



*City of Framingham, Massachusetts 01702*

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## **Fire Department Headquarters**

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Chief of Department

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### **PERMITS TO DISCONNECT FIRE ALARM SYSTEMS PILOT PROGRAM – CONTRACTOR DISCONNECTS MGL Chapter 148 Section 27A**

**What is changing?** Massachusetts licensed Electricians and Systems Technicians are allowed to *temporarily* disconnect and reconnect fire alarm system monitoring without FFD response (plug out/in Master Boxes and zone out/in systems).

**How?** Follow the following steps:

1. Pay permit fee and apply [online] for a written fire alarm permit.
2. Obtain the permit in-hand. Note: knowing permit number alone, or being told the company office has the permit, is *not* sufficient.
3. Your permit must indicate that the contractor can plug or zone out/in the system.
4. A hardcopy of a valid permit must be on-site and in the Master Box if the alarm monitoring is disconnected at the Box, or otherwise in the fire alarm panel affected.
5. On-site permit must be for the particular contractor on-site, and must not have expired.
6. Do not disable by disconnecting City loop or Fire Alarm wiring in the Master Box.
7. The Fire Department does not need to be notified of each specific disconnect under a valid permit.
8. The fire alarm system and monitoring must be fully restored at the end of each work day.

**Additional Info:** Please be aware that privileges and permits issued under this program to individual contractors will be revoked immediately for any level of non-compliance (no excuses). The continuation of the Pilot Program is subject to general compliance with permit conditions. The Fire Prevention Bureau will be conducting random unannounced site visits to verify: only card-carrying licensed electricians and systems contractors are working on-site; a valid permit is in place; on-site work is within the scope of the permit; systems are fully restored if no workers are present.

**Questions?** Contact the Fire Prevention Bureau at (508)532-5930 or through the Fire Marshal's email - [PAG@FraminghamMA.gov](mailto:PAG@FraminghamMA.gov)