

FY21 Operating Budget Recommendation

Department	FY20 Original Voted Budget	FY21 Budget Requests	Incremental Increase/Decrease from FY20 Voted Budget	%	April 30, 2020 FY21 Budget Requests Description	April 30, 2020 FY21 Recommended Budget	Incremental Inc/Dcr from FY20 Voted Budget	% Inc/Dcr	April 30, 2020 Mayor's Recommended Budget * No funding of COLA for non-union employees (FY20 & FY21) and no merit for S & DH management for FY21	FY20 FTE Staff Funded/Unfunded	April 30, 2020 FY21 Recommended FTE Funded/Unfunded	FTE FY20 vs. FY21 +/-	
135 - Accounting	\$617,477	\$630,670	\$13,193	2.1%	Salary - Non-union steps & Senior Management Merit	\$626,426	\$8,949	1.4%	Funding for existing staff, eliminates Division Head Merit, funds Non-union steps	8.60	Funded	8.60	Funded
Operating	\$20,327	\$18,872	-\$1,455	-7.2%	Operating - Slight decrease for general operating supplies	\$13,047	-\$7,280	-35.8%	Decrease below level fund, decrease to office supplies, postage, laser cartridges, funds only necessary professional development education/training seminars and limited mileage.				
Small Capital	\$4,000	\$0			Small Capital - no request	\$0	-\$4,000						
Total	\$641,804	\$649,542	\$7,738	1.2%		\$639,473	-\$2,331	-0.4%		8.60	TOTAL	8.60	TOTAL
292 - Animal Control	\$160,064	\$164,608	\$4,544	2.8%	Salary - Non-union Steps	\$163,007	\$2,943	1.8%	Funds Non-Union Steps	2.50	Funded	2.50	Funded
Salary													
Energy	\$8,677	\$4,000	-\$4,677	-53.9%	Energy - Electric, Natural Gas	\$8,400	-\$277	-3.2%	Adjusted to reflect actual projected expenditures				
Operating	\$11,100	\$10,983	-\$117	-1.1%	Operating - Slight decrease for general operating	\$10,883	-\$217	-2.0%	Additional reductions for professional development education/training/seminars				
Total	\$179,841	\$179,591	-\$250	-0.1%		\$182,290	\$2,449	1.4%		2.50	TOTAL	2.50	TOTAL
141 - Assessing	\$564,048	\$570,124	\$6,076	1.1%	Salary - Non-union steps & Senior Management Merit	\$547,558	-\$16,490	-2.9%	Funds Non-Union Steps, eliminates Division Head Merit. Salary slightly reduced for anticipated retirement in FY21 and anticipated lower salaries and delaying backfilling of positions.	8.00	Funded	8.00	Funded
Salary													
Operating	\$102,875	\$102,875	\$0	0.0%	Operating - Level Funded to FY20	\$99,875	-\$3,000	-2.9%	Slightly reduced based on actual operating spending trends, reduced professional development education/training/seminars to needs to maintain professional licenses and credentials				
Small Capital	\$15,000	\$14,000	-\$1,000	-6.7%	Small Capital - Budget amount for Patriot Properties assessing software; real property module, personal property module, GIS module, on-line hosting of real property values and information, and customer service availability.	\$14,000	-\$1,000	-6.7%	Recommend small capital for assessing software				
Total	\$681,923	\$686,999	\$5,076	0.7%		\$661,433	-\$20,490	-3.0%		8.00	TOTAL	8.00	TOTAL
241 - Building Inspection	\$1,056,393	\$1,099,106	\$42,713	4.0%	Salary - Personnel Fixed Costs, contractual obligations. Total salary is offset by \$65k in anticipation of CDBG funding for code enforcement. \$10,000 request for overtime for inspectors reporting to after hours emergency at request from Police & Fire Departments	\$1,092,347	\$35,954	3.4%	Funding for Non-Union Employees, Eliminates Division Head increase. Total salary offset by anticipated \$65k grant from CDBG for support of code enforcement activities. Includes \$10,000 in Overtime for required inspectors during vacation periods	15.50	Funded	15.60	Funded
Salary													
Operating	\$68,850	\$65,000	-\$3,850	-5.6%	Operating - Decrease for general operating costs, mileage reimbursement, vehicle maintenance, prof and tech consulting, computer accessories	\$61,500	-\$7,350	-10.7%	Reductions for fuel per new contract.				

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											TOTAL		TOTAL	
Small Capital	\$0	\$9,000	\$9,000		Replacement of 5 year old Ipads that continue to drop wireless signals prompting inspectors to locate better wireless spots to conduct reports	\$9,000	\$9,000		Replacement of 5 year old Ipads for inspectional staff					
Total	\$1,125,243	\$1,173,106	\$47,863	4.3%		\$1,162,847	\$37,604	3.3%		15.50	TOTAL	15.60	TOTAL	
491 - Cemeteries	\$209,000	\$233,569			Salary - Reflects staffing moved to general fund budget in FY20 for cemeteries as required by Charter	\$233,172			Cemeteries added to General Fund per Charter. Staff were brought over from Edgell Grove in FY20. FY21 reflects accurate FTE count.	4.00	Funded	3.80	Funded	
Energy	\$0	\$8,000			Energy - Relects project energy costs for cemeteries	\$8,000			Funds projected energy costs					
Operating	\$99,665	\$185,043	\$85,378	85.7%	Operating - projected operating costs	\$113,705	\$14,040	14.1%	Funds decreased operating budget for building and grounds maintenance, consulting, supplies and materials, unleaded and diesel fuel, professional development education/training/seminars					
Small Capital	\$0	\$18,020			Small Capital - Kubota RTV	\$0			Cannot fund Small Capital at this time					
Total	\$308,665	\$444,632	\$135,967	44.1%		\$354,877	\$46,212	15.0%		4.00	TOTAL	3.80	TOTAL	
133 - CFO	\$350,470	\$356,952	\$6,482	1.8%	Salary - Non-union steps, Merit for S and DH level staff.	\$350,690	\$220	0.1%	Funds Non-Union Steps, eliminates Division Head Merit.	3.00	Funded	3.00	Funded	
Energy	\$372,317	\$372,317	\$0	0.0%	Energy - Funds for Altus Energy Agreement	\$372,317			Funds Altus Energy Agreement					
Operating	\$20,978	\$22,103	\$1,125	5.4%	Operating - Slight increase for software subscription	\$19,641	-\$1,338	-6.4%	Slights reduction to operating budget, reduces consulting, professional development education/training/seminars, mileage and eliminates travel.					
Small Capital	\$0	\$1,800	\$1,800		PC replacement	\$1,000			Reduced funding for PC replacements					
Total	\$743,765	\$751,372	\$7,607	1.0%		\$743,648	-\$118	0.0%		3.00	TOTAL	3.00	TOTAL	
161 - City Clerk	\$296,701	\$349,917	\$53,216	17.9%	Salary - Non-union steps, Merit for S and DH level staff. Requests one additional position of Admin Asst	\$300,648	\$3,947	1.3%	Funds Non-Union Steps, eliminates Division Head Merit. No recommendation for additional requested staff	4.00	Funded	4.00	Funded	
Operating	\$21,480	\$22,465	\$985	4.6%	Operating - Slight increase for general operating supplies - increased demand for dog licenses and birth and marriage certs required for RMV Real ID Drivers Licenses	\$21,465	-\$15	-0.1%	Slight decrease below FY20 level fund. Reduction of professional development education/training/seminars					
Total	\$318,181	\$372,382	\$54,201	17.0%		\$322,113	\$3,932	1.2%		4.00	TOTAL	4.00	TOTAL	
110 - City Council	\$201,340	\$203,388	\$2,048		Salary - Councilor stipends, salary for full-time auditor and executive assistant position.	\$201,734	\$394	0.2%	Funds CC stipends and 1 FT executive assistant. Includes funding for vacant FT auditor position	2.00	Funded	2.00	Funded	
Operating	\$136,015	\$130,115	-\$5,900		Operating - Budget for external audit. Operating costs include consulting, printing, phone, postage, advertising, office supplies, laser cartridges, computer accessories, education/training/seminars, mileage reimbursement.	\$130,115	-\$5,900	-4.3%	Includes \$25,000 for consulting, \$85,000 for audit, \$10,000 for professional development education/training/seminars, \$1,000 mileage reimbursements, \$2,375 office supplies and other general operating line items					
Small Capital	\$3,500	\$5,000	\$1,500		Small Capital - computer, laptop for auditor	\$5,000	\$1,500	42.9%	Includes monitor, laptop and furniture for vacant auditor position					
Total	\$340,855	\$338,503	-\$2,352	-0.7%		\$336,849	-\$4,006	-1.2%		2.00	TOTAL	2.00	TOTAL	

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543 - Council on Aging	\$502,232	\$563,118	\$60,886	12.1%	Salary - Non-union steps, Division Head increase, requests additional 1 FTE Customer Service Rep and Upgrade of the Asst. Director position	\$492,151	-\$10,081	-2.0%	Funds steps non-union and union employees. No recommendation for additional staff or upgrades of position for FY21. Reduces senior property tax program and social services programs in line with projections for realistic participation in such programs due to COVID19 restrictions. Eliminates DH merit increase.	6.80	Funded	6.80	Funded
Operating	\$25,593	\$24,088	-\$1,505	-5.9%	Operating - Slight reduction for general operating costs	\$16,586	-\$9,008	-35.2%	Addition reductions for operating budgets; equipment maintenance, office supplies, professional development education/training/seminars, travel and mileage				
Small Capital	\$450	\$1,932	\$1,482	329.3%	Small Capital - personal computer and software licenses for requested customer service rep position. \$450 for one replacement unit Xavus Solutions touchscreen system for data collection (\$1,000 will be funded by grants)	\$450	\$0	0.0%	Eliminates request for computer and software for additional staff, funds recommended for data collection touchscreen system replacement				
Total	\$528,275	\$589,138	\$60,863	11.5%		\$509,187	-\$19,089	-3.6%		6.80	TOTAL	6.80	TOTAL
421 - DPW Administration	\$565,043	\$564,310	-\$733	-0.1%	Salary - Non-union steps, senior management DH & S merit	\$534,062	-\$30,981	-5.5%	Funds Steps for Non-Union employees. Eliminates division head increases. Funds vacant director position at \$154,731 for 11 months.	5.00	Funded	5.00	Funded
Operating	\$37,576	\$43,774	\$6,198	16.5%	Operating - Slight increase for Kronos software maintenance, consulting, cellphone (expense moved from Highway, internet services for GIS, Kronon and Vueworks, fuel, dues and subscriptions)	\$30,944	-\$6,632	-17.6%	Decrease below FY20 levels for consulting, reduces fuel to align with new fuel contract, office supplies, professional development education/training/seminars and mileage				
Total	\$602,619	\$608,084	\$5,465	0.9%		\$565,006	-\$37,613	-6.2%		5.00	TOTAL	5.00	TOTAL
411 - DPW- Engineering	\$938,767	\$1,144,001	\$205,234	21.9%	Salary - Personnel Fixed Costs, non-union steps, division head merit. Personnel for Storwater 2 FTE	\$864,935	-\$73,832	-7.9%	Funds non-union steps, eliminates funding for DH merit increases. Frozen funding for vacant Senior Engineer/Surveyor. No funds for Storwater personnel	10.30	Funded	10.68	Funded
Operating	\$79,300	\$169,341	\$90,041	113.5%	Operating - Slight increase in general operating costs. Increases to reflect Stormwater program	\$71,550	-\$7,750	-9.8%	Slight increase for software maintenance GIS, Vueworks. Decrease to general operating costs including fuel to align with current contract and decrease for education/training/seminars and mileage				
Small Capital	\$0	\$11,500	\$11,500		Small Capital - equipment to support environmental sampling and inspection for NPDES MS4 Stormwater permit	\$0	\$0		No funding for small capital				
Total	\$1,018,067	\$1,324,842	\$306,775	30.1%		\$936,485	-\$81,582	-8.0%		10.30	TOTAL	10.68	TOTAL

