



# City of Framingham

License Administration

150 Concord Street – Memorial Building – Inspectional Services/Room 203

Framingham, MA 01702-8325

Telephone: 508-532-5402 FAX 508-532-5769

Diane Willoughby, Licensing Coordinator [drw@framinghamma.gov](mailto:drw@framinghamma.gov)

## HAWKER/PEDDLER - TRANSIENT VENDOR – SOLICITOR LICENSE APPLICATION

Bylaw Article VIII, Section 4

Order Numbers 2018-035-001, 2018-077 & 2019-077

### Application Fee \$15.00    **Company License Fee:**

Date \_\_\_\_\_

**Per Day: \$10 Max. \$50**

**Seasonal: \$125 (Expires 6 months after issuance)**

**Annual: \$250**

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Place of Birth: \_\_\_\_\_

Federal ID #: \_\_\_\_\_ *if none*, Social Security #: \_\_\_\_\_

Telephone \_\_\_\_\_ FAX \_\_\_\_\_ E-Mail \_\_\_\_\_

Home Address of Applicant: \_\_\_\_\_

Business Name \_\_\_\_\_

Business Address of Applicant \_\_\_\_\_

Local Selling Location(s): \_\_\_\_\_

The Number, Type and Date of Issuance of State Hawker/Peddler License issued by the Division of Standards, Executive Office of Consumer Affairs, Commonwealth of Massachusetts. (Provide a copy of license with Application):

Number: \_\_\_\_\_

Type: \_\_\_\_\_

Date of Issuance: \_\_\_\_\_

If you are a Non-Profit Organization, please include proof of status. \_\_\_\_\_

Give a brief description of the nature of the business, goods, wares or merchandise to be sold or offered for sale:

Date(s) of event \_\_\_\_\_

If employed as an agent, list the name and address of the principal employer: \_\_\_\_\_

Type of Motor Vehicles(s) to be used for the business:

Vehicle #1 Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_  
Plate: \_\_\_\_\_ State: \_\_\_\_\_

Vehicle #2 Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_  
Plate: \_\_\_\_\_ State: \_\_\_\_\_

- Submit copy of Driver's License and Vehicle Registration -

- If you will be using a tent, signs or banners check with the Inspectional Services, Room 203, 508-532- 5500 for required permits.

Have you ever been convicted of any crime, felony or misdemeanor in the Commonwealth of Massachusetts, or any other state, or violation of any municipal ordinance or by-law? Yes  No

If yes, please state offense: \_\_\_\_\_  
\_\_\_\_\_

What was the disposition? \_\_\_\_\_  
\_\_\_\_\_

I, the undersigned, understand that any false statements or misrepresentation is just cause for denial of license or permit.

Signature: \_\_\_\_\_ Date \_\_\_\_\_

For Police Department Use Only:

B.O.P. Check

License Check

M&W Check

Recommendation: Approved  Denied

If denied, state reason. \_\_\_\_\_

Signature of Investigating Officer: \_\_\_\_\_

Date

Signature of Chief of Police: \_\_\_\_\_

Date

For City Use Only:

Notify Weights & Measures of H/P License Issuance

**HAWKER/PEDDLER - TRANSIENT VENDOR – SOLICITOR**

**Food & Ice Cream Vendors: Please read carefully to determine whether a Framingham Hawker/Peddler License is required:**

SITUATION	FRAMINGHAM HAWKER/PEDDLER LICENSE REQUIRED?
<b>Food truck on private property</b>	No (provided truck operator is duly licensed by the Commonwealth of Massachusetts Division of Standards under G.L. c. 101 and the Framingham Board of Health)
<b>Food truck on city street</b>	No (provided truck operator is duly licensed by the Commonwealth of Massachusetts Division of Standards under G.L. c. 101 and the Framingham Board of Health)
<b>Food truck at event</b>	No (provided truck operator is duly licensed by the Commonwealth of Massachusetts Division of Standards under G.L. c. 101 and the Framingham Board of Health)
<b>Ice cream truck on private property or single, non-residential location (such as Downtown Framingham)</b>	No (provided truck operator is duly licensed by the Commonwealth of Massachusetts Division of Standards under G.L. c. 101 and the Framingham Board of Health)
<b>Ice Cream truck parked and selling ice cream while in transit in residential neighborhoods</b>	Yes
<b>Ice Cream truck at farmer’s market, festival or similar event</b>	No (provided that Ice Cream Truck Vendor participates as a pre-arranged vendor and remains stationary at such event location, and vendor/truck operator otherwise is duly licensed by State and BOH)

Approval may take several weeks. Granting of Hawker/Peddler's Licenses includes attendance at a City Council meeting.

- Submit Application with the following:
    - Application Fee
    - Framingham CORI Request Form
    - State Hawker/Pedler License (Required for Framingham Hawker/Peddler License)
  - OR
  - State Transient Vendor License (Required for Framingham Transient Vendor License)
  - Articles of Incorporation or Business Certificate,
  - Driver's License
  - Vehicle Registration (if vehicle is being used in conjunction with business),
  - Written permission from property owner, if conducting business on private property (Hawker/Peddler or Transient Vendor)
- 
- See table to determine what local and state permits are required.
  - Only individuals handling money in exchange for goods require a State Hawker/Peddler License. Solicitors do not.
  - Soliciting hours limited to Monday through Saturday 9:00 AM to dusk.
  - Application must be approved by the Police Department. (Licensing Office will forward)
  - Upon approval, the applicant may pick up the license in the Licensing Office within Inspectional Services, Room 203. All fees must be paid at this time to the City of Framingham.
  - Upon issuance of the license, licensee must obtain a picture ID from the Police Department (Pictures taken Thursday from 9:00 – 12:00 & 1:00 – 3:00).
  - Company License Fees: **Per Day**, \$10 with a maximum of \$50 per year—If conducting business in Framingham for more than five (5) dates per year, must purchase a seasonal or annual license.
    - Seasonal**, \$125 expires six (6) months from date of issue
    - Annual**, \$250An applicant working for a company which has an individual operating under a current annual or seasonal license, must only pay the \$15 application fee.

License is not valid without a current Mobile Food Permit, if food is being sold – Health Department – (508-532-5470)

License is not valid without required permits – Inspectional Services (508-532-5500)

License is not valid until photo id is issued - Police Department (508-872-1212)

