Technologies installation, providing new virtual infrastructure for the deployment.
- Installed 28 additional wireless access points to support free guest access in outdoor locations, including the addition of 10 new sites on our network.

MEDIA SERVICES

The mission of the Government Channel is to serve the community as a valued resource by providing timely news and events to inform Framingham residents on City programs and services. We produce video coverage of public meetings, develop original series, and display important City announcements on our municipal electronic bulletin board. The Government Channel is dedicated to delivering programming that supports the various City departments' goals and objectives and makes local government proceedings more accessible to the public.

Examples of FY'22 City programming and production support that the Government Channel has completed include:

- Annual Alcohol Licensee Seminar
- City Solicitor Training
- Community Mental Health Seminars
- Community Preservation Act Forum
- Coronavirus Updates
- Cultural Council Awards
- Dog Park Community Meeting(s)
- DPW Neighborhood Construction Updates
- Framingham Dog Park Community Meeting(s)
- Framingham Government Academy Series
- Holiday Tree Lighting
- Inauguration Ceremony of Mayor Charlie Sisitsky
- Irving Street Pocket Park Grand Opening
- Mayor's Community Conversation(s)
- Memorial Day Observance Ceremony
- Metrofest and Farmers Market Awareness
- Nobscot Intersection Improvements Community Meeting
- Open Meeting Law & Public Records Training
- Open Space Recreation Plan Public Meeting
- Saxonville Intersections Improvements Design Meeting
- September 11th Observance Ceremony
- State of the City Address
- Strategic Initiatives Summit
- Structural Deficit Ad Hoc Committee
- Sustainability and Community Preservation
- Team Framingham Support
- Transportation Master Plan Hearing
- Veterans Day Observance Ceremony
- Water & Sewer Rate Hearings

In addition to these community events, the Government Channel also carried regular live coverage of the Board of Health, Board of Licensing Commission, City Council Meetings, City Council Subcommittee Sessions, Disability Commission, Planning Board, School Committee, Traffic Commission, and Zoning Board of Appeals. This recurring coverage of these and other public sessions is an essential component of the channel lineup that gives residents instant access to the Framingham government on their cable system and via the internet. The Department produced 283 separate programs throughout the year.

The Department continues to respond to the ongoing health pandemic needs by actively supporting remote and hybrid meeting capabilities. Live public meetings continue to be broadcast over cable television and the internet without interruption despite the limitations on in-person meetings. The Media Services Department staff reliably provides technology capabilities for teleconferencing broadcasts and interaction with public bodies. The Department also maintains accessibility services, including closed captioning and assisted listening, to meet the needs of all our residents.

Cable Subscribers can view the Government Channel on Comcast Channel 99, RCN Channel 13/HD 613, and Verizon Channel 42. Programming schedules and live streaming capabilities are available on the City's website by accessing the Government Channel portion of the department directory or at www.FraminghamTV.com.

The Government Channel, through its programming, is compiling complete and accurate public records for the City of Framingham. These video recordings provide an enhanced ability to assess the accuracy of official print records of meeting minutes. All programming is available to the public via streaming video on demand for internet viewing. The streaming video files include meeting agenda, posted background material, and chapter markers advancing to specific discussion topics for convenience and prompt accessibility.

The Framingham government channel is in its twenty-second year of operation. The Department is proud to provide a complete and consistent historical record of Framingham's story, which features the hard work and dedication of decades of public servants, community volunteers, and public discussion. The diversity of ideas and public dialog shape our community, the hub of MetroWest, and showcase why Framingham is a great place to live, work, and play.

Respectfully submitted,
Ron J. Rego
Director of Media Services

PURCHASING DEPARTMENT

The Purchasing Department's goal is to ensure purchases of goods and services made by City and School Departments maximize the value of available funds while operating in strict compliance with procurement laws and regulations of the Commonwealth. Located within the Finance Division, the Department is staffed by the Procurement Administrator, Amy Putney, who has been with the Department since 2013 and employed by the City since 2004. The Procurement Administrator reports to the Assistant CFO, Jennifer Pratt, who has been employed by the City since 2001 and has served as the Chief Procurement Officer since 2014. The Chief Procurement Officer and Procurement Administrator hold certification as Massachusetts Municipal Public Purchasing Officials (MCPPO) awarded by the Commonwealth of Massachusetts Office of the Inspector General.

The Chief Procurement Officer oversees the Department and is responsible for procuring goods and services for City and School Departments using best practices for procurement and per established laws, ordinances, and City policies. The Chief Procurement Officer is responsible for the purchase of property and liability insurance for the City as well as all bids and contracts. The Department manages real property acquisitions and dispositions, including leases involving municipal buildings. The Chief Procurement Officer reviews individual transactions of any amount from all departments. Department of Public Works capital procurements are conducted by the City Engineer, Assistant Director of Public Works, and Capital Procurement Administrator, all of whom hold MCPPO certification. Contracts for these purchases are reviewed and approved by the Chief Procurement Officer. DPW procurement was centralized under the Purchasing Department in June 2022.

In FY'22 the Purchasing Department continued to leverage technology and streamlined procurement processes to manage all departmental purchasing functions, issuance of contracts, bidding opportunities, and the contract signature process. These improvements enhanced the capacity of the purchasing staff to educate and assist departments citywide with contracting services, purchasing commodities, and contract administration. Regular services included conducting bids, awarding contracts, and coordinating with the Mayor and Division Heads for contract approvals and management. The Department provided technical assistance to City and School Department staff and managers in the use of statewide and cooperative contracts and compliance with purchasing laws and regulations.

The Purchasing Department works closely with City and School Department staff for their procurement needs on capital projects authorized in prior fiscal years. Purchasing assisted departments with necessary/emergency COVID-related purchases to ensure compliance with relevant laws and regulations.

In FY'22 the Purchasing Department issued 9,649 purchase orders totaling \$186 million.

BOARD OF ASSESSORS

General Scope and Function

The Department of the Board of Assessors is comprised of three appointed Board members and seven full time staff employees: Chief Assessor, Office Manager, four Field Assessors, and one Customer Service Representative.

The Assessors are primarily responsible for determining the full and fair cash value of all real and personal property within the municipality. Other duties of the Department include: administer motor vehicle excise tax, abate/exempt/or defer taxes, compile and submit the annual Tax Rate Recapitulation to the Department of Revenue in conjunction with other Finance staff, defend established values on abatement applications at Appellate Tax Board hearings, maintain tax assessment maps, and oversee the City's overlay reserve account (an account established to fund abatements & exemptions).

Tax law intends for each taxpayer to pay an equitable share of the tax burden in proportion to the value of their property or asset. This is known as ad valorem tax, or according to value tax.

It is important to note that Assessors do not raise or lower taxes, nor do the Assessors set rate of taxation (tax rate). These determinations are made with the assistance of assessment values, but are decisions made outside of the scope of the Assessing Department.

FISCAL YEAR 2022 – Interim Value Year

FY'22 was an interim year for the City of Framingham.

The Assessing Department is required to adjust values based on market conditions annually:

- **Real Property** - Review, analyze, and if necessary, adjust current value assessment levels using primary source data such as sales within the City for residential properties, and sales and income and expense information returns for commercial and industrial property. Review of secondary source data is also used. Secondary sources are local builders, local real estate agents, subscription services, and sale and assessment information from other towns or cities.
- **Personal Property** – Review, analyze, and adjust asset values based on Form of List asset returns. Assets are placed in the assessment system based on replacement cost and depreciated using schedules based on asset type.

Additional requirements of the Department are:

- Inspect and update real property per building permits, continue with annual cyclical inspections of both real and personal property accounts, adjusts assessing maps, updates website, processes abatement applications, processes personal exemption applications, processes tax deferral applications and motor vehicle abatement applications. After the real and personal property analysis, all the analysis of the statistical work is sent to the Bureau of Local Assessment (BLA) of the Division of Revenue / Division of Local Services (DOR/DLS) for review. These actions and valuations occur every year, with the fifth year known as a certification year, essentially, an assessing audit performed by the BLA of the DOR/DLS. Assessors are required to review market information and adjust values according. Consequently, one of the main duties of the BLA of the DOR/DLS is to review and approve each municipality's property values each year to ensure that the values comply with the full market value standard.
- Residential properties are valued and adjusted based upon market sales that occurred in calendar year 2020, assuming there are adequate sample size sales.

- Commercial & Industrial properties are valued and adjusted based upon the following: market rental income, market rental expense, market vacancy rates, and area income capitalization rates in calendar year 2020.
- Personal property is generally valued and adjusted based upon: asset description, condition, replacement cost new, year purchased and asset depreciation schedule as of the assessment date.

Tax Rate Summary

The total amount to be raised through taxation (tax levy) is calculated after all other sources of revenue and total expenses for the City are known. The levy for FY’22 was **\$200,061,160.64**. The City Council chose a factor of 0.8104 with a shift of 1.71% to the Capital Improvement Plan producing the following tax rates: **\$13.74** per 1000 of value for residential properties, and **\$29.00** per 1000 of value for commercial, industrial, and personal property properties.

Summary

The real estate market in Framingham saw residential values increasing while commercial & industrial experienced very slight increases in FY’22.

A valuation presentation was held on October 19, 2021 and the public hearing was held on November 16, 2021 in which the City Council chose a dual tax rate with a 1.71% tax shift away from the residential base and onto the commercial, industrial, and personal tax base. The DOR Bureau of Accounts then approved the tax factor and tax rates.

Other items

- | | | |
|---------------------------------------|--------------------|------------------------------|
| • Real Estate Tax Exemptions granted: | 237 applications | \$257,546.29 in tax dollars. |
| • Real Estate Tax Deferrals granted: | seven applications | \$34,281.73 in tax dollars. |
| • Abatement applications granted: | 35 applications | \$174,156 in tax dollars. |

For additional information please call (508) 532-5419 or refer to the Assessors page on the City website (www.framinghamma.gov).

Respectfully submitted,
Edward F. O’Neil, MAA, Chief Assessor

TREASURER/COLLECTOR’S DEPARTMENT

The Treasurer/Collector Department is made up of the Treasurer/Collector, Assistant Treasurer/Collector, Office Manager, Fiscal Supervisor-Payroll/AP, Fiscal Supervisor-Cash, and two Customer Service Representatives.

The Treasurer/Collector Department is responsible for the management of all City funds, including the investing of all City funds; the issuing of payroll and accounts payable checks; tracking and reconciling City receipts that are collected through all municipal departments and working closely with the CFO, Accountant, banks, state agencies, and all municipal departments to identify, secure, and make funds available.

The Treasurer’s Office also handles the biannual Bond Anticipation Note borrowing, and the collection of all of our Tax Title accounts. The Department reconciles all 80+ of the City’s bank accounts and investments accounts, which at any given time have a monthly balance of \$125,000,000-\$150,000,000 for which the Treasurer ensures the City is receiving the maximum yield.

On the Collection side we are responsible for working with our vendors on the yearly mailing of 84,440 Real Estate bills, 4,388 Personal Property bills, 56,979 Excise Tax bills, and the collection of 72,483 Water/Sewer bills mailed by the DPW. The majority of the all-receipt payments for each of the bills are paid either through our lockbox service, tax services, or online, but many residents choose to come to our office to pay their bills as well.

The City's online payment company also collects payments for Municipal Lean Certificate Requests, school, police alarm, dog licenses, building permits, scholarships, and master box fees.

For FY'20 the City put 98 accounts into tax title, totaling \$382,603. This is a considerably lower dollar value than previous years.

The City foreclosed on 10 Millwood Street, a property that had been vacant for many years. The winning bid amount was \$400,000. After attorney and auction fees, the City's net proceed was \$329,010.47.

In December, 2021 we went out to bid for a General Obligation Anticipation Note in the amount of \$1,513,515.00, with a premium of \$7,055.00. The winning bidder was Oppenheimer & Co. with a rate of 1.50%.

In June, 2022 the City did a short-term Bond Anticipation Note (BAN) in the amount of \$24,089,126, with a premium of \$38,542.60. This BAN was due in full on August 19, 2022. The winner of this bid was TD Securities with an interest rate of 2.00%.

In July, 2022 the City went out to bid for a General Obligation Municipal Purpose Loan in the amount of \$27,425,000, with a premium of \$3,915,823.70. The winning bidder was J.P. Morgan Securities with a rate of 3.213%.

In 2022 Moody's Rating assigned MIG 1 to the City of Framingham, and we maintained a Aa2 rating.

The Treasurer/Collector's staff strives to provide all of our residents with excellent customer service. Our well-trained staff are cross trained in all office procedures to better assist our residents, especially through peak periods of activity to ensure a timely delivery of services.

FY'22 RECEIPT ANALYSIS

# OF BILLS-WATER/SEWER 72,483	AMOUNT BILLED \$50,962,730.84
Water Collected	\$46,580,513.04
# OF BILLS-REAL ESTATE 84,440	AMOUNT BILLED \$187,997,303.40
# OF BILLS-PERSONAL PROPERTY 4,388	AMOUNT BILLED \$12,063,858.48
# OF BILLS-EXCISE 56,979	AMOUNT BILLED \$7,557,334.00

REAL ESTATE/PERSONAL PROPERTY

TAX SERVICE	\$65,519,553.78
MAIL/LOCKBOX	\$92,857,685.10
CITY HALL SYSTEM	\$30,390,050.35
COUNTER	\$9,633,001.82
TOTAL RE COLLECTIONS:	\$198,400,291.05

EXCISE COLLECTIONS:	\$6,635,644.58
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License Administration

The Licensing Office reviews and processes license and permit applications in accordance with state laws and regulations as well as City policies, ordinances, and bylaws. The Licensing Coordinator reviews applications and petitions, schedules public hearings, prepares meeting documents, and maintains records, enabling the licensing authority to make informed, thoughtful decisions. The Licensing Coordinator works in conjunction with the Mayor, five-member Board of License Commissioners (“Board”), City Council, Police Department, and the Alcoholic Beverages Control Commission.

The Board has the power to issue licenses within their authority by statute and with respect to other licenses for which the municipality has statutory and regulatory authority unless otherwise assigned to another municipal office or officer by general law. Each member serves a three-year term. No person while a member of the Board of License Commissioners shall have any financial interest, direct or indirect, in the sale or distribution of alcoholic beverages in any form.

The Board conditionally approved three Temporary Restaurant Outdoor Seating Applications this fiscal year. The expedited process, established in FY’20 during the COVID-19 pandemic, continued with timely review of applications by the Treasurer/Collector, Health, Fire, Police, and Inspectional Services Departments, and coordinated on-site inspections by the Health, Fire & Inspectional Services when necessary. Temporary seating which was to automatically expire on April 1, 2022 (Chapter 20 of the Acts of 2021) was extended to expire on April 1, 2023 (An Act making appropriations for fiscal year 2022).

At a May 9, 2022 public hearing, the Board began discussing amendments to the Framingham Rules and Regulations Governing Alcoholic Beverages. On June 13, 2022, members voted that Common Victualer licensees are not allowed to keep alcoholic beverages on their Licensed Premises, except for a reasonable quantity used exclusively in preparation of certain specialty foods. This prohibits those licensees to allow Bring Your Own Bottle (BYOB). Additionally, the imposition of Monetary Fines was removed from Penalties for Violations of the Ordinance and Regulations. The Board will vote on a final version of the rules and regulations to become effective in FY’23.

At its July 12, 2021 meeting, the Board unanimously voted to extend the expiration date of restaurant outdoor table service to mirror Ch. 20 of the Acts of 2021. Temporary Restaurant Outdoor Use was set to expire April 1, 2022. The Board also voted unanimously to extend acceptance of online alcohol server training certification until September 1, 2021 when the 7th Revision-Rules and Regulations Governing Alcoholic Beverages becomes effective and allows online training.

As a result of the 2020 census, Framingham’s quota of alcohol licenses was increased by the Commonwealth. The following additional licenses were made available in the City as of October 29, 2021.

- One Additional Off-Premises All Alcohol Retail Package Store
- One Additional Off-Premises Wines & Malt Beverages Retail Package Store
- One Additional On-Premises Wine & Malt Beverages Pouring
- Four Additional On-Premises All Alcohol Pouring

The Board approved applications for the two additional Off-Premises Alcohol Licenses that became available.

The License Commissioners conducted 15 alleged alcohol violation hearings. Penalties ranged from a one-day suspension to be held in abeyance for six months to a five-day suspension. Commissioners held 55 hearings for amendments to, or transfers of, existing licenses.

The Mayor granted 22 waivers of the Framingham General Bylaw Article V Health and Safety S. 13 in December 2021 allowing retail food sales between 1:00 a.m. and 6:00 a.m. to support local businesses.

Additionally, 435 licenses and permits in the following categories were approved/conditionally approved (includes new and renewed licenses). Licenses for two restaurants were surrendered due to closures.

License/Permit Type	Quantity
<u>Under Authority of Board of License Commissioners:</u>	
Liquor License for Restaurants, Hotels, Clubs and Retail Package Stores	84
Malt and Wine Farmer Brewery License	2
One-day Liquor License for events held at various locations	15
Common Victualer License (CV) (dine-in establishments)	149
Innholder's License	7
Lodging House License	11
Class I New Auto Dealer License	7
Class II Used Auto Dealer License	35
Class III Used Autos & Parts License	2
Entertainment License - Common Victualer Licensed Location	30
Coin-Operated Machines License	9
<u>Under Authority of City Council:</u>	
Junk, Old Metals or Second-Hand Articles License	13
Billiard Table (not coin operated) Permit	2
Hawkers & Peddlers License	6
Solicitor License	10
Taxi Cab Company Permit	2
Taxi Cab License	23
Livery License	3
<u>Under Authority of Mayor:</u>	
Entertainment License (non-CV Licensed Location)	7
Public Entertainment on Sunday License	31
<u>Under Authority of Police Department:</u>	
Auctioneer's License	1

Respectfully submitted,
Diane Willoughby
Licensing Coordinator

The mission of the Framingham Department of Public Health is to equitably protect and promote the health of the diverse populations that live, learn, work, and play in the City of Framingham.

We seek to support and enhance public health through strong leadership, high quality services, collaboration with diverse local and regional partners, and efforts that advance health equity. In FY'22 the Department of Public Health shifted back to more traditional health department services while maintaining our response to the COVID-19 pandemic.

LEADERSHIP & GOVERNANCE

The Department of Public Health includes four main service areas: Environmental Health, Community Health, Public Health Nursing & Emergency Preparedness, and Administration. Under the leadership of the Acting Director and then Director of Public Health, the Department employs 15 full time staff as well as a small group of consultants, and a COVID-19 team comprised of part-time nurses, Medical Reserve Corps members, and a Vaccine Clinic Coordinator.

The Board of Health is an appointed body that provides policy direction to the Department. In FY'22 the Board of Health transitioned from a three (3) to a five (5) member board. Over the course of the fiscal year the Framingham Board of Health members included Gillian Carcia, Dr. David Moore, Laura Housman, Alexandra Rubin, Karen Beauregard, Jeri Bryant, and Darlene Connors.

ENVIRONMENTAL HEALTH

The Environmental Health section of the Department regulates and protects many aspects of environmental health for the City of Framingham. Much of our regulatory actions are mandated by state and local laws and regulations. This section of the Department is led by an Environmental Health Manager and staffed by a team of public health inspectors. Environmental Health services include inspections and permit application reviews for restaurants, commercial kitchens, farmer's markets, food trucks, recreational camps, septic systems, tanning salons, tattoo parlors, public and semi-public swimming pools, public bathing beaches, bodywork establishments, keeping of animals, and marijuana establishments. We also conduct housing inspections and coordinate mosquito control efforts with the East Middlesex Mosquito Control Project.

Public Health Inspections

In FY'22 public health inspectors conducted a variety of routine and complaint-based inspections. Inspections were made for housing, food establishments, trash and nuisance complaints, keeping of animals, recreational camps, swimming pools, public beaches, marijuana establishments and more. Inspectors offered initial inspections, and, in many cases, ongoing follow up, assessments, and communications to complete or close cases. Over the course of the year, health inspectors responded to over 650 complaints, primarily related to housing and nuisance. They conducted nearly 900 housing inspections and follow ups, 665 food inspections, 175 plan reviews, and 85 septic related inspections.

Environmental Justice and Major Contaminated Sites

Portions of South Framingham meet the definition of Environmental Justice Areas. In this district, we work closely with Massachusetts Department of Environmental Protection (MassDEP) to advocate for the appropriate and timely remediation of three main contaminated sites – the Mary Dennison Park, General Chemical Corporation properties on Leland Street, and EverSource property on Irving Street. The Health Department's Environmental Protection Officer leads these efforts. In FY'22 the Department also contracted with Bois Consulting Services for License Site Professional technical support.

- **General Chemical:** In FY'22 there was significant activity at the 133-135 Leland Street Site. Remedial system operation and monitoring activities were conducted from August 2021 until December 2021. Soil vapor monitoring continued until January 2022 to ensure that vapors were not migrating to nearby buildings. The Environmental Protection Officer worked with MassDEP to provide updated information to the public related to the remediation process and timeline. In December 2021, approximately \$12 million in federal funds was secured for additional remediation at the Site.

- **Eversource:** In FY'22 significant information related to assessment and remediation activities at the 350 Irving Street Site was submitted to the MassDEP. The Environmental Protection Officer reviewed and commented on MassDEP submittals. The Department applied for and was awarded a Technical Assistance Grant (TAG) to help neighborhood residents and other interested parties understand the assessment and remediation activities proposed for the 350 Irving Street Site. The Department is collaborating with Eversource on public outreach activities associated with the site.
- **Cedar Woods:** Our Environmental Protection Officer worked with the Planning and Community Development Department on the assessment and possible improvements at the City owned open space known as Cedar Woods. This is one of the few remaining large public open spaces south of Waverly Street and one of the projects targeted for funding through the most recent Brownfields grant awarded to the City.

COMMUNITY HEALTH

The Community Health section of the Department works with a variety of partners to improve the health outcomes of our residents through prevention, education, and collaboration. This section is led by a Community Health Manager and includes Community Health Coordinators, a Regional Tobacco Control Manager, and a Community Intervention Specialist (on long-term deployment to the Fire Department).

In FY'22 the Community Health team worked in several programmatic areas including youth substance use prevention, youth vaping and tobacco control, healthy aging, and mental health. This section of the Department also provided health data analysis and reporting for COVID-19 Data Reports.

Healthy Aging

Community Health staff coordinate and convene the Age Well Framingham Coalition, a multi-sector collaborative of partners working to make Framingham a more inclusive and livable community for older adults. In FY'22 the City of Framingham was officially recognized as an Age Friendly City by the AARP. The Age Well Framingham Coalition members worked in four subcommittees to better understand issues around housing, transportation, health & wellness, and dementia. In FY'22 the Department was also one of eight public health departments across the United States to receive the National Alzheimer's Association's Healthy Brain Initiative Grant. This initiative supports efforts to increase education and awareness of dementia and other cognitive impairments at the local level.

Youth Substance Use Prevention

In FY'22 the Department began coordination of two grants focused on substance use prevention in early childhood and youth (ages 0-17). Activities included coalition development and coordination, community engagement sessions, key stakeholder interviews, surveys, and focus groups. The information was collected from a wide range of young people, families, and community and youth serving organizations. Findings will be used to develop strategic plans that inform both early childhood program providers and members of the Framingham Youth Development Coalition.

Tobacco Control

In FY'22 the Framingham Health Department was refunded by the Massachusetts Tobacco Cessation and Prevention Program (MTCP) to continue leading a regional tobacco control district. The district includes Framingham and 12 other MetroWest communities. FY'22 activities included: conducting 587 inspections, performing in-person retailer education, conducting compliance checks to ensure local retailers were not selling to underage youth, and inventorying local tobacco laws and advising on local regulation updates.

Mental Health

In FY'22 the Mental Health section of the Health Department continued our partnership with Behavioral Health Partners of MetroWest to provide support services for Framingham residents. Services included individualized navigation, referrals, and appointment setting with mental health providers in multiple languages.

PUBLIC HEALTH NURSING & EMERGENCY PREPAREDNESS

In FY'22 the Office of Public Health Nursing included the Chief Public Health Nurse, Medical Assistant, and the COVID-19 Vaccine Clinic Coordinator. It also served as the deployment point for Medical Reserve Corps (MRC) and COVID-19 vaccination teams. After a focus on COVID-19 response in FY'21, in FY'22 the Office of Public Health Nursing reopened all other services to the public. Activities included COVID-19 contact tracing, COVID-19 testing, COVID-19 vaccinations, flu clinics, childhood vaccinations, lead screening, non-COVID-19 communicable disease investigation and case management, infectious disease surveillance, camp inspections, emergency preparedness, and coordination of the MRC.

Communicable Diseases

Disease surveillance was conducted on all reportable diseases, clusters, and outbreaks. In FY'22 there were nearly 12,000 confirmed cases of COVID-19. Over the course of the year requirements for COVID-19 contact tracing and case investigation became much less onerous, and we were able to focus our efforts on vaccinating. Apart from COVID-19, our most commonly reports communicable disease cases included flu (222), Tuberculosis (196), Hepatitis C (85), Lyme Disease (76), and food borne illnesses (35). These cases were investigated and documented, and referrals and follow up was conducted as required by the Massachusetts Bureau of Infectious Disease.