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429 - DPW-Fleet	\$662,928	\$707,252	\$44,324	6.7%	Salary - Personnel Fixed Costs, contractual obligations, LIUNA pension. Includes \$21,489 Funding for Keefe Tech Intern	\$705,084	\$42,156	6.4%	Funds personnel fixed costs, contractual obligations, LIUNA pension. Funds Keefe Tech intern	8.00	Funded	8.25	Funded
Energy	\$47,046	\$52,679	\$5,633	12.0%	Energy - Electric, Natural Gas	\$52,679	\$5,633	12.0%					
Operating	\$571,587	\$530,936	-\$40,651	-7.1%	Operating - request below FY20 level fund.	\$499,042	-\$72,545	-12.7%	Reduced below FY21 requested budgets for bldgs and grounds maintenance, office supplies, building supplies, vehicle supplies (reduced \$20k to fund small capital repairs request), unleaded and fuel per current contract, and mileage reimbursement				
Small Capital	\$15,000	\$60,000	\$45,000		Small Capital - three (3) body floor rebuilds with hydraulic cylinder replacements for sanitation packer trucks.	\$60,000	\$45,000		Recommended funding for repairs as requested.				
Total	\$1,296,561	\$1,350,867	\$54,306	4.2%		\$1,316,805	\$20,244	1.6%		8.00	TOTAL	8.25	TOTAL
422 - DPW-Highway	\$2,551,664	\$3,034,944	\$483,280	18.9%	Salary - Personnel Fixed Costs, contractual obligations, stipends, LIUNA pension, overtime. Steps for Non-Union, Merit for Division Heads. Stormwater personnel include two Stormwater Techs \$97,238, two MEO \$98,120, 1 HEO \$49,060 and associated increases in OT and differentials.	\$2,643,032	\$91,368	3.6%	Eliminates funding for all stormwater personnel and associated OT and stipends. Eliminates funding for DH merit. Funds Non-Union and Union steps. Eliminates \$15k for anticipated vacancies in FY21 (18 weeks of lowest paid MEO). Reduce 50% of Seasonal.	34.00	Funded	35.25	Funded
Energy	\$19,517	\$21,493	\$1,976	10.1%	Energy - Electric, Natural Gas	\$21,493	\$1,976	10.1%					
Operating	\$1,387,827	\$2,094,174	\$706,347	50.9%	Operating - Increases to fund NPDES Stormwater program.	\$1,347,451	-\$40,376	-2.9%	Eliminates funding for all stormwater operating budgets and reduces slightly below FY20 budget				
Small Capital	\$0	\$63,000	\$63,000		Small Capital - requests for Stormwater computers and equipment	\$0	\$0		No stormwater funding				
Total	\$3,959,008	\$5,213,611	\$1,254,603	31.7%		\$4,011,976	\$52,968	1.3%		34.00	TOTAL	35.25	TOTAL
423 - DPW-Sanitation	\$1,667,966	\$1,742,069	\$74,103	4.4%	Salary - Personnel Fixed Costs, contractual obligations, stipends, LIUNA pension, overtime adjusted to reflect prior year spending.	\$1,675,647	\$7,681	0.5%	Freeze funding for 1 Lead Driver \$47,522. Reduced \$16,350 for seasonal. Eliminate DH merit.	21.00	Funded	20.00	Funded
Energy	\$41,697	\$43,803	\$2,106	5.1%	Energy - Electric, Natural Gas	\$43,803	\$2,106	5.1%			1.00	Unfunded	
Operating	\$2,470,057	\$2,868,535	\$398,478	16.1%	Operating - Increase in buildings and grounds, vehicle maintenance, software maintenance, rental equipment, contractual trash and recycling removal, leaf and brush removal, prof & tech consulting for DEP Dudley Road monitoring, vehicle supplies, unleaded and diesel fuel. Slight decreases in other operating lines.	\$2,678,420	\$208,363	8.4%	Reduce 1 hazard waste removal day and 1 leaf and brush pickup. Level fund consulting for Dudley road DEP, reduce fuels lines for new contract, reduce office supplies, vehicle supplies, building and ground maintenance. Funds contractual obligations for trash and recycling removal.				
Small Capital	\$0	\$19,400	\$19,400		Two 40 yard containers for recycling center	\$0	\$0		No funding for small capital				

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										Funded/Unfunded	TOTAL	Funded/Unfunded	TOTAL	
Total	\$4,179,720	\$4,673,807	\$494,087	11.8%		\$4,397,870	\$218,150	5.2%		21.00	TOTAL	21.00	TOTAL	
424 - DPW Streetlights/Signal	\$419,818	\$431,350	\$11,532	2.7%	Salary - Personnel Fixed costs, contractual obligations, DH merit, \$7,000 to reclass Fire Alarm Superintendent S1 to S2 Director	\$422,292	\$2,474	0.6%	No funding for reclass of Fire Alarm Superintendent or DH Merit	4.33	Funded	4.33	Funded	
Energy	\$327,406	\$373,962	\$46,556	14.2%	Energy - Electricity city streetlights and Traffic Signals and Esco Lease payment for FY21	\$387,776	\$60,370	18.4%	Increased funding for ESCO lease FY21 payment to \$195,930					
Operating	\$158,062	\$172,636	\$14,574	9.2%	Operating - Increase to computer supplies, police details, unleaded gas	\$155,425	-\$2,637	-1.7%	Reduces operating budget funding slightly below FY20 for equipment, police details, office supplies, computer supplies. Reduce unleaded and diesel for new contract. Reduce education, training, seminars					
Small Capital	\$0	\$0	\$0		Small Capital - no small capital request	\$0								
Total	\$905,286	\$977,948	\$72,662	8.0%		\$965,493	\$60,207	6.7%		4.33	TOTAL	4.33	TOTAL	
162 - Elections	\$65,928	\$71,450	\$5,522	8.4%	Salary - Non-union steps, DH merit, stipends for City Clerk and Asst. City Clerk	\$70,303	\$4,375	6.6%	Eliminates DH merit increase. Funds Non-union steps and stipends	1.00	Funded	1.00	Funded	
Operating	\$207,599	\$204,625	-\$2,974	-1.4%	Operating - total slights reduction for operating budget. Operating budget includes voting machine maintenance, printing, postage, police details, poll set up, workers and custodians, office supplies, census supplies, education/training/seminars and mileage reimbursements.	\$204,625	-\$2,974	-1.4%	Fund to requested budget required for operating costs					
Total	\$273,527	\$276,075	\$2,548	0.9%		\$274,928	\$1,401	0.5%		1.00	TOTAL	1.00	TOTAL	
291 - Emergency Management	\$0	\$0	\$0		Salary - no stipends since FY19	\$0	\$0							
Operating	\$52,489	\$52,534	\$45	0.1%	Operating - slight increase for general operating	\$52,489	\$0	0.0%	Level fund to FY20					
Small Capital	\$15,000	\$15,000	\$0	0.0%	Small Capital - equipment for Emergency Operations Center and Auxiliary police	\$15,000	\$0	0.0%	Recommended small capital equipment related to public safety requirements					
Total	\$67,489	\$67,534	\$45	0.1%		\$67,489	\$0	0.0%						
192 - Facilities Management	\$1,335,311	\$1,396,492	\$61,181	4.6%	Salary - Steps for Non-union staff, DH merit. Adds .20 funding for custodian previously funded in library. Includes request to reclass custodian position to building maintenance worker.	\$1,372,301	\$36,990	2.8%	Funds non-union steps. Funds .20 FTE for custodian previously funded by library budget. Eliminates DH merit. No recommendation for reclass of custodian to bldg maintenance worker in FY21.	17.80	Funded	18.00	Funded	
Energy	\$315,564	\$330,011	\$14,447	4.6%	Energy - Town Owned Buildings Electric, Natural Gas align with usage and historic spending trends	\$330,011	\$14,447	4.6%						
Operating	\$883,873	\$928,448	\$44,575	5.0%	Operating - Increases requested for Health clinic, new Fire station 2 and new facilities office at old McAuliffe Library. Request modest increase for cleaning of buildings, cellphone, alarm data lines.	\$872,378	-\$11,495	-1.3%	Reductions to building and grounds maintenance. Reduced fuel per new contract. Reduced office supplies and education lines. Total operating budget slightly below FY20					
Small Capital	\$0	\$0	\$0	#DIV/0!	Small Capital - no request	\$0								
Total	\$2,534,748	\$2,654,951	\$120,203	4.7%		\$2,574,690	\$39,942	1.6%		17.80	TOTAL	18.00	TOTAL	

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220 - Fire Dept	\$14,120,926	\$14,365,000	\$244,074	1.7%	Salary - Personnel fixed costs, contractual obligations. Salary steps, DH merit, request to upgrade Finance & Admin manager position and reclass admin asst. Substantial increase in OT and education. Other stipends close to FY20 levels.	\$14,012,932	-\$107,995	-0.8%	Funds contractual obligations for firefighters and salary steps. No funding for reclass of administration staff. Decrease budgets for overtime and education stipend. \$20,000 reduction for vacancies	154.00	Funded	154.50	Funded
Energy	\$131,375	\$135,380	\$4,005	3.0%	Energy - Electricity, Natural Gas for five stations	\$135,380	\$4,005	3.0%	Funds energy at appropriate budget.				
Operating	\$684,485	\$740,215	\$55,730	8.1%	Operating - Request (new) \$28,130 to fund SmartForce Technologies (last year was not budgeted absorbed within operating budget). Level funds 111F. Increase in Centrex line to fund 911 as fire is secondary and wasn't notified until 8/2019 they would be charged \$13,900 annually by CommTech NextGen. Funds requested for consulting for new chief to perform much needed updates to policies and procedures for department. Modest increase for office supplies, supplies/materials	\$710,120	\$25,635	3.7%	Decrease funding to operating lines to offset SmartForce Technologies and 911 - decreases to office supplies, unleaded and diesel fuel per new contract, education/training/seminars and associated mileage reimbursements. Funds consulting for update to policies and procedures which will provide increased efficiencies in the department.				
Small Capital	\$0	\$53,600	\$53,600	#DIV/0!	Small Capital - request to replace 2015 24/7 shift commander vehicles Car 2 \$53,600	\$0			No funding for vehicle request				
Total	\$14,936,786	\$15,294,195	\$357,409	2.4%		\$14,858,432	-\$78,355	-0.5%		154.00	TOTAL	155.00	TOTAL
511 - Health Department	\$1,007,523	\$1,078,164	\$70,641	7.0%	Salary - Personnel Fixed Costs, contractual obligations. Salary Steps, Division Head Merit. Request for new position Community Health Director \$75,754	\$1,028,825	\$21,302	2.1%	Restructuring of staff w/GF and grant splits for level services salary budget. No funding for new position request. Fund contractual obligations and salary steps. Eliminates Division Head merit increases. Re-org of one position Program Coordinator to Community Health Manager	15.50	Funded	17.00	Funded
Energy	\$0	\$6,000	\$6,000		Energy - Health Clinic	\$6,000	\$6,000		Fund energy for health department clinic				
Operating	\$194,521	\$199,939	\$5,418	2.8%	Operating - increase for mosquito control contract, slight adjustments for general operating costs	\$190,289	-\$4,232	-2.2%	Fund mosquito control contract, reduced operating expenses including office supplies and education/training/seminars, travel and mileage.				
Small Capital	\$1,500	\$1,500			Small Capital - PC for new employee request	\$0	-\$1,500	-100.0%	no new position funded, no need for PC				
Total	\$1,203,544	\$1,285,603	\$82,059	6.8%		\$1,225,114	\$21,570	1.8%		15.50	TOTAL	17.00	TOTAL
152 - Human Resources	\$521,010	\$632,121	\$111,111	21.3%	Salary - Non-union steps, stipends, Division Head merit. New position request for Asst. HR Director, reclass of one position.	\$524,243	\$3,233	0.6%	Funds non-union steps, eliminates division head merit. No funding for new position, no funding for reclass request.	7.00	Funded	7.00	Funded
Operating	\$92,955	\$98,275	\$5,320	5.7%	Operating - Funding requested for interpreters, benefits trainings and seminars, printing services, drug/alcohol testings, cellular services, office supplies, health and wellness medical supplies. Decreased other operating lines as offset.	\$85,200	-\$7,755	-8.3%	Decrease for printing services, Centrex/IP phone, office supplies, meals/special functions, education/training/seminars and associated mileage.				
Total	\$613,965	\$730,396	\$116,431	19.0%		\$609,443	-\$4,522	-0.7%		7.00	TOTAL	7.00	TOTAL

