

SEWER DEPARTMENT

Acct #	Description	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Recommended	\$ Increase (Decrease) to 2018 Amended	% Increase (Decrease) to 2018 Amended
44400011 51100	Salary & Wages - Regular	1,517,554	1,662,167	1,767,719	1,894,567	2,071,839	177,272	9.36%
	This line item funds the regular annual salaries of the permanent full time employees within the Wastewater Division.							
5110	Salaries	1,517,554	1,662,167	1,767,719	1,894,567	2,071,839	177,272	9.36%
44400011 51200	Salary & Wages - Partime	38,155	56,176	65,804	51,377	57,759	6,382	12.42%
	The amount requested in Part Time Salaries includes funding of seasonal employees and partial funding of the Watchman positions (partial funding is also requested in the Highway Budget and Water Enterprise Budget). Earned vacation and personal time is restricted during winter months and, as a result, the window for time off is very limited. Hiring seasonal employees during the heavy vacation periods allows an appropriate level of service.							
5120	Part-time Salaries	38,155	56,176	65,804	51,377	57,759	6,382	12.42%
44400011 51300	Overtime - Straight Rate	-	-	35	-	-	-	- %
44400011 51301	Overtime - Time & 1/2	256,677	294,156	272,668	196,002	210,507	14,505	7.40%
	Overtime-Time and 1/2 line item funds the overtime provisions as delineated in the collective bargaining agreements that cover employees within the Department of Public Works. The account funds the emergency response to alarms at the sewer pumping stations as well as prompt response off-hours to customers experiencing sewer back-ups and flooding. The Wastewater Division is staffed 88 hours of the 168 hours in a week but needs to promptly respond to calls 24 hours per day. These accounts also include funding for oversight of contractors working directly for the City or customers during non-business hours.							
44400011 51301 41102	OT-Time & 1/2 Const/Util Insp	8,808	7,301	6,020	6,500	-	(6,500)	(100.00%)
44400011 51302	Overtime - Double Time	31,568	28,245	19,745	37,650	40,436	2,786	7.40%
	DoubleTime line item funds the overtime provisions as delineated in the collective bargaining agreements that cover employees within the Department of Public Works. These accounts fund the emergency response to alarms at the sewer pumping stations as well as prompt response off-hours to customers experiencing sewer back-ups and flooding. The Wastewater Division is staffed 88 hours of the 168 hours in a week but needs to promptly respond to calls 24 hours per day. These accounts also include funding for oversight of contractors working directly for the City or customers during non-business hours.							
44400011 51302 41102	OT-Double Time Const/Util Insp	511	665	-	2,000	-	(2,000)	(100.00%)
5130	Overtime	297,564	330,368	298,468	242,152	250,943	8,791	3.63%
44400011 51410	Diff-Educational	3,625	5,225	5,775	5,408	5,958	550	10.17%
	The amount requested is in accordance with the City's Collective Bargaining Agreement with the union representing eligible employees within the Wastewater Department. Union Locals 1116 may receive \$550 in education incentive per fiscal year upon successful completion of an approved course which must be part of a degree program and/or related to employment with the City.							
44400011 51420	Longevity	890	710	550	575	700	125	21.74%
	This account is budgeted based on collective bargaining contract terms and the Personnel Bylaw. All permanent full-time employees (except Union Local 1116), with more than 10 years of service with the City, receive a longevity payment. The value of the payment is based on their years of service.							
44400011 51430	Diff-Weekend	1,642	1,156	1,331	934	1,995	1,061	113.60%
	The Weekend Shift Differential account is budgeted in accordance with the City's Collective Bargaining Agreements with the two unions representing employees within the Wastewater Department. Employees whose regularly scheduled shift includes Saturday or Sunday are eligible for this payment.							
44400011 51433	Shift Differential	3,806	3,692	2,589	3,862	2,208	(1,654)	(42.83%)
	The amount requested for Shift Differential is in accordance with the City's Collective Bargaining Agreements with the two unions representing employees within the Wastewater Department. Employees with work schedules other than 7am-3pm are eligible for this payment.							
