

**CITY OF FRAMINGHAM
MASSACHUSETTS
NOTICE OF VACANCY
March 12, 2019**

The City of Framingham is seeking to fill two (2) volunteer positions to serve on the Planning Board. The members of the Planning Board each serve three (3) year terms and are appointed by the Mayor.

Start date of July 1, 2019 to serve a three (3) year term.

Scope of Work

The Framingham Planning Board is a land use and regulatory board within the City of Framingham. The Planning Board is responsible for, but not limited to the following activities:

- Review of applications for development and land use projects. Such project applications include Site Plan Review, Special Permit, Approval Not Required (ANR), Preliminary Subdivision, Definitive Subdivision, Scenic Roadway Modification, Public Way Access Permit;
- Preparation, adoption, amendments, and the implementation of a Master Plan for the City of Framingham under M.G.L. c. 41, Section 81D.
- Maintenance, review, and amendments to the Subdivision Rules & Regulations, Planning Board Rules and Regulations, and Zoning By-Laws/Ordinances, in addition to other land use plans;
- Development of planning studies related to all land use, transportation, housing, economic development.

Member Skill Set

Those seeking membership on the Planning Board should possess a diverse background that demonstrates experience in land use activities and an understanding of zoning. At a minimum, candidates should have an understanding and/or working knowledge of the following:

- Zoning by-laws/ordinances, land use policies, and the application thereof;
- Massachusetts General Law (M.G.L.);
- Construction, engineering, architecture, zoning, permitting, and/or land use policies;
- Experience working in groups and with the public is highly desirable.

Candidates for the Planning Board should be interested in the proper development and redevelopment of Framingham to ensure proper growth of the community. Proper growth should be achieved by:

- Employing best practices in land use policies and zoning ordinances,
- Working collaboratively and cooperatively with both commercial and residential landowners, business owners and the public on land use proposals and applications, and
- Maintaining a level of balanced development throughout Framingham.

Meeting dates/occurrence

- The Planning Board holds weekly meetings every Thursday evening at 7:00pm.
- All meetings are scheduled based on member's availability, if additional meetings are required.

- The Planning Board adopted the Mullin Rule (M.G.L. c. 39, Section 23D) to allow members to miss one meeting per public hearing during the review of a project, if needed.

Qualifications

If you are interested in applying for a position on the Framingham Planning Board, you must be a resident of the City of Framingham. Professional experience in land use activities is highly desirable. Ability to work collaboratively in all size groups and with the public is essential to the position.

Please visit our website:

FraminghamMA.gov/Serve

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