FY21 Operating Budget Recommendation

Department	FY20 Original Voted Budget	FY21 Budget Requests	Incremental Increase/Decrease from FY20 Voted Budget	%	April 30, 2020 FY21 Budget Requests Description	April 30, 2020 FY21 Recommended Budget	Incremental Inc/Dcr from FY20 Voted Budget	% Inc/Dcr	April 30, 2020 Mayor's Recommended Budget * No funding of COLA for non-union employees (FY20 & FY21) and no merit for S & DH management for FY21	FY20 FTE Staff Funded/Unfunded	April 30, 2020 FY21 Recommended FTE Funded/Unfunded	FTE FY20 vs. FY21 +/-	
151 - Legal	\$765,000	\$780,000			Operating - slight increase to legal operating	\$770,000	\$5,000	0.7%	Funds \$5,000 of requested increase.				
Operating Total	\$765,000	\$780,000	\$15,000	2.0%		\$770,000	\$5,000	0.7%					
610 - Library	\$2,637,137	\$2,782,294	\$145,157	5.5%	Salary - Contractual obligations, non-union steps, DH merit. Request to increase 3 PT positions to FT increase of approx. \$63,000. Budget accounts for new contract.	\$2,675,965	\$38,828	1.5%	Funds current staffing levels. No recommendation for increasing 3 position from PT to FT. Funds non-union steps, eliminates DH merit. Budget accounts for new contract.	40.40	Funded	40.80	Funded
Energy	\$121,530	\$121,530	\$0	0.0%	Energy - Electricity, Natural Gas	\$121,530	\$0	0.0%	Funds appropriate energy budget				
Operating	\$486,409	\$481,565	-\$4,844	-1.0%	Operating -Decrease in bldg & grounds (primarily in facilities budget), computer equipment and accessories, postage, building supplies, education/training/seminars and associated mileage and travel. Slight increase to C&C materials. Overall decrease in operating budget	\$481,365	-\$5,044	-1.0%	Slight additional reduction for mileage reimbursements.				
Small Capital	\$15,709	\$30,105	\$14,396	91.6%	Small Capital - A/V upgrades or adds for small meeting rooms.	\$0			No small capital funding recommended				
Total	\$3,260,785	\$3,415,494	\$154,709	4.7%		\$3,278,860	\$18,075	0.6%		40.40	TOTAL	40.80	TOTAL
680 - Loring Arena	\$342,979	\$349,236	\$6,257	1.8%	Salary - contractual obligations, non-union steps.	\$319,772	-\$23,207	-6.8%	Funds regular staffing. Reduces seasonal by half.	6.30	Funded	5.60	Funded
Energy	\$127,160	\$127,206	\$46	0.0%	Energy - Electricity, Natural Gas	\$157,206	\$30,046	23.6%	Increase for adjustments in expenses for utilities. No net metering agreement in place that used to offset this budget.				
Operating	\$103,311	\$108,786	\$5,475	5.3%	Operating - increase for rental equipment for lift to change lighting, infrared heating and other equipment, slight increase for dues and subscriptions and education/training/seminars. Decrease for cell phone per new contract.	\$107,836	\$4,525	4.4%	Decreased education/training/seminars. Decrease fuel per new contract. Left office supplies line item at \$475 for small operating costs.				
Small Capital	\$26,110	\$23,200	-\$2,910	-11.1%	Small Capital -Compressor heads \$7,200; Zamboni Battery \$9,250; Ice edger \$6,750	\$16,450	-\$9,660	-37.0%	Funds Priority 1 and 2 for small capital. Compressor heads and zamboni battery critical to operations.				
Total	\$599,560	\$608,428	\$8,868	1.5%		\$601,264	\$1,704	0.3%		6.30	TOTAL	5.60	TOTAL
122 - Mayor	\$864,820	\$1,014,600	\$149,780	17.3%	Salary - Non-union municipal steps, Division Head Merit. Funds request for Diversity position at \$110,000. Requests two addition FT positions. 1 Administrative Coordinator and 1 Social Media Specialist.	\$879,114	\$14,294	1.7%	Funds non-union municipal steps, eliminates division head merit. Funds Diversity position at \$101,000 for 11 months. No recommendation for addition staff.	9.00	Funded	9.00	Funded
Operating	\$93,425	\$70,125	-\$23,300	-24.9%	Operating - decrease in prof & tech consulting, office supplies, education/training/seminars, mileage. Adds funding for interpreters and translations.	\$69,850	-\$23,575	-25.2%	Further decrease of mileage, office supplies, meals special functions				
Small Capital	\$0	\$0	\$0			\$0							
Total	\$958,245	\$1,084,725	\$126,480	13.2%		\$948,964	-\$9,281	-1.0%		9.00	TOTAL	9.00	TOTAL
194 - Media Services	\$156,864	\$182,483	\$25,619	16.3%	Salary - Non-union municipal steps. Request funding for assistants equivalent to 1 FTE	\$182,483	\$25,619	16.3%	Funds non-union steps and additional funds for assistants equal to 1 FTE	2.50	Funded	3.00	Funded

FY21 Operating Budget Recommendation

Department	FY20 Original Voted Budget	FY21 Budget Requests	Incremental Increase/Decrease from FY20 Voted Budget	%	April 30, 2020 FY21 Budget Requests Description	April 30, 2020 FY21 Recommended Budget	Incremental Inc/Dcr from FY20 Voted Budget	% Inc/Dcr	April 30, 2020 Mayor's Recommended Budget * No funding of COLA for non-union employees (FY20 & FY21) and no merit for S & DH management for FY21	FY20 FTE Staff		April 30, 2020 FY21 Recommended FTE		FTE FY20 vs. FY21 +/-
										Funded/Unfunded		Funded/Unfunded		
Operating	\$84,310	\$77,941	-\$6,369	-7.6%	Operating - decrease for equipment maintenance, vehicle maintenance, materials, education/training/seminars.	\$77,941	-\$6,369	-7.6%	Funds general operating budget expenses					
Small Capital	\$147,978	\$128,728	-\$19,250	-13.0%	Small Capital - equipment and infrastructure improvements for network components and security, replacement of editing computer systems, software licenses and Adobe editing suite, mobile production truck equipment and cable broadcasting equipment.	\$128,728	-\$19,250	-13.0%	Funds necessary capital budget					
Total	\$389,152	\$389,152	\$0	0.0%		\$389,152	\$0	0.0%		2.50	TOTAL	3.00	TOTAL	
650 - Park & Recreation	\$2,304,189	\$2,320,994	\$16,805	0.7%	Salary - Personnel Fixed Costs, contractual obligations, overtime, stipends, licenses. Non-union steps and division head merit.	\$2,078,253	-\$225,936	-9.8%	Funds non-union steps and contractual obligations. Parks reduced funding further to cut seasonals by half for laborers, summer programs and staffing for beaches.	40.00	Funded	32.04	Funded	
Salary														
Energy	\$78,291	\$81,738	\$3,447	4.4%	Energy - Electricity, Natural Gas	\$81,738	\$3,447	4.4%	Appropriate budget for utilities.			7.04	Unfunded Seasonals	
Operating	\$596,767	\$646,968	\$50,201	8.4%	Operating -Slight increase for building & grounds maintenance, recreation surfaces, equipm maintenance, vehicle maintenance, printing services. Slight decrease to diesel fuel, laser printing cartridges, office supplies, police details, cellphone w/new contract, equip rental.	\$573,120	-\$23,647	-4.0%	Additional decrease to recreation surfaces, equipment and vehicle maintenance, printing services to FY20 level fund. Additional decrease for diesel and unlead fuels per current contract, office supplies, education/training/seminars and mileage.					
Small Capital	\$20,704	\$49,184	\$28,480	137.6%	Small Capital - Landscape trailer \$9,469; CAM Superline Deck trailer \$8,244; Tie machine \$2,795; SCAG 52" Walk-behind mower w/Sulky and Catcher Stand \$6,938; Leaf and debris blower \$11,719, SCAG 52" Stand on Mower \$10,029	\$10,029	-\$10,675	-51.6%	Funds only SCAG 52" stand on mower \$10,029					
Total	\$2,999,951	\$3,098,884	\$98,933	3.3%		\$2,743,140	-\$256,811	-8.6%		40.00	TOTAL	39.08	TOTAL	
174 - Planning & Community Development	\$912,348	\$968,445	\$56,097	6.1%	Salary - Non-union municipal steps, DH merit, contractual obligations. Request for Economic Development Administrator.	\$762,177	-\$150,171	-16.5%	Defers funding for new FTE Economic Development Administrator. Freezes funding for Planner and Seasonal conservation staffing. Funds non-union steps. Eliminates DH merit. Funds contractual obligations.	13.00	Funded	13.50	Funded	
Salary														
Operating	\$153,312	\$216,800	\$63,488	41.4%	Operating - Increase for maintenance of bldg & grounds, equipment, vehicle, lakes and ponds. Request for prof & tech consulting for downtown parking plan. Overall decrease for other consulting lines. Funding for interpreters. Increase for printing services, communication/advertising, police details, supplies/materials, computer supplies, unleaded fuel and materials.	\$136,004	-\$17,308	-11.3%	Decreases request for downtown parking plan consulting. Funds \$50k lakes and ponds for water chestnuts. Decrease for education/training/seminars and associated travel and mileage. Decrease office supplies. Decrease fuel for new contract. Increases cellphones for Erika and Kevin.					
Small Capital	\$320	\$12,000	\$11,680	3650.0%	Ipads for conservation commission	\$12,000	\$11,680	3650.0%						
Total	\$1,065,980	\$1,197,245	\$131,265	12.3%		\$910,181	-\$155,799	-14.6%		13.00	TOTAL	13.50	TOTAL	

