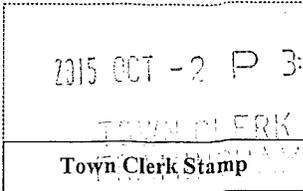


FORM A - APPLICATION COVER LETTER

Framingham Planning Board
 Memorial Building • Room B-37 • 150 Concord Street
 Framingham, MA 01702-8373
 (508) 532-5450 • planning.board@framinghamma.gov



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Office Use Only	Project Number: <u>PB-012-15</u>	Public Hearing Date: <u>October 26, 2015</u>	Filing Fee: <u>\$ 1,000 —</u>
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In accordance with the requirements set forth in the Town of Framingham Zoning By-law, the undersigned hereby petitions the Planning Board for one or more approvals for the premises indicated below.

General Property Information

<u>Applicant's Information</u>	
Name: <u>Dennis Morgan</u>	Phone: <u>508-820-0040</u>
Address: <u>340 Winter Street, Framingham, MA 01702</u>	Email: <u>jdennismorgan@hotmail.com</u>
<u>Project Contact Information</u>	
Name: <u>MetroWest Engineering, Inc.</u>	Phone: <u>508-626-0063</u>
Address: <u>75 Franklin Street, Framingham, MA 01702</u>	Email: <u>malanoly@mwengineering.com</u>
<u>Property Owner Information (if different than Applicant)</u>	
Name: <u>Nevins Realty Trust</u>	Phone: <u>508-820-0040</u>
Address: <u>340 Winter Street, Framingham, MA 01702</u>	Email: <u>jdennismorgan@hotmail.com</u>
<u>Engineer/Land Surveyor Information</u>	
Name: <u>n.a.</u>	Phone: _____
Address: _____	Email: _____

General Property Information

Property Address(es): <u>340 Winter Street, Framingham, MA</u>	
Framingham Assessor's Information:	Parcel I.D.: <u>109-10-8046</u>
	Parcel I.D.: _____
	Parcel I.D.: _____
Zoning District: <u>Residential; R-1</u>	Overlay District: <u>n.a.</u>
Precinct Number: <u>11</u>	
The record title stands in the name of: <u>Nevins Realty Trust (J. Dennis Morgan as Trustee)</u>	

Submission Type (Please check all that apply and complete respective forms)
FORMS A, B, and C ARE REQUIRED

<input type="checkbox"/>	Site Plan Review Major (FORM E)
<input checked="" type="checkbox"/>	Site Plan Review Minor (FORM E)
<input type="checkbox"/>	Modification to Site Plan of new gross floor area greater than 1,000 sq. ft. of new gross floor area (FORM G)
<input type="checkbox"/>	Minor Modification to an Approved Site - Minor Engineering Change (FORM G)
<input type="checkbox"/>	Minor Modification to an Approved Site - Insignificant Plan Change (FORM G)
<input type="checkbox"/>	Special Permit (FORM L)
<input type="checkbox"/>	Special Permit - Land Disturbance (FORM J)
<input type="checkbox"/>	Special Permit - Neighborhood Cluster Development (FORM L)
<input type="checkbox"/>	Special Permit - Agriculture Preservation Development or Open Space Cluster Development (FORM L)
<input type="checkbox"/>	Special Permit - Planned Unit Development (PUD)
<input type="checkbox"/>	Modification to Special Permit (FORM G)
<input type="checkbox"/>	Extension of Time - Approved Site Plan Review and/or Special Permit (FORM H)
<input type="checkbox"/>	Repetitive Petition - Consideration of a petition for a rehearing from the Zoning Board of Appeals (FORM L)
<input type="checkbox"/>	Public Way Access Permit (FORM F)
<input type="checkbox"/>	Scenic Roadway Modification (FORM I)
<input type="checkbox"/>	Approval Not Required (FORM K)
<input type="checkbox"/>	Preliminary Subdivision
<input type="checkbox"/>	Definitive Subdivision
<input type="checkbox"/>	Application to Modify Zoning District
<input type="checkbox"/>	Other:

Authorized Signature - Applications shall not be accepted without a required signature

As the Owner (or authorized designee), I make the following representations:

1. I hereby certify that I am the owner (or authorized designee) of the property located at 340 Winter Street
2. I hereby certify that the applicant named on this application form has been authorized by the owner to apply to develop and/or use the property listed above for the purposes indicated in this application package.
3. I hereby certify that the agent, engineer, and/or architect listed on this application have been authorized to represent this application before the Planning Board to conduct site visits on the property.
4. I will permit the Planning Board to conduct site visits on the property.
5. Should the ownership of this parcel change before the Planning Board has acted on this application, I will provide updated information and new copies of this signature page.

Owner (or authorized designee) Name: J. Dennis Morgan

Owner (or authorized designee) Signature: J. Dennis Morgan

**If applying on-line by typing your name in the above boxes you certify, under the pains and penalties of perjury, that the information on this application is true and complete.*

Project Description – Brief description of the project

The property located at 340 Winter Street presently contains a single family house. The applicant is proposing to construct a 8,180 s.f. gravel parking lot on the eastern portion of the lot to provide the Carlyle House with employee parking. The Carlyle House currently has 33 parking spaces, and the proposed project will increase the parking total to 59 spaces.

List of all submitted materials (include document titles and dates) below.

Site Plan Review Form E
Waiver Request Letter
Project Narrative and Parking Impact Assessment
Proposed Site Plan Set consisting of Cover Sheet, Proposed Site Plan, Proposed Landscape Plan and Proposed Lighting Plan (Dated September 29, 2015)
Application Fee

Zoning and Use of Surrounding Property Information

	Zoning Designation	Land Use
Parcel(s) of the North	R-1 Residential	Residential
Parcel(s) of the East	R-1 Residential	Residential
Parcel(s) of the South	R-1 Residential	Non-Residential
Parcel(s) of the West	R-1 Residential	Residential

Fiscal Information

Current Assessed Value of the Site	\$ 529,800	
Estimated Value of Project-related Improvements	\$ 100,000	
Current Total Local Tax Revenue from Site	\$ 9,440	
Estimated Post-development Local Tax Revenue	\$ n.a.	
Estimated Number of Project Related Jobs Created	Construction Jobs: 3	
	Permanent Jobs: 0	Part-time Jobs: 0

CLICK BELOW TO SUBMIT THIS FORM TO THE PLANNING BOARD

Email

FORM B – BUILDING DEPARTMENT RECOGNITION FORM

TO BE FILLED OUT BY BUILDING COMMISSIONER

Town of Framingham, Massachusetts

INSPECTIONAL SERVICES DIVISION

Department of Building Inspection

Memorial Building, 150 Concord Street, Room 203

Framingham, MA 01702

(508) 532 - 5415



BUILDING DEPARTMENT RECOGNITION FORM

To: Amanda Loomis, Planning Board Administrator

From: Michael Tusino, Building Commissioner

Property Address: 340 Winter St.
Date: OCTOBER 2, 2015
Required Permits: V.I.F. 2-a
Minor Site Plan Review

In accordance with Section VII.4.a of the Framingham Zoning By-Law, prior to the filing an application with the Planning Board, the applicant, as defined in Section I.E.1 herein, shall seek the Building Commissioner's review and advice to confirm which pertinent sections of the Zoning By-Law apply. The Building Commissioner's signature must be obtained below to confirm that this review has been completed. The Applicant must submit a full set of plans and project narrative for review to the Building Commissioner. The Building Commissioner has 10 business days to render a decision for Permits required. A Pre-Application Meeting may be scheduled with the Building Commissioner and the Planning Board Administrator through the Planning Board Office to review the Project and plans. This application will not be accepted without the following confirmation:

The signature below confirms that the applicant/owner has provided information and I have advised the applicant of the necessary permits required.