44400011 51451	Contractal Stipends	80,543	79,515	97,200	114,048	119,500	5,452	4.78%
	The amount requested is in accordance with the City's Collective Bargaining Agreements with the two unions representing employees within the Wastewater Department for licenses held beyond those required for the employee's position. This account also funds an annual \$500 stipend for members of Local 1156 in recognition of limits placed on vacation usage during winter months. For the six month period of November 15-April 15 vacation time is very restricted to ensure employees be available for snow and ice response.							
44400011 51490	Division Head Merit	-	-	-	-	4,595	4,595	100.00%
	This account is budgeted based on instructions from the CFO's Office. Budgeted salary increases on S and DH pay scales.							
5140	Differential	90,506	90,298	107,445	124,827	134,956	10,129	8.11%

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44400011 51702	1156 & 1164 Pension Contributn	51,167	59,375	66,694	95,822	95,822	-	- %
	The LIUNA pension account reflects a review of actual costs and an anticipated rate increase. It is a contractual obligation: the City contributes based on the actual number of hours bargaining unit employees work, including overtime.							
44400011 51920	Tool Reimbursement	-	-	-	250	300	50	20.00%
	Tool Reimbursements are requested in accordance with the collective bargaining agreements.							
44400011 51940	Beeper Reimbursement	13,506	15,986	19,261	15,788	22,500	6,712	42.51%
	The amount requested is in accordance with the City's Collective Bargaining Agreements with the two unions representing employees within the Wastewater Department. Employees are compensated, in a rotating basis, for after hour call backs.							
44400011 51950	Reimbursable Meals	546	36	155	-	-	-	- %
	Meal Reimbursements are requested in accordance with the collective bargaining agreements.							
44400011 51960	License Reimbursements	856	2,189	1,974	3,000	3,000	-	- %
	License Reimbursement is for the reimbursement to employees who renew or acquire job related, job specific licenses. These licenses generally include Class A Commercial Drivers Licenses and Hoisting Licenses for the operation of heavy equipment							
5150	Other Personnel Services	66,074	77,586	88,084	114,860	121,622	6,762	5.89%
44400111 51740	Health Insurance - Sewer Entrp	248,661	254,780	338,193	366,244	351,594	(14,650)	(4.00%)
5170	Contributory and Non-Contributory Ret	248,661	254,780	338,193	366,244	351,594	(14,650)	(4.00%)
Total Personnel		2,258,513	2,471,376	2,665,713	2,794,027	2,988,713	194,686	6.97%
44400021 52110	Electricity - Delivery	237,057	261,252	273,324	291,259	300,000	8,741	3.00%
	This account funds the cost of Delivery supply and demand electricity charges for Wastewater facilities.							
44400021 52111	Electricity - Supply	34,607	-	-	-	-	-	- %
	The cost of electricity supply and demand are charged to Account 52110 therefore no budget funds are included here.							
44400021 52130	Natural Gas	51,197	16,843	22,313	33,315	35,000	1,685	5.06%
	Natural Gas line items cover the heating cost for the wastewater pump stations, as well as the buildings utilized by the Wastewater Division. The requested amounts are based upon an analysis of usage and spending trends.							
5210	Energy	322,861	278,095	295,637	324,574	335,000	10,426	3.21%
44400021 52320	Sewerage Usage	59,006	65,709	73,057	80,000	81,600	1,600	2.00%
	This accounts budgets the cost of wastewater for municipal facilities.							
5230	Other (Town/School Water Charges)	59,006	65,709	73,057	80,000	81,600	1,600	2.00%
44400021 52400	Maintenance - Building & Groun	33,630	38,194	54,873	60,000	50,000	(10,000)	(16.67%)
	Funding of the Building and Ground Maintenance line item is requested based on a review of historical expenditures for the maintenance of buildings and grounds housing the Department's pump stations and partial funding of Public Works' facilities.							