FY21 Operating Budget Recommendation

Department	FY20 Original Voted Budget	FY21 Budget Requests	Incremental Increase/Decrease from FY20 Voted Budget	%	April 30, 2020 FY21 Budget Requests Description	April 30, 2020 FY21 Recommended Budget	Incremental Inc/Dcr from FY20 Voted Budget	% Inc/Dcr	April 30, 2020 Mayor's Recommended Budget * No funding of COLA for non-union employees (FY20 & FY21) and no merit for S & DH management for FY21	FY20 FTE Staff Funded/Unfunded	April 30, 2020 FY21 Recommended FTE Funded/Unfunded	FTE FY20 vs. FY21 +/-	
210 - Police	\$13,798,316	\$15,794,943	\$1,996,627	14.5%	Salary - Personnel fixed costs, contractual obligations includes recent patrol and superiors contracts. Increase to OT for adjusted rates per new contract. Increase to educational stipend, holiday, weekend and shift differentials per new contract. Request funding for additional staffing - 1 Seargent, 3 Dispatchers, 1 Community Engagement Specialist. Non-union municipal steps and DH merit	\$15,343,431	\$1,545,115	11.2%	No funding for additional staff requested. Freezes vacant .5 FTE admin asst. Freezes 3 vacant crossing guard positions. Funds contracts, funds non-union municipal. Eliminates division head merit. Reduced \$20,000 vacancy factor.	173.00	Funded	173.27	Funded
Energy	\$1,449	\$2,569	\$1,120	77.3%	Energy - Electricity, Natural Gas	\$2,569	\$1,120	77.3%	Funds energy at appropriate budget.	0.40	Unfunded Admin Asst II	0.40	Unfunded
Operating	\$1,155,450	\$1,290,115	\$134,665	11.7%	Operating -Decrease for bldg and grounds maintenance, supplies/materials (prisoner blankets). Increase to lines for equipment maintenance, radios, vehicle maint., software maint., copier lease, rent for LaCantina sub station, prof & tech consulting (Jail Diversion program and JSI grant writers, background checks) new recruit psych evals, printing services for parking tickes, bylaw violation notices and accident forms, 111F medical, medial supplies, public safety uniforms and supplies, vehicle supplies, dues and subscriptions, education/training/seminars and mileage.	\$1,151,074	-\$4,376	-0.4%	Decrease operating budgets below FY20 level service. Reduces bldg and ground maintenance, equipment maintenance, radios maintenance, vehicle maintenance, software maintenance, consulting, printing, medical costs for employees, IP/Centrex phone, office supplies, medical supplies, laundry/cleaning, uniforms/equipment for recruits, vehicle supplies, oil and grease, meals/special functions, dues and subscriptions, professional development education/training/seminars, recruit education/training/seminars, mileage reimbursement, travel	4.00	Unfunded Crossing Guard Positions	4.00	Unfunded
Small Capital	\$269,600	\$260,000	-\$9,600	-3.6%	Small Capital - Requests 5 cruisers and computer equipment	\$200,000	-\$69,600	-25.8%	Funds 4 cruisers. No computer equipment				
Total	\$15,224,815	\$17,347,627	\$2,122,812	13.9%		\$16,697,074	\$1,472,259	9.7%		177.40	TOTAL	177.67	TOTAL
138 - Purchasing	\$98,194	\$100,349	\$2,155	2.2%	Salary - Non-union steps	\$99,084	\$890	0.9%	Budgets non-union steps	1.50	Funded	1.50	Funded
Operating	\$129,950	\$129,950	\$0	0.0%	Operating - Level funded	\$127,610	-\$2,340	-1.8%	Reduced office supplies and professional development education/training/seminars, copier supplies				
Total	\$228,144	\$230,299	\$2,155	0.9%		\$226,694	-\$1,450	-0.6%		1.50	TOTAL	1.50	TOTAL
155 - Technology Services	\$836,751	\$851,269	\$14,518	1.7%	Salary - Non-union municipal, Contractual Obligations, Division head merit	\$843,452	\$6,701	0.8%	Funds non-municipal steps, eliminates DH merit, fund contractual obligations.	10.00	Funded	10.00	Funded
Operating	\$1,173,603	\$1,333,599	\$159,996	13.6%	Operating - Increase for telephone maintenance, peripheral maintenance, water/sewer peripheral indirect, software maintenance, computer maintenance, dues and subscriptions	\$1,315,133	\$141,530	12.1%	Decreased slightly from request for education/training/seminars, mileage and travel and office supplies. Funds software maintenance increases.				
Small Capital	\$82,117	\$66,521	-\$15,596	-19.0%	Small Capital - PC replacements, laptop replacement, software purchases Granicus Upgrade \$9,450, \$23,134 for Exchange Upgrade	\$47,584	-\$34,533	-42.1%	Funds PC Replacements, eliminates laptops, funds Granicus upgrade and exchange upgrade				
Lease	\$250,553	\$250,553	\$0	0.0%	Technology Lease Payment #5 Last payment	\$250,553			Funds final lease payment.				

FY21 Operating Budget Recommendation

Department	FY20 Original Voted Budget	FY21 Budget Requests	Incremental Increase/Decrease from FY20 Voted Budget	%	April 30, 2020 FY21 Budget Requests Description	April 30, 2020 FY21 Recommended Budget	Incremental Inc/Dcr from FY20 Voted Budget	% Inc/Dcr	April 30, 2020 Mayor's Recommended Budget * No funding of COLA for non-union employees (FY20 & FY21) and no merit for S & DH management for FY21	FY20 FTE Staff Funded/Unfunded		April 30, 2020 FY21 Recommended FTE Funded/Unfunded		FTE FY20 vs. FY21 +/-
											TOTAL		TOTAL	
Total	\$2,343,024	\$2,501,942	\$158,918	6.8%		\$2,456,722	\$113,698	4.9%		10.00	TOTAL	10.00	TOTAL	
145 - Treasurer/Collector	\$527,476	\$511,702	-\$15,774	-3.0%	Salary - non-union municipal steps, DH merit, decrease for staffing from retirement hired at lower step	\$523,100	-\$4,376	-0.8%	Funded for non-union salary steps. No merit for senior management staff.	8.00	Funded	8.00	Funded	
Operating	\$129,752	\$129,752	\$0	0.0%	Operating - Level Fund to FY20	\$128,141	-\$1,611	-1.2%	Decrease for office supplies					
Total	\$657,228	\$641,454	-\$15,774	-2.4%		\$651,241	-\$5,987	-0.9%		8.00	TOTAL	8.00	TOTAL	
543 - Veterans Services	\$114,691	\$117,732	\$3,041	2.7%	Salary - Non-union salary steps	\$116,566	\$1,875	1.6%	Funds non-union salary steps	2.00	Funded	2.00	Funded	
Operating	\$466,350	\$478,455	\$12,105	2.6%	Operating - Slight increase for veterans benefits	\$466,125	-\$225	0.0%	Funds Veterans Benefits to Level Fund for FY20					
Total	\$581,041	\$596,187	\$15,146	2.6%		\$582,691	\$1,650	0.3%		2.00	TOTAL	2.00	TOTAL	
244 - Weight & Measures	\$74,273	\$68,402	-\$5,871	-7.9%	Salary - decrease of staffing in FY20	\$68,002	-\$6,271	-8.4%	Funds 1 FTE	1.00	Funded	1.00	Funded	
Operating	\$11,040	\$11,100	\$60	0.5%	Operating - minor increase to operating	\$6,300	-\$4,740	-42.9%	decrease in operating for all lines items except fuel					
Total	\$85,313	\$79,502	-\$5,811	-6.8%		\$74,302	-\$11,011	-12.9%		1.00	TOTAL	1.00	TOTAL	
423 - Snow & Ice	\$519,338	\$529,725	\$10,387	2.0%	Salary - Slight increase for overtime based on contractual obligations	\$519,338	\$0	0.0%						
Operating	\$1,135,350	\$1,158,057	\$22,707	2.0%	Operating - Increase for sand	\$1,135,350	\$0	0.0%						
Small Capital	\$0	\$25,000	\$25,000		Small Capital - no request	\$0	\$0							
Total	\$1,654,688	\$1,712,782	\$58,094	3.5%		\$1,654,688	\$0	0.0%						
Salary	\$51,001,985	\$54,930,779	\$3,928,794	7.7%		\$52,272,126	\$1,270,141	2.5%		639.03	Funded	635.02	Funded	
Energy	\$1,592,029	\$1,680,688	\$88,659	5.6%		\$1,728,902	\$136,873	8.6%						
Operating	\$13,811,243	\$15,598,189	\$1,786,946	12.9%		\$13,930,598	\$119,355	0.9%		4.40	Unfunded	12.44	Unfunded	
Small Capital	\$616,988	\$868,490	\$251,502	40.8%		\$519,241	-\$97,747	-15.8%						
Lease	\$250,553	\$250,553	\$0	0.0%		\$250,553	\$0	0.0%						
TOTAL MUNICIPAL	\$67,272,798	\$73,328,699	\$6,055,901	9.0%		\$68,701,419	\$1,428,621	2.1%		643.43	TOTAL	647.46	TOTAL	4.0
Schools-Keefe Assessment	\$9,170,250	\$9,468,116	\$297,866	3.2%		\$9,468,116								
Total	\$9,170,250	\$9,468,116	\$297,866	3.2%		\$9,468,116	\$297,866	3.2%						
Framingham Public Schools	\$138,484,986	\$147,350,934	\$8,865,948	6.4%		\$142,281,934								
Total	\$138,484,986	\$147,350,934	\$8,865,948	6.4%		\$142,281,934	\$3,796,947	2.7%						
TOTAL SCHOOLS	\$147,655,237	\$156,819,050	\$9,163,813	6.2%		\$151,750,050	\$4,094,813	2.8%						
COMMITTEES/ARTICLES														
Disability Commission	\$1,000	\$6,500				\$6,500								
Traffic Commission	\$26,000	\$209,000	\$183,000			\$109,000	\$83,000							
EDIC Article	\$141,000	\$107,000	-\$34,000			\$107,000	-\$34,000							
Total Committees	\$168,000	\$322,500	\$154,500			\$222,500	\$54,500							
RESERVE/STABILIZATION FUNDS														
Reserve Fund	\$400,000	\$400,000	\$0	0.0%		\$400,000	\$0	0.0%						
Salary Reserve	\$520,000	\$400,000	-\$120,000			\$400,000	-\$120,000	-23.1%						
Capital Stabilization Fund	\$0	\$0	\$0	#DIV/0!		\$0	\$0							
Stabilization Fund	\$448,264	\$305,076	-\$143,188	-31.9%		\$305,076	-\$143,188	-31.9%						
Total Reserve/Stab Funds	\$1,368,264	\$1,105,076	-\$263,188	-19.2%		\$1,105,076	-\$263,188	-19.2%						

FY21 Operating Budget Recommendation

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									FY20 FTE Staff Funded/Unfunded		FTE		
INSURANCES													
Liability Insurance	\$1,992,814	\$2,092,455	\$99,641	5.0%		\$2,092,455	\$99,641	5.0%					
Self Insurance	\$80,000	\$70,000	-\$10,000	-12.5%		\$70,000	-\$10,000	-12.5%					
Health Insurance	\$30,993,694	\$32,150,452	\$1,156,757	3.7%		\$32,150,452	\$1,156,757	3.7%					
Unemployment	\$410,000	\$420,000	\$10,000	2.4%		\$420,000	\$10,000	2.4%					
Workers Compensation	\$620,000	\$620,000	\$0	0.0%		\$620,000	\$0	0.0%					
Sick Leave Buyback	\$40,000	\$40,000	\$0	0.0%		\$40,000	\$0	0.0%					
Medicaid Part 1	\$80,000	\$95,000	\$15,000	18.8%		\$95,000	\$15,000	18.8%					
Police & Fire Retired Medical	\$100,000	\$120,000	\$20,000	20.0%		\$120,000	\$20,000	20.0%					
Medicare/FICA	\$2,240,803	\$2,319,231	\$78,428	3.5%		\$2,319,231	\$78,428	3.5%					
Total Insurances	\$36,557,311	\$37,927,137	\$1,369,826	3.7%		\$37,927,137	\$1,369,826	3.7%					
RETIREMENT													
Contributory Retirement	\$16,513,289	\$17,421,521	\$908,232	5.5%		\$17,421,521	\$908,232	5.5%					
OPEB Trust Fund	\$0	\$0	\$0			\$0	\$0						
Total Retirement	\$16,513,289	\$17,421,521	\$908,232	5.5%		\$17,421,521	\$908,232	5.5%					
DEBT SERVICE													
Principal & Interest Bonds	\$14,398,291	\$12,727,057	-\$1,671,233	-11.6%		\$12,727,057	-\$1,671,233	-11.6%					
BAN Interest	\$50,000	\$115,000	\$65,000	130.0%		\$115,000	\$65,000	130.0%					
Interest on Abatements	\$151,989	\$125,000	-\$26,989	-17.8%		\$125,000	-\$26,989	-17.8%					
Total Debt Service	\$14,600,280	\$12,967,057	-\$1,633,222	-11.2%		\$12,967,057	-\$1,633,222	-11.2%					
NON-APPROPRIATIONS													
Tax Title	\$78,000	\$83,000	\$5,000	6.4%		\$83,000	\$5,000	6.4%					
Cherry Sheet Charges	\$8,252,791	\$8,972,671	\$719,880	8.7%		\$8,972,671	\$719,880	8.7%					
Tax Overlay	\$1,800,000	\$1,800,000	\$0	0.0%		\$1,800,000	\$0	0.0%					
Total Non-Appropriations	\$10,130,791	\$10,855,671	\$724,880	7.2%		\$10,855,671	\$724,880	7.2%					
Grand Total General Fund	\$294,265,969	\$310,746,711	\$16,480,742	5.6%		\$300,950,431	\$6,684,462	2.3%					