Building Commissioner's Signature: _____

Michael P. Tusino 10/2/15

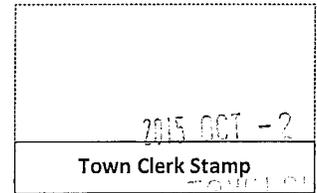
Documents Submitted for Review and Determination: _____

FORM E – SITE PLAN REVIEW APPLICATION

Framingham Planning Board
 Memorial Building • Room B-37 • 150 Concord Street
 Framingham, MA 01702-8373
 (508) 532-5450 • planning.board@framinghamma.gov



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Office Use Only	Project Number: <i>PB-012-15</i>	Public Hearing Date: <i>October 26, 2015</i>	Filing Fee: <i>\$ 1,000</i>
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Property Address: 340 Winter Street, Framingham, MA

Submission Type (Check all that apply)

Site Plan Review		Major Site Plan Review Section VI.F.2.b
	x	Minor Site Plan Review Section VI.F.2.a
		Limited Site Plan Review under the Dover Amendment, M.G.L. Ch. 40A, Section 3
<input type="checkbox"/>	Chapter 43D Application – Priority Development Site	

Project Information

Attorney Name: n.a.		Email:
Mailing Address:		Phone:
Project Engineer Name: MetroWest Engineering, Inc.		Email: malanoly@mwengineering.com
Mailing Address: 75 Franklin Street, Framingham, MA 01702		Phone: 508-626-0063
Traffic Engineer Name: n.a.		Email:
Mailing Address:		Phone:
Stormwater Engineer Name: n.a.		Email:
Mailing Address:		Phone:
Landscape Architect Name: n.a.		Email:
Mailing Address:		Phone:

Property Information

Current Use of Property: A single family residence

Proposed Use of Property: A small portion (8,180 s.f.) of the eastern portion of the lot will be converted to a 26-space gravel parking lot to be used by the employees of the adjacent property at 342 Winter Street (Carlyle House).

Zoning Data

Please refer to the Framingham Zoning By-law Section I.E. Definitions and Section IV.E. Dimensional Requirements for additional information			
	Existing	Proposed	Required
Lot Area (square feet/acres)	56,578 / 1.30	/	8,000 / 0.18
Frontage of Property (feet)	153		65
Front Setback (feet)	67.3		50
Side/Rear Setback (feet)	26.2/149.3		10/10
Minimum Landscape Open Space Surface Ratio (%)	0.88		0.30
Building Height (feet)	2.5 story		3 story/35 feet
Lot Coverage (%)	0.08		0.35
Gross Floor Area Ratio of Building(s)	n.a.		n.a.
Floor Area Ratio (gross floor area of buildings(s) ÷ size of parcel)	n.a.		n.a.
Number of Parking Spaces	33	59	29
Handicap Parking Spaces	2	0	2
Bicycle Parking Spaces	n.a.	n.a.	n.a.
Loading Spaces	n.a.	n.a.	n.a.
Number of Loading Bay	n.a.	n.a.	n.a.

Other Applicable Local, State and Federal Permits and Approvals:

- The Building Commissioner has reviewed this application/plans? (*Original written determination must be provided, FORM B*) No, due to the project of the scope being very minor in nature.
- The lot is on a Scenic Road?(*see Article VI, Section 10 of the Town of Framingham' General By-Laws*) (*If yes, The applicant must indicate if any repair, maintenance, reconstruction, paving work or other activities result in the cutting or removal of trees, or the tearing down or destruction of stone walls, or portions thereof. A Modification to a Scenic Road application may need to be filed.*) No
- The project impacts Public Shade Tree as protected by MGL c. 87, Sect. 3.? No
- The project involves alteration or demolition of buildings which are at least 50 years old? (*If yes, the applicant must obtain a determination of historical or architectural significance from the Framingham Historical Commission in conformance with Article V. Section 17A. of the Town of Framingham' General By-Laws.*) No
- The lot is situated in an historic district?(*see Article V. Section 5. of the Town of Framingham's General By-Laws*) No
- The proposal has an impact on interests and values protected by the Framingham Wetland Protection By-Law? (*see Article V. Section 18. of the Town of Framingham's General By-Laws.*) No
- The project is located in a designated federal Floodplain Hazard Zone? No
- The project has received or will require a special permit(s) from the Zoning Board of Appeals? (*Please attach a copy*) No
- The Project has received or will require a variance(s) from the Zoning Board of Appeals? (*Please attach a copy*) No
- The Project will require a Street Opening Permit from the Board of Selectmen? No
- The Project will require a Massachusetts Highway Department Permit? No
- The Project will require a Public Way Access Permit? (*see Article VI., Section 8. of the Town of Framingham's General By-Laws.*) No
- The Project is subject to the Highway Overlay District Regulations, Section III.E.? No
- The Project is subject to the Mixed Use Regulations, Section V.G.? No
- The Project is subject to the Affordable Housing By-Law, Section V.H.? No
- The project is subject to the Land Disturbance By-Law, Section V.F? No
- The Project is subject to the Automatic Carwash/Self-service Carwash, Section V.C.? No
- The Project has received/apply for Wireless Communication Approval? No
- The Project is requires a National Pollutant Discharge Elimination System (NPDES permit)? No
- The Project is a designated Brownfield Site and/or subject of a 21E Survey? No
- This Property was subject to a prior Permit(s) and/or Approval(s) issued by the Planning Board? No
(*Please indicate permits and approvals*)_____.

Site Plan Review Application Checklist

An application for site plan review and approval shall be prepared by qualified professionals registered in the Commonwealth of Massachusetts as follows: a professional land surveyor and/or engineer shall prepare all site plans; a professional landscape architect shall prepare all landscape plans; and an architect shall prepare all renderings for building elevations and building plans. The Planning Board shall review projects based on **major** and **minor** site plan review as outlined in Section VI.F.2.

Content and Scope of Applications: Section 21.1.1 of the Planning Board Rules and Regulations.

Applications for both **major** and **minor** site plan review shall submit plan sets with a cover sheet containing the following information.

- 1. Address(es) of the proposed project.
- 2. Identification of parcel by Parcel ID.
- 3. Project Title
- 4. Prepared by/Prepared for:
- 5. Professional Engineer and/or Land Surveyor licensed in the Commonwealth of Massachusetts stamp and signature.
- 6. Registered Architect stamp and signature.
- 7. Zoning Table showing the existing, required, and proposed dimensions in accordance with Section IV.E, Dimensional Regulations.
- 8. Parking Table, showing the existing number of parking spaces, required number of parking spaces, and the proposed number of parking spaces. This Table shall include the dimensions of the proposed parking spaces, number and dimensions of the handicap accessible spaces, and number and dimensions of loading spaces.
- 9. Maximum seating capacity, number of employees, or sleeping units if applicable.
- 10. Locus Map to allow adequate consideration of the surrounding neighborhood, a plan of adjacent properties shall be presented at a scale of not less than one inch equals 100 feet or at the same scale as the proposed site plan if practical. This plan shall show the general characteristics of all lands within 300 feet of the proposed site or such other distance as may be reasonably required, including structures, parking areas, driveways, pedestrian ways, and natural characteristics. Any structures or significant change in topography within 50 feet of the lot line shall be located precisely on said plan.

Content and Scope of Applications: Section 21.1.2 of the Planning Board Rules and Regulations.

Applicants for both **major** and **minor** Site Plan Review shall include the following information on all plan sheets

- 1. Address(es) of the project, identification of parcel by Parcel ID, and Project Title; Plan sets shall be accurately drawn to a scale of one inch equals 20 feet to one inch equals 60 feet, where practical and appropriate to the size of the proposal.

- 2. Planning Board Signature Block at approximately the same location on each page of the submitted plans.
- 3. North arrow and scale of drawings.
- 4. Date of plan and revision dates.
- 5. Location of pedestrian areas, walkways, flow patterns and access points, and provisions for handicapped parking and access, and bicycle accommodations.
- 6. Locations and dimensions, including total ground coverage, of all driveways, maneuvering spaces and aisles, parking stalls and loading facilities, and proposed circulation of traffic.