Nursing Clinic and Immunizations

In FY'22 our nursing clinic activities focused on COVID-19 vaccines, childhood vaccines, and flu vaccines. School nurses, MRC members, and part-time nurses joined the public health clinic staff to provide a total of 6,865 vaccinations.

As a member of the Massachusetts Vaccine Equity Initiative, the Framingham Health Department received funding for a Vaccine Clinic Coordinator and several part-time nurses to assist our existing staff with COVID-19 vaccine clinics. In order to extend our reach into the Framingham community, the Health Department formed the Framingham Vaccine Equity Working Group. The group included a variety of City departments, health and human services agencies, Framingham Public Schools, community-based organizations, houses of worship, and health care partners. The partnerships and collaboration developed in this working group led to 73 off-site COVID-19 vaccine clinics in FY'22. Clinics were held at a variety of locations throughout Framingham as well as at the Office of Public Health Nursing.

School-required childhood vaccines were offered daily at the nursing clinic. In an effort to boost compliance with school and camp required vaccinations, we also conducted a 6-week extended hour clinic series from mid-May through June 2022.

Flu clinics were held for the general public, Police, Fire, DPW, Framingham District and Juvenile Court Staff, Learning Center for the Deaf, and City Hall employees. Over 1,000 flu shots were provided in FY'22.

Emergency Preparedness

The Office of Public Health Nursing is home to the Framingham Medical Reserve Corps (MRC), a group of over 200 medical and non-medical volunteers who provide emergency support to the City of Framingham. In FY'22 the MRC contributed nearly 10,000 volunteer hours. The City of Framingham is fortunate to have such a committed and responsive Medical Reserve Corps. Our MRC participated in the several FY'22 activities and events:

- Boston Marathons (10/1/2021 and 4/18/2022)
- COVID-19 Vaccine Clinics
- Drug Take Back Day
- COVID-19 Home Test Kit distributions
- United Way 5K
- Earth Day
- MetroFest
- Tripoli Neighborhood event
- Farmers Markets
- Friday Night Summer Concerts on the Common

Administrative Services

Our administrative staff includes a Director and Assistant Director of Public Health, an Office Manager, and an Administrative Assistant. In FY'22, the Acting Director was appointed as the Director of Public Health. Despite many vacancies and staff turnover, the administrative staff made every effort to offer high quality services to staff, residents and the business community. They responded to complaints, inquiries, and requests, and processed over 600 permits for the Department. They completed essential tasks including payroll, accounting and purchasing.

Respectfully submitted,
Alexandra DePalo
Director of Public Health



Public Health
Prevent. Promote. Protect.

Capital Projects and Facilities Management Division

FACILITIES MANAGEMENT DEPARTMENT

The Capital Projects and Facilities Management (CPFM) is responsible for the general maintenance, repairs, alterations, improvements and day-to-day operations of 20 municipal facilities, three parking facilities (Waverly Street Commuter Parking Lot, Hollis Court Commuter Parking Lot, Pearl Street Garage), the Town Commons and parking meters located throughout the downtown area. In addition to the general maintenance and regular operations, the CPFM department oversees and coordinates all federal, state, and local mandated building inspections, which include annual elevator inspections, fire and sprinkler alarm inspections, fire pump, and boiler & pressure vessel inspections.

Total Building Square footage	607,630
Total Grounds Square footage (Parking Lots & Commons)	310,850

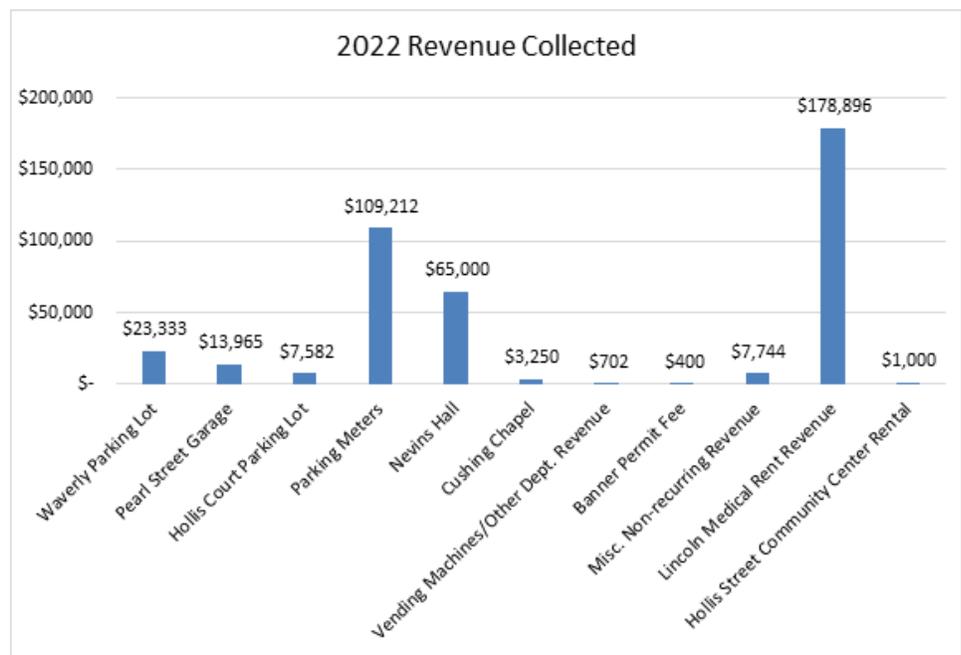
Capital Projects and Facilities Management Staff			
Director	1	Administrative Assistant	1
Deputy Director	1	Electrician	1
Project Manager	1	Plumber	1
Operations Manager	1	Maintenance Supervisor	1
Sustainability Coordinator	1	Building Maintenance Worker	4
Financial Analyst	1	Custodian - Libraries	1
			Total FTE: 15

FY'22 Operational Accomplishments

FY'22 Operating Budget: \$2,113,195

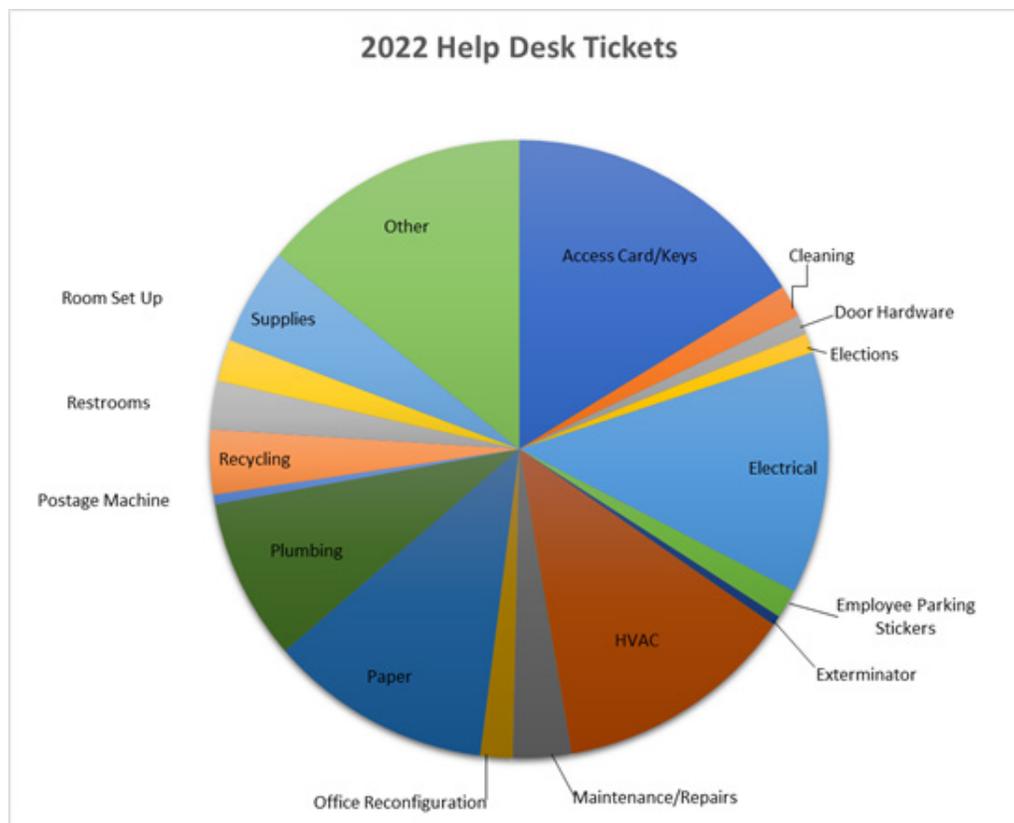
FY'22 Revenue Collected: \$411,085

- Administered roughly 592 help desk tickets in FY'22. Help desk tickets are submitted by employees from municipal departments including Police, Fire, Libraries, Council on Aging, and all departments located inside of the Memorial Building. Tickets submitted are for general assistance or issues obtaining to electrical, plumbing, HVAC, ID badges, room set-ups, office reconfiguration, janitorial, and other miscellaneous requests. Coordinated and issued roughly 99 event permits for the use of various locations such as



Nevins Hall, Cushing Chapel, Centre Common, Downtown Common, and the front plaza outside of City Hall. In FY'21 events slowly began to integrate back into our facilities but primarily at outdoor locations due to COVID-19.

- Coordinated and issued roughly 144 event permits for the use of various locations such as Nevins Hall, Cushing Chapel, Centre Common, Downtown Common, and the front plaza outside of City Hall.
- Issued over 20 banner permits for display on Edgell Road, Concord Street, and Union Avenue
- Continued to coordinate with City Clerk's Office for elections with the deployment of all new voting equipment for the new precincts and added setup of polling locations.
- Continued to serve our 24/7 public safety buildings which include Police Headquarters, police sub stations, Fire Headquarters, and four fire stations.



COVID-19 Response

In FY'22, the CPFM Department continued to respond to COVID-19 to ensure the safety of the general public and all employees. The CPFM Department implemented preventative measures to reduce the risk and exposure of COVID-19 and administered cleaning requests from potential exposures using in-house staff to properly administer decontamination practices on affected areas and buildings. In addition to these cleaning procedures, the CPFM Department secured orders and implemented the following preventative measures to our daily operations in response to COVID-19.

COVID-19 has changed how public facilities interface with the general public. The CPFM Department will continue to maintain the current sanitation protocols and procedures to ensure the safety of all our facilities for the general public and employees.

Finally, and most importantly, I would like to thank my staff for their continued assistance during the pandemic and for going above and beyond their required job responsibilities during this time.

MUNICIPAL ENERGY EFFICIENCY

Following the completion of retrocommissioning scoping studies in FY'22, the City of Framingham implemented cost effective energy efficiency measures through the Green Communities (GC) Program in FY'22. Supported by \$21,876 in utility incentives and rebates, the City was awarded \$90,318 in Green Communities Competitive Grant funding to implement mechanical steam trap replacements, insulation of steam pipes, rooftop unit improvements and occupancy controls, as well as a variable frequency drive. In addition to supporting facilities maintenance objectives by reducing the demand for space conditioning on mechanical equipment, these upgrades will help reduce energy consumption at the Memorial Building, Police Department Headquarters, and Cameron Middle School. In total, the four energy conservation measures completed through the grant are anticipated to result in annual savings of 47,628 kWh and 6,639 therms, amounting to over 826.4 MMBtus, \$16,375.32 in energy cost savings, and 56 tons of greenhouse gas emissions.

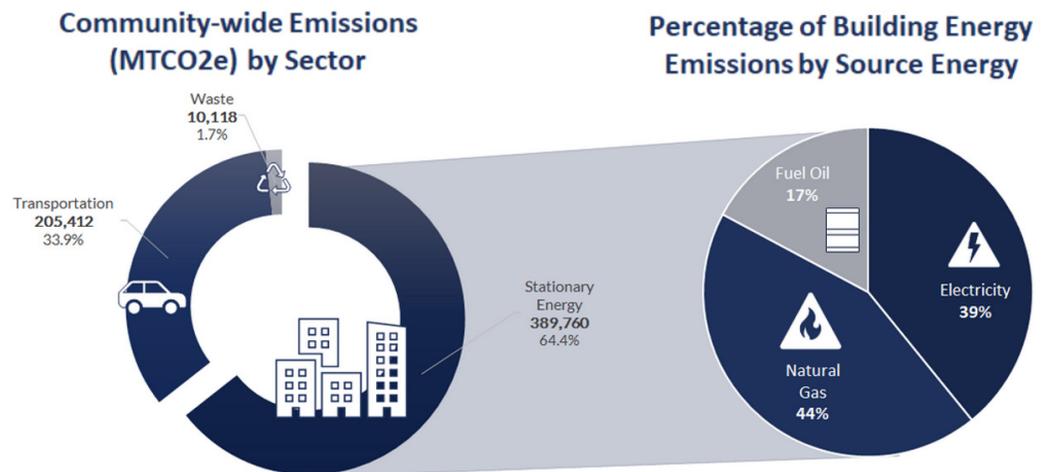
Outside of progress it has made through the Green Communities Program, the City is advancing efforts to conduct retrocommissioning (RCx) scoping studies across municipal facilities in collaboration with the Executive Office of Energy and Environmental Affairs. In 2021, the City was awarded funding to secure technical assistance through the Municipal Energy Technical Assistance (META) Program to conduct RCx scoping studies at Juniper Hill Elementary School, King Elementary School, and the Department of Public Works Headquarters. These projects will help the City to identify additional energy-saving opportunities as well as assist the CPEM and other municipal departments to start planning for the decarbonization of HVAC systems at these facilities.



CLIMATE CHANGE & RESILIENCY

With the rising frequency and scale of climate-related hazards, advancing the energy resiliency and sustainability of local homes, businesses, and municipal facilities is now more critical than ever. Through Capital Projects and Facilities Management, the City was awarded two design studies in 2020 from the Massachusetts Clean Energy Center (MassCEC) valued at \$150,000 to explore how the community can use

clean energy technologies such as solar photovoltaic and battery storage to strengthen energy resiliency in Framingham. Studies focused on developing energy resiliency solutions in two neighborhoods with emphasis on facilities of the Department of Public Works, Fire Department, Framingham Public Schools, MassBay Community College, and the Framingham Housing Authority. Made possible by the support of the aforementioned municipal and community stakeholders over the course of almost two years of development, the project team completed the studies in FY'22. In addition to demonstrating the technical and economic viability of energy resiliency systems in these neighborhoods, the completion of these studies will enable the City to implement local renewable energy programs while also advancing the resiliency of critical municipal facilities.



Connected to its efforts in exploring localized energy resiliency systems in Framingham to support the City’s climate and resiliency objectives, the CPFM Department worked on a variety of climate planning efforts in FY’22. Coordinating with the Department of Public Works and the Community and Planning Development Division, the City began efforts in collaboration with the towns of Natick and Ashland on a Climate Equity Project focused on the intersection of climate change and equity. In development through 2023, this work will help the City to build stronger relationships with its Environmental Justice communities, to learn about their experience with climate change impacts, and to increase municipal staff knowledge about climate equity and the local ability to support and engage Environmental Justice communities within Framingham. The CPFM Department also secured the technical support of the Metropolitan Area Planning Council (MAPC) to develop a community engagement plan on energy resiliency to uncover the types of energy vulnerabilities to climatic hazards faced by residents across the community.



Led by the Planning and Community Development Division, the CPFM Department is participating in the City’s Hazard Mitigation Planning process to address the more immediate impacts of climate change in our community. The CPFM Department also recently completed the City’s first community-wide greenhouse gas emissions inventory in collaboration with the MAPC – an important tool that will be utilized and updated as part of the upcoming development of the community’s Climate Action Plan. Moving into FY’23, the CPFM Department is eager to begin development of the Climate Action Plan to create a pathway of sustainable actions that the community can implement to achieve long-term sustainable reductions in greenhouse gas emissions while improving the local economic, social, and environmental health of the community.

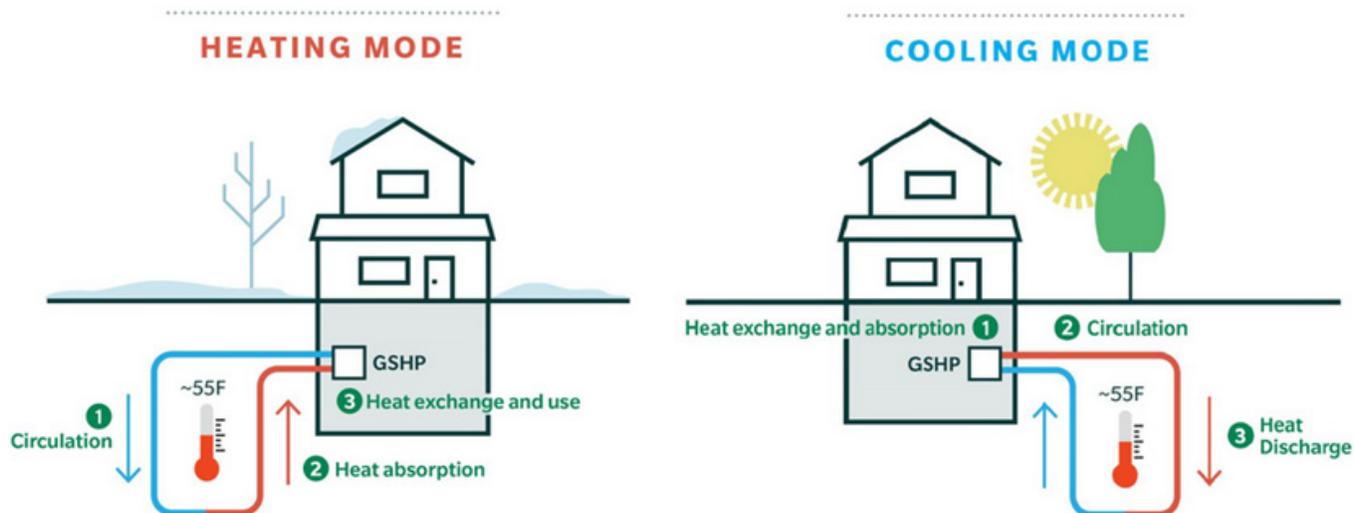
CLEAN ENERGY SYSTEM DEVELOPMENT

Following up on the development of municipal solar photovoltaic systems, the implementation of the solar photovoltaic project on the McAuliffe Branch Library was completed in March 2022. Following completion of the project, Framingham Public Libraries organized an official Celebration of the Solar Panels that was sponsored by the City, Framingham Public Libraries, and the Framingham Sustainability Committee. Additional solar photovoltaic systems that are underway at Brophy Elementary School and the new Fuller Middle School continued development in FY’22 with completion of both projects scheduled in FY’23.

In early 2021, the City of Framingham was announced as the site of Eversource’s Geothermal Pilot Project to deploy an innovative application of clean geothermal technology to provide heating and cooling to a Framingham neighborhood. Identified through its energy resiliency work with the MassCEC, the pilot project will bring a groundbreaking networked geothermal system to the neighborhood in the area north of Prindiville Avenue and west of Concord Street and is planned to integrate a variety of homes, businesses, and municipal facilities. In addition to a variety of siting considerations that made the neighborhood an advantageous site for the pilot, the CPFM Department would like to thank municipal



officials, partnering organizations, residents, local business owners, and other stakeholders who were active in this process and helped demonstrate the community’s strong desire to participate in the program. As design and development of the pilot project is now underway, the CPFM Department anticipates that construction of the prospective networked geothermal system will begin in FY’23.



COMMUNITY OUTREACH AND EDUCATION

As it develops projects and plans to advance the efficiency and resiliency of municipal facilities, the CPFM Department continues to support Framingham residents and businesses on opportunities to reduce their energy consumption, cut energy costs, and mitigate greenhouse gas emissions.

In FY’22, the City completed its second year as a member of the Mass Save Community First Partnership Program which provides the City with support to conduct outreach and engagement on energy efficiency programs available through Mass Save. Alongside the direct benefits that residents and businesses receive from participating in the program, the City’s involvement provides an efficient framework to reduce greenhouse gas emissions as part of a community-wide effort. Utilizing a variety of outreach activities including mailers, webinars, and community events, Framingham met its participation goals for the 2021 calendar year, exceeding its established targets for energy assessments, weatherization projects, heating and cooling system upgrades, and small businesses turnkey energy efficiency projects. Partnering with the Town of Natick beginning in January of 2022, the City is pleased to be continuing its outreach and education efforts through a new round of the initiative called the Mass Save Community First Partnership Program.

In FY’22, the City also participated in the MetroWest Solar & Clean Heat Challenge Program with the Towns of Ashland, Holliston, and Natick to connect homeowners and small business owners to secure discounted pricing for solar panels,



air-source heat pumps, and ground-source heat pumps through qualified and competitively selected local installers. Originally planned to end in January 2022, the program was extended to March to give additional residents the opportunity to participate. By the end of 2021, the program had connected over 540 residents across the communities to no-cost clean energy assessments for the three technologies.

Following implementation of the Sustainability Committee earlier in FY'22, the CPFM Department Sustainability Coordinator has continued to play an active role in supporting the group as it considers practical new programs and policies as well as public engagement and outreach activities to address the community's environmental, resource, and energy challenges.

The CPFM Department also coordinated with the Framingham Public Schools to deploy additional electric vehicle charging stations. Stations implemented through the Eversource EV Make Ready Program at Fuller Middle School, McCarthy Elementary School, and Harmony Grove Elementary School will support staff and visitors driving electric vehicles and will encourage further adoption in the community.

CAPITAL BUILDING PROJECTS

Main Library Accessible Ramp Project

Construction started in early 2022 on the new ADA compliant entrance at the Main Library Pearl Street entrance. This project began in FY'20 and was put on hold in the spring and summer months due to the pandemic. Construction will be completed by September 30, 2022.

Main Library Roof Replacement

The Main Library roof project is currently out to bid for construction. The product and color have been selected by the Library Trustees. The construction is anticipated to start in the fall of 2022.

In closing, the CPFM Department will continue to apply for grants to offset the capital expenditures.

Respectfully submitted,
James J. Paolini
Director of Capital Projects & Facilities Management

Human Resources Division

ORGANIZATIONAL CHART

Human Resources Division



The Human Resources Division consists of the Department of Human Resources and the Department of Veterans Services.

HUMAN RESOURCES

The Department of Human Resources has a range of responsibilities related to past, current, and future employees. The Department is responsible for overseeing the recruitment and hiring process of new employees for all City positions, in accordance with state and federal laws and with established City policies and procedures. In addition, the Department maintains the City's job analysis and compensation plans; drafts, revises, and interprets the City's personnel policies and procedures; plays a key role in negotiating and interpreting all collective bargaining agreements; fosters productive labor and employee relations; performs cost and staffing analysis; assists in employee development and training; and maintains and analyzes employee benefit packages.

Additionally, the Department administers all Family and Medical Leave Act (FMLA) leaves of absence of City employees, manages active City and School employee benefits, City and School retiree benefits, City and School workers' compensation, and coordinates the unemployment insurance programs.

Human Resources Staff

Max Bastos	Benefits Manager
Judy Caron	Human Resources Generalist/Analyst
Susan Embree	Division's Administrative Assistant
Richard Lamb	Workers' Compensation & Safety Coordinator
Renan Pinheiro	Social Media/Financial Coordinator
Kathleen O'Leary	Division Head

Employment

The Human Resources Generalist/Analyst coordinates the recruitment and onboarding process for all City departments, excluding Public Safety. The position ensures a qualified candidate pool and a selection process that complies with employment law. The Department promotes openings on multiple sites and social media platforms, reviews employment applications and resumes, provides training to search committees, interviews candidates, verifies applicant backgrounds including education and experience, and conducts pre-employment background checks. The Department received 1,001 applications in FY'22, almost 200 more than FY'21. In FY'22 63 full-time positions, 31 part-time, and 52 temporary/seasonal positions were filled, for a total of 146. Department staff completed over 150 CORI/SORI background checks on employment candidates.

The Human Resources Generalist/Analyst also coordinates the Department of Transportation Commercial Drivers' License random drug and alcohol testing program and coordinates leaves of absence, including those covered by the Federal Family Medical Leave Act (FMLA) law.

Benefits

The Benefits Office is responsible for day-to-day benefit administration including orientation, enrollment, and disenrollment of employee benefits, and resolution of insurance issues. Benefits Office staff administers all City and School employee benefits including 10 active employee health plans and six retiree Medicare plans.

In FY'22, the staff administered benefits for 1,509 benefit eligible active City and School employees as well as 963 City retirees and 636 Mass Teachers Association retirees. The City life and supplemental insurance program has four vendors covering a total of 3,108 active City and School employees as well as retirees. Benefits Office staff counsels all employees (City and School) who are retiring to ensure a smooth transition of benefits from an active employee to a retiree, meeting with 65 City and School Department employees regarding their pending retirements in FY'22. In addition, the Benefits Manager counsels retirees who are turning 65 on the Medicare and supplemental insurance process and ensures that all necessary forms are completed.

A major responsibility is ensuring compliance with the Consolidated Omnibus Budget Reconciliation Act (COBRA) for City and School employees. The Benefits Manager also does monthly audits of our insurances to ensure enrollments and deductions are correct and that we are being billed accurately.