44400021 52420	Maintenance - Equipment	6,857	7,691	3,932	28,500	12,000	(16,500)	(57.89%)
	Funding of this line item is based on a review of expenditures necessary for the repair and maintenance of all specialized Wastewater Department equipment including pumps, generators, vactors and the closed circuit sewer camera.							
44400021 52440	Roadway Maint & Contstruction	900	6,448	-	-	-	-	- %
44400021 52450	Maintenance - Vehicle	47,607	25,207	11,028	7,272	25,000	17,728	243.78%
	Funding in this line item is requested based on historical expenditures required for the repair and maintenance of Wastewater Department vehicles. This type of work is typically performed by outside services.							
44400021 52471	Maintenance - Software	17,973	29,450	20,888	37,283	25,449	(11,834)	(31.74%)
	Funding in this line item is requested based on projected expenditures for software upgrades and maintenance for the numerous Water Department programs, including Kronos, Sensus, NDS, Invoice Cloud, Vueworks, H2O software and ifix intellution.							
44400221 52420	Mains-Maint-Equipment	1,340	360	590	555	-	(555)	(100.00%)
44400221 52440	Mains-Roadway Maint&Const Trnc	19,985	18,565	17,952	18,500	45,000	26,500	143.24%
	Funding of this line item is based on a review of expenditures necessary for the maintenance and emergency repair of 231 miles of city sewer pipe and 6248 manholes.							
44400221 52450	Maintenance - Vehicle	8,747	5,628	5,841	10,000	10,000	-	- %
	Funding of this line item is based on review of expenditures required for the repair and maintenance of vehicle in the Wastewater Department Mains Program. This work is typically performed by outside vendors.							

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44400321 52400	Pump Station Mnt-Build&Grounds Funding of this line item is based on a review of expenditures necessary for the maintenance of the Building and Grounds at the Cities 43 Wastewater Pump Stations.	19,194	26,880	19,432	40,000	40,000	-	- %
44400321 52420	Pump Station-Maint-Equipment Funding of this line item is based on a review of expenditures necessary for the repair and maintenance of the Cities 43 Wastewater Pump Stations including pumps, generators, SCADA system and closed circuit sewer camera.	26,350	31,254	24,320	18,600	22,600	4,000	21.51%
44400321 52450	Maintenance - Vehicle Funding of this line item is based on a review of expenditures necessary for the repair and maintenance of vehicles used in daily operation of the Pump Stations Program. This type of work is usually performed by an outside source.	11,575	16,444	5,257	7,210	7,210	-	- %
44400321 52471	Pump Station-Maint-Software Funding of this line item is based on a review of expenditures necessary for software upgrades and maintenance of numerous Wastewater Pump Station programs including but not limited to SCADA, H2O Software, WIN-911, etc.	3,345	9,684	8,470	1,800	1,800	-	- %
44400421 52420	Grease-Maint-Equipment	-	4,836	-	-	-	-	- %
44400421 52450	Maintenance - Vehicle Funding of this line item is based on a review of expenditures necessary for the repair and maintenance of vehicles used in daily operation of the Grease Control Program. This type of work is usually performed by an outside source.	11,894	8,277	44	16,271	10,300	(5,971)	(36.70%)
44400521 52420	CCTV-Maintenance - Equipment Funding of this line item is based on a review of expenditures necessary for the repair and maintenance of the Cities CCTV Cameras used on a daily basis in obtaining true view of the Cities Sewer Lines and Inspections of.	2,556	19,145	3,421	8,120	8,120	-	- %
44400521 52450	Maintenance - Vehicle Funding of this line item is based on a review of expenditures necessary for the repair and maintenance of vehicles used in daily operation of the CCTV Program. This type of work is usually performed by an outside source.	-	186	7,888	701	206	(495)	(70.61%)
44400521 52471	CCTV-Maintenance - Software	1,980	1,980	1,980	-	-	-	- %
5240	Repairs & Maintenance	213,934	250,229	185,917	254,812	257,685	2,873	1.13%