Content and Scope of Applications: Section 21.1.3 of the Planning Board Rules and Regulations.

Applicants for **major** site plan review shall include the following sheets within a plan set shall include the following sheet where applicable

- 1. Existing Conditions site plan, showing the locations of all infrastructure on- and off- site, including sidewalks and roadways which are public and private, square feet and dimensional of all existing buildings on-site, existing off-street parking areas with dimensions of landscaping area.
- 2. A landscape plan at the same scale as the site plan, showing the limits of work, existing tree lines, and all proposed landscape features and improvements including planting areas with size and type of stock for each shrub or tree.
- 3. A photometric plan showing both the intensity of illumination expressed in foot-candles at ground level to the property's boundaries and the location, orientation, height, wattage, type, style, and color of outdoor luminaire(s) for all existing and proposed lighting. Photometric plan and details should be designed in accordance the Article 22: Site Plan Review Lighting Requirements, in the Planning Board's Rules and Regulations, herein.
- 4. Dimensions of proposed buildings and structures, including gross floor area, floor area ratio, total lot coverage of building, and breakdown of indoor and outdoor floor area as to proposed use. Area dimensions to include Lot Coverage of Building, Paved Surface Coverage, and Landscaped Open Space and Other Open Space, with percentages of these items to be provided and to total 100 percent of the lot area.
- 5. Color architectural renderings of new and redevelopment building projects.
- 6. Parking Plan showing the drive aisle widths, turning radius, stall heights and widths, locations of pedestrian and bicycle amenities, and landscaping.

Applicants for **minor** site plan review shall include the sheets within a plan set forth in subsection 21.1.3 above where applicable, except the plans set forth in subsection 21.1.3.3 need not be submitted for **minor** site plan review.

Content and Scope of Applications § VI.F.4.a.1)-12)

- 1. A written statement outlining the estimated time required to complete the proposed project, expected start of construction, and all phases thereof.
- 2. A written summary, where appropriate, detailing the following:
 - The number of dwelling units to be built and the acreage in residential use,
 - The number of seats and/or number of employees,
 - Evidence the project is in compliance with the Town's off-street parking and off-street loading requirements,
 - The forms of ownership of the property, and
 - A summary of the provisions for ownership and maintenance thereof, identification of all land that will become common or public land, and any other evidence necessary to indicate compliance with this By-law.
- 3. Drainage calculations prepared by a professional engineer registered in the Commonwealth of Massachusetts. Storm drainage design must conform to the requirements set forth by the MassDEP Stormwater Management Standards and Department of Public Works, using Best Management Practices. Furthermore, the report may include Town, state, and federal requirements or established standards for implementing best management practices for stormwater management.
- 4. A written summary containing the Urban Design Objectives Narrative which provides a description of how the project will be designed to encourage complete streets including transit access and pedestrian and bicycle amenities, and their potential connections to the Town's bicycle and pedestrian system.
- 5. A written summary which outlines proposed best management practices, low impact development (LID) features, and energy efficiency features utilized on-site.
- 6. A written summary of the design and location of proposed mechanical equipment, including HVAC equipment; noise levels related to mechanical equipment; information regarding possible future expansion, if relevant; location and operation of trash storage and removal systems; location and operation of loading facilities, measures taken to minimize the negative visual and noise impacts of such facilities on abutters; and hours of operation for each proposed use.
- 7. A written report of the existing and/or proposed sewer service infrastructure on-site and connection points. The report shall include a detailed description of the conditions of the pipes; a video inspection where appropriate and/or necessary; a detailed description of the anticipated impact of the project on the Town's sanitary, stormwater, and sewer infrastructure. Where such determinations cannot be made at the time of application, the report shall indicate what investigations must be undertaken by the Applicant to make such determinations; also, a timeline for completion of the report shall be submitted for review by the Department of Public Works.