DPW - Capital Unit	\$1,279,859	\$1,253,500	-\$26,359	-2.1%		\$1,253,500	-\$26,359	-2.1%		17.80		14.00		-3.8
Salary														
Sewer Enterprise														
Salary														
Energy	\$2,986,804	\$3,053,756	\$66,952	2.2%		\$3,008,935	\$22,131	0.7%		35.90	Funded	35.90	Funded	
Operating	\$326,335	\$371,433	\$45,098	13.8%		\$371,433	\$45,098	13.8%						
Small Capital	\$1,458,816	\$1,468,685	\$9,869	0.7%		\$1,378,912	-\$79,904	-5.5%						
Debt	\$81,470	\$64,500	-\$16,970	-20.8%		\$61,000	-\$20,470	-25.1%						
MWRA Assessment	\$11,036,574	\$11,585,438	\$548,864	5.0%		\$11,585,438	\$548,864	5.0%						
Indirect	\$13,704,216	\$13,710,669	\$6,453	0.0%		\$13,710,669	\$6,453	0.0%						
TOTAL	\$1,645,850	\$1,686,996	\$41,146	2.5%		\$1,686,996	\$41,146	2.5%		35.90	TOTAL	35.90	TOTAL	0.0
TOTAL	\$31,240,065	\$31,941,477	\$701,412	2.2%		\$31,803,383	\$563,318	1.8%		35.90	TOTAL	35.90	TOTAL	0.0

FY21 Operating Budget Recommendation

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										Funded/Unfunded		Funded/Unfunded		
Water Enterprise														
Salary														
	\$3,410,102	\$3,487,256	\$77,154	2.3%		\$3,431,375	\$21,273	0.6%		38.90	Funded	38.90	Funded	
Energy	\$337,314	\$343,245	\$5,931	1.8%		\$343,245	\$5,931	1.8%						
Operating	\$1,442,005	\$1,449,940	\$7,935	0.6%		\$1,364,841	-\$77,164	-5.4%						
Small Capital	\$277,470	\$274,470	-\$3,000	-1.1%		\$247,970	-\$29,500	-10.6%						
Debt	\$8,441,595	\$9,026,647	\$585,052	6.9%		\$9,026,647	\$585,052	6.9%						
MWRA Assessment	\$8,419,638	\$8,860,555	\$440,917	5.2%		\$8,860,555	\$440,917	5.2%						
Indirect	\$1,776,388	\$1,820,798	\$44,410	2.5%		\$1,820,798	\$44,410	2.5%						
TOTAL	\$24,104,512	\$25,262,911	\$1,158,399	4.8%		\$25,095,431	\$990,919	4.1%		38.90	TOTAL	38.90	TOTAL	0.0

FY21 Operating Budget Recommendation

Department	FY20 Original Voted Budget	FY21 Budget Requests	Incremental Increase/Decrease from FY20 Voted Budget	%	April 30, 2020 FY21 Budget Requests Description	May 18, 2020 FY21 Revised Budget Recommend	Incremental Inc/Dcr from FY20 Voted Budget	% Inc/Dcr	May 18, 2020 Mayor's Revised Budget Recommendation	May 18, 2020 Revised FY21 Recommended FTE Funded/Unfunded	FTE FY20 vs. FY21 +/-
135 - Accounting	\$617,477	\$630,670	\$13,193	2.1%	Salary - Non-union steps & Senior Management Merit	\$577,213	-\$40,264	-6.5%	Reduced funding for 1 FTE Accounts Payable Service Rep , slight reduction for salary step adjustments	7.60	Funded
Operating	\$20,327	\$18,872	-\$1,455	-7.2%	Operating - Slight decrease for general operating supplies	\$9,600	-\$10,727	-52.8%	Additional decrease to phone line, office supplies, dues and subscriptions, professional development, mileage	1.00	Unfunded Layoff
Small Capital	\$4,000	\$0			Small Capital - no request	\$0	-\$4,000	-100.0%			
Total	\$641,804	\$649,542	\$7,738	1.2%		\$586,813	-\$54,991	-8.6%		8.60	TOTAL
292 - Animal Control	\$160,064	\$164,608	\$4,544	2.8%	Salary - Non-union Steps	\$162,789	\$2,725	1.7%	Slight reduction for salary steps adjustments	2.50	Funded
Energy	\$8,677	\$4,000	-\$4,677	-53.9%	Energy - Electric, Natural Gas	\$8,400	-\$277	-3.2%	No additional reductions		
Operating	\$11,100	\$10,983	-\$117	-1.1%	Operating - Slight decrease for general operating	\$9,658	-\$1,442	-13.0%	Additional reductions for building and grounds maintenance, Centrex/IP phone line, education/training/seminars		
Total	\$179,841	\$179,591	-\$250	-0.1%		\$180,847	\$1,006	0.6%		2.50	TOTAL
141 - Assessing	\$564,048	\$570,124	\$6,076	1.1%	Salary - Non-union steps & Senior Management Merit	\$525,713	-\$38,335	-6.8%	Additional reductions to split Customer Service Representative between Assessing and Treasurer Office .5 FTE moved to Treasurer. Slight reduction for salary steps adjustments	7.50	Funded Moves .5 FTE to Treas/Coll
Operating	\$102,875	\$102,875	\$0	0.0%	Operating - Level Funded to FY20	\$95,660	-\$7,215	-7.0%	Additional reductions for consulting, IP/Centrex phone line, office supplies. Funding for professional development was not reduced further to allow six inspectors to take one class during FY21 to maintain required designations for their work.		
Small Capital	\$15,000	\$14,000	-\$1,000	-6.7%	Small Capital - Budget amount for Patriot Properties assessing software; real property module, personal property module, GIS module, on-line hosting of real property values and information, and customer service availability.	\$14,000	-\$1,000	-6.7%	Recommend budget amount for Patriot Properties assessing software; real property module, personal property module, GIS module, on-line hosting of real property values and information, and customer service availability.		
Total	\$681,923	\$686,999	\$5,076	0.7%		\$635,373	-\$46,550	-6.8%		7.50	TOTAL
241 - Building Inspection	\$1,056,393	\$1,099,106	\$42,713	4.0%	Salary - Personnel Fixed Costs, contractual obligations. Total salary is offset by \$65k in anticipation of CDBG funding for code enforcement. \$10,000 request for overtime for inspectors reporting to after hours emergency at request from Police & Fire Departments	\$1,089,857	\$33,464	3.2%	Slight reduction for salary step adjustments	15.50	Funded
Operating	\$68,850	\$65,000	-\$3,850	-5.6%	Operating - Decrease for general operating costs, mileage reimbursement, vehicle maintenance, prof and tech consulting, computer accessories	\$58,500	-\$10,350	-15.0%	Additional reductions to operating for office supplies. Professional development is funded to continuing education required by state law for 8 staff.		

FY21 Operating Budget Recommendation

Department	FY20 Original Voted Budget	FY21 Budget Requests	Incremental Increase/Decrease from FY20 Voted Budget	%	April 30, 2020 FY21 Budget Requests Description	May 18, 2020 FY21 Revised Budget Recommend	Incremental Inc/Dcr from FY20 Voted Budget	% Inc/Dcr	May 18, 2020 Mayor's Revised Budget Recommendation	May 18, 2020 Revised FY21 Recommended FTE Funded/Unfunded		FTE FY20 vs. FY21 +/-
Small Capital	\$0	\$9,000	\$9,000		Replacement of 5 year old Ipad that continue to drop wireless signals prompting inspectors to locate better wireless spots to conduct reports	\$0	\$0		Eliminated funding for Ipad replacements.			
Total	\$1,125,243	\$1,173,106	\$47,863	4.3%		\$1,148,357	\$23,114	2.1%		15.60	TOTAL	
491 - Cemeteries	\$209,000	\$233,569			Salary - Reflects staffing moved to general fund budget in FY20 for cemeteries as required by Charter	\$233,172	\$24,172	11.6%	No additional reductions	3.80	Funded	
Salary												
Energy	\$0	\$8,000			Energy - Relects project energy costs for cemeteries	\$8,000	\$8,000		No additional reductions			
Operating	\$99,665	\$185,043	\$85,378	85.7%	Operating - projected operating costs	\$112,205	\$12,540	12.6%	Decreased IP/Centrex phone line based on est. for FY21			
Small Capital	\$0	\$18,020			Small Capital - Kubota RTV	\$0	\$0		No capital			
Total	\$308,665	\$444,632	\$135,967	44.1%		\$353,377	\$44,712	14.5%		3.80	TOTAL	
133 - CFO	\$350,470	\$356,952	\$6,482	1.8%	Salary - Non-union steps, Merit for S and DH level staff.	\$350,690	\$220	0.1%	No additional reductions	3.00	Funded	
Salary												
Energy	\$372,317	\$372,317	\$0	0.0%	Energy - Funds for Altus Energy Agreement	\$372,317	\$0	0.0%	No additional reductions			
Operating	\$20,978	\$22,103	\$1,125	5.4%	Operating - Slight increase for software subscription	\$16,041	-\$4,938	-23.5%	Additional reductions to dues and subscriptions, professional development education/training/seminars			
Small Capital	\$0	\$1,800	\$1,800		PC replacement	\$0	\$0		Eliminated funding for PC replacement			
Total	\$743,765	\$751,372	\$7,607	1.0%		\$739,048	-\$4,718	-0.6%		3.00	TOTAL	
161 - City Clerk	\$296,701	\$349,917	\$53,216	17.9%	Salary - Non-union steps, Merit for S and DH level staff. Requests one additional position of Admin Asst	\$300,648	\$3,947	1.3%	Slight reduction for salary steps adjustments	4.00	Funded	
Salary												
Operating	\$21,480	\$22,465	\$985	4.6%	Operating - Slight increase for general operating supplies - increased demand for dog licenses and birth and marriage certs required for RMV Real ID Drivers Licenses	\$21,065	-\$415	-1.9%	Additional decrease to mileage			
Total	\$318,181	\$372,382	\$54,201	17.0%		\$321,713	\$3,532	1.1%		4.00	TOTAL	
110 - City Council	\$201,340	\$203,388	\$2,048		Salary - Councilor stipends, salary for full-time auditor and executive assistant position.	\$201,734	\$394	0.2%	No change - only CC can change this budget	2.00	Funded	
Salary												
Operating	\$136,015	\$130,115	-\$5,900		Operating - Budget for external audit. Operating costs include consulting, printing, phone, postage, advertising, office supplies, laser cartridges, computer accessories, education/training/seminars, mileage reimbursement.	\$130,115	-\$5,900	-4.3%	No change - only CC can change this budget			
Small Capital	\$3,500	\$5,000	\$1,500		Small Capital - computer, laptop for auditor	\$5,000	\$1,500	42.9%	No change - only CC can change this budget			
Total	\$340,855	\$338,503	-\$2,352	-0.7%		\$336,849	-\$4,006	-1.2%		2.00	TOTAL	