Workers' Compensation & Safety

The Department's Workers' Compensation and Safety Coordinator administers the safety and workers' compensation programs for City and School Department employees, reviewing accidents, coordinating medical claims and lost work time, light duty, and return to work programs. The Human Resources Department's continuing goal is to create a culture of safety for all City and School employees, beginning with new employee orientation.

Administration and Social Media

The Financial and Translations Coordinator is responsible for the Department's payroll, accounts receivables (directly billing employees, retirees, and surviving spouses for their portion of health insurance benefits premiums), and accounts payable (including health insurance, workers' compensation, and unemployment). This position is also in charge of the Department's webpage and social media accounts. The Financial and Translations Coordinator is multi-lingual and helps with translation services for multiple City departments.

Administrative Support

The Division's Administrative Assistant provides excellent customer service, greeting each visitor to the Department, making them feel welcome, and assisting them in any way possible. The position provides administrative support to the Department, ordering supplies and scanning and filing all employee records. This position also handles the human resource component of public records requests, responding to 44 such requests in FY '22.

VETERANS

Department of Veterans' Services

The Mission of the Veteran's Services Office is to aid, assist, advise, and advocate for Veterans and their dependents regarding their rights to benefits and services, both at the state and federal levels.

The Department of Veterans' Services oversees the Commonwealth's Veterans' public assistance program, as mandated by Massachusetts General Laws, Ch. 115, providing financial, medical, and service benefits to qualified Veterans and their dependents. The Department also assists and makes referrals in the areas of federal compensation and pensions, state and federal educational benefits, tax exemptions, annuities, home loans, counseling, and job training. The Department receives reimbursement from the state for 75% of the benefit expenses and assists Veterans in obtaining benefits from the Veterans Administration and other programs provided by the federal government.

Veterans Staff

Kathleen Lang

Veterans Service Agent



Inspectional Services Division

BUILDING DEPARTMENT

STAFF:

Fred Bray, Director	James Murphy, Local Inspector
Ed Clinton, Deputy Director	Mark Shahood, Plumbing-Gas Inspector
Michael Giargiari, Electrical Inspector	Vacant, Plans Examiner
Suellen Seta, Code Enforcement	Steve Bedard, Assistant Sign Officer
Paul L.M. Kelley, Code Enforcement	Vacant, Code Enforcement
Scott McDonald, Local Inspector	Michelle Fletcher, Administrative Assistant
Joanne Panarelli, Code Enforcement	Dackenson Isma, Administrative Assistant
Mark Dempsey, ADA Coordinator	Richard Finlay, Permit Expeditor

The construction industry remained robust in 2022. The number of permits issued and fees collected have remained consistent with the past few years. \$3.3 million was collected in FY'22, and 7,606 permits were processed.

Inspectional Services has experienced quite a bit of personnel change in the past several months, starting with the departure of Building Commissioner Mike Tusino who became the Chief Operating Officer. Local Inspector Vinny Sarnosky resigned, and Code Enforcement Inspector Rebecca Nau left her position to become the new Licensing Coordinator. Ed Clinton has advanced to the Deputy Commissioner position (vacated by yours truly to assume the Commissioner role), and Scott McDonald has been hired as a new Inspector. Inspectional Services is currently advertising to fill the Plans Examiner and Code Enforcement Inspector positions.

Code Enforcement statistics are similar to last year's. There were 1,009 cases started, with 969 of them being resolved. 2,388 inspections were performed in FY'22. No cases were able to be brought to court due to the pandemic. This enforcement of the nuisance by-law is a critical component to keep Framingham a clean and attractive community, and to maintain property values.

The Framingham Building Department remains committed to providing prompt, courteous service to residents, builders, and other professionals who are seeking permits, inspections, or information. Staff training and continuing education is a top priority to ensure Massachusetts building codes and local ordinances are being properly enforced.

Mayor Sisitsky and the City Council have been extremely supportive in my first several months as Building Commissioner. I look forward to continue serving Framingham and providing the best possible service from the Building Department.

Respectfully submitted,
Fred Bray
Director/Building Commissioner

The following is a list of permit activities for FY'22:

Total commercial permits processed: 1,929	Total residential fees: \$1,272,903
Total commercial fees: \$2,061,993	Total permits: 7,606
Total residential permits processed: 5,677	Total fees: \$3,334,89

The following is a list of permit activities in the City:

Five Year Record of Building Activity in Framingham

<u>Number of Permits Issued</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Single Family Dwellings	44	31	39	34	12
Two Family Dwellings	16	34	1	32	30
New Commercial Buildings	8	19	8	23	28
Alterations & Additions	3,421	2,933	3,079	2,646	3,424
Total Building Permits	3,489	3,017	3,127	2,735	3,494

<u>Estimated Cost of Construction</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Residential	141,205,926	42,294,789	42,477,836	42,477,836	88,845,700
Commercial	43,720,836	263,265,224	97,888,134	97,888,134	51,508,086
Total Valuations	184,926,762	305,560,013	140,366,070	140,353,786	158,422,348

<u>Fees Received and Turned Over to General Fund</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Building Permits	2,598,631	3,890,684	1,758,968	1,945,624	2,520,688
Sign Permits	12,704	18,335	17,619	15,474	14,375
Wire Permits	504,969	592,207	669,611	443,404	554,630
Plumb.& Gas Permits	207,831	451,382	528,208	181,610	159,928
Total Fees	3,324,135	4,952,608	2,974,406	2,586,112	3,249,621

WEIGHTS AND MEASURES DEPARTMENT

In compliance with Section 34, Chapter 98, General Laws of the Commonwealth, I am submitting the Annual Report of the Department of Weights & Measures for the period of July 1, 2021 to June 30, 2022.

The Weights and Measures Department operates as the City’s “Consumer Protection Agency.” The Department is mandated by the General Laws of the Commonwealth of Massachusetts to at least annually test, certify, or condemn all weighing and measuring devices in the City, including scales, weights, gasoline/diesel meters, fuel oil meters, taxi meters, pharmacy balances, counting devices, etc., to ensure their accuracy of weight, measurement, or count.

The Department also enforces the Motor Fuel Sales Act, item pricing, unit pricing, and electronic pricing (scanning) laws and regulations. In addition, the Department conducts numerous random inspections to ensure compliance with municipal, state, and federal regulations. The Department continues to investigate a wide range of consumer/business complaints during the year and issues non-criminal tickets for violations under the 1998 Consumer and Merchant Protection Act. The Department goal and focus are to keep a level playing field for both the consumer and merchant.

From a revenue standpoint the Weights & Measure Divisions collected the following revenue:

**FOR CALENDAR YEAR 2021 -
\$76,085**

**FOR FISCAL YEAR 2022 -
\$85,060**

The Department also levied \$23,125 in violations in FY'22.

We look forward to continue working with Mayor Charles Sisitsky and his Administration as well as our City Council.

Respectfully Submitted,
James DeMeo
Sealer of Weights & Measures

Inspections			
Inspections	2021	2020	2019
Scales	270	285	355
Apothecary Weights	23	16	17
Gas Meters	605	572	605
Oil Truck Meters	11	13	18
Bulk Storage Meters	1	1	1
Taxi Meters	26	6	35
Cloth Measuring Device	9	1	5
Cordage Measuring Device	2	1	4
Reverse Vending Machines	7	1	18
Pharmacy Pill Counter/Water Dispenser	22	22	15
Scanning System	74	10	81
Total Inspection Charges	\$76,085	\$53,765	\$74,965
<i>*Numbers Do Not Include Fire and DPW Inspections</i>			

Division of Planning and Community Development

INTRODUCTION

The Planning & Community Development Division (PCD) was mandated by the charter to consolidate three entities: Community and Economic Development Division, Planning Board, and Conservation Commission. PCD has been operating as a consolidated group since 2018, including the combined budget. This report includes information from all PCD activities, including a combined budget in FY'21, reflecting another step toward full integration. The PCD undertakes a wide variety of projects focused on protecting and enhancing the quality of life for Framingham residents and the community at large, while promoting greater opportunities to make Framingham a desirable place to live, shop, work, learn, and invest.

The projects are multi-dimensional, ranging from promoting homeownership and strengthening the City's tax base to providing policy analyses and pursuing mission-related grants. The Division includes several distinct disciplines including Planning and Economic Development, Permitting, the Conservation Commission, Planning Board, Zoning Board of Appeals, Historic District Commission and Historical Commission, and Community Development. While each requires different functions, staff coordinates closely with each other and with other departments and divisions, boards, committees, and the general public.

FAREWELLS AND APPRECIATION

In March 2022, Acting Director Erika Jerram left for a new position in the Town of Billerica having served the City of Framingham for almost 15 years. Robert McArthur retired in May, after serving as Conservation Agent for almost nine years. Senior Planner Shane O'Brien, Assistant Conservation Agent Amanda Smith, and Communications & Land Stewardship Coordinator Catherine Colliton, left the Division this past year. We thank them all for their service and wish them the very best.

Throughout all this change, Sarbjit Kaur, Mollie Amaral, and Jaquelina Mondesir managed to keep the Division running smoothly.

In May, Mayor Charlie Sisitsky appointed Sarkis M. Sarkisian as the Director.

PLANNING AND ECONOMIC DEVELOPMENT

This function concentrates on sound planning to promote economic development and to support our residential neighborhoods. The Division pursues and manages mission-supporting grants while also providing staff support to City advisory and regulatory committees. The staff coordinates closely with Permitting Boards, Inspectional Services, and Department of Public Works and Parks & Recreation staff on all relevant planning issues. The staff supports the implementation of key plans, including the Land Use Master Plan, updated by the Planning Board in 2020, the Housing Plan (updated in 2014), the Open Space and Recreation Plan, the Strategic Economic Development Plan (EDIC 2015), the Southeast Framingham Brownfields Study (2016), the Bicycle and Pedestrian Plan (2017), and the Historic Preservation Plan (2017).

The Division is committed to encouraging appropriate economic development, to grow the tax base, and to contribute to the fiscal health of the City. The Division promotes the development of major parcels for (re)development throughout the City. Staff engage with businesses with expiring leases, monitor property available for sale and lease, and respond to questions from individuals and businesses interested in locating in Framingham. Staff members participate in interdepartmental teams that review development proposals to facilitate projects through the various review processes. Staff members also serve as a "front door" to City resources, connecting property owners, existing businesses, and prospective businesses with other municipal departments.

PCD Organization and Administration

The PCD Division supports land use, conservation, and historic preservation permitting boards. Each project before one of the boards has a formal public notification process so that due process is followed. The Conservation Commission staff also manages over 400 acres of property under the Commission's purview and their activities are described separately.

In FY'22, the staff made several key changes to the way we work in an effort to provide better service to the public. As part of our reorganization, we consolidated our website so all PCD functions could be found under one heading. In addition, we improved outreach by producing a weekly summary of upcoming meetings mailed to our "Notify Me" mailing list for those who opt-in to receive communications from us. We have also cross-trained new staff so boards and commissions have full coverage. In addition, we have established new email distribution lists for reaching permitting staff:

PlanningBoard@Framinghamma.gov

ZBA@Framinghamma.gov

Grants and Access to Funding

PCD tracks and aggressively pursues grant opportunities that make our City a better place to live.

This year we received the following grants.

- MassTrails Grant Award in the amount of \$408,000 for the Bruce Freeman Trail.
- MassTrails Grant Award in the amount of \$50,000 for the Carol Getchell Nature Trail Improvements.
- Environmental Protection Agency Grant in the amount of \$500,000 for the environmental assessment of hazard properties in the City.

HistoricPreservation@Framinghamma.gov

Downtown Revitalization

Building on planning efforts dating back to 2009, the Planning Department coordinates and supports several efforts to promote revitalization and Transit Oriented Development (TOD). The Planning Department continues to work with other departments on permitting and other downtown business issues.

Downtown Framingham, Inc. (DFI)

PCD supports DFI, a non-profit organization focused on building business, community, and culture through the Main Street America model. During FY'21, the Community Development Department provided DFI with \$70,000 in grant funding through the Community Development Block Grant (CDBG) program. Department staff participates in public Board of Directors meetings and meets regularly with DFI's Executive Director, Anthony Lucivero, to ensure coordination with PCD efforts and policies shop local. Follow DFI on Facebook, Twitter, and Instagram or visit their website: www.downtownframinghaminc.org.

Key initiatives last year included the annual holiday window contest and helping more restaurants set up outdoor dining and improved take out options during the pandemic. The DFI Annual report can be found here: <https://static1.squarespace.com/static/52e7dbece4b0798759d5be59/t/6010526020af6908b0a6530d/1611682404443/DFI+2020+Annual+Report+-+Public.pdf>.

Technical Review Team. The Planning team continues to support a multi-departmental approach to ensuring timely and efficient project permitting. The team, including representatives of all permitting parties (Planning Board, Inspection Services, etc.), meets with project proponents to identify permitting requirements, identify issues, and track timely resolution. The Technical Review Team (TRT) provides information that is beneficial for Boards and Commissions in future decision-making and TRT comments are provided within staff memorandums for Board members.





Brownfields. Framingham has a number of brownfields sites, defined as “properties containing - or potentially containing - hazardous substances, pollutants, or contaminants that complicate the property’s refinancing for expansion or redevelopment.” Brownfields are typically underutilized and are a blighting influence on their surroundings, whether or not contamination exists. These properties have the potential to generate new property tax revenue once hazards are abated or it is established that they are not contaminated.

Since 2008, the Department secured and administered four EPA grants totaling \$1,100,000 to identify, abate, and eventually redevelop brownfields. In 10 years, 18 Phase I Assessments, eight Phase II Assessments, four cleanup plans, and 14 Preliminary Environmental Studies have been conducted under these grants. Several properties have been converted into valuable community assets, such as the Cochituate Rail Trail, Pratt Street Community Garden, and Christa McAuliffe Branch Library, as well as new transit-oriented development apartments on the Central Business District.

Cultural District Designation. The Department actively supported the effort to establish a state-recognized “Cultural District” around the Centre Common. On January 28, 2020, the Framingham Centre Common Cultural District was designated as the Commonwealth’s 49th Cultural District. The newly formed 501(c)3 nonprofit has a new board of directors and continues to grow. In FY’22, the Planning staff continued active leadership in this effort, including serving on the Board of Directors and promoting activities and institutions in the district.



More info can be found at www.framinghamma.gov/culturaldistrict. The organization web page is: <https://framinghamcentrecommon.org/> and on Facebook at [/FramCentreCommonCulturalDistrict](https://www.facebook.com/FramCentreCommonCulturalDistrict).



Though it was the middle of the pandemic, the FCCCD brought people to the Centre Common to enjoy some fun with scarecrows. Here FCCCD Board Chair, Annie Murphy with the Framingham History Center Submission to the First “Scarecrows on the Common Event.”

Open Space. The PCD staffs the Open Space & Recreation Implementation Working Group (OSRIWG), which is charged with implementing the Open Space and Recreation Plan (OSRP). The OSRIWG – with staff from other City divisions and departments – intends to have the plan finally approved in 2022.

Bicycle and Pedestrian Planning. PCD recognizes the need for a comprehensive approach to supporting bicycle and pedestrian access throughout the City. Planning staff continues to implement the Bicycle and Pedestrian Plan and advocated for City investment in alternative transportation infrastructure.

Bruce Freeman Rail Trail. The Department manages the planning process to develop the Framingham portion of the proposed 35-mile rail trail that will ultimately extend from Lowell to Framingham. The Department, at the direction of Mayor Sisitsky, plans to have the P&S signed in 2022.

Subsidized Housing Inventory (SHI). PCD monitors the City’s status on the Commonwealth’s SHI to ensure the state accurately and fully accounts for Framingham’s subsidized housing. The City’s share of its housing stock designated as affordable remains in excess of 10%. This limits the applicability of Chapter 40B Comprehensive Permits (subsidized housing development that is not subject to municipal Zoning Codes). The state SHI lists Framingham with 27,443 housing units, with 2,871 or 10.5% affordable. As new multi-unit projects open in Framingham, the number of affordable units will increase. The new Alta Union House (55 Concord) includes 20 affordable units, the Buckley Apartments (480 Franklin Street) includes 21 affordable units, the soon-to-open Modera project (266 Waverly) includes 27 affordable units, and the new Bancroft Lofts on Fountain Street includes 26 affordable units.

MultiHazard Mitigation Plan (MHMP). The PCD staff, working closely with DPW, have begun the process of updating the City’s MultiHazard Mitigation Plan (last updated in 2017) in anticipation of providing MEMA and FEMA with a 5-year update (for 2022). This Plan allows the City to remain eligible for FEMA grants and provides measures of responsibility and safety for future hazards including storm events, flooding, as well as basic risk assessments when it comes to Citywide incidents near water bodies.

Link to Municipal, Regional, and State Organizations. The PCD Director and staff represent the City through a host of associations, working groups, and committees including but not limited to the following: MetroWest Chamber of Commerce; Metropolitan Area Planning Council (MAPC); MetroWest Regional Collaborative; MetroWest Economic Research Council Advisory Board; MetroWest Moves; Framingham Community Partnership; Greater Callahan Initiative; 495/MetroWest Partnership; Transportation Improvement Program (TIP); Brownfields Coalition of the Northeast; and the MetroWest Life Sciences Network (newly formed through efforts of CED Staff and EDIC).

The Department also maintains strong contacts with many state entities, including the Massachusetts Office of Business Development, MassDevelopment, and the Massachusetts Department of Housing & Community Development.

ECONOMIC DEVELOPMENT

The Economic Development efforts this year have focused on helping businesses through the pandemic primarily through small business grants, network building, and promotion. In addition to working with businesses directly, the Division works closely with organizations that represent business interests including the MetroWest Chamber of Commerce, the 495 Partnership, Downtown Framingham, Inc., and the Framingham Centre Common Cultural District.

Economic Development and Industrial Corporation (EDIC)

The EDIC is charged with creating a proactive capacity to execute activities supporting the Economic Development Strategic Plan. The EDIC has filed legislation with the state legislature to transform from EDIC into an EDC and update language in their enabling legislation that calls out the powers allowed under Chapters 121A, 121B, and 121C more explicitly. This would allow the new EDC to function as independently as possible while still undertaking projects on behalf of the City while maintaining some of the key benefits of a public agency. One major goal of Mayor Sisitsky's is to implement major City policies and plans for economic development and redevelopment. This will require land redevelopment activities including site acquisition, site assembly, and site prep for potential development. Below are members of the EDIC:

- Doug Lawrence, Chair, Manufacturing Member
- Angela Randolph, Vice Chair Finance Member
- Ronda Andrews, Municipal Government Member
- Andrew D'Amico, At-Large Member
- Anthony James, At-Large Member
- George Matook, Industrial Development Member
- Dan Rao, Real Estate Member

Biographies of the members can be found on the City's EDIC website at <https://www.framinghamma.gov/3074/EDIC-Member-Bios>.

EDIC Budget

Since FY'16, the City of Framingham funded the EDIC through a Special Purpose Account, providing flexibility in executing its marketing plan and other activities. As of June 30, 2022, the status of each account is as follows:

FY	Budget	Expended to Date
FY '18	\$127,500	\$127,500
FY '19	\$24,850	\$24,350
FY '20	\$141,000	\$117,945.64
FY '21	\$107,000	\$91,157.27
FY '22	\$107,000	\$60,000

EDIC Marketing

The EDIC leads efforts to market Framingham’s assets and businesses with a goal of encouraging companies and individuals to invest, create jobs, work, and live in the City. In FY’22, the EDIC continued its contract with Seven Letter (formerly O’Neill and Associates). After engaging Seven Letter, the first product was an updated Marketing Plan to guide outreach and marketing for the next three years. Planning team staff executed the promotion program with the support of Seven Letter. Marketing channels, through which the EDIC shares information and positive stories about business success and quality of life to a growing target audience, include: publishing a monthly newsletter, hosting business events, and increasing the City’s social media presence among the region’s businesses, developers, and influencers.

PERMITTING

ZBA: 508-532-5456	Planning Board: 508-532-5450	Conservation Commission: 508-532-5460	Historical & Historic District Commissions: 508-532-5455
ZBA@framinghamma.gov	PlanningBoard@Framinghamma.gov	ConservationCommission@ framinghamma.gov	HistoricPreservation@ framinghamma.gov
www.framinghamma.gov/230/ Zoning-Board-of-Appeals	www.framinghamma.gov/69/ Planning-Board	www.framinghamma.gov/137/ Conservation-Commission	www.framinghamma.gov/ historicpreservation

Mollie Amaral, Community Outreach Coordinator

The PCD supports land use, conservation, and historic preservation permitting boards. Each project before one of the boards has a formal public notification process to ensure due process is followed. The Conservation Commission staff also manages over 400 acres of property under the Commission’s purview. Their activities are described separately.

Zoning Board of Appeals (ZBA)

The ZBA is an appellate board and acts as a permit granting authority, under M.G.L. c. 40A, for variances, special permit applications, appeals by aggrieved parties of administrative determinations, and Comprehensive Permit petitions under M.G.L. c. 40B. The Framingham ZBA performs the following functions:

- Hears and interprets appeals relative to denied building permits or other determinations of the Building Commissioner.
- Reviews petitions for Special Permits and Variances (deviation from the Framingham Zoning Ordinance only if a “substantial” hardship arises from soil, shape, or topography of the property).
- Reviews sign appeals and variance requests, pursuant to the Framingham General Ordinances, Article VII.
- Reviews and serves as the permit granting authority for Comprehensive Permits for affordable housing projects pursuant to M.G.L. c. 40B.

The ZBA members were as follows:

Stephen E. Meltzer, Chair	Lap Yan, Associate, Sign Appeals Board
Edward “Ted” Cosgrove, Vice Chair	Mitchell J. Matorin, Associate
Heather O’Donnell, Clerk	Leonard Levy, Associate, Sign Appeals Board
John “Rick” P. McKenna, Associate, Sign Appeals Board	

During FY’22, the ZBA received 61 petitions for appeals, variances, special permits, findings, and sign appeals; issued 51 decisions; and held monthly meetings.

Petition Type	Decisions*	New Petitions
Variances	20	24
Use Variances	0	0
Appeals	2	3
Findings (Sec. 6)	9	10
Special Permit	13	13
Sign Variances	7	9
Sign Appeals	0	2

*Decisions include those for cases filed prior to the reporting period and exclude those for new petitions that were decided later and those that were withdrawn and denied.

PLANNING BOARD

The Planning Board serves as the authority for short- and long-term land use planning efforts and is solely responsible for the development, maintenance, and implementation of the Master Land Use Plan. In addition, the Planning Board is responsible for the development of zoning regulations and the recodification of the Framingham Ordinance; the maintenance of the Rules and Regulations Governing the Subdivision of Land in Framingham; the review, permitting, and conformance of development projects; and the collaboration with various municipal departments. Throughout the year, the Planning Board performs the following tasks:

- Land use permitting and decision making;
- Development of zoning that enables progress towards implementation of the Master Land Use Plan and other plans;
- Serves as the authority for all land use applications and regulations;
- Ensures a predictable land use permitting process that is responsive to commercial and residential property owners while enforcing local ordinances and protecting the interests of the Framingham community;
- Responsible for drafting amendments to the City’s Zoning Ordinances, various land use regulations, and the Framingham Master Land Use Plan.

During FY’22, the five Planning Board members were:

Kristina Johnson, Chair	Aaron Bober
Joseph Norton, Vice Chair	Thomas Buie
Shannon Fitzpatrick, Clerk	

PCD Permitting staff provides the Planning Board with information, maintains the application process, provides staff memorandums, and provides professional planning advice and policy analysis to guide their decision making.

Land Use Permitting

The Planning Board is responsible for the review and permitting of land use application projects that are consistent with the Zoning By-Law and the Master Land Use Plan, while meeting the goals set forth in the Framingham Permitting Handbook (also known as Plan-Build-Grow). In FY’22, the FPB granted 52 decisions for applications (Site Plan Review, Special Permits, Subdivisions, Public Way Access Permits, and Modifications to Scenic Roadways); received 52 applications; held 26 meetings; conducted conformance review for active development projects.

Planning Board July 2021-2022	Applications	Decisions/ Permits	Withdrawals	In Progress
Approvals Not Required (ANR)	11	11	0	0
Shoppers World Signage	6	6	0	0
Site Plan Review (Minor, Limited and Major)	18	18	1	0
Special Permits	2	1	1	0
Site Plan Modifications	4	4	0	0
Minor Modifications (requests)	4	4	0	0
Scenic Roadway	1	1	1	0
SPR and Special Permits	5	5	0	0
	51	50	3	0

Master Land Use Plan

The Framingham Planning Board continues to monitor implementation of the Master Land Use Plan. Projects before the Planning Board are reviewed and implemented based on the framework of the Master Plan and its updates.

HISTORICAL COMMISSION AND HISTORIC DISTRICT COMMISSION

The FY'22 budget devoted \$16,400 to support the work of the Historical Commission and the Historic District Commission.

Historical Commission (HC)

Members:

Paul Silva, Chair	Lynne Damianos
Thomas Schuetz, Vice Chair	Susan Kennedy
Frederic Wallace, Clerk	Kevin Swope
Lewis Colten	

In FY'22, the Historical Commission held eight public meetings. A total of three requests for demolition were reviewed under the City's Demolition Delay Ordinance (General Ordinances Article V, Section 21), covering all buildings greater than 75 years old; no demolition delays were imposed.

