

**Hazard Communication Program**  
For  
**LANDSCAPE DEPOT INC.**  
**350 Irving Street**  
**Framingham, MA 01702**

**General**

The following hazard communication program has been established for Landscape Depot, Inc. This program will be available for review by all employees.

**Hazard Determination**

Landscape Depot will rely on material safety data sheets obtained from product suppliers to meet hazard determination requirements.

**Labeling**

- A. The Safety Coordinator and/or Procurement Coordinator will be responsible for seeing that all containers entering the workplace are properly labeled.
- B. All labels shall be checked for:
  - 1. Identity of the material.
  - 2. Appropriate hazard warning for the material.
  - 3. Name and address of the responsible party. (Only if the container is received from the manufacturer, distributor, or importer.)
- C. Each Supervisor / Manager shall be responsible for ensuring that all portable containers used in their work area are labeled with the appropriate identity and hazard warning.

**Material Safety Data Sheets (MSDSs)**

- A. The Procurement Coordinator will be responsible for compiling and maintaining the master MSDS file. The file will be kept at Headquarters located at 57 ½ Dilla Street, Milford, MA
- B. Additional copies of MSDSs for employee use are located at each operating location of Landscape Depot.
- C. MSDSs will be available for review to all employees during each work shift. Copies will be available upon request to the Market Manager.
- D. Posters identifying the person responsible for maintaining MSDSs and where the MSDSs are located are posted at Market Manager's office. Posters notifying employees when new or revised MSDSs are received will be located in the same location(s).
- E. If a required MSDS is not received, Procurement Coordinator shall contact the supplier in writing, to request the MSDS.

## **Employee Information and Training**

- A. Safety Coordinator/President shall coordinate and maintain records of employee hazard communication training, including attendance rosters.
- B. Before their initial work assignment, each new employee will attend a hazard communication training class. The class will provide the following information and training:

### Information:

- 1. The requirements of the OSHA Hazard Communication Standard, 29 CFR 1910.1200
- 2. All operations in their work area where hazardous chemicals are present
- 3. Location and availability of the written hazard communication program, the list of hazardous chemicals, and the MSDS

### Training:

- 1. Methods and observations that can be used to detect the presence or release of hazardous chemicals in the work area
- 2. Physical and health hazards of the hazardous chemicals
- 3. Measures the employees should take to protect from these hazards
- 4. Details of the hazard communication program--including explanation of labeling system and MSDSs and how employees can obtain and use hazard information

- C. The employee shall be informed that:

The employer is prohibited from discharging, or discriminating against, an employee who exercises his/her rights to obtain information regarding hazardous chemicals used in the workplace.

- D. Before any new physical or health hazard is introduced into the workplace, each employee who may be exposed to the substance will be given information in the same manner as during the hazard communication training class.

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## **Multi-Employer Worksites -- Informing Contractors**

- A. If our company exposes any employee of another employer to any hazardous chemicals that we produce, use, or store, the following information will be supplied to that employer:
  - 1. The hazardous chemicals they may encounter.
  - 2. Measures their employees can take to control or eliminate exposure to the hazardous chemicals.
  - 3. Where applicable MSDSs can be reviewed or obtained.
- B. Periodically, our employees may potentially be exposed to hazardous chemicals brought on our site by another employer. When this occurs we will obtain from that employer information pertaining to the types of chemicals brought on-site, and measures that should be taken to control or eliminate exposure to the chemicals.
- C. It is the responsibility of the Market Manager to ensure that such information is provided and/or obtained prior to any services being performed by the off-site employer. To ensure that this is done the following mechanism will be followed:
  - 1. Market Manager from each site will contact each company that enters our site and inquire what material/chemicals that are carried on their vehicles
  - 2. After obtaining the list, we will then cross reference the list of Landscape Depot's list. Any items that would be new or additional to ours, then we would request the appropriate MSDS sheet and add it to our records.

## List of Hazardous Chemicals

The list below is all hazardous chemicals used by Landscape Depot. Further information regarding any of these chemicals can be obtained by reviewing its respective MSDS.

*Materials which can be purchased by the ordinary household consumer, and which are used in the same fashion and amount as by the ordinary household consumer, are not required to be included in this list. (It is suggested that you maintain a separate list of all materials you consider to be "consumer use" materials.)*

## Hazardous Chemical List

- Action Melt – Morton Salt
- Dust Destroyer – Dust Control
- White Out – Bic
- Premium Hydraulic Oil A/W 32
- Zerex HD Extended Life RTU Antifreeze-Asland
- Concentrate Antifreeze & Coolant – Carquest
- CAT (Extended Life Coolant) Concentrate with Embitterment
- CAT (Extended Life Coolant) Premix 50/50 with Embitterment
- Quikrete Cement Color – Quikrete
- Muriatic Acid – Creative Chemicals Inc.
- Concrete Bonding Adhesive – Quikrete
- Carpenters & Builders Lumber Crayons – Dixon
- Calcium Chloride Solid (Inorganic Salt) – Tetra
- Portland Cement Base Concrete Products
- Anhydrous Calcium Chloride 94-97% Mini-Pellets – DOW
- Cold Check – Umaco
- Eurostone Bond – Alliance
- Gator Block Bond High Strength – Alliance
- Gator Oil & Grease Cleaner – Alliance
- Gator Efflorescence Cleaner – Alliance
- Gator Rubber, Paint & Tar Remover – Alliance
- Gator Rust Remover – Alliance
- Gator Maxx Sand – Alliance
- Paver Sealant for Concrete Pavers & Natural Stones (Nat Look Finish) – Alliance
- Gator Dust – Alliance
- Resealer for Concrete Pavers & Natural Stones – Alliance
- Paver Sealer for Concrete Pavers & Natural Stones (Satin Finish) – Alliance
- Gator Clean Shampoo – Alliance
- Mr. Magic Premium Ice Melt – The Kissner Group
- Earth's EcoMagnesium Chloride – The Kissner Group
- Lead – Mayco Industries, Inc.
- Shoofly Hornet Jet Bomb – Lynwood Laboratories, Inc.
- Sodium Chloride, Salt – Compass Minerals
- Industrial Blue – SWI
- Masonry Cement – Lehigh
- Masonry Mortars – Quikrete
- Magnesium Chloride Pellets – Dead Sea Works, Ltd

2/8/2016

If anyone has questions, or does not understand this plan, contact the safety Coordinator - George Yapp or John Mullen, President.

Landscape Depot, Inc. Hazard Communication Program will be monitored by The Safety Coordinator to ensure that these policies are carried out, and that the plan is effective.

John J. Mullen – President  
Landscape Depot, Inc.

Date