44400021 52700	Rental - Equipment Funding in this line is used when it is necessary to supplement existing department equipment for operational needs. Funding is included for the rental of a temporary building annex.	1,854	789	16,807	9,288	9,288	-	- %
44400021 52710	Copier Leases Funding of this line is for the Water Division's portion of the lease for the DPW Administration and Finance Office copier and the copier/scanner equipment used by the department at Western Avenue.	2,574	2,882	3,263	4,207	4,157	(50)	(1.19%)
44400021 52720	Lease - CSX Funding of this line item is used to cover the annual sewer easement leases for various railroad crossings.	19,581	19,863	20,001	20,500	20,500	-	- %
44400221 52700	Mains-Rental-Equipment	-	-	4,000	12,012	-	(12,012)	(100.00%)
44400321 52700	Pump Station-Rental - Equipmen Funding of this line item is based on a review of expenditures necessary to supplement existing departmental equipment for operational needs.	-	73	15	1,685	5,000	3,315	196.74%
44400421 52700	Grease-Rental-Equipment Funding of this line item is based on a review of expenditures necessary to supplement existing departmental equipment for operational needs.	32,031	45,938	-	10,000	20,300	10,300	103.00%
5270	Rentals & Leases	56,040	69,544	44,087	57,692	59,245	1,553	2.69%
44400021 52950	Construction Material Disposal	-	1,500	2,000	4,875	-	(4,875)	(100.00%)
44400021 52960	Septage Removal Funding for this line item is requested based on the need to separately account for expenditures on the disposal of material removed from the sewer system as a result of system maintenance.	4,054	7,914	2,316	25,125	30,000	4,875	19.40%
44400221 52950	Mains-Const Material Disposal Funding of this line item is based on a review of expenditures necessary for testing and proper disposal of construction debris, including but not limited to soil, roadway debris, asbestos pipe, etc.	52,892	15,782	31,865	35,000	35,000	-	- %
5290	Refuse Removal	56,947	25,197	36,182	65,000	65,000	-	- %

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44400021 53000	Prof & Tech - Consultants Funding in this line item is requested based on the City's continued interest in addressing numerous issues associated with the water distribution system. Consultant services will be utilized for numerous projects including: evaluation and analysis of pump station electronics and hardware and evaluation and recommendation with regard to State mandated regulations. Preparing for and accompanying City staff at meetings with regulatory agencies, neighboring communities and boards and committees. Discussions are underway for intermunicipal agreements regarding water supplied by Framingham to Southborough and Natick and funding is requested to assist with the preparation of the IMAs.	40,649	65,439	71,392	100,000	100,000	-	- %
44400021 53005	Prof & Tech - Audit	-	-	-	1,737	-	(1,737)	(100.00%)
44400021 53008	Prof & Tech - Engineering This line item is requested for funding of professional design, evaluation and coordination of wastewater work with other ongoing and proposed work in the Town. It includes assistance with updating and maintaining the GIS and asset management software, sampling and compliance services for the Town's MWRA Municipal Permit and Licensed Site Professional Services.	65,490	22,303	26,410	100,000	100,000	-	- %
44400021 53008 40020	Prof & Tech - Mark Out Lines This line item funds the Wastewater Department's participation in the Dig Safe utility markout program as well as an annual maintenance agreement for the transmission equipment used for markout requests. The cost is split between the Water and Sewer Enterprise Funds.	6,297	5,839	5,450	6,000	6,000	-	- %
44400021 53010	Prof & Tech - Legal This line item is used to cover the costs of legal counsel for sewer-related issues, as well as the cost for legal fees associated with obtaining proper sewer easements associated with operating activities.	36,742	28,926	11,534	26,492	40,000	13,508	50.99%