Historic District Commission (HDC)

Members:

Amy Finstein, Chair	Edward Grenham
Andrew Mackin, Vice Chair	James Kubat
Stephen Greeley, Clerk	Katherine Michalski
Susan Bernstein	Kenneth Nowell
Paul Charboneau	Paul Silva
Henry Field	

Associate Planner Alexandra O. Muto served as staff for the Historical Commission until September 2021 when Community Outreach Coordinator Mollie Amaral took on the responsibility of managing all administrative duties.

In FY '22, the HDC held ten meetings. The HDC reviews all changes to the exterior of a property visible from a public way in the City's six local historic districts. The HDC held two public hearings in FY'22 for various projects.

Conservation

The Conservation Commission serves as the local authority for overseeing and administering the state's Wetlands Protection Act and Regulations. The Conservation Department is composed of the seven appointed members who serve on the Conservation Commission, as well as three professional/technical staff. The Department is responsible for implementing local, state, and federal wetland and land protection regulations, as well as managing approximately 500 acres of conservation land, engaging the community in conservation efforts, and educating local residents about the functions and values of our shared natural resources.

Big shout out to our Conservation Department Field Crew Brian Prue, Christian Celestin, and Noam Blacker. These three gentlemen worked hard during the heat of the summer to keep our trails and land open to the public.

During FY'22, the seven members of the Conservation Commission were:

Sam Bade, Chair	Bill Merriam
Thomas Liveston, Vice Chair	Jennifer Forman Orth
Temitayo Akinbola	Steve Weisman
Priya Gandbhir	

The Conservation Department reviews and permits private, commercial, industrial, and government projects to ensure they conform with all local, state, and federal wetland protection regulations. Other duties include managing the City's conservation land, overseeing the Framingham Land Stewardship Program, directing the Nuisance Aquatic Vegetation Management Program, and providing education, outreach, and permit assistance to residents.

The Conservation Department works to:

- Enforce the Wetlands Protection Act (WPA) in the City of Framingham, as well as the City's Local Wetland Protection Ordinance.
- Manage approximately 500 acres of conservation land, which includes trail maintenance and wildlife habitat management. Thanks to the Parks and Recreation Department (PRD), the trails remained open and accessible. PRD took on the critical maintenance activities including clearing fallen trees from trails and mowing along the roads and parking areas to maintain safety and access for the public throughout the pandemic.
- Direct the Nuisance and Invasive Aquatic Vegetation Management Program, which focuses on the management and treatment of invasive and nuisance aquatic plants at Waushakum Pond, Learned Pond, Gleason Pond, Norton Pond, Mohawk Pond, and Farm Ponds; as well as the 1.3-mile ponded section of the Sudbury River. The Conservation Department also helps to facilitate other invasive species management projects in collaboration with local and regional nonprofits, land trusts, and other volunteer groups and organizations.
- Collaborate with Planning Department and Parks & Recreation Department staff to update the Open Space and Recreation Plan (OSRP), which will allow the City to continue to apply for grants.
- Secure grants, build partnerships, and facilitate conservation land acquisitions and conservation restrictions to increase the protection of open space, wetland resources, and wildlife habitats for current and future generations of Framingham's community to enjoy.

During FY'22, the Commission reviewed and issued over 100 permits under the Wetlands Protection Act and the local Wetlands Protection Bylaw. The Commission held 27 public meetings and inspections in support of the permitting process and enforcement of the Wetlands Protection regulations.

Permits, Meetings and Site Visits	Quantity
Inter-departmental Reviews of applications (Building Permits, Planning Board Permits, and Zoning Board of Appeals Permits)	52
Notice of Intent	38
Abbreviated Notice of Resource Area Delineation	1
Request for Determination of Applicability	22
Emergency Certification	3
Minor Plan Change	2
Permit Extensions	3
Amended Order of Conditions	2
Certificate of Compliance	21
Notice of Violation	4
Enforcement Order	13
Administrative Approval	64
Number of Hearings	102
Number of Meetings	27

In addition to permitting responsibilities, the Conservation Department collaborated on several long-term planning projects, land acquisitions, and educational efforts to support the mission of the Division. Some of these efforts were impacted by the pandemic and staff turnover however, the Conservation Department will continue its planning efforts moving forward. Some of these efforts are listed below.

Conservation Master Plan

Implementation of the Conservation Master Plan (CMP) was postponed due to pandemic-related budget cuts and staffing shortages. Additionally, the second public meeting to discuss the Conservation Master Plan was postponed until after the pandemic. Next steps will include public engagement to prioritize projects and identifying funding opportunities and partnerships to support implementation of the Conservation Master Plan.

Open Space and Recreation Master Plan

The Open Space and Recreation Plan was submitted and reviewed by the Massachusetts Department of Conservation and Recreation (DCR). DCR provided comments which Conservation staff, in cooperation with Planning and Parks & Recreation staff, continue to address.

Conservation Land Management

Conservation Restrictions

0 Pleasant St and 152 Grove St: Boundary marking of these parcels and others is scheduled for the Seasonal Conservation Crew for the summer/fall of 2021.

Land Acquisition

Working with the Sudbury Valley Trustees (SVT), secured a parcel of land through the Local Acquisitions for Natural Diversity (LAND) Grant Program that connects the Mohawk property to Callahan State Park and beyond. SVT will hold in fee and the Conservation Commission will hold a conservation restriction.

Nuisance and Invasive Aquatic Vegetation Management Program

Water Chestnut Treatment

Treatment of invasive water chestnut on the ponded section of the Sudbury River entered its sixth year this season. The first five years have brought a reduction of coverage. Volunteers have also engaged in hand-pulling the water chestnuts in spots more difficult to reach with the spray treatments, assisting in the stewardship of the river.

Stearns Reservoir has also been treated for water chestnut and other aquatic vegetation and will continue to require consistent monitoring and treatment to keep this invasive plant from choking the City's waterbodies. Conservation staff is working to locate a more accessible access point to accommodate more effective equipment for treatment.

Invasive Aquatic Vegetation

The Conservation Department has treated six Framingham lakes and ponds (Waushakum, Farm, Learned, Gleason, Norton, and Mohawk Ponds) for nearly 20 years. Due to rare species habitat in Waushakum and Farm Ponds, a botanical study was required around Waushakum and Farm Ponds where the rare plant species is present. This rare plant is only present in nine locations throughout the entire state. Waushakum and Farm Ponds are currently undergoing their third year of treatment following a five-year hiatus, when Natural Heritage and Endangered Species



Thanks to a partnership with the Sudbury Valley Trustees and assistance from the LAND Grant Program, the Chickatawbut Woods Reservation was completed this year with the acquisition of a parcel of land that connects Mohawk walking trails to Callahan State Park.



Residents engage in stewardship of the Sudbury River by helping to remove water chestnuts from shallow areas.



The Sudbury River has seen a significant reduction in invasive water chestnut, but still requires yearly treatments and maintenance.

was evaluating the best approach to protect the rare plant and its natural habitat. At this time, the method of treatment is mostly focused on the areas of vegetation that inhibit recreational activities including swimming, boating, and fishing. The Conservation Department has continued to coordinate with the Natural Heritage and Endangered Species Program on the best methods for treating the nuisance aquatic vegetation without harming the endangered plant population. This includes the selection of appropriate herbicides, as well as contraction of a botanist who routinely monitors the rare plant species to ensure it is unharmed. Regular treatments of Gleason, Learned, Mohawk, and Norton Ponds have also continued.

Education and Outreach

Each year the Conservation Department provides information about land management, conservation, and environmental education at various events. Due to the pandemic, no large events were planned, but staff were able to engage smaller groups in native pollinator planting initiatives, water chestnut pulls, and discussions with concerned residents about the resources on their properties and best management practices.

COMMUNITY DEVELOPMENT

Eliot Yaffa, Community Development Coordinator

Community Development Committee:

Beverly Good (Chair), Miakala Bembery, Eileen Bogle, Garrett Colon, Karimah Grana, Tianna Tagami

The Community Development Program (CDP) manages the Community Development Block Grant (CDBG) and Home Investment Partnership Act (HOME) grants allocated to the City by the U.S. Department of Housing and Urban Development (HUD). Funds subsidize projects, programs, and services primarily benefitting low- and moderate-income persons earning 80% or less of area median income. Program and service categories include downtown improvements, public services, public facilities improvements, code enforcement, and housing rehabilitation. Two full-time positions staff Community Development.

FY'23 CDBG & HOME Budgets:			
	Budget	Spent	Percent Utilized
Home	\$387,482.49	\$139,920.86**	36%
CDBG	\$512,556	\$479,729.53	93.01%
CARES ACT	\$1,033,307	\$693,508.29	67%

*** These are federal entitlement funds and unexpended funds can carry over. Previous years' funds, as well as a small amount of Program Income are used for projects. FHA's Carlson Crossing Project will be under contract to be eligible to spend their allocation in Fall 2022. Most of Tenant Based Rental Assistance has been committed but not spent.*

The City of Framingham was in a transition period from pandemic to post pandemic recovery. Most of the work this year within CDP was focused on post pandemic resources. While the City is still accepting applications for COVID-19 related hardship requests, these requests have been slowing down. As of September 1, the City has disbursed 67% of the total COVID-19 funds. CDP was fortunate to hire a Community Development Administrator to assist the general public in completing the necessarily paperwork to get funds reimbursed or dispersed. A small portion of our allocation is uncommitted and available for residents and businesses who were negatively affected by COVID-19. The rest of the committed funds have been allocated and as waiting to be reimbursed to organizations.

FY'22 CDBG Non-CARES Act Funds

Housing Rehabilitation/Code Enforcement

While CDP halted its housing rehab program for local FY'22, we are finishing the rehabilitation of two projects. The Code Enforcement Task Force restarted its operations to normal. They did not miss a beat and provided 480 citations to homeowners who have residential units located within the low- and moderate-income census tracts. According to U.S. Census data, the code enforcement task force directly impacts 19,470 residents. The City and its partners also managed to effectively operate all of its programming set forth in the consolidated and action plans.

Public Services

Eight social service agencies delivered services to 1,693 beneficiaries leveraging funding from other sources against CDBG. All CDBG-receiving entities, including public services, leveraged nearly \$1 million in additional funds to carry out their work. The program funded job training services to local youth and limited English proficient residents, a local furniture bank that provides donated furniture to low-income individuals, provider of clothing and personal care items to low-income families Framingham residents, and a food bank. These impacts did not only benefit the direct beneficiaries but also leveraged new skills, better health, and supportive services to entire households, families, and their circles and networks. Ninety-three percent of services were to individuals earning 80% or less of the area median income (AMI). Eighty percent of beneficiaries, the majority, earned 30% or less of the AMI, a level categorized by HUD as extremely low income. Agencies reached clients of varying ethnic/racial backgrounds and provided services to new immigrants.

CDP also continued their emergency income program for households affected by COVID-19. Thirty-four households were assisted with funds to pay two months of mortgage/rent and utility payments.

Public Facilities

CDP funded four public facilities projects during the fiscal year. The four projects were: making ADA sidewalks at Rose Kennedy Lane, a FHA housing development, creation of the teen room at the Main Library, design work for ADA modifications at Reardon Park, and the creation of Framingham's first dog park at Farm Pond. All of these modifications created improvements to public facilities that directly impact 13,960 residents. These residents are located within the census tract the facility is located and abutting census tracts.

Economic Development

CDBG funds continue to subsidize Downtown Framingham, Inc. (DFI), which amplify economic development efforts by providing technical assistance to local merchants on sign and façade projects and other general business needs.

The City established a microenterprise program to assist business owners expand or relocate within Framingham. Microenterprises are those businesses whose owners make 80% of the AMI or lower and employ five or fewer employees including themselves. Through this program we have assisted eight businesses with \$5,000 grants.

CDBG CARES Act Funds

The City continued both its small business and emergency assistance program in program year 2022. As of September 9, the City expended close to \$700,000 in FY'22 to small businesses, nonprofits, and Framingham residents. The majority of the unexpended funds have been allocated to nonprofits to assist residents with a variety of COVID-19 related outcomes. These nonprofits are assisting residents with health information, food banks, a call center to handle COVID-19 related inquiries, heavy cleanouts and homemaking services due to a shortage of staff as a result COVID-19, senior transportation services, and emergency shelter for homeless residents. The City has assisted 42 small business with COVID-19 funds during FY'22 and has assisted 30 residents with emergency funds.

HOME Program

Framingham is a member of the WestMetro HOME Consortium with 13 other member municipalities including Newton (as lead community), Belmont, Brookline, Concord, Framingham, Lexington, Natick, Needham, Sudbury, Waltham, Watertown, and Wayland. The individual communities do not meet the \$500,000 threshold to receive HOME funds directly, so they band together as contiguously located governments to participate in the HOME Investment Partnerships Program (HOME) program. Working collaboratively, the consortium creates affordable housing, provides rental support, and issues down payment assistance to their residents. Find below Framingham's accomplishments in FY'22 using HOME funds.

Subsidized Housing Support

Framingham uses a portion of its HOME funds for a Tenant-Based Rental Assistance (TBRA) program that solely pays for security deposits and first or last month's rent. In addition, the City continued a full subsidy program that pays 70% of the rent for homeless families working with Family Promise Metrowest. In FY'22 we assisted 14 residents. Eighty percent of funds for this program must be provided to families 60% of the AMI or lower, and 20% of the funds can be used for families making less than or equal to 80% of the AMI.



Division of Parks, Recreation, & Cultural Affairs

PARKS AND RECREATION COMMISSION

Kathleen F. Hauck, Chair, Bob Berman, David Gudejko, Shannon Stevens, and Tony Tolson.

The Park and Recreation Commission consists of five volunteer residents who make policy and follow Massachusetts General Law, Part I. Title VII, Chapter 45, Section 5 to lay out and improve public parks; make rules for their use and government; appoint all necessary engineers, surveyors, clerks and other officers, including a police force to act in such parks; define their powers and duties.

Parks and Recreation Department Mission

The Parks and Recreation Department's mission is to create recreational opportunities, preserve open space, manage public athletic fields and parks, and administer recreation programs for the varied population of Framingham.

The Three Pillars of the National Parks and Recreation Association

1. *Health and Wellness* - Advancing community health and well-being through parks and recreation.
2. *Equity* - Ensuring all people have fair and just access to the benefits of high-quality, local parks and recreation.
3. *Conservation* - Creating a nation of resilient and climate-ready communities through parks and recreation.

Division Administration Goals

1. Continue efforts to provide equitable access to City facilities and amenities by implementing park renovations and improvements citywide. Continue to develop partnerships and facility permit opportunities for organizations focusing on providing recreational opportunities to underserved residents of Framingham.
2. Continue to increase efficiencies among administration staff by identifying opportunities within day-to-day operations that will allow for better deployment of staff; focus on improving permit processing and field lining operations. Implement new technology such as the newly acquired "Turf Tank" Athletic Field Line Painting Machine that saves time and money.
3. Update the Capital Improvement Plan (CIP) master plan, priority list, and funding source opportunities to create a focused vision for City parks with guidance from the Mayor, City Council, the Parks and Recreation Commission, and the community at large.

Division Administration Services

Division Administration supports the overall operations for Parks Maintenance, Recreation Services, Callahan Center, Loring Arena, and City-owned Cemeteries. Staffing includes six full-time staff: a Division Director, Deputy Director, Financial Manager, Office Manager, Administrative Assistant II /Field Scheduler, and an Administrative Assistant III.

Staff perform the following services and more:

- Long-range planning
- Property management
- Capital planning and capital project oversight
- Operating budget planning and oversight
- Personnel management
- Payroll management
- Collective bargaining
- Financial management
- Accounts payable and receivable
- Scheduling and permitting City and park property

Administration staff generates significant alternative resources through grant programs and community partnerships. This Division actively seeks out community partnerships. We work directly and share resources with other City departments, including the DPW, Community and Economic Development, Conservation, Capital Projects, BOH, and Framingham Public Schools to plan and implement numerous projects utilizing local, state, and federal grant funding.

PARKS MAINTENANCE DEPARTMENT

The Parks Maintenance Department continues to provide the best maintenance practices for the City’s athletic facilities and park properties, following industry standards and procedures. Well-maintained and safe activity areas are necessary for all our user groups of various levels of competition. This Division strives to accomplish and is committed to providing well-maintained facilities through a multi-level maintenance program. Using a coordinated field scheduling program and field rotation, we can meet the challenge of scheduling use for all our facilities. In addition, we continue to advise a non-overuse policy to prevent maintenance and safety problems in our facilities and help us meet the demand for more athletic fields during prime-time hours.

Parks Maintenance Department Services

The maintenance program works to establish healthy turf through a program of aeration, fertilization, seeding, top dressing, irrigation, and proper mowing techniques. In addition, we monitor the soil conditions to provide necessary nutrient applications of fertilization in the most cost-effective manner. This continues to benefit all of our turf areas throughout the City.

The Park Maintenance Department provides management and maintenance of over 725 acres of City property, including 67 park and school-owned formal athletic fields, aqueduct trails, and several hundred acres of active and passive parks. Sixteen full-time staff include the Superintendent of Park Maintenance, three Construction Supervisors (one unfunded), three Working Foremen, two Medium Equipment Operators III, one Medium Equipment Operator II, five Medium Equipment Operators I, and one Maintenance Mechanic. We also employ Seasonal and Summer Laborers (50% reduction in funding in FY’21) part-time during our busy seasons. We also maintain City and school facilities, athletic fields, and neighborhood playgrounds and equipment. In addition, we provide snow operations during the winter and trash collection on all properties.

Additional direct services are provided solely or in cooperation with various volunteer groups, including religious affiliates, Framingham State University, Bose, youth groups, and high school students. We assist with the annual Arbor Day activities in coordination with the DPW, Keefe Tech, and local landscaping and tree companies. The Maintenance crew is carrying on the tradition with the Toy Soldier displays throughout the City. In addition, staff supports the environment by building bee and bird boxes in our parks.

Parks Maintenance Department by the numbers

400 acres of active or developed property
325 acres of passive/undeveloped property
200 trees watered weekly
70 unique sites such as roadway islands which include plantings, mulch, and watering
55 flower beds
36 parks, including three beaches
34 school athletic fields
33 non-school athletic fields
21 various conservation areas; open spaces; water ways; boat ramps; and community garden
9 schools with athletic fields
25 sport field locations
52 spring sport fields
36 Fall sport fields
16 tennis courts
8 basketball courts

Parks Maintenance Successes and Challenges

The demand to provide additional practice and game field facilities will continue to be a significant challenge for the City. We hope to address scheduling challenges with the new synthetic fields at Fuller Middle School. There are still challenges with scheduling use at school facilities due to increased school use and times. We continue to see a growing increase in participation of many formerly seasonal sports requesting field permits for multiple seasons, such as lacrosse, soccer, cricket, and baseball. We have been trying to address these issues through our long-range planning, but timing and funding have been challenging. We are addressing the need for future field space by using a synthetic surface as an option. Until some of the projects come to fruition, we will continue to be asked to provide more permits in areas already seeing heavy use. This overuse accelerates the need to shut down fields for costly renovations and limits fields opening to user groups in the spring season.

Our Maintenance Department continues to support the athletic programs of two high schools, Framingham High and Keefe Vocational High School. Other schools that rely on our Department for a portion of their athletic program needs are Framingham State University, MassBay Community College, and the Learning Center for the Deaf. In addition to school athletics, the Department provides scheduling and facilities for hundreds of other user groups from the Framingham community.

In an effort to increase efficiency, the Parks Department purchased a “Turk Tank” capable of lining a standard soccer field in an hour. This replaces an entire paint crew of four people for eight hours with one person to paint a football field.

Our site-based management program at the Bowditch facility has been limited due to the ongoing pandemic and staffing challenges. The Department will need additional personnel and resources to provide the same level of service in our other parks. The working relationship with Keefe Technical School has been reinvigorated post-COVID, and we hope to see more projects that we can partner with going forward. The work they can provide will be beneficial to the City. Using student labor provides access to cost-effective, professionally supervised electrical, carpentry, plumbing, and metal fabrication, while affording students the benefit of practical “real world” learning experiences in a commercial setting. We started using the Student Co-op program to hire qualified students into the labor force for real-life job skills.

Park Maintenance - By the Numbers		
Category	FY'21	FY'22
Fertilizer (Pounds)	24,000	24,000
Grass Seed (Pounds)	21,500	8,000
Athletic Field Marking Lime (Pounds)	2,800	8,400
Athletic Field Marking Paint (Pails - 5 gallons per pail)	71	112
Ballfield Clay - Infield Mix (Cubic Yards)	56	140
Brick/Mason (Beach) Concrete Sand (Tons)	4	48
Loam/Sand soil (Cubic Yards)	137	0
Playground Safety Chips (Cubic Yards)	0	110
Bark Mulch (Yards)	80	160



Rainbow at Bowditch field at dusk

Our tree maintenance program will continue to address the needs of our Department. We will continue to concentrate on identifying risk trees throughout our properties. We have been increasing our pruning schedule to help maintain the life and quality of our many properties' trees. The citywide beautification program has been limited due to the lack of staffing resources it requires.

We continue to give support and resources to other City departments, including the School Department, Building Services, Library, Public Works, Board of Health, Conservation, Police, Fire, and IT. We want to thank all of the City departments for the cooperation they have provided throughout the year. It would be very difficult for us to achieve our success without their help.

Parks staff coordinated with many groups to successfully revamp the Veterans Park on Concord Street. Paving, irrigation, electrical, and hardscape improvements have dramatically changed this park into a magnificent monument for all our dedicated service people. There was a very tight timetable and many challenges to completing this project. I want to thank all our volunteers and groups that helped us with some of our projects last year.

Recreation - By the Numbers		
Category	FY'21	FY'22
Total Beach Attendance (Participants)	9,376	3,268
Beach Attendance (Saxonville - Participants)	2,855	273
Beach Attendance (Learned - Participants)	6,181	2,790
Beach Attendance (Waushakum - Participants)	340	205
Total Beach Tags Sold	1,046	0
Swim Lesson Attendance (Participants)	0	0
Total Program Enrollment (Participants)	11,567	12,364
Total Programs	239	317
Total Staff	442	461
Total Program Hours	2,850	2,130
Total Special Events	5	6

Cemeteries

The three City-owned cemeteries under my guidance have seen little activity this past year. The original cemeteries are still under the jurisdiction of the Cemetery Commission, made up of a three-member board appointed by the Mayor. The three cemeteries under their jurisdiction are the Edwards Cemetery, Main St. Cemetery, and Old South Burial Grounds. There is a contract for the grounds mowing and clean-ups, but the Parks Department staff does everything else.

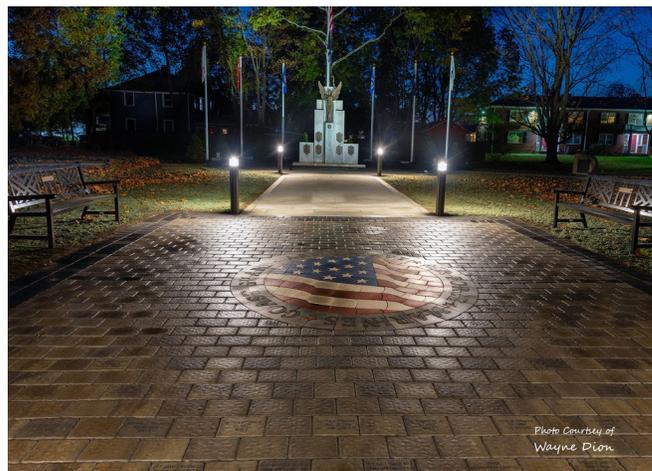
We have lifted the moratorium on the general sale of new lots. Lot sales are now available. The fee schedule for cemetery-associated activities remained the same this year. The Parks Maintenance staff continues to perform grave openings and interment of cremations at the cemeteries. We continue to receive requests for historical records associated with the cemeteries and can use an electronic database to respond promptly to the majority of most inquiries.

Parks Maintenance Accomplishments

Veterans Memorial Park

The Veterans of Framingham noticed that their park was falling into disrepair and inaccessible, and the monument plaques were outdated, neglecting our more recent fallen heroes. There was no dedicated funding or concept design, but there was a drive to make this happen for our Veterans and a team ready to step up when called.

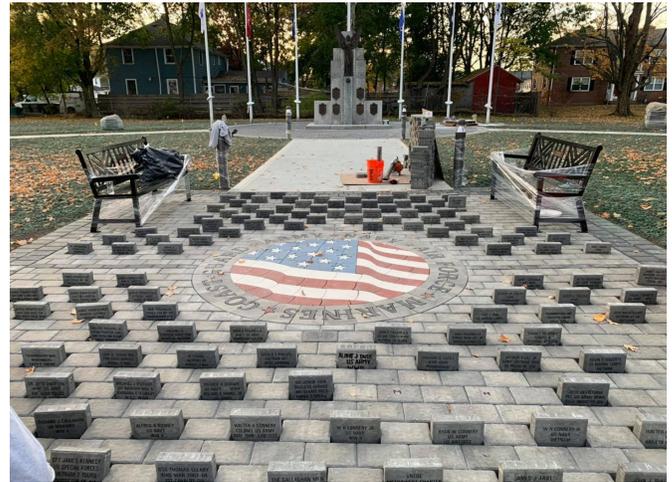
A revitalization team was assembled, and thanks to the volunteer efforts of our great community, people got to work securing the funds and volunteering their services to make this project a reality. I cannot express how proud and thankful I am



for this group of highly dedicated and motivated Framingham Veterans, community volunteers, City staff, and officials. Every team member was selfless and out for the greater good of the project. The team worked collectively and tirelessly to have the park ready for Veterans Day, and they succeeded. The team privately raised over \$150,000, and the City Departments rallied to get the project completed by Veterans Day.

