



# Framingham Community Preservation Committee

## CPA PROJECT ELIGIBILITY FORM

Final 8/1/22

This *CPA Project Eligibility Form* is designed for use with Framingham's current Community Preservation Plan (CPP). Please read the Plan, the Project Eligibility Form and the Full Application Form before beginning your project submission process.

This CPA Project Eligibility Form has the following sections:

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| 1. Overview of Eligibility Process | Page 1      |
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### Overview of Eligibility Process

1. **Submit CPA Project Eligibility Form.** Email a PDF of completed form (pages 3-4, herein) to [CPC@framinghamma.gov](mailto:CPC@framinghamma.gov) or drop off 2 hard copies to Framingham Community Preservation Committee, c/o Planning and Community Development Department, Memorial Building, 150 Concord St., Framingham, MA 01702. This form may also be completed via an on-line webform on the City's Online Forms site, once available.
2. Framingham Community Preservation Committee (CPC) will confirm back in writing within 15 business days whether or not the project is eligible according to the rules of the current Massachusetts CPA law. If the project is eligible for CPA funds, the Committee will advise the applicant of the timeline for submitting a Full Application Form for CPA funds. If the project is not eligible, the CPC will indicate reasons why.

Details regarding Community Preservation Act (CPA) criteria for eligibility of projects are provided as reference in this document for the four allowed CPA funding categories of Open Space, Historic Resources, Outdoor Recreation, and Community Housing.

Information on Framingham CPA project preference criteria, both general preference criteria and specific project area preference criteria for Open Space, Historic Resources, Outdoor Recreation, and Community Housing can be found in the Community Preservation Plan.

3. If the CPC confirms that the project is deemed eligible via the Project Eligibility Form, then the applicant can **submit the Full CPA Project Application Form**.

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#### Contact Us

Email questions to: [CPC@framinghamma.gov](mailto:CPC@framinghamma.gov) Visit Framingham [Community Preservation Committee Website](#) to review the Community Preservation Plan, FAQ's, and other reference materials.

## CPA Allowable Project Uses

The Framingham Community Preservation Committee will only consider proposals that are eligible for Community Preservation Act (CPA) funding according to the requirements described in the Massachusetts CPA legislation; specifically,

- The acquisition, creation, and preservation of open space.
- The acquisition, preservation, rehabilitation, and restoration of historic resources.
- The acquisition, creation, preservation, rehabilitation and restoration of land for recreational use.
- The acquisition, creation, preservation, and support of community housing.
- The rehabilitation and restoration of open space and community housing that is acquired or created using monies from the CPA fund.

### CPA Allowable Project Uses Chart

Chart below provides a quick guide for determining if funding falls within requirements for use of CPA funds.

|                             | Open Space  | Historic | Recreation | Housing   |
|-----------------------------|---|----------|------------|---|
| Acquire                     | Yes   | Yes      | Yes        | Yes   |
| Create                      | Yes   | No       | Yes        | Yes   |
| Preserve                    | Yes   | Yes      | Yes        | Yes   |
| Support                     | No  | No       | No         | Yes   |
| Rehabilitate and/or Restore | Yes<br><small>(if acquired or created with CPA funds)</small> | Yes      | Yes        | Yes<br><small>(if acquired or created with CPA funds)</small> |

For more detailed information on whether your project meets the legal criteria for CPA funding, please see the following: <https://www.communitypreservation.org/allowable-uses>



## ***CPA Project Eligibility Form***

Submit to [CPC@framinghamma.gov](mailto:CPC@framinghamma.gov) or mail or hand deliver two (2) hard copies to Framingham Community Preservation Committee, c/o Planning and Community Development Department, Memorial Building, 150 Concord Street, Framingham, MA 01702.

|   |  |
|---|--|
| Name of Proposal:                       |  |
| Submission Date:                        |  |
| Name of Applicant/Contact Person:       |  |
| Sponsoring Organization, if applicable: |  |
| Mailing Address:                        |  |
| Daytime Phone:                          |  |
| Evening Phone:                          |  |
| Email:                                  |  |

### **PROJECT DESCRIPTION:**

- CPA Program Area** (Check all boxes that apply)  
 Open Space     Historic Preservation     Outdoor Recreation     Community Housing
- Project Purpose** (Check all boxes that apply)  
 Acquisition     Creation     Preservation     Support     Rehabilitation/Restoration
- Briefly describe the project**

4. **Who owns or has jurisdiction of the land and/or asset? Do they support the proposed project?**

5. **Indicate who in the community will benefit and why.**

6. **Provide estimated budget information, if available.**

|                    |                     |
|--------------------|---------------------|
| Total Project Cost | CPA Funds Requested |
| \$                 | \$                  |

**FOR COMMUNITY PRESERVATION COMMITTEE USE ONLY**

Application Received by:

**Date CPA Project Eligibility Form Received**

**Tracking Number** Assigned to CPA Project

Project Confirmed as **ELIGIBLE** for CPA Funds

Project Confirmed as **NOT ELIGIBLE** for CPA Funds

Reasons project is not CPA Eligible

**Date Applicant Notified** of Project Eligibility Status

CPC Reviewer (s)