44400021 53020	Hired Equipment This line items funds the towing of Wastewater Department vehicles and large equipment hauling services when required.	-	175	-	2,000	2,000	-	- %
44400021 53032	Water Monitoring Soling sampling and non SIU monitoring are funded from this account.	4,372	4,017	5,315	10,000	6,000	(4,000)	(40.00%)
44400021 53050	Printing Services This line item funds services for printing, inserting and mailing of approximately 73,000 water and wastewater bills issued annually. The cost is split between the Water and Wastewater Enterprise Funds. The price reflects the contracted printing cost per bill. This line item is also used for printing projects for the Wastewater Department including: letters, forms, business cards, books and customer service brochures. Funding has been reduced under the 1% Budget Reduction to eliminate inserts for mailing.	7,149	6,996	8,922	12,000	10,000	(2,000)	(16.67%)
44400021 53070	Medical Costs Employees DOT physicals as required to maintain CDL and Hoisting licenses.	975	525	1,138	1,100	-	(1,100)	(100.00%)
44400021 53080	Contracted Services	17,295	6,857	17,010	-	-	-	- %
44400051 53013	Bond BAN Preparation Costs	162,682	199,974	112,288	-	-	-	- %
44400221 53000	Mains-Prof & Tech - Consultant	-	-	8,500	-	-	-	- %
44400221 53080	Mains-Contracted Services Funding of this line is based on a review of expenditures necessary for services needed from outside vendors assisting with repair/replace/service of the Cities Sewer Mains/Manholes.	-	-	1,450	24,933	45,000	20,067	80.48%
44400421 53081	Grease-Cont Services-General Funding of this line is based on a review of expenditures necessary for services needed from outside vendors assisting with removal of grease from the Cities Sewer Mains, Wet Wells, Manholes, etc.	80,000	110,000	130,799	120,000	120,000	-	- %
5300	Professional & Tech Services	421,651	451,050	400,208	404,262	429,000	24,738	6.12%
44400021 53401	Telephone - IP The funding of this line item is requested based on usage of the phone system at Western Avenue.	508	505	516	700	700	-	- %
44400021 53402	Telephone - Local This line item funds the phone lines of the sewer pumping stations for alarming.	1,451	1,321	834	1,000	1,000	-	- %
44400021 53404	Telephone - Cellular This line item covers the cost of existing cellular phones for Supervisors and Managers in the Wastewater Department. These phones are used for emergencies, notifying utilities and contractors, and communicating sensitive & non public information that cannot be transmitted over public frequency.	4,709	7,411	6,707	7,501	3,998	(3,503)	(46.70%)
44400021 53405	Telephone - Pagers	164	82	38	200	200	-	- %
44400021 53420	Radio System Charges	290	62	-	-	-	-	- %

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44400021 53430	Postage The Postage line item is used to cover the cost of mailing water and sewer utility bills. Savings have been reflected in Budget Level 1 as some customers may join the new on line payment system and no longer receive their bills through the mail.	14,529	14,460	14,195	18,000	16,000	(2,000)	(11.11%)
44400021 53440	Communications - Advertising Funding of this line item is requested based upon current expenditures for advertising projects, paid notices, professional staff recruitment, and program notification.	745	1,940	530	3,500	3,500	-	- %
44400021 53450	Internet Service Funding is requested for existing wireless connection cards assigned to department supervisors and managers for use with remote terminals in the field. The cards provide personnel with the ability to instantly access water and sewer infrastructure information, historical data, water tie cards and sewer connections information as well as remote access to the pumping station's SCADA system.	9,315	10,758	10,606	11,000	9,500	(1,500)	(13.64%)
44400321 53407	Pump Station Telemetric Alarm Funding of this line is based on a review of expenditures necessary for Wastewater Pump Station Alarms and notification of personell as needed.	13,319	12,556	11,002	15,000	15,000	-	- %
5340	Communications	45,031	49,096	44,428	56,901	49,898	(7,003)	(12.31%)