Framingham Dog Park

Thanks to the perseverance of all those who shared a vision to bring a dog park to Framingham. Shannon Stevens, Founder of FramBark, shared this vision, assembled a team of dedicated residents, and began advocating for a new Dog Park. Shannon received assistance from City Councilor Michael Cannon, Mary Kate Feeney, and others to advocate for a new site for the park. As a result, we submitted a \$225,000 grant request to the Stanton Foundation, funding much of the project. In addition, CDBG funding was granted to reduce the costs further. The park includes a section for small dogs and another area for larger dogs with double gates for safety. In addition, it offers ample open space to run and a dog agility course to play on. Lastly, this beautiful addition to Farm Pond Park links to the Aqueduct trail system and opens up miles of interconnected trails.



Framingham Dog Park Groundbreaking Ceremony, held on March 4, 2022

RECREATION DEPARTMENT

FY'23 Recreation Department Goals

1. Create an inclusive image of the Recreation Department by anticipating and adapting to the programmatic and facility needs of the entire community. This will include implementing programs in various areas throughout the City to help build a feeling of community while expanding inclusive programming.
2. Continue to promote and publicize recreational programs and events citywide effectively. Improve our advertising efforts for programs by utilizing social media and public and community events, while cross-promoting and advertising at other City facilities and buildings. Continue to collaborate on programs and promotions with other departments successfully.
3. Improve upon affordable recreational opportunities by pursuing grants related to affordable programming. Create a new Financial Assistance program to fill the void left by the Friends of Framingham Recreation disbanding. Continue to collaborate

with neighboring communities to expand recreational opportunities. Create an inclusive Vendor and Independent Contractor Agreement packet to help facilitate collaboration with coaches and vendors to offer specific clinics and programs at an affordable rate, while continuing to develop an inclusive recreational programming plan for Mary Dennison Park, in anticipation of its completion.

Recreation Department Services and Programs

The Recreation Department provided over 315 programs geared towards a varied population of Framingham. Our services are supported by program user fees and the tax base. In FY'22, over 12,300 participants of all ages registered in Recreation Department programs. The number of participants registered and programs able to be offered has returned to a more 'normal' status following COVID-19 restrictions and local and state guidance.

The Department received a grant from the Framingham Cultural Counsel to help fund our Friday Night Concert Series. Unfortunately, the Department of Conservation and Recreation discontinued offering the DCR Park Pass to communities free of charge. In addition, the Friends of Framingham Recreation, Inc. (FOF) disbanded this year. The FOF was a non-profit organization established in 1986 to provide quality recreational opportunities within the Town/City of Framingham to individuals and all other purposes permissible for a corporation formed under Chapter 180 of the Massachusetts General Laws. This had a significant impact on the Department as the FOF offered numerous scholarships for recreation programs and supported events like the EggCiting Event, Pumpkins in the Park, Framingham Frosty Fest, Family Fun & Movie Night, Thanksgiving Bonfire, and Santa's Little Sports. The Department is now faced with either finding alternate funding sources, canceling events, or absorbing the cost of running these community events. The FOF supported between \$10,000-\$15,000 per year for scholarships & events.



Recreation Department basketball program for youngsters



Recreation Department basketball program



Recreation Department ice skating lessons



Recreation Department soccer program



Residents enjoying Halloween in Framingham: Pumpkins in the Park activities



Kids and families enjoying the traditional Easter Egg hunt.



The guest of honor arrives at the EggCiting event.

Recreation Department Accomplishments

The Recreation Department held the very popular Friday Night Concert Series on the Centre Common this year. Sounds from 'Four Corners,' 'Beantown Buckaroos,' 'XRB,' 'Barry & the Midnights,' 'Larry Bee & the Buzz,' 'Tony Soul Project,' and 'RIZE' entertained the crowd. Unfortunately, 'Shades of Gray' was rained out. We are grateful to the many sponsors that make this eight-week series possible. A special thank you to the Framingham Auxiliary Police for being there weekly and to DPW for providing additional lighting. We also held our 9th Annual Family Fun & Movie Night at Bowditch Field. This year's movie was 'Boss Baby' and was hugely successful.

Beaches were open and accessible to Framingham residents only, for free again this year. 3,268 individuals visited the three City beaches during the eight-week beach season while the staff was on-site. Learned Beach had 2,790 visitors, Waushakum Beach had 205 visitors, and Saxonville Beach had 273 visitors. This year we experienced a shortage of lifeguards. This shortage stemmed from the COVID-19 pandemic and the lack of lifeguard training sessions allowed to be held. This problem is not exclusive to Framingham. There is a nationwide lifeguard shortage. Unfortunately, because of this, not all beaches had staff present during the 58-day beach season. Learned Beach was staffed for 58 days, Waushakum Beach was staffed for 26 days, and Saxonville Beach was staffed for 31 days. When staff was not on-site, beaches were posted 'waterfront unguarded' and 'no lifeguard on duty.' Water quality issues also plagued us this beach season. Saxonville Beach was closed for swimming for 30 days due to a cyanobacteria (blue-green algae) bloom, Learned Beach was closed for 27 days, and Waushakum Beach was closed for 58 days due to elevated E. coli levels.

Working with the Framingham Police Department and the Framingham Fire Department, the Parks & Recreation Department hosted a special remembrance ceremony and vigil for the 20th Anniversary of those who lost their lives in the tragic events of September 11, 2001, including the 17 people with ties to Framingham. In addition, nearly 3,000 American flags were placed on the lawn to represent each person who lost their life on that tragic day. The outdoor ceremony included solemn remarks, a reading of



Moviegoers enjoy Boss Baby at Bowditch Field.



the names on the memorial, a prayer offering, and a presentation of the colors by the Framingham Fire and Police Department Color and Honor Guards. The ceremony was held at the September 11 Living Memorial at Cushing Memorial Park.

The Framingham Police Department, in partnership with the Parks & Recreation Department, hosted a Police Athletic League basketball tournament at the basketball courts at Bowditch Field in September. Sixteen teams (eight adults, eight high school) participated, with over 400 people attending the day.

In October, we held a Community Pickleball Clinic at the newly established Butterworth Park Pickleball Courts. It was well attended with over 40 participants and kicked off our popular pickleball lessons held in the Spring and Summer months.

In November, the vacant Activities Supervisor position was filled by Kaly Davidson. Kaly has more than ten years of experience in the field and came to us from the Boys & Girls Club of MetroWest and the Town of Needham Parks & Recreation Department.

In December, the Department participated in the City's 30th Annual Tree Lighting Ceremony and Holiday Block Party for the first time. This outdoor evening event closed down a portion of Union Avenue and highlighted many of the City departments, as well as the arrival of Mr. & Mrs. Claus. The Department also worked in collaboration with the Boys & Girls Club of MetroWest and the Framingham Police Department to provide children in need with presents for the holidays.

Recreation Department Acknowledgments

We want to thank Mayor Spicer, Mayor Sisitsky, City Council Members, City departments, and numerous community volunteers for their continued support and dedication. Without their assistance, we would not be successful in offering quality programs to the residents of Framingham.

We welcome input from residents, and we value your feedback and involvement in our programs.



Police Athletic League basketball tournament at Bowditch Field.



*Above: Pickleball match play.
Right: Instructors showcase the finer points of Pickleball.*



COUNCIL ON AGING DEPARTMENT

Council on Aging (COA) Board

Clyde Dottin (COA Chair, 2023), Audrey Hall (COA Vice Chair) 2024, Brenda Diaz (2024), Thomas Grove (2024), Jennifer Rich (2024), Linda Schwartz (2024), Brian Sullivan (2023), Glenda Thomas (2023).

The mission of the COA Board is to understand, support, strengthen, and improve the lives of the diverse residents of Framingham who are 55 years old and older through advocacy, communication, and collaboration. A member's duty is to understand, support and carry out the Council on Aging's mission on behalf of the aging population.

Council on Aging Department

It is the mission of the Framingham Council on Aging/Callahan Senior Center to improve the healthy aging of a broader segment of the 55 and older population of Framingham by solidifying collaborations in the community and to actively reach out to underserved groups by race, ethnicity, gender, sexual orientation, and those with health conditions that otherwise limit their connection to the Center.

The COA has been successful in our mission by investing time and resources for our older adults. As vaccines and boosters became more readily available, more than 1,874 people 60 and older had more than 21,518 attendances at various activities at the Callahan Center. More than 43 people younger than 60 had 429 attendances at activities. Exercise programs remain the top draw for most participants, accounting for more than 52% of the attendances. This is great news that more older adults take an active role in keeping themselves physically fit. Many realize that good physical health also promotes good emotional and mental health. Recreation and Socialization activities accounted for 20% of the interactions in FY'22. Paula Geller, the Programs Manager, made great efforts to offer virtual alternatives for many programs, so those who choose to stay at home would still feel connected.

Social Services and other staff provided more than 5,120 interactions with people 60 and older and also had 304 interactions with 112 people younger than 60. Additional times were added for a variety of support groups to assist people with the effects of isolation related to the pandemic. Other staff broadened the scope of their roles to help connect people to a comforting voice, vaccines, test kits, and other emergency needs while the COVID-19 virus remains in our midst.

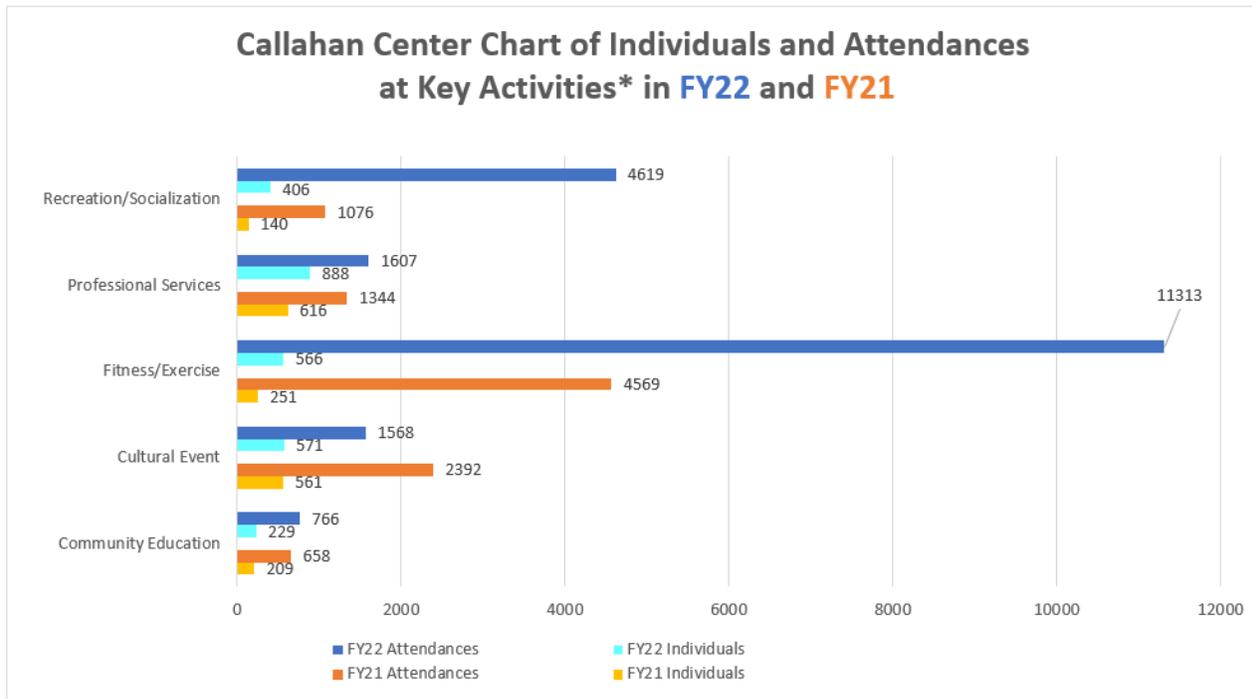
More than 109 volunteers reported a total of more than 7,901 volunteer hours, the equivalent of four (4) full-time positions at the Center. The value of these hours is estimated at \$228,912. We know these volunteers are priceless!

The COA partners with other service providers such as the MWRTA to provide a 12-passenger bus for residents 55 and older and those of any age with disabilities. This investment in shared transportation for older adults provides an affordable option for appointments, shopping, and socializing within Framingham. It also helps decrease isolation by bringing individuals to the Callahan Center for programs and services, thus promoting the assets, resources, and quality of life for Framingham's aging population.

The Social Services staff coordinates with Framingham Police Association each year to arrange for a Chinese meal to be delivered to 300+ seniors and isolated individuals on Christmas day with volunteers from Framingham Police Association and the community. St Andrew's Giving Tree also worked with the Social Services staff to provide holiday gifts to 25 older adults.



From left: Glenda Thomas COA Board member and originator of the Framingham Senior Heroes Awards (FSHA) and three of the 2022 FSHA recipients: Rev. Faith Tolson, Kathie McCarthy, Dr. F. Javier Cevallos (not pictured is recipient Herb Chasan).



*The above data does not include all categories of activities. These are the activities with more than 500 attendances by end of June.

FY22 had an estimated 1,916 individuals with 21,963 attendances. Many programs were available via Zoom.

FY21 had an estimated 1,243 individuals with 11,240 attendances.

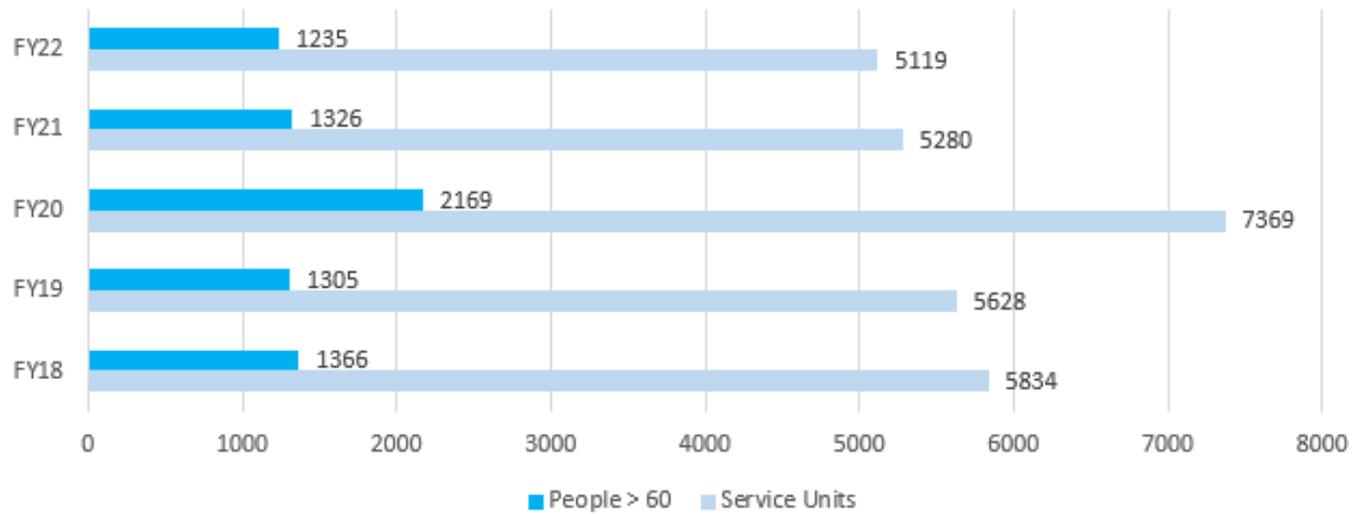
The Callahan Center’s strategic goals for FY’23 include: increasing transportation options for Framingham residents 55 and older, improving the use of social media and the City’s website to communicate all the Center offers to people 55 and older, identify unmet needs of people 55+ by collaborating on the South Framingham initiative and the Age and Dementia Friendly efforts of Age Well Framingham with the Department of Public Health, and increasing the diversity of staff and volunteers to better represent the demographics of the City.

COA Accomplishments

Successes in FY’22

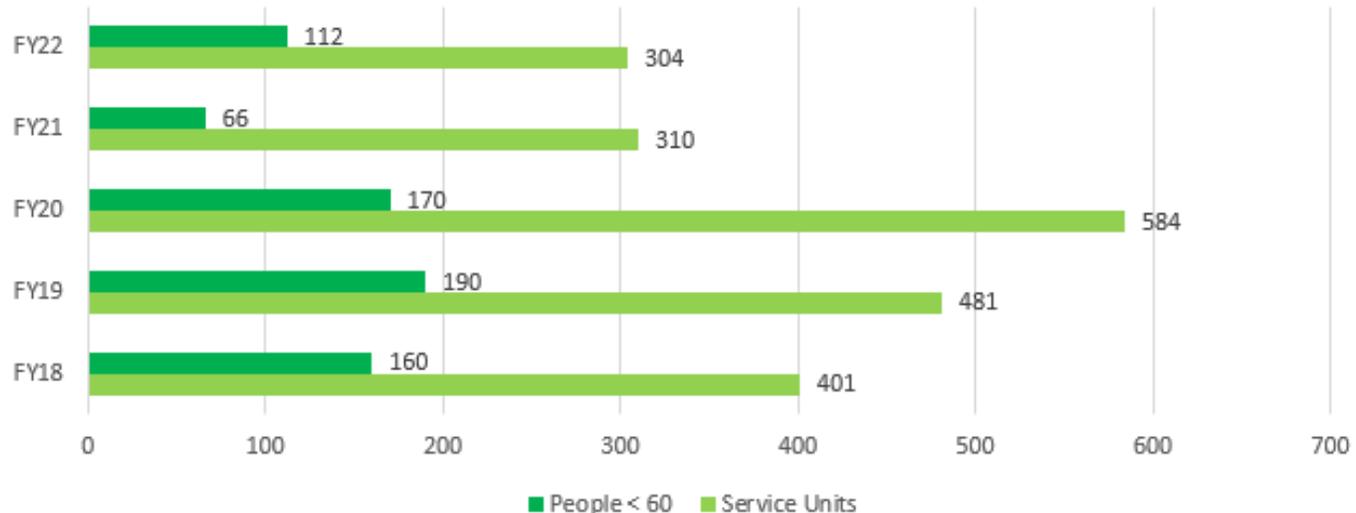
- Callahan Center van provided 1,943 rides to 105 individuals
- To date 529 people have registered to use the van
- Grants from MWHF and CDBG made it possible to subsidize 342 taxi rides for people to access medical care beyond Framingham’s borders.
- More than 109 volunteers contributed more than 7,901 hours of volunteer time
- Framingham Senior Heroes Awards event was held for the second year, honoring four seniors for their efforts to value diversity and inclusion.
- For the second year, a Framingham State University intern assisted with the Framingham Senior Heroes Awards

Five Years of Social Services at the Callahan Center for people 60+



Although FY22 appears to show a 9% decrease in service units from FY21, many situations this year, involved additional contacts with other resources to address complicated cases. Those additional contacts and time involved with entities other than the seniors are not tracked in the existing database.

Five Years of Social Services at Callahan Center for people < 60



Alternative Resources

- State Formula Grant
- Friends of Callahan
- MWRTA grant for Callahan Center van
- Two Framingham Cultural Council grants
- MetroWest Health Foundation
- Framingham's Community Development Block Grant
- Funds raised by BAA Marathon runner, Joe Tosi were donated to the Friends of Callahan to continue their support of the Continuing Connections program
- Individual donations in appreciation for AARP tax preparation, SHINE and other services
- UMass Medical and MCOA collaboration re SNAP, reimbursed some costs associated with encouraging people to apply for SNAP
- Older Americans Act funds, administered by BayPath Elder Services provided:
 - Title III-B taxi transportation to vaccine sites and other medical appointments
 - Title III-D Healthy Living programs to 24 Portuguese speaking older adults
 - Title III-E support for care partners in the Continuing Connections program

COA Social Services Department

The Social Services Department encountered many more seniors in dire need of housing due to increased rents and fewer affordable housing units available. The social workers regularly attend the Heavy Content Task Force, a multi-disciplinary group of City departments and private providers that address issues related to excess clutter. In response to an increase of such cases, Cheryl Lavallee partnered with Crisis Intervention Responder Kelly Hagerty of the Fire Department to conduct two introductory sessions and two 16-week workshops, based on the Buried in Treasure model, to assist people to part with excess items and develop new organizing strategies. The success of these workshops resulted in the emergence of an independent, peer-led support group, Follow Your Joy, which is supported by this staff collaboration. The staff also saw more than double the number of people interested in the Fuel Assistance program this year.

COA Transportation Program

The Callahan Center van has seen a resurgence in ridership, approaching pre-pandemic levels, as the COVID-19 vaccines and boosters have become readily available. Under the direction of Assistant Director, Randy Aylsworth, the number of registered riders has exceeded 529. In response to demand, the van makes four trips weekly to Market Basket for Framingham's older residents in addition to taking them to other destinations within Framingham.



President of the Friends of Callahan Mary Megill, BAA Marathon runner Joe Tosi, Director of Elder Services Grace O'Donnell before Joe's fundraising run for the Continuing Connections program.

The new Bilingual Outreach worker Alana Dundon has successfully connected with 35 Brazilian older adults. She has also presented Healthy Living programs to 24 Portuguese speaking adults 60 and older, thanks to funding from the Older Americans Act, Title III-D, administered by BayPath Elder Services.

COA Cultural Activities

The Framingham Cultural Council and Friends of Callahan continue to support the Center's efforts to bring cultural and historical programs to older adults eager for in-person virtual programs and entertainment. Among the offerings planned by Paula Geller were: *Unsung Heroes Who Helped Break Baseball's Color Barrier*, *Immigration and the Uneasy Making of Multicultural America*, *Juneteenth*, *Cold War*, *Mongols*, *Hollywood Legends*, *Motown*, *Gems of Piano*, *the Beatles*, *Great Women in Song*, *Sinatra Standards*, *Films that Changed America*.

COA Exercise & Wellness

The volunteer nurses, Maureen Dickey and Marie Gibbons have returned to check blood pressures on Wednesday mornings and make people feel better with their beautiful smiles and caring hearts. We greatly miss Sally Eastman, a volunteer nurse for many years, who passed away this year. The number of people making use of the fitness center and exercise classes continues to grow.



Blood Pressure Clinic nurses from left: Sally Eastman, Maureen Dickey, and Marie Gibbons.

COA Recreation, Socialization and Volunteerism

An in-person and virtual Afternoon of Remembrance, planned by Lisa Ushkurnis in collaboration with Good Shepherd Community Care, honored and remembered those who have passed in recent years and was attended by 40 people. The bowlers, bocce players, and golfers have resumed their weekly off-site activities.

Many volunteers have continued or resumed their roles before the pandemic and some new volunteers are helping out as: tutors for Chromebooks and other electronic devices, volunteer drivers of individuals to appointments and doing minor home repairs. We are so grateful for all the ways volunteers make this Center a success!



Thanks to the Callahan Knitters for the beautiful, handmade lap blankets for residents of local assisted living and long-term care.



Ask the Experts volunteers from left: Neil Kleinberg, Larry Griffin (seated), Irene Altdorf, Richard Pabst, Chuck Fontaine, and Computer Center Coordinator and volunteer Ralph Dunlea.



Fitness Center regular Marlene Chaplin enjoys a workout on the elliptical machine.



Beneath those masks, the Tuesday aerobics class is all smiles for their annual holiday photo with Parks & Recreation instructor Anthony Tolson (front and center).

LORING ARENA DEPARTMENT

Loring Arena Advisory Committee

The Loring Arena Advisory Committee consists of seven members that meet every month in the Loring Arena Conference Room. The Committee's role is to represent the varied skating community and to advise the Arena Director on potential challenges and opportunities.

Committee members include Mark Gallagher, Brian Downing, Susie Brown, Joseph Tersoni, Donald Trischitta, Eric Higgins, and Frederick Stratmann.

Loring Arena Mission Statement

It is the mission of Loring Arena (and everyone associated with the Arena) to contribute to the overall recreational programming of the City of Framingham by providing for the varied skating needs of the community. Our goal is to have Loring Arena serve as a source of pride to the community while passing on as little cost to the City as possible.

Loring Ice Arena Services/Programs

Staff is responsible for performing arena maintenance and providing safe and clean space for skating, including:

- Providing over 2,000 recreational skating events annually
- Special events:
 - Bruins Alumni games
 - Police and Fire games
 - Hockey tournaments
 - Public skating
 - Private rentals and birthday parties - more than 20 user groups served in FY'22
 - Framingham Recreation instructional lessons and events

- Figure skating
- Framingham Youth Hockey with 500+ participants
- Framingham High School boys' and girls' hockey
- Framingham State University
- Local school and adult groups.

