



FRAMINGHAM DEPARTMENT OF PUBLIC WORKS



APPLICATION FOR PUBLIC WAY ACCESS PERMIT

TO BE COMPLETED BY OWNER/APPLICANT - Please print legibly -

- Please complete Pages 1 & 2 of this form and submit the original to the Municipal Engineering Program of the Department of Public Works, located at 100 Western Avenue. Provide a sketch of the new or modified access showing its location and the dimensions of the addition or change. The sketch can be drawn on page two of this application or attached as a separate document. You must provide documentation that you have notified your immediate abutters of this application. Your immediate abutters are the property owners to either side of your property and the property owner directly across the street. Please use the attached abutter notification form. Direct questions to: DPW, Municipal Engineering Program at (508) 532-6010 For additional information, refer to (available on-line at www.FraminghamMA.gov): Town of Framingham By-Law, Article VI, Section 8 Public Way Access Permit Town of Framingham Zoning By-Law, Section IV(B)(3) Off-Street Parking Design Standards Town of Framingham By-Law, Article VI, Section 10 Administration of the Scenic Road Act

Date of Application: _____
Owner's Name: _____
Owner's Address: _____
Owner's Phone Number: _____
Project Contact's Name (if different from above): _____
Project Contact's Phone Number: (____) _____ - _____ e-mail _____
Framingham Assessor's Plan Sheet # _____, Block # _____, Lot # _____

Identify proposed NEW or MODIFICATION to EXISTING Public Way Access and description of use of new or modification to existing access that generates a substantial increase in or impact on traffic on a public way:

___ NEW Public Way Access
___ MODIFICATION to EXISTING Public Way Access

Description of use _____

The Department of Public Works is entitled to rely on this representation as being the full and complete statement of the owner/applicant. Therefore, the undersigned certifies that the information provided on the plan and this application is a true and accurate representation of facts pertinent to the subject parcel of land. Please note, that permits do not become effective until after the expiration of any appeal period pursuant to Article VI, Sec. 8.4.3 of the General Bylaws, and the completion of a hearing and the issuance of a decision by the Board of Selectmen if an appeal is filed.

Signature of Owner/Applicant

TO BE COMPLETED BY THE FRAMINGHAM DPW
Date application received: _____
Engineering recommendation: [] Approve with conditions [] Deny
Abutters notified: [] Yes [] No Abutter comments received: [] Yes [] No
Decision: [] Approved with conditions [] Denied Date of Decision: _____

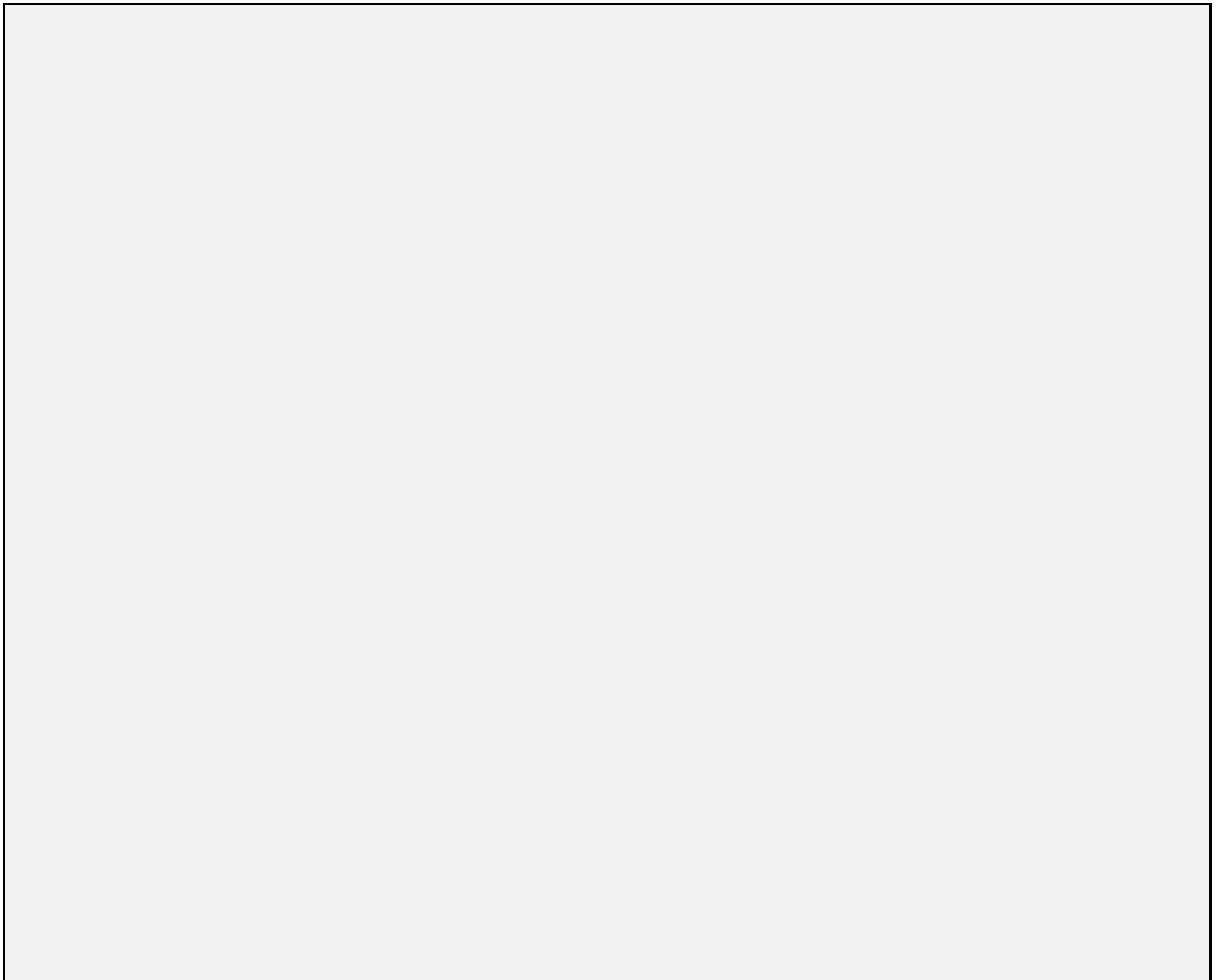
**FRAMINGHAM DEPARTMENT OF PUBLIC WORKS
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PROVIDE SKETCH HERE OR ATTACH