44400021 53800	Internal Services	-	-	25,002	-	-	-	- %
44400021 53810	Police Details	-	590	1,490	2,050	-	(2,050)	(100.00%)
44400221 53810	Mains-Police Details Funding necessary for City Police Officers to perform daily Roadway Safety Details.	22,585	31,810	38,240	29,252	29,252	-	- %
44400421 53810	Grease-Police Details Funding necessary for City Police Officers to perform daily Roadway Safety Details	19,997	18,540	26,826	18,540	18,540	-	- %
44400521 53810	CCTV-Police Details Funding necessary for City Police Officers to perform daily Roadway Safety Details.	21,480	27,080	16,516	16,480	16,480	-	- %
5380	Other Purchased Services	64,061	78,020	108,073	66,322	64,272	(2,050)	(3.09%)
44400021 54200	Supplies - Office Funding of this line item is requested based on the expenditures and usage of operating and office supplies.	8,269	5,978	9,446	8,000	8,000	-	- %
44400021 54240	Supplies - Buildings This line item is used to purchase supplies for all Wastewater Department structures and properties.	6,060	6,784	10,217	24,398	8,500	(15,898)	(65.16%)
44400021 54250	Supplies - Materials	-	119	-	-	-	-	- %
44400021 54260	Supplies - Medical The Medical Supplies line item is utilized for the necessary safety and first aid kits in Wastewater Department vehicles and in the workshop.	1,342	1,876	1,780	3,600	3,000	(600)	(16.67%)
44400221 54240	Supplies - Buildings	-	-	901	-	-	-	- %
5420	Supplies	15,671	14,757	22,345	35,998	19,500	(16,498)	(45.83%)
44400021 54450	Supplies - Computer Supplies The line items in this section fund general computer supplies used by the Department.	1,118	1,465	1,032	3,981	1,500	(2,481)	(62.32%)
44400021 54451	Supplies - Computer Accessorie The line items in this section fund general computer supplies used by the Department.	2,722	2,510	292	1,000	1,000	-	- %
44400221 54454	Supplies - Trench Materials Funding of this line item based on a review of expeditures necessary for material needed in trenches for fill/support of sewer pipe/manhole repair and installation.	19,311	21,969	18,498	42,500	25,000	(17,500)	(41.18%)
44400321 54451	Supplies - Computer Accessorie	1,683	535	119	-	-	-	- %
5440	Technical Supplies	24,834	26,479	19,941	47,481	27,500	(19,981)	(42.08%)
44400021 54800	Supplies - Vehicular This line item funds replacement parts and accessories used in the maintenance and repair of the vehicles in the Wastewater Department. The requested amount is based on historical expenditures and anticipated usage.	32,640	17,819	20,779	16,000	16,000	-	- %
44400021 54810	Fuel Unleaded Gasoline The Unleaded line item covers the fuel costs of all vehicles utilized by the Wastewater Department. Fuel costs have been adjusted based on a review of expected market conditions and usage trends.	47,680	46,468	35,531	43,178	43,178	-	- %

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44400021 54811	Fuel Diesel The Diesel line item covers the fuel costs of all vehicles utilized by the Wastewater Department. Fuel costs have been adjusted based on a review of expected market conditions and usage trends.	56,801	42,593	32,416	44,618	44,618	-	- %
44400221 54800	Mains-Supplies - Vehicular Funding of this line item is based on a review of expenditures necessary for replacement parts and accessories used in the repair of the vehicles in the Wastewater Department Mains Program.	11,133	7,844	8,125	12,889	10,000	(2,889)	(22.41%)
44400321 54800	Pump Station-Supplies-Vehicles Funding of this line item is based on a review of expenditures necessary for replacement parts and accessories used in the repair of the vehicles in the Wastewater Department Pump Station Program.	3,450	4,765	1,856	6,575	2,575	(4,000)	(60.84%)
44400421 54800	Grease-Supplies - Vehicular Funding of this line item is based on a review of expenditures necessary for replacement parts and accessories used in the repair of the vehicles in the Wastewater Department Grease Control Program.	24,619	21,413	11,506	16,180	16,180	-	- %