Loring Arena Accomplishments

Total Gross Revenue as of June 30, 2022 = \$522,000

Loring Arena Revenues					
Arena Revenue Category	FY'18	FY'19	FY'20	FY'21	FY'22
Hockey	382,206	383,252	380,205	329,915	396,166
Public Skating	18,583	23,127	24,752	0	23,298
Game Admissions	26,702	39,659	52,497	0	29,529
Skate Club	0	0	0	0	0
Concessions	3,167	9,138	8,216	4,545	6,469
Radiant Heat Unit	680	870	333	335	570
Other Department Revenue (FHS & Recreation Ice Rentals)	60,041	55,926	55,056	14,055	45,700
Advertising	6,000	7,900	13,650	475	15,000
Miscellaneous Non Recurring Revenue (Conference Room Rentals)	995	3,020	2,333	2,065	3,882
Total Revenue	498,373	522,892	537,041	351,390	520,614

This year was the 58th year of operation for Loring Arena. The Arena currently has four full-time staff with an average of over 30 years of experience; one Arena Director, two Arena Supervisors, and one Administrative Assistant. In addition, there are six part-time seasonal staff members, four of whom have been with the Arena for more than 16 years.

We started the refrigeration system on August 23. We had a heat wave of 90 degrees plus during that week. We built up ice to prepare for the ice painting of the rink. We do all the ice painting and logos that go into the ice in-house.

This year, the exhaust plume fan was installed to meet EPA requirements for the ammonia system. In addition, a new crash bar was installed in the compressor room to meet outside access requirements. New make-up air was also added to the compressor room. The benches in the locker rooms were re-anchored to walls for better support, and we replaced plastic seat covers in the stands. All locker rooms and exterior walls were cleaned entirely, and all holes were filled and repainted for the upcoming season. Spectators' benches have been replaced due to cracks and skates over the years. Boards and all glass at the rink were cleaned as there are thousands of puck marks on them. Screws to the boards are also replaced as needed. All the nets were painted and restrung for the upcoming season. Door hinges were replaced and fixed to the players' doors. Twenty-Eight 1,000-watt metal halide lights were replaced by staff on January 18, 2022. Their average life span is 10,000 hours and are changed out every three years. Replacing them with LED will give better lighting and energy savings to the rink. Glue lam beams were treated and sealed to keep them from deteriorating from New England weather.

The concession stand, which was closed in 2021, was able to reopen in the FY'22 season.

As we reopened post-COVID, we continued to disinfect the Arena with electrostatic spray guns and continued doing so throughout the year. The annual Christmas party with Santa Claus was not held at Framingham High school, due to COVID. The Framingham Holiday Christmas Tournament was canceled due to the COVID outbreak again. There were points during the high school season when we only allowed parents and siblings through a sign-in sheet process. During

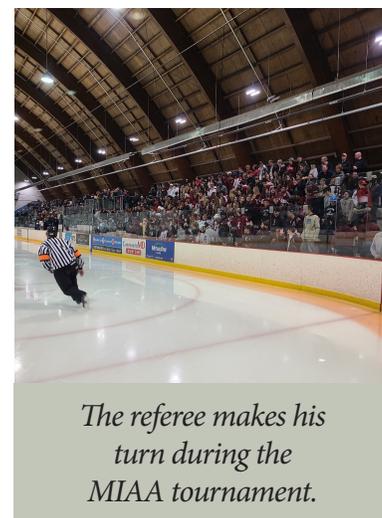
these times, we did not charge admission to attend high school hockey games. Framingham Youth Hockey did a great job enforcing protocol for their groups if a player or coach was COVID-positive, ensuring they did not participate, as there are over 500 kids that are enrolled in the Framingham program.

In a joint decision, on January 7, 2022, the Mayor, DPH, and FPS placed a 2-week 'pause' on all group activities due to the uptick in COVID cases. Shortly after that, it was then changed to a 1-week 'pause'. However, these 'pauses' resulted in rescheduling the many games that would have taken place during that time. The Framingham State University hockey team was also placed into quarantine for two weeks, resulting in no practice or games. All of the games FSU was scheduled to play had to be rescheduled to finish the collegiate season. This 'pause' also affected the Boys and Girls high school hockey teams from Framingham, Ashland, and Holliston. Again, all of their games had to be rescheduled in order for them to finish their seasons. Masks were mandatory in the facility until February 28, 2022.

Public Ice Skating and Stick Time were added back to the rink schedule for the whole season. This gave the public relief from COVID both mentally and physically.

Loring Arena hosted seven MIAA games. One of the more memorable games was when the Framingham High School girls hockey team made it into the playoffs. We then hosted two Ashland High School games. This was followed by four more games, with the largest game being Xaverian vs. Arlington. This one game brought in 2,800 spectators. The last four MIAA, Division I games added \$8,000 of revenue to the Arena. There was also additional revenue brought into Framingham area businesses due to the increase of spectators.

We held the first Veterans Court ever here at Loring Arena. This event was the courtesy of Loring Arena, the Framingham Parks & Recreation Department, and the Framingham Police Association. They had a court session on March 21, 2022, from 12:00 - 2:00 pm. After court, we gave the Veterans of Framingham a chance to free skate with their families and friends. Judge Mike Fabbri lead the way onto the ice. It was a great way to honor our Framingham Veterans.



Team getting ready for MIAA tournament play.



The goalie stands ready during the MIAA tournament.

EDGELL GROVE CEMETERY

Board of Cemetery Trustees

The Board of Cemetery Trustees shall have all powers provided by the General Laws and any additional powers and duties that may be assigned by the Charter, by ordinance, or otherwise and are not inconsistent with this Charter. The powers and duties of the Board of Cemetery Trustees shall include the following:

- To make all reasonable rules and regulations for the operation of the Edgell Grove Cemetery and any other municipal cemeteries as may be allowed by ordinance and for conducting the business of the Board of Cemetery Trustees as may be considered necessary or desirable.
- To advise and make recommendations to the Mayor for an annual operating budget for the Cemetery Department.
- To advise the Mayor on all matters concerning the Cemetery Department, equipment, and buildings and grounds.
- To recommend to the Mayor for appointment a candidate for Cemetery Director.
- To accept donations and manage funds in its trust.

Edgell Grove Cemetery Mission Statement

To protect the history and integrity of Edgell Grove Cemetery buildings and grounds while assisting those who have chosen these hallowed grounds as their final resting place.

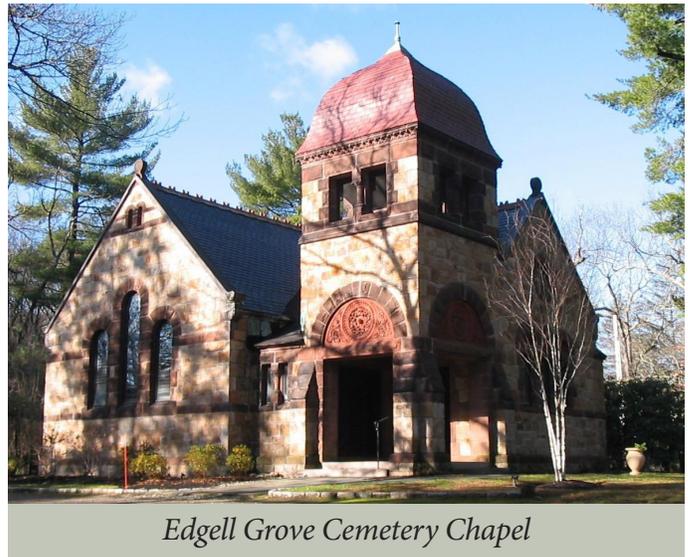
Edgell Grove Cemetery Services/Programs

Consisting of about 50 acres, Edgell Grove Cemetery is listed on the National Register of Historic Places and still retains its gravel roads. Its simplicity is its greatest asset. It was designed to unite and shape the rolling landscapes into a country cemetery for the living and to serve as a reminder of the pastoral landscapes of Framingham Centre. Edgell Grove Cemetery provides a long history of exemplary care for those who have lost a loved one or wish to plan ahead for their own interment. Edgell Grove Cemetery staff consists of a Cemetery Superintendent, one Working Supervisor, one Medium Equipment Operator, and one Administrative Assistant III, who help facilitate and manage funeral services, maintain facilities and grounds, and implement capital and service improvements for the future.

There are several choices for burial and commemoration:

- Traditional earth burial for caskets or cremated remains
- Outdoor niches for cremated remains in a newly designed columbarium
- Mausoleum entombment for indoor or outdoor crypts

The caring staff at Edgell Grove Cemetery provides calming and well-maintained grounds built to meet the needs of every family and to commemorate the lives of those buried around the grounds.



Edgell Grove Cemetery Chapel

Edgell Grove Accomplishments

- 59 full burials
- 53 cremations
- 2 baby interments
- 6 mausoleum crypt interments (full casket)
- 11 mausoleum niche interments (cremations)
- 69 graves sold
- 12 mausoleum crypts sold
- 4 mausoleum niches sold
- 5 chapel rentals
- 47 foundations (dug and poured for headstones)
- Installed a gas heater in the garage
- Replaced old tractor with a new mini excavator
- Obtained new equipment trailer to help with the other City cemeteries
- Started a memorial tree donation program for our residents
- Painted the flagpole in the soldiers' lot
- Brought our office into ADA compliance
- Installed a new exhaust fan in our Mausoleum



INTRODUCTION AND OVERVIEW

Christopher J. Petrini of Petrini & Associates, P.C. (“P&A”) is pleased to provide the FY’22 Annual Report of the Office of the City Solicitor. P&A has operated the Office of the City Solicitor in accordance with Article II, Section 4 of the General Ordinances and Article III.3.e of the Framingham Charter. Mr. Petrini served as City Solicitor for Mayors Yvonne Spicer and Charlie Sisitsky from 2018 through July 2022, and previously served as Town Counsel for the Town of Framingham from 2001-2017. Mr. Petrini, who retired as City Solicitor effective July 30, 2022, served as the Chief Legal Officer for the Town and City of Framingham for over 20 consecutive years. Kathryn Fallon was appointed as the new City Solicitor in August 2022.

In FY’22, Mr. Petrini and P&A represented the City in litigation and appeared on behalf of the City before all courts and administrative agencies of the Commonwealth. In addition, the office serves as a liaison and a resource to various special counsel and insurance counsel representing the City in a variety of legal matters. We also attended meetings of boards, committees, and commissions of the City as necessary. P&A drafted legal documents for City officials, boards and commissions upon request, and reviewed legal contracts, deeds, and agreements to which the City is a party. We provide advice and opinions to the Mayor, City Council, and various boards, committees, commissions, division heads and department heads in accordance with the City Ordinances and the City’s Policy on Access to City Solicitor and Confidentiality of Attorney-Client Communications.

Over the past several years, this office has handled the City’s significant volume of litigation with efficiency, focus and positive results. Included in Section II of this report is a comprehensive list describing the status of cases that were active between July 1, 2021 and August 30, 2022, as required by Article II, Section 4.8 of the General Ordinances. Included in Section III of this report is a Budgetary Overview section that summarizes the revenue, mitigation and avoided expenses that this office helped achieve for the City in FY’22.

REPORT ON THE STATUS OF FRAMINGHAM CASES

In accordance with Art. II, Sections 1.4 & 4.8 of the General Ordinances, below is a list of the Framingham cases that were active between July 1, 2021 - August 30, 2022. I have included the case name, type of case, and a brief description of the case with the relevant activities through August 30, 2022 summarized in the last column on the right. This section is divided into three parts. Part A summarizes cases that are handled by this office and Part B summarizes cases handled by special counsel or insurance counsel.

A. Office of City Solicitor Cases

MATTER	TYPE	STATUS
39 Grant Property Holdings, LLC v. Framingham Planning Board, et al. (One Grant St.)	Zoning	This is an appeal of the Planning Board’s June 14, 2018 decision granting Howard One Grant, LLC’s applications for Site Plan Approval and a Special Permit for use of the property at One Grant Street. The complaint also names Howard One Grant, LLC as a defendant, which as the permit grantee is the real party in interest. The Plaintiff and co-defendant served discovery requests upon the Planning Board, and the City Solicitor’s office worked with the Planning Board to prepare responses to such discovery. The parties in interest were able to negotiate a settlement in this matter and the case was resolved with the filing of an Agreement for Judgment on October 25, 2021. This matter is now closed.

MATTER	TYPE	STATUS
58 Exchange v. Framingham Planning Board (601 Old Connecticut Path)	Zoning	This action is an appeal of the Planning Board's July 12, 2019 Site Plan Review approval decision respecting property located at 601 Old Connecticut Path. The city filed a Notice of Appearance in the case. The successful applicant is principally responsible for defending this case. The parties in interest are continuing to seek a negotiated resolution of the matter. An agreement has been reached to sell the property, and if that sale is finalized, the appeal will likely be resolved.
Asinovski (formerly Rossen) v. Planning Board (1062 Grove St.)	Zoning	The plaintiffs in this matter appealed a 2019 Planning Board limited site plan review permit with conditions authorizing the construction and operation of an indoor marijuana cultivation facility at 1062 Grove St., Eastleigh Farms. The parties filed cross-motions for Summary Judgment, and after hearing, the court ruled in favor of the successful applicant and the Planning Board. The plaintiffs did not appeal that decision; accordingly, this case is now closed.
Bicalho v. ZBA and City of Framingham (243 Howard St.)	Zoning	The Plaintiffs in this matter appealed a December 1, 2018 decision of the Zoning Board of Appeals, denying the renewal of a special permit allowing for automotive uses at the property. The parties filed cross-motions for summary judgment, leading to a mixed decision from the Court. The Court upheld the ZBA's decision to terminate modifications to the special permit, but also held that the property owner still has the right to conduct a transmission repair business at the property under the original 2001 special permit. Neither the City nor the property owner appealed the Court's decision. However, the City filed a second action and received a declaratory judgment confirming that the conditions within the 2001 special permit are still in effect and enforceable. The Inspectional Services Department is monitoring the property and if the owner is determined to not be in compliance with said conditions, the City may consider bringing a Complaint for Contempt.

MATTER	TYPE	STATUS
Bicalho v. ZBA and City of Framingham (91 Grant St.)	Zoning	This is an appeal of the Zoning Board of Appeals May 8, 2019 decision denying the Plaintiffs' appeal of the Building Commissioner's decision that Bicalho was operating an unlawful automotive business at 91 Grant Street. The Plaintiffs also has requested that the Court declare that auto repair remains an allowed use at the Property. Discovery has been completed and the parties filed cross-motions for summary judgment. After hearing the Court denied both motions, and the matter is scheduled for a pretrial conference in November of 2022.
City of Framingham v. Martins (33 Cherry Road)	Code Enforcement	This is an action brought in the Housing Court by the City Solicitor at the request of Inspectional Services Division (ISD) against the property owner for failure to maintain the condition of the property in accordance with applicable sections of the zoning and nuisance bylaws. The parties entered into a settlement agreement, but the owner failed to comply. A trial was held, and the property owner was adjudged to be in violation of the zoning bylaw. Notwithstanding the Court's finding, the property owner continued in his commercial use of the property. Accordingly, a Complaint for Contempt was filed and after hearing on March 15, 2022, he was adjudged to be in Contempt of the Court's Order. A further status conference is scheduled for September 20, 2022.
Colafella v. Framingham Planning Board (Baiting Brook Lane & 818 Grove Street)	Zoning	This matter concerns the appeal by an abutter of the Planning Board's approval of a modification to special permit. The successful applicant will primarily be responsible for the defense of this case. The parties in interest are presently in negotiations, seeking a possible settlement. The case was dismissed on July 29, 2021 and this matter is now closed.
COVID-19 Response	Advising Mayor and City Departments and Boards and Commissions	In FY'22, the City Solicitor continued to assist and advise the Mayor, City departments and boards and commissions, in responding to many legal questions arising from the City's response to the COVID-19 pandemic, including advice with respect to the impact of COVID-19 on labor and employment issues, regulatory enforcement, Board of Health and Mayor powers, and open meeting law issues.

MATTER	TYPE	STATUS
Filippova v. Framingham ZBA (273 Prospect St.)	Zoning	This action is an appeal of a Zoning Board of Appeals decision overturning the Building Commissioner's approval of a building permit for an amateur radio tower. The City Solicitor's office actively defended this permit denial. The parties filed cross-motions for Summary Judgment in August 2020. In June of 2021 the Court issued a judgment in favor of the property owner and ordered that the building permit be reinstated. The abutting neighbor did not appeal the decision and this matter is now closed.
Framingham Firefighters & Deputy Fire Chiefs, Local 1652 & City of Framingham (JLMC-20-8249/50)	Labor	These two consolidated matters were heard by the Joint Labor Management Committee ("JLMC") regarding an impasse in negotiations between the City and the Fire Unions regarding a successor contract agreement. The JLMC ordered the matter to be resolved by interest arbitration. The parties presented their positions at a hearing in June 2021 and the arbitration panel issue a Decision and Award, which was submitted to and approved by the City Council. This case is now closed.
Mormax Corporation, d/b/a BJ's Wholesale Club v. City of Framingham ABCC appeal	Alcohol Licensing	This matter is an appeal to the Alcoholic Beverages Control Commission of the denial by the City of Framingham Board of License Commissioners (BLC) of an application for a transfer of an all-alcoholic beverages package store license to Mormax Corporation from Village Wine & Spirits, Inc. d/b/a Route 9 Wine and Spirits. The ABCC conducted a remote hearing on January 20, 2021. On July 28, 2022, the ABCC issued a written decision upholding the decision of the BLC denying the application for an all-alcoholic beverages license.
Parraio v. City of Framingham	Parking Ticket Appeal	This matter concerns an appeal of a parking ticket for parking in a handicapped zone. The City filed the certified record of proceedings and is waiting for the plaintiff to file a motion for judgment on the pleadings.
Ray v. Planning Board et al (655 Cochituate Rd.)	Zoning	This case involves an appeal of the Planning Board's approval of Innovative Flower, LLC's application for modification of a minor site plan review decision for the property located at 655 Cochituate Road. The parties filed cross-motions for Summary Judgment. After a hearing, the court denied both motions in March of 2022.

MATTER	TYPE	STATUS
Tocci v. Lopez, et al. (138 Leland St.)	Zoning	This action is an appeal of a decision of the Zoning Board of Appeals which overturned a decision of the Building Commissioner, thereby allowing the use of property located at 138 Leland Street for an auto towing business. The matter was stayed, while the applicant sought a Site Plan Review from the Planning Board, which was denied. The Land Court action was dismissed without prejudice in April 2022. This matter is now closed.
Winch Millwood Realty Trust v. Framingham Conservation Commission (1060 Grove St.)	Wetlands	This matter concerned an appeal by landowner/developer of a Notice Of Intent (NOI) denial by the Conservation Commission. The matter was pending in the Superior Court and the DEP. The parties conducted lengthy negotiations and an amended NOI was approved by the Conservation Commission. The appeal was dismissed in November of 2021. The Conservation Commission issued a new Order of Conditions on November 18, 2021. An abutter's appeal was filed in the Superior Court (C.A. No. 2181CV04636) and with the DEP. Subsequently, the property was sold. The litigation continues at this time.

B. Special Counsel/Insurance Defense Counsel Cases

Below is a list of significant cases that presently are being handled by special counsel or insurance defense counsel.

MATTER	TYPE	STATUS
Chaney v. City of Framingham et al	Civil Rights	This matter concerns claims of alleged civil rights violations stemming from a November 2014 arrest by Framingham Police Department officers. The matter was assigned for defense to the law firm of Pierce Davis & Perritano by the City's insurer, Travelers. The matter was removed to the U.S. District Court by the Defendants. The City and individual defendants filed a motion for summary judgment which was granted in part and denied in part. The remaining claims were tried to a jury in August 2021, resulting in a defense verdict on all counts in favor of the City and the individual defendants after a four-day jury trial. No appeal was filed and this case is closed.

MATTER	TYPE	STATUS
Framingham v. Purdue Pharma LP et al. (Opioid Litigation)	Tort	<p>This matter concerns claims by the City for damages and injunctive relief against the pharmaceutical manufacturers, distributors, board members and executives who caused the national opioid epidemic, which resulted in damages to the city. The city is represented in this matter by Scott+Scott Attorneys at Law LLP, along with local counsel Anderson & Kreiger LLP. The City's complaint was consolidated for discovery purposes with cases filed by other Massachusetts cities and towns in the Business Litigation session of the Massachusetts Superior Court. The Court denied motions to dismiss by all of the Defendants and stayed discovery against Framingham while cases by Boston and Springfield proceed to trial as bellwether cases. Discovery is ongoing in those cases with no anticipated trial date at this time. Framingham is receiving its pro rata share of the proceeds of multi-million dollar settlements negotiated to date, including those with McKesson, Cardinal, Amerisource Bergena and Johnson & Johnson. It is anticipated that more settlements are likely to follow.</p>
Hurley v. City of Framingham et al	Employment	<p>This case concerns a claim for alleged disability discrimination and retaliation by a former DPW employee. The matter was initially filed at MCAD in May 2019, but in August 2019 was withdrawn to file an action in Superior Court, and subsequently removed to the federal district court. This matter has been assigned by Travelers for defense by the law firm of Litchfield Cavo.</p>
Jean v. Framingham (2020 MCAD matter)	Employment/ Civil Rights	<p>This case concerns a charge of discrimination with MCAD pertaining to the termination of a former employee. The City denies any discrimination occurred. The City's insurer assigned the defense of this matter to the law firm of Jackson Lewis, which responded to the charge. The parties are currently awaiting MCAD's scheduling of an investigative conference.</p>

MATTER	TYPE	STATUS
Rivera v. Town of Framingham et al	Tort	This matter concerns a claim for personal injury stemming from a motor vehicle accident involving a Framingham Police Department vehicle in March 2016. This matter was assigned by Travelers to the Law Offices of Steven B. Stein for defense. Discovery was completed and the case was settled in April of 2022.
Tinsley v. City of Framingham et al.	Civil Rights	On May 27, 2012, Framingham Police Officers arrested Tinsley for Assault and Battery of a Police Officer, Resisting Arrest, Disorderly Conduct, and Carrying a Dangerous Weapon. He was convicted of all counts and sentenced to 18 months. He appealed his convictions and lost at the Appeals Court (Rule 1:28). On May 12, 2014 he filed a Section 1983 Excessive Force Suit against Framingham Police Officers Dinis Avila, Joe Godino, Jim Green, Jason Lurie, and Greg Reardon, as well as the City and FPD. After the Plaintiff's criminal conviction was upheld, insurance defense counsel filed a motion for summary judgment on the grounds that his criminal conviction was dispositive because it showed beyond a reasonable doubt that he assaulted the officers and resisted arrest. Summary judgment was granted for the defendants, and the plaintiff appealed the decision to the Appeals Court. The Supreme Judicial Court transferred the case to its docket and issued a decision in September 2020 partially vacating the dismissal of the case and remanding the matter back to the trial court for further proceedings. This matter was settled in December of 2021, and a Stipulation of Dismissal entered in February of 2022. This case is now closed.

BUDGETARY OVERVIEW

The City's legal budget plays an integral role in the protection of the City's interests and in the preservation of its neighborhoods and promotion of its fiscal well-being. Properly targeted legal services often yield, directly and indirectly, real net additional income for a municipality, in terms of additional revenue and mitigation and avoided judgments, costs and expenses. Framingham's legal expenditures historically have yielded significant fiscal benefits, on an annual basis easily 200-300% in excess of the General Fund Legal Services annual budget. Below is a chart summarizing the revenue, mitigation and avoided expenses achieved in FY'22 by the efforts of the Office of City Solicitor working with other departments, boards, or commissions, or through the substantial assistance of the City Solicitor.

FY'22 Revenue, Mitigation and Avoided Expenses

Matter:	Description:
<p>Payments Received from Ashland for sewage transport in FY'22) \$1,003,056.85 (Revenue)</p>	<p>Payments received in FY'22 for sewage transport under the February 13, 2004 Decision issued by the Department of Telecommunications and Energy, and pursuant to the January 1, 2007 Intermunicipal Agreement (IMA) between Ashland and Framingham. Prior to the DTE Decision and the subsequent 2007 IMA between Framingham and Ashland, Framingham had received only \$5,500 per year from 1964-2003 under a 1963 IMA with Ashland. To date Framingham has received nearly \$16 million dollars in payments from Ashland (\$15,986,414.57) under the successful 2004 Decision and the 2007 IMA.</p>
<p>Pelham Apartments and Framingham Housing Authority Trash Collection \$300,000 (Avoided Expense)</p>	<p>By a favorable summary judgment ruling achieved in the Pelham litigation, Framingham ceased trash collection at the 550 units at the Pelham Apartments in approximately 2004, which results in avoided expenses estimated at more than \$100,000 per year. For the same reason, Framingham ceased trash collection at approximately 1,000 units owned by the Framingham Housing Authority, thus realizing additional savings of approximately \$200,000 per year. These savings amount to approximately \$300,000 per year on an annual recurring basis without adjusting upwards for inflation.</p>
<p>Calvao, et al. v. Town of Framingham \$175,000 (Avoided Expense)</p>	<p>As a result of the United States Court of Appeals for the First Circuit's 2010 decision affirming the District Court's decision allowing the Town's Motion for Summary Judgment with respect to the Town's establishment of a 24-day work period under 29 U.S.C. 207(k), the Town has avoided liability to date for approximately \$1,675,000 in damages, in view of the federal law that often allows for double damages and attorney's fees to be assessed against parties found to have violated the Fair Labor Standards Act. Additionally, Framingham has to date avoided the need to pay FLSA overtime to officers who work more than 40 hours per week (CBA overtime is paid), thus saving the city approximately \$175,000 per year on an annual basis.</p>
<p>\$229,706.02 (Revenue)</p>	<p>Opioid Litigation Settlements Received by Framingham in FY'22 (Johnson & Johnson, Opioid Distributors, Collegium Pharmaceutical)</p>
<p>TOTAL FY'22: \$1,707,776.28</p>	

Conclusion

In closing, on behalf of myself and the attorneys and staff at Petrini & Associates, P.C., I wish to thank the Mayor and the residents of the City for the opportunity to serve as City Solicitor for Framingham, my hometown. The new City Solicitor started in August 2022, and accordingly, this will be our final annual report. It was a privilege to exercise our legal skills to address all the various legal issues and the litigation that arose as we advocated on behalf of the best interests of the Mayor, the City of Framingham, its boards, commissions and officials, and its taxpayers over the past twenty-plus years. We wish the new City Solicitor and the City of Framingham all the best in the future.