The sketch must include the following:

- Length and width of existing access within the public way, if applicable
- Length and width of proposed access or proposed modifications within the public way
- Whether a sidewalk is present, and if present, what is it constructed of (bituminous or cement concrete)
- Existing or proposed obstructions within 10' of the proposed access (utility pole, hydrant, fence, etc.)
- North arrow (approximate)
- Identify the locations and addresses of the immediate abutters

THE PROPOSED WORK MUST COMPLY WITH THE CITY OF FRAMINGHAM BYLAWS, THE AMERICAN DISABILITIES ACT AND THE DPW CONSTRUCTION STANDARDS. SEE ATTACHED GUIDANCE.



**FRAMINGHAM DEPARTMENT OF PUBLIC WORKS
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TECHNICAL STANDARDS

The proposed work shall comply with the City of Framingham Bylaws, the American Disabilities Act, and the DPW Construction Standards. The following information is provided for reference. For additional information, refer to the following citations or contact the DPW, Municipal Engineering Program at (508) 532-6010.

- City of Framingham By-Law, Article VI, Section 8 Public Way Access Permit
- City of Framingham Zoning By-Law, Section IV(B)(3) Off-Street Parking Design Standards
- Massachusetts Architectural Access Board (AAB) Regulations (521 CMR)
- City of Framingham By-Law, Article VI, Section 10 Administration of the Scenic Road Act
- City of Framingham, Department of Public Works Construction Standards, 1987

Driveway Width:

- 12' minimum and 20' maximum (Exceptions apply)
- Width at street line (includes curb radius) - 24' Residential Districts and 30' all other Districts
- Only two (2) types of materials are approved for Driveway Apron installation; concrete and asphalt. If a Driveway Apron crosses a sidewalk the material must match the existing case, otherwise, for areas having no sidewalk the material will be asphalt. **THE FOLLOWING MATERIALS ARE NOT ALLOWED: BRICK or BRICK PAVERS or COBBLESTONE or OTHER SIMILAR TYPE STONE PIECE PRODUCT.**

Sidewalk Construction:

- Cement Concrete
 - Thickness to match existing, 4" minimum, 4,000 psi cement with fiber mesh
 - 8" sub-base (Mass. Specs. M1.03.1)
- Bituminous (Non-standard material, permission from DPW required prior to use)
 - 2" top course
 - 1.5" binder course
 - 8" sub-base (Mass. Specs. M1.03.0)
- Sidewalk Width – Match existing
- Sidewalk Cross Slope – 1.5% (Construction tolerance +/- 0.5%)

Curbing:

- 6" x 18" Vertical Granite
- Secured with 6" of 4,000 psi cement concrete

Driveway Location:

- All driveways shall be located and designed as to minimize conflict with traffic on public streets and provide good visibility and sight distance for the clear observation of approaching pedestrian and vehicular traffic. No portion of a driveway at the street line shall be closer than 25 feet from an intersection in a Residential District, or 35 feet from an intersection in any other District.

ALL WORK MUST BE INSPECTED AND APPROVED BY THE DPW

**FRAMINGHAM DEPARTMENT OF PUBLIC WORKS
PUBLIC WAY ACCESS PERMIT**

ENGINEERING & TRANSPORTATION DIVISION RECOMMENDATION

TO BE COMPLETED BY ENGINEERING

Address: _____ Date Received: _____

Sidewalk Present: Yes No Sidewalk Construction: Bituminous Cement Concrete NA

Recommend approval subject to the following conditions:

1. The applicant shall contact the DPW, Municipal Engineering Program at (508) 532-6010 at least forty-eight hours prior to the start of work to schedule a pre-construction meeting.

2. The applicant shall obtain a Street Opening Permit.

3. _____

Recommend denial for the following reasons:

1. _____

Additional Comments:

Technical Reviewer: _____
Name Signature Date

City Engineer: _____
Name Signature Date

**Notification to Abutters under the
Framingham Public Way Access Permit Bylaw**

Abutter's Name: _____

Abutter's Address: _____

In accordance with Article VI, Section 8 of the Framingham Bylaws, you are hereby notified of the following.

The **applicant**, _____, has filed an application with the Framingham Department of Public Works to (*check all that apply*):

- Install a new access to the public way
- Make physical modifications to an existing access to a public way
- Use a new or an existing access that generates a substantial increase in or impact on traffic on a public way

The **address** of the proposed activity is:

The **proposed activity** is: _____

If you have any comments relative to the proposed activities, please contact:

Framingham Department of Public Works
Municipal Engineering Program
Operations Center
100 Western Avenue
Framingham, MA 01702
Telephone: 508-532-6010
Fax: 508-424-3428

Comments received by the Department within five business days of the notification will be considered during the review of this application.

Notification can be in person or by certified mail - return receipt requested. Documentation that the notification was provided is either by the abutter's signature in the box below or by a certified mail – return receipt requested receipt from the post office.

I acknowledge being notified of the proposed work:

Abutter's Name: _____ **Abutter's Signature** _____ **Date:** _____

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