FY21 Operating Budget Recommendation

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543 - Council on Aging	\$502,232	\$563,118	\$60,886	12.1%	Salary - Non-union steps, Division Head increase, requests additional 1 FTE Customer Service Rep and Upgrade of the Asst. Director position	\$490,370	-\$11,863	-2.4%	Slight reduction for salary steps adjustment	6.80	Funded
Operating	\$25,593	\$24,088	-\$1,505	-5.9%	Operating - Slight reduction for general operating costs	\$16,586	-\$9,008	-35.2%	No additional reductions		
Small Capital	\$450	\$1,932	\$1,482	329.3%	Small Capital - personal computer and software licenses for requested customer service rep position. \$450 for one replacement unit Xavus Solutions touchscreen system for data collection (\$1,000 will be funded by grants)	\$450	\$0	0.0%	No additional reductions		
Total	\$528,275	\$589,138	\$60,863	11.5%		\$507,405	-\$20,870	-4.0%		6.80	TOTAL
421 - DPW Administration	\$565,043	\$564,310	-\$733	-0.1%	Salary - Non-union steps, senior management DH & S merit	\$494,662	-\$70,381	-12.5%	Decreased funding for additional 3 mos. of vacant director position. Slight decrease for salary steps adjustment	5.00	Funded
Operating	\$37,576	\$43,774	\$6,198	16.5%	Operating - Slight increase for Kronos software maintenance, consulting, cellphone (expense moved from Highway, internet services for GIS, Kronon and Vueworks, fuel, dues and subscriptions)	\$28,997	-\$8,580	-22.8%	Additional reductions for professional development education/training/seminars		
Total	\$602,619	\$608,084	\$5,465	0.9%		\$523,659	-\$78,961	-13.1%		5.00	TOTAL
411 - DPW- Engineering	\$938,767	\$1,144,001	\$205,234	21.9%	Salary - Personnel Fixed Costs, non-union steps, divison head merit. Personnel for Storwater 2 FTE	\$864,343	-\$74,424	-7.9%	Reduce funding for Engineering Intern .34 FTE. Slight reduction for salary step adjustments	10.34	Funded
Operating	\$79,300	\$169,341	\$90,041	113.5%	Operating - Slight increase in general operating costs. Increases to reflect Stormwater program	\$71,500	-\$7,800	-9.8%	Additional reduction for mileage	0.34	Unfunded
Small Capital	\$0	\$11,500	\$11,500		Small Capital - equipment to support environmental sampling and inspection for NPDES MS4 Stormwater permit	\$0	\$0				
Total	\$1,018,067	\$1,324,842	\$306,775	30.1%		\$935,843	-\$82,224	-8.1%		10.68	TOTAL

FY21 Operating Budget Recommendation

Department	FY20 Original Voted Budget	FY21 Budget Requests	Incremental Increase/Decrease from FY20 Voted Budget	%	April 30, 2020 FY21 Budget Requests Description	May 18, 2020 FY21 Revised Budget Recommend	Incremental Inc/Dcr from FY20 Voted Budget	% Inc/Dcr	May 18, 2020 Mayor's Revised Budget Recommendation	May 18, 2020 Revised FY21 Recommended FTE Funded/Unfunded	FTE FY20 vs. FY21 +/-
429 - DPW-Fleet	\$662,928	\$707,252	\$44,324	6.7%	Salary - Personnel Fixed Costs, contractual obligations, LIUNA pension. Includes \$21,489 Funding for Keefe Tech Intern	\$607,695	-\$55,233	-8.3%	Salary reduction for 1 FTE Fleet Services Technician and .25 of Watchperson split between Fleet/Highway/Water/Sewer. Slight reduction for salary step adjustments. No funding for Keefe Tech Intern	7.00	Funded
Energy	\$47,046	\$52,679	\$5,633	12.0%	Energy - Electric, Natural Gas	\$52,679	\$5,633	12.0%	No additional reductions	1.25	Unfunded Layoffs
Operating	\$571,587	\$530,936	-\$40,651	-7.1%	Operating - request below FY20 level fund.	\$499,042	-\$72,545	-12.7%	No additional reductions		
Small Capital	\$15,000	\$60,000	\$45,000		Small Capital - three (3) body floor rebuilds with hydraulic cylinder replacements for sanitation packer trucks.	\$60,000	\$45,000	300.0%	No additional reductions		
Total	\$1,296,561	\$1,350,867	\$54,306	4.2%		\$1,219,416	-\$77,145	-5.9%		8.25	TOTAL
422 - DPW-Highway	\$2,551,664	\$3,034,944	\$483,280	18.9%	Salary - Personnel Fixed Costs, contractual obligations, stipends, LIUNA pension, overtime. Steps for Non-Union, Merit for Division Heads. Stormwater personnel include two Stormwater Techs \$97,238, two MEO \$98,120, 1 HEO \$49,060 and associated increases in OT and differentials.	\$2,511,026	-\$40,638	-1.6%	Reduced funding for 3.25 FTE (Highway Supervisor/Construction, two Medium Equip Operators, .25 of watchperson) and remainder 50% of seasonal.	32.00	Funded
Energy	\$19,517	\$21,493	\$1,976	10.1%	Energy - Electric, Natural Gas	\$21,493	\$1,976	10.1%	No additional reductions	3.25	Unfunded Layoffs
Operating	\$1,387,827	\$2,094,174	\$706,347	50.9%	Operating - Increases to fund NPDES Stormwater program.	\$1,313,576	-\$74,251	-5.4%	Additional reduction for building and grounds maintenance, roadway stormdrain maint, office supplies, professional development education/training/seminars		
Small Capital	\$0	\$63,000	\$63,000		Small Capital - requests for Stormwater computers and equipment	\$0	\$0		No stormwater funding		
Total	\$3,959,008	\$5,213,611	\$1,254,603	31.7%		\$3,846,095	-\$112,913	-2.9%		35.25	TOTAL
423 - DPW-Sanitation	\$1,667,966	\$1,742,069	\$74,103	4.4%	Salary - Personnel Fixed Costs, contractual obligations, stipends, LIUNA pension, overtime adjusted to reflect prior year spending.	\$1,656,427	-\$11,539	-0.7%	Reduce remaining seasonal	20.00	Funded
Energy	\$41,697	\$43,803	\$2,106	5.1%	Energy - Electric, Natural Gas	\$43,803	\$2,106	5.1%		1.00	Unfunded Vacancy
Operating	\$2,470,057	\$2,868,535	\$398,478	16.1%	Operating - Increase in buildings and grounds, vehicle maintenance, software maintenance, rental equipment, contractual trash and recycling removal, leaf and brush removal, prof & tech consulting for DEP Dudley Road monitoring, vehicle supplies, unleaded and diesel fuel. Slight decreases in other operating lines.	\$2,675,420	\$205,363	8.3%	Additional reduction of professional development education/training/seminars		
Small Capital	\$0	\$19,400	\$19,400		Two 40 yard containers for recycling center	\$0	\$0		No funding for small capital		

FY21 Operating Budget Recommendation

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Total	\$4,179,720	\$4,673,807	\$494,087	11.8%		\$4,375,650	\$195,930	4.7%		21.00	TOTAL	
424 - DPW Streetlights/Signal	\$419,818	\$431,350	\$11,532	2.7%	Salary - Personnel Fixed costs, contractual obligations, DH merit, \$7,000 to reclass Fire Alarm Superintendent S1 to S2 Director	\$422,292	\$2,474	0.6%	No additional reductions	4.33	Funded	
Salary												
Energy	\$327,406	\$373,962	\$46,556	14.2%	Energy - Electricity city streetlights and Traffic Signals and Esco Lease payment for FY21	\$387,776	\$60,370	18.4%	No additional reductions			
Operating	\$158,062	\$172,636	\$14,574	9.2%	Operating - Increase to computer supplies, police details, unleaded gas	\$155,425	-\$2,637	-1.7%	No additional reductions			
Small Capital	\$0	\$0	\$0		Small Capital - no small capital request	\$0	\$0					
Total	\$905,286	\$977,948	\$72,662	8.0%		\$965,493	\$60,207	6.7%		4.33	TOTAL	
162 - Elections	\$65,928	\$71,450	\$5,522	8.4%	Salary - Non-union steps, DH merit, stipends for City Clerk and Asst. City Clerk	\$65,722	-\$206	-0.3%	Eliminates DH merit increase. Funds Non-union steps and stipends	1.00	Funded	
Salary												
Operating	\$207,599	\$204,625	-\$2,974	-1.4%	Operating - total slights reduction for operating budget. Operating budget includes voting machine maintenance, printing, postage, police details, poll set up, workers and custodians, office supplies, census supplies, education/training/seminars and mileage reimbursements.	\$159,325	-\$48,274	-23.3%	Additional reduction to poll workers line item. Funding will come from state elections revenue.			
Total	\$273,527	\$276,075	\$2,548	0.9%		\$225,047	-\$48,480	-17.7%		1.00	TOTAL	
291 - Emergency Management	\$0	\$0	\$0		Salary - no stipends since FY19	\$0	\$0					
Salary												
Operating	\$52,489	\$52,534	\$45	0.1%	Operating - slight increase for general operating	\$52,489	\$0	0.0%	No additional reductions			
Small Capital	\$15,000	\$15,000	\$0	0.0%	Small Capital - equipment for Emergency Operations Center and Auxiliary police	\$15,000	\$0	0.0%	No additional reductions			
Total	\$67,489	\$67,534	\$45	0.1%		\$67,489	\$0	0.0%				
192 - Facilities Management	\$1,335,311	\$1,396,492	\$61,181	4.6%	Salary - Steps for Non-union staff, DH merit. Adds .20 funding for custodian previously funded in library. Includes request to reclass custodian position to building maintenance worker.	\$1,271,458	-\$63,853	-4.8%	Reduction of staff 1.5 FTE (1 Carpenter/Painter and .5 Library Bldg Facilities Manager)	16.50	Funded	
Salary												
Energy	\$315,564	\$330,011	\$14,447	4.6%	Energy - Town Owned Buildings Electric, Natural Gas align with usage and historic spending trends	\$330,011	\$14,447	4.6%		1.50	Unfunded Layoff/Retirement	
Operating	\$883,873	\$928,448	\$44,575	5.0%	Operating - Increases requested for Health clinic, new Fire station 2 and new facilities office at old McAuliffe Library. Request modest increase for cleaning of buildings, cellphone, alarm data lines.	\$832,378	-\$51,495	-5.8%	Additional reductions to buildings and ground maintenance			
Small Capital	\$0	\$0	\$0	#DIV/0!	Small Capital - no request	\$0	\$0					
Total	\$2,534,748	\$2,654,951	\$120,203	4.7%		\$2,433,847	-\$100,901	-4.0%		18.00	TOTAL	

FY21 Operating Budget Recommendation

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220 - Fire Dept											
Salary	\$14,120,926	\$14,365,000	\$244,074	1.7%	Salary - Personnel fixed costs, contractual obligations. Salary steps, DH merit, request to upgrade Finance & Admin manager position and reclass admin asst. Substantial increase in OT and education. Other stipends close to FY20 levels.	\$13,941,086	-\$179,841	-1.3%	Additional decreases - Funds Asst. Chief position for 10 mos. Funds 2 vacant FF positions for 8 months.	154.50	Funded
Energy	\$131,375	\$135,380	\$4,005	3.0%	Energy - Electricity, Natural Gas for five stations	\$135,380	\$4,005	3.0%	No additional reductions		
Operating	\$684,485	\$740,215	\$55,730	8.1%	Operating - Request (new) \$28,130 to fund SmartForce Technologies (last year was not budgeted absorbed within operating budget). Level funds 111F. Increase in Centrex line to fund 911 as fire is secondary and wasn't notified until 8/2019 they would be charged \$13,900 annually by CommTech NextGen. Funds requested for consulting for new chief to perform much needed updates to policies and procedures for department. Modest increase for office supplies, supplies/materials	\$690,120	\$5,635	0.8%	Additional decrease for software		
Small Capital	\$0	\$53,600	\$53,600	#DIV/0!	Small Capital - request to replace 2015 24/7 shift commander vehicles Car 2 \$53,600	\$0	\$0		No additional reductions		
Total	\$14,936,786	\$15,294,195	\$357,409	2.4%		\$14,766,586	-\$170,201	-1.1%		154.50	TOTAL
511 - Health Department											
Salary	\$1,007,523	\$1,078,164	\$70,641	7.0%	Salary - Personnel Fixed Costs, contractual obligations. Salary Steps, Division Head Merit. Request for new position Community Health Director \$75,754	\$1,025,329	\$17,806	1.8%	No additional reductions	17.00	Funded
Energy	\$0	\$6,000	\$6,000		Energy - Health Clinic	\$6,000	\$6,000		No additional reductions		
Operating	\$194,521	\$199,939	\$5,418	2.8%	Operating - increase for mosquito control contract, slight adjustments for general operating costs	\$190,289	-\$4,232	-2.2%	No additional reductions		
Small Capital	\$1,500	\$1,500			Small Capital - PC for new employee request	\$0	-\$1,500	-100.0%	No additional reductions		
Total	\$1,203,544	\$1,285,603	\$82,059	6.8%		\$1,221,618	\$18,074	1.5%		17.00	TOTAL
152 - Human Resources											
Salary	\$521,010	\$632,121	\$111,111	21.3%	Salary - Non-union steps, stipends, Division Head merit. New position request for Asst. HR Director, reclass of one position.	\$509,243	-\$11,767	-2.3%	Reduced funding for employee tuition program	7.00	Funded
Operating	\$92,955	\$98,275	\$5,320	5.7%	Operating - Funding requested for interpreters, benefits trainings and seminars, printing services, drug/alcohol testings, cellular services, office supplies, health and wellness medical supplies. Decreased other operating lines as offset.	\$71,200	-\$21,755	-23.4%	Additional reductions for consulting, drug/alcohol testing		
Total	\$613,965	\$730,396	\$116,431	19.0%		\$580,443	-\$33,522	-5.5%		7.00	TOTAL