Christopher J. Petrini
On Behalf of Petrini & Associates, P.C.
September 2022

FY'22 Revenue and Expenditure Reports

APPENDIX I: GENERAL AND ENTERPRISE FUND EXPENSES

CITY OF FRAMINGHAM



EXPENSES GENERAL AND ENTERPRISE FUNDS

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FOR 2022 13

	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0001 General Fund							
111 City Council							
10 Stipends	57,500	0	57,500	57,644.98	.00	-144.98	100.3%
11 Personal Services	147,840	-50,000	97,840	79,164.88	.00	18,675.12	80.9%
21 Operating Expenses	128,915	-354	128,561	71,568.38	19,679.64	37,312.98	71.0%
41 Small Capital	2,500	354	2,854	985.47	511.61	1,356.92	52.5%
TOTAL City Council	336,755	-50,000	286,755	209,363.71	20,191.25	57,200.04	80.1%
119 Committees							
21 Operating Expenses	96,500	0	96,500	63,896.55	12,159.13	20,444.32	78.8%
TOTAL Committees	96,500	0	96,500	63,896.55	12,159.13	20,444.32	78.8%
122 Selectmen & Town Manager							
11 Personal Services	913,982	-90,000	823,982	823,982.00	.00	.00	100.0%
21 Operating Expenses	37,737	15,000	52,737	32,986.25	549.78	19,200.97	63.6%
TOTAL Selectmen & Town Manager	951,719	-75,000	876,719	856,968.25	549.78	19,200.97	97.8%
132 Reserve Fund							
81 Transfers	400,000	-399,880	120	.00	.00	120.00	.0%
TOTAL Reserve Fund	400,000	-399,880	120	.00	.00	120.00	.0%
133 Chief Financial Officer							
11 Personal Services	272,836	-46,600	226,236	223,573.57	.00	2,662.43	98.8%

CITY OF FRAMINGHAM



EXPENSES GENERAL AND ENTERPRISE FUNDS

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	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
21 Operating Expenses	478,314	30,000	508,314	451,451.18	52,836.36	4,026.46	99.2%
41 Small Capital	350	0	350	346.44	.00	3.56	99.0%
TOTAL Chief Financial officer	751,500	-16,600	734,900	675,371.19	52,836.36	6,692.45	99.1%
135 Town Accountant							
11 Personal Services	581,190	-20,000	561,190	549,002.09	.00	12,187.91	97.8%
21 Operating Expenses	9,880	0	9,880	6,985.26	153.31	2,741.43	72.3%
TOTAL Town Accountant	591,070	-20,000	571,070	555,987.35	153.31	14,929.34	97.4%
138 Purchasing Agent							
11 Personal Services	80,151	0	80,151	80,151.00	.00	.00	100.0%
21 Operating Expenses	123,670	10,500	134,170	129,136.40	717.60	4,316.00	96.8%
41 Small Capital	360	0	360	173.22	.00	186.78	48.1%
TOTAL Purchasing Agent	204,181	10,500	214,681	209,460.62	717.60	4,502.78	97.9%
141 Assessors							
11 Personal Services	520,244	-152,910	367,334	367,334.00	.00	.00	100.0%
21 Operating Expenses	95,010	122,910	217,920	179,703.29	.00	38,216.71	82.5%
41 Small Capital	14,000	0	14,000	11,665.00	.00	2,335.00	83.3%
TOTAL Assessors	629,254	-30,000	599,254	558,702.29	.00	40,551.71	93.2%
145 Treasurer Collector							
11 Personal Services	490,811	-12,000	478,811	474,249.19	.00	4,561.81	99.0%
21 Operating Expenses	105,277	39,500	144,777	136,629.98	3,383.98	4,763.04	96.7%
99 Other Amounts to be raised	58,000	0	58,000	45,568.68	.00	12,431.32	78.6%
TOTAL Treasurer Collector	654,088	27,500	681,588	656,447.85	3,383.98	21,756.17	96.8%
151 Legal Department							

CITY OF FRAMINGHAM



EXPENSES GENERAL AND ENTERPRISE FUNDS

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FOR 2022 13

	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
21 Operating Expenses	730,000	0	730,000	547,602.68	111,832.97	70,564.35	90.3%
TOTAL Legal Department	730,000	0	730,000	547,602.68	111,832.97	70,564.35	90.3%
152 Human Resources							
11 Personal Services	437,973	5,000	442,973	430,657.93	.00	12,315.07	97.2%
21 Operating Expenses	81,625	0	81,625	36,170.80	13,879.38	31,574.82	61.3%
TOTAL Human Resources	519,598	5,000	524,598	466,828.73	13,879.38	43,889.89	91.6%
155 Technology Services							
11 Personal Services	853,169	-40,000	813,169	812,877.88	.00	291.12	100.0%
21 Operating Expenses	1,305,904	0	1,305,904	1,244,848.59	.00	61,055.41	95.3%
TOTAL Technology Services	2,159,073	-40,000	2,119,073	2,057,726.47	.00	61,346.53	97.1%
161 Town Clerk							
11 Personal Services	355,455	-45,000	310,455	294,677.17	.00	15,777.83	94.9%
21 Operating Expenses	21,795	0	21,795	19,091.56	279.95	2,423.49	88.9%
TOTAL Town Clerk	377,250	-45,000	332,250	313,768.73	279.95	18,201.32	94.5%
162 Elections							
11 Personal Services	62,409	0	62,409	62,375.86	.00	33.14	99.9%
21 Operating Expenses	206,225	0	206,225	149,349.46	485.64	56,389.90	72.7%
41 Small Capital	0	0	0	1,095.56	.00	-1,095.56	100.0%
TOTAL Elections	268,634	0	268,634	212,820.88	485.64	55,327.48	79.4%
174 Planning & Community Dev							

CITY OF FRAMINGHAM



EXPENSES GENERAL AND ENTERPRISE FUNDS

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FOR 2022 13

	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11 Personal Services	601,045	-55,000	546,045	505,334.00	.00	40,711.00	92.5%
21 Operating Expenses	116,405	0	116,405	96,414.20	5,310.80	14,680.00	87.4%
TOTAL Planning & Community Dev	717,450	-55,000	662,450	601,748.20	5,310.80	55,391.00	91.6%
192 Building Services							
11 Personal Services	1,074,026	-85,000	989,026	975,936.95	.00	13,089.05	98.7%
21 Operating Expenses	1,039,169	0	1,039,169	933,082.23	2,168.28	103,918.49	90.0%
TOTAL Building Services	2,113,195	-85,000	2,028,195	1,909,019.18	2,168.28	117,007.54	94.2%
194 Media Services							
11 Personal Services	186,415	0	186,415	143,084.08	.00	43,330.92	76.8%
21 Operating Expenses	79,900	22,000	101,900	79,468.73	13,799.97	8,631.30	91.5%
41 Small Capital	128,728	0	128,728	97,516.26	14,391.48	16,820.26	86.9%
TOTAL Media Services	395,043	22,000	417,043	320,069.07	28,191.45	68,782.48	83.5%
199 Non Departmental							
81 Transfers	175,000	0	175,000	175,000.00	.00	.00	100.0%
TOTAL Non Departmental	175,000	0	175,000	175,000.00	.00	.00	100.0%
210 Police							
11 Personal Services	14,772,469	-310,000	14,462,469	14,347,384.92	4,083.58	111,000.50	99.2%
21 Operating Expenses	1,033,536	33,250	1,086,786	961,984.42	83,000.63	41,800.95	96.2%
41 Small Capital	200,000	0	200,000	195,970.92	.00	4,029.08	98.0%
TOTAL Police	16,026,005	-276,750	15,749,255	15,505,340.26	87,084.21	156,830.53	99.0%
220 Fire							

CITY OF FRAMINGHAM



EXPENSES GENERAL AND ENTERPRISE FUNDS

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FOR 2022 13

	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11 Personal Services	14,108,772	1,556,000	15,664,772	15,546,707.63	.00	118,064.37	99.2%
21 Operating Expenses	797,621	-8,287	789,334	771,959.34	12,492.27	4,882.39	99.4%
41 Small Capital	2,825	8,287	11,112	5,575.09	.00	5,536.91	50.2%
TOTAL Fire	14,909,218	1,556,000	16,465,218	16,324,242.06	12,492.27	128,483.67	99.2%
241 Building Inspector							
11 Personal Services	1,111,841	-70,000	1,041,841	1,041,796.84	.00	44.16	100.0%
21 Operating Expenses	67,100	0	67,100	56,884.41	76.12	10,139.47	84.9%
TOTAL Building Inspector	1,178,941	-70,000	1,108,941	1,098,681.25	76.12	10,183.63	99.1%
244 Sealer of weights & Measure							
11 Personal Services	69,354	4,000	73,354	73,354.00	.00	.00	100.0%
21 Operating Expenses	11,500	0	11,500	4,986.43	.00	6,513.57	43.4%
TOTAL Sealer of weights & Measure	80,854	4,000	84,854	78,340.43	.00	6,513.57	92.3%
291 Fram Emgncy Mgt Agency-Civ Def							
21 Operating Expenses	47,239	0	47,239	41,230.29	.00	6,008.71	87.3%
41 Small Capital	15,000	0	15,000	1,413.26	.00	13,586.74	9.4%
TOTAL Fram Emgncy Mgt Agency-Civ Def	62,239	0	62,239	42,643.55	.00	19,595.45	68.5%
292 Anima Control							
11 Personal Services	163,452	0	163,452	161,154.07	.00	2,297.93	98.6%
21 Operating Expenses	19,558	0	19,558	13,213.68	1,948.97	4,395.35	77.5%
TOTAL Anima Control	183,010	0	183,010	174,367.75	1,948.97	6,693.28	96.3%
300 Commonwealth of Massachusetts							

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	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
99 Other Amounts to be Raised	8,870,125	59,168	8,929,293	8,942,227.00	.00	-12,934.00	100.1%
TOTAL Commonwealth of Massachusetts	8,870,125	59,168	8,929,293	8,942,227.00	.00	-12,934.00	100.1%
311 Contributory Retirement							
91 Undistributed Costs	18,654,134	4	18,654,138	18,654,138.00	.00	.00	100.0%
TOTAL Contributory Retirement	18,654,134	4	18,654,138	18,654,138.00	.00	.00	100.0%
312 Workers Comp							
91 Undistributed Costs	610,000	0	610,000	543,622.92	66,377.08	.00	100.0%
TOTAL Workers Comp	610,000	0	610,000	543,622.92	66,377.08	.00	100.0%
313 Unemployment							
91 Undistributed Costs	302,500	-140,000	162,500	114,146.26	48,220.40	133.34	99.9%
TOTAL Unemployment	302,500	-140,000	162,500	114,146.26	48,220.40	133.34	99.9%
314 Group Insurance							
91 Undistributed Costs	33,733,490	384,000	34,117,490	34,116,216.75	.00	1,273.25	100.0%
TOTAL Group Insurance	33,733,490	384,000	34,117,490	34,116,216.75	.00	1,273.25	100.0%
315 Medical Indemnif MGL 41 S 100B							
91 Undistributed Costs	125,000	0	125,000	61,809.31	63,021.64	169.05	99.9%
TOTAL Medical Indemnif MGL 41 S 100B	125,000	0	125,000	61,809.31	63,021.64	169.05	99.9%
316 Fica/Medicare							

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	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
91 Undistributed Costs	2,450,890	80,000	2,530,890	2,517,837.41	.00	13,052.59	99.5%
TOTAL Fica/Medicare	2,450,890	80,000	2,530,890	2,517,837.41	.00	13,052.59	99.5%
319 Sick Leave Buy Back							
91 Undistributed Costs	40,000	0	40,000	38,183.02	.00	1,816.98	95.5%
TOTAL Sick Leave Buy Back	40,000	0	40,000	38,183.02	.00	1,816.98	95.5%
345 Prop/Liability Ins							
91 Undistributed Costs	2,201,731	0	2,201,731	2,170,152.44	.00	31,578.56	98.6%
TOTAL Prop/Liability Ins	2,201,731	0	2,201,731	2,170,152.44	.00	31,578.56	98.6%
346 Self Insurance							
91 Undistributed Costs	40,000	0	40,000	19,039.30	.00	20,960.70	47.6%
TOTAL Self Insurance	40,000	0	40,000	19,039.30	.00	20,960.70	47.6%
398 Transfers - Other							
81 Transfers	0	120,068	120,068	120,068.00	.00	.00	100.0%
TOTAL Transfers - Other	0	120,068	120,068	120,068.00	.00	.00	100.0%
399 Tax Recap Items							
85 Reserves	1,800,000	2,377,557	4,177,557	2,400,000.00	.00	1,777,556.64	57.4%
TOTAL Tax Recap Items	1,800,000	2,377,557	4,177,557	2,400,000.00	.00	1,777,556.64	57.4%
411 Engineering							

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	ORIGINAL APPROP	TRANFRS/ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11 Personal Services	849,359	0	849,359	836,682.06	.00	12,676.94	98.5%
21 Operating Expenses	108,311	0	108,311	94,711.50	5,705.32	7,894.18	92.7%
TOTAL Engineering	957,670	0	957,670	931,393.56	5,705.32	20,571.12	97.9%
421 PW Administration							
11 Personal Services	458,342	0	458,342	458,342.00	.00	.00	100.0%
21 Operating Expenses	21,323	0	21,323	19,921.12	1,144.56	257.32	98.8%
TOTAL PW Administration	479,665	0	479,665	478,263.12	1,144.56	257.32	99.9%
422 Highway							
11 Personal Services	2,451,244	-250,000	2,201,244	2,193,708.42	.00	7,535.58	99.7%
21 Operating Expenses	1,315,239	12,500	1,327,739	1,171,461.63	91,280.32	64,997.05	95.1%
41 Small Capital	38,500	-12,500	26,000	25,855.50	.00	144.50	99.4%
TOTAL Highway	3,804,983	-250,000	3,554,983	3,391,025.55	91,280.32	72,677.13	98.0%
423 Snow & Ice							
11 Personal Services	519,338	4,435	523,773	523,170.25	.00	602.75	99.9%
21 Operating Expenses	1,135,350	460,145	1,595,495	1,591,184.72	.00	4,310.28	99.7%
41 Small Capital	0	5,900	5,900	5,900.00	.00	.00	100.0%
TOTAL Snow & Ice	1,654,688	470,480	2,125,168	2,120,254.97	.00	4,913.03	99.8%
424 Street Lighting							
11 Personal Services	411,439	0	411,439	405,681.37	.00	5,757.63	98.6%
21 Operating Expenses	531,178	0	531,178	473,590.87	25,851.13	31,736.00	94.0%
TOTAL Street Lighting	942,617	0	942,617	879,272.24	25,851.13	37,493.63	96.0%
429 Fleet Services							

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	ORIGINAL APPROP	TRANFRS/ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11 Personal Services	633,950	-40,312	593,638	575,269.96	.00	18,368.04	96.9%
21 Operating Expenses	585,400	0	585,400	520,131.22	7,321.82	57,946.96	90.1%
41 Small Capital	50,000	0	50,000	40,851.08	.00	9,148.92	81.7%
TOTAL Fleet Services	1,269,350	-40,312	1,229,038	1,136,252.26	7,321.82	85,463.92	93.0%
433 Sanitation							
11 Personal Services	1,720,201	-26,004	1,694,197	1,643,713.59	.00	50,483.41	97.0%
21 Operating Expenses	2,991,211	0	2,991,211	2,863,347.00	90,978.66	36,885.34	98.8%
41 Small Capital	19,400	0	19,400	11,839.56	.00	7,560.44	61.0%
TOTAL Sanitation	4,730,812	-26,004	4,704,808	4,518,900.15	90,978.66	94,929.19	98.0%
491 Cemeteries							
11 Personal Services	239,760	0	239,760	177,144.80	.00	62,615.20	73.9%
21 Operating Expenses	102,475	0	102,475	75,499.72	.00	26,975.28	73.7%
TOTAL Cemeteries	342,235	0	342,235	252,644.52	.00	89,590.48	73.8%
511 Board of Health							
11 Personal Services	1,060,222	-150,000	910,222	910,208.44	.00	13.56	100.0%
21 Operating Expenses	180,871	0	180,871	139,086.95	2,238.72	39,545.33	78.1%
TOTAL Board of Health	1,241,093	-150,000	1,091,093	1,049,295.39	2,238.72	39,558.89	96.4%
541 Council on Aging							
11 Personal Services	517,198	-50,000	467,198	459,319.93	.00	7,878.07	98.3%
21 Operating Expenses	15,891	245	16,136	9,723.01	1,117.01	5,295.98	67.2%
41 Small Capital	245	-245	0	.00	.00	.00	.0%
TOTAL Council on Aging	533,334	-50,000	483,334	469,042.94	1,117.01	13,174.05	97.3%
543 Veteran's Services							

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	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11 Personal Services	110,952	0	110,952	97,090.40	.00	13,861.60	87.5%
21 Operating Expenses	466,600	0	466,600	331,833.26	68,776.09	65,990.65	85.9%
TOTAL Veteran's Services	577,552	0	577,552	428,923.66	68,776.09	79,852.25	86.2%
610 Library							
11 Personal Services	2,714,594	-234,000	2,480,594	2,430,346.24	.00	50,247.76	98.0%
21 Operating Expenses	627,994	36,121	664,115	635,084.87	17,111.21	11,918.92	98.2%
41 Small Capital	0	7,879	7,879	.00	7,856.55	22.45	99.7%
TOTAL Library	3,342,588	-190,000	3,152,588	3,065,431.11	24,967.76	62,189.13	98.0%
650 Parks & Recreation							
11 Personal Services	2,162,420	-162,060	2,000,360	1,967,356.69	.00	33,003.31	98.4%
21 Operating Expenses	601,100	-8,575	592,525	539,560.09	.00	52,964.91	91.1%
41 Small Capital	0	38,575	38,575	36,032.73	.00	2,542.27	93.4%
TOTAL Parks & Recreation	2,763,520	-132,060	2,631,460	2,542,949.51	.00	88,510.49	96.6%
680 Arena							
11 Personal Services	347,090	22,060	369,150	366,946.22	.00	2,203.78	99.4%
21 Operating Expenses	257,528	0	257,528	257,419.11	5.00	103.89	100.0%
41 Small Capital	6,750	0	6,750	6,750.00	.00	.00	100.0%
TOTAL Arena	611,368	22,060	633,428	631,115.33	5.00	2,307.67	99.6%
710 Principal & Interest							
51 Debt Service	12,168,666	0	12,168,666	12,086,634.77	.05	82,031.18	99.3%
55 Debt Service - Exclusions	0	1,411,728	1,411,728	1,411,728.00	.00	.00	100.0%
TOTAL Principal & Interest	12,168,666	1,411,728	13,580,394	13,498,362.77	.05	82,031.18	99.4%
752 Interest on Temporary Debt							

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	ORIGINAL APPROP	TRANFRS/ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
51 Debt Service	185,000	0	185,000	250,933.12	.00	-65,933.12	135.6%
55 Debt Service - Exclusions	0	71,518	71,518	71,517.99	.00	.01	100.0%
TOTAL Interest on Temporary Debt	185,000	71,518	256,518	322,451.11	.00	-65,933.11	125.7%
759 Interest on Abatement							
51 Debt Service	70,000	0	70,000	2,043.24	.00	67,956.76	2.9%
TOTAL Interest on Abatement	70,000	0	70,000	2,043.24	.00	67,956.76	2.9%
900 School Costs General							
91 Undistributed Costs	95,000	15,000	110,000	105,773.64	.00	4,226.36	96.2%
TOTAL School Costs General	95,000	15,000	110,000	105,773.64	.00	4,226.36	96.2%
901 Keefe Technical School							
31 Special Assessments	9,987,504	0	9,987,504	9,987,504.00	.00	.00	100.0%
TOTAL Keefe Technical School	9,987,504	0	9,987,504	9,987,504.00	.00	.00	100.0%
910 Framingham High School							
S1 Salaries	21,258,655	0	21,258,655	21,503,213.86	.00	-244,558.86	101.2%
S2 Additional salaries	123,097	0	123,097	89,037.11	.00	34,059.89	72.3%
S3 Operating Expenses	315,337	0	315,337	261,690.08	.00	53,646.92	83.0%
TOTAL Framingham High School	21,697,089	0	21,697,089	21,853,941.05	.00	-156,852.05	100.7%
911 Alternative HS Thayer Campus							
S1 Salaries	792,640	0	792,640	753,338.45	.00	39,301.55	95.0%

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S3 Operating Expenses	5,000	0	5,000	3,894.97	.00	1,105.03	77.9%
TOTAL Alternative HS Thayer Campus	797,640	0	797,640	757,233.42	.00	40,406.58	94.9%
920 Cameron Middle School							
S1 Salaries	6,853,427	0	6,853,427	6,586,984.93	.00	266,442.07	96.1%
S3 Operating Expenses	23,932	0	23,932	23,903.58	.00	28.42	99.9%
TOTAL Cameron Middle School	6,877,359	0	6,877,359	6,610,888.51	.00	266,470.49	96.1%
921 Fuller Middle School							
S1 Salaries	7,539,549	0	7,539,549	7,110,911.06	.00	428,637.94	94.3%
S2 Additional salaries	0	0	0	6,794.85	.00	-6,794.85	100.0%
S3 Operating Expenses	21,840	0	21,840	25,505.05	.00	-3,665.05	116.8%
TOTAL Fuller Middle school	7,561,389	0	7,561,389	7,143,210.96	.00	418,178.04	94.5%
922 walsh Middle School							
S1 Salaries	9,065,901	0	9,065,901	8,838,506.58	.00	227,394.42	97.5%
S3 Operating Expenses	19,137	0	19,137	27,041.46	.00	-7,904.46	141.3%
TOTAL walsh Middle School	9,085,038	0	9,085,038	8,865,548.04	.00	219,489.96	97.6%
930 Barbieri Elementary School							
S1 Salaries	6,613,506	0	6,613,506	6,046,182.03	.00	567,323.97	91.4%
S3 Operating Expenses	33,200	0	33,200	35,165.62	.00	-1,965.62	105.9%
TOTAL Barbieri Elementary School	6,646,706	0	6,646,706	6,081,347.65	.00	565,358.35	91.5%
931 Brophy Elementary School							

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S1 Salaries	5,323,754	0	5,323,754	4,923,538.96	.00	400,215.04	92.5%
S3 Operating Expenses	28,950	0	28,950	26,201.02	.00	2,748.98	90.5%
TOTAL Brophy Elementary School	5,352,704	0	5,352,704	4,949,739.98	.00	402,964.02	92.5%
932 Dunning Elementary School							
S1 Salaries	5,258,193	0	5,258,193	5,266,198.40	.00	-8,005.40	100.2%
S3 Operating Expenses	26,050	0	26,050	25,524.51	.00	525.49	98.0%
TOTAL Dunning Elementary School	5,284,243	0	5,284,243	5,291,722.91	.00	-7,479.91	100.1%
933 Hemenway Elementary School							
S1 Salaries	5,514,584	0	5,514,584	5,603,143.16	.00	-88,559.16	101.6%
S3 Operating Expenses	28,950	0	28,950	28,079.22	.00	870.78	97.0%
TOTAL Hemenway Elementary School	5,543,534	0	5,543,534	5,631,222.38	.00	-87,688.38	101.6%
935 King Elementary School							
S1 Salaries	3,796,021	0	3,796,021	3,874,951.96	.00	-78,930.96	102.1%
S3 Operating Expenses	23,056	0	23,056	22,979.68	.00	76.32	99.7%
TOTAL King Elementary School	3,819,077	0	3,819,077	3,897,931.64	.00	-78,854.64	102.1%
936 McCarthy Elementary School							
S1 Salaries	6,218,367	0	6,218,367	5,666,641.41	.00	551,725.59	91.1%
S3 Operating Expenses	31,628	0	31,628	22,525.42	.00	9,102.58	71.2%
TOTAL McCarthy Elementary School	6,249,995	0	6,249,995	5,689,166.83	.00	560,828.17	91.0%
937 Potter Road Elementary School							

