



MASSACHUSETTS COVID-19 VACCINE PROGRAM

Friday, February 5, 2021

Effective today: to increase the administration and pace of COVID-19 vaccinations, reduce inventory on hand, and improve data transparency, the following guidelines apply to inventory management and administration of vaccine.

- On Friday 2/5, Community Health Centers will not receive a new vaccine allocation if less than 65 percent of doses received have been administered. All other health care providers must meet a threshold of 85 percent to receive a new vaccine allocation. The percentage will be calculated by dividing cumulative doses administered by cumulative doses shipped (removing any doses received between 2/1 and 2/5). As noted below, this threshold will continue to be used on an ongoing basis.
- Provider sites must comply with the [MIIS Reporting Order for COVID Vaccine](#) to report vaccine administration data to the Massachusetts Immunization Information System (MIIS) **within 24 hours** (not the 72 hours previously required).
- Providers shall make every effort to comply with the reporting requirements as outlined in 105 CMR 222.1000(D) **including demographic information, along with race and ethnicity data.**

Providers who do not comply with the requirements outlined above will not be eligible to continue to receive a new vaccine allocation unless/until their supply has been administered and/or have had their vaccine redistributed to other providers. Failure to report data into MIIS within 24 hours may result in suspension of further allocation.

As a reminder, 2nd dose orders are prioritized above any other order. **Providers should never have 2nd doses sitting in inventory for appointments booked more than 10 days out.** The Department of Public Health is committed to ensuring providers have timely access to vaccine to support administering 2nd dose shots.

If an error occurs and a provider has an insufficient supply of doses on hand to support 2nd dose appointments that are due, please email DPH-Vaccine-Management@MassMail.State.MA.US, and the DPH Vaccine Unit will reach out to you. In such an instance, providers will be expected to cancel 1st dose appointments to satisfy 2nd dose needs prior to requesting an allocation from the Department of Public Health.

The 65% threshold for Community Health Centers and the 85% threshold for all other health care providers will continue to be used on an ongoing basis.

Going forward, the percentage will be **calculated at the end of day on Monday, excluding doses received on Monday**. Additional inventory management guidance will be forthcoming and will be posted online.

To learn more visit www.mass.gov/covidvaccine and the Providers section [here](#).

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