

## FORM A – APPLICATION COVER LETTER

**Framingham Planning Board**

Memorial Building • Room B-37 • 150 Concord Street  
 Framingham, MA 01702-8373  
 (508) 532-5450 • planning.board@framinghamma.gov



**Town Clerk Stamp**

Office Use Only	Project Number: _____	Public Hearing Date: _____	Filing Fee: _____
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In accordance with the requirements set forth in the Town of Framingham Zoning By-law, the undersigned hereby petitions the Planning Board for one or more approvals for the premises indicated below.

**General Property Information**

**Applicant's Information**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Email: \_\_\_\_\_

**Project Contact Information**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Email: \_\_\_\_\_

**Property Owner Information (if different than Applicant)**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Email: \_\_\_\_\_

**Engineer/Land Surveyor Information**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Email: \_\_\_\_\_

**General Property Information**

Property Address(es): \_\_\_\_\_

Framingham Assessor's Information:      Parcel I.D.: \_\_\_\_\_  
    Parcel I.D.: \_\_\_\_\_  
    Parcel I.D.: \_\_\_\_\_

Zoning District: \_\_\_\_\_                      Overlay District: \_\_\_\_\_

Precinct Number: \_\_\_\_\_

The record title stands in the name of: \_\_\_\_\_

**Submission Type** (Please check all that apply and complete respective forms)

**FORMS A, B, and C ARE REQUIRED**

	Site Plan Review Major ( <b>FORM E</b> )
	Site Plan Review Minor ( <b>FORM E</b> )
	Modification to Site Plan of new gross floor area greater than 1,000 sq. ft. of new gross floor area ( <b>FORM G</b> )
	Minor Modification to an Approved Site - Minor Engineering Change ( <b>FORM G</b> )
	Minor Modification to an Approved Site - Insignificant Plan Change ( <b>FORM G</b> )
	Special Permit ( <b>FORM L</b> )
	Special Permit – Land Disturbance ( <b>FORM J</b> )
	Special Permit – Neighborhood Cluster Development ( <b>FORM L</b> )
	Special Permit – Agriculture Preservation Development or Open Space Cluster Development ( <b>FORM L</b> )
	Special Permit – Planned Unit Development (PUD)
	Modification to Special Permit ( <b>FORM G</b> )
	Extension of Time – Approved Site Plan Review and/or Special Permit ( <b>FORM H</b> )
	Repetitive Petition - Consideration of a petition for a rehearing from the Zoning Board of Appeals ( <b>FORM L</b> )
	Public Way Access Permit ( <b>FORM F</b> )
	Scenic Roadway Modification ( <b>FORM I</b> )
	Approval Not Required ( <b>FORM K</b> )
	Preliminary Subdivision
	Definitive Subdivision
	Application to Modify Zoning District
	Other:

**Authorized Signature** – Applications shall not be accepted without a required signature

As the Owner (or authorized designee), I make the following representations:

1. I hereby certify that I am the owner (or authorized designee) of the property located at \_\_\_\_\_
2. I hereby certify that the applicant named on this application form has been authorized by the owner to apply to develop and/or use the property listed above for the purposes indicated in this application package.
3. I hereby certify that the agent, engineer, and/or architect listed on this application have been authorized to represent this application before the Planning Board to conduct site visits on the property.
4. I will permit the Planning Board to conduct site visits on the property.
5. Should the ownership of this parcel change before the Planning Board has acted on this application, I will provide updated information and new copies of this signature page.

**Owner (or authorized designee) Name:** \_\_\_\_\_

**Owner (or authorized designee) Signature:** \_\_\_\_\_

***\* If applying on-line by typing your name in the above boxes you certify, under the pains and penalties of perjury, that the information on this application is true and complete.***

**Project Description** – Brief description of the project

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**List of all submitted materials (include document titles and dates) below.**

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**Zoning and Use of Surrounding Property Information**

	<b>Zoning Designation</b>	<b>Land Use</b>
Parcel(s) of the North		
Parcel(s) of the East		
Parcel(s) of the South		
Parcel(s) of the West		

**Fiscal Information**

Current Assessed Value of the Site	\$
Estimated Value of Project-related Improvements	\$
Current Total Local Tax Revenue from Site	\$
Estimated Post-development Local Tax Revenue	\$
Estimated Number of Project Related Jobs Created	Construction Jobs:
	Permanent Jobs:                      Part-time Jobs:

**CLICK BELOW TO SUBMIT THIS FORM TO THE PLANNING BOARD**