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S1 Salaries	4,397,659	0	4,397,659	4,313,443.66	.00	84,215.34	98.1%
S2 Additional Salaries	0	0	0	459.10	.00	-459.10	100.0%
S3 Operating Expenses	28,000	0	28,000	25,678.07	.00	2,321.93	91.7%
TOTAL Potter Road Elementary School	4,425,659	0	4,425,659	4,339,580.83	.00	86,078.17	98.1%
938 Stapleton Elementary School							
S1 Salaries	4,896,838	0	4,896,838	4,754,127.33	.00	142,710.67	97.1%
S3 Operating Expenses	24,350	0	24,350	19,303.42	.00	5,046.58	79.3%
TOTAL Stapleton Elementary School	4,921,188	0	4,921,188	4,773,430.75	.00	147,757.25	97.0%
939 W. Wilson Elementary School							
S1 Salaries	5,364,818	0	5,364,818	4,843,440.06	.00	521,377.94	90.3%
S2 Additional Salaries	14,500	0	14,500	1,342.94	.00	13,157.06	9.3%
S3 Operating Expenses	65,270	0	65,270	65,935.20	.00	-665.20	101.0%
TOTAL W. Wilson Elementary School	5,444,588	0	5,444,588	4,910,718.20	.00	533,869.80	90.2%
944 Early Education							
S3 Operating Expenses	16,015	0	16,015	13,536.60	.00	2,478.40	84.5%
TOTAL Early Education	16,015	0	16,015	13,536.60	.00	2,478.40	84.5%
945 Preschool/BLOCKS							
S1 Salaries	3,450,467	0	3,450,467	3,267,277.65	.00	183,189.35	94.7%
TOTAL Preschool/BLOCKS	3,450,467	0	3,450,467	3,267,277.65	.00	183,189.35	94.7%
960 Superintendent							

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S1 Salaries	333,155	0	333,155	341,188.99	.00	-8,033.99	102.4%
S3 Operating Expenses	42,345	0	42,345	37,567.43	.00	4,777.57	88.7%
TOTAL Superintendent	375,500	0	375,500	378,756.42	.00	-3,256.42	100.9%
961 Assistant Superintendent							
S1 Salaries	386,549	0	386,549	398,079.11	.00	-11,530.11	103.0%
S2 Additional salaries	17,950	0	17,950	12,510.61	.00	5,439.39	69.7%
S3 Operating Expenses	623,150	0	623,150	828,326.73	.00	-205,176.73	132.9%
TOTAL Assistant Superintendent	1,027,649	0	1,027,649	1,238,916.45	.00	-211,267.45	120.6%
962 Bilingual Education							
S1 Salaries	925,695	0	925,695	777,409.23	.00	148,285.77	84.0%
S2 Additional salaries	146,786	0	146,786	125,459.84	.00	21,326.16	85.5%
S3 Operating Expenses	191,076	0	191,076	161,033.43	.00	30,022.57	84.3%
TOTAL Bilingual Education	1,263,557	0	1,263,557	1,063,922.50	.00	199,634.50	84.2%
963 Curriculum Services							
S1 Salaries	708,043	0	708,043	802,196.10	.00	-94,153.10	113.3%
S2 Additional salaries	160,184	0	160,184	67,401.57	.00	92,782.43	42.1%
S3 Operating Expenses	1,245,328	0	1,245,328	1,029,312.97	.00	216,015.03	82.7%
TOTAL Curriculum Services	2,113,555	0	2,113,555	1,898,910.64	.00	214,644.36	89.8%
964 Health Services							
S1 Salaries	910,013	0	910,013	797,788.53	.00	112,224.47	87.7%
S2 Additional salaries	138,400	0	138,400	180,904.13	.00	-42,504.13	130.7%
S3 Operating Expenses	317,372	0	317,372	398,611.58	.00	-81,239.58	125.6%
TOTAL Health Services	1,365,785	0	1,365,785	1,377,304.24	.00	-11,519.24	100.8%
965 Human Resources Department							

CITY OF FRAMINGHAM



EXPENSES GENERAL AND ENTERPRISE FUNDS

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	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
S1 Salaries	791,412	0	791,412	709,908.02	.00	81,503.98	89.7%
S2 Additional salaries	2,245,240	0	2,245,240	4,296,417.61	.00	-2,051,177.61	191.4%
S3 Operating Expenses	516,027	0	516,027	548,527.29	.00	-32,500.29	106.3%
TOTAL Human Resources Department	3,552,679	0	3,552,679	5,554,852.92	.00	-2,002,173.92	156.4%
966 School Committee							
S1 Salaries	65,557	0	65,557	65,809.59	.00	-252.59	100.4%
S2 Additional salaries	47,500	0	47,500	49,100.13	.00	-1,600.13	103.4%
S3 Operating Expenses	20,413	0	20,413	16,738.11	.00	3,674.89	82.0%
TOTAL School Committee	133,470	0	133,470	131,647.83	.00	1,822.17	98.6%
968 Grants Development							
S1 Salaries	154,261	0	154,261	99,766.80	.00	54,494.20	64.7%
S3 Operating Expenses	5,500	0	5,500	499.50	.00	5,000.50	9.1%
TOTAL Grants development	159,761	0	159,761	100,266.30	.00	59,494.70	62.8%
970 Business Administration Dept							
S1 Salaries	534,160	0	534,160	509,190.17	.00	24,969.83	95.3%
S2 Additional salaries	0	0	0	4,040.26	.00	-4,040.26	100.0%
S3 Operating Expenses	115,961	0	115,961	110,924.41	.00	5,036.59	95.7%
TOTAL Business Administration Dept	650,121	0	650,121	624,154.84	.00	25,966.16	96.0%
971 Building & Grounds Department							
S1 Salaries	5,015,155	0	5,015,155	4,792,438.11	.00	222,716.89	95.6%
S2 Additional salaries	377,750	0	377,750	399,613.33	.00	-21,863.33	105.8%
S3 Operating Expenses	4,361,642	0	4,361,642	5,698,298.98	.00	-1,336,656.98	130.6%
TOTAL Building & Grounds Department	9,754,547	0	9,754,547	10,890,350.42	.00	-1,135,803.42	111.6%

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	ORIGINAL APPROP	TRANFRS/ADJSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
972 School Food Services							
S3 Operating Expenses	0	0	0	10,792.20	.00	-10,792.20	100.0%
TOTAL School Food Services	0	0	0	10,792.20	.00	-10,792.20	100.0%
973 Transportation Department							
S1 Salaries	342,546	0	342,546	312,775.87	.00	29,770.13	91.3%
S2 Additional Salaries	5,000	0	5,000	.00	.00	5,000.00	.0%
S3 Operating Expenses	4,977,400	1,401,500	6,378,900	5,850,436.75	.00	528,463.25	91.7%
TOTAL Transportation Department	5,324,946	1,401,500	6,726,446	6,163,212.62	.00	563,233.38	91.6%
974 Technology Department							
S1 Salaries	1,242,542	0	1,242,542	1,135,268.01	.00	107,273.99	91.4%
S2 Additional Salaries	20,000	0	20,000	12,370.23	.00	7,629.77	61.9%
S3 Operating Expenses	1,833,400	-1,401,500	431,900	648,684.24	.00	-216,784.24	150.2%
TOTAL Technology Department	3,095,942	-1,401,500	1,694,442	1,796,322.48	.00	-101,880.48	106.0%
975 Copier & Printers							
S3 Operating Expenses	486,217	0	486,217	399,665.60	.00	86,551.40	82.2%
TOTAL Copier & Printers	486,217	0	486,217	399,665.60	.00	86,551.40	82.2%
976 Safety & Security							
S1 Salaries	198,596	0	198,596	179,316.66	.00	19,279.34	90.3%
S3 Operating Expenses	238,092	0	238,092	465,888.67	.00	-227,796.67	195.7%
TOTAL Safety & Security	436,688	0	436,688	645,205.33	.00	-208,517.33	147.7%
977 Library/Media							

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EXPENSES GENERAL AND ENTERPRISE FUNDS

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	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
S1 Salaries	21,000	0	21,000	.00	.00	21,000.00	.0%
S2 Additional Salaries	2,000	0	2,000	.00	.00	2,000.00	.0%
S3 Operating Expenses	106,527	0	106,527	102,511.93	.00	4,015.07	96.2%
TOTAL Library/Media	129,527	0	129,527	102,511.93	.00	27,015.07	79.1%
978 Communications							
S1 Salaries	170,509	0	170,509	128,126.00	.00	42,383.00	75.1%
S2 Additional Salaries	32,400	0	32,400	27,000.00	.00	5,400.00	83.3%
S3 Operating Expenses	56,533	0	56,533	54,360.85	.00	2,172.15	96.2%
TOTAL Communications	259,442	0	259,442	209,486.85	.00	49,955.15	80.7%
979 Media Services-School							
S3 Operating Expenses	200,000	0	200,000	266,049.00	.00	-66,049.00	133.0%
TOTAL Media Services-School	200,000	0	200,000	266,049.00	.00	-66,049.00	133.0%
980 Special Education Department							
S1 Salaries	1,842,327	0	1,842,327	2,000,209.77	.00	-157,882.77	108.6%
S2 Additional Salaries	605,000	0	605,000	918,245.44	.00	-313,245.44	151.8%
S3 Operating Expenses	1,925,833	0	1,925,833	1,475,026.08	510.12	450,296.80	76.6%
TOTAL Special Education Department	4,373,160	0	4,373,160	4,393,481.29	510.12	-20,831.41	100.5%
981 Tuition-Out District Placement							
S1 Salaries	0	0	0	723.47	.00	-723.47	100.0%
S3 Operating Expenses	10,175,796	0	10,175,796	7,889,325.46	.00	2,286,470.54	77.5%
TOTAL Tuition-Out District Placement	10,175,796	0	10,175,796	7,890,048.93	.00	2,285,747.07	77.5%
982 SPED Services							

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	ORIGINAL APPROP	TRANFRS/ADJSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
S2 Additional salaries	172,000	0	172,000	111,693.56	.00	60,306.44	64.9%
S3 Operating Expenses	745,000	0	745,000	1,484,026.77	1,989.35	-741,016.12	199.5%
TOTAL SPED Services	917,000	0	917,000	1,595,720.33	1,989.35	-680,709.68	174.2%
983 Occupational Education							
S3 Operating Expenses	380,850	0	380,850	224,120.00	.00	156,730.00	58.8%
TOTAL Occupational Education	380,850	0	380,850	224,120.00	.00	156,730.00	58.8%
986 Community Resource							
S1 Salaries	243,128	0	243,128	392,065.11	.00	-148,937.11	161.3%
S2 Additional salaries	402,678	0	402,678	435,775.51	.00	-33,097.51	108.2%
S3 Operating Expenses	157,180	0	157,180	147,012.62	359.40	9,807.98	93.8%
TOTAL Community Resource	802,986	0	802,986	974,853.24	359.40	-172,226.64	121.4%
989 Adult ESL							
S1 Salaries	109,151	0	109,151	127,734.83	.00	-18,583.83	117.0%
TOTAL Adult ESL	109,151	0	109,151	127,734.83	.00	-18,583.83	117.0%
991 Psychology Services							
S3 Operating Expenses	37,500	0	37,500	39,360.82	.00	-1,860.82	105.0%
TOTAL Psychology Services	37,500	0	37,500	39,360.82	.00	-1,860.82	105.0%
992 Physical Education							
S1 Salaries	16,500	0	16,500	16,499.86	.00	.14	100.0%

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	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
S3 Operating Expenses	40,280	0	40,280	37,335.54	.00	2,944.46	92.7%
TOTAL Physical Education	56,780	0	56,780	53,835.40	.00	2,944.60	94.8%
993 Athletics Department							
S1 Salaries	296,006	0	296,006	298,058.25	.00	-2,052.25	100.7%
S2 Additional salaries	405,150	0	405,150	381,669.49	.00	23,480.51	94.2%
S3 Operating Expenses	349,985	0	349,985	394,529.97	.00	-44,544.97	112.7%
TOTAL Athletics Department	1,051,141	0	1,051,141	1,074,257.71	.00	-23,116.71	102.2%
994 Gifted & Talented							
S1 Salaries	52,761	0	52,761	50,912.96	.00	1,848.04	96.5%
S2 Additional salaries	0	0	0	373.04	.00	-373.04	100.0%
S3 Operating Expenses	25,416	0	25,416	21,084.45	.00	4,331.55	83.0%
TOTAL Gifted & Talented	78,177	0	78,177	72,370.45	.00	5,806.55	92.6%
995 Parent Information Center							
S1 Salaries	430,660	0	430,660	391,223.18	.00	39,436.82	90.8%
S2 Additional salaries	25,400	0	25,400	6,473.10	.00	18,926.90	25.5%
S3 Operating Expenses	57,011	0	57,011	49,881.16	.00	7,129.84	87.5%
TOTAL Parent Information Center	513,071	0	513,071	447,577.44	.00	65,493.56	87.2%
997 Fine Arts Dept							
S1 Salaries	401,713	0	401,713	378,985.18	.00	22,727.82	94.3%
S2 Additional salaries	181,100	0	181,100	183,450.00	.00	-2,350.00	101.3%
S3 Operating Expenses	150,168	0	150,168	151,241.09	.00	-1,073.09	100.7%
TOTAL Fine Arts Dept	732,981	0	732,981	713,676.27	.00	19,304.73	97.4%
999 Undistributed School Costs							

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	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
S1 Salaries	100,000	0	100,000	.00	.00	100,000.00	.0%
TOTAL Undistributed school costs	100,000	0	100,000	.00	.00	100,000.00	.0%
TOTAL General Fund	305,926,762	4,494,977	310,421,739	303,658,599.21	853,605.88	5,909,533.55	98.1%
8000 Water Enterprise Fund							
450 Water Enterprise							
11 Personal Services	3,227,006	0	3,227,006	2,882,624.89	.00	344,381.11	89.3%
21 Operating Expenses	1,572,603	0	1,572,603	1,217,112.97	120,016.70	235,473.33	85.0%
31 Special Assessments	9,308,668	0	9,308,668	9,307,092.67	.00	1,575.33	100.0%
41 Small Capital	66,000	0	66,000	27,880.00	.00	38,120.00	42.2%
51 Debt Service	9,511,173	0	9,511,173	9,492,153.35	.00	19,019.65	99.8%
61 Capital	76,716	0	76,716	75,234.49	1,470.64	10.87	100.0%
81 Transfers	1,820,800	0	1,820,800	1,820,800.00	.00	.00	100.0%
89 Liquidated pyBudget Carryovers	0	3,554,514	3,554,514	3,554,514.00	.00	.00	100.0%
99 Other Amounts to be raised	167,500	33,640	201,140	201,140.00	.00	.00	100.0%
TOTAL Water Enterprise	25,750,466	3,588,154	29,338,620	28,578,552.37	121,487.34	638,580.29	97.8%
TOTAL Water Enterprise Fund	25,750,466	3,588,154	29,338,620	28,578,552.37	121,487.34	638,580.29	97.8%
8400 Sewer Enterprise Fund							
440 Sewer Enterprise							
11 Personal Services	2,856,788	0	2,856,788	2,513,252.42	.00	343,535.58	88.0%
21 Operating Expenses	1,595,331	0	1,595,331	1,333,838.16	124,214.68	137,278.16	91.4%
31 Special Assessments	13,764,605	0	13,764,605	13,764,605.00	.00	.00	100.0%
41 Small Capital	75,803	0	75,803	57,554.85	41.86	18,206.29	76.0%
51 Debt Service	11,246,272	0	11,246,272	11,253,540.58	.00	-7,268.58	100.1%
81 Transfers	1,687,000	-6	1,686,994	1,686,994.00	.00	.00	100.0%
89 Liquidated pyBudget Carryovers	0	4,819,105	4,819,105	4,819,105.00	.00	.00	100.0%
99 Other Amounts to be raised	332,500	1,989,979	2,322,479	2,322,479.00	.00	.00	100.0%
TOTAL Sewer Enterprise	31,558,299	6,809,078	38,367,377	37,751,369.01	124,256.54	491,751.45	98.7%

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EXPENSES GENERAL AND ENTERPRISE FUNDS

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8400	Sewer Enterprise Fund	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	TOTAL Sewer Enterprise Fund	31,558,299	6,809,078	38,367,377	37,751,369.01	124,256.54	491,751.45	98.7%
	GRAND TOTAL	363,235,527	14,892,209	378,127,736	369,988,520.59	1,099,349.76	7,039,865.29	98.1%

** END OF REPORT - Generated by Richard G. Howarth **

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EXPENSES GENERAL AND ENTERPRISE FUNDS

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REPORT OPTIONS

Sequence	Field #	Total	Page	Break
1	1	Y	N	N
2	3	Y	N	N
3	8	Y	N	N
4	0	N	N	N

Report title:

EXPENSES GENERAL AND ENTERPRISE FUNDS

Includes accounts exceeding 0% of budget.

Print totals only: Y

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2022/ 1

To Yr/Per: 2022/13

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: D

Amounts/totals exceed 999 million dollars: N

Year/Period: 2022/13

Print MTD Version: N

Roll projects to object: N

Carry forward code: 2

Find Criteria Field Value

Fund 0001|8000|8400

Div/Fund Src <95

Dept/RC

Location

DOE-Activity

Program

Subject

Category

Character Code

Org

Object

Project

Account type Expense

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EXPENSES GENERAL AND ENTERPRISE FUNDS

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REPORT OPTIONS

Account status Active
Rollup Code



APPENDIX II: GENERAL AND ENTERPRISE FUND REVENUES

CITY OF FRAMINGHAM



REVENUES GENERAL AND ENTERPRISE FUNDS

FOR 2022 13		JOURNAL DETAIL 2022 1 TO 2022 12				
	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
0001 General Fund						
01 Property Taxes						
RP Property Taxes	198,233,206	1,827,955	200,061,161	199,117,791.53	943,369.11	99.5%
TOTAL Property Taxes	198,233,206	1,827,955	200,061,161	199,117,791.53	943,369.11	99.5%
03 State Aid						
CS Cherry Sheet	69,454,962	139,702	69,594,664	70,123,753.00	-529,089.00	100.8%
TOTAL State Aid	69,454,962	139,702	69,594,664	70,123,753.00	-529,089.00	100.8%
05 Local Receipts						
CS Cherry Sheet	450,000	0	450,000	241,898.00	208,102.00	53.8%
R1 Motor vehicle excis	8,475,500	0	8,475,500	8,765,243.26	-289,743.26	103.4%
R2 Other excise	224,000	0	224,000	246,323.00	-22,323.00	110.0%
R3 Pen & Int on taxes	1,448,200	0	1,448,200	1,063,078.06	385,121.94	73.4%
R4 Pay in lieu of TAX	604,302	0	604,302	676,372.71	-72,070.71	111.9%
R8 Charges for Service	261,000	99,000	360,000	358,880.87	1,119.13	99.7%
R9 Other charges for s	763,875	0	763,875	674,045.74	89,829.26	88.2%
RA Fees	790,400	0	790,400	729,678.98	60,721.02	92.3%
RB Rentals	178,897	0	178,897	179,896.00	-999.00	100.6%
RC SCHOOL REVENUE	400,000	0	400,000	399,999.96	.04	100.0%
RD LIBRARY REVENUE	0	0	0	1,332.82	-1,332.82	100.0%
RE DEPT REV-RECREATION	356,500	0	356,500	456,031.65	-99,531.65	127.9%
RF Other departmental	233,970	0	233,970	107,317.97	126,652.03	45.9%
RH Licenses and permit	3,838,800	0	3,838,800	4,089,042.77	-250,242.77	106.5%
RJ Fines and forfeits	387,100	0	387,100	338,070.09	49,029.91	87.3%
RK Investment income	649,990	-150,833	499,157	228,519.68	270,637.32	45.8%
RM Misc recurring (ple	297,000	-5,135	291,865	316,748.16	-24,883.16	108.5%
RN Misc non-recurring	396,260	3,340	399,600	479,782.22	-80,182.22	120.1%
RS State Revenue	0	0	0	137,303.78	-137,303.78	100.0%
RU Other Financing Sou	0	101,219	101,219	108,815.85	-7,596.85	107.5%
RW Federal Revenue	2,470,000	-70,000	2,400,000	2,400,000.00	.00	100.0%

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REVENUES GENERAL AND ENTERPRISE FUNDS

FOR 2022 13										JOURNAL DETAIL 2022 1 TO 2022 12		
	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL						
RX Meals Tax	1,200,000	200,000	1,400,000	1,463,767.03	-63,767.03	104.6%						
RZ Rooms Tax	600,000	0	600,000	760,270.62	-160,270.62	126.7%						
RY Medicare Reimbursemnt	1,550,000	-99,000	1,451,000	1,793,873.88	-342,873.88	123.6%						
S1 Marijuana Excise	1,000,000	-500,000	500,000	664,955.53	-164,955.53	133.0%						
S2 Cannabis Impact Fees	100,000	113,667	213,667	774,212.67	-560,545.67	362.3%						
TOTAL Local Receipts	26,675,794	-307,742	26,368,052	27,455,411.30	-1,087,359.30	104.1%						
07 Other Financing Sources												
RU Other Financing Sou	8,055,000	2,942,068	10,997,068	10,823,227.47	173,840.53	98.4%						
TOTAL Other Financing Sources	8,055,000	2,942,068	10,997,068	10,823,227.47	173,840.53	98.4%						
09 Indirect Costs												
RU Other Financing Sou	3,507,800	-6	3,507,794	3,507,794.00	.00	100.0%						
TOTAL Indirect Costs	3,507,800	-6	3,507,794	3,507,794.00	.00	100.0%						
TOTAL General Fund	305,926,762	4,601,977	310,528,739	311,027,977.30	-499,238.66	100.2%						
8000 Water Enterprise Fund												
05 Local Receipts												
R3 Pen & Int on taxes	149,700	35,000	184,700	141,023.03	43,676.97	76.4%						
RG Other departmental	0	0	0	416.37	-416.37	100.0%						
RK Investment income	12,000	-4,901	7,099	1,933.96	5,165.04	27.2%						
RN Misc non-recurring	400	0	400	38,700.06	-38,300.06	9675.0%						
RP Property Taxes	14,000	0	14,000	33,241.17	-19,241.17	237.4%						
RW Federal Revenue	1,910,000	1,644,514	3,554,514	3,554,514.00	.00	100.0%						
WS Water Sewer Revenue	23,544,366	-1,640,973	21,903,393	21,087,787.78	815,605.22	96.3%						
TOTAL Local Receipts	25,630,466	33,640	25,664,106	24,857,616.37	806,489.63	96.9%						
07 Other Financing Sources												

CITY OF FRAMINGHAM



REVENUES GENERAL AND ENTERPRISE FUNDS

FOR 2022 13							JOURNAL DETAIL 2022 1 TO 2022 12		
	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL			
RU Other Financing Sou	120,000	3,554,514	3,674,514	3,665,464.78	9,049.22	99.8%			
TOTAL Other Financing Sources	120,000	3,554,514	3,674,514	3,665,464.78	9,049.22	99.8%			
TOTAL Water Enterprise Fund	25,750,466	3,588,154	29,338,620	28,523,081.15	815,538.85	97.2%			
8400 Sewer Enterprise Fund									
05 Local Receipts									
R3 Pen & Int on taxes	162,500	30,800	193,300	184,733.75	8,566.25	95.6%			
RG Other departmental	0	0	0	416.36	-416.36	100.0%			
RK Investment income	3,800	0	3,800	1,849.59	1,950.41	48.7%			
RM Misc recurring (ple	94,290	-90	94,200	93,665.07	534.93	99.4%			
RN Misc non-recurring	0	0	0	21.70	-21.70	100.0%			
RP Property Taxes	0	0	0	67,788.34	-67,788.34	100.0%			
RW Federal Revenue	2,690,000	2,129,105	4,819,105	4,819,105.00	.00	100.0%			
WS Water Sewer Revenue	28,607,709	-169,842	28,437,867	27,599,894.12	837,972.88	97.1%			
TOTAL Local Receipts	31,558,299	1,989,973	33,548,272	32,767,473.93	780,798.07	97.7%			
07 Other Financing Sources									
RU Other Financing Sou	0	4,819,105	4,819,105	4,819,105.00	.00	100.0%			
TOTAL Other Financing Sources	0	4,819,105	4,819,105	4,819,105.00	.00	100.0%			
TOTAL Sewer Enterprise Fund	31,558,299	6,809,078	38,367,377	37,586,578.93	780,798.07	98.0%			
GRAND TOTAL	363,235,527	14,999,209	378,234,736	377,137,637.38	1,097,098.26	99.7%			

** END OF REPORT - Generated by Jennifer A. Pratt **



Annual Report FY'22



Mayor Charlie Sisitsky being sworn in by Framingham District Court, Associate Justice Jennifer A. Stark, on January 1, 2022 as Framingham's second Mayor. He was accompanied by his wife, First Lady Robin Kaye.

City of Framingham
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