FY21 Operating Budget Recommendation

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151 - Legal	\$765,000	\$780,000			Operating - slight increase to legal operating	\$765,000	\$0	0.0%	Reduced back to FY20 level fund		
Operating Total	\$765,000	\$780,000	\$15,000	2.0%		\$765,000	\$0	0.0%			
610 - Library	\$2,637,137	\$2,782,294	\$145,157	5.5%	Salary - Contractual obligations, non-union steps, DH merit. Request to increase 3 PT positions to FT increase of approx. \$63,000. Budget accounts for new contract.	\$2,441,475	-\$195,662	-7.4%	Additional decreases for 3.5 vacant positions (1 Supervisor Branch Librarian, 1 Asst. Technology Services Supervisor/Catalog, 1 Supervisor Borrower Services, Information & Research Services .5)	37.30	Funded
Energy	\$121,530	\$121,530	\$0	0.0%	Energy - Electricity, Natural Gas	\$121,530	\$0	0.0%	Funds appropriate energy budget	3.50	Unfunded Vacancies
Operating	\$486,409	\$481,565	-\$4,844	-1.0%	Operating -Decrease in bldg & grounds (primarily in facilities budget), computer equipment and accessories, postage, building supplies, education/training/seminars and associated mileage and travel. Slight increase to C&C materials. Overall decrease in operating budget	\$481,365	-\$5,044	-1.0%	No additional reductions		
Small Capital	\$15,709	\$30,105	\$14,396	91.6%	Small Capital - A/V upgrades or adds for small meeting rooms.	\$0	-\$15,709	-100.0%	No additional reductions		
Total	\$3,260,785	\$3,415,494	\$154,709	4.7%		\$3,044,370	-\$216,415	-6.6%		40.80	TOTAL
680 - Loring Arena	\$342,979	\$349,236	\$6,257	1.8%	Salary - contractual obligations, non-union steps.	\$319,286	-\$23,693	-6.9%	Slight reduction for salary step adjustments	4.70	Funded
Energy	\$127,160	\$127,206	\$46	0.0%	Energy - Electricity, Natural Gas	\$157,206	\$30,046	23.6%	No additional reductions	0.90	Unfunded Seasonals
Operating	\$103,311	\$108,786	\$5,475	5.3%	Operating - increase for rental equipment for lift to change lighting, infrared heating and other equipment, slight increase for dues and subscriptions and education/training/seminars. Decrease for cell phone per new contract.	\$107,836	\$4,525	4.4%	No additional reductions		
Small Capital	\$26,110	\$23,200	-\$2,910	-11.1%	Small Capital -Compressor heads \$7,200; Zamboni Battery \$9,250; Ice edger \$6,750	\$16,450	-\$9,660	-37.0%	No additional reductions		
Total	\$599,560	\$608,428	\$8,868	1.5%		\$600,778	\$1,218	0.2%		5.60	TOTAL
122 - Mayor	\$864,820	\$1,014,600	\$149,780	17.3%	Salary - Non-union municipal steps, Division Head Merit. Funds request for Diversity position at \$110,000. Requests two addition FT positions. 1 Administrative Coordinator and 1 Social Media Specialist.	\$784,570	-\$80,250	-9.3%	Reduces funding for Diversity & Inclusion position. Slight reduction for salary step adjustment	8.00	Funded
Operating	\$93,425	\$70,125	-\$23,300	-24.9%	Operating - decrease in prof & tech consulting, office supplies, education/training/seminars, mileage. Adds funding for interpreters and translations.	\$67,750	-\$25,675	-27.5%	Additional decrease in printing services, postage, advertising/communications	1.00	Unfunded Vacancy
Small Capital	\$0	\$0	\$0			\$0	\$0				
Total	\$958,245	\$1,084,725	\$126,480	13.2%		\$852,320	-\$105,925	-11.1%		9.00	TOTAL
194 - Media Services	\$156,864	\$182,483	\$25,619	16.3%	Salary - Non-union municipal steps. Request funding for assistants equivalent to 1 FTE	\$182,483	\$25,619	16.3%	No additional reductions	3.00	Funded

FY21 Operating Budget Recommendation

Department	FY20 Original Voted Budget	FY21 Budget Requests	Incremental Increase/Decrease from FY20 Voted Budget	%	April 30, 2020 FY21 Budget Requests Description	May 18, 2020 FY21 Revised Budget Recommend	Incremental Inc/Dcr from FY20 Voted Budget	% Inc/Dcr	May 18, 2020 Mayor's Revised Budget Recommendation	May 18, 2020 Revised FY21 Recommended FTE Funded/Unfunded	FTE FY20 vs. FY21 +/-
Operating	\$84,310	\$77,941	-\$6,369	-7.6%	Operating - decrease for equipment maintenance, vehicle maintenance, materials, education/training/seminars.	\$77,941	-\$6,369	-7.6%	No additional reductions		
Small Capital	\$147,978	\$128,728	-\$19,250	-13.0%	Small Capital - equipment and infrastructure improvements for network components and security, replacement of editing computer systems, software licenses and Adobe editing suite, mobile production truck equipment and cable broadcasting equipment.	\$128,728	-\$19,250	-13.0%	No additional reductions		
Total	\$389,152	\$389,152	\$0	0.0%		\$389,152	\$0	0.0%		3.00	TOTAL
650 - Park & Recreation	\$2,304,189	\$2,320,994	\$16,805	0.7%	Salary - Personnel Fixed Costs, contractual obligations, overtime, stipends, licenses. Non-union steps and division head merit.	\$2,028,052	-\$276,137	-12.0%	Replenish \$15,000 in seasonal custs. Funding reduced for 1 FTE Construction Supervisor	31.04	Funded
Energy	\$78,291	\$81,738	\$3,447	4.4%	Energy - Electricity, Natural Gas	\$81,738	\$3,447	4.4%	Appropriate budget for utilities.	7.04	Unfunded Seasonals
Operating	\$596,767	\$646,968	\$50,201	8.4%	Operating -Slight increase for building & grounds maintenance, recreation surfaces, equipm maintenance, vehicle maintenance, printing services. Slight decrease to diesel fuel, laser printing cartridges, office supplies, police details, cellphone w/new contract, equip rental.	\$573,120	-\$23,647	-4.0%	No additional reductions	1.00	Unfunded Layoff
Small Capital	\$20,704	\$49,184	\$28,480	137.6%	Small Capital - Landscape trailer \$9,469; CAM Superline Deck trailer \$8,244; Tie machine \$2,795; SCAG 52" Walk-behind mower w/Sulky and Catcher Stand \$6,938; Leaf and debris blower \$11,719, SCAG 52" Stand on Mower \$10,029	\$10,029	-\$10,675	-51.6%	No additional reductions		
Total	\$2,999,951	\$3,098,884	\$98,933	3.3%		\$2,692,939	-\$307,012	-10.2%		39.08	TOTAL
174 - Planning & Community Development	\$912,348	\$968,445	\$56,097	6.1%	Salary - Non-union municipal steps, DH merit, contractual obligations. Request for Economic Development Administrator.	\$738,806	-\$173,542	-19.0%	Reduced funding for part-time Historic Preservation position	13.00	Funded
Operating	\$153,312	\$216,800	\$63,488	41.4%	Operating - Increase for maintenance of bldg & grounds, equipment, vehicle, lakes and ponds. Request for prof & tech consulting for downtown parking plan. Overall decrease for other consulting lines. Funding for interpreters. Increase for printing services, communication/advertising, police details, supplies/materials, computer supplies, unleaded fuel and materials.	\$136,004	-\$17,308	-11.3%	No additional reductions	0.50	Unfunded
Small Capital	\$320	\$12,000	\$11,680	3650.0%	Ipads for conservation commission	\$0	-\$320	-100.0%	No funding for laptops		
Total	\$1,065,980	\$1,197,245	\$131,265	12.3%		\$874,810	-\$191,170	-17.9%		13.50	TOTAL

FY21 Operating Budget Recommendation

Department	FY20 Original Voted Budget	FY21 Budget Requests	Incremental Increase/ Decrease from FY20 Voted Budget	%	April 30, 2020 FY21 Budget Requests Description	May 18, 2020 FY21 Revised Budget Recommend	Incremental Inc/Dcr from FY20 Voted Budget	% Inc/Dcr	May 18, 2020 Mayor's Revised Budget Recommendation	May 18, 2020 Revised FY21 Recommended FTE Funded/Unfunded	FTE FY20 vs. FY21 +/-
210 - Police	\$13,798,316	\$15,794,943	\$1,996,627	14.5%	Salary - Personnel fixed costs, contractual obligations includes recent patrol and superiors contracts. Increase to OT for adjusted rates per new contract. Increase to educational stipend, holiday, weekend and shift differentials per new contract. Request funding for additional staffing - 1 Seargent, 3 Dispatchers, 1 Community Engagement Specialist. Non-union municipal steps and DH merit	\$15,120,583	\$1,322,267	9.6%	Additional reductions of funding for 2 vacant police officers, and .27 records intern	171.00	Funded
Salary											
Energy	\$1,449	\$2,569	\$1,120	77.3%	Energy - Electricity, Natural Gas	\$2,569	\$1,120	77.3%	Funds energy at appropriate budget.	2.67	Unfunded Vacancies
Operating	\$1,155,450	\$1,290,115	\$134,665	11.7%	Operating -Decrease for bldg and grounds maintenance, supplies/materials (prisoner blankets). Increase to lines for equipment maintenance, radios, vehicle maint., software maint., copier lease, rent for LaCantina sub station, prof & tech consulting (Jail Diversion program and JSI grant writers, background checks) new recruit psych evals, printing services for parking tickes, bylaw violation notices and accident forms, 111F medical, medial supplies, public safety uniforms and supplies, vehicle supplies, dues and subscriptions, education/training/seminars and mileage.	\$1,151,074	-\$4,376	-0.4%	No additional reductions	4.00	Unfunded Crossing Guard Positions
Small Capital	\$269,600	\$260,000	-\$9,600	-3.6%	Small Capital - Requests 5 cruisers and computer equipment	\$200,000	-\$69,600	-25.8%	No additional reductions		
Total	\$15,224,815	\$17,347,627	\$2,122,812	13.9%		\$16,474,226	\$1,249,411	8.2%		177.67	TOTAL
138 - Purchasing	\$98,194	\$100,349	\$2,155	2.2%	Salary - Non-union steps	\$78,583	-\$19,611	-20.0%	Additional reductions .50 FTE Admin Asst.	1.00	Funded
Salary											
Operating	\$129,950	\$129,950	\$0	0.0%	Operating - Level funded	\$124,410	-\$5,540	-4.3%	Additional reductions to copier lease, copier supplies	0.50	Unfunded Layoff
Total	\$228,144	\$230,299	\$2,155	0.9%		\$202,993	-\$25,151	-11.0%		1.50	TOTAL
155 - Technology Services	\$836,751	\$851,269	\$14,518	1.7%	Salary - Non-union municipal, Contractual Obligations, Division head merit	\$842,168	\$5,417	0.6%	Slight reduction for salary step adjustments	10.00	Funded
Salary											
Operating	\$1,173,603	\$1,333,599	\$159,996	13.6%	Operating - Increase for telephone maintenance, peripheral maintenance, water/sewer peripheral indirect, software maintenance, computer maintenance, dues and subscriptions	\$1,232,425	\$58,822	5.0%	Additional decrease for software maintenance		
Small Capital	\$82,117	\$66,521	-\$15,596	-19.0%	Small Capital - PC replacements, laptop replacement, software purchases Granicus Upgrade \$9,450, \$23,134 for Exchange Upgrade	\$32,584	-\$49,533	-60.3%	Additional decrease for pc replacements		
Lease	\$250,553	\$250,553	\$0	0.0%	Technology Lease Payment #5 Last payment	\$250,553	\$0	0.0%			