8. A written report of any proposed blasting or soil compaction activities that will take place during construction activities. The report shall include methods of abutter notification, methods for testing and data collection, and a summary of how real property damage will be investigated.
9. A written summary of water service infrastructure detailing the anticipated impact of the project on the Town's water delivery infrastructure and supply. The summary shall indicate the likely improvements to infrastructure that are necessary to accommodate the identified impacts. Where such determinations cannot be made at the time of application, the report shall indicate what investigations must be undertaken by the Applicant to make such determinations; a timeline for completion of the report shall be also submitted for review by the Department of Public Works.
10. A written Parking Impact Report shall be submitted detailing the existing and proposed parking for the project including the following:
- Existing off-site neighborhood parking conditions, including identification of streets likely to be affected by the project;
 - Projected impact of project; and
 - Proposed methods to mitigate the estimated adverse impacts cause by the project related to parking such as promoting the use of bicycles, public transportation, or other appropriate means.
11. A written Traffic Impact Report shall be submitted for all projects requiring **major** site plan review. This report shall include existing pedestrian and vehicular traffic volume, composition, peak hour levels, existing street and sidewalk capacity, and analysis of existing and resulting level of services (LOS) for the following:
- The nearest and/or most impacted public roadway intersection;
 - The estimated average daily traffic generation, including composition and peak hour levels;
 - The directional flows resulting from the project;
 - Any proposed methods to mitigate the estimated traffic impact such as promoting the use of public transportation, roadway improvements, or other appropriate means;
 - The methodology and sources used to derive existing data and estimations; and
 - The feasibility of traffic calming measures such as textured crosswalks, bike lanes, roundabouts, rumble strips, street trees, or bulb-outs.
12. A written Environmental Impact Report, including a Stormwater Report, and a Stormwater Management System Maintenance Report shall be submitted for projects requiring **major** site plan review, new construction of a building of any size, and/or installation of a stormwater management system The report should include:
- Information regarding the impact of storm water runoff on adjacent and downstream water bodies, subsurface ground water, and water tables.
 - Information regarding the potential erosion and sedimentation caused by the operation and maintenance of the project and the mitigation efforts proposed. To this end, high intensity soil mapping, i.e., test borings and analysis, may be required.

- For projects with significant environmental impacts to wetlands, floodplains, or other sensitive resources the Applicant shall include a report detailing the relationship of the project to the natural and man-made environment, and compatibility of the project with adjacent or surrounding land uses and neighborhoods. An Environmental Impact Report (EIR) required through the Massachusetts Environmental Policy Act (MEPA) process, which addresses the Planning Board's concerns, may be substituted in lieu of this report;
- Proposed methods to mitigate the estimated environmental impacts such as promoting the use LID, best management practices, and other methods of design.

Waiver. The Planning Board, at its discretion, may waive technical and/or submittal requirements of Section VI.F.5. for a project, where such technical and/or submittal requirements are not appropriate or relevant to the project. All Applicants seeking waiver request shall provide a detailed description of the need for relief from the technical and/or submittal requirement.

CLICK BELOW TO SUBMIT THIS FORM TO THE PLANNING BOARD

Email

Town of Framingham Planning Board
www.Framinghamma.gov
Monday-Friday, 8:30am - 5:00pm



MetroWest Engineering, Inc.

October 1, 2015

Framingham Planning Board
Framingham Town Hall
150 Concord Street, Room B-37
Framingham, MA 01702
Attention: Amanda Loomis, Planning Board Administrator

Re: Waiver Requests, Minor Site Plan Review Application
340 Winter Street, Framingham, MA

Project Location: 340 Winter Street
Framingham, MA 01702
Parcel ID# 109-10-8046

Applicant: Nevins Realty Trust
340 Winter Street
Framingham, MA 01702

Dear Ms. Loomis;

Pursuant to the application for Minor Site Plan Review for the proposed parking lot construction located at 340 Winter Street, Framingham, this letter formally requests the following waivers from the Minor Site Plan Review requirements, Section VI.F.2.a. of the Framingham Zoning Bylaws.