44400521 54800	CCTV-Supplies - Vehicular Funding of this line item is based on a review of expenditures necessary for replacement parts and accessories used in the repair of the vehicles in the Wastewater CCTV Program.	5,057	4,972	102	5,030	5,030	-	- %
5480	Vehicular Supplies	181,379	145,875	110,315	144,470	137,581	(6,889)	(4.77%)
44400021 54900	Meals - In Service Training Meals-inservice training provides for light refreshments during training and seminars.	1,044	896	1,168	4,000	400	(3,600)	(90.00%)
5490	Meals/Special Functions	1,044	896	1,168	4,000	400	(3,600)	(90.00%)
44400021 55300	Public Works Supplies This line item funds the costs associated with the procurement of tools, parts, fittings, and small equipment necessary to comprehensively maintain the wastewater system.	78,763	59,890	49,084	40,500	50,000	9,500	23.46%
44400221 55300	Mains-Public Works Supplies Funding of this line item is based on a review of expenditures associated with the procurement of tools, parts, fittings, and small equipment needed to comprehensively maintain the Wastewater Mains program.	35,430	40,001	67,916	52,000	50,250	(1,750)	(3.37%)
44400321 55300	Pump Station-Pblic Works Suply Funding of this line item is based on a review of expenditures associated with the procurement of tools, parts, fittings, and small equipment needed to comprehensively maintain the Wastewater Pump Station Program.	46,521	62,289	47,050	50,000	50,000	-	- %
44400321 55310	Pump Stations - Chemicals Funding of this line item is based on a review of the expenditures associated with the procurement of necessary chemicals used for odor control at 4 of the City's Wastewater Pump Stations.	25,275	27,813	29,241	32,000	32,000	-	- %
44400421 55300	Grease-Public Works Supplies Funding of this line item is based on a review of expenditures associated with the procurement of tools, parts, fittings, and small equipment needed to comprehensively maintain the Wastewater Grease Control Program.	2,641	1,049	267	11,000	11,000	-	- %
44400521 55300	CCTV-Public Works Supplies Funding of this line item is based on a review of expenditures associated with the procurement of tools, parts, fittings, and small equipment needed to comprehensively maintain the Wastewater CCTV Program.	2,764	7,949	791	3,500	3,500	-	- %
5530	Public Works Supplies	191,396	198,991	194,348	189,000	196,750	7,750	4.10%
44400031 56940	MWRA Assessment	11,278,349	11,893,982	12,824,962	13,125,770	13,547,744	421,974	3.21%
5690	School (Keefe Technical Assessment)	11,278,349	11,893,982	12,824,962	13,125,770	13,547,744	421,974	3.21%
44400021 57100	Dues & Subscriptions The Dues and Subscriptions account is necessary to cover subscriptions to trade journals and dues to professional organizations.	842	2,889	1,486	3,000	3,000	-	- %
44400021 57120	Education, Training, Seminars This line item funds the education and training expenses of the employees within the Wastewater Division. Budget Level 1 assumes a lower staff turnover rate and thereby reduces the education and safety training courses to the employees.	30,436	41,893	34,039	26,000	32,000	6,000	23.08%
44400021 57130	Mileage Reimbursements	235	252	303	351	-	(351)	(100.00%)

SEWER DEPARTMENT

Acct #	Description	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Recommended	\$ Increase (Decrease) to 2018 Amended	% Increase (Decrease) to 2018 Amended
44400021 57140	Travel	1,053	1,273	1,720	262	-	(262)	(100.00%)
5710	Professional Development	32,566	46,308	37,549	29,613	35,000	5,387	18.19%
44400021 57610	Legal Settlements	8,734	2,166	-	25,000	10,000	(15,000)	(60.00%)
	The legal settlement account within the Wastewater Department was reduced from \$25k to \$10k for Budget Level 1. The account was established in FY14 as a funding source to compensate property owners who sustain damage to their property as a result of a wastewater backup caused by the City's system. Eligible property owners can receive up to \$5,000 for damages. Recent years have seen few or no payment(s) processed from this account. Details of the policy can be found within the Policy on Sewer Backup Claims.							