FY21 Operating Budget Recommendation

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Total	\$2,343,024	\$2,501,942	\$158,918	6.8%		\$2,357,730	\$14,706	0.6%		10.00	TOTAL
145 - Treasurer/Collector	\$527,476	\$511,702	-\$15,774	-3.0%	Salary - non-union municipal steps, DH merit, decrease for staffing from retirement hired at lower step	\$484,182	-\$43,294	-8.2%	Additional reduction 1 FTE Admin Asst/Excise Tax. Adds .5 FTE Customer Service Rep moved in from Assessors (position will be shared 50/50 by both departments)	7.50	Funded
Operating	\$129,752	\$129,752	\$0	0.0%	Operating - Level Fund to FY20	\$122,141	-\$7,611	-5.9%	Additional reduction for legal, printing	1.00	Unfunded Layoff
Total	\$657,228	\$641,454	-\$15,774	-2.4%		\$606,323	-\$50,905	-7.7%		8.50	TOTAL
543 - Veterans Services	\$114,691	\$117,732	\$3,041	2.7%	Salary - Non-union salary steps	\$116,566	\$1,875	1.6%	No additional reductions	2.00	Funded
Operating	\$466,350	\$478,455	\$12,105	2.6%	Operating - Slight increase for veterans benefits	\$466,125	-\$225	0.0%	No additional reductions		
Total	\$581,041	\$596,187	\$15,146	2.6%		\$582,691	\$1,650	0.3%		2.00	TOTAL
244 - Weight & Measures	\$74,273	\$68,402	-\$5,871	-7.9%	Salary - decrease of staffing in FY20	\$67,342	-\$6,931	-9.3%	No additional reductions	1.00	Funded
Operating	\$11,040	\$11,100	\$60	0.5%	Operating - minor increase to operating	\$4,700	-\$6,340	-57.4%	No additional reductions		
Total	\$85,313	\$79,502	-\$5,811	-6.8%		\$72,042	-\$13,271	-15.6%		1.00	TOTAL
423 - Snow & Ice	\$519,338	\$529,725	\$10,387	2.0%	Salary - Slight increase for overtime based on contractual obligations	\$519,338	\$0	0.0%			
Operating	\$1,135,350	\$1,158,057	\$22,707	2.0%	Operating - Increase for sand	\$1,135,350	\$0	0.0%			
Small Capital	\$0	\$25,000	\$25,000		Small Capital - no request	\$0	\$0				
Total	\$1,654,688	\$1,712,782	\$58,094	3.5%		\$1,654,688	\$0	0.0%			
Salary	\$51,001,985	\$54,930,779	\$3,928,794	7.7%		\$51,024,902	\$22,917	0.0%		616.91	Funded
Energy	\$1,592,029	\$1,680,688	\$88,659	5.6%		\$1,728,902	\$136,873	8.6%			
Operating	\$13,811,243	\$15,598,189	\$1,786,946	12.9%		\$13,654,430	-\$156,813	-1.1%		29.45	Unfunded
Small Capital	\$616,988	\$868,490	\$251,502	40.8%		\$482,241	-\$134,747	-21.8%			
Lease	\$250,553	\$250,553	\$0	0.0%		\$250,553	\$0	0.0%			
TOTAL MUNICIPAL	\$67,272,798	\$73,328,699	\$6,055,901	9.0%		\$67,141,028	-\$131,770	-0.2%		646.36	TOTAL
Schools- Keefe Assessment	\$9,170,250	\$9,468,116	\$297,866	3.2%		\$9,468,116					
Total	\$9,170,250	\$9,468,116	\$297,866	3.2%		\$9,468,116	\$297,866	3.2%			
Framingham Public Schools	\$138,484,986	\$147,350,934	\$8,865,948	6.4%		\$141,781,934					
Total	\$138,484,986	\$147,350,934	\$8,865,948	6.4%		\$141,781,934	\$3,296,948	2.4%			
TOTAL SCHOOLS	\$147,655,237	\$156,819,050	\$9,163,813	6.2%		\$151,250,050	\$3,594,813	2.4%			
COMMITTEES/ARTICLES											
Disability Commission	\$1,000	\$6,500				\$6,500	\$5,500	550.0%			
Traffic Commission	\$26,000	\$209,000	\$183,000			\$64,000	\$38,000	146.2%			
EDIC Article	\$141,000	\$107,000	-\$34,000			\$107,000	-\$34,000	-24.1%			
Total Committees	\$168,000	\$322,500	\$154,500			\$177,500	\$9,500	5.7%			
RESERVE/STABILIZATION FUNDS											
Reserve Fund	\$400,000	\$400,000	\$0	0.0%		\$400,000	\$0	0.0%			
Salary Reserve	\$520,000	\$400,000	-\$120,000			\$0	-\$520,000	-100.0%			
Capital Stabilization Fund	\$0	\$0	\$0	#DIV/0!		\$0	\$0				
Stabilization Fund	\$448,264	\$305,076	-\$143,188	-31.9%		\$0	-\$448,264	-100.0%			
Total Reserve/Stab Funds	\$1,368,264	\$1,105,076	-\$263,188	-19.2%		\$400,000	-\$968,264	-70.8%			

FY21 Operating Budget Recommendation

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INSURANCES											
Liability Insurance	\$1,992,814	\$2,092,455	\$99,641	5.0%		\$2,092,455	\$99,641	5.0%			
Self Insurance	\$80,000	\$70,000	-\$10,000	-12.5%		\$40,000	-\$40,000	-50.0%			
Health Insurance	\$30,993,694	\$32,150,452	\$1,156,757	3.7%		\$32,076,226	\$1,082,532	3.5%			
Unemployment	\$410,000	\$420,000	\$10,000	2.4%		\$510,000	\$100,000	24.4%			
Workers Compensation	\$620,000	\$620,000	\$0	0.0%		\$620,000	\$0	0.0%			
Sick Leave Buyback	\$40,000	\$40,000	\$0	0.0%		\$40,000	\$0	0.0%			
Medicaid Part 1	\$80,000	\$95,000	\$15,000	18.8%		\$95,000	\$15,000	18.8%			
Police & Fire Retired Medical	\$100,000	\$120,000	\$20,000	20.0%		\$120,000	\$20,000	20.0%			
Medicare/FICA	\$2,240,803	\$2,319,231	\$78,428	3.5%		\$2,301,305	\$60,502	2.7%			
Total Insurances	\$36,557,311	\$37,927,137	\$1,369,826	3.7%		\$37,894,986	\$1,337,674	3.7%			
RETIREMENT											
Contributory Retirement	\$16,513,289	\$17,421,521	\$908,232	5.5%		\$17,421,521	\$908,232	5.5%			
OPEB Trust Fund	\$0	\$0	\$0			\$0	\$0				
Total Retirement	\$16,513,289	\$17,421,521	\$908,232	5.5%		\$17,421,521	\$908,232	5.5%			
DEBT SERVICE											
Principal & Interest Bonds	\$14,398,291	\$12,727,057	-\$1,671,233	-11.6%		\$12,727,057	-\$1,671,233	-11.6%			
BAN Interest	\$50,000	\$115,000	\$65,000	130.0%		\$115,000	\$65,000	130.0%			
Interest on Abatements	\$151,989	\$125,000	-\$26,989	-17.8%		\$125,000	-\$26,989	-17.8%			
Total Debt Service	\$14,600,280	\$12,967,057	-\$1,633,222	-11.2%		\$12,967,057	-\$1,633,222	-11.2%			
NON-APPROPRIATIONS											
Tax Title	\$78,000	\$83,000	\$5,000	6.4%		\$83,000	\$5,000				
Cherry Sheet Charges	\$8,252,791	\$8,972,671	\$719,880	8.7%		\$8,972,671	\$719,880				
Tax Overlay	\$1,800,000	\$1,800,000	\$0	0.0%		\$1,800,000	\$0				
Total Non-Appropriations	\$10,130,791	\$10,855,671	\$724,880	7.2%		\$10,855,671	\$724,880				
Grand Total General Fund	\$294,265,969	\$310,746,711	\$16,480,742	5.6%		\$298,107,812	\$3,841,843	1.3%			
DPW - Capital Unit	\$1,279,859	\$1,253,500	-\$26,359	-2.1%		\$776,231	-\$503,628	-39.4%	Staff Reduction - 5 positions furloughed 33% each. Eliminate funding for 4 positions - 3 layoff and 1 vacancy	8.35	Funded
Salary										5.65	Unfunded
Sewer Enterprise									Reduced Funding for Staff Reduction - .33 Watchperson, .50 Program Administrator/Material Coordinator, 1 Vacant Wastewater Technician, Remainder of Seasonal Laborers, .33 Engineering Intern	33.82	Funded
Salary											
Energy	\$2,986,804	\$3,053,756	\$66,952	2.2%		\$2,838,578	-\$148,226	-5.0%			
Operating	\$326,335	\$371,433	\$45,098	13.8%		\$371,433	\$45,098	13.8%		2.08	Unfunded
Small Capital	\$1,458,816	\$1,468,685	\$9,869	0.7%		\$1,336,912	-\$121,904	-8.4%			
Debt	\$81,470	\$64,500	-\$16,970	-20.8%		\$58,000	-\$23,470	-28.8%			
MWRA Assessment	\$11,036,574	\$11,585,438	\$548,864	5.0%		\$11,585,438	\$548,864	5.0%			
Indirect	\$13,704,216	\$13,710,669	\$6,453	0.0%		\$13,710,669	\$6,453	0.0%			
TOTAL	\$1,645,850	\$1,686,996	\$41,146	2.5%		\$1,686,996	\$41,146	2.5%			
TOTAL	\$31,240,065	\$31,941,477	\$701,412	2.2%		\$31,588,026	\$347,961	1.1%		35.90	TOTAL
											0.00

FY21 Operating Budget Recommendation

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Water Enterprise										36.82	Funded	
Salary									Reduced Funding for Staff Reduction - .25 Watchperson, .50 Program Administrator/Material Coordinator, 1 Vacant Water Technician, Remainder of Seasonal Laborers, .33 Engineering Intern			
	\$3,410,102	\$3,487,256	\$77,154	2.3%		\$3,256,189	-\$153,913	-4.5%				
Energy	\$337,314	\$343,245	\$5,931	1.8%		\$343,245	\$5,931	1.8%		2.08	Unfunded	
Operating	\$1,442,005	\$1,449,940	\$7,935	0.6%		\$1,325,841	-\$116,164	-8.1%				
Small Capital	\$277,470	\$274,470	-\$3,000	-1.1%		\$239,970	-\$37,500	-13.5%				
Debt	\$8,441,595	\$9,026,647	\$585,052	6.9%		\$9,026,647	\$585,052	6.9%				
MWRA Assessment	\$8,419,638	\$8,860,555	\$440,917	5.2%		\$8,860,555	\$440,917	5.2%				
Indirect	\$1,776,388	\$1,820,798	\$44,410	2.5%		\$1,820,798	\$44,410	2.5%				
TOTAL	\$24,104,512	\$25,262,911	\$1,158,399	4.8%		\$24,873,245	\$768,733	3.2%		38.90	TOTAL	0.00