Waivers from the following sections are hereby requested:

IV.F.4.a.3– Drainage calculations prepared by a professional engineer registered in the Commonwealth of Massachusetts. Storm drainage design must conform to the requirements set forth by the MassDEP Stormwater Management Standards and Department of Public Works, using Best Management Practices. Furthermore, the report may include Town, state, and federal requirements or established standards for implementing best management practices for stormwater management. Topography of the property, including contours at a 2 foot contour interval based on the most recent National Geodetic Vertical Datum (NGVD).

The project entails construction of a gravel parking lot (8,180 square feet) that will infiltrate stormwater through the gravel surface. The proposed gravel parking lot has been graded so that any surface runoff will flow to a proposed swale that will facilitate runoff infiltration into the soil. Please see Site Plan Set, Sheet 2 (Proposed Site Plan) for your reference.

A waiver from Section **IV.F.4.a.3** is hereby requested for relief from the requirement to drainage plans or hydrologic computations.

IV.F.4.a.4– A written summary containing the Urban Design Objectives Narrative which provides a description of how the project will be designed to encourage complete streets including transit access and pedestrian and bicycle amenities, and their potential connections to the Town's bicycle and pedestrian system.

The project scope is not relevant to Urban Design Objectives.

A waiver from Section **IV.F.4.a.4** is hereby requested for relief from the requirement to provide a written summary containing the Urban Design Objectives Narrative.

IV.F.4.a.5 – A written summary which outlines proposed best management practices, low impact development features, and energy efficiency features utilized on-site.

The project entails the construction of a gravel parking lot. Erosion controls will be in place during construction. A swale is being proposed to collect and infiltrate any surface runoff from the gravel parking lot. Please refer to Site Plan Set, Sheet 2 for reference.

A waiver from Section **IV.F.4.a.5** is hereby requested.

IV.F.4.a.6 – A written summary of the design and location of proposed mechanical equipment, including HVAC equipment; noise levels related to mechanical equipment; information regarding possible future expansion, if relevant; location and operation of trash storage and removal systems; location and operation of loading facilities, measures taken to minimize the negative visual and noise impacts of such facilities on abutters; and hours of operation for each proposed use.

A waiver from Section **IV.F.4.a.6** is hereby requested for relief from the requirement to provide a written summary of the design and location of proposed mechanical equipment since it is not relevant to the project scope.

IV.F.4.a.7 – A written report of the existing and/or proposed sewer service infrastructure on-site and connection points. The report shall include a detailed description of the conditions of the pipes; a video inspection where appropriate and/or necessary; a detailed description of the anticipated impact of the project on the Town's sanitary, stormwater, and sewer infrastructure. Where such determinations cannot be made at the time of application, the report shall indicate what investigations must be undertaken by the Applicant to make such determinations; also, a timeline for completion of the report shall be submitted for review by Department of Public Works.

A waiver from Section **IV.F.4.a.7** is hereby requested for relief from the requirement to provide a written report of the existing and/proposed sewer service since the scope of the project will not alter any sewer service.

IV.F.4.a.8 – A written report of any proposed blasting or soil compaction activities that will take place during construction activities. The report shall include methods of abutter notification, methods for testing and data collection, and a summary of how real property damage will be investigated.

No proposed blasting or soil compaction activities will take place on site, therefore a waiver from Section IV.F.4.a.8 is hereby requested.

IV.F.4.a.9 – A written summary of water service infrastructure detailing the anticipated impact of the project on the Town's water delivery infrastructure and supply. The summary shall indicate the likely improvements to infrastructure that are necessary to accommodate the identified impacts. Where such determinations cannot be made at the time of application, the report shall indicate what investigations must be undertaken by the Applicant to make such determinations; a timeline for completion of the report shall be also submitted for review by the Department of Public Works.

There will be no impact to the Town's water delivery infrastructure and supply, therefore a waiver from Section IV.F.4.a.9 is hereby requested.

If you have any questions or additional comments, please feel free to contact me at your convenience.

Sincerely;



Meera A. Alanoly
Project Engineer