5761	Settlements	8,734	2,166	-	25,000	10,000	(15,000)	(60.00%)
44400041 58300	Improvements	12,739	30,479	23,599	43,777	50,000	6,223	14.22%
	This line item is requested to expand security improvements of the town's wastewater facilities. Improvements would be in accordance with the recommendations resulting from the inspections of the City's wastewater pumping stations. Improvements will include fencing, audible and visual alarms, coded door entry and 24-hour surveillance at the major wastewater pumping stations.							
44400061 58220	Pump Stations	30,382	23,049	-	3,315	-	(3,315)	(100.00%)
5810	Land/Building/Plant	43,121	53,529	23,599	47,092	50,000	2,908	6.18%
44400041 58511	Computers - Personal Computers	2,988	-	-	3,750	-	(3,750)	(100.00%)
	Funding of this line item is requested based on the need to replace and update computer systems which support our office and field operations, as well as the computers utilized by the administrative staff for water and wastewater billing. The costs are shared appropriately between the Water and Wastewater Enterprise budgets.							
44400041 58512	Computers - Monitors	255	-	-	1,500	1,500	-	- %
	Funding of this line item is requested based on the need to replace and update computer systems which support our office and field operations, as well as the computers utilized by the administrative staff for water and wastewater billing. The costs are shared appropriately between the Water and Wastewater Enterprise budgets.							
44400041 58513	Computers - Laptops	1,145	7,534	4,363	5,000	5,000	-	- %
	Funding of this line items is requested based on the need to replace and update computer systems which support our office and field operations, as well as the computers utilized by the administrative staff for water and wastewater billing. The costs are shared appropriately between the Water and Wastewater Enterprise budgets.							
44400041 58516	Computers -Network Equipment	-	5,694	15,409	-	-	-	- %
44400041 58517	Computers - Software Purchases	12,034	806	6,533	8,000	8,000	-	- %
	Funding of these line items is requested based on Software licenses for new PCs and laptops are included in the software purchase line. The costs are shared appropriately between the Water and Wastewater Enterprise budgets.							
44400041 58520	Vehicles	24,742	6,136	24,990	-	-	-	- %
44400041 58529	Vehicle Refurbish > \$5,000	14,077	-	-	35,843	-	(35,843)	(100.00%)
44400041 58530	Equipment	100,523	18,316	40,030	41,133	-	(41,133)	(100.00%)
	Funding is for office furnishings needed by the professional staff of the Wastewater Department.							
44400041 58540	Office Furnishings	202	2,504	11,485	5,530	-	(5,530)	(100.00%)
	Funding is for office furnishings needed by the professional staff of the Wastewater Department.							
5850	Additional Equipment	155,965	40,989	102,808	100,756	14,500	(86,256)	(85.61%)
44400051 59100	Principal on Long Term Debt	4,034,679	4,558,832	5,539,315	9,612,373	10,628,535	1,016,162	10.57%
44400051 59105	Principal Paydown LT Debt	193,718	689,618	241,860	-	-	-	- %
44400051 59110	Interest on Long Term Debt	1,910,423	2,314,403	2,845,225	-	-	-	- %
44400051 59150	Interest on Temporary Borrowin	264,924	140,161	50,236	-	-	-	- %
5910	Pending	6,403,743	7,703,014	8,676,635	9,612,373	10,628,535	1,016,162	10.57%
44400081 59610	Transfer to General Fund	1,389,128	1,434,330	1,477,360	1,536,454	1,597,913	61,459	4.00%
5960	Pending	1,389,128	1,434,330	1,477,360	1,536,454	1,597,913	61,459	4.00%
Total Operating		20,965,463	22,828,253	24,678,618	26,207,570	27,607,123	1,399,553	5.34%
Total Department		23,223,976	25,299,628	27,344,331	29,001,597	30,595,836	1,594,239	5.50%