



Licensing Department

150 Concord Street – Memorial Building – Room 203, Framingham, MA 01702-8325
Diane Willoughby, Licensing Coordinator, drw@framinghamma.gov, Phone: 508-532-5402 Fax: 508-532-5769

ENTERTAINMENT, SHOW, AMUSEMENT LICENSE APPLICATION
MONDAY THROUGH SATURDAY

(Must submit 2 weeks prior to event)

Application Fee - \$15.00

Licensing Fee - \$10.00 Per Day (\$50.00 Maximum Per Year)

Annual License- \$50.00 Both waived w/proof of non-profit status

Yearly License ___ Seasonal ___ One-day ___ Date _____

Name of Applicant/Organization _____

Address of Applicant _____

Federal ID #: _____ if none: Social Security #: _____

Telephone _____ E-Mail _____

Location of Event _____

(Floor Plan/Site Plan/Parking Plan must be submitted with application)

Description of Entertainment/Show _____

Date of event(s) _____ Hours of event(s) _____

(Include rain date, if applicable)

Approximate number of people expected _____

Will food be served? ___ If so, explain. _____

Food Permits - Contact Health Department for requirements 508-532-5470

Fire Details-Permits - Contact Fire Department for required permits 508-532-5930

Tents-Wiring-Signage - Contact Inspectional Services for required permits 508-532-5500

Police Details-Signage/Lighting Restrictions - Contact Police Department - Safety, Licensing & Detail Officers - 508-872-1212

Workers Compensation Affidavit & Certificate of Liability Insurance naming the City of Framingham License Administrator as the Certificate Holder or Information Page from the Workers Comp. Policy must be submitted before license is issued.

The event(s) shall be conducted in accordance with the provisions of the MGL Chapter 140, Section 183A and all amendments thereof, the By-Laws of Framingham and the terms and conditions imposed by the Board of License Commissioners.

Signature of Applicant

City use only:

POLICE DEPT. _____
1 William Welch Way Date

INSPECTIONAL SERVICES _____
Room 203, 150 Concord St Date

HEALTH DEPT. _____
Room 205, 150 Concord St. Date

FIRE DEPT. _____
10 Loring Dr. Date

PARKS & REC. _____
475 Union Ave. (If applicable) Date