

**TEAM FRAMINGHAM 2019 BOSTON MARATHON INVITATIONAL ENTRY APPLICATION
PRINCIPLES GUIDING ALLOCATIONS IN 2019**

- A Mayor-appointed Team Framingham Steering Committee has been established to oversee and administer the 2019 Team Framingham fundraising and training program.
- The Team Framingham Steering Committee will utilize a random selection process to allocate the twenty-two (22) invitational entries for the 2019 Boston Marathon.
- Framingham residents or employees of the City of Framingham and Framingham Public Schools, Keefe Technical School and the McAuliffe Charter School will be eligible to enter the random selection provided they commit to a fund-raising effort to support one of several charities, non-profits, or programs to be designated. Former Framingham employees who retired from service to Framingham within the last 10 years, with a minimum of 5 years of service, are eligible to submit applications.
- There will be a finite number of Framingham-based 501c3 charities, non-profits, and programs selected by random drawing following an open and rigorous application process. Runners selected by the random selection will be required to choose one of the designated charity, non-profit or programs to benefit from their fundraising efforts.
- Runners selected by random selection will commit to a fundraising goal of \$4,000 in support of one of the designated charities, non-profits or programs. A minimum fundraising obligation of \$2,000 must be met to prevent the runner from being excluded from participating in future Team Framingham programs. The fundraising goal and minimum obligation may be increased from year to year.
- A runner selected for an invitational entry who fails to reach the minimum fundraising obligation will not be eligible to participate in the random selection in subsequent years.
- The Team Framingham Steering Committee will establish and maintain relationships with a variety of community partners, examples of which may include the City of Framingham departments and staff, Greater Framingham Running Club, Durham School Services, the Metrowest YMCA, etc.
- The Team Framingham Steering Committee will encourage runners selected to get connected to a marathon training mentor and to participate in monthly team meetings that focus on training and fundraising techniques.

**2019 TEAM FRAMINGHAM BOSTON MARATHON INVITATIONAL ENTRY
RUNNER APPLICATION**

Guidelines:

- The random selection application period will open on **Monday, October 1, 2018** and run through **Friday, November 2 2018**.
- Random selection applications must be received no later than **4PM Friday, November 2 2018**. *Please note that Framingham City Hall closes at 12:30PM on Fridays.*
- Submission can be made via e-mail to TeamFraminghamMarathon@gmail.com or via drop off or US mail to Jennique Horrigan, Marathon Bibs, Mayor's Office, Memorial Building, 150 Concord St. Framingham MA 01702.
- The random selection will be held on **Thursday, November 15 2018** in the evening and will be open to the public.
- Random selection applications must be completed in full to be included. Applications not completed in full will be returned to the applicant.
- The applicant must be the person who will be running the Boston Marathon.
- The applicant/runner must meet one or more of the following three criteria:
 - Resident of the City of Framingham. Framingham State University students residing in on- or off-campus housing are not considered residents of Framingham for the purpose of determining residency unless their permanent residence is Framingham. Residency verification criteria can be found below.
 - Year-round or school year employee of the City of Framingham or the Framingham Public Schools, Keefe Technical School, or the Christa McAuliffe Charter School. Employment verification criteria can be found below.
 - Former Framingham employees who retired from service to Framingham within the last 10 years, with a minimum of 5 years of service, are eligible to submit applications.
 - Residency and/or employment status will be verified **before** the random selection is held. Applicants not meeting the residency or employment criteria **will not** be included in the random selection. You will be informed if there is an issue with your application during the verification process.
- The runner must be 18 years or older on April 15, 2019. This is a Boston Athletic Association (BAA) requirement.
- **The runner is responsible for the "invitational fee" paid to the BAA as part of the application process. This is a BAA requirement. The fee is set by the BAA and is \$365 for 2019. The invitational entry is non-transferrable to another runner. Once the invitational entry is submitted to the BAA the fee is non-refundable even if you are unable to participate in the Boston Marathon.**
- The runner must sign the waiver/disclaimer releasing the City of Framingham from any liability prior to the BAA application being distributed.
- Runners selected by random selection will commit to a fundraising goal of **\$4,000** in support of one of the designated charities, non-profits or programs.
- The runner is responsible for the minimum fundraising obligation of **\$2,000** for a designated organization. Runners who do not attain this minimum by May 31, 2019 will not be eligible for future random selections. The list of charitable organizations for which fundraising will be done will be announced following the charity selection process.
- To ensure consistency all runners will use a common online fundraising platform determined by the Team Framingham Steering Committee. Crowdrise has been the platform of choice for the first 5 years of the Team Framingham program.
- Applicants who failed to meet the minimum fundraising obligation in previous years as a Team Framingham runner will have their application returned and it will not be included in the random selection.
- Random selection participants are encouraged to begin a running program prior to the actual selection of the team so that they will have a good "base" for the rigorous training necessary to be fully prepared for the 2019 Boston Marathon.
- Training for and running in a marathon is a physically challenging and demanding undertaking. It is strongly recommended that applicants meet with their primary care physician before engaging in this program, particularly those individuals who have not run before or those who have not engaged in long distance running previously.

Residency Verification: Residency will be verified by the City Clerk's Office utilizing multiple sources (i.e. voter registrations, census information, etc.). In the event that residency cannot be confirmed in this manner, applicants will be required to obtain a Proof of Residency letter from the Clerk. This may require that documents confirming residency be submitted and verified by the Clerk. The deadline to obtain this letter and submit it to the Mayor's Office will be noon on **Friday, November 9 2018**. There is a small fee associated with obtaining a Proof of Residency Letter from the Clerk and payment will be the responsibility of the applicant.

Employment Verification: The Human Resources Departments of the City of Framingham, the Framingham Public Schools, Keefe Technical School or the Christa McAuliffe Charter School will be asked to verify year-round or school year employment. You must be employed by one of these four entities on **October 1, 2018** to be considered an "employee" for verification purposes.

2019 Team Framingham Runner Application Form

Required Personal Information

Applicant/Runner Name: _____

Applicant/Runner Date of Birth: _____

Address of Residence: _____

Department (if City of Framingham): _____

Job Title (if City of Framingham): _____

E-mail Address: _____

Phone Number: _____

2019 Team Framingham Runner Application Form

Fundraising Experience

The primary goal of the Team Framingham program is to maximize the amount of funds we raise for each of our designated charities. ***While previous fundraising experience is not required for acceptance into the Team Framingham lottery, it is important for applicants to enter the lottery with full understanding of the fundraising expectations.*** Our fundraising goal for each runner is \$4,000. Two thirds of our 2018 runners exceeded their target goal with top runners raising between \$7,000 and \$9,000 dollars.

Have you done charitable fundraising before: Yes _____ No _____

How many times have you done charitable fundraising: _____

For each of your fundraising efforts, how much did you raise: _____

What type of fundraising techniques did you employ: _____

Do you have any concerns about the fundraising requirements and expectations for Team Framingham:

2019 Team Framingham Runner Application Form

Running Experience

****** The following questions are asked solely to assist us in planning the training program. There is no requirement that applicant/runners need to have run a marathon or a road race previously.***

Have you completed the Boston Marathon before: Yes ____ No ____

If yes, which year(s) _____

Have you completed another marathon before: Yes ____ No ____

If yes, which one(s) and year(s) _____

If you have not run a marathon previously, what are the longest road races you have run and when:
